

## Volunteer Packet Checklist

The following items must be submitted to the Bladen County School Human Resources Department for processing and application approved by the Superintendent and/or local Board of Education prior to the individual volunteering.

\_\_\_\_\_ Signed and dated memorandum

\_\_\_\_\_ Completed application

\_\_\_\_\_ Completed Background Check Forms

\_\_\_\_\_ Signed Acknowledgement of review of the attached Board Policies

Name \_\_\_\_\_

School \_\_\_\_\_

Volunteer Role \_\_\_\_\_

Date \_\_\_\_\_

### Human Resources Office Use:

Date Received in HR \_\_\_\_\_

Received by HR Staff \_\_\_\_\_

Approved by Superintendent \_\_\_\_\_

Approved by local

Board of Education \_\_\_\_\_