

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

August 3, 2020

The District 4 Board of Trustees held its regular meeting Monday, August 3, at 6:00 p.m. Agenda notice was distributed to Spartanburg Herald Journal, Woodruff Times, and listed on the District website at spartanburg4.org/do/agenda.

Chairman Melvin Brewton called the meeting to order.

The following reports were given:

Woodruff Primary School

Mrs. Dover gave the following report:

1. WPS held a virtual summer school in June. Sixty five students in kindergarten through second grade participated. Students were issued iPads and participated in Zoom sessions with teachers for small group reading. Students were also able to use the program Reading Eggs to complete digital lessons.
2. Teachers in each grade level completed updates to curriculum guides to prepare for the AB schedule. Decisions were made about how to condense skills into a hybrid schedule in order to cover the necessary skills and standards over the course of the year.
3. Teachers have participated in virtual professional development opportunities from March 2020 throughout the summer. Topics include COVID-19 planning and considerations, social-emotional development, Conscious Discipline, and child neglect and abuse.
4. LEAP days are scheduled for August 3rd -7th. Students will attend screening and testing sessions by appointment.
5. Approximately 300 students have been registered online. Parents also have the option to register in person on August 3rd and 4th.
6. At this time, 98 students have declared intent to attend virtual school. Plans are being made to hold orientation sessions before school begins.
4K- 12, 5K- 19, 1st- 32, 2nd- 35
7. Students will be invited to meet their teachers by appointment during the week of August 10th.

Enrollment

July 31, 2020					
Grade Level	# on Roll	To be tested/placed	# in PS	Difference	Why
Early Head Start	10		0	10	Included in 3K Grade Level Count
1/2 day 3K	39		52	-13	3 - Moon
4k	101		109	-8	2 - CDC & 6 -Spivey
5K	156		159	-3	1 - Humerez & 2 - Spivey
1st	199		203	-4	1 - Turner & 3 - Humerez
2nd	190		195	-5	1 - McT & 4 - Humerez

Special Education	8			8	Included in Grade Level Count
Spivey	8			8	Included in Grade Level Count
Moon	3			3	Included in Grade Level Count
	714		718	-4	1 - Turner, 1 -McT & 2 - CDC

August

8 – Great Start Woodruff @ Woodruff First Baptist (8:00 a.m. – 10:00 a.m.)

3 – Registration for Students on A Schedule

4 - Registration for Students on B Schedule

17 – First Day for Students

19 – Breakfast Begins

Woodruff Elementary School

Mrs. Hodge gave the following report:

1. The WES Summer Reading Camp operated in June and Academic Recovery Camp operated in July. All lessons were delivered virtually devices and hot spots were provided to every parent who indicated a need. For Academic Recovery Camp, students were administered the MAP reading and math assessments at the beginning and the end.
2. Teachers, reading coaches and administrators have worked on pacing guides this summer for each grade level. Staff members from a variety of roles served on a “COVID cohort” this summer to share ideas and concerns about school operations. We were able to meet virtually.
3. I have encouraged parents to register online, but parents who did not complete the online registration will complete registration paperwork face-to-face on August 3rd and 4th. Students on the A schedule will attend on August 3rd and students on the B schedule will attend on August 4th. We will practice social distancing and will require adults to wear masks. Students can meet their teacher on August 13th. We will have protocols for Meet the Teacher in order to avoid parents crossing paths in the hallways.
4. As of July 28th, 86 students were signed up to participate in the WES virtual school model. We offered two meeting times with parents and there have been several phone conferences held for parents who could not attend the meetings.

July

29 – Schoology Training for certified staff (trade day for August 10th)

August

3 – Registration for schedule A students

4 – Registration for schedule B students

7 - 9 – Tax Free Weekend for Back to School Shopping

8 – Great Start Woodruff

10 – Schoology Training for certified staff (trade day for July 29th)

11 – All certified staff return

13 – Meet the Teacher (8:00 a.m. – 6:00 p.m.)

17 – First Day for schedule A students

18 – First Day for schedule B students

19 – First day for breakfast

Woodruff Middle School

Mr. Lawson gave the following report:

1. Virtual Summer School was held June 8 – June 26.

2. Registration for Woodruff Middle School will be held Monday, August 3 and Tuesday, August 4 from 9am-5pm.
3. Woodruff Middle School welcomes new staff to the building this year:
Sarah Bell – 7th grade ELA Paige Roper – 6th grade ELA
Stefanie Harrison – 6th grade ELA Jessica Rider – guidance counselor
4. The Band Instrument Rental opportunity is Wednesday, August 26, 5 – 7 pm in the cafeteria at WMS.
5. WMS fall sports practices begin August 17.
6. The home opener for WMS volleyball is September 21. The home opener for football is September 24.

Calendar of Events:

August 26	Band Instrumental Rental, 5-7 pm in the cafeteria at WMS
September 1	WMS football at Dorman jamboree
September 7	Labor Day Holiday
September 16	1 st Nine Weeks Interims
September 21	Home volleyball vs. EP Todd
September 24	Home football vs. Chesnee
October 16	Youth Night at WHS
October 21	1st Nine Weeks report cards
November 3	Election Day

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. All student and teacher schedules were mailed in July and related instructions given. Numerous parent conferences have been held regarding course schedules.
2. In person registration for the 2020-2021 school year will be held on August 3 & 4, 2020. Additionally, students may choose to register remotely.
3. There are currently 798 students with schedules at Woodruff High School. Students continue to transfer into and out of WHS in the weeks leading up to the start of school.
4. The facility has been cleaned, and the final touches are being put in place for school opening.
5. Forty-two students completed the extended school year program, received credits and made progress toward graduation.
6. Seven students completed their diploma requirements during the extended school year program.
7. Student athletes have been involved in summer workouts throughout the summer under SCHSL guidelines. This group represents players from all athletic teams at WHS.
8. Band members have been working throughout the summer. Several instruments were purchased or refurbished. Even though SCBDA has canceled the competitive band season, The Cadets are preparing a half time show entitled "*Piano Man*."

Instructional Reports

Dr. Kim McAbee reported the following:

1. Orientation for new employees was held on Thursday, July 9th in the Woodruff Middle School cafeteria. Nineteen teachers and administrators were addressed by Dr. Liston. They completed payroll documentation and insurance paperwork with Mr. Benfield and Mrs. Skinner.
2. Employees will participate in trainings specific to their roles through the Safe Schools Training program. This year, universal trainings will include the following online videos: Bloodborne

Pathogen, Sexual Harassment, and Child Abuse. Teachers can view the videos at times that are convenient to them.

3. District Four has thirteen teachers who will be evaluated at the induction level. They will be assigned mentors and participate in monthly induction classes. These classes support first year teachers, as they learn the teacher evaluation instrument utilized in SC.
4. Twelve teachers will be evaluated at the annual contract level. These teachers will participate in a formal evaluation process with a team consisting of a building administrator and peer evaluator. They will be evaluated using the SC Teaching Standards Rubric 4.0.
5. Twenty-six continuing contract teachers will renew certificates on June 30, 2021. These teachers will participate in the comprehensive formative evaluation. Teachers complete this evaluation the year in which their certificates are scheduled to expire. Mrs. Denise Brown completes these evaluations for District Four.
6. The SC Department of Education utilizes SC LEAD (online system) for the submission of documents related to the Expanded ADEPT (teacher) and PADEPP (principal) evaluation systems. Orientations to Expanded ADEPT and SC LEAD will be conducted at each school during inservice week. An additional orientation will be provided to induction teachers during the induction class session on September 22nd.
7. Read to Succeed Literacy Plans must be submitted to the SC Department of Education by October 15th. They must include baseline literacy data that have been collected during the first 10 days of this school year. School literacy goals must relate to the baseline data.
8. The Cognia (formerly AdvancED) external review accreditation visit has been tentatively scheduled for February 28 – March 3. The District participates in this accreditation review every five years.

Mrs. Britt McKinney provided the following report:

1. Spartanburg District Four receives multiple federal grants. Woodruff Primary School and Woodruff Elementary School will be served through additional funds allocated by Title I for the 2020-2021 school. In addition to Title I, Spartanburg Four also receives funds from Title II (Professional Development and Teacher Quality), Title III (English Language Instruction), Title IV (Student Support and Academic Achievement), ESSER (Elementary and Secondary School Education Relief Fund), and (CTE) Career Technical and Education. Each grant requires written documentation on how the funds will be used throughout our district. All grants will be submitted by the end of August.
2. New regulations for Title IX will be in place for the 2020-2021 school year. Multiple trainings and new policies are required to be in compliance with Title IX law. Administrators in the district office and schools will be trained.
3. There will be a substitute workshop held August 5, 2020. Close to twenty people have signed up to attend.
4. All schools have gained access to the software for instruction that is school specific. Students and staff will be able to use these programs at school and at home. Trainings are ongoing at all schools in preparation for the upcoming year.
5. Spartanburg Four hosted an Academic Recovery Camp for 2nd and 3rd graders virtually this summer. We also met virtually with the state department who analyzed our program. We received rave reviews on our services for the students.
6. We have surpassed 4,000 followers on Facebook. It continues to be a useful tool to gain access to the community and provide information for parents.
7. The Great Start event will be held August 8th at First Baptist Church Woodruff. Parents will be able to drive up to the porticos and not enter the church to receive supplies and a breakfast for students.
8. The Adult Learning Program will continue at Woodruff Primary School this year.

Mrs. Jennifer Turner provided the following information:

1. Technology Update- iPads approved last month for Woodruff Primary School are processing with the vendor. We await the first shipment of Chromebooks for Woodruff High School with an arrival shipping date on or before September 15th.
2. Declaration of Intent forms were due on July 31st regarding the Spartanburg Four Virtual Academy for the 2020-2021 school year. Enrollment in this platform are as follows: Woodruff Primary School-93, Woodruff Elementary School-98, Woodruff Middle School-83, and Woodruff High School- 74.
3. On July 21st, Spartanburg School Four began the online enrollment process. At present, over 800 parents have taken part in this process.
4. Spartanburg School District Four will take part in the appropriation of the federal CARES Act where internet will be provided to select students through December at no cost. Initial districts allowed to participate were required to have a poverty index greater than 86%. Spartanburg Four did not qualify for the first wave of distribution but will be part of the second phase of the application process. Students must have no internet available as well as receive free or reduced lunch.
5. The most up-to-date Spartanburg School District Four assessment calendar is attached. Current information from the South Carolina Department of Education reflect a waiver has been submitted to the United States Department of Education regarding SC Ready, SC Pass, EOCEP, Access for ELLs, and Alternative Assessments. At this time, no waivers have been approved, and Spartanburg Four will move forward as if all assessments will be administered.
6. The Annual School and District Report Card will release later this fall. The school narrative and survey will be available. While the District/School Report Card will reflect no assessment data or grade, the following will still report for the 2019-2020 school year: graduation rate, ACT/SAT, AP, Access for ELL, CTE and WBL, Student Engagement Survey, and the Civics Test.

Ms. Rachel Tranyham provided the following report:

1. LEAP Days for SPED
 - a. Special Education teachers, school psychologist and speech teachers will be working during LEAP days with students who still need initial evals or re-evaluations.
2. Referrals for start of School
 - a. I will be asking teachers to send me lists of students who were being considered for referral to SPED prior to COVID-19 so that we can communicate with those parents as well as closely monitor student progress over the first three weeks.
3. Virtual Students who are SPED
 - a. We will be working to hold IEP meetings for all students to make adjustments to IEP's to reflect the instructional setting and any changes that are needed to service minutes.
4. New Protocols for IEP Meetings
 - a. I will be providing teachers and liaisons with ZOOM protocols related to IEP meetings. In addition, we will be discussing appropriate members who need to participate in meetings and what documentation is required as this becomes a new normal for IEP/504 meetings.
5. Mental Health Counseling
 - a. We have hired Britni Morgan to be a District 4 Mental Health Counselor. She will be housed at Woodruff Elementary School. We will continue to have 2 counselors from Spartanburg Mental Health as well.
6. Psychologist Schedules
 - a. This year, Joe Babcock will be working in district 4 days a week. Jackie Babcock will be working 2 days a week. We have added a new school psychologist, Saraid Racicot. She will be with us 5 days per week. The psychologist are currently working on which schools they will serve as well as caseloads.
7. State Complaint

- a. The state complaint regarding Special Education Services filed by a parent against District 4 had NO findings. We were cleared of any additional appeals related to the complaints made in this case.

Facilities

1. 2020 BAN Projects – List attached.
2. 2020 / 2021 School Year Projects – Listing attached.
3. WMS Computer lab A/C – All Complete.
4. Santiglaze – Restroom floors Complete.
5. Track – Resurface complete.
6. Quartz Flooring at WES and WMS – Complete
 - a. ** Ad from manufacturer attached.
7. PPE – List of available PPE attached.
8. Energy Reports – Attached.

Superintendent

1. Provided 2020-2021 meeting schedule.
2. Announced each school would host a back to school breakfast.
3. Presented Sandy Norman with Level 1 certificate from SCSBA.
4. Presented Chairman Melvin Brewton with Level 2 certificate and silver pin from SCSBA.
5. Clarified the latest information from SCDOE regarding wearing mask for COVID.
6. Reported on the status of Chromebooks and IPAD orders.

No action was taken.