

# Hanford Elementary School District

## REGULAR BOARD MEETING AGENDA

Wednesday, May 10, 2023

HESD District Office Board Room  
714 N. White Street, Hanford, CA

### OPEN SESSION

5:30 p.m.

- Call to Order
- Members Present
- Pledge to the Flag

### CLOSED SESSION

- **Student Discipline** (*Education Code Section 48918... requires closed sessions in order to prevent the disclosure of confidential student record information*)

#### **Administrative Panel Recommendations**

Case# 23-01 Wilson (impose expulsion order)

- **Personnel** (*Pursuant to Government Code 54956.9, Trustees will adjourn to Closed Session to discuss the items listed below. The items to be discussed shall be announced in accordance with Government Code Section 54954.5 and/or under Education Code Provisions*)
  - Conference with Labor Negotiators (GC 54957)
    - Agency Representatives: J. Gabler & J. Martinez
    - Employee Organization: HETA
  - Public Employee Performance Evaluation (GC 54957) – Superintendent

### OPEN SESSION

6:00 P.M.

Take action on closed session items

### 1. PRESENTATIONS, REPORTS AND COMMUNICATIONS

*(In order to insure that members of the public are provided an opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public comments portion of the agenda, or at the time the matter is taken up by the Board. A person wishing to be heard by the Board shall first be recognized by the President and identify themselves. Individual speakers are allowed three minutes to address the Board. The Board shall limit total time for public input on each item to 20 minutes.)*

- a) Public comments
- b) Board and staff comments
- c) Requests to address the Board at future meetings
- d) Review Dates to remember

- *Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the superintendent's Office located at 714 N. White Street, Hanford, CA during regular business hours.*
- *Any individual who requires disability-related accommodations or modifications, including auxiliary aides and services, in order to participate in the Board meeting should contact the Superintendent in writing.*

## **2. CONSENT ITEMS**

*(Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by any Board member and made a part of the regular business.)*

- a) Accept warrant listings dated April 19, 2023; April 21, 2023; April 26, 2023 and April 28, 2023.
- b) Approve minutes of the Regular Board Meeting held on April 26, 2023.
- c) Approve interdistrict transfers as recommended.
- d) Approved donation of \$4,801.30 from Monroe Parent Teacher Club.
- e) Approved donation of \$983.99 from Washington Parent Teacher Club.

## **3. INFORMATION ITEMS**

- a) Receive for information 2022-2023 District/Board Goals (Gabler)
- b) Receive for information a report from the District Parent Advisory Committee – March 21, 2023 (Heugly)
- c) Receive for information a report from the District English Learner Advisory Committee – March 23, 2023 (Gomez)
- d) Receive for information the Executive Summary – Wellness Policy (McConnell)
- e) Receive for information the revised Administrative Regulation: (McConnell)
  - 5131.41 – Use of Seclusion and Restraint
- f) Receive for information the revised Administrative Regulation: (McConnell)
  - 5144 – Discipline
- g) Receive for information the revised Board Policy: (McConnell)
  - 5141.33 – Head Lice
- h) Receive for information the deleted Administrative Regulation: (McConnell)
  - 5141.33 – Head Lice

## **4. BOARD POLICIES AND ADMINISTRATION**

- a) Consider adoption of Resolution #28-23: Regarding Absent Board Member Compensation (Gabler)
- b) Consider approval of an amendment of ground lease for Telecommunication Towers (Goldsmith)
- c) Hear public input and consider for approval the Hanford Elementary Teachers Association's (HETA) initial proposal for 2023-2024 amendments to the Collective Bargaining Agreement between HETA and HESD (reopened articles) (Martinez)
- d) Hear public input and consider for approval the District's initial proposal for amendments to the Collective Bargaining agreement between HESD and HETA (reopened articles), for the 2023-2024 school year (Martinez)
- e) Consider approval of a consultant contract with California Association for Bilingual Education (CABE) (Rubalcava)
- f) Consider approval of the revised Board Policy: (Rubalcava)
  - 6177 – Summer Learning Programs
- g) Consider approval of the deleted Administrative Regulation: (Rubalcava)
  - 6186 – Dual Language Immersion Education: Foreign Language Institute
- h) Consider approval of the deleted Board Policy: (Rubalcava)
  - 6191.3 – Evaluation of the English Language Arts and Math Programs Status
- i) Consider approval of the deleted Board Policy and Administrative Regulation: (McConnell)
  - 6142.2 – AIDS Prevention Instruction

- j) Consider approval of the revised Board Policy: (Strickland)
  - 5112.5 – Open/Closed Campus
- k) Consider approval of the renaming and renumbering of Board Policies and Board Bylaws: (Gabler)
  - Attached list

## **5. PERSONNEL (Martinez)**

### **a) Employment**

#### Certificated, effective 8/10/2023

- Cydne Anderson, Teacher, Probationary
- Carson Arnold, Teacher, Probationary
- Lindsey Bentley, Intern Teacher, Probationary
- Karina Escobedo, Teacher, Probationary
- Sophia Guadarrama, Teacher, Probationary
- Nancy Guzman, Teacher, Probationary
- Sierrah Heugly, Intern Teacher, Probationary
- Taylor Jacobsen, Intern Teacher, Probationary
- Amy Leslie, Teacher, Probationary
- Jasmine MacDonald, Special Education Teacher, Probationary
- Sophia Medina, Intern Teacher, Probationary
- Brittni Roberts, Intern Teacher, Probationary
- Edith Rodriguez, Special Education Teacher, Probationary
- Kylie Strickland, Intern Teacher, Probationary
- Jose G. Torres, Teacher, Probationary

#### Certificated Short-term Employment - SUMMER PROGRAMS

##### *Management and Specialists*

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19)

- Maria Calvillo, Counselor, Martin Luther King, Jr. School
- Amy Fochetti, Administrator, Monroe School
- Roxanna Hernandez, Counselor, Monroe School, June 26-30
- Lynzi Lowe, Counselor, Monroe School, June 12-16
- Miranda Mendoza-Robinson, Administrator, Richmond School
- Marissa Perales, Counselor, Monroe School, June 20-23
- Cynthia Pursell, Administrator, Martin Luther King, Jr. School
- Phoua Xiong, Counselor, Richmond School

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19 and 26)

- Cristy Goins, Administrator, Kennedy Junior High School
- Maria Davies, Counselor, Kennedy Junior High School, June 12-23
- Gabriella Raeber, Counselor, Kennedy Junior High School, June 27-30

##### Nursing Services for Summer Programs

June 6, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 – June 30, 2023, 8 Hours/day (no school June 19)

- Kelsey Campbell, School Nurse, June 12-16 and June 26-30
- Cara Cummings, School Nurse, June 6–9
- Kayla Dupree, School Nurse, June 20-23
- LeAnn Williamson, School Nurse, June 6-9

##### Special Education Extended School Year

June 6, 2023 – June 7, 2023, 4 Hours/day for Preparation

June 8, 2023 – June 30, 2023, 5 Hours/day for Instruction (no school June 19)

- Maribel Santiago, K-1st Teacher, Monroe School
- Shelby McWells, K-1st Teacher, Monroe School
- Lucy Brieno, 2nd-3rd Teacher, Martin Luther King, Jr. School
- Charles Cole, 4th-5th Teacher, Martin Luther King, Jr. School – June 7 and June 8-20
- Sara Crisp, 4th-5th Teacher, Martin Luther King, Jr. School – June 6 and June 21-30
- Angel Hawkins, 6th-8th Teacher, Richmond School

Elementary Summer Program

June 7, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 - July 30, 2023, 5 Hours/day for Instruction (no school June 19)

*Martin Luther King, Jr. School*

- Eric Gonzalez, K-1st Grade Teacher
- Cynthia Lewis, K-1st Grade Teacher
- Shannon Loewen, K-1st Grade Teacher
- Frederick Williams, K-1st Grade Teacher
- Taryn Schreckengost, 2nd Grade Teacher
- Oswaldo Vasquez, 2nd Grade Teacher
- Ruth Hernandez, 3rd Grade Teacher
- John Porras, 3rd Grade Teacher
- Anthony Porras, 4th Grade Teacher
- Kelcie Rose, 4th Grade Teacher
- Crystal Foster, 5th-6th Grade Teacher
- Sherrie Thompson-Pedro, 5th-6th Grade Teacher
- Josefa Bustos-Pelayo, Art Teacher (June 12-16)

*Monroe School*

- Michelle Adams, K-1st Grade Teacher
- Catherine Castaneda, K-1st Grade Teacher (June 12-23)
- Rosemary Lerma, K-1st Grade Teacher (June 26-30)
- Janell Ortega, K-1st Grade Teacher
- Mario Tafolla, K-1st Grade Teacher
- Jana Jasso, 2nd Grade Teacher
- Maria Porras, 2nd Grade Teacher
- Jessica Casas, 3rd Grade Teacher
- Eva Gonzalez, 3rd Grade Teacher
- Lindsay Howell, 4th Grade Teacher
- Tommy Smart, 4th Grade Teacher
- Scott Baldwin, 5th/6th Grade Teacher
- Lisa Marroquin, 5th/6th Grade Teacher
- Jose Luis Cruz, Art Teacher (June 20-23)

*Richmond School*

- Mary Ann Banuelos, K-1st Grade Teacher
- Gabriel DeLeon, K-1st Grade Teacher
- Priscilla Garivay, K-1st Grade Teacher
- Tracy Ryan, K-1st Grade Teacher
- Eileen Martinez-Bedolla, 2nd Grade Teacher
- Anna Moreno, 2nd Grade Teacher
- Cassandra Sandoval, 3rd Grade Teacher
- Craig Vidal, 3rd Grade Teacher

- Rachel Beer, 4th Grade Teacher
- Alexis Farrar, 4th Grade Teacher
- Laura McCarty, 5th/6th Grade Teacher
- Madison Moran, 5th/6th Grade Teacher
- Megan Munro, Art Teacher (June 26-30)

*MLK, Monroe and Richmond Schools*

- Josie Cavanaugh, Picturing Writing Teacher
- Kelley Mayfield, Picturing Writing Teacher
- Caitlyn Schultze, Physical Education Teacher
- Emily Thompson, Physical Education Teacher
- Chad Nielsen, Art Teacher

Junior High Summer Program – John F. Kennedy Junior High School

June 9, 2023, 5 Hours for Preparation

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

- Melisa Scott-McCallion, 7th-8th Grade Teacher

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

June 20, 2023 – June 23, 2023, 8 Hours/day for Instruction

June 27, 2023 – June 30, 2023, 8 Hours/day for Instruction

- Mariah Hopper, 7th-8th Grade Teacher
- Damien Juarez, 7th-8th Grade Teacher
- Paul Raymond, 7th-8th Grade Teacher

Classified

Short Term Classified

- Strajee' Brown-Burke, Short Term Special Circumstances Aide – 5.75 hrs., Simas, effective 4/11/23-6/2/23
- Claudia Figueroa, Short Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Griselda Padron, Short-Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Sandra Romero Aguilar, Short-Term READY Program Tutor – 4.5 hrs., Jefferson, effective 5/1/23-6/2/23

Classified Temps/Subs

- Pricilla Castorena, Substitute READY Program Tutor, effective 4/17/23

b) Resignations

Classified

- Estevan Calleres, Bilingual Student Specialist – 8.0 hrs., Roosevelt, effective 6/9/23
- John Garcia, Yard Supervisor – 3.0 hr., Wilson, effective 6/2/23
- Fidel Gonzalez, Yard Supervisor – 3.5 hrs., Wilson, effective 6/2/23
- Lizette Gutierrez, Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 6/30/23
- Sierrah Heugly, Paraprofessional (TK/K) – 7.0 hrs., Washington, effective 6/2/23
- Allenmyer Marquez, Special Circumstances Aide – 5.75 hrs., Washington, effective 4/24/23
- Martha Martinez, READY Program Tutor – 4.5 hrs., Jefferson, effective 4/18/23
- Sophia Medina, Library/Media Technician – 8.0 hrs., Jefferson, effective 6/9/23
- Joanna Ochoa, READY Program Tutor – 4.5 hrs., Hamilton, effective 5/5/23
- Angelynn Ouellette, Special Education Aide – 5.0 hrs., Kennedy, effective 6/2/23

- Ashlyn Vidaña, Educational Tutor (K-8) – 4.5 hrs., Kennedy, effective 5/19/23
- Jonathon Wells, READY Program Tutor – 4.5 hrs., Washington, effective 4/28/23

Classified Retirement

- Shelby Poole, Lead Mechanic – 8.0 hrs., Transportation, effective 7/7/23

Termination due to lack of availability

- Olivia Chavez, Substitute Yard Supervisor, effective 11/4/22
- Christina Gutierrez, Substitute Food Service Worker I/II and Yard Supervisor, effective 11/29/22

c) Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Diego De Alba, Boys/Girls 4-6th Track, King, effective 2/14/23-4/29/23

d) Volunteers

<u>Name</u>	<u>School</u>
Jose Chavarria	Jefferson
Wendy Bernal	Jefferson
Angelica Zavala (HESD EE)	Jefferson
Imelda Meza Ortega	JFK
Hector Guaderrama	Lincoln
Daisy Wallace	Monroe
Maria Lopez Sanchez	Roosevelt

**6. FINANCIAL** (Endo)  
NONE

**ADJOURN MEETING**

HANFORD ELEMENTARY SCHOOL DISTRICT  
AGENDA REQUEST FORM

TO: Joy Gabler  
FROM: Jay Strickland  
DATE: May 3, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet  
☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

ITEM: Administrative Panel Recommendations

PURPOSE:

Case# 23-01 – Wilson (impose expulsion order)

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: David Endo

DATE: 05/01/2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: 05/10/2023

**ITEM:**

Consider approval of warrants.

**PURPOSE:**

The administration is requesting the approval of the warrants as listed on the registers dated: 04/19/23, 04/21/23, 04/26/23 and 04/28/23.

**FISCAL IMPACT:**

See attached.

**RECOMMENDATIONS:**

Approve the warrants.



**Warrant Register For Warrants  
Dated 04/19/2023**

<b>Warrant Number</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Amount</b>
12713317	8063	FIDELITY SECURITY LIFE INSURANCE CO. – Health/Welfare Benefits	\$11,145.31
12713318	5946	THE HARTFORD – Health/Welfare Benefits	\$1,495.42
12713319	7732	METLIFE SMALL MARKET – Health/Welfare Benefits	\$4,634.49
12713320	1367	SISC III – Health/Welfare Benefits	\$652,030.25
<b>Total Amount of All Warrants:</b>			<b>\$669,305.47</b>

## Warrant Register For Warrants Dated 04/21/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12713420	2	A-Z BUS SALES INC – Reissue Materials/Supplies	\$1,660.50
12713421	6374	ABLE RECOGNITION – Materials/Supplies	\$819.00
12713422	7321	ALICIA ALEIXO – Reissue Reimburse-Materials/Supplies	\$26.36
12713423	6306	KAREN ALVARADO – Reimburse-Mileage	\$61.05
12713424	6431	AMAZON.COM – Materials/Supplies	\$5,795.93
12713425	53	AMERICAN MUSIC COMPANY – Materials/Supplies	\$2,799.88
12713426	2352	AMS.NET – Other Services, Equipment	\$22,472.20
12713427	3258	BANK OF AMERICA – Travel/Conference, Materials/Supplies	\$3,435.33
12713428	5526	BETWEEN YOUR EARS ENTERTAINMENT – Other Services	\$1,295.00
12713429	5167	CALIF. STATE UNIVERSITY-FRESNO – MLK Field Trip	\$504.00
12713430	8040	KELSEY CAMPBELL – Reimburse/Advance-Travel/Conference	\$138.30
12713431	6964	CENTRAL VALLEY PRINT SOLUTIONS INC. – Materials/Supplies	\$1,189.82
12713432	303	CHAFFEE ZOO – Richmond & Hamilton Study Trips	\$725.00
12713433	344	CMEA TREASURER CENTRAL SECTION – Other Services	\$150.00
12713434	5936	CHARLES COLE – Advance-Mileage	\$15.26
12713435	3089	COMMITTEE FOR CHILDREN – Materials/Supplies	\$535.18
12713436	6639	CONSTRUCTION PLUS – Lincoln Basketball	\$1,574.43
12713437	1670	CONTRACT PAPER GROUP INC - Warehouse Inv, Materials/Supplies	\$46,372.29
12713438	3973	DANIELLE DARPLI – Reimburse-Mileage	\$59.08
12713439	7150	DESIREE DAVIS – Advance-Travel/Conference	\$17.00
12713440	7741	RILEY DAVIS – Advance-Travel/Conference	\$56.33
12713441	5463	SARA DECUIR – Reimburse-Study Trip	\$252.11
12713442	5786	DOCUMENT TRACKING SERVICES – Other Services	\$2,678.16
12713443	7836	FOLLETT CONTENT SOLUTIONS LLC – eBooks, Books	\$6,064.03
12713444	2290	ROBERT A. GARCIA – Reissue Payroll	\$2.98
12713445	8164	GSP STUDIO INC. – Materials/Supplies	\$241.31
12713446	5216	HANFORD ELEMENTARY SCHOOL DISTRICT – Insurance	\$3,116.47
12713447	3653	HEINEMANN PUBLISHING – Reissue-Books, Materials/Supplies	\$823.20
12713448	5052	IMAGINE U CHILDRENS MUSEUM – Richmond Field Trip	\$500.00
12713449	5990	KELLER FORD – Materials/Supplies	\$214.69
12713450	796	KINGS COUNTY OFFICE OF ED – Other County Costs	\$374.00
12713451	808	KINGS WASTE & RECYCLING – Utilities	\$567.80
12713452	838	LAWRENCE TRACTOR COMPANY – Materials/Supplies	\$815.06
12713453	7353	AMANDA LEYVA – Advance-Travel/Conference	\$17.00
12713454	7135	GRACIELA MAGALLON – Reissue Reimburse-Materials/Supplies	\$395.50
12713455	4704	KELLEY MAYFIELD – Reimburse-Materials/Supplies	\$143.45
12713456	5768	MCGEE PRODUCTIONS – Reissue Other Services	\$600.00
12713457	5219	MICHAL MCWAY – Advance-Travel/Conference	\$17.00
12713458	7998	SOPHIA MEDINA – Advance-Travel/Conference	\$17.00
12713459	2909	MARCELA NICOLE NASH – Reimburse-Mileage	\$52.92
12713460	6056	KRISTI OCHOA – Reimburse-Materials/Supplies	\$63.13
12713461	1058	ODP BUSINESS SOLUTIONS LLC – Warehouse Inv, Materials/Supplies	\$1,441.46
12713462	2041	JANINE PARSONS – Advance-Travel/Conference	\$17.00
12713463	1945	PCS EDVENTURES – Materials/Supplies	\$9,294.15
12713464	3059	JEANETTE PEARCE – Advance-Travel/Conference	\$17.00
12713465	3689	PIONEER VALLEY ED. PRESS – Books, Materials/Supplies	\$526.17
12713466	1755	PLAY WITH A PURPOSE – Materials/Supplies	\$921.32
12713467	7861	WILLIAM POTTER – Advance-Travel/Conference	\$187.00

## Warrant Register For Warrants Dated 04/21/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12713468	7346	RMA GEOSCIENCE INC. – Roosevelt Mod Ph I Project	\$97.95
12713469	6328	SAM ACADEMY – Monroe Study Trip	\$1,500.00
12713470	1298	LANA SANDOVAL – Reissue Reimburse-Materials/Supplies	\$109.39
12713471	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$269.94
12713472	7442	SCHOOLSIN – Materials/Supplies	\$1,072.12
12713473	3131	SHERWIN-WILLIAMS CO – Materials/Supplies	\$323.81
12713474	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$96.86
12713475	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$19,610.96
12713476	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$9,670.20
12713477	8176	SAMANTHA STEEN – Advance-Travel/Conference	\$17.00
12713478	5798	SWEETWATER – Materials/Supplies	\$900.89
12713479	4064	TULARE COUNTY OFFICE OF ED – Travel/Conference	\$220.00
12713480	1554	SONIA VELO – Reimburse-Mileage	\$106.37
12713481	7151	VALERIE WILLIAMS – Advance-Travel/Conference	\$17.00
12713482	7229	LEANN WILLIAMSON – Reimburse/Advance-Travel/Conference	\$138.30
12713483	8159	JANET WIX – Advance-Travel/Conference	\$17.00
<b>Total Amount of All Warrants:</b>			<b>\$153,229.64</b>

**Credit Card Register For Payments  
Dated 04/21/2023**

Document Number	Vendor Number	Vendor Name	Amount
14035754	176	BSN SPORTS – Materials/Supplies	\$4,567.65
14035755	4795	BULLET IMPRESSIONS – Materials/Supplies	\$244.53
14035756	599	GOPHER SPORT – Materials/Supplies	\$1,909.51
14035757	5815	SCHOLASTIC STORE ONLINE – Books	\$520.42
14035758	1313	SCHOLASTIC TEACHERS STORE – Books	\$4,149.02
<b>Total Amount of All Credit Card Payments:</b>			<b>\$11,391.13</b>

**Warrant Register For Warrants  
Dated 04/26/2023**

<b>Warrant Number</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Amount</b>
12713883	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$4,476.40
12713884	405	DASSEL'S PETROLEUM INC. – Materials/Supplies	\$9,784.99
12713885	497	EMPLOYMENT DEVELOPMENT DEPT. – State Unemployment Insurance	\$68,114.78
12713886	630	CITY OF HANFORD – Other Services	\$2,263.74
12713887	7260	LOWE'S PRO SERVICES – Materials/Supplies	\$2,345.40
<b>Total Amount of All Warrants:</b>			<b>\$86,985.31</b>

## Warrant Register For Warrants

### Dated 04/28/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12714298	6431	AMAZON.COM – Materials/Supplies	\$7,050.54
12714299	7173	AMERICAN FLAGS EXPRESS – Materials/Supplies	\$111.05
12714300	53	AMERICAN MUSIC COMPANY – Materials/Supplies	\$125.24
12714301	2352	AMS.NET – Services/Repair	\$3,108.00
12714302	59	ARAMARK UNIFORM & CAREER – Food Services-Other Services	\$308.40
12714303	59	ARAMARK UNIFORM & CAREER – Other Services	\$3,692.75
12714304	6253	AT&T – Telephone Communications	\$2,739.70
12714305	3947	ATKINSON ANDELSON LOYA RUUD & ROMO – Other Services	\$6,827.63
12714306	6628	AWESOME CHARTERS AND TOURS LLC – Other Services	\$6,650.00
12714307	7399	BIMBO BAKERIES USA – Food Services-Food	\$2,469.90
12714308	6454	BOOKS-A-MILLION (BAM) – Books	\$66.93
12714309	4223	BUTTERFLY & NATURE GIFT STORE INC – Materials/Supplies	\$187.42
12714310	2784	LISA K. BUTTS – Other Services	\$600.00
12714311	7311	KIMBERLY CARRERA – Materials/Supplies	\$354.00
12714312	303	CHAFFEE ZOO – Roosevelt Study Trip	\$354.00
12714313	331	CLASSIC CHARTER INC. – Other Services	\$1,779.00
12714314	7985	COAST TROPICAL – Food Services-Food	\$14,319.30
12714315	433	DISCOVERY CENTER – Other Services	\$1,698.00
12714316	7456	EIDE BAILLY LLP – Other Services	\$13,524.00
12714317	6215	EPIC SPORTS – Materials/Supplies	\$603.78
12714318	8063	FIDELITY SECURITY LIFE INSURANCE CO. – Health/Welfare Benefits	\$866.39
12714319	4092	FITNESS FINDERS INC – Materials/Supplies	\$41.00
12714320	3066	FLAG HOUSE – Materials/Supplies	\$2,304.78
12714321	6906	FRESNO ART MUSEUM – Other Services	\$3,600.00
12714322	2461	GAMETIME – Materials/Supplies	\$1,538.54
12714323	1393	GAS COMPANY – Utilities	\$2,856.93
12714324	3305	GILBERT ELECTRIC COMPANY – Services/Repair	\$250.00
12714325	591	GOLD STAR FOODS – Food Services-Food	\$8,756.61
12714326	2227	KRISTI HAMILTON – Reimburse-Mileage	\$16.51
12714327	641	HANFORD ELEM. REVOLVING FUND – Other Services	\$709.68
12714328	631	CITY OF HANFORD – Richmond Field Trip	\$250.00
12714329	7946	HCI SYSTEMS INC – Services/Repair	\$4,086.00
12714330	5855	HOBBY LOBBY – Materials/Supplies	\$388.58
12714331	2188	THE HOME DEPOT PRO – Materials/Supplies, Warehouse Inventory	\$2,381.64
12714332	3718	ISLAND WATER PARK – Jefferson Field Trip	\$410.22
12714333	5290	KEENAN & ASSOCIATES – Insurance	\$1,322.34
12714334	4846	KINGS AREA RURAL TRANSIT – Other Services	\$20.00
12714335	7521	LITERACY RESOURCES LLC – Books	\$1,053.00
12714336	912	MANGINI ASSOCIATES INC. – JFK/Woodrow HVAC/Admin Projects	\$15,462.73
12714337	1004	MORRISON'S SILKSCREEN – Materials/Supplies	\$581.83
12714338	4118	KERRY PIEROTTE – Reimburse-Mileage	\$36.29
12714339	1168	PRODUCERS DAIRY PRODUCTS – Food Services-Food	\$15,661.96
12714340	7992	REMSCAPE INC – Other Services	\$2,305.00
12714341	7346	RMA GEOSCIENCE INC. – Woodrow Admin Project	\$7,250.00
12714342	7693	REGINA SANTIAGO – Food Services-Reimburse-Mileage	\$8.38
12714343	1303	SAVE MART SUPERMARKETS – Food Services-Food	\$9.38
12714344	4366	SCOUT ISLAND EDUCATION CENTER – Jefferson Study Trip	\$700.00
12714345	8095	SKYLINE BUS CHARTER LLC – Other Services	\$4,800.00

## Warrant Register For Warrants

### Dated 04/28/2023

Warrant Number	Vendor Number	Vendor Name	Amount
12714346	1801	SMART & FINAL STORES (HFD KIT) – Food Services-Food	\$35.98
12714347	1392	SOUTHERN CALIFORNIA EDISON CO. – Utilities	\$12,126.99
12714348	1404	STANISLAUS FOUNDATION – ADMIN – Health/Welfare Benefits	\$2,922.02
12714349	1403	STANISLAUS FOUNDATION – DENTAL – Health/Welfare Benefits	\$9,179.56
12714350	2847	PAULINE STRAMBI – Reimburse-Materials/Supplies	\$127.94
12714351	1444	SYSCO FOODSERVICES OF MODESTO – Food Services-Food	\$90,441.73
12714352	7328	MIRIAM THOMPSON – Food Services-Reimburse-Mileage	\$15.85
12714353	8163	TOLTECMEDIA – Other Services	\$2,600.00
12714354	1558	VERIZON WIRELESS – Telephone Communications	\$1,588.40
12714355	6317	JENNIFER WITTUS – Reimburse-Materials/Supplies	\$200.00
12714356	8162	WYEBOT INC – Other Services	\$10,010.00
<b>Total Amount of All Warrants:</b>			<b>\$273,485.90</b>

## Credit Card Register For Payments

### Dated 04/28/2023

Document Number	Vendor Number	Vendor Name	Amount
14035817	176	BSN SPORTS – Materials/Supplies	\$23.49
14035818	179	BUDDY'S TROPHIES – Materials/Supplies	\$444.02
14035819	7171	CONN DOORS – Materials/Supplies	\$1,507.96
14035820	4271	GOLDEN EAGLE CHARTER INC. – Other Services	\$4,522.80
14035821	3336	HOBART CORPORATION – Food Services-Services/Repair	\$1,192.95
14035822	1111	J W PEPPER & SON INC – Books	\$418.26
14035823	831	LAKESHORE LEARNING MATERIALS – Materials/Supplies	\$241.92
14035824	854	LIBRARY STORE INC. – Materials/Supplies	\$63.74
14035825	5111	P & R PAPER SUPPLY COMPANY INC – Food Services-Materials/Supplies	\$6,676.07
14035826	1466	TERMINIX INTERNATIONAL – Food Services-Other Services	\$40.00
<b>Total Amount of All Credit Card Payments:</b>			<b>\$15,131.21</b>



Hanford Elementary School District  
*Minutes of the Regular Board Meeting*  
*April 26, 2023*

Minutes of the Regular Board Meeting of the Hanford Elementary School District Board of Trustees on April 26, 2023, at the District Office Board Room, 714 N. White Street, Hanford, CA.

**Call to Order** President Revious called the meeting to order at 5:30 p.m. Trustee Garcia, Garner and Hernandez were present. Trustee Strickland was absent.

**HESD Managers Present** Joy C. Gabler, Superintendent, and the following administrators were present: Kristina Baldwin, David Endo, Javier Espindola, Ramiro Flores, Amy Fochetti, Matt Gamble, David Goldsmith, Lucy Gomez, Robert Heugly, Jennifer Levinson, Jaime Martinez, Karen McConnell, William Potter, Jill Rubalcava, Cruz Sanchez-Leal and Jay Strickland.

**CLOSED SESSION**

**Closed Session** Trustees adjourned to closed session at 5:30 for the purpose of:

- Student Discipline pursuant to Education Code section 48918

**Open Session** Trustees returned to open session at 6:17 p.m.

**Case #23-26** Trustee Hernandez moved to accept the Findings of Facts and expel Case #23-26 for the remainder of the 2022-2023 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 24, 2023. Parents may apply for readmission on or after June 2, 2023. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes
- Strickland – Absent

**Case #23** Trustee Hernandez moved to accept the Findings of Facts expel Case #23-27 and #23-28 for the remainder of the 2022-2023 school year and the first semester of the 2023-2024 school year for violation of Education Code 48900 and/or 48915 as determined by the Administrative Panel at hearings held on April 24, 2023. Parents may apply for readmission on or after June 2, 2023. If readmission is granted, student may return to regular school in probationary status on a Behavior Conditions Plan through December 15, 2023. Trustee Garcia seconded; motion carried 4-0:

- Garcia – Yes
- Garner – Yes
- Hernandez – Yes
- Revious – Yes

Strickland – Absent

**Public Hearing** At 6:19 p.m. President Revious opened the Public Hearing: Instructional Materials Funding Realignment Program.

Jill Rubalcava, Assistant Superintendent, stated this is an annual public hearing to determine if each student in Hanford Elementary School District has sufficient instructional material. Jill attest that each student has a textbook required by law. The resolution will get approved later in the meeting.

President Revious called for questions from the public, there being none the Public Hearing was closed at 6:19 p.m.

### **PRESENTATION, REPORTS AND COMMUNICATIONS**

**Public Comments** Jennifer Costamanga, parent of Woodrow Wilson Jr High School, stated she is a concerned parent due to all the fights happening at WW. She would like to know what can be done and if there are intervention programs that can be offered after school. She understands it goes back to parenting but this is happening at the schools. Students get suspended for 3 days and come back to do it again. She knows we are in a society where we can't do a lot. She doesn't know the answer but believes there must be a solution.

**Board and Staff Comments** Trustee Garner stated he had the opportunity to attend a couple of track meets. It was good to see the participation and school pride. He also attended field trips with Jefferson Academy, and it was a wonderful experience. Regarding the parent that spoke, he stated we need to continue to have this conversation and try to fully understand and do our homework. Superintendent Joy Gabler stated she would reach out to the parent and set-up a time to meet, along with Matt Gamble, and discuss her concerns.

**Requests to Address the Board** None

**Dates to Remember** President Revious reviewed dates to remember: HESD Annual Track Meet – April 29<sup>th</sup>; Regular Board Meeting – May 10<sup>th</sup>.

### **CONSENT ITEMS**

Trustee Garcia made a motion to take consent items "a" through "d" together. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

Strickland – Absent

Trustee Garcia then made a motion to approve consent items “a” through “d”.  
Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

The items approved are as follows:

- a) Warrant listings dated March 17, 2023; March 24, 2023; March 31, 2023; April 11, 2023 and April 14, 2023.
- b) Approve minutes of Regular Board Meeting held on March 22, 2023.
- c) Interdistrict transfers as recommended.
- d) Donation of \$3,986.52 from Jefferson Parent Teacher Club

Trustee Garcia thanked Jefferson PTC for donation.

## **INFORMATION ITEMS**

### **ActVnet**

- a) Joy Gabler, Superintendent, presented Jason Dixon and Daniel from Tulare County Office of Education. Jason presented a PowerPoint presentation on ActVnet. ActVnet was created to connect law enforcement with a school from the beginning to the end of the crisis. Personnel from TOCE met with law enforcement to get input on what they need from them to have an effective response. Jason reviewed how ActVnet works and how it benefits schools. Trustee Garner asked if they have met with local law enforcement and what was their response. Jason answered yes, they loved it, and they haven't had any issues that they are aware of. Trustee Garner asked how long does it take to have it set up. Jason answered anywhere between 60-90 days, depends on when training can get done for staff. David Endo asked how many schools are signed up. Jason sated 77 with 44 live. Jason Strickland asked how many staff are with ActVnet. Jason answered 18. David Endo asked what happens when one of you leaves. Jason stated they are cross-trained, and the coding for the app is being done out of LA.

### **Williams Uniform Complaint**

- b) Joy Gabler, Superintendent, presented for information the third quarterly Williams Uniform Complaint for 01/01/23 – 03/31/23. It's a good report with no complaints.

### **PAC**

- c) Robert Heugly, Director of Program Development, presented for information a report from the District Parent Advisory Committee from the meeting held on February 7, 2023. The PAC gives input for the LCAP. The superintendent conquers with the list of recommendation from the LPAC. He highlighted

number 9. The PAC recommends expanding the PAL program to the Junior High. This has already started taking place.

**DELAC**

- d) Lucy Gomez, Director of Curriculum, presented for information a report from the District English Learner Advisory Committee from the meeting held on February 9, 2023. Similar to the PAC, DELAC monitors the services and progress of English learners. The superintendent concurs with the recommendation from DELAC.

**2023 Summer Program**

- e) Jill Rubalcava, Assistant Superintendent of Curriculum, presented for information the HESD 2023 Summer Program. She presented a PowerPoint presentation. The summer program will focus on creating experiences and building connections. It will run for 3 weeks from June 12-30. For the elementary it will be located at Martin Luther King Elementary, Monroe Elementary, and Richmond Elementary. Each week will focus on a different subject: Art, Fitness, and Science. For junior high it will run at JFK. It will have 2 sessions, session 1 will focus on Science Battlebots and session 2 will be West Hills 5C Experience. The program is lottery based. Trustee Garner asked how many students will get to enroll. Jill stated for elementary is 600 students, for junior high is 60 for session 1 and 80 for session 2.

**Monthly Financial Reports**

- f) David Endo, Chief Business Official, presented for information the monthly financial reports for the period of 07/01/2022-03/31/2023. Everything is going according to plan.

**HETA's Initial Proposal**

- g) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the Hanford Elementary Teachers Association's (HETA) initial proposal for successor agreement between HETA and HESD. He made a minor clarification; it is not a successor agreement it is a reopener.

**District's Initial Proposal**

- h) Jaime Martinez, Assistant Superintendent to Human Resources, presented for information the District's initial proposal for a successor agreement between HESD and HETA. He made the same correct to the District's proposal.

**BP/AR 6142.2**

- i) Karen McConnell, Assistant Superintendent to Special Services, presented for information the deleted Board Policy and Administrative Regulation 6142.2 – AIDS prevention Instruction.

**BP 6177**

- j) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the revised Board Policy 6177 – Summer Learning Programs.

**AR 6186**

- k) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the deleted Administrative Regulation 6186 – Dual Language Immersion Education: Foreign Language Institute.

- BP 6191.3** l) Jill Rubalcava, Assistant Superintendent to Curriculum, presented for information the deleted Board Policy 6191.3 – Evaluation of the English Language Arts and Math Programs Status.
- BP 5112.5** m) Jason Strickland, Director of Child Welfare and Attendance, presented for information the revised Board Policy 5112.5 – Open/Closed Campus.
- BP/BB List** n) Joy Gabler, Superintendent, presented for information the renaming and renumbering of Board Policies and Board Bylaws (attached list).

### **BOARD POLICIES AND ADMINISTRATION**

- Resolution #27-23** a) Trustee Garcia made a motion to adopt Resolution #27-23: Regarding Absent Board Member Compensation – J. Garner. Trustee Revious seconded; motion carried 4-0:

Garcia – Yes  
Garner – Abstain  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

- STEM Organization** b) Trustee Hernandez made a motion to approve the consultant contact with STEM Organization, Bricks 4 Kids to provide 14 days of STEM instruction and activities for elementary students attending 2023 summer program. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

- Resolution #25-23** c) Trustee Garcia made a motion to adopt Resolution #25-23 pertaining to the sufficiency of instructional materials. Trustee Hernandez seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

- Change Order #3 - Richmond** d) Trustee Garcia made a motion to approve the change order 3 for the Richmond Modernization Project Phase 2. Trustee Garner seconded; motion carried 4-0:
- Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

Strickland – Absent

**Surplus  
Property**

- e) Trustee Garner made a motion to approve the declaration of surplus property.  
Trustee Garcia seconded; motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

**PERSONNEL**

Trustee Garcia made a motion to take Personnel items “a” through “j” together.  
Trustee Garner seconded; the motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

Trustee Garcia then made a motion to approve Personnel items “a” through “j”.  
Trustee Garner seconded; the motion carried 4-0:  
Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

**Item “a” –  
Employment**

The following items were approved:

Classified

- Wendy Avila, Yard Supervisor – 3.5 hrs., Monroe, effective 2/27/23
- Olivia Gebhart, Special Education Aide – 5.0 hrs., Washington, effective 3/30/23
- Taisha Green, READY Program Tutor – 4.5 hrs., Washington, effective 4/13/23
- Elizabeth Jackson, Licensed Vocational Nurse – 8.0 hrs., District Office, effective 3/27/23
- Alejandra Leon, Food Service Worker II – 2.5 hrs., Kennedy, effective 3/24/23
- Marisa Martinez, READY Program Tutor – 4.5 hrs., Hamilton, effective 4/11/23
- Alyssa Medina, READY Program Tutor – 4.5 hrs., Jefferson, effective 3/22/23

Classified Management

- Ariel Barrios, School Operations Officer – 8.0 hrs., King, effective 8/1/23

Classified Management Transfer

- Yadira Castrejon, from School Operations Officer – 8.0 hrs., King, to School Operations Officer – 8.0 hrs., Richmond, effective 8/1/23
- Monica Kraemer, from School Operations Officer – 8.0 hrs., Roosevelt, to School Operations Officer – 8.0 hrs., Wilson, effective 8/1/23

More Hours/Days

- Lori Urrutia, from Yard Supervisor – 2.25 hrs., Richmond, to Yard Supervisor – 3.5 hrs., Richmond, effective 3/9/23
- Melisa Wakefield, from Special Circumstances Aide – 4.75 hrs., King, to Special Circumstances Aide – 5.75 hrs., King, effective 3/23/23

Classified Temps/Subs

- Queila Alarcon, Substitute Yard Supervisor, effective 4/11/23
- Patricia Castellanos, Substitute Yard Supervisor, effective 4/11/23
- Cristina Castorena, Substitute Food Service Worker I, effective 3/28/23
- Mireya Gomez, Substitute Yard Supervisor, effective 4/11/23
- Edgar Lopez, Substitute Groundskeeper I and Maintenance Worker I, effective 4/3/23
- Mercedes Misch, Substitute Educational Tutor (K-8), effective 4/11/23
- Griselda Padron, Substitute Bilingual Clerk Typist I, Translator: Oral Interpreter, Translator: Written Translator and Yard Supervisor, effective 4/12/23

***Item "b" –  
Promotions***

Certificated Management

- Jason Strickland, from Director, Child Welfare and Attendance, District Office, to Assistant Superintendent, Student Services, District Office effective 7/1/23

Classified Management

- Linda Cruz, from DSF Work Control Technician – 8 hrs., DSF, to School Operations Officer – 8 hrs., Roosevelt, effective 8/1/23

Classified

- Tim Weddeburn, from Groundskeeper II – 8.0 hrs, DSF-Grounds, to Maintenance Worker II – 8.0 hrs., DSF-Maintenance, effective 4/17/23

***Item "c" –  
Resignations***

Classified

- Naldy Clothier, Substitute Yard Supervisor, effective 3/23/23
- Zayna Cruz, READY Program Tutor – 4.5 hrs., King, effective 3/22/23
- Mireya Gomez, Substitute Yard Supervisor, effective 4/11/23
- Shelia Harvey, Substitute READY Program Tutor, effective 10/4/22
- Matthew Knevelbaard, Custodian II – 8.0 hrs., Washington, effective 4/14/23
- Noremy Kilgore, Substitute READY Program Tutor, effective 2/7/23
- Brentny Miller, Yard Supervisor – 1.5 hrs., Roosevelt, effective 3/13/23
- Alexius Ramirez, Substitute Food Service Utility Worker, effective 8/9/22
- Deisy Sandoval Placencia, Substitute Special Education Aide and Paraprofessional (TK/K), effective 3/8/23
- Jennifer Robles, Yard Supervisor – 2.5 hrs., Hamilton, effective 3/15/23
- Charmon Valenzuela, Yard Supervisor – 2.0 hrs., King, effective 4/28/23

Certificated

- Erica D'Souza, Teacher, King, effective 2/6/23

Retirement

- Amy Garcia, Yard Supervisor – 3.0 hrs., Jefferson, effective 6/2/23
- Gary Rosaroso, Custodian II – 8.0 hrs., Simas, effective 6/30/23
- Rebecca Silva, Special Education Aide – 5.0 hrs., Hamilton, effective 6/2/23

Termination due to lack of availability

- Allen Christian Altamirano, Substitute READY Program, Special Circumstances Aide, Special Education and Yard Supervisor, effective 9/2/22

- Mariah Benitez, Substitute Yard Supervisor, effective 8/9/22
- Kim Cole, Substitute Yard Supervisor, effective 3/4/22
- Ashley Sosa, Substitute Special Circumstances Aide and Special Education Aide, effective 12/1/22

**Item "d" – Need for Fully Qualified Educators** Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594

- Veronica Godines, Girls 4-6th Track, Hamilton, effective 2/16/23-4/29/23

**Item "e" – 30-Day Substitute Teaching Permits** Adopt Declaration of Need for Fully Qualified Educators for 2023-2024 School Year (Title 5, 80026) – Attached

**Item "f" – Annual Statement of Need for 30-Day Substitute Teaching Permits**

- The Governing Board of the Hanford Elementary School District declares that a sufficient number of credentialed teachers are not available to fill vacancies for substitute teaching during the 2023-2024 school year. Therefore, the District is filing an annual statement of need with the Kings County Office of Education to allow Emergency 30-day Substitute Permit holders to fill day-to-day substitute needs.

**Item "g" – Job Descriptions**

- Assistant Superintendent of Student Services (title change and revised)
- Program Specialist – Special Education (revised)

**Item "h" – Salary Wage Schedule**

- 2022-23 Management Salary Schedule (revised)

**Item "i" – TCOE** Consider approval of Co-Sponsor Partnership Agreement between the Tulare County Office of Education IMPACT Intern Program and the Hanford Elementary School District

- Authorize agreement to collaborate with Tulare County Office of Education by developing and delivering a quality teacher preparation program through PROJECT IMPACT; New teacher and leadership development IMPACT Intern Program. This is a one-year agreement effective August 1, 2022 through June 30, 2023.

**Item "j" – Volunteers**

<u>Name</u>	<u>School</u>
Rashnet Jones	Hamilton
Rene Esparza	Hamilton
Darlene Osuna Munoz	Hamilton
Yuselmi Gonzalez Gutierrez	Hamilton
Gilberto Garcia-Durante	Hamilton
Alexandra Martinez	Hamilton
Anna Madrigal	Jefferson
Rosalba Cabral	Jefferson
Rigoberto Durante	Jefferson



<u>Name</u>	<u>School</u>
Wendy Carcamo	JFK
Tiffany Paredes	JFK
Roberto Vargas	JFK
Yvette Perez	JFK/Monroe
Cesar Cazares	King
Jasmin Martinez	Lincoln
Jose Blanco	Monroe
James Wilkinson	Monroe
Marcilina Ocampo	Monroe
Jennifer Aguirre	Monroe
Adrian Young	Richmond
Daniel Morales	Richmond
Jennifer Zavala	Roosevelt
Brenda Figueroa	Roosevelt
Terry Johnson	Roosevelt
Johnisha Hendrix	Roosevelt
Rudy Lopez	Simas
Denise Martin	Simas
Sharon Maggio	Simas
Micalla Penton	Simas
Mayra Garcia Piceno	Simas
Brady Adams	Simas
Jaide Balbina	Simas
Yajahira Perez	Simas
Melissa Guy	Washington
Rosa Talancon	Washington
Jennifer Carrillo	Washington

## **FINANCIAL**

**Comprehensive Maintenance Plan** a) Trustee Garcia made a motion to approve the 2023-2024 Local Control accountability Plan (LCAP) and the District's Budget Hearing date of June 14, 2023 at 5:30 pm. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes  
Strickland – Absent

**Resolution #26-23** b) Trustee Garcia made a motion to adopt the Resolution # 26-23: Commitment of Fund Balance. Trustee Garner seconded; motion carried 4-0:

Garcia – Yes  
Garner – Yes  
Hernandez – Yes  
Revious – Yes

Strickland – Absent

**Adjournment**    There being no further business, President Revious adjourned the meeting at 7:26 p.m.

Respectfully submitted,

Joy C. Gabler,  
Secretary to the Board of Trustees

Approved:

\_\_\_\_\_  
Timothy Revious, President

\_\_\_\_\_  
Lupe Hernandez, Clerk

No	Reason	A/D	Sch Req'd	Home Sch	Date
I-322	CC	A	Hamilton	Lemoore	5/01/2023
I-323	CC	D	JFK	Laton	5/01/2023
I-324	CC	D	JFK	Laton	5/01/2023
I-325	CC	D	Washington	Laton	5/01/2023
I-326	CC	D	Washington	Laton	5/01/2023

**HANFORD ELEMENTARY SCHOOL DISTRICT**AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Jennifer Levinson

DATE: May 1, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet

For: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

ITEM: Donation total of \$4,801.30 from Monroe Parent Teacher Club

PURPOSE: Consider approval of donations from Monroe Parent Teacher Club to Monroe Elementary General Fund for the following expenditures:

- Prismatic Magic Educational Laser Assemblies \$1,198.00
- 2022-23 Yearbook for students in the amount of \$3,603.30

FISCAL IMPACT (if any): \$4,801.30

RECOMMENDATION (if any): Approve donation.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Lindsay Hastings

DATE: 4/28/23

FOR: ☒ Board Meeting  
☐ Superintendent's CabinetFOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Consider approval of donations to HESD-Washington School from: Washington PTC, total donation of 983.99.**PURPOSE:** Jog a thon Bash expenditures**FISCAL IMPACT:** 0100-1100-0-1110-1000-430000-028-0000**RECOMMENDATIONS:** Approve Donations

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/28/23

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: 05/10/23

**ITEM:** Review the 2022-2023 District/Board Goals**PURPOSE:** Provide an update on progress made toward the District/Board Goals.**FISCAL IMPACT:****RECOMMENDATIONS:**

**HANFORD ELEMENTARY SCHOOL DISTRICT**  
**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Robert Heugly

DATE: April 27, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet

For: ☒ Information  
☐ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Receive for information a report from the District Parent Advisory Committee for the meeting held on March 23, 2023 (For PAC Meeting #3)

**PURPOSE:** The PAC advises the board on the educational programs and services included in the Local Control Accountability Plan.

**FISCAL IMPACT:** PAC is a requirement of the Local Control Funding Formula.

## #3 Hanford Elementary School District

Hanford Elementary School District (HESD)  
Parent Advisory Committee  
Report to the HESD Board of Trustees

Date of Meeting: March 21, 2023  
Starting Time: 9:00 a.m. to 10:30 a.m.  
Location: District Office Board Room

Purpose of the Meeting: To consult, review, and comment on the Hanford Elementary Local Control Accountability Plan.

The Parent Advisory Committee received information on the following topics:

- LCAP Goal #4: *Students will learn in a safe, well-maintained school where they are supported, engaged, and connected to their school*
- Hanford Elementary's Performance on State Indicators
  - Chronic Absenteeism and Suspension Rates
- Proposed LCAP Expected Outcomes (targets) for Chronic Absenteeism and Suspension rates for 2023-2024
- Local Control Accountability Plan Programs and Services under LCAP Goal #4 that support school climate.

The parent advisory committee made the following recommendations:

- Approve the following 2023-2024 Expected Outcomes (growth targets) for the district's Local Control Accountability Plan (LCAP)

Suspension Rate Expected Outcomes	Chronic Absenteeism Expected Outcomes
All Students: 1.9%	Overall: 7.4%
English Learners: 0.5%	English Learners: 4.3%
Low Income: 2.2%	Low-Income: 6.7%
Students with Disabilities: 3.3%	Students with Disabilities: 9.6%
Hispanic: 1.4%	Hispanic: 6.1%
Asian: 1.0%	Asian: 4.4%
African American: 5.2%	African American: 5.5%
Filipino: 0%	Filipino: 6.8%
Two or More Races: 3.4%	Two or More Races: 7.1%
White: 2.4%	White: 6.7%
Foster Youth: 5.9%	Foster Youth: 5.6%
Homeless: 3.5%	Homeless: 9.8%
	Native American: 10%

- Continue to provide the current level of support for students including nurses, counselors, social workers, student specialists and vice principals.
- Continue to provide supports for foster and homeless students.
- To include student health education, parent workshops, and/or flyers regarding vaping and vape pens.
- Look to bring back the D.A.R.E. program
- Provide communication to parents around COVID and when it's ok to send students to school and when students should be kept home.



The Superintendent Responds:

- The Superintendent concurs with the 2023-2024 Expected Outcomes (growth targets) for the district's Local Control Accountability Plan (LCAP) for Suspension Rates and Chronic Absenteeism Rates
- The Superintendent concurs with the recommendation to continue to provide the current level of support for students including nurses, counselors, social workers, student specialists and vice principals.
- The Superintendent concurs with the recommendation to continue to provide supports for foster and homeless students.
- The Superintendent supports including student health education, parent workshops, and/or flyers regarding vaping and vape pens. The recommendation will be shared with the Assistant Superintendent of Special Services and the Director of School Climate, Child Welfare, and Attendance.
- The Superintendent supports looking into bringing back the D.A.R.E. or similar type program. The recommendation will be shared with the Director of School Climate, Child Welfare, and Attendance.
- The Superintendent supports providing communication to parents around COVID. HESD will continue to follow the guidance provided by the California Department of Public Health will provide any pertinent information to our parents. The Hanford Elementary School District public website continues to provide information regarding this topic and can be found at: [https://resources.finalsite.net/images/v1674506399/hesdk12caus/iupbddtznzohyeqn4m4g/HESDCOVIDReturntoSchoolGuidelines22-23Eng\\_Sp.pdf](https://resources.finalsite.net/images/v1674506399/hesdk12caus/iupbddtznzohyeqn4m4g/HESDCOVIDReturntoSchoolGuidelines22-23Eng_Sp.pdf)

# HANFORD ELEMENTARY SCHOOL DISTRICT

## AGENDA REQUEST FORM

TO: Joy Gabler

FROM: Lucy Gomez

DATE: April 28, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet

For: ☒ Information  
☐ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Receive for information a report from the District English Learner Advisory Committee for the meeting held on March 23, 2023 (For DELAC Meeting #3)

**PURPOSE:** The DELAC advises the board on the educational programs and services for English learners including services that are part of the Local Control Accountability Plan.

**FISCAL IMPACT:** DELAC is a requirement of the Local Control Funding Formula and several Federally funded programs.

# Hanford Elementary School District

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## Hanford Elementary School District (HESD) District English Learner Advisory Committee (DELAC) Report to the Board

Date of Meeting: March 23, 2023  
Starting Time: 9:00a.m. to 10:30a.m.  
Location: Board Room

The District English Learner Advisory Committee received information on the following topics:

- Review the California School Dashboard Academic Indicators in ELA and Mathematics for English Learners at the district level and for each school
  - HESD Transportation Plan
  - Review the English Learner Progress Indicator at the district level and for each school
  - Receive information regarding district programs and services for English learners
  - District professional development specific to supporting English learners
  - LCAP programs and services supporting school climate (Chronic Absenteeism and Suspension Rates)
- 

The District English Learner Advisory Committee made the following recommendations:

- Continue to provide professional development for teachers and administration that specifically supports Designated and Integrated English language development instruction for English learners.
  - Continue to communicate with parents and students regarding English language development progress and use goal setting to ensure that students demonstrate growth on the yearly Summative English Language Proficiency Assessments for California (ELPAC).
  - Continue to provide Title III Tutoring to students in need of additional English Language Development and consider using Educational Tutors whenever teachers are unavailable to tutor at specific school sites.
  - Continue to analyze district attendance patterns across grade levels to tailor parent education and communication regarding the impact of regular school attendance on student achievement.
- 

The Superintendent Responds:

- The Superintendent supports the recommendation to continue to provide professional development for teachers and administration that specifically supports Designated and Integrated English language development instruction for English learners.
- The Superintendent agrees with the recommendation to communicate with parents and students regarding English language development progress and use goal setting to ensure that students demonstrate growth on the yearly Summative English Language Proficiency Assessments for California (ELPAC).
- The Superintendent supports the recommendation to continue to provide Title III Tutoring to students in need of additional English Language Development and consider using Educational Tutors whenever teachers are unavailable to tutor at school sites.
- The Superintendent supports the recommendation to continue analyze district attendance patterns across grade levels to tailor parent education and communication regarding the direct impact of regular school attendance on student achievement.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 28, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Executive Summary - Wellness Policy

**PURPOSE:** Provide annual update to the Wellness Policy.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:**

Hanford Elementary School District  
Wellness Policy - Executive Summary (2022-2023)

Schools across the district continue to work on implementing the Wellness policy. In the 2021-2022 school year, the district participated in a triennial review assessment, which included the School Site-Level Assessment Questionnaire ("SLAQ") and the Smarter Lunchrooms Scoreboard. These assessment tools provided information for the wellness committee to highlight areas of strength and opportunities for improvement, which guided the wellness committee to identify next steps.

**The assessment identified areas of strength as:**

- A clear understanding of the wellness policy and meal programs on the school campuses
- Promotion of health food and beverage choices for all students across the school campuses and sound encouragement for students' participation in the national school meal program.
- Credentialled physical education teachers provide physical education opportunities to students that align to the California State PE standards.

**The assessment identified areas of opportunities as:**

- Nutritional material has not been universally adopted by the district, therefore, limited instructional opportunities have been provided to credentialled teachers to teach nutrition education and health food choices.
- Greater focus should be placed on engaging both parents and students in understanding and participating in the national school meal program (breakfast and lunch). Limited information is provided to parents, staff and students about the breakfast and lunch program, including but not limited to a monthly menu, nutritional information on menu items and highlight school breakfast and lunch programs.
- There is not a school garden at each elementary site across the district, although the administration and staff have showed interest.

**Based on the outcome of the review, the following next steps have been identified as priority:**

- Adopt an evidence-based curriculum for nutrition and education that is aligned with National Health Education standards for grades K – 6.
- A concerted effort will be placed on engaging parents and students in the breakfast and lunch program. Monthly information will be provided to parents about the school menu, through fun and engaging "nutrition nuggets."

-A school garden will be developed at the school site and managed by school personnel. Once a school garden is in place, students will be able to plant, tend and gather fruits and vegetables grown in the garden and try them out in both raw and cooked forms.

-Continue to educate staff, students, and the community on the district wellness policy through all possible venues.

**Outcomes to date:**

-The district's Curriculum Committee reviewed various health related curriculum and selected a curriculum that will be piloted in the 2023 summer program and implemented across K – 6 in the 2023-2024 school year.

-The food services department is now including fun and engaging “nutritional nuggets” on the monthly menu which is provided to parents both in paper form and on the district's website.

-Individual school sites have discussed ways in which school breakfast and lunch menu items can be highlighted on the school campus such as using a sandwich board, informing students of the menu during morning announcements and/or providing students with opportunities to create art pieces to hang in the cafeteria to highlight healthy food choices.

-Individual school sites administrators are exploring ideas with staff on the feasibility and management of developing school gardens. A few administrators have researched various grant opportunities for funding support for hydroponic and aquaponic growing systems for school gardens.

-The wellness committee continues to partner with outside agencies to support the effort of educating staff, students and the community on the district's wellness policy and the importance of a healthy lifestyle.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 18, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Review addition of Administrative Regulation 5131.41 - Use of Seclusion and Restraint

**PURPOSE:** Regulation updated to clarify the limited exception when seclusion and/or behavioral constraint may be used, and to reflect that it cannot be applied for longer than necessary to contain the dangerous behavior.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:** Review

**Regulation 5131.41: Use Of Seclusion And Restraint**

**Status:** DRAFT

**Original Adopted Date:** Pending

District staff shall enforce standards of appropriate student conduct in order to provide a safe and secure environment for students and staff on campus but are prohibited from using seclusion and behavioral restraint to control student behavior except as authorized by law when the behavior poses a clear and present danger of serious physical harm to the student, other students, or others on campus, and that cannot be immediately prevented by a less restrictive response.

**Definitions**

*Behavioral restraint* includes mechanical restraint or physical restraint used as an intervention when a student presents an immediate danger to self or to others. Behavioral restraint does not include postural restraints or devices used to improve a student's mobility and independent functioning rather than to restrict movement. (Education Code 49005.1)

*Mechanical restraint* means the use of a device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include the use of devices as prescribed by an appropriate medical or related services professional, including, but not limited to, adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment; vehicle safety restraints during the transport of a student; restraints for medical immobilization; or orthopedically prescribed devices which permit a student to participate in activities without risk of harm. Mechanical restraint also does not include the use of devices by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

*Physical restraint* means a personal restriction that immobilizes or reduces the ability of a student to move the torso, arms, legs, or head freely. Physical restraint does not include a physical escort in which a staff member temporarily touches or holds the student's hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is acting out to walk to a safe location. Physical restraint also does not include the use of force by peace officers or security personnel for detention or for public safety purposes. (Education Code 49005.1)

*Prone restraint* means the application of a behavioral restraint on a student in a facedown position. (Education Code 49005.1)

*Seclusion* means the involuntary confinement of a student alone in a room or an area from which the student is physically prevented from leaving. Seclusion does not include a timeout involving the monitored separation of the student in an unlocked setting, which is implemented for the purpose of calming the student. (Education Code 49005.1)

**Prohibitions**

Seclusion and behavioral restraint of students shall not be used in any form as a means of coercion, discipline, convenience, or retaliation. (Education Code 49005.8)

In addition, staff shall not take any of the following actions: (Education Code 49005.2, 49005.8)

1. Administer a drug that is not a standard treatment for a student's medical or psychiatric condition in order to control the student's behavior or restrict the student's freedom of movement
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use as a locked room
3. Use a physical restraint technique that obstructs a student's respiratory airway or impairs a student's breathing or respiratory capacity, including a technique in which a staff member places pressure on the student's back or places the staff member's body weight against the student's torso or back
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, the use of a pillow, blanket, carpet, mat, or other item to cover a student's face
5. Place a student in a facedown position with the student's hands held or restrained behind the student's back



6. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the student or others

### **Limited Use of Seclusion or Restraint**

Staff shall avoid the use of seclusion and behavioral restraint of students whenever possible. Seclusion or behavioral restraint may be used only to control student behavior that poses a clear and present danger of serious physical harm to the student or others, which cannot be immediately prevented by a response that is less restrictive. (Education Code 49005.4, 49005.6, 49005.8)

When used, seclusion or restraint shall not be applied for longer than is necessary to contain the dangerous behavior. For any situation that requires a prolonged use of an emergency intervention, staff shall seek the assistance of the principal or law enforcement agency, as applicable to the situation. (Education Code 56521.1)

If a student is put in seclusion, the student shall be under constant, direct observation of a staff member. Such observation may be through a window or another barrier through which the staff member is able to make direct eye contact with the student, but shall not be made through indirect means such as a security camera or closed-circuit television. (Education Code 49005.8)

If a student is restrained, staff shall afford the student the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the student and others. (Education Code 49005.8)

If a prone restraint technique is used on a student, a staff member shall observe the student for any signs of physical distress throughout the use of the restraint. Whenever possible, the staff member monitoring the student shall not be involved in restraining the student. (Education Code 49005.8)

Seclusion or restraint may only be applied to a student with disabilities in accordance with rules specified in AR 6159.4 Behavioral Interventions For Special Education Students. Staff may not apply seclusion or restraint to students with disabilities based on assumptions or stereotypes about disabilities or students with disabilities or for behavior that would not result in restraint or seclusion for students without disabilities.

The superintendent or designee shall provide training to staff in the safe and effective use of seclusion and restraint as appropriate.

### **Documentation of Seclusion and Restraint**

Parents/guardians and, if appropriate, residential care providers shall be notified within one school day whenever an emergency intervention is used or serious property damage occurs. (Education Code 56521.1)

A behavior emergency report shall be completed and forwarded to the Superintendent or designee for review. This report shall include: (Education Code 56521.1)

1. The name and age of the student
2. The setting and location of the incident
3. The name of the staff or other persons involved
4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic behavior intervention plan
6. Details of any injuries sustained by the student or others, including staff, as a result of the incident

### **Reports**

The Superintendent or designee shall annually collect data on the number of times that seclusion, mechanical

restraint, and physical restraint were used on students and the number of students subjected to such techniques. The data shall be disaggregated by race/ethnicity and gender, and reported for students with a Section 504 plan, students with an individualized education program, and all other students. This report shall be submitted to the California Department of Education no later than three months after the end of each school year, and shall be available as a public record pursuant to Government Code 6250-6270. (Education Code 49006)

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

### State References

	Description
Ed. Code 49001	Prohibition of corporal punishment
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 56520-56524	Behavioral interventions
Ed. Code 56521.1	Emergency interventions when behavior poses threat to student or others
Ed. Code 56521.2	Prohibited interventions
Gov. Code 7920.000-7930.215	California Public Records Act

### Federal References

	Description
20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504

### Management Resources References

	Description
U.S. Department of Education Publication	Restraint and Seclusion: Resource Document, May 2012
U.S. Dept of Education, Office of Civil Rights	Davis Joint Unified School District Resolution Agreement, OCR No. 09-19-5001, December 7, 2022
Website	CSBA District and County Office of Education Legal Services - <a href="https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==">https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==</a>
Website	California Department of Education - <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==">https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</a>
Website	U.S. Department of Education - <a href="https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==">https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==</a>

### Cross References

	Description
0450	Comprehensive Safety Plan - <a href="https://simbli.eboardsolutions.com/SU/Pw53k7slshWwK5WnlplAj4TaQ==">https://simbli.eboardsolutions.com/SU/Pw53k7slshWwK5WnlplAj4TaQ==</a>
0450	Comprehensive Safety Plan - <a href="https://simbli.eboardsolutions.com/SU/I4Efl6y2kHuwWKAC7AywwQ==">https://simbli.eboardsolutions.com/SU/I4Efl6y2kHuwWKAC7AywwQ==</a>
5131	Conduct - <a href="https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQ==">https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQ==</a>
5131.1	Bus Conduct - <a href="https://simbli.eboardsolutions.com/SU/kyrA1w6lshfA2TM7KU4D3Q==">https://simbli.eboardsolutions.com/SU/kyrA1w6lshfA2TM7KU4D3Q==</a>
5131.1	Bus Conduct - <a href="https://simbli.eboardsolutions.com/SU/5Av0Ymp9qyXgkoEkf1SZOQ==">https://simbli.eboardsolutions.com/SU/5Av0Ymp9qyXgkoEkf1SZOQ==</a>
5131.4	Student Disturbances - <a href="https://simbli.eboardsolutions.com/SU/76XgGDPEQ1aQ5deLYkXzUw==">https://simbli.eboardsolutions.com/SU/76XgGDPEQ1aQ5deLYkXzUw==</a>
5131.4	Student Disturbances - <a href="https://simbli.eboardsolutions.com/SU/BuUBhFHIVVRBE7WhIMIPJA==">https://simbli.eboardsolutions.com/SU/BuUBhFHIVVRBE7WhIMIPJA==</a>
5131.7	Weapons And Dangerous Instruments - <a href="https://simbli.eboardsolutions.com/SU/jVplusrOetxncohuYddCMTmqw==">https://simbli.eboardsolutions.com/SU/jVplusrOetxncohuYddCMTmqw==</a>

5131.7	Weapons And Dangerous Instruments - <a href="https://simbli.eboardsolutions.com/SU/slsh1Oq9XpNEhHKdCIT9ILjxA==">https://simbli.eboardsolutions.com/SU/slsh1Oq9XpNEhHKdCIT9ILjxA==</a>
5144	Discipline - <a href="https://simbli.eboardsolutions.com/SU/E8rglcYhbAfK9IGTT1fk1g==">https://simbli.eboardsolutions.com/SU/E8rglcYhbAfK9IGTT1fk1g==</a>
5144	Discipline - <a href="https://simbli.eboardsolutions.com/SU/sem6UI6SLzteMgKx7klRbg==">https://simbli.eboardsolutions.com/SU/sem6UI6SLzteMgKx7klRbg==</a>

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 18, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Review recommended updates for Administrative Regulation 5144 - Discipline

**PURPOSE:** Regulation update to incorporate new guidance from the U.S. Department of Education from the Office of Civil Rights, which issued guidance to help districts support students with disabilities and avoid discriminatory discipline practices.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:** Review

## Regulation 5144: Discipline

Status: ADOPTED

Original Adopted Date: 04/24/2013 | Last Revised Date: 10/08/2014

### Site-Level Rules

Site-level rules shall be consistent with ~~district~~state law and Board policies and administrative regulations. In developing site-level disciplinary rules, the principal or designee shall solicit the participation, views, and advice of one representative selected by each of the following groups: (Education Code 35291.5)

1. Parents/guardians
2. Teachers
3. School administrators
4. School security personnel, if any

~~(cf. 3515.3—District Police/Security Department)~~

5. For junior high schools, students enrolled in the school

Annually, site-level discipline rules shall be reviewed and, if necessary, updated to align with any changes in state law, district discipline policies and regulations, and/or goals for school safety and climate as specified in the district's local control and accountability plan. A copy of the rules shall be filed with the Superintendent or designee for inclusion in the comprehensive safety plan.

~~(cf. 0450—Comprehensive Safety Plan)~~

~~(cf. 0460—Local Control and Accountability Plan)~~

School rules shall be communicated to students clearly and in an age-appropriate manner.

It shall be the duty of each employee of the school to enforce the school rules on student discipline. (Education Code 35291.5)

### Disciplinary Strategies

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when ~~a student's~~students' presence causes a danger to ~~himself/herself~~themselves or others or ~~he/she commits~~they commit a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff, the student, and the ~~student and his/her~~student's parents/guardians

~~(cf.~~

~~5020—Parent Rights and Responsibilities)~~

~~(cf. 6020—Parent Involvement)~~

2. Referral of the student to the school counselor or other school support service personnel for case management and counseling

~~{cf. 5138—Conflict Resolution/Peer Mediation}~~

~~{cf. 6164.2—Guidance/Counseling Services}~~

3. Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and ~~his/her~~ the student's parents/guardians

~~{cf. 6164.5—Student Success Teams}~~

4. When applicable, referral for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program or a Section 504 plan

~~{cf. 6159—Individualized Education Program}~~

~~{cf. 6164.6—Identification and Education under Section 504}~~

5. Enrollment in a program for teaching prosocial behavior or anger management

6. Participation in a restorative justice program

7. A positive behavior support approach with tiered interventions that occur during the school day on campus

8. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably

9. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner

10. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups

~~{cf.~~

~~5148.2—Before/After School Programs}~~

11. Recess restriction as provided in the section below entitled "Recess Restriction"

12. Detention after school hours as provided in the section below entitled "Detention After School"

13. Community service as provided in the section below entitled "Community Service"

14. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities

~~{cf.~~

~~6145—Extracurricular/Cocurricular Activities}~~

15. Reassignment to an alternative educational environment

~~{cf. 6158—Independent Study}~~

~~(cf. 6181—Alternative Schools/Programs of Choice)~~

~~(cf. 6184—Continuation Education)~~

~~(cf. 6185—Community Day School)~~

## 16. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

~~(cf. 5144.1—Suspension and Expulsion/Due Process)~~

~~(cf. 5144.2—Suspension and Expulsion/Due Process (Students with Disabilities))~~

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records. (Education Code 48900.5)

~~(cf. 5125—Student Records)~~

~~A teacher~~Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the district's nondiscrimination policies.

When disciplining a student who has been identified for special education and related services, the procedures specified in Administrative Regulation 5144.2 - Suspension And Expulsion/Due Process (Students With Disabilities) shall be applied. If a student has not been identified as a student with a disability and the district suspects the behavior that resulted in discipline may be based in an unidentified disability, the district shall conduct an evaluation to determine if the student has a disability which requires an IEP or 504 plan. (U.S.C. 1412(a)(3))

### Recess Restriction

Teachers may restrict a student's recess time only when ~~he/she believes~~they believe that this action is the most effective way to bring about improved behavior. When recess restriction ~~may involve~~involves the withholding of physical activity from a student, ~~the teacher~~teachers shall try other disciplinary measures before imposing the restriction. Recess restriction shall be subject to the following conditions:

1. The student shall be given adequate time to use the restroom and get a drink or eat lunch, as appropriate.

2. The student shall remain under a certificated employee's supervision during the period of restriction.

~~Teachers~~

3. The student's teacher shall inform the principal of any recess restrictions ~~they impose~~imposed.

~~(cf. 5030—Student Wellness)~~

~~(cf. 6142.7—Physical Education and Activity)~~

### Detention After School

Students may be detained for disciplinary reasons for up to one hour after the close of the maximum school day. ~~(5 CCR 353)~~

~~If a student will miss his/her, or until the departure of the school bus on account of being detained after school, or to which they have been assigned if applicable. (5 CCR 307, 353)~~

~~the student is not transported by school bus, the principal or designee shall notify parents/guardians of the detention at least one day in advance so that alternative transportation arrangements may be made.~~  
The student shall not be detained unless the principal or designee notifies the parent/guardian.

~~In cases where the school bus departs more than one hour after the end of the school day, students may be detained until the bus departs. (5 CCR 307, 353)~~

Students shall remain under the supervision of a certificated employee during the period of detention.

Students may be offered the choice of serving their detention on Saturday rather than after school.  
(cf. 6176—Weekend/Saturday Classes)

### Community Service

As part of or instead of disciplinary action, the Board ~~of Trustees~~, Superintendent, principal, or principal's designee may, ~~at his/her discretion~~, require a student to perform community service during nonschool hours on school grounds or, with written permission of the student's parent/guardian, off school grounds. Such service may include, but is not limited to, community or school outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs.  
(Education Code 48900.6)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension. (Education Code 48900.6)

### Notice to Parents/Guardians and Students

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians, in writing, about the availability of district rules related to discipline. (Education Code 35291, 48980)

(cf. 5145.6—Parental Notifications)

The Superintendent or designee shall also provide written notice of disciplinary rules to transfer students at the time of their enrollment in the district.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State References

5 CCR 307

5 CCR 353

Civ. Code 1714.1

Ed. Code 32280-32289.5

#### Description

Participation in school activities until departure of bus

Detention after school

Liability of parent or guardian for act of willful misconduct by a minor  
<https://simbli.eboardsolutions.com/SU/NSknepfduiYWusJFnU3r9Q==>

School safety plans



Ed. Code 35146	Closed sessions
Ed. Code 35291-35291.5	Rules
Ed. Code 35291.5	School-adopted discipline rules
Ed. Code 37223	Weekend classes
Ed. Code 44807.5	Restriction from recess
Ed. Code 48900-48926	Suspension and expulsion
Ed. Code 48980-48985	Parent/Guardian notifications
Ed. Code 49005-49006.4	Seclusion and restraint
Ed. Code 49330-49335	Injurious objects
Ed. Code 49550-49564.5	Meals for needy students
Ed. Code 52060-52077	Local control and accountability plan

### Federal References

20 USC 1400-1482	Individuals with Disabilities Education Act
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 1751-1769j	School Lunch Program
42 USC 1773	School Breakfast Program

### Description

### Management Resources References

California Dept of Education Program Advisories	Classroom Management: A California Resource Guide for Teachers and Administrators of Elementary and Secondary Schools, 2000
	The Case for Reducing Out-of-School Suspensions and Expulsions, Fact

~~CSBA Publication~~

~~Sheet, April 2014~~

~~Maximizing Opportunities for Physical Activity during the School Day, Fact~~

~~CSBA Publication~~

~~Sheet, 2009~~

~~CSBA Publication~~ ~~Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015~~

~~Safe Schools: Strategies for Governing Boards to Ensure Student Success,~~

~~CSBA Publication~~

~~2011~~

~~Providing a Safe, Nondiscriminatory School Environment for Transgender~~

~~CSBA Publication~~

~~and Gender Nonconforming Students, Policy Brief, February 2014~~

~~Supporting Students with Disabilities and Avoiding the Discriminatory Use~~

~~U.S. Dept of Education, Office for Civil Rights~~

~~of Student Discipline under Section 504 of the Rehabilitation Act of 1973~~

~~Dear Colleague Letter on the Nondiscriminatory Administration of School~~

U.S. DOE, Office for Civil Rights Publication

Discipline, January 2014

CSBA District and County Office of Education Legal Services--

Website

<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Public Counsel--

Website

<https://simbli.eboardsolutions.com/SU/7ptoaVvYMMiftyOqc8WzyQ==>

U.S. Department of Education, Office for Civil Rights--

Website

<https://simbli.eboardsolutions.com/SU/xmCPrTcoZle111WmbX10Vg==>

California Department of Education--

Website

<https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

CSBA--

Website

<https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

## **Cross References** Description

Comprehensive Safety Plan--

0450

<https://simbli.eboardsolutions.com/SU/Pw53k7slshWwK5WnlplAj4TaQ==>

Comprehensive Safety Plan--

0450

<https://simbli.eboardsolutions.com/SU/l4Efl6y2kHuwWKAC7AywwQ==>

Local Control And Accountability Plan--

0460

<https://simbli.eboardsolutions.com/SU/NjH48PpquPHPD24uL1VWUQ==>

Local Control And Accountability Plan--

0460 <https://simbli.eboardsolutions.com/SU/Y2OJSPFbbg2eZibBMsIshZopA==>

Uniform Complaint Procedures--

1312.3 <https://simbli.eboardsolutions.com/SU/loJ1XyeplusslshLQ70hOMHi0LHw==>

Equipment--

3512 <https://simbli.eboardsolutions.com/SU/tlQtVDU0Te6fchLZbxFmsIshw==>

CSBA Publication

Sheet, April 2014

CSBA Publication

Maximizing Opportunities for Physical Activity during the School Day,  
Fact Sheet, 2009

CSBA Publication

Recent Legislation on Discipline: AB 240, Fact Sheet, March 2015

<a href="#"><u>CSBA Publication</u></a>	<a href="#"><u>Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011</u></a>
<a href="#"><u>CSBA Publication</u></a>	<a href="#"><u>Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014</u></a>
<a href="#"><u>U.S. Dept of Education, Office for Civil Rights</u></a>	<a href="#"><u>Supporting Students with Disabilities and Avoiding the Discriminatory Use of Student Discipline under Section 504 of the Rehabilitation Act of 1973</u></a>
<a href="#"><u>U.S. DOE, Office for Civil Rights Publication</u></a>	<a href="#"><u>Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014</u></a>
<a href="#"><u>Website</u></a>	<a href="#"><u>CSBA District and County Office of Education Legal Services</u></a> <a href="https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ=="><u>https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==</u></a>
<a href="#"><u>Website</u></a>	<a href="#"><u>Public Counsel -</u></a> <a href="https://simbli.eboardsolutions.com/SU/7ptoaVvYMMjftyOqc8WzyQ=="><u>https://simbli.eboardsolutions.com/SU/7ptoaVvYMMjftyOqc8WzyQ==</u></a>
<a href="#"><u>Website</u></a>	<a href="#"><u>U.S. Department of Education, Office for Civil Rights -</u></a> <a href="https://simbli.eboardsolutions.com/SU/xmCPrTcoZle111WmbX10Vg=="><u>https://simbli.eboardsolutions.com/SU/xmCPrTcoZle111WmbX10Vg==</u></a>
<a href="#"><u>Website</u></a>	<a href="#"><u>California Department of Education -</u></a> <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ=="><u>https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</u></a>
<a href="#"><u>Website</u></a>	<a href="#"><u>CSBA -</u></a> <a href="https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg=="><u>https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==</u></a>

**Cross References****Description**

<a href="#"><u>0450</u></a>	<a href="#"><u>Comprehensive Safety Plan -</u></a> <a href="https://simbli.eboardsolutions.com/SU/dw4Mu0HzpPvVSoa7fOkpVA=="><u>https://simbli.eboardsolutions.com/SU/dw4Mu0HzpPvVSoa7fOkpVA==</u></a>
<a href="#"><u>0450</u></a>	<a href="#"><u>Comprehensive Safety Plan -</u></a> <a href="https://simbli.eboardsolutions.com/SU/iplusdFal2gPYgdKC0GeMxy1A=="><u>https://simbli.eboardsolutions.com/SU/iplusdFal2gPYgdKC0GeMxy1A==</u></a>
<a href="#"><u>0460</u></a>	<a href="#"><u>Local Control And Accountability Plan -</u></a> <a href="https://simbli.eboardsolutions.com/SU/iyXUkRQ0cHZVplusLvplusla9WLQ=="><u>https://simbli.eboardsolutions.com/SU/iyXUkRQ0cHZVplusLvplusla9WLQ==</u></a>
<a href="#"><u>0460</u></a>	<a href="#"><u>Local Control And Accountability Plan -</u></a> <a href="https://simbli.eboardsolutions.com/SU/Shpez6eC2mvUTlzyTetlslshg=="><u>https://simbli.eboardsolutions.com/SU/Shpez6eC2mvUTlzyTetlslshg==</u></a>
<a href="#"><u>1114</u></a>	<a href="#"><u>District-Sponsored Social Media -</u></a> <a href="https://simbli.eboardsolutions.com/SU/SkeZpeyPgBBulxjslshcj68xA=="><u>https://simbli.eboardsolutions.com/SU/SkeZpeyPgBBulxjslshcj68xA==</u></a>
<a href="#"><u>1114</u></a>	<a href="#"><u>District-Sponsored Social Media -</u></a> <a href="https://simbli.eboardsolutions.com/SU/Ygi1QwQGsdjOs5DS7HLR6g=="><u>https://simbli.eboardsolutions.com/SU/Ygi1QwQGsdjOs5DS7HLR6g==</u></a>
<a href="#"><u>1312.3</u></a>	<a href="#"><u>Uniform Complaint Procedures -</u></a> <a href="https://simbli.eboardsolutions.com/SU/vqhv8lslshLyYuc1rDWYByslshOw=="><u>https://simbli.eboardsolutions.com/SU/vqhv8lslshLyYuc1rDWYByslshOw==</u></a>
<a href="#"><u>1312.3</u></a>	<a href="#"><u>Uniform Complaint Procedures -</u></a> <a href="https://simbli.eboardsolutions.com/SU/GSzd1S7B9JslshbNoEjPwo1plusA=="><u>https://simbli.eboardsolutions.com/SU/GSzd1S7B9JslshbNoEjPwo1plusA==</u></a>
<a href="#"><u>1312.3-E(1)</u></a>	<a href="#"><u>Uniform Complaint Procedures -</u></a> <a href="https://simbli.eboardsolutions.com/SU/ucNvj1fTa1F2QLwQ7xYoYA=="><u>https://simbli.eboardsolutions.com/SU/ucNvj1fTa1F2QLwQ7xYoYA==</u></a>
<a href="#"><u>1312.3-E(2)</u></a>	<a href="#"><u>Uniform Complaint Procedures -</u></a> <a href="https://simbli.eboardsolutions.com/SU/5T9T78F4DplusrMUNdVkY8A3Q=="><u>https://simbli.eboardsolutions.com/SU/5T9T78F4DplusrMUNdVkY8A3Q==</u></a>
<a href="#"><u>1313</u></a>	<a href="#"><u>Civility -</u></a> <a href="https://simbli.eboardsolutions.com/SU/1OMIHnTAgdeUqq8L6keFqQ=="><u>https://simbli.eboardsolutions.com/SU/1OMIHnTAgdeUqq8L6keFqQ==</u></a>
<a href="#"><u>3512</u></a>	<a href="#"><u>Equipment -</u></a> <a href="https://simbli.eboardsolutions.com/SU/GM6igJ3oGz26xYYnPaM9Mw=="><u>https://simbli.eboardsolutions.com/SU/GM6igJ3oGz26xYYnPaM9Mw==</u></a>
<a href="#"><u>3512-E(1)</u></a>	<a href="#"><u>Equipment -</u></a> <a href="https://simbli.eboardsolutions.com/SU/NQDsJ3LnKCah2ae1KoFcrQ=="><u>https://simbli.eboardsolutions.com/SU/NQDsJ3LnKCah2ae1KoFcrQ==</u></a>

3513.3 Tobacco-Free Schools -

<https://simbli.eboardsolutions.com/SU/SSkMwa5e2plus7dG39WUnHl5AfAJtGipb2UkHoqX4plusqDvAw==>

Tobacco-Free Schools -

3513.3 <https://simbli.eboardsolutions.com/SU/aDoborkEE0uNxHqW5Q1k9wEREo7qn8AcwytkG4YFhjlw==>

Drug And Alcohol Free Schools -

3513.4

<https://simbli.eboardsolutions.com/SU/nOszGEGo0HAcyegNRLcYXg7NE3ggpcnofY5PRTJxCo6Q==>

Campus Security -

3515 <https://simbli.eboardsolutions.com/SU/plussEj6dYslshOfjBCslshqamuwwziw==>

Campus Security -

3515 <https://simbli.eboardsolutions.com/SU/iAJncgFRE6o6pc0uHnAiSA==>

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3515 <https://simbli.eboardsolutions.com/SU/uCquXQKJwdgkhCyslsh6poGdg==>

Unmanned Aircraft Systems (Drones) -

3515.21

<https://simbli.eboardsolutions.com/SU/Rplush7FN5uNsKe4pK1Wf48sQ==>

District Police/Security Department -

3515.3

<https://simbli.eboardsolutions.com/SU/dPvyGySsmCQoqAL43qiD8Q==>

District Police/Security Department -

3515.3 <https://simbli.eboardsolutions.com/SU/ToqGfLXg0Y oak4VM8qmGzg==>

School Resource Officers -

3515.31 <https://simbli.eboardsolutions.com/SU/OkpN1BCCebQsprzf1mJKKA==>

Recovery For Property Loss Or Damage -

3515.4 ~~VsudOGzLiQrR0GBslshvXzmA~~ <https://simbli.eboardsolutions.com/SU/Lw9L0l1rktplusaFpluswVqZdolg==>

Recovery For Property Loss Or Damage -

3515.4 <https://simbli.eboardsolutions.com/SU/xdolGZCtAmslsh2Una0w6ebYgzioAP9coeahWEQ6c2T1WAQ==>

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3515.4 <https://simbli.eboardsolutions.com/SU/7BF3AYQJx7F0fOh9plus2nFJA==>

Transportation Safety And Emergencies -

3543 <https://simbli.eboardsolutions.com/SU/A5FYFedXtDkdPXoNj1TDKwBB9h5HXOLNIHlzeUI2tEow==>

Staff Development -

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Employee Security -

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Employee Security -

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Employee Security -

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Employee Security -

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Employee Security -

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Concepts And Roles -

5000

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Parent Rights And Responsibilities -

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Parent Rights And Responsibilities -

5020

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~~Parent Rights And Responsibilities -~~

[5020 https://simbli.eboardsolutions.com/SU/slshQfN3BB6GpdFLDaslshFINisQ==](https://simbli.eboardsolutions.com/SU/slshQfN3BB6GpdFLDaslshFINisQ==)

Student Wellness -

5030 <https://simbli.eboardsolutions.com/SU/plusvLZ1HIBPZDEpuwAXJKMOQ3G12yrUTWz3DBd80aeBMIA==>

Exemptions From Attendance -

5112.1

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Exemptions From Attendance -

5112.1

<https://simbli.eboardsolutions.com/SU/x3zgx20zbDz3glr36FpaKQKyTrg2cE11UdR75jeDInMA==>

Open/Closed Campus -

5112.5 <https://simbli.eboardsolutions.com/SU/5rGhROEV3iw6plusyDJG6K57Q31IeCeslshdgggPB5odDvgEplusg==>

Chronic Absence And Truancy -

5113.1 <https://simbli.eboardsolutions.com/SU/Mnda7np5drgNHgZw3aJR3QePtGILcfFa6EWtX1RVYtg==>

Chronic Absence And Truancy -

5113.1

<https://simbli.eboardsolutions.com/SU/g4JcFPDZwKOJZGCSvVBCxgOPVzslshqXFcpplusDbyDMPoXNNGA==>

Involuntary Student Transfers -

5116.2

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Student Records -

5125 <https://simbli.eboardsolutions.com/SU/uJ63XhuR1b7LnleaOfHgXg==>

Student Records -

5125 <https://simbli.eboardsolutions.com/SU/uiVJk3G6TktplusVR2QwgWBtwc1rj7w6FmPaKrC01S69Lslshg==>

~~Student Records -~~

~~5125 Graduation Ceremonies And Activities -~~

5127 <https://simbli.eboardsolutions.com/SU/aoTt3s0aYvG7slshk1b5KoNOAbFJhXVSuXf52wZfXpgKGVA==>

Conduct -

5131 <https://simbli.eboardsolutions.com/SU/TufdILlplus8L1HslshVzdsRm3TQyIGxtG9vuZoe3WwO6leMmg==>

Bus Conduct -

5131.1 <https://simbli.eboardsolutions.com/SU/kyrA1w6lshfA2TM7KU4D3QLUatK3BPlsyjWcPQAwa67A==>

Bus Conduct -

5131.1 <https://simbli.eboardsolutions.com/SU/5Av0YMP9qyXgkoEkf1SZOQzplusTCx8xEMzPjgrNgslshVWtig==>

Bullying -

5131.2 <https://simbli.eboardsolutions.com/SU/SIPFLEuF6RP5ziUSilDW1AplusSVxpvniziltVOXCrsIshfEwA==>

Bullying -

5131.2 <https://simbli.eboardsolutions.com/SU/wdXI0TFGO16LVUIM8vwKQQ==>

Student Disturbances -

- 5131.2 [gnGFyvAHKgLTPHMqboUdYQ5131.4](https://simbli.eboardsolutions.com/SU/42RiiVUMvXxEQeNSucpvhA==)  
<https://simbli.eboardsolutions.com/SU/42RiiVUMvXxEQeNSucpvhA==>  
 Student Disturbances -
- 5131.4 <https://simbli.eboardsolutions.com/SU/76XgGDPEQ1aQ5deLYkXzUwxtusPilsQtXQ6YFhCByAWg==>  
[Use Of Seclusion And Restraint -](https://simbli.eboardsolutions.com/SU/76XgGDPEQ1aQ5deLYkXzUwxtusPilsQtXQ6YFhCByAWg==)  
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- 5131.441 <https://simbli.eboardsolutions.com/SU/BuUBhFHIVVRBE7WhIMIPJAmNVuQadsfYslshUDjetzyyGMg==>  
[Vandalism And Graffiti -](https://simbli.eboardsolutions.com/SU/BuUBhFHIVVRBE7WhIMIPJAmNVuQadsfYslshUDjetzyyGMg==)
- 5131.5 <https://simbli.eboardsolutions.com/SU/mmRyn2RHUwrUmGNp52m96Q==>  
 Alcohol And Other Drugs -
- 5131.6 <https://simbli.eboardsolutions.com/SU/szE1NALKCM744pom7F2jvQ33d10RctOgxI4BeQm6plusuUg==>  
 Alcohol And Other Drugs -
- 5131.6 <https://simbli.eboardsolutions.com/SU/b4c4eapluSkjAsLG2FZUXTAyMZ5rHa8yAx7Slpdl7zcKw==>  
 Tobacco -
- 5131.62 <https://simbli.eboardsolutions.com/SU/sppdAqwlRFRjVvEoRdt8Wg==>  
 Tobacco -
- 5131.62 <https://simbli.eboardsolutions.com/SU/DRslshj0GzqskplusgpcNiwrldUA==>  
 Steroids -
- 5131.63 <https://simbli.eboardsolutions.com/SU/if1EI5R9C3YslshzPKdG5uuUQ==>  
 Steroids -
- 5131.63 <https://simbli.eboardsolutions.com/SU/eRplusDX6bm4UgFYC4YQWxa8A==>  
 Weapons And Dangerous Instruments -
- 5131.7 <https://simbli.eboardsolutions.com/SU/iibc54VhcaHUL8HjpluscsFgPQbPOh3plusTBJ87BUKWJ0Zrg==>  
 Weapons And Dangerous Instruments -
- 5131.7 <https://simbli.eboardsolutions.com/SU/vVplusrOetxncohuYddCMTmqwplusvlLeOb1qhLyu5EGffS4AA==>  
~~Weapons And Dangerous Instruments -~~
- 5131.7 <https://simbli.eboardsolutions.com/SU/slsh1Oq9XpNEhHKdCIT9ILjxA==>  
 Academic Honesty -
- 5131.9 <https://simbli.eboardsolutions.com/SU/uB55UVgGc2dgcqKK3CsLshJZgzcTslsh2Qi20eFcEZTpSpwvsA==>  
 Dress And Grooming -
- 5132 <https://simbli.eboardsolutions.com/SU/TKTG4uhYbTH6agz5xnfPKwowijOu3hZCpUHSooKqRKKg==>  
 Dress And Grooming -
- 5132 <https://simbli.eboardsolutions.com/SU/vk8hAUmli7Dx3V5CjrWfiQslshj7giOssShBY6wpoRpaVSQ==>  
 Positive School Climate -
- 5137 [5137 https://simbli.eboardsolutions.com/SU/yGNNiplus979CEkiSU2M8Kbtw==](https://simbli.eboardsolutions.com/SU/yGNNiplus979CEkiSU2M8Kbtw==)  
 Conflict Resolution/Peer Mediation -
- 5138 <https://simbli.eboardsolutions.com/SU/SjuZRcTXDplusGCerIkRnKVHg==>  
 Child Abuse Prevention And Reporting -
- [vCsLsh0nVAxAHmfIH7gplustoHqW5141.4](https://simbli.eboardsolutions.com/SU/0XcdnNARmE4xTslshU486ZlUA==)  
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 Child Abuse Prevention And Reporting -
- 5141.4

<https://simbli.eboardsolutions.com/SU/WVPhVmgn8zniJm1mZ1ZKZQa3znygrITslsh8Klt68o5ydIQ==>

5142 ~~Safety - Child Abuse Prevention And Reporting~~

5141.4

<https://simbli.eboardsolutions.com/SU/UyluaGYuTsHJbEHslsh4PCLvQ==>

~~Safety -~~

5142 ~~<https://simbli.eboardsolutions.com/SU/mto5kOjSDnOWK1zUL8hkYAYndVPqijlCtJRQsNVUcNA==>~~

~~Safety -~~

5142 <https://simbli.eboardsolutions.com/SU/MbEXbJYSEr4GfslshAwPBhrUA==>

~~Suspension And Expulsion/Due Process -~~

~~e92TTgnCEEdYy7D9plusplusrCFQ5144.1~~

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5144.1 <https://simbli.eboardsolutions.com/SU/SpCDFWkSlshRfaYM7mk14wYslshw==>

~~Suspension And Expulsion/Due Process -~~

5144.1 <https://simbli.eboardsolutions.com/SU/wr9slshuF7RbjDWdhFi3JMdQ0I7qdAY1Qplus2b87FvnjUt7Q==>

~~Suspension And Expulsion/Due Process (Students With Disabilities) -~~

5144.2 <https://simbli.eboardsolutions.com/SU/bJ9BfrAyiOM1a9rGZU0EtQ1EKwgXb7WQzWplus4JHplusdQxqQ==>

~~Required Parental Attendance -~~

5144.4 <https://simbli.eboardsolutions.com/SU/srnyneplusNlmuhxNw4zslshjMaA==>

~~Required Parental Attendance -~~

5144.4 <https://simbli.eboardsolutions.com/SU/mxkoxfuSshr8F4mwBYJDww1QkC5LGR8DH1hq7Kn7h12Q==>

~~Freedom Of Speech/Expression -~~

~~5145.2 Required Parental Attendance -~~

5144.4

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~~Freedom Of Speech/Expression -~~

5145.2

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~~Freedom Of Speech/Expression -~~

~~Nondiscrimination/Harassment -~~

5145.23 <https://simbli.eboardsolutions.com/SU/LeZtaVH4gOxqplusB8tC8Sx7gR6D31ShEXUoeyPplusWeJOn8w==>

~~Nondiscrimination/Harassment -~~

5145.3

<https://simbli.eboardsolutions.com/SU/4K1w1cplusH8plusG4I9sn9y8lrQmfC3Ow5H7plus3I8CANPm8uiQ==>

~~Parent/Guardian Notifications -~~

~~Nondiscrimination/Harassment -~~

5145.36 <https://simbli.eboardsolutions.com/SU/IUe4xmObMslshYUugUigi7tCQKfMKwvu1XmzFCy8uho7aslshA==>

~~Parent/Guardian Notifications -~~

5145.6

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~~Parent/Guardian Notifications -~~

5145.6-E-PDF(1) <https://simbli.eboardsolutions.com/SU/v6hK1kdAuMrmAmW9Nplus2plusQ==>

~~Sexual Harassment -~~



5145.7 <https://simbli.eboardsolutions.com/SU/1tnmC4RSauktplus5IQACGBpAAAdESgKeplusT0dbGfisIshMQCMdQ==>

Sexual Harassment -

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[9IchsJJpY8rQTNwTslshjGamA](https://simbli.eboardsolutions.com/SU/9B4ZZyZr4Jnho59xCiF8WQ==) Sexual Harassment -

~~5145.7 <https://simbli.eboardsolutions.com/SU/9B4ZZyZr4Jnho59xCiF8WQ==>~~

Title IX Sexual Harassment Complaint Procedures -

5145.71 <https://simbli.eboardsolutions.com/SU/89dpu34Mhbw7Uvv06ms1ywJWfwplusI4o2IUspQ1WG8nzbQ==>

Title IX Sexual Harassment Complaint Procedures -

5145.71-E-PDF(1)

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Hate-Motivated Behavior -

5145.9 <https://simbli.eboardsolutions.com/SU/0hytEaqWR2mD9oplusefYWJsA==>

Before/After School Programs -

5148.2 [BCpWbC2n8mxqBplMkeCxPg](https://simbli.eboardsolutions.com/SU/sPnYlQnnptPWu5dcuXGfw==)

<https://simbli.eboardsolutions.com/SU/sPnYlQnnptPWu5dcuXGfw==>

Before/After School Programs -

5148.2

<https://simbli.eboardsolutions.com/SU/zBySAKrBcx44HUKus2WDBQcW019oYcy4omyk5Vbw0Caw==>

Extracurricular And Cocurricular Activities -

~~6145 Before/After School Programs -~~

5148.2

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Extracurricular And Cocurricular Activities -

6145 <https://simbli.eboardsolutions.com/SU/KgJkFfdEnD4jh9dqslshc8cZg==>

Athletic Competition -

6145

[6145.2 https://simbli.eboardsolutions.com/SU/pluswaCfGCSRjuJLQcIQ5StRgx5n9dMzXC7zbQLs0IUUrdQ==](https://simbli.eboardsolutions.com/SU/pluswaCfGCSRjuJLQcIQ5StRgx5n9dMzXC7zbQLs0IUUrdQ==)

Athletic Competition -

6145.2

<https://simbli.eboardsolutions.com/SU/ir5UwkkYg2jBljiDYipBwHYPNgE24UG6Bg7eGD24NvQ==>

~~Athletic Competition -~~

~~6145.2 <https://simbli.eboardsolutions.com/SU/mRU87AAuJVNmvggislshGnHBA==>~~

Assemblies And Special Events -

6145.8

<https://simbli.eboardsolutions.com/SU/oL1cJTUepswUBS8GmiYe9QesGG3sslshyIN0efu1slshbUjCslshQ==>

School-Sponsored Trips -

6153

<https://simbli.eboardsolutions.com/SU/2adsCy42nxuxkX3RvfYDOg9CD1ltqbszQpLwchsdSemw==>

School-Sponsored Trips -

6153 <https://simbli.eboardsolutions.com/SU/29De69FuqZraEU4JY4v6hgUjWad7ZALCslshhtoUp5zBliw==>

Behavioral Interventions For Special Education Students -

6159.4

<https://simbli.eboardsolutions.com/SU/Qe2VRbOsJWo0nr3gwmWYnwZDjsKo6tTsVSHjrYTNe7Ew==>

Test Integrity/Test Preparation -



6162.54 <https://simbli.eboardsolutions.com/SU/iUeeJbTdnMRlcn70tCMpoeQBhE7BPhfym7mk0sVpluspJi3Q==>

Student Use Of Technology -

6163.4

<https://simbli.eboardsolutions.com/SU/Pa9GrEWIFCaRR4zshb5WRQnjLe7plus9rzTslsh44Xj6YGQdgA==>

Student Use Of Technology -

6163.4-E-PDF(1)

<https://simbli.eboardsolutions.com/SU/H46Vlw9cWctoycUqIBfPFgbbxvBCxvYEJbCplusXC1sj92w==>

Guidance/Counseling Services -

6164.2 <https://simbli.eboardsolutions.com/SU/dK0hwL4Og43Rkdv2Dxcdvgvgdplpd6EFj7lwP5FmANfA==>

Student Success Teams -

6164.5

<https://simbli.eboardsolutions.com/SU/xDcoRDkSTBoZmZZt0nslshuplusQNPpLVQH3CIDXU0Gt1Lcbplus8w==>

Student Success Teams -

6164.5 <https://simbli.eboardsolutions.com/SU/T6QVMe3ZZr2bMiclwxZdQgN2gPiP2tGhH65poTBAbGbw==>

Continuation Education -

6184 <https://simbli.eboardsolutions.com/SU/plusFr7aC6pfaMHWaf1plusplusjVlg==>

Continuation Education -

6184 <https://simbli.eboardsolutions.com/SU/pZRI84CdivTbOvUcA0yvA==>

Community Day School -

6185 <https://simbli.eboardsolutions.com/SU/xhXY3U4QhsPBWOTPzFdnMQ==>

Community Day School -

6185 <https://simbli.eboardsolutions.com/SU/kI9elmknAfJCTsfBCTDTgg75wIpbNP2plus0plusyMhUNHOFqA==>

Community Day School -

6185

Closed Session -

9321 <https://simbli.eboardsolutions.com/SU/Dv4raLcYv5Yw1OTByxTpluscgHr5ipsbTSJSplus5qjq5YDJmA==>

Closed Session -

9321-E(1) <https://simbli.eboardsolutions.com/SU/LT85j3evNDPBoNlfMRExrg==>

Closed Session -

9321-E(2)

<https://simbli.eboardsolutions.com/SU/LCslshKTx0oqqORNYnAVnmHCg==>

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 24, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: May 24, 2023

**ITEM:** Review recommended updates for Board Policy 5141.33 - Head Lice

**PURPOSE:** This policy update recommended by CSBA recognizes that head lice infestations among students requires treatment, but it does not pose a risk of transmitting disease. The district will still encourage early detection and treatment in a manner that minimizes disruption to the educational program of students and reduces student absences. Significant changes to the district current policy allows students to remain in school if found with active, adult head lice for the remainder of the school day. The parent will be provided information about treatment and encouraged to begin treatment of the student immediately. The parent/guardian will also be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected. If a student is found to consistently infested with head lice, the student will be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department and social workers, to determine the best approach for identifying and resolving the problems contributing to the student's head lice infestation. The ultimate goal of this policy change is to ensure students are properly treated for head lice, parents are educated, and students remain in school.

**FISCAL IMPACT:** None**RECOMMENDATIONS:** Review

**Policy 5141.33: Head Lice**

Status: ADOPTED

Original Adopted Date: 05/16/2001

~~To prevent the spread of head lice infestations, school~~The Board of Trustees recognizes that head lice infestations among students require treatment but do not pose a risk of transmitting disease. The Superintendent or designee shall encourage early detection and treatment in a manner that minimizes disruption to the educational program and reduces student absences.

The Superintendent or designee may distribute information to parents/guardians of preschool and elementary students regarding routine screening, symptoms, accurate diagnosis, and proper treatment of head lice infestations. The Superintendent or designee also may provide related information to school staff.

School employees shall report all suspected cases of head lice to the school nurse or designee as soon as possible. ~~The nurse or designee shall examine the student and any siblings of affected students or members of the same household. If nits or lice are found, the student shall be excluded from attendance and parents/guardians informed about recommended treatment procedures and sources of further information.~~

~~(cf. 5141.3 – Health Examinations)~~

~~(cf. 5141.6 – School-Based Health and Social Services)~~

~~The Superintendent or designee shall send home the notification required by law for excluded students. (Education Code 48213)~~

~~(cf. 5112.2 – Exclusions from Attendance)~~

~~(cf. 5145.6 – Parental Notifications)~~

~~If there are two~~If a student is found with active, adult head lice, he/she shall be allowed to stay in school until the end of the school day. The parent/guardian of any such student shall be given information about the treatment of head lice and encouraged to begin treatment of the student immediately and to check all members of the family. The parent/guardian also shall be informed that the student shall be checked upon return to school the next day and allowed to remain in school if no active head lice are detected.

Upon the student's return to school, the school nurse or designee shall check the student for active head lice. If it is determined that the student remains infected with head lice, the school nurse or designee shall contact the student's parent/guardian to discuss treatment. As needed, he/she may provide additional resources and/or referral to the local health department, health care providers, or other agencies.

If a student is found consistently infested with head lice, he/she may be referred to a multidisciplinary team, which may consist of the school nurse, representatives from the local health department and social services, and other appropriate individuals, to determine the best approach for identifying and resolving problems contributing to the student's head lice infestations.

When it is determined that one or more students affected in any~~class, all students in the class shall be examined, and information about head lice shall be sent home to all~~or school are infested with head lice, the principal or designee may, at his/her discretion, notify parents/guardians of those students~~students in that class or school and provide them with information about the detection and treatment of head lice.~~

Staff shall maintain the privacy of students identified as having head lice~~and excluded from attendance.~~

~~(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information)~~

~~Excluded students may return to school when (1) they bring a note from the parent/guardian verifying treatment, and (2) reexamination by the nurse or designee shows that all nits and lice have been removed.~~

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State References

Ed. Code 48320-48325

#### Description

School attendance review boards

Ed. Code 49451

Physical examinations: parent's refusal to consent

#### Management Resources References

#### Description

California Department of Public Health Publication A Parent's Guide to Head Lice, 2008

Guidelines on Head Lice Prevention and Control for School Districts and

California Department of Public Health Publication

Child Care Facilities, rev. March 2012

~~California School Nurses Organization~~

~~Pediculosis Management, Position Statement, rev. 2011~~

~~Website~~

~~CSBA District and County Office of Education Legal Services~~

~~<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>~~

~~Website~~

~~Centers for Disease Control and Prevention, Parasitic Disease Information, Head Lice -~~

~~<https://simbli.eboardsolutions.com/SU/BTFtri35haXU7YhH6Y8R1Q==>~~

~~Website~~

~~American Academy of Pediatrics -~~

~~<https://simbli.eboardsolutions.com/SU/pQA5jsiFzEUmkj21atIW8w==>~~

~~Website~~

~~California School Nurses Organization -~~

~~<https://simbli.eboardsolutions.com/SU/y9UnslshTdDn6hY1DMTI3f6eQ==>~~

~~Website~~

~~California Department of Public Health -~~

~~<https://simbli.eboardsolutions.com/SU/plusKghL3cnZRJOzDybcVsugA==>~~

#### Cross References

#### Description

~~California School Nurses Organization~~

~~Pediculosis Management, Position Statement, rev. 2011~~

~~CSBA District and County Office of Education Legal Services -~~

~~Website~~

~~<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>~~

~~Centers for Disease Control and Prevention, Parasitic Disease Information,~~

~~Website~~

~~Head Lice -~~

~~<https://simbli.eboardsolutions.com/SU/BTFtri35haXU7YhH6Y8R1Q==>~~

~~American Academy of Pediatrics -~~

~~Website <https://simbli.eboardsolutions.com/SU/pQA5jsiFzEUmkj21atIW8w==>~~

~~California School Nurses Organization -~~

~~Website <https://simbli.eboardsolutions.com/SU/y9UnslshTdDn6hY1DMTI3f6eQ==>~~

~~California Department of Public Health -~~

~~Website <https://simbli.eboardsolutions.com/SU/plusKghL3cnZRJOzDybcVsugA==>~~

#### Cross References

#### Description

Absences And Excuses -

5113 ~~<https://simbli.eboardsolutions.com/SU/wUud9plus8Hpk3eClv5rflSslshwoHC8plusmsxksDHe4M2wKkl2w==>~~

Absences And Excuses -

5113 ~~<https://simbli.eboardsolutions.com/SU/46wwwdvCkhzIT2JZRmvf3vQqslshw75rM2cplusymbjJplustLQ3Ng==>~~

Chronic Absence And Truancy -

5113.1 ~~<https://simbli.eboardsolutions.com/SU/Mnda7np5drgNHgZw3aJR3QePtbgILcfFa6EWtX1RVYtg==>~~

Chronic Absence And Truancy -

5113.1 ~~<https://simbli.eboardsolutions.com/SU/g4JcFPDZwKOJZGCSvVBCxgOPVzslshqXFcpusDbyDMPoXNNGA==>~~

## Student Records -

5125 <https://simbli.eboardsolutions.com/SU/aiVJk3G6TkTplusVR2QwgWBtwuJ63XhuR1b7LnleaOfHgXg==>

## Student Records -

5125 <https://simbli.eboardsolutions.com/SU/aoTt3s0aYvG7slshk1b5KoNOAc1rj7w6FmPaKrC01S69Lslshg==>

## Health Examinations -

5141.3 <https://simbli.eboardsolutions.com/SU/ur4YCJG9nZQ6sn3vqRgXogX4WVhj3FEplusalnplus958zs0Sw==>

## Health Examinations -

5141.3 <https://simbli.eboardsolutions.com/SU/kUBsFplus5wyUIEm8KS2vEelgjdM76pluswb64yrPYgqCtVg==>

## School Health Services -

5141.6 <https://simbli.eboardsolutions.com/SU/UHX1nfluv39ZG7BDa42TaA0q7g8Rx40NxoCaKCduznFw==>

## School Health Services -

5141.6

[https://simbli.eboardsolutions.com/SU/GmEe5vFbd2oYbzf0VrUEfQ8X5IU  
BLBB11w7XTplusvybQpg==](https://simbli.eboardsolutions.com/SU/GmEe5vFbd2oYbzf0VrUEfQ8X5IU<br/>BLBB11w7XTplusvybQpg==)

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 24, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☒ Information  
☐ Action

Date you wish to have your item considered: May 24, 2023

**ITEM:** Deletion of Administrative Regulation 5141.33 - Head Lice

**PURPOSE:** The Administrative Regulation 5141.33 on Head Lice has been included in Board Policy 5141.33.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:** Review

**Regulation 5141.33: Head Lice**

**Status:** DRAFT

**| Last Revised Date:** 07/30/2002

When a suspected case of head lice (pediculosis) is reported at a school or class operated by the district, the following guidelines shall be adhered to by concerned school personnel:

1. The student shall be examined.
2. If nits or lice are found, the student shall be excluded from school and referred for treatment.
3. All siblings/members of the same household of the affected student in the school shall be examined for lice.
4. Privacy must be insured in the pediculosis identification and referral process (Education Code # 49450). Individual students shall be examined in private. Whole class head checks will be done in the classroom with results confidentially maintained. Removal of an infested student from the classroom and school shall be in a manner that protects his/her privacy.
5. The classroom teacher shall be informed of the problem and requested to observe and refer any other suspected cases to the office.
6. If other referred students in the classroom of an infested student are found to have lice, the entire class shall be checked. The administrator shall decide upon the method of screening to be used in the classroom.
7. Parents/guardians should be notified in writing at the discretion of the administrator of:
  - a. Recent lice infestation in their child's classroom.
  - b. How to check hair;
  - c. Recommended treatment procedures;
  - d. Where to obtain further information.
8. The student who is excluded from school because of lice infestation may return to school after treatment with an effective pediculocide and removal of all visible nits. Students absent from school for head lice/nits will be excused for up to three calendar days. Absences occurring on the fourth calendar day will be deemed unexcused.
9. After treatment of infected student shall be examined by the principal or designee to determine that the student has been successfully treated, including removal of all visible nits, before being allowed to return to the classroom.

If the student is again found to have nits, the child will be sent home and a home call may be initiated to explain to parents, treatment, follow through (i.e., cleaning of the home environment, washing of clothing, bagging of non-washable items, etc.) and potential hazards of improper treatment discussed.
10. In schools or classrooms with recurrent infestations with head lice, it may be necessary to alter certain school activities (i.e. hang coats on chairs, put hats in coat sleeves, eliminate group activities for two weeks, eliminate dress up activities, etc.) or custodial procedures.
11. A school nurse may conduct upon request an educational program regarding the identification, prevention and treatment of head lice which shall be directed to parents/guardians, staff and students. Some examples include:
  - a. Informational letter given to parents/guardians at the beginning of each school year.
  - b. Presentations to parent groups conducted by the school nurses.
  - c. Video tapes on head lice prevention are made available for use at the schools.
  - d. Nurses can provide classroom presentations on the spread and treatment of head lice.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: May 2, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Consider adopting Resolution #28-23: Regarding Absent Board Member Compensation.

**PURPOSE:** Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board. Trustee Greg Strickland was unable to attend the April 26, 2023 meeting due to illness.

**FISCAL IMPACT:** Not to exceed \$262.50.

**RECOMMENDATIONS:** Adopt Resolution #28-23.



**HANFORD ELEMENTARY SCHOOL DISTRICT  
RESOLUTION # 28-23**

**Board of Trustees  
Hanford Elementary School District**

**RESOLUTION REGARDING ABSENT BOARD MEMBER COMPENSATION  
(Education Code § 35120(c))**

**WHEREAS**, Education Code section 35120(c) provides that a board member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting: 1) he or she is performing services outside the meeting for the school district or districts, (2) he or she was ill or on jury duty, (3) or the absence was due to a hardship deemed acceptable by the board.

**NOW, THEREFORE BE IT RESOLVED** that the Hanford Elementary School District Board of Trustees determines as follows:

1. Board Member Greg Strickland was absent from the Hanford Elementary School District's regular board meeting held April 26, 2023 due to:
  - ☐ performing services outside the meeting for the school district
  - ☒ illness
  - ☐ jury duty
  - ☐ hardship deemed acceptable by the board
2. Said Board Members shall be paid for the meeting.

**PASSED AND ADOPTED THIS 10th day of May, 2023** at a regular meeting, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Timothy Revious, President

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Lupe Hernandez, Clerk

# HANFORD ELEMENTARY SCHOOL DISTRICT

## AGENDA REQUEST FORM

TO: Joy Gabler  
FROM: David Goldsmith   
DATE: April 27, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet

For: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

ITEM: Amendment of Ground Lease for Telecommunications Towers

PURPOSE: Kings County Office of Education and Hanford Elementary School District entered into a lease agreement in December 2002 for the installation of the wireless communications towers on HESD grounds. This agreement currently requires an amendment to increase the size of the leasehold property located at Jefferson Academy to accommodate additional required communications equipment that does not fit into the current space. The additional area will be located outside and away of the student space between classroom wings, and will be a secured structure.

FISCAL IMPACT: None.

RECOMMENDATION: Approve.

### **THIRD AMENDMENT TO GROUND LEASE FOR INSTALLATION OF TELECOMMUNICATIONS TOWER AND INDEMNIFICATION AGREEMENT**

This agreement is intended to amend, but only to the extent provided herein below, the "GROUND LEASE FOR INSTALLATION OF TELECOMMUNICATIONS TOWER AND INDEMNIFICATION AGREEMENT" (the "Agreement") executed by the HANFORD ELEMENTARY SCHOOL DISTRICT (the "Lessor") and the KINGS COUNTY OFFICE OF EDUCATION (the "Lessee") on or about December 21, 2002.

This Amendment only modifies (1) the parties' December 21, 2002, Lease Agreement and (2) Section 3 of the parties' June 22, 2010 "UNIFORM AMENDMENT TO GROUND LEASE FOR INSTALLATION OF TELECOMMUNICATIONS TOWER AND INDEMNIFICATION AGREEMENT" ("First Amendment") to the extent provided herein below. In all other respects, the parties' 2002 Lease Agreement shall remain in full force and effect.

Both Lessor and Lessee agree as follows:

Section 3 of the First Amendment is modified to increase (for purposes of this Lease Agreement), the size of the leasehold property located at the Jefferson Elementary School, 511 W. Malone Street, Hanford, California as follows:

A 16.00' by 25.00' parcel of land located on the North Half of the Hanford Elementary School District, Jefferson Elementary School, located at 511 W. Malone Street, City of Hanford, County of Kings, State of California, as shown in Exhibit more particularly described as:

Commencing at the True Point of Beginning of said 16.00' by 25.00' parcel (NW corner), thence being 36° 20' 19.31" North Latitude and 119° 39' 12.79" West Longitude, thence a distance due East of 25.00' of said parcel, thence a distance due South of 16.00' of said parcel, thence a distance due West of 25.00' of said parcel, thence a distance of 16.00' North to the True Point of Beginning.

Executed at Hanford, Kings County, California.

HANFORD ELEMENTARY SCHOOL  
DISTRICT ("LESSOR")

KINGS COUNTY OFFICE OF  
EDUCATION ("LESSEE")

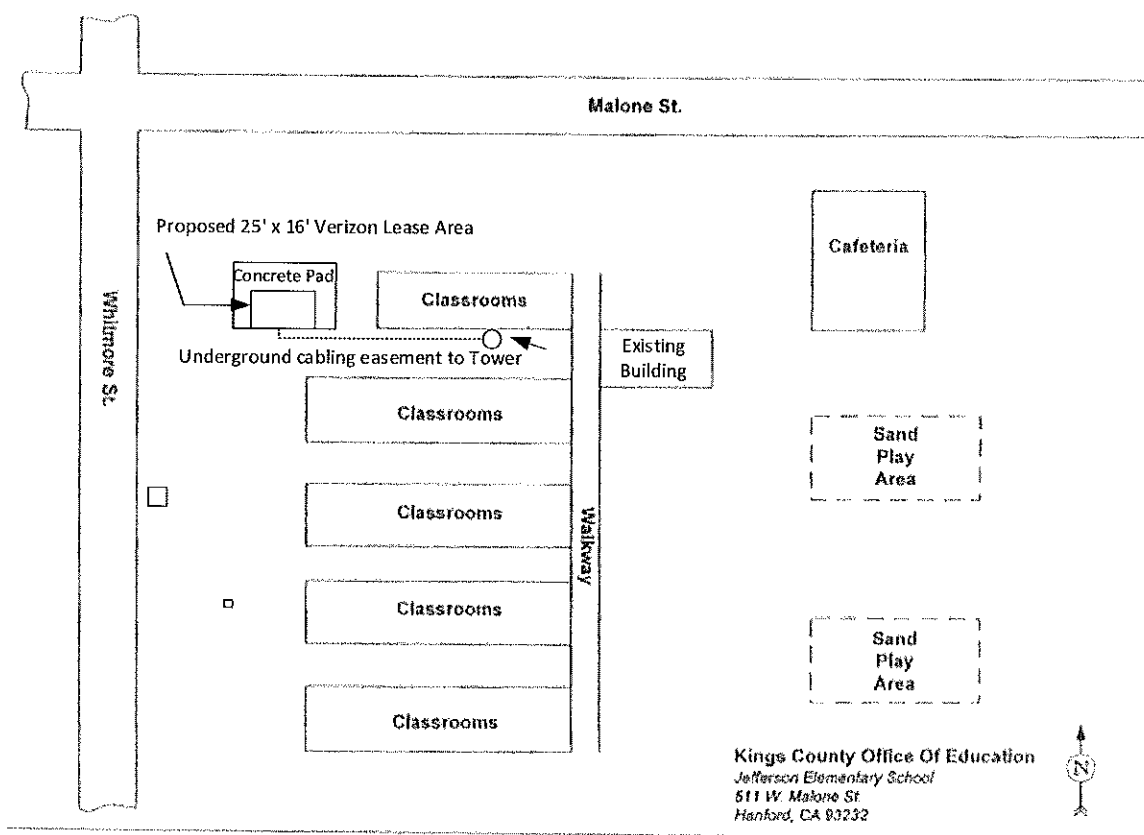
\_\_\_\_\_  
Board President

\_\_\_\_\_  
Todd Barlow  
Kings County Superintendent  
Of Schools

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

## EXHIBIT A-12



## Hanford Elementary School District — Jefferson Elementary

A 16.00' by 25.00' parcel of land located on the North Half of the Hanford Elementary School District, Jefferson Elementary School, located at 511 W. Malone Street, City of Hanford, County of Kings, State of California, more particularly described as:

Commencing at the True Point of Beginning of said 16.00' by 25.00' parcel (NW corner), thence being  $36^{\circ}20'19.31''$  North Latitude and  $119^{\circ}39'12.79''$  West Longitude, thence a distance due East of 25.00' of said parcel, thence a distance due South of 16.00' of said parcel, thence a distance due West a distance of 25.00' of said parcel, thence a distance 16.00 North to the True Point of Beginning.

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: May 1, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

☐ Information  
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 1, 2023**

**ITEM:** Hear Public input on Hanford Elementary Teachers Association's (HETA's) initial proposal for 2023-2024 amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and HETA (reopened articles).

**PURPOSE:** HETA's initial proposal for amendments to the 2022-2025 Collective Bargaining Agreement with HESD was presented at the April 26, 2023 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [ Gov. Code 3547 (b) and (c) ].

**FISCAL IMPACT:** Unknown at this time.

**RECOMMENDATION:** Hear public comments and accept HETA's initial proposal for contract negotiations with HESD.

**Hanford Elementary Teachers Association**  
**INITIAL PROPOSAL**  
**COLLECTIVE BARGAINING AGREEMENT**  
**Date 04/12/23**

**Article 11: School Calendar and Work Year**

Discuss school calendar

**Article 18: Employee Group Health and Welfare Insurance Benefits**

The bargaining members' medical, vision, dental, and District life insurance benefits continue to be fully funded.

**Article 20: Salary**

The bargaining members' salary schedules shall include any new monies put forth by the State of California.

Hanford Elementary School District  
**HUMAN RESOURCES DEPARTMENT**

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Jaime Martinez

DATE: May 1, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet  
  
☐ Information  
☒ Action

DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED: **May 10, 2023**

**ITEM:** Hear Public input on Hanford Elementary School District's initial proposal for amendments to the Collective Bargaining Agreement between Hanford Elementary School District (HESD) and Hanford Elementary Teachers Association (HETA) (reopened articles), for the 2023-2024 school year.

**PURPOSE:** The District's initial proposal for amendments to the 2022-2025 Collective Bargaining Agreement with HETA was presented at the April 26, 2023 Board meeting. Comments from the public regarding the proposal are to be heard prior to Board action to accept the proposal [ Gov. Code 3547 (b) and (c) ].

**FISCAL IMPACT:** Unknown at this time.

**RECOMMENDATION:** Hear public comments and accept District's Initial Proposal for contract negotiations with HETA.



**HANFORD ELEMENTARY SCHOOL DISTRICT'S  
INITIAL PROPOSAL  
FOR REOPENERS  
HANFORD ELEMENTARY TEACHERS ASSOCIATION  
Effective July 1, 2023**

**Article 11: School Calendar and Work Year**

Discuss school calendar.

**Article 18: Employee Group Health & Welfare Insurance Benefits**

Discuss current Health & Welfare Benefits contributions and cost increases to health plans.


**Article 20: Salary**

Discuss salary in combination with any changes to health & welfare benefits as a total compensation package.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Jill Rubalcava 

DATE: April 28, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Consultant Contract with California Association for Bilingual Education (CABE)**PURPOSE:** To provide 4.5 days (2 consultants each day) of dual language specific professional development for Jefferson teachers during the 2023-2024 schoolyear.**FISCAL IMPACT:** \$36,000**RECOMMENDATIONS:** Approval

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Jill Rubalcava



DATE: April 5, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's CabinetFOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Board Policy 6177 Summer Learning Programs

**PURPOSE:** Board Policy 6177 - Summer Learning Programs Policy updated to clarify that summer learning programs are part of the Expanded Learning Opportunities (ELO) Program and to reflect the requirements of the ELO programs to offer access to specified students, as provided in NEW LAW (AB 181 and 185, 2022). Policy also updated to reference NEW GUIDANCE from the California Department of Education which clarifies that districts are prohibited from charging fees for summer school.

**FISCAL IMPACT:** none**RECOMMENDATIONS:** Approval

**Policy 6177: Summer Learning Programs**

**Status:** DRAFT

**Last Revised Date:** 09/09/2015

The Governing Board recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students, and desires to provide opportunities during the summer for students to practice essential skills, make academic progress, and develop social, emotional, and physical needs and interests through hands-on engaging learning experiences.

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

**Summer School**

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

The district's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

Priority for enrollment in summer school programs shall be given to district students who are in grades transitional kindergarten (TK)-6 and are required to be offered or provided access to Expanded Learning Opportunities Programs pursuant to Education Code 46120 and BP/AR 5184.2 - Before/After School Programs.

As appropriate, priority for enrollment in summer school programs may also be given to district students who:

1. Have been retained or are at risk of being retained at their grade level
2. Demonstrate academic deficiencies in core curriculum areas
3. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational progra

Remaining openings may be offered to other district students on a first-come first-served basis or on a lottery basis.

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to accommodate the maintenance needs of district schools.

The Superintendent or designee shall annually report to the Board on summer school enrollment in

the current year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, the Superintendent or designee may report on the extent to which students successfully achieved the outcomes established for the program.

### **Additional Summer Learning Opportunities**

The Superintendent or designee may collaborate with parents/guardians, city and county agencies, community organizations, child care providers, and/or other interested persons to develop, implement, and build awareness of organized activities that support summer learning.

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity
3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component
4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals
5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subject
7. Arranging opportunities for community service

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#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11470-11472	Summer school
5 CCR 3043	Extended school year; special education students
Ed. Code 37252-37254.1	Supplemental instruction
Ed. Code 39837	Transportation to summer employment program
Ed. Code 41505-41508	Pupil Retention Block Grant
Ed. Code 41976.5	Summer school programs; substantially disabled persons or graduating high school seniors

Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 48070-48070.5	Promotion and retention
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 51730-51732	Powers of governing boards (authorization for elementary summer school classes); admissions of adults and minors
Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 54444.3	Summer program for migrant students
Ed. Code 56345	Individualized education program contents
Ed. Code 58700-58702	Credit towards summer school apportionments for tutoring and homework assistance
Ed. Code 58806	Summer school apportionments
Ed. Code 8482-8484.6	After School Education and Safety Program
Ed. Code 8484.7-8484.9	21st Century Community Learning Centers
<b>Federal</b>	<b>Description</b>
20 USC 6311-6322	Improving basic programs for disadvantaged students
20 USC 7171-7176	21st Century Community Learning Centers
<b>Management Resources</b>	<b>Description</b>
CSBA Publication	School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness, Policy Brief, April 2013
CSBA Publication	Summer Learning and Wellness Resource Guide
National Summer Learning Association Publication	New Vision for Summer School, 2010
National Summer Learning Association Publication	Healthy Summers for Kids: Turning Risk into Opportunity, May 2012
Rand Corporation Publication	Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">National Summer Learning Association</a>
Website	<a href="#">RAND Corporation</a>
Website	<a href="#">Summer Matters</a>
Website	<a href="#">Partnership for Children and Youth</a>
Website	<a href="#">California Department of Education</a>
Website	<a href="#">CSBA</a>

**Cross References**

<b>Code</b>	<b>Description</b>
0200	<a href="#">Goals For The School District</a>
0460	<a href="#">Local Control And Accountability Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>
1400	<a href="#">Relations Between Other Governmental Agencies And The Schools</a>
3260	<a href="#">Fees And Charges</a>
3260	<a href="#">Fees And Charges</a>
3552	<a href="#">Summer Meal Program</a>
3552	<a href="#">Summer Meal Program</a>
3553	<a href="#">Free And Reduced Price Meals</a>
3553	<a href="#">Free And Reduced Price Meals</a>
3553-E PDF(2)	<a href="#">Free And Reduced Price Meals</a>
5030	<a href="#">Student Wellness</a>
5113	<a href="#">Absences And Excuses</a>
5113	<a href="#">Absences And Excuses</a>
5113.2	<a href="#">Work Permits</a>
5113.2	<a href="#">Work Permits</a>
5123	<a href="#">Promotion/Acceleration/Retention</a>
5123	<a href="#">Promotion/Acceleration/Retention</a>
5123-E PDF(1)	<a href="#">Promotion/Acceleration/Retention - Promotion Acceleration Retention</a>
5141.6	<a href="#">School Health Services</a>
5141.6	<a href="#">School Health Services</a>
5147	<a href="#">Dropout Prevention</a>
5148.2	<a href="#">Before/After School Programs</a>
5148.2	<a href="#">Before/After School Programs</a>
6000	<a href="#">Concepts And Roles</a>
6011	<a href="#">Academic Standards</a>
6020	<a href="#">Parent Involvement</a>
6020	<a href="#">Parent Involvement</a>
6111	<a href="#">School Calendar</a>

6111	<a href="#"><u>School Calendar</u></a>
6142.7	<a href="#"><u>Physical Education And Activity</u></a>
6142.7	<a href="#"><u>Physical Education And Activity</u></a>
6142.91	<a href="#"><u>Reading/Language Arts Instruction</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6154	<a href="#"><u>Homework/Makeup Work</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6171	<a href="#"><u>Title I Programs</u></a>
6171	<a href="#"><u>Title I Programs</u></a>
6173	<a href="#"><u>Education For Homeless Children</u></a>
6173	<a href="#"><u>Education For Homeless Children</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6173.1	<a href="#"><u>Education For Foster Youth</u></a>
6175	<a href="#"><u>Migrant Education Program</u></a>
6175	<a href="#"><u>Migrant Education Program</u></a>
6179	<a href="#"><u>Supplemental Instruction</u></a>



## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Jill Rubalcava

DATE: April 3, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** DELETION of AR 6186 Dual Language Immersion Education: Foreign Language Institute

**PURPOSE:** AR 6186 was written to outline procedures relevant to the Foreign Language Institute when it was a program within a school (MLK and Simas). As the program expanded, policies and procedures were updated and are reflected in registration documents and brochures that are shared with the community.

**FISCAL IMPACT:** none

**RECOMMENDATIONS:** Approval of deletion

**Board Policy Manual  
Hanford Elementary School District**

**Regulation 6186 Dual Language Immersion Education: Foreign Language Institute**

**Kindergarten Recruitment**

The Dual Immersion Program begins in kindergarten where all-day sessions (307 minutes of instruction) will be offered. Two-thirds of each class shall be English only speakers and one-third of each class shall be native Spanish speakers.

**Initial Enrollment Procedures:**

For the purpose of this Regulation, initial enrollment is from Kindergarten Round Up to May 30th.

1. Parents/guardians of new kindergarten students will sign a letter of commitment to have their children participate in the program.
2. Any new resident kindergarten student who has siblings at the site gets first choice.
3. New resident kindergarten students without siblings at the site are selected next for the program.
4. Remaining spaces will be filled by non-resident students through lottery, maintaining an English only and Spanish speaking balance of two-thirds and one-third.
5. Kindergarten students whose parents do not opt for the program participation at the site will be placed in the regular kindergarten classroom(s).
6. Should the regular kindergarten classroom at the site reach maximum enrollment, the parents of the kindergarten student may request School of Choice.

**Procedures for Recruitment/Placement**

After initial enrollment in kindergarten the following procedures shall be followed to ensure enrollment and language balance:

1. Late entering kindergarten English only and Spanish speakers may enter the kindergarten program through December. After December, only late-entry Spanish Speakers may enroll in the program on a space available basis.
2. Late enrolling students in grade one may enroll in the program if they were in a previous bilingual program, and if space is available.
3. Students newly enrolling in grades 2-6 need to be able to read in both Spanish and English and will be interviewed by the Dual Immersion Resource Teacher prior to placement.
4. A letter of commitment is required of each new enrollee K-6.

Enrollment Procedures for First to Sixth Grade students who do not wish to participate in the program:

As the Dual Immersion Program progresses from kindergarten to first to second and finally to sixth grade, parents of students in grades one to six may request School of Choice.

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DELETE OBSOLETE

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy Gabler

FROM: Jill Rubalcava



DATE: 4/5/23

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Board Policy 6191.3 Evaluation of the English Language Arts and math Programs**PURPOSE:** DELETION of Board Policy 6191.3 Evaluation of the English Language Arts and math Programs. Language is obsolete.

Updated language and practices for evaluating instructional programs are addressed in the following board policies.

Board Policy 6190 Evaluation of the Instructional Program, addresses the annual report to the school board by subgroup.

Board Policies 6142.92 and 6142.93 address the board's responsibility and commitment to upholding high academic standards in ELA and Math.

**FISCAL IMPACT:** none**RECOMMENDATIONS:** approval

**Policy 6191.3: ^Evaluation Of The English Language Arts And Math Programs Status: ADOPTED****Original Adopted Date:** 05/16/2001 | **Last Reviewed Date:** 05/16/2001

## District Wide

English language arts and mathematics are basic skills and student growth is of interest to staff, parents/guardians, the community in general, the State Board of Education and the Board of Trustees. The school district must set content and performance standards for student achievement.

Therefore, the Board adopted the consultation draft of the English Language Arts and Mathematics Content standards in 1997. These rigorous standards reflect what all students in kindergarten through eighth grade are expected to know, understand, and be able to do. The Board intends that improved pupil performance shall be continuous and that extended learning opportunities shall be provided for students who are having difficulty meeting grade level standards. In addition, the Board intends that certificated staff shall receive continuous, enriching professional development that will strengthen their breadth and depth of knowledge and then be able to translate that knowledge into improved instruction to students.

The Board has determined that by the year 2006, 90 percent of all students will meet or exceed grade level standards in Language Arts and Mathematics. Utilizing 1997-98 results as base year, standards for growth shall be established each year thereafter to define the substantial progress, district wide, necessary for the district to make regular progress.

The Superintendent or designee shall present as a public hearing to the Board, no later than the second Board meeting in October of each year that results of the prior years' multiple measure assessments. Results shall be reported in the areas on English language arts and mathematics.

The report shall be in writing and shall include the following:

1. The number and percent of students districtwide and by school who score in the:
  - a. Advanced Range (above grade level)
  - b. Proficient Range (at grade level) and
  - c. Basic Range (below grade level)
2. An interpretation of the results, including but not limited to:
  - a. Trends and tendencies revealed by the results,
  - b. Implications for future curricular planning, professional development and potential financial impact on the district.

It is generally recognized that norm referenced tests have limited value in analyzing the achievements of individual students. For this reason, the district shall use multiple measure of assessment that shall include the State adopted norm referenced test, evaluation of student portfolios, on demand tests and end of year Reference Exams at every grade level in language arts and mathematics. The district shall annually report individual student, school, and districtwide performance, to determine whether students are making progress.

### Learning Support

The Superintendent or designee shall ensure that the school environment is a clean, safe, secure and healthy environment and one in which teachers can teach and students can learn.

The school sites shall develop strong family and community support systems that will enhance student learning with a focus on a student learning plan.

Staff, parents/guardians, and students shall have frequent opportunities to share in the decisions relating to student achievement. Teachers shall have frequent opportunities to: align curriculum and instruction to standards, utilize assessments to improve instruction as well as design and implement instructional opportunities required for all students to meet standards.

### Policy HANFORD ELEMENTARY SCHOOL DISTRICT

adopted: May 16, 2001 Hanford, California

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#### **Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### **Notice**

Unique Policy

#### **Description**

This policy is unique to the district/COE and is not connected to an existing CSBA sample policy or included in regular quarterly updates from CSBA.

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Joy C. Gabler

FROM: Karen McConnell

DATE: April 27, 2023

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: May 10, 2023

**ITEM:** Deletion of Board Policy & Administrative Regulation 6142.2 - AIDS Prevention Instruction.

**PURPOSE:** Deletion of BP & AR 6142.2 - AIDS Prevention Instruction. This material has been incorporated into BP & AR 6142.1 - Sexual Health & HIV/AIDS Prevention Education.

**FISCAL IMPACT:** None

**RECOMMENDATIONS:** Approve

## Policy 6142.2: AIDS Prevention Instruction

Status: DRAFT

Original Adopted Date: Pending

The Board of Trustees recognizes that Human Immunodeficiency Virus (HIV) infection and Acquired Immune Deficiency Syndrome (AIDS) pose a public health crisis and that education is a necessary component for helping to slow the spread of this disease.

(cf. 5141.22 – Infectious Diseases)

(cf. 5141.23 – Infectious Disease Prevention)

The district shall offer a comprehensive, age-appropriate HIV/AIDS prevention curriculum in grades seven and eight.

The district's HIV/AIDS prevention curriculum shall be part of a comprehensive health education program that teaches acceptance of personal responsibility and emphasizes decisions that promote health.

(cf. 6142.8 – Comprehensive Health Education)

HIV/AIDS prevention instruction shall be focused on giving students the knowledge, skills and motivation to avoid or reduce high-risk behavior that may lead to HIV infection.

Staff members or others who present HIV/AIDS prevention instruction shall be adequately trained and have periodic inservice opportunities to remain knowledgeable of new prevention education techniques and new developments in the scientific understanding of HIV/AIDS.

The Superintendent or designee shall provide the parent/guardian of each student with written notice, pursuant to law and administrative regulation, explaining the purpose of the AIDS prevention instruction. (Education Code 48980, 51201.5)

This notice shall specify that a parent/guardian consent is required prior to his/her child receiving AIDS prevention instruction

(cf. 5145.6 – Parental Notifications)

The Superintendent or designee shall inform parents/guardians of their right to inspect all instructional materials related to HIV/AIDS instruction, and shall provide opportunities for inspection of materials before they are presented to students. (Education Code 51550)

(cf. 1312.2 – Complaints Concerning Instructional Materials)

A student shall not be subject to disciplinary action, academic penalty, or other sanction if the student's parent/guardian declines to permit the student to receive AIDS prevention instruction, and the student does not receive the instruction. (Education Code 51201.5, 51554, 51555)

An alternative educational activity shall be made available to students whose parents/guardians have requested that they not receive AIDS prevention instruction. The alternative educational activity shall occur while the AIDS prevention instruction is being delivered. (Education Code 51201.5, 51554, 51555)



## Regulation 6142.2: AIDS Prevention Instruction

Status: DRAFT

Original Adopted Date: Pending

In accordance with law, HIV/AIDS prevention instruction shall be offered at least once in junior high or middle school and once in high school. Instruction shall be provided by trained instructors in appropriate courses and shall include: (Education Code 51201.5)

1. Information on the nature of AIDS and its effects on the human body.
2. Information on how the human immunodeficiency virus is and is not transmitted, including information on activities that present the highest risk of HIV infection.
3. Discussion of methods to reduce the risk of HIV infection, including:
  - a. Emphasis that sexual abstinence, monogamy, and abstinence from intravenous drug use are the most effective means for AIDS prevention.
  - b. Statistics based upon the latest medical information citing the failure and success rates of condoms and other contraceptives in preventing sexually transmitted HIV infection.
  - c. Information on other methods that may reduce the risk of HIV transmission from intravenous drug use.
4. Discussion of the public health issues associated with AIDS.
5. Information on local resources for HIV testing and medical care.
6. Development of refusal skills to assist students to overcome peer pressure and use effective decision making skills to avoid high-risk activities.
7. Discussion about societal views on AIDS, including stereotypes and myths regarding persons with AIDS. This instruction shall emphasize compassion for persons suffering from debilitating handicaps and terminal diseases, like AIDS.

HIV/AIDS prevention instruction shall accurately reflect the latest information and recommendations from the U.S. Surgeon General, federal Centers for Disease Control, and the National Academy of Sciences. (Education Code 51201.5)

HIV/AIDS instruction may not be conducted in a manner that advocates drug use, a particular sexual practice, or sexual activities. AIDS prevention instruction shall be consistent with Education Code 51553. (Education Code 51201.5)

(cf. 6142.1 - Family Life/Sex Education)

The Superintendent/Principal or designee shall ensure that instructional materials related to HIV infection and AIDS prevention are available and appropriate for use with students of various ages and learning abilities, and that these materials may be used effectively with students who have special needs and those from a variety of ethnic, cultural and linguistic backgrounds. (Education Code 51201.5)

## Parent/Guardian Notification

At the beginning of the school year, parents/guardians of students in grades 7 and 8 shall be notified in writing about the purposes of the AIDS prevention instruction and information stating that the parent/guardian has a right to request a copy of Education Code 51201.5 and 51553 relating to AIDS instruction. (Education Code 48980, 51201.5)

(cf. 5145.6 - Parental Notifications)

If a student enrolls in school after the beginning of the year, the parent/guardian shall receive the notice described above upon the student's enrollment. (Education Code 51201.5)

This notification shall inform parents/guardians that they may request in writing that their child not attend the class. (Education Code 51201.5)

No student shall attend AIDS prevention instruction if a written request that he/she not attend has been received by the school. (Education Code 48980, 51201.5, 51550, 51555)

The Superintendent/Principal or designee shall keep on file Education Code 51201.5 and 51553. (Education Code 51201.5)

At the beginning of the school year, or at the time of a student's enrollment, the Superintendent/Principal or designee shall notify parents/ guardians of any outside organization or guest speaker brought into the district to provide instruction in family life, human sexuality, AIDS or sexually transmitted diseases. This notification shall include the date of the instruction, the name of the organization or affiliation of each guest speaker and information regarding the parent/guardian's right to request a copy of Education Code 51201.5 and 51553. (Education Code 51554)

If arrangements for this instruction are made after the beginning of the school year, the parents/guardians shall be notified no fewer than 10, and no more than 15, days before the instruction is delivered. (Education Code 51554)

This notification is required whether the guest speakers are brought in by the district to lecture, distribute information, show a videotape, act out, conduct an activity involving student participation or provide audio material in either a classroom or assembly. (Education Code 51554)

## HANFORD ELEMENTARY SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Joy Gabler  
FROM: Jason Strickland  
DATE: May 1, 2023

For: ☒ Board Meeting  
☐ Superintendent's Cabinet  
☐ Information  
☒ Action

Date you wish to have your item considered: 5/10/23

ITEM: Receive the following revised Administrative Regulation/Board Policy for information:

BP 5112.5: Open/Closed Campus

PURPOSE: CSBA recommended changes. These are minor language changes

FISCAL IMPACT (if any): None

RECOMMENDATION (if any): Consider for adoption.

**CSBA Sample District Board Policy Manual**  
**Hanford Elementary School District**

**Policy 5112.5: Open/Closed Campus**

**Status:** ADOPTED

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**Original Adopted Date:** 12/01/1987 05/19/1999 | **Last Revised Date:** 07/01/2018 09/25/2019  
**Last Reviewed Date:** 07/01/2018 09/25/2019

**OPTION 1:** Open Campus

In order to give students an opportunity to demonstrate responsibility, independent judgment, and positive citizenship, the Governing Board establishes an open campus at all district high schools in which students shall have the privilege of leaving campus during lunch.

The principal or designee shall ensure that students granted this privilege meet any eligibility requirements established by the district.

The district shall send written notification to parents/guardians about the open campus policy at the beginning of the school year along with the parental notification required by Education Code 48980. Such notification shall include the language prescribed by Education Code 44808.5.

Students shall not leave school grounds at any other time during the school day without express permission of school authorities. Students who leave school without authorization shall be considered to have an unexcused absence and be subject to disciplinary action.

The principal or designee may revoke the open campus privilege for individual students for disciplinary reasons.

**OPTION 1 ENDS HERE**

**OPTION 2:** Closed Campus

In order to keep students in a supervised, safe, and orderly environment, the Governing Board establishes a closed campus at all district schools.

Students shall not leave school grounds at any time during the school day without express permission of school authorities. Students who leave school without authorization shall be considered to have an unexcused absence and be subject to disciplinary action.

Student handbooks shall fully explain all rules and disciplinary procedures involved in the maintenance of the closed campus.

**OPTION 2 ENDS HERE**

In order to keep students in a supervised, safe and orderly environment, the Board of Trustees establishes a closed campus at all district schools.

Students shall not leave the school grounds at any time during the school day without written permission of their parents/guardians and school authorities. Students who leave school without authorization shall be classified truant and subject to disciplinary action.

(cf. 5113 - Absences and Excuses)

At the beginning of the school year, students and parents/guardians shall be notified about the closed campus policy through the parent handbook.

#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

#### State

Ed. Code 35160

#### Description

Authority of governing boards

Ed. Code 35160.1

Broad authority of school districts

Ed. Code 44808.5

Permission for students to leave school grounds; notice

Ed. Code 48980

Parent/Guardian notifications

#### Management Resources

Website

#### Description

[CSBA District and County Office of Education Legal Services](#)

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#### Cross References

#### Code

0450

#### Description

~~Comprehensive Safety Plan~~Comprehensive Safety Plan

0450

~~Comprehensive Safety Plan~~Comprehensive Safety Plan

3515

~~Campus Security~~Campus Security

3515

~~Campus Security~~Campus Security

5112.1

~~Exemptions From Attendance~~Exemptions From Attendance

5112.1

~~Exemptions From Attendance~~Exemptions From Attendance

5113

~~Absences And Excuses~~Absences And Excuses

5113

~~Absences And Excuses~~Absences And Excuses

5113.1

~~Chronic Absence And Truancy~~Chronic Absence And Truancy

5113.1

~~Chronic Absence And Truancy~~Chronic Absence And Truancy

5113.11

~~Attendance Supervision~~Attendance Supervision

5113.12

~~District School Attendance Review Board~~District School Attendance Review Board

5113.12

~~District School Attendance Review Board~~District School Attendance Review Board

5131

~~Conduct~~Conduct

5144

~~Discipline~~Discipline

5144

~~Discipline~~Discipline

5144.1

~~Suspension And Expulsion/Due Process~~Suspension And Expulsion/Due Process

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5144.1	<del>Suspension And Expulsion/Due Process</del> Suspension And Expulsion/Due Process
5145.6	<del>Parent/Guardian Notifications</del> Parent/Guardian Notifications
5145.6-E <del>PDF</del> (1)	<del>Parent/Guardian Notifications</del> Parent/Guardian Notifications

## HANFORD ELEMENTARY SCHOOL DISTRICT

**AGENDA REQUEST FORM**

TO: Board of Trustees

FROM: Joy C. Gabler

DATE: 04/27/23

FOR: ☒ Board Meeting  
☐ Superintendent's Cabinet

FOR: ☐ Information  
☒ Action

Date you wish to have your item considered: 05/10/23

**ITEM:** Consider for approval the following revisions renaming and renumbering of Board Policies

**PURPOSE:** The Board Policies listed on the attached page are being updated to reflect renaming and renumbering necessary to conform to CSBA's new "GAMUT Policy Plus" manual which houses all Hanford Elementary School District's policies.

There are no changes to the content of these policies aside from the recommended renaming and renumbering

**FISCAL IMPACT:** None.

**RECOMMENDATIONS:** Approve.

## HESD Board Policies & Administrative Regulations

### Policies requiring renaming due to CSBA Manual Changes

Type	Number	Title	Action	New Title
BP	1250	Visitors	Rename	Visitors/Outsiders
BP	3470	Debt Issuance And Management Policy	Rename	Debt Issuance And Management
BP	5127	Promotional Exercises And Activities	Rename	Graduation Ceremonies And Activities
BP	6010	Goals And Objectives	Rename	Instructional Goals and
BB	9240	Board Development	Rename	Board Training
BB	9321	Closed Session Purposes And Agendas	Rename	Closed Session

### Policies requiring renaming and renumbering due to CSBA Manual Changes

Type	Number	Title	Action	New Number and New Title
BP	1322	Limitations On Staff Fund Raising For Classroom Instructional Supplies And Activities	Rename & Renumber	<b><u>1321.2</u></b> Soliciting Funds For Instructional Materials And Programs
BP	2110	Organization Chart/Lines of Responsibility	Rename & Renumber	<b><u>2100.4</u></b> Organizational Chart/Lines of Responsibility
BP	2122	Organization Chart/Lines of Responsibility	Rename & Renumber	<b><u>2110</u></b> Superintendent Responsibilities and Duties
BP	2120	Superintendent of Schools	Rename & Renumber	<b><u>2112</u></b> Superintendent Functions
BP	6191	Social Events	Rename & Renumber	<b><u>5360</u></b> Social Events



HANFORD ELEMENTARY SCHOOL DISTRICT  
**Human Resources Department**  
**AGENDA REQUEST FORM**

**TO:** Joy C. Gabler

**FROM:** Jaime Martinez

**DATE:** April 17, 2023

**RE:** (X ) Board Meeting  
 ( ) Superintendent's Cabinet  
 ( ) Information  
 (X ) Action

**DATE YOU WISH TO HAVE YOUR ITEM CONSIDERED:** **April 26, 2023**

**ITEM:** Consider approval of personnel transactions and related matters.

**PURPOSE:**

**a. Employment**

**Certificated, effective 8/10/2023**

- Cydne Anderson, Teacher, Probationary
- Carson Arnold, Teacher, Probationary
- Lindsey Bentley, Intern Teacher, Probationary
- Karina Escobedo, Teacher, Probationary
- Sophia Guadarrama, Teacher, Probationary
- Nancy Guzman, Teacher, Probationary
- Sierrah Heugly, Intern Teacher, Probationary
- Taylor Jacobsen, Intern Teacher, Probationary
- Amy Leslie, Teacher, Probationary
- Jasmine MacDonald, Special Education Teacher, Probationary
- Sophia Medina, Intern Teacher, Probationary
- Brittini Roberts, Intern Teacher, Probationary
- Edith Rodriguez, Special Education Teacher, Probationary
- Kylie Strickland, Intern Teacher, Probationary
- Jose G. Torres, Teacher, Probationary

**Certificated Short-term Employment - SUMMER PROGRAMS**

**Management and Specialists**

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19)

- Maria Calvillo, Counselor, Martin Luther King, Jr. School
- Amy Fochetti, Administrator, Monroe School

- Roxanna Hernandez, Counselor, Monroe School, June 26-30
- Lynzi Lowe, Counselor, Monroe School, June 12-16
- Miranda Mendoza-Robinson, Administrator, Richmond School
- Marissa Perales, Counselor, Monroe School, June 20-23
- Cynthia Pursell, Administrator, Martin Luther King, Jr. School
- Phoua Xiong, Counselor, Richmond School

June 12, 2023 - June 30, 2023, 8 Hours/day (no school June 19 and 26)

- Cristy Goins, Administrator, Kennedy Junior High School
- Maria Davies, Counselor, Kennedy Junior High School, June 12-23
- Gabriella Raeber, Counselor, Kennedy Junior High School, June 27-30

### **Nursing Services for Summer Programs**

June 6, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 – June 30, 2023, 8 Hours/day (no school June 19)

- Kelsey Campbell, School Nurse, June 12-16 and June 26-30
- Cara Cummings, School Nurse, June 6-9
- Kayla Dupree, School Nurse, June 20-23
- LeAnn Williamson, School Nurse, June 6-9

### **Special Education Extended School Year**

June 6, 2023 – June 7, 2023, 4 Hours/day for Preparation

June 8, 2023 – June 30, 2023, 5 Hours/day for Instruction (no school June 19)

- Maribel Santiago, K-1<sup>st</sup> Teacher, Monroe School
- Shelby McWells, K-1<sup>st</sup> Teacher, Monroe School
- Lucy Brieno, 2<sup>nd</sup>-3<sup>rd</sup> Teacher, Martin Luther King, Jr. School
- Charles Cole, 4<sup>th</sup>-5<sup>th</sup> Teacher, Martin Luther King, Jr. School – June 7 and June 8-20
- Sara Crisp, 4<sup>th</sup>-5<sup>th</sup> Teacher, Martin Luther King, Jr. School – June 6 and June 21-30
- Angel Hawkins, 6<sup>th</sup>-8<sup>th</sup> Teacher, Richmond School

### **Elementary Summer Program**

June 7, 2023 – June 9, 2023, 5 Hours/day for Preparation

June 12, 2023 - July 30, 2023, 5 Hours/day for Instruction (no school June 19)

### **Martin Luther King, Jr. School**

- Eric Gonzalez, K-1<sup>st</sup> Grade Teacher
- Cynthia Lewis, K-1<sup>st</sup> Grade Teacher
- Shannon Loewen, K-1<sup>st</sup> Grade Teacher
- Frederick Williams, K-1<sup>st</sup> Grade Teacher
- Taryn Schreckengost, 2<sup>nd</sup> Grade Teacher
- Oswaldo Vasquez, 2<sup>nd</sup> Grade Teacher

- Ruth Hernandez, 3<sup>rd</sup> Grade Teacher
- John Porras, 3<sup>rd</sup> Grade Teacher
- Anthony Porras, 4<sup>th</sup> Grade Teacher
- Kelcie Rose, 4<sup>th</sup> Grade Teacher
- Crystal Foster, 5<sup>th</sup>-6<sup>th</sup> Grade Teacher
- Sherrie Thompson-Pedro, 5<sup>th</sup>-6<sup>th</sup> Grade Teacher
- Josefa Bustos-Pelayo, Art Teacher (June 12-16)

### **Monroe School**

- Michelle Adams, K-1<sup>st</sup> Grade Teacher
- Catherine Castaneda, K-1<sup>st</sup> Grade Teacher (June 12-23)
- Rosemary Lerma, K-1<sup>st</sup> Grade Teacher (June 26-30)
- Janell Ortega, K-1<sup>st</sup> Grade Teacher
- Mario Tafolla, K-1<sup>st</sup> Grade Teacher
- Jana Jasso, 2<sup>nd</sup> Grade Teacher
- Maria Porras, 2<sup>nd</sup> Grade Teacher
- Jessica Casas, 3<sup>rd</sup> Grade Teacher
- Eva Gonzalez, 3<sup>rd</sup> Grade Teacher
- Lindsay Howell, 4<sup>th</sup> Grade Teacher
- Tommy Smart, 4<sup>th</sup> Grade Teacher
- Scott Baldwin, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher
- Lisa Marroquin, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher
- Jose Luis Cruz, Art Teacher (June 20-23)

### **Richmond School**

- Mary Ann Banuelos, K-1<sup>st</sup> Grade Teacher
- Gabriel DeLeon, K-1<sup>st</sup> Grade Teacher
- Priscilla Garivay, K-1<sup>st</sup> Grade Teacher
- Tracy Ryan, K-1<sup>st</sup> Grade Teacher
- Eileen Martinez-Bedolla, 2<sup>nd</sup> Grade Teacher
- Anna Moreno, 2<sup>nd</sup> Grade Teacher
- Cassandra Sandoval, 3<sup>rd</sup> Grade Teacher
- Craig Vidal, 3<sup>rd</sup> Grade Teacher
- Rachel Beer, 4<sup>th</sup> Grade Teacher
- Alexis Farrar, 4<sup>th</sup> Grade Teacher
- Laura McCarty, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher
- Madison Moran, 5<sup>th</sup>/6<sup>th</sup> Grade Teacher
- Megan Munro, Art Teacher (June 26-30)

### **MLK, Monroe and Richmond Schools**

- Josie Cavanaugh, Picturing Writing Teacher
- Kelley Mayfield, Picturing Writing Teacher
- Caitlyn Schultze, Physical Education Teacher
- Emily Thompson, Physical Education Teacher
- Chad Nielsen, Art Teacher

### **Junior High Summer Program – John F. Kennedy Junior High School**

June 9, 2023, 5 Hours for Preparation

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

- Melisa Scott-McCallion, 7<sup>th</sup>-8<sup>th</sup> Grade Teacher

June 12, 2023 – June 16, 2023, 5 Hours/day for Instruction

June 20, 2023 – June 23, 2023, 8 Hours/day for Instruction

June 27, 2023 – June 30, 2023, 8 Hours/day for Instruction

- Mariah Hopper, 7<sup>th</sup>-8<sup>th</sup> Grade Teacher
- Damien Juarez, 7<sup>th</sup>-8<sup>th</sup> Grade Teacher
- Paul Raymond, 7<sup>th</sup>-8<sup>th</sup> Grade Teacher

### **Classified**

#### **Short Term Classified**

- Strajee' Brown-Burke, Short Term Special Circumstances Aide – 5.75 hrs., Simas, effective 4/11/23-6/2/23
- Claudia Figueroa, Short Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Griselda Padron, Short-Term Yard Supervisor – 3.5 hrs., Kennedy, effective 5/1/23-6/2/23
- Sandra Romero Aguilar, Short-Term READY Program Tutor – 4.5 hrs., Jefferson, effective 5/1/23-6/2/23

### **Classified Temps/Subs**

- Pricilla Castorena, Substitute READY Program Tutor, effective 4/17/23

### **b. Resignations**

#### **Classified**

- Estevan Calleres, Bilingual Student Specialist – 8.0 hrs., Roosevelt, effective 6/9/23
- John Garcia, Yard Supervisor – 3.0 hr., Wilson, effective 6/2/23
- Fidel Gonzalez, Yard Supervisor – 3.5 hrs., Wilson, effective 6/2/23
- Lizette Gutierrez, Bilingual Clerk Typist II – 8.0 hrs., Roosevelt, effective 6/30/23
- Sierrah Heugly, Paraprofessional (TK/K) – 7.0 hrs., Washington, effective 6/2/23
- Allenmyer Marquez, Special Circumstances Aide – 5.75 hrs., Washington, effective 4/24/23
- Martha Martinez, READY Program Tutor – 4.5 hrs., Jefferson, effective 4/18/23
- Sophia Medina, Library/Media Technician – 8.0 hrs., Jefferson, effective 6/9/23
- Joanna Ochoa, READY Program Tutor – 4.5 hrs., Hamilton, effective 5/5/23
- Angelynn Ouellette, Special Education Aide – 5.0 hrs., Kennedy, effective 6/2/23

- Ashlyn Vidaña, Educational Tutor (K-8) – 4.5 hrs., Kennedy, effective 5/19/23
- Jonathon Wells, READY Program Tutor – 4.5 hrs., Washington, effective 4/28/23

Classified Retirement

- Shelby Poole, Lead Mechanic – 8.0 hrs., Transportation, effective 7/7/23

Termination due to lack of availability

- Olivia Chavez, Substitute Yard Supervisor, effective 11/4/22
- Christina Gutierrez, Substitute Food Service Worker I/II and Yard Supervisor, effective 11/29/22

**c. Employment and Certification of Temporary Athletic Team Coaches pursuant to Title 5 CCR 5594**

- Diego De Alba, Boys/Girls 4-6<sup>th</sup> Track, King, effective 2/14/23-4/29/23

**d. Volunteers**

<b>Name</b>		<b>School</b>
Jose Chavarria		Jefferson
Wendy Bernal		Jefferson
Angelica Zavala	(HESD EE)	Jefferson
Imelda Meza Ortega		JFK
Hector Guaderrama		Lincoln
Daisy Wallace		Monroe
Maria Lopez Sacher		Roosevelt

**RECOMMENDATION:** Approve.