



Endeavor Board Meeting Minutes: December 6, 2022
7:00 PM in the Commons and via Zoom

Present:

Board Member	Position	Committee	Term Start	Term Ending	Present
Connie Atkinson Start: 3/15/2022	Member	Governance	7/1/2019	6/30/2022	Yes
Jaclyn Parks Start: 4/8/2019	Member	RDC (Chair)	7/1/2019	6/30/2022	Yes
Bill Kroll Start: 5/19/2016	Chair	Finance	7/1/2019	6/30/2022	Yes
Chris DeRienzo Start: 2/23/2021	Member	Governance	7/1/2019	6/30/2022	No
Tracy DeMarco Start: 6/15/2017	Secretary	Governance (Chair)	7/1/2020	6/30/2023	Yes
Ashley Hicks Start: 6/15/2017	Member	RDC	7/1/2020	6/30/2023	No
Michael Gottlieb Start: 7/01/2022	Member	RDC	7/1/2020	6/30/2023	Yes
David Roy Start: 2/23/2021	Member	Finance	7/1/2020	6/30/2023	No
Alyssa Ruth Start: 3/15/2022	Member	RDC	7/1/2021	6/30/2024	Yes
Israa Kanfoud Start: 6/12/2018	Treasurer	Finance (Chair)	7/1/2021	6/30/2024	Yes
Dustin Embrey Start: 2/23/2021	Vice-Chair	RDC	7/1/2021	6/30/2024	Yes

Call to Order:

Dustin Embrey

- Dustin Embrey called the meeting to order at 7:03 p.m.
- Mission Statement: Endeavor Charter School’s mission is to engage K-8 students by integrating a challenging, hands-on academic program with multi-faceted fine arts courses in a familial environment.
- Vision 2018: Endeavor Charter School’s vision is a community of educators and families working together to graduate students who are motivated and curious, capable and confident, and prepared to make a positive impact on the world around them.

Approval of Agenda:

Tracy DeMarco

- Tracy DeMarco moved to approve the December 6, 2022 Agenda. Dustin Embrey seconded and the Motion passed unanimously.

Approval of Minutes:

Tracy DeMarco

- Tracy DeMarco moved to approve the November 15, 2022 Minutes. Bill Kroll seconded, and the Motion passed unanimously.

Foundation Board Update:

Bill Kroll

- Bill Kroll reported that the Foundation Board had a productive meeting last Tuesday, November 30th. The Board adopted a divide and conquer approach, assigning each member an area of responsibility. Among other assignments, Paul DeMarco is responsible for outdoor rentals and contracts; Dustin Embrey is responsible for indoor rentals and contracts; and Natalie Newell is responsible for Lend-A-Paw.
- By the next meeting, the Foundation Board is planning to develop a wishlist of improvement items for the school along with preliminary pricing for each item. Bill reported that the Foundation Board has not yet met with BCCG to discuss the ongoing leaking issue. Molly Blanchard explained that a BCCG representative came to assess the issue during a recent rain storm and observed no leakage issue. Molly stated that the leakage may be mostly fixed.

PAWS Update:

- No one was present to give a PAWS update.

Committee Updates:

- Finance Committee **Israa Kanfoud**
 - Israa Kanfoud stated that the Finance Committee has begun work on the budget for the 2023-24 school year. He circulated a draft schedule to the Board and asked for input on the identified milestones.
 - Israa next presented an invoice requiring Board approval for work performed by ECS's attorney, Gil Middlebrooks. Tracy DeMarco reminded the Board of the work Mr. Middlebrooks performed on behalf of the school throughout the semester, including representing ECS in a complaint case that the school ultimately settled.
 - **Israa Kanfoud moved to approve payment of \$12,180 to Gil Middlebrooks for legal fees incurred during first semester. Tracy DeMarco seconded, and the Motion passed unanimously.**
- Governance Committee **Tracy DeMarco**
 - Tracy DeMarco announced that the Governance Committee is launching a review of all ECS policies and handbooks, with the goal of completing review and making any necessary updates to ECS policies by the end of the 2022-23 school year.
 - Christi Whiteside asked for Board approval of the 2023-24 academic calendar. Tracy reminded the Board that Christi shared the draft calendar in advance of the November Board meeting. Since that time, the Governance Committee has worked

with Christi to adopt a few minor changes, including a slight shift in the December and January track out days between 2nd and 3rd quarter.

- **Tracy DeMarco moved to approve the 2023-24 academic calendar. Israa Kanfoud seconded, and the Motion passed unanimously.**

- Community Engagement Committee **Jaclyn Parks**
 - Jaclyn Parks announced that the Committee is working on plans for an adult only event to celebrate the 15th anniversary of the School. More information on this event will be coming soon, and the Committee hopes to share a date for the event by the end of the calendar year.
 - Jaclyn next explained that the Committee is in the process of planning stakeholder roundtable meetings with teachers and staff to take place in early 2023.
 - Finally, Jaclyn stated that the Committee is working with Becky Catlett to identify a fundraising goal for events like the Fun Run after rallying the community around raising funds for the new library proved to be such a success in 2022.
 - Michael Gottlieb reported that the newly launched ECS Business Alliance is still in its recruitment phase. Michael, Christi, and Becky have been working on a survey to teachers to identify ideas for businesses to interface with and/or complement classroom curriculum.

Director's Update:

Christi Whiteside

- Christi reported that December 7th is an early release day.
- Annie Jr tickets are on sale now for performances taking place December 8-10. This will be the first ECS performance using the new sound system installed in the auditorium.
- All basketball teams are practicing and playing.
- Teachers are reviewing mid-year data and finalizing first semester grades. Any parents who have not set up a PowerSchool account should do so soon. Parents are encouraged to review the Promotion expectations from the Student Handbook to ensure their student is meeting expectations.
- The Middle School LiveSchool Extravaganza is underway. Middle School students had the opportunity to purchase experiences which will take place during the last 2 weeks of this semester. They will have a second opportunity at the end of second semester. Tomorrow is the Elementary School's Points for the Pride event in which all grades K-5 will compete to see how many baskets each homeroom can make.
- December 8th is a DARE event for Middle School students. The local DARE officer from Wake Forest PD will present information about students developing their own support networks.

Additional Items:

- Dustin sent email requesting folks to indicate their intent to remain on the Board and/or serve in an officer role. Based on the responses, the Board took the following actions:
 - **Tracy DeMarco moved to approve Dustin Embrey as Chair for the 2023 calendar year. Bill Kroll seconded, and the Motion passed unanimously.**
 - **Tracy DeMarco moved to approve Israa Kanfoud as Treasurer for the 2023 calendar year. Michael Gottlieb seconded, and the Motion passed unanimously.**

- **Dustin Embrey moved to approve Tracy DeMarco as Secretary for the 2023 calendar year. Bill Kroll seconded, and the Motion passed unanimously.**

Public Comment:

- No Public Comment

Adjournment:

- Dustin Embrey adjourned the meeting at 7:25 p.m.

Dustin Embrey