

GROTON BOARD OF EDUCATION  
FINANCE/FACILITIES COMMITTEE MEETING MINUTES  
MAY 2, 2023 @ 6:00 P.M.  
CENTRAL OFFICE, ROOM 11

**Members Present:** Jay Weitlauf, Beverly Washington, Dean Antipas

**Also Present:** Susan Austin, Sam Kilpatrick, Ken Knight, Laurie LePine (remote)

Chairman Weitlauf called the meeting to order 6:08 p.m.

1. Review April 18, 2023 Meeting Minutes - Prior meeting minutes review and accepted.
2. Review End of Year Unexpended Funds - Mr. Knight reviewed the projected end of year unexpended funds. Based on the most recent object summary from the end of April 2023, the current projection of unexpended funds is \$34,736. Ms. Austin is in the process of meeting with each school principal to discuss their individual school site budgets to find out how much is needed for the rest of the current year.
3. Juneteenth Financial Implications - Ms. Austin reviewed the impact of the Juneteenth holiday. As there is no school scheduled on this date for 2023, the only impact would be for 12 month employees. Mr. Knight reviewed the attached schedule showing the impact would be limited to 88 employees between the maintenance/custodial/IT technician group and the Central Office personnel. As these employees would be paid for this day, whether it is worked or is a holiday, there would be no financial implication; however, there could be productivity implications as these employees potentially would not report to work that day. It was noted that if maintenance or custodians needed to come in due to an emergency, there could be a need to pay overtime, but the financial impact would be minimal. It was also discussed that if the holiday fell during the school year, then the calendar would be adjusted to have no school on that day.
4. Discussion re: Summer Facility Use/Projects (Summer School, Summer Camps & Tutoring at Multiple Sites) - Ms. Austin reviewed the list of summer schools and camps in the district this summer, which includes providing breakfast and lunch. Mr. Kilpatrick added that there will be distribution of food at additional locations. Mr. Kilpatrick discussed the summer maintenance schedule, including Northeast Academy drainage project, architectural designs for the Charles Barnum roof project and Fitch High School sewer project and many smaller projects.
5. Update re: GMS Field Lights - Mr. Kilpatrick gave an update of the Groton Middle School field light project. The plan was submitted to Zoning Board of Appeals for a variance on the height of the poles. The meeting is scheduled for May 10<sup>th</sup>. Still anticipating this project to be completed in the fall of 2023.
6. Update re: Solar Panel Projects - Mr. Kilpatrick gave an update on the solar panels on Groton Middle School and Mystic River Magnet Elementary School. Greenbank has determined that the GMS project will not be able to be installed with the ballast system as originally conceived due to possible issues with hurricane strength winds. They are working on an alternate installation system.

The meeting adjourned at 7:09 p.m.

Groton Public Schools

Number of positions impacted by Juneteenth holiday

Assuming school not in session, the following positions are impacted by the Juneteenth holiday

Custodial/Maintenance/IT Tech Union	Salary	Hourly	Total
Maintenance	0	11	11
Custodial	0	34	34
IT Technicians	0	6	6
			51

Central Office	Salary	Hourly	Total
Superintendents Office	1	2	3
Business Office	1	6	7
Human Resources	1	5	6
Transportation	0	2	2
Maintenance	3	1	4
Pupil Personnel	0	3	3
Asst Superintendent	1	1	2
Teaching & Learning	3	0	3
IT	4	3	7
			37

Total Number of Employees 88

- \* Recommendation for Juneteenth (June 19th) GPS holiday, based on Groton Town and City observance, and has no impact to the budget this year.
- \*\* In a year where school might be in session on Juneteenth, we will adjust calendar, no impact on the budget.