

**School District of South Milwaukee  
2022-23 Budget Planning Calendar**

**November**

*Board Meeting Dates: 3rd, 17th*

- 15 Administrative Cabinet reviews budget calendar
- 30 Administrative Council 2022-23 Budget Requests are Distributed

**December**

*Board Meeting Date: 1st, 15th*

- 6 Administrative Cabinet reviews budget assumptions
- 8 Administrative Council reviews budget calendar
- 15 School Board Approves Budget Calendar
- 17 Administrative Council 2022-23 Budget Requests Due

**January**

*Board Meeting Dates: 5th, 19th*

- 5 School Board approval of preliminary notice of administrator non-renewals (closed session)
- 14 Second Friday pupil count
- 17 Administrative Cabinet reviews budget assumptions
- 19 School Board approval of administrator contracts
- 27 Administrative Council budget discussion
- 31 Preliminary notice of administrator non-renewals

**February**

*Board Meeting Dates: 9th, 23rd*

- 9 School Board approves teacher retirements
- 10 Administrative Council budget discussion

- 23 School Board budget work session (reference materials / budget assumptions / expectations)
- 24 Administrative Council budget discussion

**March**

*Board Meeting Dates: 2nd, 9th, 16th (Work Session), 30th*

- 3 Administrative Council budget discussion
- 9 Approval of Fund 50 (Food Service) and Fund 80 (Community Service) 2022-23 preliminary budgets
- School Board budget recommendations presentation
- 16 School Board Work Session (As Needed)
- 17 Administrative Council budget discussion
- 30 School Board preliminary budget/staffing plan approval

**April**

*Board Meeting Dates: 6th, 20th*

- 1 Distribution of budget worksheets to Administrative Council
- Preliminary notice of teacher non-renewals
- 6 School Board approval of preliminary notice of teacher non-renewals (Closed Session)
- 20 School Board votes on final teacher non-renewals

**May**

*Board Meeting Dates: 4th, 18th*

- 4 School Board issues Teacher contracts
- 13 Budget worksheets due from Administrative Council
- 31 Notice to school year support staff employees regarding continuing employment

**June**

*Board Meeting Dates: 8th, 22nd*

- 15 Teacher contracts due back to District

**July**

*Board Meeting Dates: 6th, 20th*

Administration monitors budget and reports to School Board as appropriate

**August**

*Board Meeting Dates: 3rd, 17th*

- 3 **School Board review of preliminary budget**
- 17 **School Board Annual Meeting update**  
**School Board preliminary budget approval**
- 25 Budget Publication and notice of budget hearing and annual meeting

**September**

*Board Meeting Dates: 7th, 21st*

- 1 Budget Publication and notice of budget hearing and annual meeting
- 7 **Annual meeting for public hearing on budget and approval of preliminary tax levy**
- 16 Third Friday Pupil Count

**October**

*Board Meeting Dates: 5th, 19th*

- 1 Fall Equalized Values received from the Department of Revenue
- 15 Final State Aid certification received from DPI
- 19 **Final approval of budget and tax levy by School Board**

Red: Board Meeting  
Green: Council Meeting