

## SCHOOL LUNCH DEBIT and MySchoolBucks YEAR END POLICY –

***All lunch accounts with a positive balance amount in their meal account will be transferred to the next school year.***

### **Exceptions:**

High school seniors and students leaving the Trumbull School system **ONLY** can request a refund of monies left in their account by **JUNE 5, 2023**. **Request for refunds will NOT be accepted after the deadline. NO EXCEPTIONS** You must have a [written request](#) for a refund from a parent or guardian and send the completed form to the Kitchen Manager of Food Services at your school or mail to Trumbull Public Schools/Food Services, 6254 Main Street, Trumbull CT 06611. All refunds will be mailed to your home.

***Graduating seniors can also have their balance transferred to a sibling if requested in writing from a parent.*** <https://www.trumbullps.org/departments/food-service/parent-information>

[Refund-Transfer Form](#). Forms are available at, **Trumbull Public Schools/Food Services website.** <https://www.trumbullps.org/departments/food-service/parent-information>.

**IMPORTANT: Smart Pay** - Parents must stop MSB Smart Pay and remove their child from MySchoolBucks Program if a refund is due from the MSB account.

Refunds will not be returned from a child's account until confirmation from the MySchoolBucks Program that the child has been removed from the MySchoolBucks program Any questions please call the Trumbull Food Services Office at 203-452-4500

***End of the Year/Start of Year:*** *MySchoolBucks information on-line lunch payments will be disabled starting **June 5, 2023**. Students can still use their accounts if they have money in their account or pay with cash.*

*MSB will become active for lunch prepayments **Monday August 21, 2023** for the 2023-2024 school years.*