

SENECA FALLS CENTRAL SCHOOL DISTRICT  
April 13, 2023 Board of Education Meeting  
6:00 pm

BOE Present

Deborah Corsner, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Joell Murney-Karsten, Heather Zellers

BOE Members Absent

Anthony Ferrara, Michael Mirras

Others Present

Dr. Michelle Reed, James Bruni, Susan Porter

Joseph McNamara called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda as listed.

Cara Lajewski made the motion, seconded by Matthew Lando.

Yes 7 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

March 23, 2023

Denise Lorenzetti made the motion, seconded by Deborah Corsner.

Yes 7 No 0 Abstain 0 Motion carried

Treasurer's Report

February 2023

Joseph McNamara asked for a motion to approve the Treasurer's Report for February 2023.

Joell Murney-Karsten made the motion, seconded by Cara Lajewski.

Yes 7 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report

None at this time

Recognitions, Celebrations and Presentations

None at this time

Public Comment

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

Committee Reports

Facilities Committee

Cara Lajewski reported the following:

- The committee had met last week.
- There was a "kick-off" with Campus Construction Management;
- The district had receive 2 submissions for the ECP RFP. The submissions will be reviewed and the committee will come back to the board with a recommendation;
- Update: the committee is reviewing partial replacement versus full replacement on the middle school roof. The committee is gathering more information.
- The next facilities committee meeting is April 20, 2023.

Health Insurance/Benefits Committee

Deborah Corsner reported on the following:

- The committee met on March 27;
- The rates for the health insurance increase.
- The dental rates increased for the first time.
- Open enrollment for employees is in May.
- James Bruni explained that usually the rates increase the same across the board. This year the Blue Point 2 plans increase 3%; the Healthy Blue Plans increase 5%; and the Healthy Blue Signature (high deductible plan) increased 12%.

Information

Business Administrator Report

James Bruni reported on the following:

- The BOCES bids were on the agenda to be voted on tonight as well as an increase in bus trip rates.
- A 2012 truck is being sent to auction. The district has purchased a new truck and the money made from the auction will offset this purchase.
- The budget work-session scheduled for later in the meeting would be postponed until the NYS budget passes.
- The pre-audit started today as opposed to starting in the summer when it usually starts.

#### Superintendent Report

Dr. Reed reminded the Board members that were attending the Tech & Career Center tour on April 14<sup>th</sup> that the luncheon starts at 11:30 am and the tour would follow. Dr. Reed appreciates and thanked the Board members that would be attending the function. She reminded them to get there early for parking. Dr. Reed stated that the SFCSD students are excited that their representatives were going to be there and Dr. Reed anticipated an enjoyable day for everyone.

#### BOE President Report

Joseph McNamara informed the Board members that there is a Professional Development meeting scheduled for

#### BOE Member Comments

#### Important Dates to Remember

April 17, 2023- BOE Candidate Petitions are due by 5:00 pm to District Clerk.  
 April 26, 2023-BOE Meeting (Wednesday)  
 May 4, 2023-BOE Meeting/Public Hearing-2023-2024 Budget  
 May 14, 2023-Dr. Ramos-Retirement (4:00 pm)  
 May 16, 2023-Budget/Election Vote

#### Consent Agenda

#### Retirements/Resignations

#### SFEA

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignations:

Name: Vincenta Porretta  
 Position: Elementary Education Teacher  
 Effective Date: June 30, 2023

Name: Kimberly Korba  
 Position: Teaching Assistant  
 Effective Date: March 30, 2023

#### SFSSA

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation, for purposes of retirement, and grants them any and all applicable benefits per the current Seneca Falls Support Staff Association Collective Bargaining Agreement.

Name: Lori Smith  
 Position: Library Aide  
 Effective date: at the end of the day on June 29, 2023

#### Appointments

#### Civil Service Appointment

Upon the recommendation of the Superintendent, the Board of Education approves the following Civil service position(s) *(All appointments are conditional until paperwork is completed and fingerprints Are cleared)*.

Name: Sonia Rivera  
 Civil Service Position: Teacher Aide  
 Effective Date: 03/29/2023  
 Probationary period: 03/29/2023 through 03/28/2024  
 Hourly Rate: \$14.89  
 Hours per day: 4.0

Name: Carolyn Breese  
 Civil Service Position: Bus Driver (Option B)  
 Effective Date: 04/14/2023  
 Probationary period: 04/14/2023 through 04/13/2024  
 Hourly Rate: \$22.10  
 Hours per day: 5.0

#### Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s). *(All appointments are conditional until paperwork is completed and fingerprints are cleared)*.

Name: Taylor Brignall  
 Position: Per Diem Building Substitute Teacher (SF Middle School)  
 Certification: Uncertified  
 Effective: 04/14/2023 through 05/31/2023

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:  
03/07/2023, 03/09/2023, 03/15/2023, 03/15/2023, 03/16/2023, 03/20/2023 (1), 03/20/2023 (2), 03/21/2023, 03/23/2023, 03/24/2023, 03/30/2023

Gifts and Donations

Be it resolved upon the recommendation of the Superintendent, the Board of Education accepts the following gifts or donations:

Donor	Amount	Account	
Nancy & Charles Elliott	\$50.00	A2110-450-01-0000	Memorial contributions in memory of Mary Ouderkirk to be used for the Cady Stanton

2023-2024 Transportation Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following requests for transportation for the 2023-2024 school year.

Student	Transport Request
6 Students	Finger Lakes Christian School, 2291 Route 89 Seneca Falls
9 Students	Seneca Bible Baptist School, 1859 Auburn Road, Seneca Falls
2 Students	Saint John Paul, 6201 Center Street, Cayuga, NY

Joseph McNamara asked for a motion to approve the consent agenda as listed.  
Matt Lando made the motion, seconded by Denise Lorenzetti.  
Yes 7 No 0 Abstain 0 Motion carried

Old Business

None at this time.

New Business

DCMO (Delaware-Chenango-Madison-Otsego)

BOCES Cooperative Bids

DCMO BOCES Cooperative Purchasing

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 DCMO BOCES Cooperative Purchasing resolution as written:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Cara Lajewski made the motion, seconded by Matthew Lando.  
Yes 7 No 0 Abstain 0 Motion carried

2023-2024

DCMO BOCES Cooperative Bid-Generic Resolution

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 Generic Resolution as written:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, that the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Joell Murney-Karsten made the motion, seconded by Denise Lorenzetti.  
Yes 7 No 0 Abstain 0 Motion carried

2023-2024

DCMO BOCES Cooperative Bid Cafeteria Supplies and Food Bid Resolution

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2023-2024 DCMO BOCES Cafeteria Supplies and Food Bid resolution as written:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, that the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Matthew Lando made the motion, seconded by Cara Lajewski.  
Yes 7 No 0 Abstain 0 Motion carried

2023-2024

WFL BOCES Cooperative Bid

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following 2023-2024 General Resolution for the Purpose of participating in a Cooperative Bid coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties (WFL BOCES) as written:

WHEREAS, the Board of Education, Seneca Falls Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, the Board of Education, Seneca Falls Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, the Board of Education, Seneca Falls Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Seneca Falls Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED That the Board of Education, Seneca Falls Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED That the Board of Education Seneca Falls Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED That the Board of Education Seneca Falls Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED That the Superintendent, on behalf of the Board of Education, Seneca Falls Central School District of New York State, hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Denise Lorenzetti made the motion, seconded by Cara Lajewski.  
Yes 7 No 0 Abstain 0 Motion carried

Regional Recruitment/Online Application System (OLAS)  
Putnam/Northern Westchester BOCES

Joseph McNamara asked for a motion to approve the request for a Cross Contract with Putnam/Northern Westchester BOCES for the Regional Recruitment/Online Application System (OLAS).  
Cara Lajewski made the motion, seconded by Matthew Lando.  
Yes 7 No 0 Abstain 0 Motion carried

Community Schools Mental Health Director Contract

Joseph McNamara asked for a motion to approve the contract between the Seneca Falls Central School District and Hennessey Lustica, Community Schools Mental Health Director, April 1, 2023 through June 30, 2024.  
Cara Lajewski made the motion, seconded by Matthew Lando.  
Yes 7 No 0 Abstain 0 Motion carried

Mental Health Demonstration Project Agreement.

Joseph McNamara asked for a motion to approve the Mental Health Demonstration Project agreement between the Seneca Falls Central School District and Sodus Central School District as presented.  
Joell Murney-Karsten made the motion, seconded by Deborah Corsner.  
Yes 7 No 0 Abstain 0 Motion carried

Addendum to Dr. Joseph Fantigrossi Contract  
(0.7 to 0.9)

Joseph McNamara asked for a motion to approve the addendum to the contract between the Seneca Falls Central School District and Dr. Joseph Fantigrossi, Seneca County Consortium Community School Coordinator, through June 30, 2024.  
Denise Lorenzetti made the motion, seconded by Cara Lajewski.  
Yes 7 No 0 Abstain 0 Motion carried

Surplus

Joseph McNamara asked for a motion to dispose of following items as listed through sale, donation, disposal or auction according to Board Policy #6900:

Transportation Department

2012 Chevy 1-Ton Single Cab with plow  
1GC3KZCG6CZ223079

Cafeteria

Ice Cream Freezer (Item #05905)

Matthew Lando made the motion, seconded by Denise Lorenzetti.  
Yes    7            No    0            Abstain    0            Motion carried

Bus Driver School Trip Rate Increase

Joseph McNamara asked for a motion to increase the rate from \$17.68 to \$21.00 per hour for Bus Drivers on school trips.

Discussion: James Bruni said the \$18.88 on the agenda motion should read \$17.68.

Deborah Corsner made the motion, seconded by Matthew Lando.  
Yes    7            No    0            Abstain    0            Motion carried

Budget Work Session has been postponed due to the NYS budget not being passes as of this date.

Executive Session  
Superintendent Evaluation

Joseph McNamara asked for a motion to move into executive session at 6:20 pm to discuss a Personnel matter and the Superintendent's Evaluation.

Matthew Lando made the motion, seconded by Denise Lorenzetti.  
Yes    7            No    0            Abstain    0            Motion carried

Monica Kuney, District Clerk

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 6:30 pm.

Cara Lajewski made the motion, seconded by Matthew Lando.  
Yes    7            No    0            Abstain    0            Motion carried

Joseph McNamara, Board President

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