

APPROVED



# Advanced Math & Science Academy Charter School

## Minutes

### Board of Trustees Meeting

### ED Candidate Interview Jessica Bowen

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#### Date and Time

Thursday February 16, 2023 at 5:30 PM

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#### Trustees Present

Dawn Capello, Jill Schafer (remote), Laura Burgess (remote), Maura Webster, Raul Porras, Roger Jarrett, Sheila Kelly, Sowmini Sampath, Zakery Prescott

#### Trustees Absent

Bela Gorman, Benjamin Hammel, Nicholas Poirier

#### Guests Present

Lino Alvarez, Mike nawrocki, Sara Snow, Tom Azeredo

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Raul Porras called a meeting of the board of trustees of Advanced Math & Science Academy Charter School to order on Thursday Feb 16, 2023 at 5:33 PM.

The Chair announced that the meeting is being recorded and is livestreaming.

The meeting will be dedicated to interviewing ED candidate Jess Bowen and concluding with a discussion on the next steps for feedback.

### II. Introduce ED Candidate Jess Bowen

#### A.

## **Interview**

Jess Bowen provided a history of her experience and answered questions by the board.

See recorded meeting:

[https://www.youtube.com/live/bTdBBy\\_BR4VY?feature=share&t=423](https://www.youtube.com/live/bTdBBy_BR4VY?feature=share&t=423)

Jess said she will be guided by the school's mission and purpose. The budget must support student learning. Education is about relationship, human connection, and teacher to student, student to student connections. Education is a human business.

During her first 90 days she will sit with office support staff, the leadership team, the academic Chairs. She will listen to what they need and how can she serve them. She will develop a strategic plan going forward that she would roll out during orientation week. She ended her interview by saying the Board should take a risk with her, somebody who has the institutional knowledge, loves the school, the mission, and is committed to it.

## **III. Other Business**

### **A. Chair will inform the Board on Next Steps**

Review of Search process.

Raul mentioned there is concern in the community and he wanted to review the search process so everyone understands the amount of work and effort that was put into the search.

A search committee was created to act on behalf of board in August 2022. To respect all voices, the search committee was made up of staff, parents, board members and working with Dr. Lewis. There were 5 staff members, 2 parents, and 3 board members on the committee. However, the final decision belongs to the Board. The process for candidates was confidential.

Search firm came to the school in September to conduct assessment interviews that would inform the job posting and strategic planning.

We do not need someone to change things. The job is still posted and will close when the ED is hired. Original plan was for March hire.

There were 35 candidates. The search committee considered 12 and narrowed it down to 8.

They will consider feedback from stakeholders.

If a person wants anonymity, they should send their feedback to John Tarvin at [jtaravin2eostransitions.com](mailto:jtaravin2eostransitions.com). Otherwise, send it in an email to

The Board will deliberate on March 2.

What will the deliberation look like? Board members will consider the feedback and be familiar before the deliberation.

The deadline to submit feedback is February 27. John Tarvin will share what he receives with the Board by February 23.

They will want to have rules for public comment. Speakers will be limited to 2 minutes.

The March 2 meeting will be in person.

The March 9 meeting will be remote.

Raul thanked the search committee for all their hard work. Teachers, parents, and board members all worked well together. The Board celebrates Ellen for what she has done for AMSA and how much they appreciate Ellen and Anders. AMSA needed them.

#### IV. Closing Items

##### A. Adjourn Meeting

Maura Webster made a motion to adjourn.

Dawn Capello seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Roger Jarrett	Aye
Zakery Prescott	Aye
Sowmini Sampath	Aye
Raul Porras	Aye
Dawn Capello	Aye
Maura Webster	Aye
Laura Burgess	Aye
Jill Schafer	Aye
Benjamin Hammel	Absent
Nicholas Poirier	Absent
Bela Gorman	Absent
Sheila Kelly	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,  
Sara Snow

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#### Documents used during the meeting

*None*