

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

October 5, 2020

The District 4 Board of Trustees held its regular meeting Monday, October 5, at 6:00 p.m. at Woodruff Elementary School. Agenda notice was distributed to Spartanburg Herald Journal, Woodruff Times, and listed on the District website at spartanburg4.org/do/agenda.

Chairman Melvin Brewton called the meeting to order. Minutes of the September 14, 2020 meeting were approved as submitted.

The following reports were given:

Woodruff Primary School

Mrs. Dover gave the following report:

1. The Calendar of Events for October 2020 is attached.
2. All 4K and 5K students returned to school five days a week on September 28th. First and second graders are scheduled to begin five day attendance on October 19th.
3. The annual WPS Storybook Character Parade has been postponed until the spring.
4. WPS will observe Red Ribbon Week October 26th – 30th. Students will participate in health and safety activities related to alcohol, tobacco, and other drugs.
5. Teachers will hold conferences with parents throughout the month of October. Parents will be offered face-to-face, virtual, or phone conferences.
6. Our NAEYC Accreditation Visit was postponed from spring 2019. We will submit paperwork in October to schedule a new six month visit window.
7. Preschool teachers are completing PALS (Phonological Awareness Literacy Screening), required by the state, by October 12th.
Kindergarten teachers are completing the KRA (Kindergarten Readiness Assessment), required by the state, by October 12th.
Second graders are scheduled to take CogAT (Cognitive Abilities Test) and The IOWA Assessments beginning on October 21st.
8. WPS has had support from local businesses to support teachers, custodial staff, cafeteria staff, and students. Food Lion of Woodruff provided treats for teachers. Coleman Farm Supply, Tractor Supply, and Robertson's Ace Hardware provided materials to refresh our library courtyard. Country Meat Center will be providing cakes for our cafeteria staff in October.

October

- 5-9 Fire Prevention Week
- 6- Charleston Wrap Fundraiser Deadline
- 12-16 National School Lunch Week
- 21 - Report Cards Issued
- 26-30 - Red Ribbon Week
- 27- Make-Up Picture Day

Enrollment

October 1, 2020					
Grade Level	# on Roll	To be placed/Tested	# in PS	Difference	Why

Early Head Start	10		0	10	Included in 3K Grade Level Count
1/2 day 3K	37		51	-14	4 - Moon
4k	91		100	-9	2- Turner, 2 - CDC & 5 -Spivey
5K	166		168	-2	1 - Turner & 1 - Humerez
1st	187		190	-3	3 - Humerez
2nd	185		189	-4	1 - McT & 3 - Humerez
Special Education	7			7	Included in Grade Level Count
Spivey	5			5	Included in Grade Level Count
Moon	4			4	Included in Grade Level Count
	692		698	-6	3 - Turner, 1 -McT & 2 - CDC

Woodruff Elementary School

Mrs. Hodge gave the following report:

1. Teachers will hold conferences with every parent during the month of October. Parents and teachers are given the flexibility to meet in person, through Zoom or phone conference.
2. Three employees from Food Lion came by and brought goodies for teachers. They expressed their appreciation for what the staff is doing for the children and the community.
3. Notes from parents to staff:
 Suzanne McConnell: N_____ is really enjoying virtual learning and seems to be doing well. Thank you so much for all that you do...you're doing a great job in my opinion! 😊
 Jessica Burnette: Thank you so much. We are blessed to have you teaching her!
4. We have 70 bags of nonperishable items donated from Hearts 4 Schools to go home with students. We will begin sending these home once all kids come back to school. At this point, students are already taking a bag of food home with them at the end of the day.

October

19th – End of first 45 days

21st – Report cards go home

26th – 30th – Red Ribbon Week

Estimated Enrollment for WES as of 9/10/20:

	3 rd	4 th	5 th	Total
A Schedule	97	81	81	259
B Schedule	86	72	91	249
Virtual	28	34	34	96

Woodruff Middle School

Mr. Lawson gave the following report:

1. Current enrollment figures:
6th – 221 7th – 204 8th – 208
2. Interims were distributed September 16. First Nine Weeks Report Cards will be sent home with students on October 21.
3. Parent contacts and conferences will be held October 5-30.
4. The PSAT, a practice opportunity for the *Scholastic Aptitude Test*, will be administered at Woodruff Middle School October 14 and October 29. Results from the PSAT help guide students and parents in course selection for the 9th grade as well as serve as qualifying criteria for Junior Scholar recognition.

Calendar of Events:

October 5 WMS volleyball at home/parent contacts begin
October 6 WMS volleyball at home
October 7 WMS volleyball at Jonesville/Teacher forum sponsored meeting at WMS/SWITCH
October 8 WMS football at Mabry/SIC meeting
October 9 A day Friday
October 12 WMS volleyball at home
October 13 WMS volleyball at Rainbow Lake
October 14 PSAT for A day/WMS volleyball at HPA/WMS football at Broome
October 15 WMS volleyball at home
October 16 B day Friday
October 19 WMS volleyball at home
October 20 grades due at noon/make-up school pictures
October 21 Report cards
October 23 A day Friday/ health screenings 630am-10am at WHS
October 26 Spirit Week
October 29 PSAT for B day
October 30 parent contacts completed/B day Friday
November 2,3 No school

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. We are targeting areas in Math, English, Science, and Social Studies for EOC testing in the spring. Teachers are examining curriculum to ensure all state standards are addressed.
2. Woodruff High School issued interims on September 16, 2020
3. Teachers have been calling the parents of students that have a failing grade. We are making every effort to ensure that parents are informed and that each student graduates with a post-graduation plan.

Instructional Reports

Dr. Kim McAbee reported the following:

1. The District Strategic Plan and School Renewal Plans have been finalized. Following Board approval, the plans will be submitted to the SC Department of Education.
2. The Read to Succeed District and School Literacy Plans will be submitted to the SC Department of Education by October 15th.
3. Administrators are reviewing the accreditation standards for the district and schools. After a review of these standards and related State Board of Education regulations, they will submit the accreditation compliance forms to the SC Department of Education by October 15th indicating the organizations are meeting the required standards.

4. District Four's Cognia Accreditation Review is scheduled for March 1 – 4, 2021. It will be conducted virtually with all presentations and interviews held online. This accreditation review occurs every five years.
5. The next Induction class will meet on October 20th in the Woodruff Elementary School Media Center to allow for social distancing. The October session will address the following topics: Adverse Childhood Experiences Study (ACES), trauma informed practices, resiliency, classroom management, and the SC Teaching Standards Environment Domain.
6. Teachers will be conducting parent conferences throughout the month of October to discuss student progress. Conferences may be scheduled in person, online, or over the phone. Teachers will maintain a log of these conferences.

Mrs. Jennifer Turner provided the following information:

1. The Board approved iPads for Woodruff Primary School are currently in Atlanta awaiting a ship date. Checkout for these iPads will begin once devices are configured.
2. Beginning October 5th, the technology staff will offer after-hour support Monday-Thursday for parents and students.
3. Spartanburg Academic Movement (SAM) recently awarded Spartanburg School District Four a grant totaling \$25,000. This grant award will be used to purchase an additional 105 hotspots. Additional hotspots totals are listed below:
 - a. 250 T-Mobile hotspots- These hotspots are currently being used by students enrolled in the Spartanburg Four virtual program as well as teachers without home internet.
 - b. 116 State Issued AT&T hotspots- These hotspots have been issued to students based on state set criteria of qualification of free/reduced lunch as well as no internet availability. The state will pay for these hotspots through December 2020.
 - c. 175 T-Mobile hotspots-Using money provided through the Title IV grant, these hotspots are designated for students who receive counseling services or are enrolled in gifted or dual enrollment classes.
4. The outdoor access points that were awarded to Spartanburg School District Four have been installed and are operational. District Four students will have internet access Monday-Friday from 4 pm-10 pm and 7am-10 pm Saturday-Sunday.
5. Teachers continue to receive software support and professional development for Mrs. Jessica Burnette, Ed Tech Specialist for the district.
6. The state mandated 10-day testing requirement for students in grades K-9 has been completed and data uploaded to SCDE for analysis.
7. The 2020 School Report Card will release on November 1st to the public. Since federal required testing was waived for the 2019-2020 school year, new ratings will not be assigned.

Ms. Rachel Traynham provided the following report:

1. Our County Director Meeting was held in District 1 on October 1, 2020. This was our second meeting of the year.
2. On September 25, 2020 I was able to attend the state SPED Director meeting in Columbia. During the meeting we heard from an attorney regarding COVID-19 related SPED cases against school districts. This was beneficial because we can use the cases to consider our district practices and how we may avoid some of the issues seen in cases around the country regarding FAPE.
3. Liaison Meeting

- a. We will be holding a Liaison meeting at 9:00am on October 6, 2020 at Woodruff Elementary. We will be looking at the Incident Management and Table 5 information given by the state as well as a Contingency Plan for upcoming IEP meetings.
4. Mental Health Counseling
 - a. Spartanburg Mental Health is working to replace two counselor positions within our district. Britni Morgan and I are working with them to ensure our students get the services they need.
5. Documenting
 - a. Please encourage staff to be sure they are documenting all parent phone calls or conversations regarding Special Education Students with a follow-up email or in Enrich. It is essential that we be mindful during this time that since things are ever changing, we want to be able to show we have made contacts and the details of conversations.
6. Dyslexia Standards
 - a. The state released Dyslexia Standards this month. It is expected that districts begin full implementation of these standards this school year. I will be sharing these with District Liaisons to ensure teachers become aware of the standards and we begin the implementation process.
7. Spartanburg 4 Profile Indicator Report
 - a. This year our School District met all 14 indicators that the SCDE looks at in regard to compliance for Special Education. This is a huge accomplishment for our school district, and I am proud of the efforts of our teachers and administrators in making this possible

Facilities

Board members received a printed update of facilities projects.

Superintendent

1. Thanks to everyone for the continued cooperation and flexibility during this pandemic.
2. 3k, 4k, and 5k are back on regular schedule. We will send out information within the next week detailing the future schedule in K-12.
3. Protective shields ordered for 6th -12th student areas.
4. No tax increase for residents of District Four.
5. Offered information on costs of recent land purchases in District Four.

Board Action

1. Received SCSBA recommended policy revisions for review- first reading.
2. Approved District Strategic Plan.
3. Approved purchase of Activity Bus.