

# RCS School Emergency Drills

## Documentation Form for the 2022-23 school year

This form must be completed for each drill, **remember to check the type of drill.** Upon completion of each drill, please email Lynn Singer ([l.singer@rochester.k12.mi.us](mailto:l.singer@rochester.k12.mi.us)) your signed drill report. Drill reports will be posted to the RCS website within 5 days of drill completion where they will remain posted for 3 years.

### Type of Drill

- Fire Drill (5 required)
  - 3 must be completed by December 1, 2022
  - There must be a "reasonable" interval between each drill.
- Tornado Drill (2 required)
  - At least 1 must be completed during the month of March 2023
- Lock Down/Shelter in Place Drill (3 required)
  - (Drills in which the occupants are restricted to the interior of the building)
  - At least 1 drill must be completed by December 1, 2022 and
  - At least 1 drill must be completed after January 1, 2023

\*At least 1 of the drills is required to be conducted during lunch, recess, or at another time when a significant number of students are gathered but not in the classroom.

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Please explain:

Name of Reporting School: Brooklands Elementary

Date of Drill: 3.8.23  
 Time drill was held: 2:45 pm (am/pm)  
 Exact time required to evacuate/shelter/secure: 1.57 secs

This report is for emergency drill # 2 of 2 Total Participants: 501

Remarks:

Signature of the school principal/designee acknowledging the completion of the drill  
