

# Richland Schools

## Office of the Superintendent

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### Memorandum

**Date:** 05/05/23  
**To:** School Board  
**From:** Shelley Redinger  
**Subject:** Friday Packet

Enclosed please find the following documents:

- Board Dates to Remember
- Upcoming Events/Activities
- K-5 ELA Adoption Evaluation Tools Update
- IMC Community Membership
- Enrollment-Response to Questions Asked April 25<sup>th</sup>



**TO:** Board of Directors  
**RE:** Event Dates  
**DATE:** 5/5/23

**May:**

- 5/9...Board Meeting-Board Room-6:30
  - 5:30-6:30-Budget Workshop
- 5/11...Board Ex. Session-Superintendent Evaluation-4:30-7:00
  - be sure to bring your completed superintendent evaluation form
- 5/15...Board Leadership-1:30-2:15pm (Kari/Audra)
- 5/23...Board Meeting-Board Room-6:30
  - 5:30-6:30-Budget Workshop

**June:**

- 6/5...Board Leadership-1:30-2:15pm (Kari/Audra)
- 6/9...Graduations:
  - 9:00am...Three River's HomeLink-HomeLink
  - 11:00am...River's Edge HS-Convention Center
  - 1:30pm...Pacific Crest Online Academy-Convention Center
  - 4:30pm...Hanford High School-Toyota Center
  - 7:30pm...Richland High School-Toyota Center
- 6/13...Board Meeting-Board Room-6:30
- 6/19...Board Leadership-1:30-2:15pm (Kari/Audra)
- 6/27...Board Meeting-Board Room-6:30

**July:**

- 7/11...Board Meeting-Board Room-6:30

# Upcoming Events/Activities:

*This list is suggestions of RSD and community events to attend as a Board Member. By no means is it a comprehensive list of all activities in the District. Future events will be added to it weekly.*

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## **MAY:**

### **MAY 1-8**

- RSD Elementary Art Exhibition at the Richland Public Library. Art receptions will be held on May 2-4.

### **SATURDAY, MAY 6**

- HHS Drama "The Book of Will," 7:30 p.m. at Hanford High Auditorium. Tickets: [www.hanforddrama.org](http://www.hanforddrama.org).

### **FRIDAY, MAY 12**

- HHS Drama "The Book of Will," 7:30 p.m. at Hanford High Auditorium. Tickets: [www.hanforddrama.org](http://www.hanforddrama.org).
- RHS Drama "The Curious Savage," 7:30 p.m. at Richland High Auditorium. Tickets available at [ticketspicket.com](http://ticketspicket.com).

### **SATURDAY, MAY 13**

- HHS Drama "The Book of Will," 7:30 p.m. at Hanford High Auditorium. Tickets: [www.hanforddrama.org](http://www.hanforddrama.org).
- RHS Drama "The Curious Savage," 7:30 p.m. at Richland High Auditorium. Tickets available at [ticketspicket.com](http://ticketspicket.com).

### **TUESDAY, MAY 16**

- Third High School Community Forum, 6-7 p.m. at Hanford High School.
- RHS Family AVID Night, 6-7 p.m. at Richland High School big gym.
- HHS End-of-Year AVID Celebration, 6-7 p.m. at Hanford High School library.

### **WEDNESDAY, MAY 17**

- RSD Field Day, 9 a.m. - 2 p.m. at Fran Rish Stadium.
- Literacy Night, 5-6 p.m. at Orchard Elementary School.

### **THURSDAY, MAY 18**

- STEM Night, 5:30-7 p.m. at Tapteal Elementary.

### **FRIDAY, MAY 19**

- HHS Jazz Bash, 4 p.m. at Hanford High School Commons.



**Memorandum**

**Date:** May 5, 2023

**To:** Board of Directors and Dr. Redinger

**From:** Derek O’Konek, Executive Director: Elementary Teaching, Learning, and Curriculum

**Subject:** K-5 ELA Adoption Evaluation Tools Update

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**Purpose:** To provide the School Board with an update on the evaluation tools used in the K-5 ELA Adoption Process. Please see the attached document outlining the evaluation process and tools.

**Teaching Learning and Curriculum**

## Instructional Materials Evaluation Tools Used in the K-5 ELA Adoption Process

<b>Step 1</b>	<p>The K-5 ELA adoption committee members were trained on the following evaluation tools:</p> <ul style="list-style-type: none"> <li>• Instructional Materials Evaluation Tool (IMET),</li> <li>• Grade Level Instructional Materials Evaluation Tool (GIMET),</li> <li>• Curriculum Evaluation Guidelines,</li> <li>• OSPI Screening for Biased Content in Instructional Materials, and</li> <li>• RSD F-1 Form.</li> </ul> <p>From these tools, we created the RSD Instructional Materials Review Criteria/Best Practices document.</p>		
	<b>Evaluation Tool</b>	<b>How it Was or Will be Used</b>	<b>Link to Evaluation Tool</b>
<b>Step 2</b>	<i>RSD Instructional Materials Review Criteria/Best Practices</i>	The committee used this tool to score the preliminary previews and vendor presentations to narrow our instructional materials to the top two selections for field testing.	<a href="#"><u>RSD Instructional Materials Review Criteria/Best Practices</u></a>
<b>Step 3</b>	<i>GIMET and Curriculum Evaluation Guidelines</i>	<p>The committee will use these two evaluation tools to score the top two instructional materials after field testing.</p> <p>The GIMET is to ensure that our instructional materials are aligned to the Washington Learning Standards for ELA and the Curriculum Evaluation Guidelines tool is to ensure that our materials support the Science of Reading.</p>	<a href="#"><u>Grades K-1 GIMET</u></a> <a href="#"><u>Grade 2 GIMET</u></a> <a href="#"><u>Grade 3 GIMET</u></a> <a href="#"><u>Grade 4 GIMET</u></a> <a href="#"><u>Grade 5 GIMET</u></a>  <a href="#"><u>Curriculum Evaluation Guidelines</u></a>
<b>Step 4</b>	<i>RSD F-1 Form</i>	The committee will use this form to recommend our top selection of K-5 ELA instructional materials to the Instructional Materials Committee (IMC) and then the School Board for final approval.	<a href="#"><u>RSD F-1 Form</u></a>

### Teaching Learning and Curriculum



**Memorandum**

**Date:** May 5, 2023

**To:** Board of Directors

**From:** Dr. Redinger, Superintendent

Derek O'Konek, Executive Director of Elementary Teaching, Learning, and Curriculum

Jennifer Klauss, Executive Director of Secondary Teaching, Learning, and Curriculum

**Subject:** Instructional Materials Committee Community Membership

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RCW 28A.320.230 outlines guidance for the Instructional Materials Committee (IMC) and the Richland School District Policy 2020 states that the IMC will consist of "six (6) teachers, seven (7) parents/community members, and two (2) administrator(s), all voting members." Membership on the IMC must be approved by the Board of Directors.

At this time, we need to replace one community member whose term has ended. We also need to replace two additional community members as their terms will expire in August.

The community member who will begin immediately is Drew Hendrickson. The community members who will begin in August are George Jackson and Joshua Thornburg.



**Date:** May 5, 2023  
**To:** School Board Members  
**From:** Tory Christensen & Richard Krasner  
**Subject:** Response to Questions Asked April 25th

<b>1. Enrollment for each High School</b>					
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Total</b>
Hanford High School	456	488	464	397	1805
Richland High School	570	566	499	475	2110
River's Edge High School	19	35	62	74	190
Three Rivers HomeLink (9-12)	34	25	33	18	110
Pacific Crest Online Academy (9-12)	62	77	68	44	251
<b>Total</b>	<b>1141</b>	<b>1191</b>	<b>1126</b>	<b>1008</b>	<b>4466</b>

<b>2. Enrollment for each Middle School</b>				
	<b>6</b>	<b>7</b>	<b>8</b>	<b>Total</b>
Carmichael Middle School	277	275	259	811
Chief Joseph Middle School	228	208	229	665
Enterprise Middle School	243	200	247	690
Leona Libby Middle School	252	286	256	794
Three Rivers HomeLink (6-8)	70	73	75	218
Pacific Crest Online Academy (6-8)	32	64	57	153
<b>Total</b>	<b>1102</b>	<b>1106</b>	<b>1123</b>	<b>3331</b>

<b>3A. Building capacity for each High School &amp; Middle School</b>	
	<b>Capacity</b>
Hanford High School & Modular (288)	1978
Richland High School & Modular (288)	2219
River's Edge High School (10 classrooms)	280
Three Rivers HomeLink (K-12) Main Campus + Lynx	568
Pacific Crest Online Academy (6-12)	N/A
Carmichael Middle School	865
Chief Joseph Middle School	767
Enterprise Middle School	817
Leona Libby Middle School	800

<b>3B. Waitlist Process for River's Edge HS and Three Rivers HomeLink</b>
Mid-Year transfers at REHS are processed at quarter/semester. Students needing immediate entry are referred to PCOA for enrollment.
Mid-Year transfers at TRHL are completed at semester. Families inquiring about entry after 2 <sup>nd</sup> semester begins are referred to alternate programs if they need to enroll immediately in a new school (boundary school or PCOA). All families interested in enrolling for the next school year are added to a contact list and scheduled for a New Family meeting which are held each month.

<b>4. Out of District Enrollments by Grade and School</b>					
	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Total</b>
Hanford High School	29	23	46	23	<b>121</b>
Richland High School	42	34	24	27	<b>127</b>
River's Edge High School	3	2	9	9	<b>23</b>
Three Rivers HomeLink (9-12)	22	15	16	8	<b>61</b>
Pacific Crest Online Academy (9-12)	9	5	9	2	<b>25</b>
<b>Total</b>	<b>105</b>	<b>79</b>	<b>104</b>	<b>69</b>	<b>357</b>

	<b>6</b>	<b>7</b>	<b>8</b>	<b>Total</b>
Carmichael Middle School	11	7	10	<b>28</b>
Chief Joseph Middle School	4	3	5	<b>12</b>
Enterprise Middle School	4	3	5	<b>12</b>
Leona Libby Middle School	5	8	7	<b>20</b>
Three Rivers HomeLink (6-8)	28	39	34	<b>101</b>
Pacific Crest Online Academy (6-8)	5	8	9	<b>22</b>
<b>Total</b>	<b>57</b>	<b>68</b>	<b>70</b>	<b>195</b>