

MONTGOMERY COUNTY BOARD OF EDUCATION

Regular Session Agenda

Tuesday, July 26, 2022

Clay Community Center

5:30 p.m.

Additional meeting access will be available via live stream, which can be accessed at the following location:

<https://www.youtube.com/channel/UCXlTX5dtroITsmmY4kSCOgg>

The Board does not allow comments on certain matters dealing with individual personnel issues. Kentucky law states specifically that personnel matters are the responsibility of the Superintendent. On all personnel matters, you should contact the Superintendent of schools. (See Board Policies 03.16/03.26, 10.2) In addition, presentations may be limited in order to protect against divulgence of personally identifiable student information as protected by state and federal law.

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

I.	Call to Order	
II.	Approval of Agenda	
III.	Reading of Mission Statement	
IV.	Pledge of Allegiance	
V.	Moment of Silence	
VI.	Recognitions -----	NA
VII.	Hearing of Citizens	
VIII.	Reports/Monthly Updates	
	<i>Printed Information</i>	
A.	Maintenance – David Walters -----	3-4
B.	Transportation – Steve Calvert-----	5-6
C.	Technology – Jason Crouch -----	7
D.	Food & Nutrition Services – Sandy Jones-----	8
E.	Child Care – Mary Smith-----	9
F.	Communications – Amy McCleese-----	10
G.	Office of Special Education – Abby McCormick-----	11-13
H.	Curriculum Department and Instructional Coaches Report – Curriculum -----	14-15
I.	School Reports & SBDM Minutes – Principals -----	16-36
J.	Attendance Report - DPP-----	NA
K.	2021-22 Donations List -----	37-44
L.	2022-23 Indirect Costs -----	45-48
M.	Superintendent's Calendar-----	49-51
N.	Superintendent's Reports – Verbal	
IX.	Consent Agenda (<i>Red page numbers notate revisions and/or additions in Addendum section.</i>)	
A.	Approval of Minutes –Special Session 06/07/2022, Special Session 06/10/2022, Special Session 06/21/2022, Special Session 06/27/2022, and Regular Session 06/28/2022 -----	52-66
B.	Treasurer Reports & Accounts Payable –Angela Rhodes -----	67-152
C.	Monthly School Activity Reports & EOY-----	153-214
D.	Student Trips -----	215
E.	Fundraiser Requests -----	216-223(565)
F.	Facilities Use Requests-----	224

G.	Declaration of Surplus Property -----	NA
H.	Policies and Administrative Procedures -----	225-395
	1. Annual Policy Update – 2 nd Reading	
	2. Annual Procedure Update – Review	
	3. Policy 09.224 – 1 st Reading	
	4. Section 504 Procedures for Student Services - Review	
I.	Agreements, Applications & Contracts	
	1. Hands on Therapy – Speech & OT Contract-----	396-399
	2. Edge Music Therapy-----	400-404
	3. Orientation and Mobility Contract-----	405-408
	4. Central KY Interpreter Services -----	409-412
	5. Interpreter Unlimited Contract -----	413-425
	6. Physical Therapy Services-----	426-428
	7. Headstart MOA -----	429-437
	8. Headstart Lease Agreement -----	438-440
	9. TC Energy Build Strong Grant Application-McNabb -----	441-445
	10. TranspARTation Grant – Camargo -----	446
	11. Communication Connections -----	566-567
	12. Mt.Sterling Speech Therapy-----	568-573
	13. Soliant Speech Therapy -----	574-580
J.	Approval of District Funding Assurances -----	447-509
K.	Approval of Student Fees 2022-23-----	510
X.	Discussion / Approval of McNabb Middle 8 th Grade DC Trip & Common Carrier-----	511-514
XI.	Discussion / Approval Regarding Athletic Ticket Pricing -----	515
XII.	Code of Conduct -----	516-557(581-622)
XIII.	Discussion / Approval of HB63 Necessary Changes to the School Law Enforcement Department -----	558
XIV.	Personnel Matters / Acknowledgment of Personnel Activities – Dr. Culross, HR	
	A. Discussion / Approval Regarding Personnel Report -----	559-561
	B. Revision of Director of Law Enforcement Job Description -----	562-564
XV.	Facilities -----	NA
XVI.	Addendum / Revisions / Additional Information	
	A. Fundraiser Requests-----	565
	B. Communication Connections-----	566-567
	C. Mt Sterling Speech Therapy -----	568-573
	D. Soliant Speech Therapy -----	574-580
	E. Code of Conduct -----	581-622
XVII.	Confirm August Meeting. The August Regular Session is scheduled for Tuesday, August 23, 2022 at 5:30 p.m. at the Clay Community Center.	
XVIII.	Closed Session Per KRS 61.810(1)(c), to Discuss Pending Litigation and KRS 61.810(1)(b) to Deliberate on Potential Future Acquisition or Sale of Real Property	
XIX.	Possible Action Following Closed Session	
XX.	Adjournment	

HVAC and Kitchen Equipment

Work Orders: 14

Approximate Labor Hours: 528

Approximate Material Cost: \$16,821.96

Projects: Projects for HVAC for the month of June included working on TXV at Mapleton, replacing filters, compressor, and refrigerant, replacing Mapleton's cafeteria compressor, replacing compressors at MCHS, and other general HVAC work around the district.

Electrical and Lighting

Work Orders: 5

Approximate Labor Hours: 176

Approximate Material Costs: \$2,754.78

Projects: Projects for Electrical and Lighting for the month of June included replacing old/ broken ballasts, replacing non- working outlets, and other general Electrical and Lighting work around the district.

Doors and Hardware

Work Orders: 6

Approximate Labor Hours: 176

Approximate Material Costs: \$0.00

Projects: Projects for Doors and Hardware for the month of June included repairing broken cores, forming new keys for new staff, hooking up new key card readers and exterior entrances, and other general doors and hardware work around the district.

Plumbing

Work Orders: 2

Approximate Labor Hours: 176

Approximate Material Costs: \$773.01

Projects: Projects for Plumbing for the month of June included fixing pipe leaks, fixing broken toilet seats, sinks, and urinals, helping set up new key card readers on exterior entrances, and other general plumbing work around the district.

General Maintenance

Work Orders: 23

Approximate Labor Hours: 352

Approximate Material Costs: \$216.54

Projects: Projects for General Maintenance for the month of June included filling and delivering custodial supply requests, repairing ceiling leaks, assembling new equipment, removing fallen limbs/trees, and other general maintenance work around the district.

Summary Report

Total Work Orders: 51

Total Working Days: 22

Total Approximate Labor Hours: 1,232

Total Approximate Labor Costs: \$30,800

Total Approximate Material Costs: \$76,315.60



Transportation Department Activity Highlights JULY 2022

- **During the Month of June, we drove 22 extra-curricular trips, traveled 1436.00 miles and transported approximately 1338 passengers.**
- **We have scheduled and are finalizing our 8 Hour Update for the 2022-2023 school year.**
- **Drivers will meet August 2, 2022.**
- **Monitors will meet August 4, 2022.**
- **We are in the process of training a new driver who we hope to have certified and ready to drive next school year.**



TRANSPORTATION JUNE FIELD TRIP PAYMENT HISTORY

CUSTOMER(S)	GROUP(S)	REASON/DESTINATION	AMOUNT(S)	NUMBER OF TRIP(S)
BOARD	FFA	LEXINGTON	\$ 1,420.00	3
BOARD	JROTC	BLUEGRASS ARMY DEPOT	\$ 268.00	1
BOARD TOTAL			\$ 1,688.00	4
4-H CAMP	4-H	CARLISLE	\$ 582.50	2
4-H CAMP			\$ 582.50	2
DISTRICT CHILDCARE	DISTRICT CHILDCARE	TENTH FRAME CINEMA	\$ 567.88	4
DISTRICT CHILDCARE	DISTRICT CHILDCARE	MOCO CITY POOL	\$ 768.25	5
DISTRICT CHILDCARE			\$ 1,336.13	9
UPWARD BOUND	UPWARD BOUND	MSU	\$ 2,588.40	6
UPWARD BOUND			\$ 2,588.40	6
TOTAL GROUPS INVOICED			AMOUNT	# OF TRIPS
BOARD TOTAL			\$ 1,688.00	4
4-H CAMP			\$ 582.50	2
DISTRICT CHILDCARE			\$ 1,336.13	9
UPWARD BOUND			\$ 2,588.40	6
			\$ 6,195.03	21

Monthly Board Report - June 2022**TECHNOLOGY**

Reporting Period : Custom Period (06/01/2022 - 06/30/2022)

ProblemType	Labor Hrs	Labor Costs	Material Costs	Sales Tax	Total Costs	Incident Count	% of Incident (Count)	Avg Hours Per Incident	Avg Cost Per Incident
Audio / Visual		\$0.00	\$0.00	\$0.00	\$0.00	1.00	2.27%		\$0.00
CPU / Computer		\$0.00	\$0.00	\$0.00	\$0.00	1.00	2.27%		\$0.00
Document Camera		\$0.00	\$0.00	\$0.00	\$0.00	1.00	2.27%		\$0.00
Internet Connection		\$0.00	\$0.00	\$0.00	\$0.00	1.00	2.27%		\$0.00
Laptop	15.45	\$386.25	\$0.00	\$0.00	\$386.25	18.00	40.91%	.86	\$21.46
Miscellaneous/Questi...	8	\$200.00	\$0.00	\$0.00	\$200.00	4.00	9.09%	2	\$50.00
Password	.66	\$16.50	\$0.00	\$0.00	\$16.50	2.00	4.55%	.33	\$8.25
Printers	.33	\$8.25	\$0.00	\$0.00	\$8.25	1.00	2.27%	.33	\$8.25
Projector	.83	\$20.75	\$0.00	\$0.00	\$20.75	4.00	9.09%	.21	\$5.19
Security System	2	\$50.00	\$0.00	\$0.00	\$50.00	1.00	2.27%	2	\$50.00
Smart Board		\$0.00	\$0.00	\$0.00	\$0.00	1.00	2.27%		\$0.00
Student Hardware		\$0.00	\$0.00	\$0.00	\$0.00	2.00	4.55%		\$0.00
Tablet		\$0.00	\$0.00	\$0.00	\$0.00	4.00	9.09%		\$0.00
Telephone Services	2.33	\$58.25	\$0.00	\$0.00	\$58.25	2.00	4.55%	1.17	\$29.13
Web Site	1	\$25.00	\$0.00	\$0.00	\$25.00	1.00	2.27%	1	\$25.00
Grand Totals	30.6	\$765.00	\$0.00	\$0.00	\$765.00	44.00	100.00%	7.89	\$197.27



We are dedicated
to serving student
approved,
nutritious meals.

STUDENT ACHIEVEMENT
Powered By Healthy School Meals!

June Meals Served

Location	Breakfast	Lunch
Camargo	424	462
Mapleton	1506	1796
MSE	445	474
Northview	506	580
McNabb	37	50
MCHS	138	257
All other locations		164

School Nutrition Report – July 2022

Keep Kids Fed Act

On June 25, 2022, President Joe Biden signed the Keep Kids Fed Act into law. This law has allowed important flexibilities and funding to nutrition programs across the country. The Keep Kids Fed Act provides support in the continuance of feeding kids while dealing with the challenges of a disrupted supply chain and the increasing food costs. This is allowing USDA to extend waivers to child nutrition operations and provide the opportunity to feed more children through non-congregate feeding and bulk meals.

Summer Feeding- July 2022

Beginning July 5, MCS Nutrition is providing 5 lunches and 5 breakfasts in bulk to children 18 and under. The dates and times are below:

Tuesday:

Arlington 11:00-11:30

Dubois 11:45-12:15

Jeffersonville Park 12:30-1:00

Thursday:

Whitledge Heights 11:00-11:30

Montgomery County Library 11:45-12:15

Easy Walker Park 12:30-1:00

Summer Boost Grant



The Summer Boost grant has allowed the Nutrition program to give away over 175 children's books at different sites throughout the district.

Jessica Greene, KDE Academic Program Consultant, was a guest storyteller at Mapleton daycare on July 11th.



**Montgomery County Schools
District Childcare Program
July 2022**



Highlights and Upcoming Events:

- Participation in Open Houses for the upcoming school year at each elementary.
- Collaborating with Preschool for the new school year schedule.
- Preparing for the upcoming school year at each after school site.

Our Camp Activities for July are as Follows:

July – 1st, 8th, 11th, 15th, 18th, 22nd, 25th - Pool Day

July 6th, 13th, 20th - Free Movie Days

July 7th – Sock Hop & Ice Cream Shoppe

July 12th, Special Movie Day

July 14th & 19th – TK's

July 22nd – Game Truck

July 28th – Field Day Events

July 29th – Inflatables & Last Day of Camp

Continuing Education -

- Staff completed their annual training hours required by state licensing, and working toward the 2023 annual training hours.
- Becky Mapel, Lindsey Adkins are applying for the Early Childhood Scholarship for the fall semester to continue their Early Childhood Education.
- Lindsey Adkins scheduled to take the Para Educator Exam.
- Sachia Woodley participating in college courses to complete the Child Development Associates Degree.

Enrollment and Attendance:

SUMMER CAMP		
	ENROLLMENT	ATTENDED
JUNE	106	75-80
JULY	106	70-75

New staff members:

FAITH RUDD – Full Time Sub Summer Camp Preschool Child Care Classroom

- **Back-to-School** – Information has been posted to the Back-to-School website. Back-to-School information including superintendent and principal letters, open house dates, transportation routes, etc. have been submitted to the Mt. Sterling Advocate. The Advocate will publish a Back-to-School tab in the July 28 issue.
- **Projects with Student Services** – I have been working closely with Mark Allen Crain on a couple of projects. First, I created a letter that was sent to more than 900 students who had 12 or more absences and/or tardies during the 2021-2022 school year. The second project is a pamphlet being sent to students in the county that are homeschooled. In the pamphlet, you will find highlights, and classes and programs offered at each school level (elementary, middle, and high).
- **Social Media** – The district Facebook and Twitter feeds remain active and an overall positive means of sharing information and receiving feedback. The number of Facebook subscribers is over 10,300. The Facebook post announcing recent change in legislation now allows School Nutrition to offer bulk meals during the month of July reached over 13,500 people and had 151 reactions. One hundred eighty-eight people shared the district's post on their pages. The number of Twitter followers is 1,216.
- **Summer Feeding Program** – Information is updated to the district website and social media accounts regarding times and places of where meals can be picked up.
- **Ongoing** – Website revisions and maintenance, weekly provision of information/news releases to media, coverage of district events (stories and or photos), advertisements, BrightArrow notification messages, Facebook, Twitter, events and programs, volunteerism, and monthly recognition programs.
- **Upcoming** – (1) Back to school events; (2) Opening Day



Special Education and Preschool July 2022 Board Report

Special Education:

After attending the behavior institute and taking some time off, we have hit the ground running since Monday June 28. We have been recruiting for our open positions across the district. I have started my lunch and learn meetings with principals and their admin team. This is a time where we sit and discuss their needs and ideas for the upcoming school year. We have also created a monthly meeting agenda for when we meet during the year. I have also been in contact with representatives for new resources for academic and social skills instruction.

We will be providing three different professional developments the month of August. This includes a collaboration with the transportation department, our elementary schools and specific for our MSD teachers and assistants.

With the first day of school approximately 4 weeks away, we are also communicating with families to answer any questions about transition camps, private school tours or

any other supports they may need as we prepare for the 22-23 school year.

Preschool

Our next preschool screening/registration event is July 15 and we have 30 students scheduled for this event. They will each be given a set of books funded through the Early Childhood Council.

Throughout the summer, Preschool staff have assisted Playground Station Childcare staff with enrichment activities on Thursdays. These activities have been funded through the preschool partnership grant. Activities have included a Foam Fest, Inflatables, KY Science Expo (STEM and Water topics), and Lexington Children's Theater.

We are continuing to evaluate and determine eligibility for children transitioning from First Steps, we are required to determine eligibility by their 3rd birthday.

We are finalizing our preschool professional development activities for teachers in August. These will focus on writing behavior intervention plans for students, writing IEPs, DIAL-4 screening refresher, PECs refresher, and more.

Mrs. Escalante and Dr. Culross are currently working with building principals on the number of classrooms and teachers needed at each school based on preschool enrollment numbers.

Marti Escalante and Taria Booker, MTSS Coordinator, will attend the Preschool PBIS/Active Implementation exploration meeting hosted by the Berea RTC on August 18. This exploration meeting will provide an opportunity for our district team to hear more about the Preschool PBIS initiative using Active Implementation Science and to ask questions about the initiative. In addition to supporting the implementation of Preschool PBIS systems, this initiative seeks to bridge PBIS supports between preschool and K-12.



Curriculum Leadership Monthly Update

July 2022

*Curriculum
Leadership Team
Vision*

“Montgomery County Schools will be the standard of educational excellence in an ever-changing global society.”

Curriculum Team Updates and Monthly Work

We are working towards the following three goals:

1. All students graduate college and/or career ready.
2. All students read at or above grade level.
3. All students will feel safe and receive an equitable education.

Professional Learning:

The month of July is an extremely busy month preparing for the start of a new school and engaging in professional learning for both teachers and administrators. Elementary teachers are engaging in professional learning around the newly purchased literacy materials and following the district literacy plan that was developed during the 21-22 school year. This summer teachers will learn about incorporating Reading Mini-Lessons into their literacy block and K-2 teachers will participate in professional learning around phonics instruction. In addition, secondary teachers will continue working with the Kentucky Writing Project to develop units of instruction as well as learning about literacy in the content areas.

In addition, school teams will be trained in implementing MTSS in their buildings. School teams will learn about MTSS structures and utilizing data to make informed decisions for their schools.

The district curriculum team is preparing for professional learning for building administrators through two days of district leadership retreats. During these sessions, we will engage in professional learning around the books “Leadership in Focus” and “Focus: Elevating the Essentials to Radically Improve Student Achievement.” In addition, the district instructional blueprint will be trained and principals will prepare to train their teachers on implementing for the 22-23 school year.

Finally, the district curriculum team is planning for welcoming new teachers to Montgomery County. New Teacher Orientation will take place on August 1st. The first half of the day will be with the district team to provide an overview of instruction and expectations. The second half of the day will be at the individual schools where principals will meet with new teachers and orient them to their buildings.

Upcoming Dates:

- July 21 – Day one of District Leadership Retreat (logistics)
- July 25 – SBDM training for new and experienced members
- July 27 – Day two of District Leadership Retreat (instructional)
- July 28-29 – KASA
- August 1st – New Teacher Orientation
- August 2nd – Kindergarten Jumpstart (all schools)
- August 2nd – Camp McNabb (6th grade)
- August 4th – Freshman Open House
- August 3rd, 4th, 7th, and 8th – School level PD
- August 8th – Middle School Open House
- August 9th – Elementary Open House
- August 8th, 9th, 10th – Schedule Pick-ups for high school (10-12)

Camargo Elementary School Board Report

July

What are we most proud of this month at our school:

In June we hosted our Summer Boost Camp. We had a wonderful turn out with about 65 students participating in the two week program. Each day our students were presented with an enrichment activity. Some of the activities included inviting community members and organizations to speak to our students. Some of these organizations included the Camargo Library, Red River Gorge Reptile Zoo, a magic show, Montgomery County Sheriff and K-9 Bomber, as well as many other wonderful learning opportunities our students experienced.

We also hosted the Camargo SBDM transition meeting in June, welcoming our new SBDM members for the 2022-2023 school year, as well as thanking ones that served this past school year.

What is something new that we implemented this month:

We have spent this month reflecting and planning for the 2022-2023 school year. This has included finalizing our attendance plan and incentives, vertical planning, PLCs, and school events for the upcoming school year.

What specifically have you done and what progress have you made with the goal of improving student attendance:

We have worked as an administrative team this month on an attendance incentive plan for the upcoming school year. We are hoping to bring back our school assemblies at the end of each nine weeks to help celebrate attendance, as well as other incentives such as treats/snacks, lunch with the principal, and recognition on our school website and Facebook page.

Upcoming School Events:

July 26th: SBDM at 11:00 in the Library

August 2nd: Kindergarten Jumpstart from 8:00-12:00

August 8th: PTO Meeting at 6:30 in the Cafeteria

August 9th: Open House: K-2 - 5:00-6:00, 3-5 - 6:00-7:00

August 11th: First Day of School

Camargo Elementary School SBDM Council Minutes**Time: 10:00 AM****Location: Library****Date: June 8th, 2022****Type of Meeting: Special Called****Attendees: Dudley Napier, Christy Fox, Melissa Purvis, Tammy Jo White, Sara Phelps, Jennifer Tabor, Karen Mills, Morgan Holt, & Whitney Johns**

Opening Business	Motion	Second	Discussion and Outcome
Approval of Agenda	Melissa Purvis	Tammy Jo White	Motion passed by consensus
Approval of previous meeting's Minutes	Tammy Jo White	Sara Phelps	Motion passed by consensus
Good News Report	Mrs. Napier celebrated the end of year with positive comments about our students and staff. She thanked the PTO for the end of year luncheon on closing day. We had great kindergarten and fifth grade promotion ceremonies to celebrate our students and their achievements this past year. We are excited and looking forward to the 2022-2023 school year! She also reviewed the meeting norms during the transition of councils meeting.		
Public Comments	N/A		
Student Achievement Report		Discussion and Outcome	
Data Reported: End of year growth data at each grade level		Mrs. Napier shared the data and reviewed expected growth versus RIT growth.	
School Improvement Planning		Discussion and Outcome	
Monthly Review: Math Vertical		Mrs. Napier shared the progress from the Math Vertical Planning process from this school year and the goals that were set moving forward into the new school year.	
Budget		Discussion and Outcome	
Monthly Review: Approval of Monthly Budget		Mrs. Napier shared the budget. Mrs. White made the motion to approve the budget and Mrs. Fox seconded. Motion passed by consensus.	
Committee Reports	Motion	Second	Discussion and Outcome
N/A			
Policy/Bylaws Review	Motion	Second	Discussion and Outcome
Reviewed the Principal Selection Consultation Policy-Update	Tammy Jo White	Melissa Purvis	Motion passed by consensus.

Reviewed the KASC To-Do List	Tammy Jo White	Melissa Purvis	Motion passed by consensus.
Old Business		Discussion and Outcome	
		N/A	
New Business		Discussion and Outcome	
Council Training		Reviewed set dates for incoming members.	
Council Transition		Welcomed new members to site base and thanked the outgoing members for their service to our council and school.	
Closed Session:	Motion	Second	Outcome (No Action can be taken during closed session)
Returning from Closed Session	Motion	Second	Outcome (No Action can be taken during closed session)
Possible Action Resulting from Closed Session		Outcome from Closed Session (if any)	
Other			
List Items:		Discussion	
Adjournment	Motion	Second	Discussion and Outcome
10:28	Tammy Jo White	Sara Phelps	Motion passed by consensus

Camargo Elementary School SBDM Council Minutes**Time: 10:00 AM****Location: Zoom****Date: June 24th, 2022****Type of Meeting: Special Called****Attendees: Dudley Napier, Christy Fox, Melissa Purvis, Tammy Jo White, & Jennifer Tabor**

Opening Business	Motion	Second	Discussion and Outcome
Approval of Agenda	Melissa Purvis	Tammy Jo White	Motion passed by consensus
Approval of previous meeting’s Minutes	N/A		
Good News Report	N/A		
Public Comments	N/A		
Student Achievement Report		Discussion and Outcome	
Data Reported: N/A			
School Improvement Planning		Discussion and Outcome	
Monthly Review: N/A			
Budget		Discussion and Outcome	
Monthly Review: N/A			
Committee Reports	Motion	Second	Discussion and Outcome
N/A			
Policy/Bylaws Review N/A	Motion	Second	Discussion and Outcome
Old Business		Discussion and Outcome	
		N/A	
New Business		Discussion and Outcome	
Closed Session: Consultation, KRS 61.810(1)(f) (personnel)	Motion	Second	Outcome (No Action can be taken during closed session)
	Tammy Jo White	Melissa Purvis	
Returning from Closed Session	Motion	Second	Outcome (No Action can be taken during closed session)
	Christy Fox	Jennifer Tabor	
Possible Action Resulting from Closed Session		Outcome from Closed Session (if any)	
		Consult for hire	

Other			
List Items:		Discussion	
Adjournment	Motion	Second	Discussion and Outcome
10:06	Tammy Jo White	Melissa Purvis	Motion passed by consensus

Mapleton Elementary School Board Report ***July***

What are we most proud of this Month at our school:

The month of June has focused on closing out end of year reports and evaluations, collaborating with district and building custodial staff to ensure cleanliness in preparation for a new year, and planning for resources and new instructional strategies to be implemented. The administrative team has worked to finalize classroom rosters, analyzed Special Education population needs, drafted master schedules, and discussed plans for technology implementation.

Mapleton's Summer Boost Camp was successful. We had over 50 students attend intervention and enrichment sessions with our teachers. We also welcomed all of the Preschool students from the district for their first Summer Boost Program. New and familiar faces joined us. It is imperative that our Preschool students get acclimated with their surroundings and each other. It also provided teachers to collect important data before heading into a new school year.

K-5 students were assessed at the end of the June session on reading levels and math fluency. We're happy to report that all students made academic progress in the areas of reading or math and the majority in both. Some even gained as many as 2 reading levels measuring comprehension and fluency. Thus, our intentionality and preplanning of interventions directly benefited our targeted groups.

Students not only received small group intervention supports during "Summer Boost Camp" but participated in many enrichment activities provided by community sponsors. Students learned about making balanced diet choices with our local health department, they learned about spending habits and money, they participated in numerous team-building activities, and even learned how to tend to a garden. Students gained life/social skills that will assist them in years to come. This hands-on community learning is invaluable in molding our future. The real joys were watching students become self-aware of their successes. They were so eager to share their progress in the hallways and cafeteria. We also received a lot of positive feedback from parents. We're grateful for another opportunity to continue serving students throughout summer months.

What is something new that we implemented this month:

Our Mapleton family continues to grow with new students and staff each year. Please help us welcome Mrs. April Baker (Kindergarten), Mrs. Hannah Goodman (First Grade), Miss Meagan Lombardi (Second Grade), and Miss Micah Fruth (Third Grade). Mrs. Kerri Henderson and Miss Jaleesa Rudd will be joining our Special Education team. We can't wait to introduce additional members, such as our new Assistant Principal, FRYSC Coordinator, LBD, MSD, and Instructional Assistants, at Open House!

What specifically have you done and what progress have you made with the goal of improving student attendance:

Mrs. Frances Allen, school attendance clerk, has worked hard during the month of June to adjust and verify student contact information in Infinite Campus. She has also assisted in enrollment and Kindergarten registration. Her efforts and assistance don't go unnoticed, especially with summer school in the building.

Mapleton continues to review “watch lists” of students who were frequently absent or tardy over the last two years. Once the 2022-2023 school year begins, our attendance team comprised of the principal, assistant principal, attendance clerk, FRC coordinator, counselor, and teachers, will meet to create action plans for students of concern. Next to their names will be the interventions/assistance we, as well as the district, have previously provided, and what our next steps should be. School attendance is crucial for student achievement and is extremely critical for those impacted due to loss of in-person instruction last school year. We will collaborate with district personnel and community agencies to ensure that we’re doing everything possible to promote the importance of being at school each day and on time.

Upcoming School Events:

Dates:

7/11-7/15- Elementary Literacy Training
7/12- MTSS School Team Training
7/15- Preschool Screening
8/1- New Teacher Orientation
8/2- Kindergarten Jumpstart 8:30-11:30
8/4- Professional Development Sessions
8/9- Open House 5-7PM
8/10- Opening Day (Staff)
8/11- First day with students!

Name of School SBDM Council Minutes**Time: 12:30****Location: Mapleton Elementary****Date: 6/13/2022****Type of Meeting: Regular Session****Attendees: (list members present): Casey Greene, Joy Larrison, Heather Gruneisen, Whitney Lee, Gerald Compton, Cenora Warner****Members Absent: Courtney Adams**

Opening Business	Motion	Second	Discussion and Outcome
Approval of Agenda	Lee	Larrison	
Approval of previous meeting's Minutes	5/16/22- Warner 5/26/22- Warner	Lee Gruneisen	Approved
Good News Report	Ms. Greene discussed completion ceremonies, Mapleton's Got Talent, and retirement celebrations that took place in May. She discussed the Fountas and Pinnell literacy training and scheduled professional development at the district level for reading teachers.		
Public Comments	N/A		
Closed Session		Motion & Second	
Per KRS 61.810 (1) (f) for the purpose of consultation on open ESS position		Motion made by Adams and seconded by: Compton	
Returning from Closed Session		Outcome	
Motion made by _____ and Seconded by _____		Didn't go into closed session.	
Student Achievement Report/ Data/Title I		Discussion and Outcome	
A. 3 rd Round of MAP and Case 21 assessments.		Ms. Greene discussed 3 rd rounds of MAP testing and presented growth reports to council. Ms. Greene discussed trends of growth in primary (k-2) in both reading and math. Ms. Greene had Case 21 results on her computer for those who wanted to view growth.	
School Improvement Planning/Title I		Discussion and Outcome	
A. Monthly review		Ms. Greene discussed the new MTSS team plans and that SBDM planning committees would continue in August.	

Budget	Discussion and Outcome
A. Budget Revision (carryover plan)	A. Ms. Greene discussed the current budget and activity account. Discussing particular line items and discussing status of each with the council. Ms. Greene reviewed the proposed 22-23 budget with the council. SBDM discussed the online reading program (Lexia). Lexia costs will not be covered by the district for the 22-23 school. The cost is \$8,500 for a school license. SBDM also looked at Moby Max, an online program that helps in reading, math, social studies, and science. The cost for school licenses would be around \$4,000. SBDM concluded that Lexia reports prove it to be beneficial, and we would table an online Math program until we can get a clearer picture of the proposed budget. SBDM agreed on the carryover plan of purchasing 5 teacher workstation computers, and an addition \$1000.00 to replace library books (Covid). SBDM tabled Accelerated Reader until closer to school starting.
Committee Reports	Discussion and Outcome
n/a	N/A
Policy/Bylaws Review	Discussion and Outcome
a. 2022 Council Legislative To-Do List from KASC — actions needed for legal changes b. First Reading of Principal Selection Consultation Policy c. Catch-up on Policy and Bylaw Reviews	Ms. Greene read the 2022 Council Legislative To-do lists from KASC. Mapleton's SBDM council had the first reading of the Principal Selection Consultation Policy. They agreed upon the suggested policy by KASC. No other policies/bylaws were reviewed.
Old Business	Discussion and Outcome
N/A	N/A

New Business		Discussion and Outcome	
a. Building Map (final) b. Master Schedule (final) c. Council Training d. Council Transition e. Background checks for parent members		Ms. Greene presented the final draft of the building map. Council approved with two rooms pending (district: preK). Council approved the 22-23 master schedules and lunch/recess schedules. Ms. Greene read the council training, transition, and background check blurbs from KASC.	
Ongoing Learning			
a. Consistent with board policy		Ms. Greene shared information regarding consistency with board policies from KASC.	
Other: Upcoming Deadlines			
Next Meeting Date: Special Called- July 18, 2022 @ 12:30			
Adjournment	Motion	Second	Discussion and Outcome
1:40 PM	Larrison	Gruneisen	

Mount Sterling Elementary School Board Report July, 2022

What are we most proud of this Month at our school:

Throughout the month of June, we were happy to have the large number of students that we did attend and participate in our Summer Boost Camp. We were able to offer learning opportunities in reading, math, enrichment, and intervention. Our students were offered a core reading block complete with small group guided reading as well as a pull-out opportunity for students who needed extra intervention. This was provided by our trained intervention team. Our enrichment opportunities included music, art, and educational games and activities. Our first session lasted three weeks and we also saw great success with our partnership with the transportation and food service departments.

What is something new that we implemented this month:

Throughout our Summer Boost Camp, we implemented the use of our Rise and Rise Up intervention programs. These are programs that we will be able to seamlessly integrate into our Tier 2 and Tier 3 reading intervention groups throughout this next school year. In looking at pre and post assessment data, we saw huge gains made in such a short time, yet again proving to us the importance of and success with intentionality.

On July 12th each school's MTSS team (Administration, teachers, school counselor, FRC, etc.) will attend a district MTSS training which will include discussion about leading teams and what the process will look like within the schools.

During the week of July 11 – 15, teachers and administrator will attend a literacy training that is grade specific with Christie Wright. The training will focus on the Interactive Read-Aloud and mini-lesson connection.

July 15th will be a makeup session for any teacher who was unable to attend the previous training.

What specifically have you done and what progress have you made with the goal of improving student attendance:

Each day attendance is taken during Summer Boost Camp and turned in. As students do not show up, calls are made home to inquire about student absences and to encourage participation.

Upcoming Dates:

August 4,5, 8, 9- Elementary PD
 August 9- Open House
 August 2 - Jumpstart Kindergarten
 August 10- Opening Day
 August 11- First day for students

Northview Elementary School Board Report

July, 2022

Most Proud:

We are currently fully staffed for our certified teacher positions. We have 2 instructional assistants remaining to hire for.

Our building is coming along as work has been completed this summer. Our custodians have worked hard preparing floors for the upcoming school year. Thank you, BOE, for allowing our painting to occur- our freshly painted walls are so inviting!

Something New:

Staff have had the opportunity to schedule 1:1 meet and greet times with Mrs. Mullins throughout the past weeks. Within these times we have discussed traditions at Northview that make it a wonderful place to work and make an impact on the lives of others.

Our Family Resource Youth Service Center Director, Ms. Erin Shillington, was selected and has settled into her new office. Ms. Shillington is looking forward to getting to know the Northview school community.

Adventure Awaits (theme for 22-23 SY): This school year is sure to be filled with many great adventures that will allow us to grow and learn together. I'm excited to fulfill the role that allows me to lead each adventure. I look forward to watching each journey unfold. Thank you for being part of the adventure at Northview Elementary School. - Mrs. Beth Mullins

Attendance Plan:

Northview Administration has spent time reviewing the current attendance plan that rewards homerooms for class wide perfect attendance. Incentives are built in for students to celebrate and understand the importance of being at school every day. We are working to add individual incentives to our plan as well. For example, students will earn a charm to hang on their backpack for: September- no unexcused absences, October- 98% is great, November-attend each Tuesday, December- attend each Monday, etc.

Upcoming Dates:

- Kindergarten Jumpstart, 8:30-11:30
- Open House, 8/9 5:00-7:00
- Opening Day, 8/10
- First Day with Students, 8/11
- Open House, Preschool, 8/18
- First Day Preschool, 8/22

McNabb Middle School Board Report July 2022

What are we most proud of this Month at our school:

Our school is working to complete our staffing. Our custodians are working diligently to prepare our building for our students' return. Counselors are working hard to get schedules complete.

What is something new that we implemented this month:

McNabb is implementing a new behavior tracking system called "Kickboard" This is a program that is comparable to Class Dojo at the elementary level. This will allow us to implement in conjunction with our PBIS system, a system of deposits and withdrawals. Our PBIS team has worked to establish expectations throughout the building in classrooms and ALL common areas. Students will participate in rewards based on their account balance. We will be using "McNabb Money." There will be a school store and students will also have the opportunity to participate in larger events/rewards. We are very excited about this system because it allows students the opportunity to make mistakes, learn from those mistakes, be retaught and reflect on their mistakes and still be rewarded.

We are implementing new guidelines with cell phones. Students will no longer be allowed to carry cell phones with them. They will be placed in locked lockers throughout the day. Our focus on learning and high academic success has driven this decision.

What specifically have you done and what progress have you made with the goal of improving student attendance:

Mr. Crain has shared with us the new team format for meetings and a plan for intervening with truant students. We typically have good attendance at McNabb, but we will continue with our already solid plan and make a few tweaks to improve.

Upcoming School Events:

July 20- Redbook Training
 July 21- District Leadership Retreat
 July 27-29 KASA
 August 1- New Teacher Orientation
 August 2- Camp McNabb 9-12
 August 4,5,8,9- Professional Development
 August 10 - Opening Day for Staff
 August 11 - First Day for Students

Name of School SBDM Council Minutes**Time: 4:15****Location: J.B. McNabb Library****Date: July 5, 2022****Type of Meeting: Regular or Special Session****Attendees: (list members present) B. Holley, Justin Cockrell, B. Caudill, Josh Akers, Stephen Burke, Brittany Harris**

Open meeting	Bowen	Caudill	

Opening Business	Motion	Second	Discussion
Start of SBDM Meeting Approval of Agenda	Caudill	Cockrell	
Approval of previous meeting's Minutes Regular Special	Burke	Akers	
Good News Report	Working diligently on staffing. Welcoming new hires and New teacher orientation on aug 1. , FRC Store will be an opportunity for families to come and shop for groceries, etc. Ms. Garrett will present next month the specifics for this new program. School Space - updating teacher placement.		
Public Comments	Welcoming Ms. Harris		

Student Achievement Report	Discussion
Data Reported:	N/A

School Improvement Planning	Discussion
	N/a

Budget	Discussion
Monthly Review:	We discussed the approved budgets and discussed recent expenditures.

Committee Reports	Motion	Second	Discussion
N/A			

Policy/Bylaws Review	Motion N/A	Second	Discussion
New Business Closed		Discussion Discussion for hiring of ELA teacher, Science Teacher, Social Studies Teacher.	
		Recommendations were made and unanimously agreed upon for hires.	
New Business		Discussion	
New Vacancies Kickboard/PBIS Update New Year Meeting Schedule		Discussed vacancies with Math and Social Studies. Also Athletic Director, Head Boys Basketball, Volleyball, Wrestling. Special Ed Assistant Kickboard Platform was discussed. New meeting schedule will remain the same. First Tuesday of the month at 4:15	
Other :			
Next meeting date: 08/02/2022		Discussion Special Called will have to take place for hiring action if necessary	
Adjournment	Motion	Second	Discussion
5:15 pm	Caudill	Akers	

Name of School SBDM Council Minutes**Time: 9:00 am****Location: J.B. McNabb Library****Date: July 13, 2022****Type of Meeting: Regular or Special Session****Attendees: (list members present) B. Holley, Justin Cockrell, B. Caudill, Josh Akers, Stephen Burke, Alesha Poole**

Open meeting			

Opening Business	Motion	Second	Discussion
Start of SBDM Meeting Approval of Agenda	Caudill	Cockrell	
Approval of previous meeting’s Minutes Regular Special	Akers	Poole	
Good News Report			
Public Comments			
Student Achievement Report		Discussion	
Data Reported:		N/A	
School Improvement Planning		Discussion	
		N/a	
Budget		Discussion	
Monthly Review:			
Committee Reports	Motion	Second	Discussion
N/A			
Policy/Bylaws Review	Motion	Second	Discussion

	N/A		
New Business Closed	Discussion Discussion for hiring of Math and Social Studies. Special Education Assistant. Athletic Director		
	Recommendations were made and unanimously agreed upon for hires. Motion By Akers to go into closed, second by Poole. Motion to return by Burke, second by Cockrell		
New Business	Discussion		
Other :			
Next meeting date: 08/02/2022		Discussion Special Called will have to take place for hiring action if necessary	
Adjournment	Motion	Second	Discussion
	Cockrell	Poole	

Montgomery County High School Board Report July 2022

What are we most proud of this Month at our school:

- Our new admin team has been working through the staff survey to determine what our high needs are and how to address them. We have been working on new cell phone policies and dress code policies based on feedback from the staff.
- We met with our PBIS team to begin working on school wide anchors, behavior expectations, and a positive behavior management system.
- We have worked on hiring new staff members and are excited about our new team for the 2022-2023 school year.
- Our guidance counselors have been working on finalizing student schedules and making sure student requests have been met.

What is something new that we implemented this month:

- Began working with the PBIS team on school-wide expectations and MTSS supports.

What specifically have you done and what progress have you made with the goal of improving student attendance:

- Our new admin team met with the DPP to discuss attendance expectations for the 2022-2023 school year. We will work together to provide staff with attendance tracking expectations and how to provide interventions to students with attendance issues.

Upcoming Events

SBDM July 21st 2022 5pm - MCHS Library

9th Grade Open House Aug. 4th 5-7

10th-12th Grade Schedule Pickup Aug. 8th - 10th 1pm-4pm

Montgomery County High School SBDM Council Minutes**Time:** Meeting was called to order at 4:56 pm**Location:** MCHS Cafeteria**Date:** June 15, 2022**Type of Meeting:** Regular Meeting

Attendees: Rocky Franz, Chairperson; Krystal Howard, Teacher Representative; Dustin Lueker, Teacher; Abigail Thomas, Teacher Representative; Chris Lewis, Teacher Representative; Elizabeth Woodford, Parent Representative

Absent Members: Jamie Reffitt, Parent Representative; Brandi Taul, Parent Representative

Visitors:

Opening Business	Motion	Second	Discussion and Outcome
Approval of Agenda	Mrs. Howard made a motion to approve agenda.	Mr. Lueker seconded	Agenda was approved
Approval of previous meeting's Minutes	Mrs. Woodford made a motion to approve minutes from the last meeting.	Mrs. Thomas seconded	Minutes were approved
Good News Report	No reports		
Public Comments			
Student Achievement Report		Discussion and Outcome	
Data Reported:		No discussion or outcome	
School Improvement Planning		Discussion and Outcome	
Monthly Review:		No discussion or outcome	
Budget		Discussion and Outcome	
Monthly Review: The financial reports were reviewed. Mrs. Thomas made a motion to approve the financial reports. Mrs. Howard seconded		The budget was approved.	
Committee Reports	Motion	Second	Discussion and Outcome
No reports			No discussion or outcome
Policy/Bylaws Review			Discussion and Outcome. Reviewed By-laws/Policies
Old Business		Discussion and Outcome	

New Business		Discussion and Outcome	
A. Textbook Adoption B. 2 nd Reading to change SBDM election bylaws		A. Discussed new textbooks for the Math Department. Mrs. Woodford made a motion to approve the new textbooks and Mr. Lueker seconded. Textbooks were approved. B. Mr. Lueker presented the 2 nd reading of the change to the SBDM election bylaws. Mr. Lueker made a motion to approve and Mrs. Howard seconded. Election bylaws were approved.	
Other			
List Items:			
Adjournment	Motion	Second	Discussion and Outcome
There was no reason to go into closed session	Motion was made by Mr. Lewis to adjourn the meeting	Mrs. Thomas seconded	Meeting was adjourned at 5:01 pm

Sterling School Board Report July 11, 2022

What are we most proud of this Month at our school:

Students who are in need of summer school are continuing to work online through the summer with staff support.

Gateway Children's Services continues enrolling students. Both Montgomery County and Gateway Staff are working hard to accommodate all the educational needs of the students to ensure academic success. Gateway begins in person classes on Monday July 18.

What is something new that we implemented this month:

Teachers will be assisting students throughout the summer, in order to help them reach their end of the year academic goals.

What specifically have you done and what progress have you made with the goal of improving student attendance:

We have continued communication with students that are at a high risk to drop out.

Upcoming School Events:

Gateway begins in-person classes on Monday July 18. PD begins for teachers on Aug 4.

MONTGOMERY COUNTY SCHOOLS
2021-22 DONATIONS

MSE

DATE	AMOUNT	DONOR	DONATION DETAIL
9/29/2021	\$ 25.00	Helen Patterson	Library Donation
10/5/2021	\$ 368.50	MSE PTO	K field trip
10/28/2021	\$ 500.00	Kiwanis Club of Mount Sterling	4-H Environmental Camp
10/28/2021	\$ 499.00	MOCO Health Department	Family Dinner Night
12/10/2021	\$ 200.00	First Christian Church	MSE Family Resource-Angel Tree
1/5/2022	\$ 200.00	First Church of God	MSE Family Resource-Any student need
3/24/2022	\$ 20.00	Berryman's Tastee Treat	Teacher Appreciation
4/28/2022	\$ 117.42	MSE PTO	3rd Grade Field Trip

MAPLETON

DATE	AMOUNT	DONOR	DONATION DETAIL
9/29/2021	\$ 200.00	Mapleton PTO	4H Camp
10/7/2021	\$ 100.00	James E. Davis & Associates, PSC	Flag Project
10/12/2021	\$ 100.00	Apothe Care, Inc dba Ross Drug	Flag Project
10/12/2021	\$ 200.00	Fellowship Chrisian Assembly, Inc.	Flag Project
10/12/2021	\$ 100.00	William and Neisha Postelnick	Flag Project
10/13/2021	\$ 25.00	Major Brands Tires	Flag Project
10/19/2021	\$ 25.00	Berryman's Tastee Treat, LLC	Flag Project
10/20/2021	\$ 100.00	Whitney Lee	Flag Project
10/20/2021	\$ 50.00	Whitaker Bank	Flag Project
10/20/2021	\$ 100.00	Semper Tek, Inc	Flag Project
10/20/2021	\$ 25.00	Carrington Drug	Flag Project
10/20/2021	\$ 25.00	Countryside Animal Hospital	Flag Project
10/20/2021	\$ 25.00	Hearld & Stewart Funeral Home	Flag Project
10/22/2021	\$ 250.00	Arthur Walker	Flag Project
10/22/2021	\$ 50.00	Vonda's Hair Affair	Flag Project
10/22/2021	\$ 25.00	Newsong Counseling Center, Inc.	Flag Project

10/22/2021	\$	100.00	Anonymous Donation	Flag Project
10/26/2021	\$	100.00	Kiwanis Club of Mount Sterling	Flag Project
10/27/2021	\$	100.00	Peoples Exchange Bank	Flag Project
10/27/2021	\$	100.00	John T. Lane and Associates, LLC	Flag Project
10/27/2021	\$	50.00	Mike Mosbey	Flag Project
10/27/2021	\$	500.00	Kiwanis Club of Mount Sterling	Flag Project
10/28/2021	\$	499.00	MOCO Health Department	Family Dinner Night
10/28/2021	\$	25.00	The Wells Group, LLC	Flag Project
11/3/2021	\$	100.00	Dutch Ishmael Chevy-Ford	Flag Project
11/5/2021	\$	100.00	Montgomery Co. American Legion	Flag Project
11/5/2021	\$	200.00	Chuck and Lana McCann	Book Fair
11/16/2021	\$	25.00	Refinery Church	Flag Project
11/19/2021	\$	25.00	Alexis Botts	Flag Project
12/10/2021	\$	800.00	Traditional Bank	Angel Tree Program
12/10/2021	\$	800.00	Traditional Bank	Mapleton Family Resource Center
1/5/2022	\$	500.00	Montgomery Co. Retired Teachers, Assn.	School Supplies
5/13/2022	\$	1,575.00	Mapleton PTO	Grade level activity accounts

CAMARGO

DATE	AMOUNT	DONOR	DONATION DETAIL
10/27/2021	\$ 500.00	Kiwanis Club of Mount Sterling	4-H Environmental Camp
11/5/2021	\$ 500.00	Montgomery County Health Department	Carmargo FRC
11/23/2021	\$ 170.00	Multiple cash donations from families	Breakfast with Santa
11/29/2021	\$ 365.00	Multiple cash donations from families	Breakfast with Santa
11/29/2021	\$ 50.00	Multiple cash donations from families	Breakfast with Santa
12/9/2021	\$ 4,661.31	Camargo PTO	Teacher basket money from Fall Festival
12/13/2021	\$ 200.00	First Christian Church	Camargo FRC Kids account
12/15/2021	\$ 7.75	Camargo FRYSC	K field trip shortage
3/9/2022	\$ 250.00	Camargo PTO	Academic Team
4/25/2022	\$ 100.00	City of Camargo	Teacher Appreciation
4/25/2022	\$ 200.00	Betty Megan Williams	Teacher Appreciation
4/26/2022	\$ 100.00	Camargo Transmission Repair, Inc	Teacher Appreciation
5/2/2022	\$ 50.00	Mt. Sterling Woodworking, LLC	Teacher Appreciation
5/26/2022	\$ 100.00	Emily Romans	FRC Student Needs

NORTHVIEW

DATE	AMOUNT	DONOR	DONATION DETAIL
8/6/2021	\$ 200.00	Vinson & Sons	Staff Tshirts
8/25/2021	\$ 405.00	Northview PTO	Staff Tshirts
10/27/2021	\$ 500.00	Kiwanis Club of Mount Sterling	4-H Environmental Camp
1/19/2022	\$ 200.00	First Church of God	FRC

MCNABB

DATE	AMOUNT	DONOR	DONATION DETAIL

9/23/2021	\$	18.00	Leah Copher	Staff meal donation
9/23/2021	\$	566.00	McNabb Staff	Angel Tree/Christmas Assistance
9/30/2021	\$	63.00	McNabb Staff	Angel Tree/Christmas Assistance
10/1/2021	\$	61.00	McNabb Staff	Angel Tree/Christmas Assistance
10/7/2021	\$	339.00	Larry and Shannon Lee	Travel Expense for students Pep Bus
10/7/2021	\$	313.00	McNabb Staff	Angel Tree/Christmas Assistance
10/14/2021	\$	57.00	McNabb Staff	Angel Tree/Christmas Assistance
10/20/2021	\$	100.00	McNabb Baseball Boosters	Baseball equipment
10/22/2021	\$	42.00	McNabb Staff	Angel Tree/Christmas Assistance
10/26/2021	\$	250.00	Montgomery County Health Department	McNabb FRYSC (Red Ribbon Week)
10/28/2021	\$	343.25	McNabb Boys Basketball Boosters	Spirit pack shortage
11/1/2021	\$	1,000.00	Kiwanis Club of Mt. Sterling	Leadership McNabb
11/4/2021	\$	78.00	McNabb Staff	Angel Tree/Christmas Assistance
11/4/2021	\$	100.00	Harry B. Jones	Angel Tree/Christmas Assistance
11/4/2021	\$	500.00	First Christian Church	YSC Needs (Sweatshirts, Jeaans, and other needs)
11/11/2021	\$	57.00	McNabb Staff	Angel Tree/Christmas Assistance
11/18/2021	\$	197.00	McNabb Staff	Angel Tree/Christmas Assistance
11/23/2021	\$	300.00	Curt Steger	Leadership McNabb
11/30/2021	\$	200.00	Timothy Roberts	Leadership McNabb Lunch
12/1/2021	\$	2,000.00	Somerset Christian Church	McNabb FRYSC (General Donation)
12/7/2021	\$	1,320.13	McNabb Baseball Boosters	Hats
1/5/2021	\$	1,063.00	Patron Donations	Drama/Musical
1/5/2022	\$	100.00	Jennique Tipton	McNabb Drama Department
1/5/2022	\$	50.00	Lacy Gay Realty LLC	McNabb Drama Department
1/5/2022	\$	100.00	Krisit Bowlin	McNabb Drama Department
1/5/2022	\$	100.00	McCormick Realty	McNabb Drama Department
1/5/2022	\$	50.00	Faulkner, King & Wenz, PSC	McNabb Drama Department
1/5/2022	\$	100.00	Godby Financial	McNabb Drama Department
1/5/2022	\$	200.00	Whitaker Bank	McNabb Drama Department
1/5/2022	\$	50.00	Apothe Care Inc. DBA Ross Drug	McNabb Drama Department
1/5/2022	\$	300.00	Will Keath Plumbing Inc.	McNabb Drama Department
1/24/2022	\$	500.00	Camargo Transmission Repair, Inc	McNabb Volleyball Banquet
2/11/2022	\$	100.00	White Peck Carrington, LLP	Musical
2/11/2022	\$	100.00	Linton Spine & Joint Center, LLC	Musical
2/11/2022	\$	50.00	Samuel Hunt	Musical
2/11/2022	\$	50.00	Joyce Bowlin	Musical
2/11/2022	\$	200.00	Elizabeth Davis	Musical
2/11/2022	\$	50.00	Roberta Hunt	Musical
2/11/2022	\$	50.00	Anthony Strobe	Musical
2/11/2022	\$	50.00	Anthony Strobe	Musical
2/11/2022	\$	50.00	Anthony Strobe	Musical
2/11/2022	\$	75.00	Anthony Strobe	Musical
2/11/2022	\$	800.00	Shelly Scott-Harmon: Brent Hughes Memorial Fund	Musical
2/11/2022	\$	200.00	Emily Settle	Musical

2/11/2022	\$	100.00	James Bourne	Musical
3/1/2022	\$	100.00	Ky Car Exchane	Musical
3/1/2022	\$	50.00	Sherena Goodpaster	Musical
3/7/2022	\$	50.00	Paula Stafford	Musical
3/31/2022	\$	817.32	McNabb Baseball Boosters	Spirit pack shortage
4/1/2022	\$	500.00	Camargo Transmission Repair, Inc	8th grade King's Island Trip
4/20/2022	\$	100.00	John Anderson	8th grade King's Island Trip
5/3/2022	\$	50.00	James and Elizabeth Davis	Teacher Appreciation
5/20/2022	\$	3,000.00	McNabb Girls Basketball Boosters	Basketball uniforms
6/23/2022	\$	5,000.00	Kiwanis Club of Mt. Sterling	McNabb Store (FRYSC)

MCHS

DATE	AMOUNT	DONOR	DONATION DETAIL
8/5/2021	\$ 5,000.00	Dutch's	Rec Bowl Sponsor
8/12/2021	\$ 510.00	Christina Bentley	Class of 2023
9/7/2021	\$ 198.00	Christina Shoupe	Class of 2025
9/9/2021	\$ 360.00	Christina Bentley	Class of 2023
9/14/2021	\$ 20.00	Sarah Crain	Class of 2023
10/4/2021	\$ 317.00	Cassidy Davis	Class of 2024
10/19/2021	\$ 300.00	MCHS Volleyball Boosters	Student tickets for District Volleyball Championship
10/20/2021	\$ 30.00	Angela Barker	Class of 2023
10/20/2021	\$ 150.00	Dairy Queen	Class of 2025 Court Day Fundraiser
10/20/2021	\$ 150.00	Dairy Queen	Class of 2023 Court Day Fundraiser
10/20/2021	\$ 165.00	Chistina Bentley	Class of 2023 Court Day Fundraiser
10/26/2021	\$ 250.00	MCHS Volleyball Boosters	Student tickets for Regional Volleyball Tournament
10/26/2021	\$ 50.00	Ann Beckham	Student tickets for Regional Volleyball Tournament
10/27/2021	\$ 150.00	Dairy Queen	Class of 2022 Court Day Fundraiser
10/27/2021	\$ 100.00	MCHS Volleyball Boosters	Student tickets for Regional Volleyball Tournament
10/28/2021	\$ 300.00	MCHS Volleyball Boosters	Student tickets for Regional Volleyball Tournament
10/28/2021	\$ 200.00	Anonymous Donor	Student tickets for Regional Volleyball Tournament
10/29/2021	\$ 150.00	Laura Carroll	Student tickets for Regional Volleyball Tournament
10/29/2021	\$ 100.00	MCHS Volleyball Boosters	Student tickets for Regional Volleyball Tournament
11/5/2021	\$ 250.00	Montgomery Co Health Department	FRYSC Red Ribbon Week
11/15/2021	\$ 746.67	KY FFA Foundation	FFA Ag Tag Donation
11/16/2021	\$ 200.00	Bethel Baptist Church	JROTC
11/16/2021	\$ 82.20	Hope's Boutique	Class of 2023
11/23/2021	\$ 500.00	City of Mt. Sterling-Police Departemt	Moco Black/Hispanic Achievers Gold Sponsor
11/29/2021	\$ 300.00	Ralph Alvarado	Moco Black/Hispanic Achievers Gold Sponsor
11/29/2021	\$ 200.00	Floyd Arnold	Moco Black/Hispanic Achievers Gold Sponsor
11/29/2021	\$ 200.00	Whitaker Bank	JROTC Annual Donation
11/30/2021	\$ 500.00	FOP Lodge #56	MCHS Class of 2022
12/1/2021	\$ 1,000.00	Kieanis Club of Mount Sterling	Moco Black/Hispanic Achievers MLK Luncheon
12/1/2021	\$ 300.00	John T Lane	Moco Black/Hispanic Achievers MLK Luncheon
12/1/2021	\$ 100.00	Mt. Sterling Clinic	Moco Black/Hispanic Achievers MLK Luncheon
12/9/2021	\$ 300.00	Peoples Exchange Bank	Moco Black/Hispanic Achievers MLK Luncheon
12/10/2021	\$ 300.00	Christina Shoupe	Class of 2025
1/6/2022	\$ 200.00	CWA	Moco Black/Hispanic Achievers MLK Luncheon
1/6/2022	\$ 200.00	D. Hale	Moco Black/Hispanic Achievers MLK Luncheon
1/10/2022	\$ 300.00	State Farm Advertising Account	Moco Black/Hispanic Achievers MLK Luncheon
1/13/2022	\$ 300.00	Wal-Mart	Moco Black/Hispanic Achievers MLK Luncheon
1/13/2022	\$ 300.00	Ian Roberts	Moco Black/Hispanic Achievers MLK Luncheon
1/13/2022	\$ 250.00	Sterling Health Solutions	Moco Black/Hispanic Achievers MLK Luncheon
1/14/2022	\$ 700.00	Church of the Living God	Moco Black/Hispanic Achievers MLK Luncheon
1/19/2022	\$ 734.56	Camargo Transmission Repair, Inc	MCHS Girls Basketball
1/21/2022	\$ 200.00	Community Trust Bank	Moco Black/Hispanic Achievers MLK Luncheon

1/21/2022	\$	200.00	Joshua Davis	Moco Black/Hispanic Achievers MLK Luncheon
1/23/2022	\$	358.32	MCHS Golf Boosters Club	Uniforms
1/25/2022	\$	500.00	Traditional Bank	Moco Black/Hispanic Achievers MLK Luncheon
1/25/2022	\$	250.00	Dr. Roger Cleveland	Moco Black/Hispanic Achievers MLK Luncheon
1/25/2022	\$	200.00	Dubois General Fund	Moco Black/Hispanic Achievers MLK Luncheon
1/25/2022	\$	200.00	Akeem Scott	Moco Black/Hispanic Achievers MLK Luncheon
1/25/2022	\$	40.00	Dawn Cockrell	Moco Black/Hispanic Achievers MLK Luncheon
2/1/2022	\$	3.00	Jaymile Dale	FFA (donation in excess of dues)
2/8/2022	\$	100.00	Cowden and Cockrell	MCHS Mock Trial
2/8/2022	\$	50.00	Nathan Blaze Tomlin	MCHS Mock Trial
2/8/2022	\$	200.00	Michael Smith	Musical
2/8/2022	\$	50.00	Jansje Huyck	Musical
2/8/2022	\$	50.00	Jansje Huyck	Choir
2/10/2022	\$	50.00	Tammy Haydon	Musical
2/10/2022	\$	50.00	Kathy Ballard	Musical
2/10/2022	\$	50.00	Jansje Huyck	Musical
2/10/2022	\$	100.00	Jo Ann Terry	Musical
2/14/2022	\$	1,000.00	Eric Jones (Kellwell Foods)	JROTC
2/16/2022	\$	200.00	EJ'S Appliance Repair	MCHS Track Sponsor
2/17/2022	\$	17,970.76	Montgomery Co Education Foundation	Science Grant
2/18/2022	\$	200.00	Whitaker Bank	MCHS Track Sponsor
2/24/2022	\$	100.00	Living Water Community Church	DECA
2/24/2022	\$	300.00	White Peck Carrington, LLC	DECA
2/24/2022	\$	1,200.00	Traditional Bank	DECA
2/24/2022	\$	200.00	Equilibrium	Mock Trial
2/28/2022	\$	200.00	Dutch's	MCHS Track Sponsor
3/3/2022	\$	300.00	KCTCS	Moco Black/Hispanic Achievers MLK Luncheon
3/3/2022	\$	750.00	Mt. Sterling Police Department	Black/Hispanic Achievers
3/4/2022	\$	75.00	Ronald Craycraft	Mock Trial
3/8/2022	\$	100.00	Leah Manley	Book Club
3/8/2022	\$	50.00	Spaulding Physical Therapy	Mock Trial
3/8/2022	\$	200.00	Dawson Brother	Mock Trial
3/8/2022	\$	150.00	Michelle Cannoy	Mock Trial
3/11/2022	\$	100.00	Caswell Prewitt Realty, Inc.	JROTC Award Ceremony 2022
3/17/2022	\$	100.00	Living Water Community Church	JROTC Sponsor
3/22/2022	\$	1,930.24	Bass Fishing Boosters	Bass Fishing
3/29/2022	\$	740.00	Robert Parks	Archery
3/30/2022	\$	500.00	American Legion Auxillary	JROTC
4/12/2022	\$	400.00	First United Methodist Church	Orchestra
4/14/2022	\$	250.00	CWA	Black/Hispanic Achievers Scholarship
4/22/2022	\$	150.00	Janie Vollmer	MCHS Musical
4/25/2022	\$	20.00	Sally Purvis	MCHS in lieu of flowers for Lillian Robinson
4/27/2022	\$	10.00	Geraldine Letton	MCHS in lieu of flowers for Lillian Robinson
4/28/2022	\$	25.00	Pat McGlothlin	MCHS in lieu of flowers for Lillian Robinson

4/29/2022	\$	100.00	Sandy Lansdale	MCHS in lieu of flowers for Lillian Robinson
5/4/2022	\$	25.00	C.L. Dombroskas	MCHS in lieu of flowers for Lillian Robinson
5/4/2022	\$	50.00	Cay Ramey Lane	MCHS in lieu of flowers for Lillian Robinson
5/10/2022	\$	50.00	Rebecca Davis	MCHS in lieu of flowers for Lillian Robinson
5/19/2022	\$	100.00	Tabatha Sturgill	Mock Trial
5/19/2022	\$	175.00	Mt. Sterling Pediatrics	Mock Trial
5/19/2022	\$	500.00	Jostens	Scholarship Donation
5/23/2022	\$	100.00	Pamela Jones	MCHS in lieu of flowers for Lillian Robinson
5/24/2022	\$	500.00	American Legion Auxillary	JROTC
5/31/2022	\$	50.00	Delores Sapp	MCHS in lieu of flowers for Lillian Robinson
6/23/2022	\$	2,141.28	MCHS Boys Basketball Boosters	MCHS Boys Basketball Jerseys

STERLING SCHOOL

DATE	AMOUNT	DONOR	DONATION DETAIL
12/1/2021	\$ 1,000.00	Traditional Bank	Angel Tree Program
12/9/2021	\$ 150.00	Colt Engineering	Angel Tree Program

DISTRICT

DATE	AMOUNT	DONOR	DONATION DETAIL
7/28/2021	\$ 300.00	Herald & Stewart	District Athletics Banner Sponsorship
8/2/2021	\$ 500.00	Joel Lane	Tribe Pride Ticket Program
8/3/2021	\$ 500.00	Daniel Richmond's Nailed It, LLC	Tribe Pride Ticket Program
8/3/2021	\$ 1,500.00	BMC Contracting, LLC	Tribe Pride Ticket Program
8/3/2021	\$ 5,000.00	Sterling Health Solutions	Tribe Pride Ticket Program
8/3/2021	\$ 500.00	Williams Law Office, PLLC	Tribe Pride Ticket Program
8/3/2021	\$ 500.00	Richardson Barber & Williamson, PLLC	Tribe Pride Ticket Program
8/3/2021	\$ 500.00	Helderman & Jacobs Vision Center, PLLC	Tribe Pride Ticket Program
8/3/2021	\$ 500.00	Wholesale Jewelry Exchange	Tribe Pride Ticket Program
8/4/2021	\$ 500.00	John T. Lane	Tribe Pride Ticket Program
8/5/2021	\$ 1,400.00	Crystal S. Amburgey Insurance, LLC	District Athletics Banner Sponsorship
8/9/2021	\$ 300.00	Ryan Allison, Attorney at Law	District Athletics Banner Sponsorship
8/9/2021	\$ 300.00	Cori Diedrich DBA Southern Queens	District Athletics Banner Sponsorship
8/9/2021	\$ 1,400.00	Donaldson Drug, Inc DBA Carrington Drug	District Athletics Banner Sponsorship
8/10/2021	\$ 1,400.00	Premier Medical Associates	District Athletics Banner Sponsorship/75% to Girls Bball
8/10/2021	\$ 1,400.00	Mt. Sterling Pediatrics PSC	District Athletics Banner Sponsorship/75% to Girls Bball
8/10/2021	\$ 700.00	Vinson & Sons	District Athletics Banner Sponsorship
8/11/2021	\$ 1,400.00	Sterling Stems	District Athletics Banner Sponsorship
8/11/2021	\$ 300.00	Smith's Furniture Appliances-Carpets, Inc	District Athletics Banner Sponsorship
8/11/2021	\$ 300.00	Bechkam Produce Supply, LLC	District Athletics Banner Sponsorship
8/12/2021	\$ 300.00	Major Brands	District Athletics Banner Sponsorship
8/16/2021	\$ 1,400.00	The Bronze Tanning Salon, LLC	District Athletics Banner Sponsorship
8/16/2021	\$ 300.00	Rachelle Harris (Amazin Grazin)	District Athletics Banner Sponsorship
8/16/2021	\$ 700.00	Los Rodeos Inc.	District Athletics Banner Sponsorship/75% to Girls Bball
8/18/2021	\$ 700.00	Mt. Sterling Corner Store, LLC	District Athletics Banner Sponsorship/75% to Girls Bball

8/20/2021	\$	1,400.00	Camargo Transmission Repair, Inc.	District Athletics Banner Sponsorship/75% to Girls Bball
8/20/2021	\$	300.00	Jonathan D. Wood	District Athletics Banner Sponsorship
8/24/2021	\$	1,400.00	Gateway Christian Church	District Athletics Banner Sponsorship
8/24/2021	\$	2,500.00	Community Trust Bank	District Athletics Banner Sponsorship/75% to Girls Bball
8/25/2021	\$	1,400.00	D.Bentley	District Athletics Banner Sponsorship/75% to Girls Bball
8/26/2021	\$	300.00	Peoples Exchange Bank	District Athletics Banner Sponsorship/75% to Girls Bball
8/26/2021	\$	950.00	MCHS Volleyball Boosters	District Athletics Banner Sponsorship 25% of Sales
9/1/2021	\$	300.00	Matchstick Games, LLP	District Athletics Banner Sponsorship
9/1/2021	\$	400.00	Olympic Steel, Inc	District Athletics Banner Sponsorship/75% to Girls Bball
9/1/2021	\$	300.00	KY Car Exchange, LLC	District Athletics Banner Sponsorship/75% to Girls Bball
9/2/2021	\$	300.00	Thomas and Shirley Lueker	District Athletics Banner Sponsorship/75% to Girls Bball
9/16/2021	\$	1,400.00	White Peck Carrington, LLP	District Athletics Banner Sponsorship
9/30/2021	\$	300.00	Gateway Collision, LLC	District Athletics Banner Sponsorship
10/1/2021	\$	2,400.00	MCHS Volleyball Boosters	Donation for Dink Scott Tournament Officials
11/5/2021	\$	300.00	Tonia Rice Witt Photography	District Athletics Banner Sponsorship
11/12/2021	\$	300.00	Traditional Bank	District Athletics Banner Sponsorship
11/29/2021	\$	5,000.00	Community Trust Bank	District Athletics-Gateway Classic Sponsor
12/2/2021	\$	1,000.00	Godby Financial Group	Distric Athletics -Gateway Holiday Classic Sponsor
12/6/2021	\$	500.00	John T. Lane	Distric Athletics -Gateway Holiday Classic Sponsor
12/6/2021	\$	1,500.00	Traditional Bank	Distric Athletics -Gateway Holiday Classic Sponsor
12/14/2021	\$	250.00	Bluegrass Vision Group PLLC	Distric Athletics -Gateway Holiday Classic Sponsor
12/14/2021	\$	500.00	Colt Engineering INC	Distric Athletics -Gateway Holiday Classic Sponsor
12/14/2021	\$	600.00	Kiwanis Club of Mount Sterling	Key Club Stipend
12/16/2021	\$	500.00	Caswell Prewitt Realty, Inc.	Distric Athletics -Gateway Holiday Classic Sponsor
1/3/2022	\$	1,000.00	Common Spirit Health	Distric Athletics -Gateway Holiday Classic Sponsor
1/4/2022	\$	250.00	Whitaker Bank	Distric Athletics -Gateway Holiday Classic Sponsor
1/11/2022	\$	1,400.00	Apex Physical Therapy, LLC	District Athletics Banner Sponsorship
1/18/2022	\$	1,500.00	KCTCS	Distric Athletics -Gateway Holiday Classic Sponsor
3/14/2022	\$	1,225.00	Dermatology Associates of KY	District Athletics Banner Sponsorship
5/3/2022	\$	500.00	MOCO Lady Softball Booster	JV Tournament Umpires
5/24/2022	\$	300.00	Community Trust Bank	MCHS District Softball Tournament
5/26/2022	\$	210.00	MOCO Lady Softball Booster	MCHS District Softball Tournament
6/10/2022	\$	600.00	Community Trust Bank	MCHS Region Softball Tournament

Kentucky Department of Education
Indirect Cost Rates used for FY 2022 - 2023
Based on FYE 2020 - 2021

District	NON	
	Restricted Rates	Restricted Rates
001 Adair County	11.43	1.97
005 Allen County	12.75	2.48
006 Anchorage Independent	22.53	6.82
011 Anderson County	12.79	1.84
012 Ashland Independent	11.82	1.01
013 Augusta Independent	13.41	2.93
015 Ballard County	17.65	4.14
016 Barbourville Independent	15.55	5.02
017 Bardstown Independent	11.61	2.46
021 Barren County	13.27	1.92
025 Bath County	13.17	1.48
026 Beechwood Independent	17.17	3.95
031 Bell County	14.83	1.57
032 Bellevue Independent	13.09	3.04
034 Berea Independent	8.99	2.21
035 Boone County	13.49	3.81
041 Bourbon County	13.84	1.81
042 Bowling Green Independent	17.81	1.94
045 Boyd County	13.72	1.47
051 Boyle County	14.40	4.12
055 Bracken County	10.48	0.96
061 Breathitt County	8.91	1.74
065 Breckinridge County	14.89	3.06
071 Bullitt County	10.52	1.49
072 Burgin Independent	15.17	3.45
075 Butler County	12.39	2.18
081 Caldwell County	14.00	1.34
085 Calloway County	11.39	1.91
091 Campbell County	16.61	3.19
092 Campbellsville Independent	16.04	1.63
095 Carlisle County	13.81	2.86
101 Carroll County	13.23	2.76
105 Carter County	14.44	1.19
111 Casey County	13.77	1.95
113 Caverna Independent	8.82	0.04
115 Christian County	17.05	3.49
121 Clark County	16.41	1.69
125 Clay County	9.40	0.91
131 Clinton County	10.54	1.02
132 Cloverport Independent	14.52	5.52
133 Corbin Independent	11.18	2.89
134 Covington Independent	16.11	4.02

135 Crittenden County	13.32	2.19
141 Cumberland County	16.83	2.68
143 Danville Independent	13.25	2.57
145 Daviess County	9.21	1.88
146 Dawson Springs Independent	15.79	3.92
147 Dayton Independent	16.61	4.15
149 East Bernstadt Independent	14.23	4.14
151 Edmonson County	15.03	2.22
152 Elizabethtown Independent	13.61	2.51
155 Elliott County	16.12	3.68
156 Eminence Independent	10.57	1.85
157 Erlanger-Elsmere Independent	7.19	1.33
161 Estill County	13.08	2.03
162 Fairview Independent	19.35	5.66
165 Fayette County	19.76	7.96
171 Fleming County	14.30	1.15
175 Floyd County	11.97	1.14
176 Fort Thomas Independent	15.34	3.06
177 Frankfort Independent	16.07	5.55
181 Franklin County	13.96	2.08
185 Fulton County	16.05	3.65
186 Fulton Independent	13.88	3.10
191 Gallatin County	15.64	3.51
195 Garrard County	12.57	1.74
197 Glasgow Independent	8.62	1.18
201 Grant County	15.47	1.38
205 Graves County	10.95	1.21
211 Grayson County	10.03	1.22
215 Green County	12.98	1.88
221 Greenup County	14.55	2.04
225 Hancock County	14.88	3.44
231 Hardin County	11.11	1.28
235 Harlan County	14.32	1.23
236 Harlan Independent	6.91	1.76
241 Harrison County	16.32	2.73
245 Hart County	12.87	0.92
246 Hazard Independent	22.61	2.01
251 Henderson County	15.53	3.77
255 Henry County	12.80	1.95
261 Hickman County	15.83	2.64
265 Hopkins County	17.35	3.94
271 Jackson County	12.03	2.12
272 Jackson Independent	10.13	1.56
275 Jefferson County	13.19	3.15
276 Jenkins Independent	22.53	6.05
281 Jessamine County	15.13	4.26
285 Johnson County	14.88	1.67

291 Kenton County	14.04	1.62
295 Knott County	12.91	2.29
301 Knox County	12.06	1.44
305 LaRue County	11.38	2.30
311 Laurel County	13.63	2.30
315 Lawrence County	19.54	1.10
321 Lee County	24.35	4.04
325 Leslie County	11.43	1.42
331 Letcher County	16.80	1.91
335 Lewis County	14.11	2.71
341 Lincoln County	13.42	2.37
345 Livingston County	13.76	2.18
351 Logan County	13.39	1.60
354 Ludlow Independent	12.72	0.87
361 Lyon County	14.81	2.46
365 Madison County	11.99	1.48
371 Magoffin County	12.47	1.53
375 Marion County	9.96	2.23
381 Marshall County	14.77	2.16
385 Martin County	17.76	1.49
391 Mason County	11.88	2.53
392 Mayfield Independent	12.50	1.22
395 McCracken County	13.51	2.62
401 McCreary County	12.18	2.39
405 McLean County	14.72	2.59
411 Meade County	13.32	1.43
415 Menifee County	16.49	3.58
421 Mercer County	11.92	2.16
425 Metcalfe County	15.14	2.94
426 Middlesboro Independent	16.21	2.27
431 Monroe County	19.02	3.11
435 Montgomery County	17.74	3.28
441 Morgan County	19.08	2.43
445 Muhlenberg County	16.68	1.97
446 Murray Independent	8.59	1.16
451 Nelson County	15.43	2.93
452 Newport Independent	13.67	2.53
455 Nicholas County	15.50	2.13
461 Ohio County	15.82	3.79
465 Oldham County	12.17	3.21
471 Owen County	14.29	1.97
472 Owensboro Independent	11.13	3.05
475 Owsley County	12.29	2.40
476 Paducah Independent	17.43	3.07
477 Paintsville Independent	12.16	1.66
478 Paris Independent	16.94	5.42
481 Pendleton County	16.34	3.20

485 Perry County	17.38	2.31
491 Pike County	19.01	1.51
492 Pikeville Independent	15.95	1.09
493 Pineville Independent	16.02	1.53
495 Powell County	9.38	0.78
501 Pulaski County	13.67	1.25
502 Raceland Independent	18.14	4.57
505 Robertson County	12.20	1.61
511 Rockcastle County	8.78	0.86
515 Rowan County	11.57	0.66
521 Russell County	13.66	3.49
522 Russell Independent	14.98	0.91
523 Russellville Independent	17.69	2.69
524 Science Hill Independent	12.17	2.44
525 Scott County	12.07	1.77
531 Shelby County	13.58	1.90
535 Simpson County	15.99	2.85
536 Somerset Independent	15.53	2.00
537 Southgate Independent	8.94	-
541 Spencer County	10.80	2.71
545 Taylor County	14.32	2.59
551 Todd County	15.52	3.16
555 Trigg County	12.94	3.47
561 Trimble County	15.81	4.74
565 Union County	14.46	3.05
567 Walton Verona Independent	13.08	1.55
571 Warren County	13.03	2.46
575 Washington County	13.63	3.12
581 Wayne County	10.30	0.92
585 Webster County	17.27	2.05
591 Whitley County	10.37	1.58
592 Williamsburg Independent	12.58	1.81
593 Williamstown Independent	11.16	2.48
595 Wolfe County	8.73	1.37
601 Woodford County	13.37	2.60

Kentucky Department of Education

Office of Finance and Operations

Division of District Support

District Funding and Reporting Branch

Date: May 9, 2022

Source: based on 2020-2021 audited Annual Financial Reports (AFRs)

June

2022

Montgomery County Schools

Superintendent's Calendar

-Actual



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 WORK	2 WORK	3 WORK	4
5	6 WORK	7 WORK	8 WORK	9 WORK	10 WORK	11
12	13 WORK	14 WORK	15 WORK	16 WORK	17 WORK	18
19	20 WORK	21 WORK	22 WORK	23 WORK	24 WORK	25
26	27 WORK	28 WORK	29 WORK	30 WORK		

July

2022

Montgomery County Schools

Superintendent's Calendar

-Planned



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 WORK	2
3	4 HOLIDAY	5 WORK	6 WORK	7 WORK	8 WORK	9
10	11 WORK	12 WORK	13 WORK	14 WORK	15 WORK	16
17	18 WORK	19 WORK	20 WORK	21 WORK	22 WORK	23
24	25 WORK	26 WORK	27 WORK	28 WORK	29 WORK	30
31						

August

2022

Montgomery County Schools

Superintendent's Calendar

-Planned



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 WORK	2 WORK	3 WORK	4 WORK	5 WORK	6
7	8 WORK	9 WORK	10 WORK	11 WORK	12 WORK	13
14	15 WORK	16 WORK	17 WORK	18 WORK	19 WORK	20
21	22 WORK	23 WORK	24 WORK	25 WORK	26 WORK	27
28	29 WORK	30 WORK	31 WORK			

MINUTES
June 7, 2022 Special Session Meeting
 Clay Community Center
 10:00 a.m.

The Montgomery County Board of Education met in Special Session in the Clay Community Center at 10:00 a.m. on Tuesday, June 7, 2022 to conduct monthly business. A copy of the agenda is bound at the conclusion of these Minutes.

The following members were present:

Mrs. Sharon Smith-Breiner, Chair
 Dr. Daniel Freeman , Vice Chair
 Mrs. Alice Anderson
 Mr. Bill Morgan
 Ms. Carmela Fletcher-Green

Also present:

Matthew D. Thompson, Ed.D., Superintendent and Secretary to the Board
 Mrs. Michelle Williams, Board Attorney

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

- I. Call to Order** – The meeting was called to order at 10:00 a.m.
- II. Closed Session Per KRS 61.810(1)(k) and KRS 156.557(6)(c), to Conduct Preliminary Discussions Related to the Evaluation of the Superintendent**
Order #2021-22:173: Primary Motion Passed. Dr. Freeman made a motion to convene into closed session. Ms. Fletcher-Green seconded the motion. The meeting convened into closed session at 10:01 a.m. Vote carried 5-0.
- | | |
|--------------------|-----|
| Mrs. Anderson | YES |
| Mr. Morgan | YES |
| Mrs. Smith-Breiner | YES |
| Dr. Freeman | YES |
| Ms. Fletcher-Green | YES |
- III. Reconvene into Open Session**
Order #2021-22:174: Primary Motion Passed. Ms. Fletcher-Green made a motion to reconvene into open session. Mr. Morgan seconded the motion. The meeting reconvened at 12:36 p.m. Vote carried 5-0.
- | | |
|--------------------|-----|
| Mrs. Anderson | YES |
| Mr. Morgan | YES |
| Mrs. Smith-Breiner | YES |
| Dr. Freeman | YES |
| Ms. Fletcher-Green | YES |

IV. Adjournment

Order #2021-22:175: Primary Motion Passed. Having no further business to discuss, Ms. Fletcher-Green made a motion to adjourn. Mr. Morgan seconded the motion.

The meeting adjourned at 12:36 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Secretary - Board of Education

Chairperson - Board of Education

MINUTES
June 10, 2022 Special Session Meeting
 Clay Community Center
 10:00 a.m.

The Montgomery County Board of Education met in Special Session in the Clay Community Center at 10:00 a.m. on Friday, June 10, 2022 to conduct monthly business. A copy of the agenda is bound at the conclusion of these Minutes.

The following members were present:

Mrs. Sharon Smith-Breiner, Chair
 Dr. Daniel Freeman , Vice Chair
 Mrs. Alice Anderson
 Mr. Bill Morgan
 Ms. Carmela Fletcher-Green

Also present:

Matthew D. Thompson, Ed.D., Superintendent and Secretary to the Board
 Mrs. Michelle Williams, Board Attorney

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

I. Call to Order – The meeting was called to order at 10:00 a.m.

II. Closed Session Per KRS 61.810(1)(k) and KRS 156.557(6)(c), to Conduct Preliminary Discussions Related to the Evaluation of the Superintendent

Order #2021-22:176: Primary Motion Passed. Dr. Freeman made a motion to convene into closed session. Ms. Fletcher-Green seconded the motion. The meeting convened into closed session at 10:00 a.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

III. Reconvene into Open Session

Order #2021-22:177: Primary Motion Passed. Dr. Freeman made a motion to reconvene into open session. Mrs. Smith-Breiner seconded the motion. The meeting reconvened at 11:20 a.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

IV. Adjournment

Order #2021-22:178: Primary Motion Passed. Having no further business to discuss, Dr. Freeman made a motion to adjourn. Mrs. Smith-Breiner seconded the motion.

The meeting adjourned at 11:20 a.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Secretary - Board of Education

Chairperson - Board of Education

MINUTES
June 21, 2022 Special Session Meeting
 Clay Community Center
 5:00 p.m.

The Montgomery County Board of Education met in Special Session in the Clay Community Center at 5:00 p.m. on Tuesday, June 21, 2022 to conduct monthly business. A copy of the agenda is bound at the conclusion of these Minutes.

The following members were present:

Mrs. Sharon Smith-Breiner, Chair
 Dr. Daniel Freeman , Vice Chair
 Mrs. Alice Anderson
 Mr. Bill Morgan
 Ms. Carmela Fletcher-Green

Also present:

Matthew D. Thompson, Ed.D., Superintendent and Secretary to the Board
 Mrs. Michelle Williams, Board Attorney

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

- I. **Call to Order** – The meeting was called to order at 5:00 p.m.
- II. **Roeding Insurance Presentation**
- III. **Monthly Budget Report** – *Angela Rhodes*
- IV. **Discussion / Reporting Out by Principals and Department Directors**
 - A. District Attendance Plan
 - B. Update on Preschool Numbers
- V. **Policies and Administrative Procedures**
 - A. Annual Policy Update – *1st Reading*
Order #2021-22:179: Primary Motion Passed. Mr. Morgan made a motion to approve the first reading of the 09.1222 policy only. Dr. Freeman seconded the motion. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES
- VI. **Review of June Regular Session Tentative Agenda**
- VII. **Closed Session Per KRS 61.810(1)(c), to Discuss Pending Litigation and KRS 61.810(1)(b) to Deliberate on Potential Future Acquisition or Sale of Real Property and Per KRS 61.810(1)(k) and KRS 156.557(6)(c), to Conduct Preliminary Discussions Related to the Evaluation of the Superintendent**
Order #2021-22:180: Primary Motion Passed. Dr. Freeman made a motion to adjourn. Mr. Morgan seconded the motion. The meeting convened into closed session at 6:57 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES

Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

VIII. Reconvene into Open Session

Order #2021-22:181: Primary Motion Passed. Dr. Freeman made a motion to reconvene into open session. Mr. Morgan seconded the motion. The meeting reconvened at 7:53 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

IX. Possible Action Following Closed Session - NA

X. Adjournment

Order #2021-22:182: Primary Motion Passed. Having no further business to discuss, Dr. Freeman made a motion to adjourn. Mr. Morgan seconded the motion. The meeting adjourned at 7:54 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Secretary - Board of Education

Chairperson - Board of Education

MINUTES
June 27, 2022 Special Session Meeting
 Clay Community Center
 5:00 p.m.

The Montgomery County Board of Education met in Special Session in the Clay Community Center at 5:00 p.m. on Monday, June 27, 2022 to conduct monthly business. A copy of the agenda is bound at the conclusion of these Minutes.

The following members were present:

Mrs. Sharon Smith-Breiner, Chair
 Dr. Daniel Freeman , Vice Chair
 Mrs. Alice Anderson
 Mr. Bill Morgan
 Ms. Carmela Fletcher-Green

Also present:

Matthew D. Thompson, Ed.D., Superintendent and Secretary to the Board
 Mrs. Michelle Williams, Board Attorney

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

I. Call to Order – The meeting was called to order at 5:00 p.m.

II. Review of June Regular Session Tentative Agenda

III. Adjournment

Order #2021-22:183: Primary Motion Passed. Having no further business to discuss, Ms. Fletcher-Green made a motion to adjourn. Dr. Freeman seconded the motion.

The meeting adjourned at 6:31 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Secretary - Board of Education

Chairperson - Board of Education

MINUTES
Montgomery County Board of Education

Tuesday, June 28, 2022
 Regular Session Meeting
 Clay Community Center
 5:30 p.m.

The Montgomery County Board of Education met in regular session at the Clay Community Center at 5:30 p.m. on Tuesday, June 28, 2022 to conduct monthly business. A copy of the agenda is bound at the conclusion of these Minutes.

The following members were present:

Mrs. Sharon Smith-Breiner, Chair
 Dr. Daniel Freeman , Vice Chair
 Mrs. Alice Anderson
 Mr. Bill Morgan
 Ms. Carmela Fletcher-Green

Also present:

Matthew D. Thompson, Ed.D., Superintendent and Secretary to the Board
 Mrs. Michelle Williams, Board Attorney

Additional meeting access will be available via live stream, which can be accessed at the following location:

<https://www.youtube.com/channel/UCXlTX5dtroITsmmY4kSCOqg>

The Board does not allow comments on certain matters dealing with individual personnel issues. Kentucky law states specifically that personnel matters are the responsibility of the Superintendent. On all personnel matters, you should contact the Superintendent of schools. (See Board Policies 03.16/03.26, 10.2) In addition, presentations may be limited in order to protect against divulgence of personally identifiable student information as protected by state and federal law.

Montgomery County School District's Mission Statement:

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

I. Call to Order – The meeting was called to order at 5:30 p.m.

II. Approval of Agenda

Order #2021-22:184: Primary Motion Passed. Ms. Fletcher-Green made a motion to approve the agenda, as presented. Dr. Freeman seconded the motion. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

III. Reading of Mission Statement

IV. Pledge of Allegiance

V. Moment of Silence

VI. Recognitions

- A. Track & Field Team
- B. Montgomery County Bass Fishing Team
- C. 2021-2022 Graduates
- D. 2021-2022 Retirees

Recognitions details as follows:

1. Track + Field Teams – McNabb & MCHS chuk

Stephanie Chamberlain, Col. Stepan-

Twelve members of the McNabb Track and Field Team competed in the state meet that was held last month. Eighth-grader Lacy Willoughby won the Middle School State Championship in pole vaulting! She currently holds the state record and is ranked 2nd in the nation! Stephanie Chamberlain is the head coach and Kirby Haskins is the assistant coach. Team members are:

Ellie Bowlin	Josh Laverty	Parker Anne Routt	Gabe Tipton
Ben Davidson	Sara Martin	Will Steger	Adam Vernon
Dawson Jackson	Elizabeth Reeves	Madelyn Taylor	Lacy Willoughby

Members of the MCHS Track and Field Team also competed last month in the state meet. Lacy Willoughby finished 7th overall in the state. Everett Johnson and Krish Patel competed in the unified 2 x 200 relay and placed 2nd. Everett and Krish alongside Luke Poole and Saul Vazquez competed in the 4 x 200 relay and placed 3rd in the state. Col. Stepanchuk is the head coach for the high school team. Bill Bruening is the pole vault coach and assisted with both the middle and high school teams. Cassandra Hamilton is the unified coach. James Bowens, Aiyanna Jones, Kurt Korossy, and Krista Reeves assist the high school team. Team members are:

Natalie Bruening	Savannah Parker	Rodney Potts	Lacy Willoughby
Everett Johnson	Krish Patel	River Thompson	
Adrian Jones	Luke Poole	Saul Vazquez	

2. Montgomery County Bass Fishing Team

John Vice, Chris Cobb

Gabe and Tryton Amburgey won the 2022 KHSAA Bass Fishing State Championships Saturday, May 14. This is the first state title for the MCHS Bass Fishing Team. The state championship took place on Kentucky Lake in southwestern Kentucky. Gabe and Tryton captured first place honors with a catch of 10 fish totaling 25 pounds, 3 ounces.

MCHS had two other teams who also competed. **Peyton Barber** and **Brady Caudill** placed 41st weighing in at 5 pounds, 10 ounces. **Luke Maiden** and **Joe Rothwell** finished 47th with a total weigh-in of 9 pounds, 3 ounces.

Gabe Amburgey	Peyton Barber	Luke Maiden
Tryton Amburgey	Brady Caudill	Joe Rothwell

3. 2022 Graduates***Valedictorian – Grant Klingenburg***

John Abner	Jacob Cole	Braxton Francis	Cody Irvin
Olivia Adams	Timothy Cole	Brennen Francis	Alexander Ison
Wesley Adams	Skye Collett	James Frazier	Benjamin Ison
Rebecca Adkins	Donna Collins	Caden Freeman	Griffen James
Alexis Allen	Zachary Collins	Olivia Gandee	Cameron Jarman
Sheykeisha Allen	Zachary Collins	Daniel Garcia	Isaac Jenkins
Taylor Arnold	Layla Collison	Gabrielle Garner	Lacey Johnson
Camryn Asterino	Whitney Conkright	Shayna Garrett	Adrian Jones
Sharon Baker	Mackenzie Conner	Chaney Garrison	Brynn Jones
Cameron Barbee	Landon Cord	Paiton George	Joseph Jordan
Kyleigh Bartley	Presley Cord	Colton Gladden	Hannah Justice
Marissa Belcher	Emma Cornett	Zoe Gould	Kaylan Kerns
Katelyn Bixby	Hunter Cotter	Haley Grooms	Amber Kidd
Lila Blair	Logan Cox	Korbin Haas	Brady Kier
Katelyn Blevins	Bryson Crank	William Haddix	Devin King
Sara Bond	Morgan Creech	Bryce Hall	Devin King
Taylor Booher	Kaitlyn Cremeans	Mason Hall	Grant Klingenberg
Ethan Boston	Madison Crouch	Shayla Hall	Kelsey Kolisz
Jacob Bradley	Desiree Crowe	Haley Hamm	Candie Kuhlenthalter
Kaidon Brassington	Alissa Cundiff	Arabelle Hammond	Della Land
Amelia Brown	Dylan Curtis	Jenna Haney	Emily Larimore
Natalie Bruening	Lukya Davis	Cameron Hanna	Kaylee Larimore
Jonathon Bruner	Megan Day	Joshua Harmon	Lacie Lawill
Nathanial Burden	Gary Deaton	Sydney Harris	Trevor Lawson
Ashton Burgess	Ashton Delgado	Wyatt Harryman	Annie Ledford
Rebecca Burns	Kyley Dennis	Mary Hatfield	Kaelyn Lohr
Nathan Bush	Madison Denniston	Austin Henderson	Saul Lopez
Michael Butler	Dillon Donald	Parker Henry	Brooklyn Lucas
Kimberly Calhoon	Livia Donithan	Virginia Henry	Kelli Lykes
Caden Campbell	Juan Donoso Contreras	Oceonna Hernandez	Allyson Mabry
Caleb Cannoy	Asia Dotson	Belen Hervas Pardo	Jaxon Manning
Jacob Carlock	Jenna Dotson	Freddy Hervas Pardo	Gavin Mapel
Jayden Carter	Kyndal Dunn	Whitney Hess	Bryten Martin
Colton Casey	Jacy Elkins	Faith Higginbotham	Dakota Martin
Theresa Caudill	Lucas Embleton	Hope Higginbotham	Jacob Martin
Benjamin Chambers	Julie Erreguin	Kobe Hill	Braden Martinez
Bryce Charles	Brianna Esteppe	Leah Hinkle	Brandon Martinez
Jacob Christopher	Brittany Esteppe	Chase Holbrook	Bryan Martinez
Samantha Coffey	Abigail Finlayson	Aaron Holt	Demetrio Martinez
Sarah Coffey	Connor Fraley	Alden Holt	Reina Mata
Daniel Coldiron	Angela France	Jay Hughes	Lorenzo Mata Reina
Jaelyn McAlpin	Emily Phillips	Logan Stafford	Timothy Willis
MaKaelyn McAlpin	Sandra Potts	Travis Stamper	Camron Willoughby
Katherine McCarty	Timothy Powell	Selena Stanfield	Mackenzie Wray
Matthew McClure	Logan Presley	Phillip Stigall	Katherine Wright
Jacob McCormick	Aryana Przygoda	Macy Strode	Matthew Wyatt

Logan McCormick	Kelly Ramey	Camerynn Stull	Sarah Yarber
William McCormick	Codi Rasor	Catelynn Stull	Jon Yost
Ryan McCoy	Dixie Reece	Hunter Stull	Nicholas Young
Kristen McGlothin	Callie Reed	Gabrielle Swango	
Krysta McGlothin	Jacklyn Reed	Alyssa Tapp	
Morgan McPherson	Jessica Reed	Jacob Taylor	
Brianna Merkle	Matthew Reed	Brianna Terpening	
Christopher Miles	Caitlin Reynolds	David Thomas	
Gabrielle Miller	Olivia Reynolds	Savannah Thomas	
Lindsey Miller	Caden Richmond	Jordan Thompson	
Lorien Molstad	Holly Ridner	River Thompson	
Anthony Mongarro	Makayla Risner	Thomas Thompson	
Brandon Montgomery	Jeremy Roark	Jasmine Tibbs	
Joshua Moore	Hayley Robinson	MaKayla Tinnes	
Madison Morales	Chase Rothwell	Bryson Toy	
Kassandra Moreno	James Rothwell	Toby Traylor	
Lindsey Morton	Phillip Rutledge	Evan Tufano	
Michael Mullins	Edgar Samayoa	Alyssa Turley	
Jesse Myers	Jada Scott	Hayden Turner	
Zachary Neal	Dashawn Scruggs	William Twombly	
Shayne Ooijskaas	Cameron Sexton	Luke Ulery	
Abigail Oswald	Jordan Sharp	Cameron Vance	
Renae Ott	Ansley Shields	Veronica Vargas	
Aaron Ouderkirk	Christopher Short	Marco Velasco Osorio	
Gaerik Overstreet	Michael Slone	Hector Villasana Grimaldo	
Darrien Owens	Douglas Smallwood	Leigha Vivian	
Jossue Pacheco	Samuel Smallwood	James Wagers	
Dillon Parker	Aaron Smith	Quinn Weil	
Lannie Parkinson	Daniel Smith	Jonathan Wessling	
Madeline Parm	Daniel Smith	Dorsey Wheaton	
Breckin Patrick	Dustin Smith	Austin Wheeler	
Seth Patterson	Kayse Snyder	Morgan Whitaker	
Jared Penix	Lacey Sorrell	Aaron Whitt	
Eric Peters	Madison Spence	Sarah Whitt	
Danielle Pettibone	Ryan Spence	Maggie Wigginton	
Madison Pharris	Aiden Springer	Noah Williams	

4. 2021-2022 Retirees

	Years of Service
Michelle Beasley- Brann	33
Bonnie Bishop	14
Rob Donaldson	27
Jim Gay	5 ½

Tammy Haydon	30
Sally McDonald	27
Sheila McKinney	19
Cathy Murphy	25
Lesia Whitaker	7

VII. Hearing of Citizens – No Citizens signed up to speak

VIII. Reports/Monthly Updates

Printed Information

- A. Maintenance
- B. Transportation
- C. Technology
- D. Food & Nutrition Services
- E. Child Care
- F. Communications
- G. Office of Special Education
- H. Curriculum Department and Instructional Coaches Reports
- I. School Reports & SBDM Minutes
- J. Attendance Report
- K. Superintendent's Calendar
- L. Superintendent's Report – *Verbal* –

Dr. Thompson began with recognizing, congratulating and honoring the 2022 MCHS Graduates saying how proud we are of them and that they will do great things in the next phase of their lives. He then congratulated the retirees from this year, thanking them for their hard work and dedication given to the students, families, schools and community.

IX. Consent Agenda (*Red page numbers notate revisions and/or additions in Addendum section*)

Order #2021-22:185: Primary Motion Passed. Ms. Fletcher-Green made a motion to approve the consent agenda items, as presented. Dr. Freeman seconded the motion.
Vote carried 5-0

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Items approved were:

- A. Approval of Minutes –Special Session 5/17/2022 and Regular Session 5/24/2022
- B. Treasurer/Food Service Reports & Accounts Payable – Copies bound at the conclusion of these minutes.
- C. Monthly School Activity Reports – Copies of the approved reports are bound at the conclusion of these minutes.
- D. Student Trip Requests – Copies bound at the conclusion of these Minutes.
- E. Fundraiser Requests – A copy of the approved requests are bound at the conclusion of these minutes.

- F. Facilities Use Requests – A copy of the approved requests are bound at the conclusion of these minutes
- G. Declaration of Surplus Property – A copy of the approved surplus items are bound at the conclusion of these minutes.

- H. Policies and Administrative Procedures

1. Policy 09.1222 – *2nd Reading*
2. Annual Policy Update – *1st Reading*
3. KY Public School District Special Education Procedures – *Review*

- I. Agreements, Applications & Contracts – Copies are bound at the conclusion of these Minutes.

Items Approved were:

1. Medical Services MOU – DOT Exams
2. K12 Solutions Group Contract
3. Georgetown College Clinical Practice Agreement(Student Teaching)
4. MOA 2022-25 KY Christian University(Student Teaching)
5. Pan Atlantic Foundation Foreign Exchange MOU 2022-23
6. Membership Renewals for KEDC and CKEC
7. Roeding Insurance Renewal 2022-23
8. New Song Counseling MOU
9. Jobs for America's Graduates (JAG) MOU

- J. SBDM Carryover Plan

- K. Treasurer Bond for 2022-23

- L. Pledge of Collateral Agreement

X. Preschool Partnership Grant Mental Health Services Proposal

Order #2021-22:186: Primary Motion Passed. Dr. Freeman made a motion to approve the proposal, as presented. Ms. Fletcher-Green seconded the motion. Vote carried 5-0

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

XI. 2022-23 KECSAC Calendar

Order #2021-22:187: Primary Motion Passed. Ms. Fletcher-Green made a motion to approve the 2022-23 KECSAC Calendar, as presented. Mrs. Smith-Breiner seconded the motion. Vote carried 5-0

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

XII. Discussion / Approval of Student School Support for 2022-23

Order #2021-22:188: Primary Motion Passed. Ms. Fletcher-Green made a motion to approve the school supply support of \$50 per elementary student and \$25 per secondary student, as presented. Dr. Freeman seconded the motion. Vote carried 5-0

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

XIII. Discussion / Approval of BARR Program

Order #2021-22:189: *Item Tabled.* Dr. Freeman made a motion to table the BARR program placing on hold for 1 year for further future discussion. Mr. Morgan seconded the motion.
Vote carried 4-1

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	NO
Dr. Freeman	YES
Ms. Fletcher-Green	YES

XIV. Personnel Matters/Acknowledgement of Personnel Activities

Order #2021-22:190: Primary Motion Passed. Dr. Freeman made a motion to approve the Personnel agenda along with items B through D, as presented. Ms. Fletcher-Green seconded the motion.

Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

A. Discussion / Approval Regarding Personnel Report – A copy of the approved personnel agenda report are bound at the conclusion of these Minutes.

B. Discussion / Approval Regarding Additional School Resource Officer

C. Jobs for America's Graduates (JAG)

1. Discussion / Approval Regarding JAG Job Description

D. Finance Department Restructuring

1. Discussion / Approval Regarding the Transition of Finance Department Account Clerk Positions to Finance Assistant Positions

2. Discussion / Approval Regarding Revised Salary Schedule of Finance Manager Salary

XV. Facilities

Order #2021-22:191: Primary Motion Passed. Dr. Freeman made a motion to approve the facilities items, as presented. Mr. Morgan seconded the motion.

Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES

Dr. Freeman	YES
Ms. Fletcher-Green	YES

Items Approved were:

- A. Camargo Change Order 030-02
- B. BG-2 & BG-3 Chenault Farm Barn
- C. BG-3 High School Security Entrance
- D. Approval of Northview Elementary Painting Proposal

XVI. Addendum / Revisions / Additional Information – *See approval in minutes under the listed item*

- A. Student Trips
- B. Fundraiser Requests
- C. Facilities Use Requests

XVII. Superintendent 2021-2022 Summative Evaluation

Order #2021-22:192: Primary Motion Passed. Ms. Fletcher-Green made a motion to approve the Superintendent's Summative Evaluation for 2021-22, as presented. Dr. Freeman seconded the motion. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

XVIII. Confirm July Meeting. *The July Regular Session is scheduled for Tuesday, July 26 2022 at 5:30 p.m. at the Clay Community Center.*

XIX. Closed session per KRS 61.810(1)(c), to Discuss Pending Litigation and KRS 61.810(1)(b) to Deliberate on Potential Future Acquisition or Sale of Real Property – NA

XX. Adjournment

Order #2021-22:193: Primary Motion Passed. Having no further business to discuss, Dr. Freeman made a motion to adjourn. Ms. Fletcher-Green seconded the motion. The meeting adjourned at 5:51 p.m. Vote carried 5-0.

Mrs. Anderson	YES
Mr. Morgan	YES
Mrs. Smith-Breiner	YES
Dr. Freeman	YES
Ms. Fletcher-Green	YES

Secretary - Board of Education

Chairperson - Board of Education

Montgomery County School District Treasurer's Monthly Reconciliation Report

JUNE 2022

Bank Statement Balance **\$31,645,059.13**

Bank Account Balances

ICS	\$ 25,099,127.83
CDs	\$ 39,429.76
BANK of NY	\$ 6,506,501.54

A/P Outstanding **\$ (3,238,271.18)**

Payroll Outstanding **\$ (867,281.86)**

In Transit (TRAD BANK ICS SWEEP) **\$ (957,765.23)**

In Transit (ANTHEM DED ER) **\$ (37.80)**

In Transit (KTRS CRED) **\$ 160.72**

In Transit (NSF CKS) **\$ 769.00**

In Transit (STATE BENEFITS ACH) **\$ 1,816.47**

In Transit (FED HEALTH INSR) **\$ (127,495.44)**

In Transit (PAYROLL KTRS) **\$ (109.97)**

In Transit (PAYROLL TAXES STATE) **\$ (45,381.41)**

In Transit (KTRS CONTRIB) **\$ (518,966.29)**

In Transit (BANK DEBIT ERROR) **\$ 1,152.48**

Bank Balance **\$25,893,648.62**

Fund Balances (MUNIS Balance Sheet)

1 General Fund **\$ 7,194,856.88**

2 Special Revenue Fund (GRANT/REIMB) **\$ (1,960,095.87)**

21 District Activity Fund **\$ 27,055.36**

310 Capital Outlay Fund **\$ 69,882.00**

320 Building Fund **\$ 428,510.69**

360 Construction Fund **\$ 9,776,572.38**

400 Debt Service Fund **\$ 6,506,501.54**

51 Food Service Fund **\$ 2,084,590.45**

52 Childcare/Camp Fund **\$ 1,535,118.19**

7000 Trust/Fiduciary Fund **\$ 230,657.00**

Total Fund Balances **\$ 25,893,648.62**

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	4,405,149.64	.00	6,129,983.69	5,943,955.00	-186,028.69
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
AD VALOREM TAXES					
1111 GENERAL PROPERTY TAX	4,405,566.66	7.59	4,518,110.03	4,350,000.00	-168,110.03
1113 PSC PROPERTY TAX	.00	.00	.00	.00	.00
1115 DELINQUENT PROPERTY TAX	153,436.58	50,695.45	169,915.56	125,000.00	-44,915.56
1117 MOTOR VEHICLE TAX	1,043,591.97	134,315.40	1,076,143.46	800,000.00	-276,143.46
1119 FRANCHISE TAX	591,597.03	72,662.15	633,757.65	450,000.00	-183,757.65
TOTAL AD VALOREM TAXES	6,194,192.24	257,680.59	6,397,926.70	5,725,000.00	-672,926.70
SALES & USE TAXES					
1121 UTILITIES TAX	1,754,279.48	.00	1,834,655.98	1,700,000.00	-134,655.98
TOTAL SALES & USE TAXES	1,754,279.48	.00	1,834,655.98	1,700,000.00	-134,655.98
OTHER TAXES					
1191 OMITTED PROPERTY TAX	32,030.24	.00	28,726.49	25,000.00	-3,726.49
1192 EXCISE TAX	.00	.00	.00	.00	.00
TOTAL OTHER TAXES	32,030.24	.00	28,726.49	25,000.00	-3,726.49
REVENUE OTHER LOCAL GOVERNMENT UNITS					
1280 REVENUE IN LIEU OF TAXES	101,252.80	.00	101,252.80	100,000.00	-1,252.80
TOTAL REVENUE OTHER LOCAL GOVERNMENT UNITS	101,252.80	.00	101,252.80	100,000.00	-1,252.80
TUITION					
1310 PRESCHOOL TUITION	2,380.00	.00	14,400.00	.00	-14,400.00
1310 DRIVERS ED TUITION	.00	.00	.00	.00	.00
1310 TUITION FROM INDIVIDUALS	2,000.00	.00	.00	.00	.00
TOTAL TUITION	4,380.00	.00	14,400.00	.00	-14,400.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TRANSPORTATION					
1420 TRN FEE FM OTH GVT SRC W/IN ST	.00	.00	.00	.00	.00
TOTAL TRANSPORTATION	.00	.00	.00	.00	.00
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	66,123.92	31,400.83	102,976.89	40,000.00	-62,976.89
TOTAL EARNINGS ON INVESTMENTS	66,123.92	31,400.83	102,976.89	40,000.00	-62,976.89
STUDENT ACTIVITIES					
1710 ADMISSIONS CAMARGO	.00	.00	.00	.00	.00
1710 ADMISSIONS MAPLETON	.00	.00	.00	.00	.00
1710 ADMISSIONS MCNABB	.00	.00	.00	.00	.00
1710 ADMISSIONS MCHS	.00	.00	.00	.00	.00
1710 ADMISSIONS MCIS	.00	.00	.00	.00	.00
1710 ADMISSIONS MSE	.00	.00	.00	.00	.00
1740 STUDENT FEES	.00	.00	.00	.00	.00
1740 STUDENT FEES MAPLETON	.00	.00	.00	.00	.00
1740 STUDENT FEES MCNABB	.00	.00	.00	.00	.00
1740 STUDENT FEES MCHS	.00	.00	.00	.00	.00
1740 STUDENT FEES MCIS	.00	.00	.00	.00	.00
1740 STUDENT FEES MSE	.00	.00	.00	.00	.00
1750 DONATIONS	.00	.00	.00	.00	.00
1750 DONATIONS MAPLETON	.00	.00	.00	.00	.00
1750 DONATIONS MCNABB	.00	.00	.00	.00	.00
1750 DONATIONS MCHS	.00	.00	.00	.00	.00
1790 OTHER CAMARGO	.00	.00	.00	.00	.00
1790 OTHER MAPLETON	.00	.00	.00	.00	.00
1790 OTHER MCNABB	.00	.00	.00	.00	.00
1790 OTHER MCHS	.00	.00	.00	.00	.00
1790 OTHER MCIS	.00	.00	.00	.00	.00
1790 OTHER MSE	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
COMMUNITY SERVICE ACTIVITIES					
1819 OTHER FEES	.00	.00	.00	.00	.00
TOTAL COMMUNITY SERVICE ACTIVITIES	.00	.00	.00	.00	.00
OTHER REVENUE FROM LOCAL SOURCES					
1911 BUILDING RENTAL	163,502.75	2,480.00	255,701.75	155,000.00	-100,701.75

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
1912 BUS RENTAL	.00	.00	.00	.00	.00
1919 OTHER RENTAL INCOME	.00	.00	.00	.00	.00
1930 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
1960 SERVICES PROVIDED TO OTH LOCAL	.00	.00	.00	.00	.00
1980 REFUND OF PRIOR YR EXPENDITURE	163,420.76	1,699.91	38,585.57	.00	-38,585.57
1990 MISCELLANEOUS REVENUE	211.76	19.20	420.30	.00	-420.30
1991 TRANSCRIPT FEES	.00	.00	.00	.00	.00
1997 OTHER REIMBURSEMENTS	8,553.11	125.00	10,125.00	10,000.00	-125.00
1997 REIMBURSEMENTS-CHROMEBOOKS	.00	.00	.00	.00	.00
1997 OTHER REIMBURSEMENTS-KLEFPF	12,181.51	1,117.04	13,394.98	12,000.00	-1,394.98
1998 CRIME CHECK/FINGERPRINTING	.00	.00	.00	.00	.00
1999 OTHER MISCELLANEOUS REVENUE	1,500.00	712.95	2,062.95	.00	-2,062.95
TOTAL OTHER REVENUE FROM LOCAL SOURCES	349,369.89	6,154.10	320,290.55	177,000.00	-143,290.55
TOTAL REVENUE FROM LOCAL SOURCES	8,501,628.57	295,235.52	8,800,229.41	7,767,000.00	-1,033,229.41
REVENUE FROM STATE SOURCES					
STATE PROGRAM					
3111 SEEK PROGRAM	17,219,451.00	1,565,674.00	18,768,995.00	18,700,000.00	-68,995.00
TOTAL STATE PROGRAM	17,219,451.00	1,565,674.00	18,768,995.00	18,700,000.00	-68,995.00
OTHER STATE FUNDING					
3120 OTHER STATE FUNDING	.00	.00	.00	.00	.00
3122 VOCATIONAL TRANSPORTATION	.00	.00	.00	.00	.00
3123 STATE VOCATIONAL SCHOOL	.00	.00	.00	.00	.00
3124 DIST VOCATIONAL SCHOOL	10,603.00	.00	.00	.00	.00
3125 BUS DRVR TRAINING REIMB	.00	.00	.00	.00	.00
3127 FLEXIBLE SPENDING REFUND	.00	.00	.00	.00	.00
3128 AUDIT REIMBURSEMENT	.00	.00	.00	.00	.00
3129 KSB/KSD TRANSP REIMBURSEMENT	20,144.00	8,611.00	8,611.00	.00	-8,611.00
TOTAL OTHER STATE FUNDING	30,747.00	8,611.00	8,611.00	.00	-8,611.00
EXPENDITURE REIMBURSEMENTS					
3130 KY STATE TREAS. NATL BOARDS	7,529.00	7,986.00	7,986.00	.00	-7,986.00
3131 MISCELLANEOUS REIMBURSEMENTS	.00	.00	.00	.00	.00
TOTAL EXPENDITURE REIMBURSEMENTS	7,529.00	7,986.00	7,986.00	.00	-7,986.00
RESTRICTED					
3200 RESTRICTED STATE REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL RESTRICTED	.00	.00	.00	.00	.00
REVENUE IN LIEU OF TAXES/STATE					
3800 REVENUE IN LIEU OF TAXES/STATE	37,298.92	3,140.89	34,492.82	36,000.00	1,507.18
TOTAL REVENUE IN LIEU OF TAXES/STATE	37,298.92	3,140.89	34,492.82	36,000.00	1,507.18
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	17,295,025.92	1,585,411.89	18,820,084.82	18,736,000.00	-84,084.82
REVENUE FROM FEDERAL SOURCES					
UNRESTRICTED DIRECT					
4100 UNRESTRICTED DIRECT FEDERAL	.00	.00	.00	.00	.00
TOTAL UNRESTRICTED DIRECT	.00	.00	.00	.00	.00
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	.00	.00	.00	.00	.00
TOTAL RESTRICTED THROUGH THE STATE	.00	.00	.00	.00	.00
THROUGH INTERMEDIATE AGENCIES					
4700 FEDERAL REV THRU INTERMED SRC	.00	.00	.00	.00	.00
TOTAL THROUGH INTERMEDIATE AGENCIES	.00	.00	.00	.00	.00
FEDERAL REIMBURSEMENT					
4810 MEDICAID REIMBURSEMENT	169,255.51	2,723.63	192,318.89	100,000.00	-92,318.89
4810 MEDICAID SBAC	91,433.04	.00	77,400.70	40,000.00	-37,400.70
TOTAL FEDERAL REIMBURSEMENT	260,688.55	2,723.63	269,719.59	140,000.00	-129,719.59
TOTAL REVENUE FROM FEDERAL SOURCES					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
	260,688.55	2,723.63	269,719.59	140,000.00	-129,719.59
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	1,163,697.91	52,721.00	318,271.00	809,000.00	490,729.00
5220 INDIRECT COSTS TRANSFER	7,358.12	.00	221,956.39	.00	-221,956.39
5220 INDIRECT COSTS FOOD SERVICE	139,028.00	26,744.00	160,974.00	130,000.00	-30,974.00
TOTAL INTERFUND TRANSFERS	1,310,084.03	79,465.00	701,201.39	939,000.00	237,798.61
SALE OR COMP FOR LOSS OF ASSETS					
5310 LAND & IMPROVEMENTS	.00	.00	.00	.00	.00
5311 SALE OF LAND & IMPROVEMENTS	.00	.00	.00	.00	.00
5312 LOSS COMP - LAND & IMPROVEMENTS	.00	.00	.00	.00	.00
5331 SALE OF BUILDINGS	.00	.00	.00	.00	.00
5332 LOSS COMP - BUILDINGS	.00	.00	.00	.00	.00
5341 SALE OF EQUIPMENT ETC	11,811.36	6,840.00	6,958.00	.00	-6,958.00
5342 LOSS COMP - EQUIPMENT ETC	67,084.99	19,782.50	265,282.50	.00	-265,282.50
TOTAL SALE OR COMP FOR LOSS OF ASSETS	78,896.35	26,622.50	272,240.50	.00	-272,240.50
CAPITAL LEASE PROCEEDS					
5500 CAPITAL LEASE PROCEEDS	.00	.00	.00	.00	.00
TOTAL CAPITAL LEASE PROCEEDS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	1,388,980.38	106,087.50	973,441.89	939,000.00	-34,441.89
TOTAL RECEIPTS	27,446,323.42	1,989,458.54	28,863,475.71	27,582,000.00	-1,281,475.71
TOTAL REVENUE	31,851,473.06	1,989,458.54	34,993,459.40	33,525,955.00	-1,467,504.40

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0100 SALARIES PERSONNEL SERVICES	11,639,242.17	2,318,682.66	11,784,427.34	12,431,295.78	646,868.44
0200 EMPLOYEE BENEFITS	840,959.90	163,139.03	886,487.62	1,067,315.37	180,827.75
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	42,583.42	16,871.63	85,693.82	50,830.07	-34,863.75
0400 PURCHASED PROPERTY SERVICES	66,838.78	8,545.76	74,489.49	105,746.25	31,256.76
0500 OTHER PURCHASED SERVICES	10,718.09	4,246.99	29,353.19	60,404.56	31,051.37
0600 SUPPLIES	231,717.85	69,799.44	342,319.69	395,904.49	53,584.80
0700 PROPERTY	2,067.48	3,665.66	17,022.62	17,235.62	213.00
0800 DEBT SERVICE AND MISCELLANEOUS	15,144.11	10,227.08	44,795.30	130,517.86	85,722.56
0840 CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION	12,849,271.80	2,595,178.25	13,264,589.07	14,259,250.00	994,660.93
2100 STUDENT SUPPORT SERVICES					
0100 SALARIES PERSONNEL SERVICES	2,260,637.02	381,612.27	2,239,996.58	2,282,305.00	42,308.42
0200 EMPLOYEE BENEFITS	233,724.55	35,205.49	241,761.97	244,950.00	3,188.03
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	19,853.40	2,197.25	32,063.57	78,750.00	46,686.43
0400 PURCHASED PROPERTY SERVICES	.00	.00	344.00	.00	-344.00
0500 OTHER PURCHASED SERVICES	1,679.59	86.24	97,022.97	101,500.00	4,477.03
0600 SUPPLIES	18,063.55	8,305.01	17,337.96	15,450.00	-1,887.96
0700 PROPERTY	.00	292.65	25,438.64	26,500.00	1,061.36
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2100 STUDENT SUPPORT SERVICES	2,533,958.11	427,698.91	2,653,965.69	2,749,455.00	95,489.31
2200 INSTRUCTIONAL STAFF SUPP SERV					
0100 SALARIES PERSONNEL SERVICES	915,734.97	150,346.12	946,729.00	925,615.00	-21,114.00
0200 EMPLOYEE BENEFITS	65,275.59	10,600.59	67,123.83	67,710.00	586.17
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	5,335.50	409.50	8,649.74	8,425.00	-224.74
0400 PURCHASED PROPERTY SERVICES	2,558.89	135.26	1,427.82	3,500.00	2,072.18
0500 OTHER PURCHASED SERVICES	911.78	158.42	3,343.89	8,300.00	4,956.11
0600 SUPPLIES	53,556.37	4,694.93	38,353.21	112,550.00	74,196.79
0700 PROPERTY	2,819.99	97.50	97.50	6,500.00	6,402.50
0800 DEBT SERVICE AND MISCELLANEOUS	59,682.65	.00	65,687.67	84,000.00	18,312.33
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	1,105,875.74	166,442.32	1,131,412.66	1,216,600.00	85,187.34
2300 DISTRICT ADMIN SUPPORT					
0100 SALARIES PERSONNEL SERVICES	210,875.01	30,753.74	216,345.88	212,275.00	-4,070.88
0200 EMPLOYEE BENEFITS	67,644.16	-223,142.70	86,343.21	265,320.00	178,976.79
0280 ON-BEHALF	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
0300	PURCHASED PROF AND TECH SERV	136,369.10	17,529.80	312,052.14	350,000.00	37,947.86
0400	PURCHASED PROPERTY SERVICES	13,157.84	843.74	9,202.35	14,870.00	5,667.65
0500	OTHER PURCHASED SERVICES	112,179.00	1,646.50	526,994.57	568,610.00	41,615.43
0600	SUPPLIES	24,550.45	1,036.65	21,431.21	28,400.00	6,968.79
0700	PROPERTY	.00	.00	.00	1,500.00	1,500.00
0800	DEBT SERVICE AND MISCELLANEOUS	23,176.47	18,150.00	40,687.57	44,500.00	3,812.43
0840	CONTINGENCY	.00	.00	.00	.00	.00
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 2300 DISTRICT ADMIN SUPPORT		587,952.03	-153,182.27	1,213,056.93	1,485,475.00	272,418.07
2400 SCHOOL ADMIN SUPPORT						
0100	SALARIES PERSONNEL SERVICES	1,377,315.92	161,042.93	1,393,390.21	1,461,940.00	68,549.79
0200	EMPLOYEE BENEFITS	106,650.12	15,474.51	118,901.07	132,090.00	13,188.93
0280	ON-BEHALF	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2400 SCHOOL ADMIN SUPPORT		1,483,966.04	176,517.44	1,512,291.28	1,594,030.00	81,738.72
2500 BUSINESS SUPPORT SERVICES						
0100	SALARIES PERSONNEL SERVICES	873,061.83	81,704.31	865,581.48	911,265.00	45,683.52
0200	EMPLOYEE BENEFITS	153,522.45	16,546.50	185,736.94	201,980.00	16,243.06
0280	ON-BEHALF	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	6,682.41	1,177.52	7,031.28	20,150.00	13,118.72
0400	PURCHASED PROPERTY SERVICES	5,898.17	742.30	6,253.48	48,000.00	41,746.52
0500	OTHER PURCHASED SERVICES	8,895.45	3,434.75	10,727.56	18,000.00	7,272.44
0600	SUPPLIES	125,409.37	9,252.57	97,354.81	105,200.00	7,845.19
0700	PROPERTY	62,658.62	8,661.00	72,669.67	64,900.00	-7,769.67
0800	DEBT SERVICE AND MISCELLANEOUS	1,525.00	1,525.00	4,291.42	5,550.00	1,258.58
TOTAL 2500 BUSINESS SUPPORT SERVICES		1,237,653.30	123,043.95	1,249,646.64	1,375,045.00	125,398.36
2600 PLANT OPERATIONS AND MAINTENANCE						
0100	SALARIES PERSONNEL SERVICES	1,119,258.99	112,289.73	1,240,540.51	1,332,725.00	92,184.49
0200	EMPLOYEE BENEFITS	331,452.73	33,937.94	397,408.77	428,715.00	31,306.23
0280	ON-BEHALF	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	195,139.37	30,864.22	167,342.78	136,500.00	-30,842.78
0400	PURCHASED PROPERTY SERVICES	861,802.94	79,300.55	524,351.81	1,049,000.00	524,648.19
0500	OTHER PURCHASED SERVICES	171,835.89	16,040.34	159,031.41	175,925.00	16,893.59
0600	SUPPLIES	1,202,195.37	113,434.06	1,653,700.21	1,591,850.00	-61,850.21
0700	PROPERTY	98,596.52	2,322.40	5,102.58	57,500.00	52,397.42
0800	DEBT SERVICE AND MISCELLANEOUS	1,075.49	.00	1,917.76	10,000.00	8,082.24
TOTAL 2600 PLANT OPERATIONS AND MAINTENANCE						

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
	3,981,357.30	388,189.24	4,149,395.83	4,782,215.00	632,819.17
2700 STUDENT TRANSPORTATION					
0100 SALARIES PERSONNEL SERVICES	1,145,592.63	192,891.07	1,384,467.83	1,493,145.00	108,677.17
0200 EMPLOYEE BENEFITS	362,416.31	64,818.63	480,058.85	490,140.00	10,081.15
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	32,882.71	586.59	12,502.33	36,250.00	23,747.67
0400 PURCHASED PROPERTY SERVICES	5,247.21	4,172.72	17,159.22	22,000.00	4,840.78
0500 OTHER PURCHASED SERVICES	3,422.66	374.04	4,534.62	7,800.00	3,265.38
0600 SUPPLIES	211,898.03	77,511.99	430,117.39	482,650.00	52,532.61
0700 PROPERTY	18,117.53	241,888.00	244,672.91	32,000.00	-212,672.91
0800 DEBT SERVICE AND MISCELLANEOUS	-54,823.34	-6,330.56	-119,369.93	-136,000.00	-16,630.07
TOTAL 2700 STUDENT TRANSPORTATION	1,724,753.74	575,912.48	2,454,143.22	2,427,985.00	-26,158.22
3100 FOOD SERVICE OPERATION					
0280 ON-BEHALF	.00	.00	.00	.00	.00
TOTAL 3100 FOOD SERVICE OPERATION	.00	.00	.00	.00	.00
3200 DAY CARE OPERATIONS					
0280 ON-BEHALF	.00	.00	.00	.00	.00
TOTAL 3200 DAY CARE OPERATIONS	.00	.00	.00	.00	.00
3300 COMMUNITY SERVICES					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	2,000.00	.00	2,860.00	5,250.00	2,390.00
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	250.00	250.00
0600 SUPPLIES	.00	.00	.00	350.00	350.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	50.00	50.00
TOTAL 3300 COMMUNITY SERVICES	2,000.00	.00	2,860.00	5,900.00	3,040.00
3400 ADULT EDUCATION OPERATIONS					
0280 ON-BEHALF	.00	.00	.00	.00	.00
TOTAL 3400 ADULT EDUCATION OPERATIONS	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GENERAL FUND (1)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
5100 DEBT SERVICE					
0800 DEBT SERVICE AND MISCELLANEOUS	440,994.08	.00	394,701.76	510,000.00	115,298.24
TOTAL 5100 DEBT SERVICE	440,994.08	.00	394,701.76	510,000.00	115,298.24
5200 FUND TRANSFERS					
0900 OTHER ITEMS	93,542.89	.00	91,034.00	120,000.00	28,966.00
TOTAL 5200 FUND TRANSFERS	93,542.89	.00	91,034.00	120,000.00	28,966.00
5300 CONTINGENCY					
0840 CONTINGENCY	.00	.00	.00	3,000,000.00	3,000,000.00
TOTAL 5300 CONTINGENCY	.00	.00	.00	3,000,000.00	3,000,000.00
TOTAL EXPENDITURES	26,041,325.03	4,299,800.32	28,117,097.08	33,525,955.00	5,408,857.92
TOTAL FOR GENERAL FUND (1)	5,810,148.03	-2,310,341.78	6,876,362.32	.00	-6,876,362.32

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	208.12	.00	321.19	.00	-321.19
TOTAL EARNINGS ON INVESTMENTS	208.12	.00	321.19	.00	-321.19
STUDENT ACTIVITIES					
1710 ADMISSIONS	.00	.00	.00	.00	.00
1710 ADMISSIONS MCHS	.00	.00	.00	.00	.00
1740 STUDENT FEES	10,231.90	225.00	10,564.75	.00	-10,564.75
1750 DONATIONS	.00	.00	.00	.00	.00
1750 DONATIONS CAMARGO	.00	.00	.00	.00	.00
1750 DONATIONS MAPLETON	.00	.00	.00	.00	.00
1750 DONATIONS MCNABB	.00	.00	.00	.00	.00
1750 DONATIONS MCHS	.00	.00	.00	.00	.00
1750 DONATIONS MCIS	.00	.00	.00	.00	.00
1750 DONATIONS MSE	.00	.00	.00	.00	.00
1790 OTHER STUDENT ACTIVITY INCOME	53.03	22.70	298.35	.00	-298.35
TOTAL STUDENT ACTIVITIES	10,284.93	247.70	10,863.10	.00	-10,863.10
OTHER REVENUE FROM LOCAL SOURCES					
1920 CONTRIBUTIONS/DONATIONS	39,124.36	150.00	70,493.06	34,500.76	-35,992.30
1920 CAM DONATIONS	7,263.57	.00	5,686.04	.00	-5,686.04
1920 DONATIONS MAPLETON	4,256.28	.00	3,239.77	.00	-3,239.77
1920 MCNABB DONATIONS	2,116.26	.00	6,083.74	5,000.00	-1,083.74
1920 DONATIONS MCHS	4,421.37	40.00	1,642.15	400.00	-1,242.15
1920 MCIS DONATIONS	.00	.00	.00	.00	.00
1920 MSE DONATIONS	4,570.53	.00	899.00	.00	-899.00
1920 CONTRIBUTIONS/DONATIONS-NORTHV	1,166.53	.00	200.00	.00	-200.00
1920 STERLING SCHOOL DONATIONS	2,000.00	.00	1,150.00	.00	-1,150.00
1990 MISCELLANEOUS REVENUE	238.37	50.82	-.15	29,532.33	29,532.48
TOTAL OTHER REVENUE FROM LOCAL SOURCES	65,157.27	240.82	89,393.61	69,433.09	-19,960.52
TOTAL REVENUE FROM LOCAL SOURCES					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
	75,650.32	488.52	100,577.90	69,433.09	-31,144.81
REVENUE FROM STATE SOURCES					
STATE PROGRAM					
3111 SEEK PROGRAM	1,029,158.00	.00	.00	.00	.00
TOTAL STATE PROGRAM	1,029,158.00	.00	.00	.00	.00
RESTRICTED					
3200 RESTRICTED STATE REVENUE	1,803,915.45	-13,312.29	1,994,015.92	1,506,266.46	-487,749.46
3200 REVENUE-CAM FAM RESOURCE CENTE	91,016.59	.00	79,795.24	79,795.24	.00
3200 REVENUE-MSE/MAP FAM RESOURCE C	82,737.00	.00	82,737.00	82,737.00	.00
3200 REVENUE - CAMARGO	.00	.00	.00	.00	.00
3200 KCTCS - DUAL SCHOLARSHIP	.00	.00	.00	.00	.00
3200 STATE REVENUE MAPLETON	.00	.00	.00	.00	.00
3200 STATE REVENUE MCNABB	.00	.00	82,737.00	82,737.00	.00
3200 STATE REVENUE MCHS	82,737.00	.00	82,737.00	82,737.00	.00
3200 STATE REVENUE - MCIS	.00	.00	.00	.00	.00
3200 REVENUE - MSE	.00	.00	.00	.00	.00
3200 MOREHEAD STATE-DUAL SCHOLARSHI	.00	.00	.00	.00	.00
TOTAL RESTRICTED	2,060,406.04	-13,312.29	2,322,022.16	1,834,272.70	-487,749.46
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	3,089,564.04	-13,312.29	2,322,022.16	1,834,272.70	-487,749.46
REVENUE FROM FEDERAL SOURCES					
RESTRICTED DIRECT					
4300 RESTRICTED DIRECT FEDERAL	64,094.45	6,341.55	65,627.79	.00	-65,627.79
TOTAL RESTRICTED DIRECT	64,094.45	6,341.55	65,627.79	.00	-65,627.79
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	3,771,866.26	888,382.00	5,631,492.42	3,620,849.00	-2,010,643.42
TOTAL RESTRICTED THROUGH THE STATE	3,771,866.26	888,382.00	5,631,492.42	3,620,849.00	-2,010,643.42

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL REVENUE FROM FEDERAL SOURCES	3,835,960.71	894,723.55	5,697,120.21	3,620,849.00	-2,076,271.21
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	88,152.00	.00	91,034.00	95,000.00	3,966.00
5220 INDIRECT COSTS TRANSFER	.00	.00	.00	.00	.00
5251 FLEX FOCUS TRANSFER ESS	80,000.00	15,000.00	15,000.00	15,000.00	.00
5251 FLEX FOCUS TRANSFER ESS	.00	.00	.00	.00	.00
5252 FLEX FOCUS TRANSFER PD-MCIS	.00	.00	.00	.00	.00
5253 FUND TRANSFER	.00	.00	.00	.00	.00
5261 TRANSER FLEX FOCUS OPERATIONAL	-80,000.00	.00	.00	-15,000.00	-15,000.00
5261 FLEX FOC OPERATIONS - MCIS	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	15,000.00	106,034.00	95,000.00	-11,034.00
TOTAL OTHER RECEIPTS	88,152.00	15,000.00	106,034.00	95,000.00	-11,034.00
TOTAL RECEIPTS	7,089,327.07	896,899.78	8,225,754.27	5,619,554.79	-2,606,199.48
TOTAL REVENUE	7,089,327.07	896,899.78	8,225,754.27	5,619,554.79	-2,606,199.48

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0100 SALARIES PERSONNEL SERVICES	2,748,524.85	1,245,732.81	3,706,664.37	2,619,794.09	-1,086,870.28
0200 EMPLOYEE BENEFITS	831,426.40	348,558.29	1,055,272.63	727,082.28	-328,190.35
0300 PURCHASED PROF AND TECH SERV	77,250.41	29,805.02	94,188.74	73,449.00	-20,739.74
0400 PURCHASED PROPERTY SERVICES	35,504.18	181.76	4,754.78	3,100.00	-1,654.78
0500 OTHER PURCHASED SERVICES	394,634.91	3,277.55	95,998.33	120,457.17	24,458.84
0600 SUPPLIES	510,002.89	330,800.61	1,038,056.33	505,870.74	-532,185.59
0700 PROPERTY	48,101.22	271,908.56	277,827.56	58,885.00	-218,942.56
0800 DEBT SERVICE AND MISCELLANEOUS	5,299.99	-200.84	2,447.43	17,907.00	15,459.57
TOTAL 1000 INSTRUCTION	4,650,744.85	2,230,063.76	6,275,210.17	4,126,545.28	-2,148,664.89
2100 STUDENT SUPPORT SERVICES					
0100 SALARIES PERSONNEL SERVICES	62,497.56	36,410.08	119,540.18	174,492.67	54,952.49
0200 EMPLOYEE BENEFITS	41,431.44	13,797.20	43,102.29	42,580.00	-522.29
0300 PURCHASED PROF AND TECH SERV	1,000.00	.00	420.00	2,000.00	1,580.00
0400 PURCHASED PROPERTY SERVICES	896.59	.00	.00	300.00	300.00
0500 OTHER PURCHASED SERVICES	109,817.08	99.04	7,929.78	8,123.14	193.36
0600 SUPPLIES	27,357.62	641.82	8,845.17	11,348.76	2,503.59
0700 PROPERTY	24,430.20	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	2,182.00	2,182.00	.00	-2,182.00
TOTAL 2100 STUDENT SUPPORT SERVICES	267,430.49	53,130.14	182,019.42	238,844.57	56,825.15
2200 INSTRUCTIONAL STAFF SUPP SERV					
0100 SALARIES PERSONNEL SERVICES	656,196.91	171,140.06	1,480,780.38	380,428.36	-1,100,352.02
0200 EMPLOYEE BENEFITS	161,872.41	59,603.24	398,371.14	89,001.02	-309,370.12
0300 PURCHASED PROF AND TECH SERV	16,373.37	321.50	61,035.50	2,500.00	-58,535.50
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	81,043.99	3,015.86	54,185.66	6,750.00	-47,435.66
0600 SUPPLIES	890,238.48	389,545.78	683,243.56	44,367.00	-638,876.56
0700 PROPERTY	.00	25,000.00	25,000.00	.00	-25,000.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	5,934.63	.00	-5,934.63
0840 CONTINGENCY	.00	.00	.00	.00	.00
0900 OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	1,805,725.16	648,626.44	2,708,550.87	523,046.38	-2,185,504.49
2300 DISTRICT ADMIN SUPPORT					
0300 PURCHASED PROF AND TECH SERV	156,485.57	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	335,491.00	.00	.00	.00	.00
0900 OTHER ITEMS	75,778.00	.00	.00	.00	.00
TOTAL 2300 DISTRICT ADMIN SUPPORT					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
	567,754.57	.00	.00	.00	.00
2400 SCHOOL ADMIN SUPPORT					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
TOTAL 2400 SCHOOL ADMIN SUPPORT	.00	.00	.00	.00	.00
2500 BUSINESS SUPPORT SERVICES					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	385.00	.00	397.50	335.00	-62.50
0500 OTHER PURCHASED SERVICES	.00	.00	.00	445.00	445.00
0600 SUPPLIES	464.92	.00	4,449.70	2,140.00	-2,309.70
0700 PROPERTY	4,029.00	.00	.00	1,115.00	1,115.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	667.00	667.00
TOTAL 2500 BUSINESS SUPPORT SERVICES	4,878.92	.00	4,847.20	4,702.00	-145.20
2600 PLANT OPERATIONS AND MAINTENANCE					
0100 SALARIES PERSONNEL SERVICES	27,000.00	6,227.48	6,227.48	7,842.00	1,614.52
0200 EMPLOYEE BENEFITS	3,409.70	290.03	290.03	1,086.00	795.97
0300 PURCHASED PROF AND TECH SERV	9,578.65	.00	3,007.50	1,566.00	-1,441.50
0400 PURCHASED PROPERTY SERVICES	75,804.34	4,600.00	56,408.04	54,290.00	-2,118.04
0500 OTHER PURCHASED SERVICES	.00	.00	.00	8,428.00	8,428.00
0600 SUPPLIES	248,313.67	.00	14,858.11	25,000.00	10,141.89
0700 PROPERTY	7,448.80	69,890.00	69,890.00	.00	-69,890.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2600 PLANT OPERATIONS AND MAINTENANCE	371,555.16	81,007.51	150,681.16	98,212.00	-52,469.16
2700 STUDENT TRANSPORTATION					
0100 SALARIES PERSONNEL SERVICES	176,537.79	51,153.70	140,846.38	87,500.00	-53,346.38
0200 EMPLOYEE BENEFITS	56,750.14	17,869.19	49,735.60	31,700.00	-18,035.60
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	19,590.00	19,590.00	.00	-19,590.00
0600 SUPPLIES	706.79	463.45	942.74	.00	-942.74
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2700 STUDENT TRANSPORTATION	233,994.72	89,076.34	211,114.72	119,200.00	-91,914.72
2900 OTHER INSTRUCTIONAL					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
0200	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
	TOTAL 2900 OTHER INSTRUCTIONAL	.00	.00	.00	.00	.00
3100	FOOD SERVICE OPERATION					
0700	PROPERTY	.00	.00	.00	.00	.00
	TOTAL 3100 FOOD SERVICE OPERATION	.00	.00	.00	.00	.00
3300	COMMUNITY SERVICES					
0100	SALARIES PERSONNEL SERVICES	260,034.34	34,569.96	296,248.69	292,849.98	-3,398.71
0200	EMPLOYEE BENEFITS	22,280.83	4,900.16	31,556.97	32,117.73	560.76
0300	PURCHASED PROF AND TECH SERV	498.00	60.00	636.00	718.00	82.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	2,181.88	19.11	1,916.94	4,261.17	2,344.23
0600	SUPPLIES	74,894.95	33,614.11	99,548.31	93,205.48	-6,342.83
0700	PROPERTY	617.51	933.61	933.61	1,000.00	66.39
0800	DEBT SERVICE AND MISCELLANEOUS	832.75	104.38	629.69	2,438.00	1,808.31
	TOTAL 3300 COMMUNITY SERVICES	361,340.26	74,201.33	431,470.21	426,590.36	-4,879.85
3400	ADULT EDUCATION OPERATIONS					
0100	SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
	TOTAL 3400 ADULT EDUCATION OPERATIONS	.00	.00	.00	.00	.00
5200	FUND TRANSFERS					
0100	SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
0900	OTHER ITEMS	7,358.12	.00	221,956.39	.00	-221,956.39
	TOTAL 5200 FUND TRANSFERS	7,358.12	.00	221,956.39	.00	-221,956.39
	TOTAL EXPENDITURES	8,270,782.25	3,176,105.52	10,185,850.14	5,537,140.59	-4,648,709.55

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SPECIAL REVENUE (2)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL FOR SPECIAL REVENUE (2)	-1,181,455.18	-2,279,205.74	-1,960,095.87	82,414.20	2,042,510.07

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DISTRICT ACTIVITY FUND -ANNUAL	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	65,007.30	.00	64,891.68	1,132.23	-63,759.45
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
STUDENT ACTIVITIES					
1710 ADMISSIONS	70,001.00	9,918.00	111,482.00	.00	-111,482.00
1710 ADMISSIONS MCHS	.00	.00	.00	.00	.00
1740 STUDENT FEES	1,482.50	28.15	4,666.42	.00	-4,666.42
1750 DONATIONS	.00	.00	.00	.00	.00
1790 OTHER STUDENT ACTIVITY INCOME	52,832.60	1,255.91	135,966.64	426.05	-135,540.59
TOTAL STUDENT ACTIVITIES	124,316.10	11,202.06	252,115.06	426.05	-251,689.01
OTHER REVENUE FROM LOCAL SOURCES					
1920 DONATIONS	11,884.00	600.00	68,985.31	6,161.31	-62,824.00
1990 MISCELLANEOUS REVENUE	5,846.40	579.51	7,289.87	.00	-7,289.87
TOTAL OTHER REVENUE FROM LOCAL SOURCES	17,730.40	1,179.51	76,275.18	6,161.31	-70,113.87
TOTAL REVENUE FROM LOCAL SOURCES	142,046.50	12,381.57	328,390.24	6,587.36	-321,802.88
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	5,390.89	.00	.00	25,000.00	25,000.00
5210 FUNDS TRANSFER ATHLETICS	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	25,000.00	25,000.00
TOTAL OTHER RECEIPTS	5,390.89	.00	.00	25,000.00	25,000.00
TOTAL RECEIPTS	147,437.39	12,381.57	328,390.24	31,587.36	-296,802.88
TOTAL REVENUE	212,444.69	12,381.57	393,281.92	32,719.59	-360,562.33

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DISTRICT ACTIVITY FUND -ANNUAL	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0100 SALARIES PERSONNEL SERVICES	2,000.00	.00	1,667.82	.00	-1,667.82
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	31,646.25	.00	46,076.63	5.00	-46,071.63
0400 PURCHASED PROPERTY SERVICES	13,323.70	.00	17,829.00	.00	-17,829.00
0500 OTHER PURCHASED SERVICES	4,755.93	3,876.30	6,762.14	.00	-6,762.14
0600 SUPPLIES	47,561.01	34,653.36	130,033.41	9,269.59	-120,763.82
0700 PROPERTY	.00	15,373.71	20,162.10	.00	-20,162.10
0800 DEBT SERVICE AND MISCELLANEOUS	7,646.00	180.00	23,522.21	645.00	-22,877.21
TOTAL 1000 INSTRUCTION	106,932.89	54,083.37	246,053.31	9,919.59	-236,133.72
2200 INSTRUCTIONAL STAFF SUPP SERV					
0100 SALARIES PERSONNEL SERVICES	200.00	.00	760.00	.00	-760.00
0200 EMPLOYEE BENEFITS	10.84	.00	139.32	.00	-139.32
0300 PURCHASED PROF AND TECH SERV	10,829.10	240.00	30,390.77	160.00	-30,230.77
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	1,398.01	.00	31.27	300.00	268.73
0600 SUPPLIES	33,724.72	9,607.83	77,807.77	10,180.00	-67,627.77
0700 PROPERTY	.00	.00	3,115.57	10,900.00	7,784.43
0800 DEBT SERVICE AND MISCELLANEOUS	620.80	.00	8,103.55	1,260.00	-6,843.55
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	46,783.47	9,847.83	120,348.25	22,800.00	-97,548.25
TOTAL EXPENDITURES	153,716.36	63,931.20	366,401.56	32,719.59	-333,681.97
TOTAL FOR DISTRICT ACTIVITY FUND -ANNUAL (21)	58,728.33	-51,549.63	26,880.36	.00	-26,880.36

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SCHOOL ACTIVITY FUND (25)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
STUDENT ACTIVITIES					
1710 ADMISSIONS	.00	.00	.00	.00	.00
1730 CLUB & OTHER DUES	.00	.00	.00	.00	.00
1740 STUDENT FEES	.00	.00	.00	.00	.00
1750 REVENUE-ENTERPRISE ACTIVITES	.00	.00	.00	.00	.00
1790 OTHER STUDENT ACTIVITY INCOME	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SCHOOL ACTIVITY FUND (25)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION	.00	.00	.00	.00	.00
2100 STUDENT SUPPORT SERVICES					
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2100 STUDENT SUPPORT SERVICES	.00	.00	.00	.00	.00
2200 INSTRUCTIONAL STAFF SUPP SERV					
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	.00	.00	.00	.00	.00
2700 STUDENT TRANSPORTATION					
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2700 STUDENT TRANSPORTATION	.00	.00	.00	.00	.00
3900 OTHER NON-INSTRUCTION					
0600 SUPPLIES	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 3900 OTHER NON-INSTRUCTION	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

SCHOOL ACTIVITY FUND (25)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL EXPENDITURES	.00	.00	.00	.00	.00
TOTAL FOR SCHOOL ACTIVITY FUND (25)	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CAPITAL OUTLAY FUND (310)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	.00	.00	.00	.00	.00
TOTAL EARNINGS ON INVESTMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
REVENUE FROM STATE SOURCES					
RESTRICTED					
3200 RESTRICTED STATE REVENUE	395,963.00	.00	409,687.00	409,000.00	-687.00
TOTAL RESTRICTED	395,963.00	.00	409,687.00	409,000.00	-687.00
TOTAL REVENUE FROM STATE SOURCES	395,963.00	.00	409,687.00	409,000.00	-687.00
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	395,963.00	.00	409,687.00	409,000.00	-687.00
TOTAL REVENUE	395,963.00	.00	409,687.00	409,000.00	-687.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CAPITAL OUTLAY FUND (310)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES						
2600 PLANT OPERATIONS AND MAINTENANCE						
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
TOTAL 2600 PLANT OPERATIONS AND MAINTENANCE		.00	.00	.00	.00	.00
4100 LAND/SITE ACQUISITIONS						
0700	PROPERTY	.00	.00	.00	.00	.00
TOTAL 4100 LAND/SITE ACQUISITIONS		.00	.00	.00	.00	.00
4700 BUILDING IMPROVEMENTS						
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 4700 BUILDING IMPROVEMENTS		.00	.00	.00	.00	.00
5100 DEBT SERVICE						
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 5100 DEBT SERVICE		.00	.00	.00	.00	.00
5200 FUND TRANSFERS						
0900	OTHER ITEMS	395,963.00	52,721.00	339,805.00	409,000.00	69,195.00
TOTAL 5200 FUND TRANSFERS		395,963.00	52,721.00	339,805.00	409,000.00	69,195.00
TOTAL EXPENDITURES		395,963.00	52,721.00	339,805.00	409,000.00	69,195.00
TOTAL FOR CAPITAL OUTLAY FUND (310)		.00	-52,721.00	69,882.00	.00	-69,882.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

BUILDING FUND (5 CENT LEVY) (3	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	21,099.98	.00	-21,099.98
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
AD VALOREM TAXES					
1111 GENERAL PROPERTY TAX	2,560,908.00	.00	2,623,281.00	2,625,000.00	1,719.00
1113 PSC PROPERTY TAX	.00	.00	.00	.00	.00
1115 DELINQUENT PROPERTY TAX	.00	.00	.00	.00	.00
1116 DISTILLED SPIRITS TAX	.00	.00	.00	.00	.00
1117 MOTOR VEHICLE TAX	.00	.00	.00	.00	.00
1118 UNMINED MINERALS TAX	.00	.00	.00	.00	.00
TOTAL AD VALOREM TAXES	2,560,908.00	.00	2,623,281.00	2,625,000.00	1,719.00
PENALTIES & INTEREST ON TAXES					
1140 PENALTIES & INTEREST ON TAXES	.00	.00	.00	.00	.00
TOTAL PENALTIES & INTEREST ON TAXES	.00	.00	.00	.00	.00
OTHER TAXES					
1191 OMITTED PROPERTY TAX	.00	.00	.00	.00	.00
1192 EXCISE TAX	.00	.00	.00	.00	.00
TOTAL OTHER TAXES	.00	.00	.00	.00	.00
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	.00	.00	.00	.00	.00
TOTAL EARNINGS ON INVESTMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	2,560,908.00	.00	2,623,281.00	2,625,000.00	1,719.00
REVENUE FROM STATE SOURCES					
RESTRICTED					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

BUILDING FUND (5 CENT LEVY) (3	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
3200 RESTRICTED STATE REVENUE	2,159,718.00	1,127,826.00	2,254,365.00	2,250,000.00	-4,365.00
TOTAL RESTRICTED	2,159,718.00	1,127,826.00	2,254,365.00	2,250,000.00	-4,365.00
TOTAL REVENUE FROM STATE SOURCES	2,159,718.00	1,127,826.00	2,254,365.00	2,250,000.00	-4,365.00
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00
SALE OR COMP FOR LOSS OF ASSETS					
5311 SALE OF LAND & IMPROVEMENTS	.00	.00	.00	.00	.00
5312 LOSS COMP - LAND & IMPROVEMNTS	.00	.00	.00	.00	.00
5331 SALE OF BUILDINGS	.00	.00	.00	.00	.00
5332 LOSS COMP - BUILDINGS	.00	.00	.00	.00	.00
5341 SALE OF EQUIPMENT ETC	.00	.00	.00	.00	.00
5342 LOSS COMP - EQUIPMENT ETC	.00	.00	.00	.00	.00
TOTAL SALE OR COMP FOR LOSS OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	4,720,626.00	1,127,826.00	4,877,646.00	4,875,000.00	-2,646.00
TOTAL REVENUE	4,720,626.00	1,127,826.00	4,898,745.98	4,875,000.00	-23,745.98

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

BUILDING FUND (5 CENT LEVY) (3	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
4100 LAND/SITE ACQUISITIONS					
0700 PROPERTY	.00	.00	.00	.00	.00
0900 OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 4100 LAND/SITE ACQUISITIONS	.00	.00	.00	.00	.00
4200 LAND IMPROVEMENTS					
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	520,000.00	520,000.00
TOTAL 4200 LAND IMPROVEMENTS	.00	.00	.00	520,000.00	520,000.00
4700 BUILDING IMPROVEMENTS					
0700 PROPERTY	.00	.00	.00	.00	.00
0900 OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 4700 BUILDING IMPROVEMENTS	.00	.00	.00	.00	.00
5100 DEBT SERVICE					
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 5100 DEBT SERVICE	.00	.00	.00	.00	.00
5200 FUND TRANSFERS					
0900 OTHER ITEMS	4,720,626.00	3,955,925.31	4,470,235.29	4,355,000.00	-115,235.29
TOTAL 5200 FUND TRANSFERS	4,720,626.00	3,955,925.31	4,470,235.29	4,355,000.00	-115,235.29
TOTAL EXPENDITURES	4,720,626.00	3,955,925.31	4,470,235.29	4,875,000.00	404,764.71
TOTAL FOR BUILDING FUND (5 CENT LEVY) (320)	.00	-2,828,099.31	428,510.69	.00	-428,510.69

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CONSTRUCTION FUND (360)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	.00	.00	20,424.21	.00	-20,424.21
TOTAL EARNINGS ON INVESTMENTS	.00	.00	20,424.21	.00	-20,424.21
OTHER REVENUE FROM LOCAL SOURCES					
1999 OTHER MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	20,424.21	.00	-20,424.21
REVENUE FROM FEDERAL SOURCES					
RESTRICTED DIRECT					
4300 RESTRICTED DIRECT FEDERAL	.00	.00	.00	.00	.00
TOTAL RESTRICTED DIRECT	.00	.00	.00	.00	.00
TOTAL REVENUE FROM FEDERAL SOURCES	.00	.00	.00	.00	.00
OTHER RECEIPTS					
BOND ISSUANCE					
5110 BOND PRINCIPAL	.00	.00	12,419,584.75	.00	-12,419,584.75
5120 BOND PREMIUM/DISCOUNT PROCEEDS	.00	.00	.00	.00	.00
TOTAL BOND ISSUANCE	.00	.00	12,419,584.75	.00	-12,419,584.75
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	535,843.98	1,889,744.00	1,353,900.02
TOTAL INTERFUND TRANSFERS	.00	.00	535,843.98	1,889,744.00	1,353,900.02
SALE OR COMP FOR LOSS OF ASSETS					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CONSTRUCTION FUND (360)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
5332 LOSS COMP - BUILDINGS	344,291.99	.00	.00	.00	.00
TOTAL SALE OR COMP FOR LOSS OF ASSETS	344,291.99	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	344,291.99	.00	12,955,428.73	1,889,744.00	-11,065,684.73
TOTAL RECEIPTS	344,291.99	.00	12,975,852.94	1,889,744.00	-11,086,108.94
TOTAL REVENUE	344,291.99	.00	12,975,852.94	1,889,744.00	-11,086,108.94

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CONSTRUCTION FUND (360)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES						
4100 LAND/SITE ACQUISITIONS						
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
TOTAL 4100 LAND/SITE ACQUISITIONS		.00	.00	.00	.00	.00
4200 LAND IMPROVEMENTS						
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400	PURCHASED PROPERTY SERVICES	.00	50,000.00	74,386.15	493,210.00	418,823.85
0600	SUPPLIES	.00	.00	.00	.00	.00
0840	CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 4200 LAND IMPROVEMENTS		.00	50,000.00	74,386.15	493,210.00	418,823.85
4300 ARCHITECTURAL/ENGIN						
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
TOTAL 4300 ARCHITECTURAL/ENGIN		.00	.00	.00	.00	.00
4500 BUILDING ACQUISITIONS & CONSTRUCTION						
0300	PURCHASED PROF AND TECH SERV	.00	8,730.00	8,730.00	.00	-8,730.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
0840	CONTINGENCY	.00	.00	.00	.00	.00
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 4500 BUILDING ACQUISITIONS & CONSTRUCTION		.00	8,730.00	8,730.00	.00	-8,730.00
4600 SITE IMPROVEMENT						
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0840	CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 4600 SITE IMPROVEMENT		.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CONSTRUCTION FUND (360)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
4700 BUILDING IMPROVEMENTS						
0300	PURCHASED PROF AND TECH SERV	66,234.45	172,773.75	818,248.04	132,110.00	-686,138.04
0400	PURCHASED PROPERTY SERVICES	.00	1,348,465.96	2,857,384.95	1,197,534.00	-1,659,850.95
0500	OTHER PURCHASED SERVICES	.00	46.57	12,930.65	4,030.33	-8,900.32
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	23,821.70	23,821.70	.00	-23,821.70
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
0840	CONTINGENCY	.00	.00	.00	62,859.67	62,859.67
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 4700 BUILDING IMPROVEMENTS		66,234.45	1,545,107.98	3,712,385.34	1,396,534.00	-2,315,851.34
5200 FUND TRANSFERS						
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 5200 FUND TRANSFERS		.00	.00	.00	.00	.00
TOTAL EXPENDITURES		66,234.45	1,603,837.98	3,795,501.49	1,889,744.00	-1,905,757.49
TOTAL FOR CONSTRUCTION FUND (360)		278,057.54	-1,603,837.98	9,180,351.45	.00	-9,180,351.45

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DEBT SERVICE FUND (400)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	110,269.49	.00	.00	.00	.00
TOTAL EARNINGS ON INVESTMENTS	110,269.49	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	110,269.49	.00	.00	.00	.00
REVENUE FROM STATE SOURCES					
RESTRICTED					
3200 RESTRICTED STATE REVENUE	.00	.00	.00	.00	.00
TOTAL RESTRICTED	.00	.00	.00	.00	.00
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	.00	.00	.00	.00	.00
REVENUE FROM FEDERAL SOURCES					
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	645,009.47	.00	.00	.00	.00
TOTAL RESTRICTED THROUGH THE STATE	645,009.47	.00	.00	.00	.00
TOTAL REVENUE FROM FEDERAL SOURCES	645,009.47	.00	.00	.00	.00
OTHER RECEIPTS					
BOND ISSUANCE					
5110 BOND PRINCIPAL	.00	.00	.00	.00	.00
5120 BOND PREMIUM/DISCOUNT PROCEEDS	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DEBT SERVICE FUND (400)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL BOND ISSUANCE	.00	.00	.00	.00	.00
INTERFUND TRANSFERS					
5210 FUND TRANSFER	3,952,891.09	3,955,925.31	3,955,925.31	3,955,000.00	-925.31
TOTAL INTERFUND TRANSFERS	3,952,891.09	3,955,925.31	3,955,925.31	3,955,000.00	-925.31
TOTAL OTHER RECEIPTS	3,952,891.09	3,955,925.31	3,955,925.31	3,955,000.00	-925.31
TOTAL RECEIPTS	4,708,170.05	3,955,925.31	3,955,925.31	3,955,000.00	-925.31
TOTAL REVENUE	4,708,170.05	3,955,925.31	3,955,925.31	3,955,000.00	-925.31

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DEBT SERVICE FUND (400)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES						
5100 DEBT SERVICE						
0800	DEBT SERVICE AND MISCELLANEOUS	3,952,891.09	.00	3,830,786.78	3,955,000.00	124,213.22
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 5100 DEBT SERVICE		3,952,891.09	.00	3,830,786.78	3,955,000.00	124,213.22
TOTAL EXPENDITURES		3,952,891.09	.00	3,830,786.78	3,955,000.00	124,213.22
TOTAL FOR DEBT SERVICE FUND (400)		755,278.96	3,955,925.31	125,138.53	.00	-125,138.53

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE FUND (51)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	763,407.89	.00	891,169.10	650,000.00	-241,169.10
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	3,190.65	.00	5,492.36	1,500.00	-3,992.36
TOTAL EARNINGS ON INVESTMENTS	3,190.65	.00	5,492.36	1,500.00	-3,992.36
FOOD SERVICE					
1611 REIMBURSABLE SCHOOL LUNCH PROG	.00	.00	.00	.00	.00
1612 REIMBURSABLE SCH BREAKFAST PRG	.00	.00	.00	.00	.00
1620 NON REIMBURSABLE PROGRAMS	17,301.33	.00	113,271.09	210,000.00	96,728.91
1621 NON-REIMBURSABLE LUNCH PROG	.00	.00	.00	.00	.00
1622 NON-REIMBURSABLE BREAKFAST PRG	.00	.00	.00	.00	.00
1624 NON-REIMBURSABLE A LA CARTE PRG	.00	.00	.00	.00	.00
1629 NON-REIMBURSABLE OTHER FOOD PRG	.00	.00	.00	.00	.00
1630 SPECIAL FUNCTIONS	35,368.66	116,435.54	291,076.81	46,500.00	-244,576.81
1690 FOOD SERVICE REBATES	.00	.00	.00	.00	.00
TOTAL FOOD SERVICE	52,669.99	116,435.54	404,347.90	256,500.00	-147,847.90
OTHER REVENUE FROM LOCAL SOURCES					
1930 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
1980 REFUND OF PRIOR YR EXPENDITURE	.00	.00	.00	.00	.00
1990 MISCELLANEOUS REVENUE	35,000.00	.00	394.00	.00	-394.00
1993 OTHER REBATES	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	35,000.00	.00	394.00	.00	-394.00
TOTAL REVENUE FROM LOCAL SOURCES	90,860.64	116,435.54	410,234.26	258,000.00	-152,234.26
REVENUE FROM STATE SOURCES					
RESTRICTED					
3200 RESTRICTED STATE REVENUE	24,670.75	.00	24,512.85	24,000.00	-512.85

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE FUND (51)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL RESTRICTED	24,670.75	.00	24,512.85	24,000.00	-512.85
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	24,670.75	.00	24,512.85	24,000.00	-512.85
REVENUE FROM FEDERAL SOURCES					
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	2,424,558.08	270,726.22	3,535,729.10	2,240,000.00	-1,295,729.10
TOTAL RESTRICTED THROUGH THE STATE	2,424,558.08	270,726.22	3,535,729.10	2,240,000.00	-1,295,729.10
CHILD NUTRITION PROGRAM DONATED COMMODIT					
4950 CHILD NUTR PRG DONATED COMMOD	.00	.00	.00	.00	.00
TOTAL CHILD NUTRITION PROGRAM DONATED COMMODIT	.00	.00	.00	.00	.00
TOTAL REVENUE FROM FEDERAL SOURCES	2,424,558.08	270,726.22	3,535,729.10	2,240,000.00	-1,295,729.10
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00
SALE OR COMP FOR LOSS OF ASSETS					
5341 SALE OF EQUIPMENT ETC	.00	.00	.00	.00	.00
TOTAL SALE OR COMP FOR LOSS OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	2,540,089.47	387,161.76	3,970,476.21	2,522,000.00	-1,448,476.21

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE FUND (51)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL REVENUE	3,303,497.36	387,161.76	4,861,645.31	3,172,000.00	-1,689,645.31

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE FUND (51)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES						
3100 FOOD SERVICE OPERATION						
0100	SALARIES PERSONNEL SERVICES	715,402.06	124,558.73	752,955.55	768,350.00	15,394.45
0200	EMPLOYEE BENEFITS	230,626.59	43,009.45	265,523.41	273,050.00	7,526.59
0280	ON-BEHALF	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	13,691.81	.00	12,157.49	36,050.00	23,892.51
0400	PURCHASED PROPERTY SERVICES	34,574.30	4,227.30	47,584.41	71,250.00	23,665.59
0500	OTHER PURCHASED SERVICES	3,349.15	485.29	5,644.04	27,500.00	21,855.96
0600	SUPPLIES	1,120,391.68	35,743.12	1,590,705.30	1,717,675.00	126,969.70
0700	PROPERTY	.00	18,088.14	79,593.79	15,500.00	-64,093.79
0800	DEBT SERVICE AND MISCELLANEOUS	7,029.01	963.74	11,715.23	32,625.00	20,909.77
0840	CONTINGENCY	.00	.00	.00	100,000.00	100,000.00
0900	OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 3100 FOOD SERVICE OPERATION		2,125,064.60	227,075.77	2,765,879.22	3,042,000.00	276,120.78
5200 FUND TRANSFERS						
0900	OTHER ITEMS	139,028.00	26,744.00	160,974.00	130,000.00	-30,974.00
TOTAL 5200 FUND TRANSFERS		139,028.00	26,744.00	160,974.00	130,000.00	-30,974.00
TOTAL EXPENDITURES		2,264,092.60	253,819.77	2,926,853.22	3,172,000.00	245,146.78
TOTAL FOR FOOD SERVICE FUND (51)		1,039,404.76	133,341.99	1,934,792.09	.00	-1,934,792.09

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CHILDCARE AND CAMP FUNDS (52)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	144,420.36	.00	618,098.56	.00	-618,098.56
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
STUDENT ACTIVITIES					
1720 SALES	.00	.00	.00	.00	.00
1750 DONATIONS	.00	.00	.00	.00	.00
1790 OTHER STUDENT ACTIVITY INCOME	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
COMMUNITY SERVICE ACTIVITIES					
1810 CHILDCARE FEES	52,326.92	7,827.00	175,775.40	230,000.00	54,224.60
1819 OTHER FEES	.00	.00	.00	.00	.00
TOTAL COMMUNITY SERVICE ACTIVITIES	52,326.92	7,827.00	175,775.40	230,000.00	54,224.60
OTHER REVENUE FROM LOCAL SOURCES					
1920 CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	52,326.92	7,827.00	175,775.40	230,000.00	54,224.60
REVENUE FROM STATE SOURCES					
RESTRICTED					
3200 RESTRICTED STATE REVENUE	121,790.00	7,271.00	87,936.00	25,000.00	-62,936.00
3200 REVENUE - CAMARGO	8,682.00	.00	2,493.00	5,200.00	2,707.00
3200 STATE REVENUE MAPLETON	11,223.00	.00	3,879.00	5,200.00	1,321.00
3200 STATE REVENUE - MCIS	.00	.00	.00	4,900.00	4,900.00
3200 REVENUE - MSE	8,022.00	.00	4,341.00	5,200.00	859.00
3200 STATE REVENUE NORTHVIEW	5,430.00	.00	3,186.00	.00	-3,186.00
TOTAL RESTRICTED	155,147.00	7,271.00	101,835.00	45,500.00	-56,335.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CHILDCARE AND CAMP FUNDS (52)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	155,147.00	7,271.00	101,835.00	45,500.00	-56,335.00
REVENUE FROM FEDERAL SOURCES					
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	500,640.00	.00	1,428,030.90	5,000.00	-1,423,030.90
TOTAL RESTRICTED THROUGH THE STATE	500,640.00	.00	1,428,030.90	5,000.00	-1,423,030.90
TOTAL REVENUE FROM FEDERAL SOURCES	500,640.00	.00	1,428,030.90	5,000.00	-1,423,030.90
OTHER RECEIPTS					
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	708,113.92	15,098.00	1,705,641.30	280,500.00	-1,425,141.30
TOTAL REVENUE	852,534.28	15,098.00	2,323,739.86	280,500.00	-2,043,239.86

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

CHILDCARE AND CAMP FUNDS (52)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
2500 BUSINESS SUPPORT SERVICES					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 2500 BUSINESS SUPPORT SERVICES	.00	.00	.00	.00	.00
3200 DAY CARE OPERATIONS					
0100 SALARIES PERSONNEL SERVICES	172,620.59	72,793.47	453,596.95	186,250.00	-267,346.95
0200 EMPLOYEE BENEFITS	51,539.02	24,787.78	148,899.81	53,750.00	-95,149.81
0280 ON-BEHALF	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	491.00	277.00	1,157.00	1,750.00	593.00
0400 PURCHASED PROPERTY SERVICES	143.09	4,904.28	135,882.72	2,500.00	-133,382.72
0500 OTHER PURCHASED SERVICES	1,519.23	.00	1,480.55	5,500.00	4,019.45
0600 SUPPLIES	8,708.54	25,157.99	43,573.46	30,750.00	-12,823.46
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	3,484.25	1,761.13	4,031.18	.00	-4,031.18
0840 CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 3200 DAY CARE OPERATIONS	238,505.72	129,681.65	788,621.67	280,500.00	-508,121.67
5200 FUND TRANSFERS					
0900 OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 5200 FUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL EXPENDITURES	238,505.72	129,681.65	788,621.67	280,500.00	-508,121.67
TOTAL FOR CHILDCARE AND CAMP FUNDS (52)	614,028.56	-114,583.65	1,535,118.19	.00	-1,535,118.19

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

COMMUNITY EDUCATION FUND (53)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
STUDENT ACTIVITIES					
1740 STUDENT FEES	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
COMMUNITY SERVICE ACTIVITIES					
1811 COMMUNITY ED FEES	.00	.00	.00	.00	.00
1819 OTHER FEES	.00	.00	.00	.00	.00
TOTAL COMMUNITY SERVICE ACTIVITIES	.00	.00	.00	.00	.00
OTHER REVENUE FROM LOCAL SOURCES					
1919 OTHER RENTAL INCOME	.00	.00	.00	.00	.00
1920 CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	.00
1990 MISCELLANEOUS REVENUE	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
REVENUE FROM STATE SOURCES					
REVENUE ON BEHALF PAYMENTS					
3900 REVENUE FOR/ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE ON BEHALF PAYMENTS	.00	.00	.00	.00	.00
TOTAL REVENUE FROM STATE SOURCES	.00	.00	.00	.00	.00
OTHER RECEIPTS					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

COMMUNITY EDUCATION FUND (53)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
INTERFUND TRANSFERS					
5210 FUND TRANSFER	.00	.00	.00	.00	.00
TOTAL INTERFUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

COMMUNITY EDUCATION FUND (53)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES						
1000 INSTRUCTION						
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400	PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION		.00	.00	.00	.00	.00
3300 COMMUNITY SERVICES						
0100	SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200	EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0280	ON-BEHALF	.00	.00	.00	.00	.00
0300	PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0500	OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600	SUPPLIES	.00	.00	.00	.00	.00
0700	PROPERTY	.00	.00	.00	.00	.00
0800	DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 3300 COMMUNITY SERVICES		.00	.00	.00	.00	.00
TOTAL EXPENDITURES		.00	.00	.00	.00	.00
TOTAL FOR COMMUNITY EDUCATION FUND (53)		.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY FUND-AGENCY FUNDS (6	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
STUDENT ACTIVITIES					
1720 SALES	.00	.00	.00	.00	.00
1790 OTHER STUDENT ACTIVITY INCOME	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
COMMUNITY SERVICE ACTIVITIES					
1810 CHILDCARE FEES	.00	.00	.00	.00	.00
1819 OTHER FEES	.00	.00	.00	.00	.00
TOTAL COMMUNITY SERVICE ACTIVITIES	.00	.00	.00	.00	.00
OTHER REVENUE FROM LOCAL SOURCES					
1920 CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
REVENUE FROM FEDERAL SOURCES					
RESTRICTED THROUGH THE STATE					
4500 RESTRICTED FED THRU STATE	.00	.00	.00	.00	.00
TOTAL RESTRICTED THROUGH THE STATE	.00	.00	.00	.00	.00
TOTAL REVENUE FROM FEDERAL SOURCES	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY FUND-AGENCY FUNDS (6	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL REVENUE	.00	.00	.00	.00	.00
TOTAL FOR FIDUCIARY FUND-AGENCY FUNDS (61)	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY-PENSION, INVEST, TRUST	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	200,604.59	.00	218,583.47	150,949.16	-67,634.31
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	473.40	.00	149.27	.00	-149.27
TOTAL EARNINGS ON INVESTMENTS	473.40	.00	149.27	.00	-149.27
FOOD SERVICE					
1610 REIMBURSEABLE	.00	.00	.00	.00	.00
TOTAL FOOD SERVICE	.00	.00	.00	.00	.00
STUDENT ACTIVITIES					
1720 SALES	62,416.78	.00	56,564.55	65,000.00	8,435.45
1720 CHENAULT VO- AG	.00	.00	.00	10,000.00	10,000.00
1720 SALES FFA (CHENAULT)	.00	.00	.00	.00	.00
1720 SALES (HORTICULTURE)	.00	.00	.00	.00	.00
1750 DONATIONS	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	62,416.78	.00	56,564.55	75,000.00	18,435.45
OTHER REVENUE FROM LOCAL SOURCES					
1911 BUILDING RENTAL	.00	.00	.00	5,000.00	5,000.00
1920 CONTRIBUTIONS/DONATIONS	177,920.15	33,001.41	191,396.86	176,674.06	-14,722.80
1990 MISCELLANEOUS REVENUE	205.00	.00	.00	.00	.00
1997 OTHER REIMBURSEMENTS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	33,001.41	191,396.86	181,674.06	-9,722.80
TOTAL REVENUE FROM LOCAL SOURCES	241,015.33	33,001.41	248,110.68	256,674.06	8,563.38
TOTAL RECEIPTS	241,015.33	33,001.41	248,110.68	256,674.06	8,563.38

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY-PENSION, INVEST, TRUST	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL REVENUE	441,619.92	33,001.41	466,694.15	407,623.22	-59,070.93

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY-PENSION, INVEST, TRUST	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0100 SALARIES PERSONNEL SERVICES	46,860.88	5,574.10	54,459.49	56,500.00	2,040.51
0200 EMPLOYEE BENEFITS	8,557.15	1,245.75	9,972.86	11,000.00	1,027.14
0300 PURCHASED PROF AND TECH SERV	55,087.54	4,700.00	4,850.00	13,000.00	8,150.00
0400 PURCHASED PROPERTY SERVICES	3,700.57	323.89	4,026.20	44,500.00	40,473.80
0500 OTHER PURCHASED SERVICES	447.74	-1,072.47	34,878.52	42,900.00	8,021.48
0600 SUPPLIES	41,869.78	6,452.24	50,117.80	121,100.00	70,982.20
0700 PROPERTY	14,000.00	.00	.00	25,000.00	25,000.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	1,420.00	9,240.74	8,000.00	-1,240.74
0840 CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION	170,523.66	18,643.51	167,545.61	322,000.00	154,454.39
2200 INSTRUCTIONAL STAFF SUPP SERV					
0100 SALARIES PERSONNEL SERVICES	9,114.40	.00	8,953.50	8,510.70	-442.80
0200 EMPLOYEE BENEFITS	1,621.28	.00	1,938.01	1,867.00	-71.01
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	100.00	100.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	15,793.46	1,355.00	36,316.89	51,575.20	15,258.31
0700 PROPERTY	12,864.09	.00	2,139.90	3,637.10	1,497.20
0800 DEBT SERVICE AND MISCELLANEOUS	11,513.62	.00	16,729.75	19,933.22	3,203.47
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	50,906.85	1,355.00	66,078.05	85,623.22	19,545.17
3300 COMMUNITY SERVICES					
0600 SUPPLIES	1,500.00	500.00	2,500.00	.00	-2,500.00
TOTAL 3300 COMMUNITY SERVICES	1,500.00	500.00	2,500.00	.00	-2,500.00
5100 DEBT SERVICE					
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 5100 DEBT SERVICE	.00	.00	.00	.00	.00
5200 FUND TRANSFERS					
0900 OTHER ITEMS	.00	.00	.00	.00	.00
TOTAL 5200 FUND TRANSFERS	.00	.00	.00	.00	.00
TOTAL EXPENDITURES	222,930.51	20,498.51	236,123.66	407,623.22	171,499.56

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FIDUCIARY-PENSION, INVEST, TRUST	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
TOTAL FOR FIDUCIARY-PENSION, INVEST, TRUST (7000)	218,689.41	12,502.90	230,570.49	.00	-230,570.49

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

TRUST FUNDS (71)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
0999 BEGINNING BALANCE					
TOTAL 0999 BEGINNING BALANCE	.00	.00	.00	.00	.00
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
EARNINGS ON INVESTMENTS					
1510 INTEREST ON INVESTMENTS	.00	.00	.00	.00	.00
TOTAL EARNINGS ON INVESTMENTS	.00	.00	.00	.00	.00
FOOD SERVICE					
1610 REIMBURSEABLE	.00	.00	.00	.00	.00
TOTAL FOOD SERVICE	.00	.00	.00	.00	.00
STUDENT ACTIVITIES					
1720 CHENAULT VO- AG	.00	.00	.00	.00	.00
1720 SALES FFA (CHENAULT)	.00	.00	.00	.00	.00
1720 SALES (HORTICULTURE)	.00	.00	.00	.00	.00
1750 DONATIONS	.00	.00	.00	.00	.00
TOTAL STUDENT ACTIVITIES	.00	.00	.00	.00	.00
OTHER REVENUE FROM LOCAL SOURCES					
1920 CONTRIBUTIONS/DONATIONS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

TRUST FUNDS (71)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0100 SALARIES PERSONNEL SERVICES	.00	.00	.00	.00	.00
0200 EMPLOYEE BENEFITS	.00	.00	.00	.00	.00
0300 PURCHASED PROF AND TECH SERV	.00	.00	.00	.00	.00
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0500 OTHER PURCHASED SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
0700 PROPERTY	.00	.00	.00	.00	.00
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
0840 CONTINGENCY	.00	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION	.00	.00	.00	.00	.00
2600 PLANT OPERATIONS AND MAINTENANCE					
0400 PURCHASED PROPERTY SERVICES	.00	.00	.00	.00	.00
0600 SUPPLIES	.00	.00	.00	.00	.00
TOTAL 2600 PLANT OPERATIONS AND MAINTENANCE	.00	.00	.00	.00	.00
5100 DEBT SERVICE					
0800 DEBT SERVICE AND MISCELLANEOUS	.00	.00	.00	.00	.00
TOTAL 5100 DEBT SERVICE	.00	.00	.00	.00	.00
TOTAL EXPENDITURES	.00	.00	.00	.00	.00
TOTAL FOR TRUST FUNDS (71)	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GOVERNMENTAL ASSETS (8)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
OTHER REVENUE FROM LOCAL SOURCES					
1930 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
OTHER RECEIPTS					
SALE OR COMP FOR LOSS OF ASSETS					
5311 SA;E PROCEED/LOSS LAND & LD I,	.00	.00	.00	.00	.00
5331 SALE PROCEEDSSALE OF BUILDINGS	.00	.00	.00	.00	.00
5341 SALE PROC/LOS OF EQUIPMENT ETC	-32,340.23	.00	.00	.00	.00
TOTAL SALE OR COMP FOR LOSS OF ASSETS	-32,340.23	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	-32,340.23	.00	.00	.00	.00
TOTAL RECEIPTS	-32,340.23	.00	.00	.00	.00
TOTAL REVENUE	-32,340.23	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GOVERNMENTAL ASSETS (8)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
1000 INSTRUCTION					
0700 PROPERTY	1,965,005.01	.00	.00	.00	.00
TOTAL 1000 INSTRUCTION	1,965,005.01	.00	.00	.00	.00
2100 STUDENT SUPPORT SERVICES					
0700 PROPERTY	7,059.47	.00	.00	.00	.00
TOTAL 2100 STUDENT SUPPORT SERVICES	7,059.47	.00	.00	.00	.00
2200 INSTRUCTIONAL STAFF SUPP SERV					
0700 PROPERTY	.00	.00	.00	.00	.00
TOTAL 2200 INSTRUCTIONAL STAFF SUPP SERV	.00	.00	.00	.00	.00
2300 DISTRICT ADMIN SUPPORT					
0700 PROPERTY	38,356.39	.00	.00	.00	.00
TOTAL 2300 DISTRICT ADMIN SUPPORT	38,356.39	.00	.00	.00	.00
2400 SCHOOL ADMIN SUPPORT					
0700 PROPERTY	17,556.79	.00	.00	.00	.00
TOTAL 2400 SCHOOL ADMIN SUPPORT	17,556.79	.00	.00	.00	.00
2500 BUSINESS SUPPORT SERVICES					
0700 PROPERTY	11,900.80	.00	.00	.00	.00
TOTAL 2500 BUSINESS SUPPORT SERVICES	11,900.80	.00	.00	.00	.00
2600 PLANT OPERATIONS AND MAINTENANCE					
0700 PROPERTY	131,462.09	.00	.00	.00	.00
TOTAL 2600 PLANT OPERATIONS AND MAINTENANCE	131,462.09	.00	.00	.00	.00
2700 STUDENT TRANSPORTATION					

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

GOVERNMENTAL ASSETS (8)		LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
0700	PROPERTY	409,556.10	.00	.00	.00	.00
	TOTAL 2700 STUDENT TRANSPORTATION	409,556.10	.00	.00	.00	.00
2900	OTHER INSTRUCTIONAL					
0700	PROPERTY	.00	.00	.00	.00	.00
	TOTAL 2900 OTHER INSTRUCTIONAL	.00	.00	.00	.00	.00
3300	COMMUNITY SERVICES					
0700	PROPERTY	.00	.00	.00	.00	.00
	TOTAL 3300 COMMUNITY SERVICES	.00	.00	.00	.00	.00
	TOTAL EXPENDITURES	2,580,896.65	.00	.00	.00	.00
	TOTAL FOR GOVERNMENTAL ASSETS (8)	-2,613,236.88	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE ASSETS (81)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
OTHER REVENUE FROM LOCAL SOURCES					
1930 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
OTHER RECEIPTS					
SALE OR COMP FOR LOSS OF ASSETS					
5341 SALE OF EQUIPMENT ETC	.00	.00	.00	.00	.00
TOTAL SALE OR COMP FOR LOSS OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER RECEIPTS	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

FOOD SERVICE ASSETS (81)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
3100 FOOD SERVICE OPERATION					
0700 PROPERTY	107,322.18	.00	.00	.00	.00
TOTAL 3100 FOOD SERVICE OPERATION	107,322.18	.00	.00	.00	.00
TOTAL EXPENDITURES	107,322.18	.00	.00	.00	.00
TOTAL FOR FOOD SERVICE ASSETS (81)	-107,322.18	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

DAYCARE ASSETS (82)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
3200 DAY CARE OPERATIONS					
0700 PROPERTY	.00	.00	.00	.00	.00
TOTAL 3200 DAY CARE OPERATIONS	.00	.00	.00	.00	.00
TOTAL EXPENDITURES	.00	.00	.00	.00	.00
TOTAL FOR DAYCARE ASSETS (82)	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

ADULT EDUCATION ASSETS (84)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
REVENUES					
RECEIPTS					
REVENUE FROM LOCAL SOURCES					
OTHER REVENUE FROM LOCAL SOURCES					
1930 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.00
TOTAL OTHER REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL REVENUE FROM LOCAL SOURCES	.00	.00	.00	.00	.00
TOTAL RECEIPTS	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	.00	.00	.00	.00

MONTGOMERY COUNTY SCHOOL DISTRICT

MONTHLY REPORT - FY 2022 Period 12

ADULT EDUCATION ASSETS (84)	LAST FY Period	MONTH TO DATE	YEAR TO DATE	BUDGET APPROP	AVAILABLE BUDGET
EXPENDITURES					
3400 ADULT EDUCATION OPERATIONS					
0700 PROPERTY	.00	.00	.00	.00	.00
TOTAL 3400 ADULT EDUCATION OPERATIONS	.00	.00	.00	.00	.00
TOTAL EXPENDITURES	.00	.00	.00	.00	.00
TOTAL FOR ADULT EDUCATION ASSETS (84)	.00	.00	.00	.00	.00

MONTHLY REPORT - FY 2022 Period 12

REPORT OPTIONS

Fiscal Year/Period for reports	2022 12
Include page break between funds?	Y
Include expenditure detail?	N
Include Percent Used?	N
Include Last FY Actuals?	Y
Thru (P)eriod or (T)otal for Year	P
Include Prior FY 2 Actuals?	N
Include Encumbrances?	N

** END OF REPORT - Generated by Angela Rhodes **

MONTGOMERY COUNTY SCHOOL DISTRICT**ACCOUNTS PAYABLE WARRANT REPORT**

DATE: 07/26/2022

WARRANT: 061722-072722

TOTAL: \$3,840,328.61

The following claims and bills duly itemized were submitted to the Board: and being approved, were ordered to be paid by the Treasurer for the purposes set forth. The Chairman and Secretary must sign this order immediately after the last item as shown by the minutes of the meeting of the Board.

Montgomery County Board of Education

Chair, Ms. Sharon Smith-Breiner

Secretary, Dr. Matthew Thompson

MONTGOMERY COUNTY SCHOOL DISTRICT



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10 6101

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043615	06/17/2022	PRINTED	005140 CAMARGO ELEMENTARY SCHOOL		23.42		06/30/2022
3043616	06/17/2022	PRINTED	005375 CARDMEMBER SERVICE		2,549.00		06/30/2022
3043617	06/17/2022	PRINTED	006834 CHALLENGER TURF INC		50,000.00		06/30/2022
3043618	06/17/2022	PRINTED	007360 COLUMBIA GAS		1,917.61		06/30/2022
3043619	06/17/2022	PRINTED	009320 DELTA NATURAL GAS CO		603.94		06/30/2022
3043620	06/17/2022	PRINTED	013465 GORDON FOOD SERVICE		245.78		06/30/2022
3043621	06/17/2022	PRINTED	006208 GREATAMERICA FINANCIAL SE		3,845.64		06/30/2022
3043622	06/17/2022	PRINTED	018880 KENTUCKY UTILITIES		23,192.53		06/30/2022
3043623	06/17/2022	PRINTED	021960 MAPLETON ELEMENTARY		47.60		06/30/2022
3043624	06/17/2022	PRINTED	023439 MONTGOMERY COUNTY HIGH SC		128.49		06/30/2022
3043625	06/17/2022	PRINTED	003738 MOUNT STERLING ELEMENTARY		34.30		06/30/2022
3043626	06/17/2022	PRINTED	005708 NORTHVIEW ELEMENTARY		37.37		06/30/2022
3043627	06/17/2022	PRINTED	001703 TOSHIBA BUSINESS SOLUTION		3,015.18		06/30/2022
3043628	06/17/2022	PRINTED	001812 TOSHIBA FINANCIAL SERVICE		5,089.19		06/30/2022
3043629	06/17/2022	PRINTED	035853 VERIZON		205.21		06/30/2022
3043630	06/17/2022	PRINTED	035853 VERIZON		1,152.33		06/30/2022
3043631	06/22/2022	PRINTED	002262 AMAZON		1,994.26		06/30/2022
3043632	06/22/2022	PRINTED	021380 LOWE'S COMPANIES, INC		5,394.73		06/30/2022
3043633	06/25/2022	PRINTED	000961 ALICE ANDERSON		113.00		06/30/2022
3043634	06/25/2022	PRINTED	000397 AT&T	7,660.10			
3043635	06/25/2022	PRINTED	002257 AT&T	100.00			
3043636	06/25/2022	PRINTED	002608 AT&T	12.74			
3043637	06/25/2022	PRINTED	003362 BILL R MORGAN		44.94		06/30/2022
3043638	06/25/2022	PRINTED	004696 CARMELA GREEN	34.46			
3043639	06/25/2022	PRINTED	008745 DANIEL FREEMAN		66.96		06/30/2022
3043640	06/25/2022	PRINTED	006208 GREATAMERICA FINANCIAL SE	3,845.64			
3043641	06/25/2022	PRINTED	030360 RUMPKE OF KENTUCKY	6,562.51			
3043642	06/25/2022	PRINTED	031571 SHARON SMITH-BREINER	66.96			
3043643	06/25/2022	PRINTED	035853 VERIZON	200.05			
3043644	06/25/2022	PRINTED	035853 VERIZON	1,333.88			
3043645	06/25/2022	PRINTED	035853 VERIZON	1,152.33			
3043646	06/25/2022	PRINTED	035853 VERIZON	1,333.78			
32 CHECKS				CASH ACCOUNT TOTAL	22,302.45	99,701.48	

MONTGOMERY COUNTY SCHOOL DISTRICT



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10 6101

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043647	06/30/2022	PRINTED	900259 AFPLANSERVE	8.00			
3043648	06/30/2022	PRINTED	000780 AG-WOOD	3,600.00			
3043649	06/30/2022	PRINTED	000881 AIRGAS	198.69			
3043650	06/30/2022	PRINTED	002262 AMAZON	717.44			
3043651	06/30/2022	PRINTED	005490 AMERICAN WELDING & GAS, I	32.48			
3043652	06/30/2022	PRINTED	005490 AMERICAN WELDING & GAS, I	32.48			
3043653	06/30/2022	PRINTED	004945 AMTECK	1,395.00			
3043654	06/30/2022	PRINTED	002060 APPLE COMPUTER INC	627.99			
3043655	06/30/2022	PRINTED	002060 APPLE COMPUTER INC	502.99			
3043656	06/30/2022	PRINTED	002060 APPLE COMPUTER INC	3,730.00			
3043657	06/30/2022	PRINTED	002060 APPLE COMPUTER INC	753.00			
3043658	06/30/2022	PRINTED	000407 APPLE INC	49.00			
3043659	06/30/2022	PRINTED	002300 ASCD	833.43			
3043660	06/30/2022	PRINTED	000433 BATH MOTOR SERVICE	850.00			
3043661	06/30/2022	PRINTED	002910 BAUMANN PAPER CO	27,718.50			
3043662	06/30/2022	PRINTED	000717 BIO-RAD LABORATORIES	96.99			
3043663	06/30/2022	PRINTED	004099 BONNIE BISHOP	18.00			
3043664	06/30/2022	PRINTED	006628 BOYD COMPANY	254.93			
3043665	06/30/2022	PRINTED	002802 BRANDON RICHARDS	400.00			
3043666	06/30/2022	PRINTED	003600 BRETT WHITAKER	195.82			
3043667	06/30/2022	PRINTED	006843 BRITTNEY FOLLETT	18.00			
3043668	06/30/2022	PRINTED	004640 BSN SPORTS	9,970.68			
3043669	06/30/2022	PRINTED	005375 CARDMEMBER SERVICE	1,694.89			
3043670	06/30/2022	PRINTED	005375 CARDMEMBER SERVICE	332.42			
3043671	06/30/2022	PRINTED	005375 CARDMEMBER SERVICE	531.75			
3043672	06/30/2022	PRINTED	005375 CARDMEMBER SERVICE	392.02			
3043673	06/30/2022	PRINTED	005375 CARDMEMBER SERVICE	1,532.08			
3043674	06/30/2022	PRINTED	006156 CATHERINE HACKER	195.82			
3043675	06/30/2022	PRINTED	006099 CDW-G	1,377.00			
3043676	06/30/2022	PRINTED	006099 CDW-G	20,482.08			
3043677	06/30/2022	PRINTED	006099 CDW-G	500.84			
3043678	06/30/2022	PRINTED	006099 CDW-G	674.10			
3043679	06/30/2022	PRINTED	006099 CDW-G	270.86			
3043680	06/30/2022	PRINTED	006099 CDW-G	364.43			
3043681	06/30/2022	PRINTED	006099 CDW-G	777.15			
3043682	06/30/2022	PRINTED	006099 CDW-G	387.09			
3043683	06/30/2022	PRINTED	006099 CDW-G	477.93			
3043684	06/30/2022	PRINTED	006099 CDW-G	955.87			
3043685	06/30/2022	PRINTED	006749 CHARTER COMMUNICATIONS	130.02			
3043686	06/30/2022	PRINTED	006920 CINTAS CORPORATION #312	867.46			
3043687	06/30/2022	PRINTED	001508 CLARK PROPANE PLUS	27.84			
3043688	06/30/2022	PRINTED	007349 COLORS INC	787.49			
3043689	06/30/2022	PRINTED	006844 COREY EGAN	124.82			
3043690	06/30/2022	PRINTED	008148 CREATIVE-IMAGE TECHNOLOGI	115.50			
3043691	06/30/2022	PRINTED	008458 D & P TEXT	10,300.00			
3043692	06/30/2022	PRINTED	008480 D C ELEVATOR CO, INC	1,760.00			
3043693	06/30/2022	PRINTED	001389 DANIELLE FRYMAN	195.82			
3043694	06/30/2022	PRINTED	006653 DEBORAH L WIDEL0, PT,DPT,	2,045.00			
3043695	06/30/2022	PRINTED	009512 DICK BLICK ART MATERIALS	2,839.79			
3043696	06/30/2022	PRINTED	006087 DOUGLAS FOOD STORES, INC	9,062.24			
3043697	06/30/2022	PRINTED	006728 DREAMPAD LLC	118.15			
3043698	06/30/2022	PRINTED	010340 DUTCH'S CHEVY OLDS	33,990.00			

MONTGOMERY COUNTY SCHOOL DISTRICT



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10 6101

FOR: All Except stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043699	06/30/2022	PRINTED	010340 DUTCH'S CHEVY OLDS	35,900.00			
3043700	06/30/2022	PRINTED	010422 EAI EDUCATION	989.85			
3043701	06/30/2022	PRINTED	006516 EASTERN KENTUCKY UNIVERSI	1,400.00			
3043702	06/30/2022	PRINTED	005600 EDGE MUSIC THERAPY, LLC	130.00			
3043703	06/30/2022	PRINTED	011027 ELECTRIC DEPOT	96.00			
3043704	06/30/2022	PRINTED	005655 ELIZABETH ROLAND	152.88			
3043705	06/30/2022	PRINTED	006832 EQUIPMENT DEPOT OHIO, INC	910.00			
3043706	06/30/2022	PRINTED	006846 FAIR MARKET VALUE, INC	275.00			
3043707	06/30/2022	PRINTED	011780 FERGUSON ENTERPRISES INC	773.01			
3043708	06/30/2022	PRINTED	011950 FLAGHOUSE	509.24			
3043709	06/30/2022	PRINTED	012836 FLEETPRIDE, INC	46.20			
3043710	06/30/2022	PRINTED	002569 FOLLETT SCHOOL SOLUTIONS,	107.74			
3043711	06/30/2022	PRINTED	003126 FP MAILING SOLUTIONS	603.00			
3043712	06/30/2022	PRINTED	012140 FRALEY AUTOMOTIVE, INC.	87.26			
3043713	06/30/2022	PRINTED	001299 GATEWAY PRINTING & SIGNS	240.00			
3043714	06/30/2022	PRINTED	013465 GORDON FOOD SERVICE	210.76			
3043715	06/30/2022	PRINTED	006840 HALEY BOYD	195.82			
3043716	06/30/2022	PRINTED	002688 HALEY LINKOUS	195.82			
3043717	06/30/2022	PRINTED	006709 HEATHER DOUGLAS	30.00			
3043718	06/30/2022	PRINTED	005402 HEATHER HOLLEY	97.02			
3043719	06/30/2022	PRINTED	001053 HEINEMANN	23,132.20			
3043720	06/30/2022	PRINTED	001509 HMC SERVICE COMPANY	259.00			
3043721	06/30/2022	PRINTED	015423 INDIANA SAFETY CO.	5,639.57			
3043722	06/30/2022	PRINTED	006132 INTERPRETERS UNLIMITED, I	624.75			
3043723	06/30/2022	PRINTED	001847 JOHN DEERE FINANCIAL	1,119.02			
3043724	06/30/2022	PRINTED	017210 JOHN R GREEN CO	1,917.00			
3043725	06/30/2022	PRINTED	003713 K-LOG	3,773.92			
3043726	06/30/2022	PRINTED	017731 KACTE	375.00			
3043727	06/30/2022	PRINTED	006838 KASSANDRA HAMILTON	289.10			
3043728	06/30/2022	PRINTED	018355 KATRINA GOODRICH	105.84			
3043729	06/30/2022	PRINTED	018444 KEDC/PDC	906.14			
3043730	06/30/2022	PRINTED	018444 KEDC/PDC	48,866.81			
3043731	06/30/2022	PRINTED	018444 KEDC/PDC	23,821.70			
3043732	06/30/2022	PRINTED	006847 KENDRA BROWN	192.00			
3043733	06/30/2022	PRINTED	005052 KENTUCKY STATE TREASURER	500.00			
3043734	06/30/2022	PRINTED	003823 KENTUCKY UNDERGROUND STOR	583.19			
3043735	06/30/2022	PRINTED	003247 KEY OIL COMPANY	1,895.50			
3043736	06/30/2022	PRINTED	006764 KIDZ STUFF, LLC	199.80			
3043737	06/30/2022	PRINTED	006845 KIMBERLY CULBERTSON	124.82			
3043738	06/30/2022	PRINTED	019255 KPS SALES, LLC	2,770.13			
3043739	06/30/2022	PRINTED	018021 KSBA	150.00			
3043740	06/30/2022	PRINTED	018021 KSBA	1,100.00			
3043741	06/30/2022	PRINTED	006512 KY ROLLING VIDEO GAMES	1,400.00			
3043742	06/30/2022	PRINTED	006574 LAUNDRY BASKET	81.25			
3043743	06/30/2022	PRINTED	020477 LEES FAMOUS RECIPE	161.98			
3043744	06/30/2022	PRINTED	020680 LEXINGTON TROPHY CO	300.00			
3043745	06/30/2022	PRINTED	021053 LINDSAY HENDERSON	96.74			
3043746	06/30/2022	PRINTED	002142 LISA RISNER	124.82			
3043747	06/30/2022	PRINTED	021380 LOWE'S COMPANIES, INC	7,471.56			
3043748	06/30/2022	PRINTED	021380 LOWE'S COMPANIES, INC	808.10			
3043749	06/30/2022	PRINTED	021880 MAJOR BRANDS INC	23.00			
3043750	06/30/2022	PRINTED	006818 MARK COMLEY	550.00			

MONTGOMERY COUNTY SCHOOL DISTRICT



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10

6101

FOR: All Except stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043751	06/30/2022	PRINTED	003386 MARTHA ESCALANTE	124.82			
3043752	06/30/2022	PRINTED	004723 MARTIN'S SANITATION SERVI	1,125.00			
3043753	06/30/2022	PRINTED	006282 MISTY SOWDER	177.87			
3043754	06/30/2022	PRINTED	900092 MONTGOMERY COUNTY BOARD O		45,209.40		06/30/2022
3043755	06/30/2022	PRINTED	900092 MONTGOMERY COUNTY BOARD O		40,569.70		06/30/2022
3043756	06/30/2022	PRINTED	900092 MONTGOMERY COUNTY BOARD O		41,716.34		06/30/2022
3043757	06/30/2022	PRINTED	900092 MONTGOMERY COUNTY BOARD O		109.97		06/30/2022
3043758	06/30/2022	PRINTED	024920 MT STERLING ADVOCATE	669.05			
3043759	06/30/2022	PRINTED	004618 MYSTERY SCIENCE INC	1,325.00			
3043760	06/30/2022	PRINTED	000324 O'REILLY AUTOMOTIVE, INC.	234.91			
3043761	06/30/2022	PRINTED	026700 OFFICE DEPOT	1,044.78			
3043762	06/30/2022	PRINTED	027290 PARKS AND RECREATION	837.00			
3043763	06/30/2022	PRINTED	032421 PRAIRIE FARMS DAIRY	2,595.55			
3043764	06/30/2022	PRINTED	005211 PREMIER TERMITE & PEST CO	83.34			
3043765	06/30/2022	PRINTED	028825 PSST	8,661.00			
3043766	06/30/2022	PRINTED	028922 PYRAMID EDUCATIONAL CONSU	516.50			
3043767	06/30/2022	PRINTED	029030 QUILL CORPORATION	2,734.52			
3043768	06/30/2022	PRINTED	006133 RACHEL HOWARD	77.42			
3043769	06/30/2022	PRINTED	005312 REBECCA THOMAS	195.82			
3043770	06/30/2022	PRINTED	001731 RILEY OIL CO.	1,742.72			
3043771	06/30/2022	PRINTED	006125 RIVERSIDE ASSESSMENTS, LL	2,632.00			
3043772	06/30/2022	PRINTED	003385 SANDY SCHWITTERS	124.82			
3043773	06/30/2022	PRINTED	000313 SCHOLASTIC INC.	79.33			
3043774	06/30/2022	PRINTED	006522 SCHOOL DATEBOOKS	2,490.30			
3043775	06/30/2022	PRINTED	031068 SCHOOL NURSE SUPPLY INC	5,965.98			
3043776	06/30/2022	PRINTED	031076 SCHOOL SPECIALTY	9,368.08			
3043777	06/30/2022	PRINTED	005619 SEASONAL FOOD CONCEPTS, IN	330.72			
3043778	06/30/2022	PRINTED	006518 SHANE SMITH	126.38			
3043779	06/30/2022	PRINTED	005674 SHAWN LANSDALE	195.82			
3043780	06/30/2022	PRINTED	003601 SIMPLE SOLUTIONS	7,869.13			
3043781	06/30/2022	PRINTED	032240 SOMETHING MOHR PRODUCTION	700.00			
3043782	06/30/2022	PRINTED	005245 STACY THOMPSON	31.36			
3043783	06/30/2022	PRINTED	032997 STORAGE RENTALS OF AMERIC	2,219.00			
3043784	06/30/2022	PRINTED	033200 SUNBELT RENTALS	8,760.39			
3043785	06/30/2022	PRINTED	001153 SWEETWATER SOUND, INC	787.99			
3043786	06/30/2022	PRINTED	033510 SWH SUPPLY CO	17,954.27			
3043787	06/30/2022	PRINTED	006841 TAMBRIELLE MARINO	195.82			
3043788	06/30/2022	PRINTED	006652 TARIA BOOKER	81.28			
3043789	06/30/2022	PRINTED	033869 TENTH FRAME CINEMA	318.75			
3043790	06/30/2022	PRINTED	034100 THE CENTER FOR GIFTED STU	1,300.00			
3043791	06/30/2022	PRINTED	034648 THOMPSON CATERING & SPECI	2,226.00			
3043792	06/30/2022	PRINTED	034739 TK'S GYMNASTICS	425.00			
3043793	06/30/2022	PRINTED	034931 TOWN & COUNTRY MINUTE MAR	129.28			
3043794	06/30/2022	PRINTED	035045 TRANE PARTS CENTER	260.00			
3043795	06/30/2022	PRINTED	035095 TREMCO ROOFING	29,575.00			
3043796	06/30/2022	PRINTED	035713 UPS	23.31			
3043797	06/30/2022	PRINTED	036161 WALMART/ CAPITAL ONE	23,732.85			
3043798	06/30/2022	PRINTED	036930 WOMBLES TOURS & CHARTERS	1,982.00			
3043799	06/30/2022	PRINTED	001277 MOREHEAD ELECTRIC	5,151.61			
3043800	06/30/2022	PRINTED	900092 MONTGOMERY COUNTY BOARD O	3,994.07			
3043801	07/01/2022	PRINTED	001480 FRONTLINE TECHNOLOGIES	30,083.11			
3043802	07/01/2022	PRINTED	018629 KENTUCKY EMPLOYERS' MUTUA	201,812.89			

MONTGOMERY COUNTY SCHOOL DISTRICT

AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10 6101

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043803	07/01/2022	PRINTED	004712 LIMESTONE AGENCY, LLC	1,124.89			
3043804	07/01/2022	PRINTED	025050 MT STERLING POST OFFICE	232.00			
3043805	07/01/2022	PRINTED	029085 R.J. ROBERTS	92,147.40			
3043806	07/01/2022	PRINTED	032997 STORAGE RENTALS OF AMERIC	2,388.00			
3043807	07/01/2022	PRINTED	002153 THE ROEDING GROUP/PUBLIC	630,000.00			
3043808	07/08/2022	PRINTED	006391 CHRISTI DEE WRIGHT	10,000.00			
3043809	07/08/2022	PRINTED	013465 GORDON FOOD SERVICE	104.57			
3043810	07/08/2022	PRINTED	025050 MT STERLING POST OFFICE	116.00			
3043811	07/08/2022	PRINTED	006854 ADIA JOUETT	194.75			
3043812	07/08/2022	PRINTED	006852 ALLISON JOUETT	194.75			
3043813	07/08/2022	PRINTED	006849 ALYSSA JOUETT	194.75			
3043814	07/08/2022	PRINTED	018880 KENTUCKY UTILITIES	8,310.46			
3043815	07/08/2022	PRINTED	024530 MONT CO WATER DISTRICT	1,008.10			
3043816	07/08/2022	PRINTED	006743 MT STERLING SPEECH THERAP	2,197.25			
3043817	07/08/2022	PRINTED	025180 MT STERLING WATER & SEWER	5,067.24			
3043818	07/08/2022	PRINTED	033200 SUNBELT RENTALS	3,020.25			
3043819	07/08/2022	PRINTED	035095 TREMCO ROOFING	315,143.14			
3043820	07/08/2022	PRINTED	035891 VICKIE WHITE	7,542.46			
3043821	07/08/2022	PRINTED	006855 WILLIAM BRUENING	192.82			
3043822	07/11/2022	PRINTED	032997 STORAGE RENTALS OF AMERIC	2,388.00			
3043823	07/27/2022	PRINTED	000900 AIR MECHANICAL SALES INC	860.00			
3043824	07/27/2022	PRINTED	006455 AMAZIN GRAZIN	560.00			
3043825	07/27/2022	PRINTED	005490 AMERICAN WELDING & GAS, I	166.33			
3043826	07/27/2022	PRINTED	004945 AMTECK	520.00			
3043827	07/27/2022	PRINTED	006727 BAY INSULATION SUPPLY OF	4,240.62			
3043828	07/27/2022	PRINTED	006714 BLAZE ENTERPRISES, LLC	213,912.90			
3043829	07/27/2022	PRINTED	004560 BROWN SPRINKLER CORP	19,738.80			
3043830	07/27/2022	PRINTED	004640 BSN SPORTS	5,932.49			
3043831	07/27/2022	PRINTED	006099 CDW-G	123.20			
3043832	07/27/2022	PRINTED	000527 CHEMSEARCH	864.15			
3043833	07/27/2022	PRINTED	900019 CITY ELECTRIC	1,878.19			
3043834	07/27/2022	PRINTED	006717 CKSM MECHANICAL	296,543.70			
3043835	07/27/2022	PRINTED	008480 D C ELEVATOR CO, INC	220.50			
3043836	07/27/2022	PRINTED	002256 EAGLE CARPET CARE SERVICE	360.00			
3043837	07/27/2022	PRINTED	006716 ECKART, LLC	94,993.39			
3043838	07/27/2022	PRINTED	002824 ELECTRONIC SPECIALTY	1,050.00			
3043839	07/27/2022	PRINTED	011780 FERGUSON ENTERPRISES INC	48.07			
3043840	07/27/2022	PRINTED	011780 FERGUSON ENTERPRISES INC	21,652.69			
3043841	07/27/2022	PRINTED	006724 FOUNDATION BUILDING MATER	28,348.56			
3043842	07/27/2022	PRINTED	012140 FRALEY AUTOMOTIVE, INC.	36.45			
3043843	07/27/2022	PRINTED	012381 FRYSCY COALITION OF KENT	60.00			
3043844	07/27/2022	PRINTED	006713 GREYHAWK, LLC	40,590.00			
3043845	07/27/2022	PRINTED	000522 INFINITE CAMPUS	24,567.00			
3043846	07/27/2022	PRINTED	002819 KENTUCKY FLOORING DISTRIB	93,309.00			
3043847	07/27/2022	PRINTED	005228 KENTUCKY STATE TREASURER	4,433.00			
3043848	07/27/2022	PRINTED	004583 LAWN MASTERS	12,100.00			
3043849	07/27/2022	PRINTED	024680 MONTGOMERY COUNTY SCHOOL	122,437.06			
3043850	07/27/2022	PRINTED	004790 MOREHEAD STATE UNIVERSITY	200.00			
3043851	07/27/2022	PRINTED	005397 NEW SONG COUNSELING	2,240.00			
3043852	07/27/2022	PRINTED	026700 OFFICE DEPOT	841.42			
3043853	07/27/2022	PRINTED	005806 PACKS+WALKER LLC	24,300.00			
3043854	07/27/2022	PRINTED	027025 PALADIN TECHNICAL SERVICE	1,450.00			

MONTGOMERY COUNTY SCHOOL DISTRICT



AP CHECK RECONCILIATION REGISTER

FOR CASH ACCOUNT: 10 6101

FOR: All Except Stale

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
3043855	07/27/2022	PRINTED	027190 PARENT TEACHER STORE	99.37			
3043856	07/27/2022	PRINTED	027893 PENNY BOLIN	20.00			
3043857	07/27/2022	PRINTED	028280 PLUMBERS SUPPLY CO.	4,472.30			
3043858	07/27/2022	PRINTED	029030 QUILL CORPORATION	1,425.29			
3043859	07/27/2022	PRINTED	002241 RBS DESIGN GROUP ARCHITEC	25,841.10			
3043860	07/27/2022	PRINTED	031076 SCHOOL SPECIALTY	202.47			
3043861	07/27/2022	PRINTED	002656 SHAPE MANUFACTURING	22,000.00			
3043862	07/27/2022	PRINTED	031972 SMART SYSTEMS	25,192.86			
3043863	07/27/2022	PRINTED	006726 STOERMER-ANDERSON INC	990.00			
3043864	07/27/2022	PRINTED	033510 SWH SUPPLY CO	7,445.16			
3043865	07/27/2022	PRINTED	034931 TOWN & COUNTRY MINUTE MAR	259.60			
3043866	07/27/2022	PRINTED	002657 TRANE US INC	625,847.81			
3043867	07/27/2022	PRINTED	000039 TYLER TECHNOLOGIES, MUNIS	3,932.39			
3043868	07/27/2022	PRINTED	003535 VERITIV	1,416.00			
3043869	07/27/2022	PRINTED	005214 VERTIV CORPORATION	4,480.70			
3043870	07/27/2022	PRINTED	006715 WHITEHOUSE ELECTRIC, INC.	65,700.00			
8001892	07/27/2022	EFT	000542 AUSTIN MAPLES		152.00		07/27/2022
8001893	07/27/2022	EFT	006327 BRANDON WATKINS		49.98		07/27/2022
8001894	07/27/2022	EFT	006861 DUSTIN LUEKER		349.63		07/27/2022
227 CHECKS CASH ACCOUNT TOTAL				3,590,167.66	128,157.02		

MONTGOMERY COUNTY SCHOOL DISTRICT

AP CHECK RECONCILIATION REGISTER

		UNCLEARED	CLEARED
227 CHECKS	FINAL TOTAL	3,590,167.66	128,157.02

** END OF REPORT - Generated by Angie Maples **

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 061722 06/17/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
5140	CAMARGO ELEMENT	00000	061722		INV	06/17/2022	23.42	177689	3043615	PEPSI COMMISSION
5375	CARDMEMBER SERV	00000	6283	22010778	INV	06/17/2022	381.26	177690	3043616	KASBO SPRING CONFE
5375	CARDMEMBER SERV	00000	9857	22010778	INV	06/17/2022	337.26	177691	3043616	KASBO SPRING CONFE
5375	CARDMEMBER SERV	00000	8335	22400581	INV	06/17/2022	338.00	177692	3043616	ROOMS FOR KHSAA ST
5375	CARDMEMBER SERV	00000	9030	22400581	INV	06/17/2022	338.00	177693	3043616	ROOMS FOR KHSAA ST
5375	CARDMEMBER SERV	00000	7337	22400581	INV	06/17/2022	338.00	177694	3043616	ROOMS FOR KHSAA ST
5375	CARDMEMBER SERV	00000	8318	22400581	INV	06/17/2022	410.88	177695	3043616	ROOMS FOR KHSAA ST
5375	CARDMEMBER SERV	00000	9480	22400581	INV	06/17/2022	405.60	177696	3043616	ROOMS FOR KHSAA ST
6834	CHALLENGER TURF	00000	061022.02	22400647	INV	06/17/2022	50,000.00	177697	3043617	TURF DEPOSIT
7360	COLUMBIA GAS	00000	MAY 2022	22010888	INV	06/17/2022	1,917.61	177698	3043618	NATURAL GAS
9320	DELTA NATURAL G	00000	MAY 2022	22010887	INV	06/17/2022	603.94	177699	3043619	NATURAL GAS
13465	GORDON FOOD SER	00000	22800381	22800381	INV	06/17/2022	245.78	177705	3043620	FOOD, SUPPLIES, CA
6208	GREATAMERICA	00000	31792403	22010540	INV	06/17/2022	3,845.64	177706	3043621	TELEPHONE SYSTEM
18880	KENTUCKY UTILIT	00000	MAY 2022	22010906	INV	06/17/2022	23,192.53	177700	3043622	ELECTRIC
21960	MAPLETON ELEMEN	00000	061722		INV	06/17/2022	47.60	177701	3043623	PEPSI COMMISSION
23439	MONTGOMERY COUN	00000	061722		INV	06/17/2022	128.49	177702	3043624	PEPSI COMMISSION
3738	MOUNT STERLING	00000	061722		INV	06/17/2022	34.30	177703	3043625	PEPSI COMMISSION
5708	NORTHVIEW ELE	00000	061722		INV	06/17/2022	37.37	177704	3043626	PEPSI COMMISSION
1703	TOSHIBA BUSINES	00000	5791684	22010886	INV	06/17/2022	3,015.18	177707	3043627	COPIER CLICK CHARG
1812	TOSHIBA FINANCI	00000	473562866	22010550	INV	06/17/2022	5,089.19	177708	3043628	COPIER LEASE
35853	VERIZON	00000	9907774001	22010553	INV	06/17/2022	205.21	177709	3043629	TECHNOLOGY
35853	VERIZON	00000	9907773999	22010561	INV	06/17/2022	1,152.33	177710	3043630	DISTRICT CELL PHON
CASH ACCOUNT 10			6101				92,087.59		TOTAL	

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 062222 06/22/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
2262	AMAZON	00000	763748475963		INV	06/22/2022	22.00	177711	3043631	BOOKS FOR STERLING
2262	AMAZON	00000	966474875683	22010848	INV	06/22/2022	37.76	177712	3043631	UG TABLE CLIPS & V
2262	AMAZON	00000	473857894387	22010848	INV	06/22/2022	49.98	177713	3043631	UG TABLE CLIPS & V
2262	AMAZON	00000	PO 22010848	22010848	INV	06/22/2022	49.98	177714	3043631	UG TABLE CLIPS & V
2262	AMAZON	00000	445936555863	22600291	INV	06/22/2022	25.97	177715	3043631	IPAD CASE/ SCREEN
2262	AMAZON	00000	469475334688	22130041	INV	06/22/2022	44.62	177716	3043631	PRESCHOOL SUPPLIES
2262	AMAZON	00000	476368639954	22130041	INV	06/22/2022	485.31	177717	3043631	PRESCHOOL SUPPLIES
2262	AMAZON	00000	849935936658	22400476	INV	06/22/2022	272.46	177718	3043631	PORTABLE ICE MAKER
2262	AMAZON	00000	597587498697	22130054	INV	06/22/2022	349.94	177719	3043631	SHELVES FOR PRESCH
2262	AMAZON	00000	967794594396	22010844	INV	06/22/2022	117.62	177720	3043631	ADAPTERS TO ACCOMO
2262	AMAZON	00000	683374654945	22200193	INV	06/22/2022	170.39	177721	3043631	PROF DEV BOOKS
2262	AMAZON	00000	444947363563	22200193	INV	06/22/2022	53.56	177722	3043631	PROF DEV BOOKS
2262	AMAZON	00000	865645573394	22600299	INV	06/22/2022	33.84	177723	3043631	OT SUPPLIES
2262	AMAZON	00000	947888955639	22600299	INV	06/22/2022	10.99	177724	3043631	OT SUPPLIES
2262	AMAZON	00000	646946845938	22100251	INV	06/22/2022	66.98	177725	3043631	BACKDROP STAND AND
2262	AMAZON	00000	648643648577	22300166	INV	06/22/2022	202.86	177726	3043631	DRY EARSE WHITE BO
21380	LOWES HOME CENT	00000	909567	22500245	INV	06/22/2022	976.62	177727	3043632	FRIDGE FOR MSE FRC
21380	LOWES HOME CENT	00000	909564	22500245	INV	06/22/2022	976.62	177728	3043632	FRIDGE FOR MSE FRC
21380	LOWES HOME CENT	00000	909565	22500245	CRM	06/22/2022	-976.62	177729	3043632	FRIDGE FOR MSE FRC
21380	LOWES HOME CENT	00000	22920477	22920477	INV	06/22/2022	4,418.11	177730	3043632	OPEN PO-MAINTENANC
CASH ACCOUNT 10 6101							7,388.99		TOTAL	

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 062522 06/25/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10		6101	CASH IN BANK							
961	ALICE ANDERSON	00000	063022		INV	06/25/2022	113.00	177943	3043633	MILEAGE
397	AT&T	00000	JUNE 2022	22010916	INV	06/25/2022	7,660.10	177945	3043634	LAND LINES
2257	AT&T	00000	5/23-6/22/2022	22010713	INV	06/25/2022	100.00	177946	3043635	FIRE LINES
2608	AT&T	00000	2075713106	22010915	INV	06/25/2022	12.74	177944	3043636	LONG DISTANCE
3362	BILL R MORGAN	00000	063022		INV	06/25/2022	44.94	177947	3043637	MILEAGE
4696	CARMELA GREEN	00000	063022		INV	06/25/2022	34.46	177948	3043638	MILEAGE
8745	DANIEL FREEMAN	00000	063022		INV	06/25/2022	66.96	177949	3043639	MILEAGE
6208	GREATAMERICA	00000	06/1-06/30/2022	22010541	INV	06/25/2022	3,845.64	177950	3043640	TELEPHONE SYSTEM
30360	RUMPKE OF KENTU	00000	JUNE 2022	22010917	INV	06/25/2022	6,562.51	177951	3043641	TRASH COLLECTION
31571	SHARON SMITH-BR	00000	063022		INV	06/25/2022	66.96	177952	3043642	MILEAGE
35853	VERIZON	00000	06/02-07/01/2022	22010554	INV	06/25/2022	200.05	177953	3043643	TECHNOLOGY
35853	VERIZON	00000	06/11-07/10/2022	22010914	INV	06/25/2022	1,333.88	177954	3043644	COVID MIFI'S
35853	VERIZON	00000	6/2-7/1/2022	22010562	INV	06/25/2022	1,152.33	177955	3043645	DISTRICT CELL PHON
35853	VERIZON	00000	9908574284	22010913	INV	06/25/2022	1,333.78	177956	3043646	COVID MIFI'S MAY 2
CASH ACCOUNT 10		6101					22,527.35		TOTAL	

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
900259	AFPLANSERVE	00000	22053171714		INV	06/30/2022	8.00	178052	3043647	PLAN FEE BILLING
780	AG-WOOD	00000	07/01/22-06/30/23	22920001	INV	06/30/2022	3,600.00	177804	3043648	STORAGE RENTALS
881	AIRGAS	00000	22901277	22901277	INV	06/30/2022	198.69	178007	3043649	OXYGEN & ACETYLENE
2262	AMAZON	00000	22010920	22010920	INV	06/30/2022	717.44	178027	3043650	STEM KITS, MICROSC
5490	AMERICAN WELDIN	00000	08551506	22920501	INV	06/30/2022	32.48	177888	3043651	OPEN PO
5490	AMERICAN WELDIN	00000	22901278	22901278	INV	06/30/2022	32.48	178008	3043652	CYLINDER RENTAL
4945	AMTECK	00000	950700087	22920527	INV	06/30/2022	355.00	178009	3043653	OPEN PO
4945	AMTECK	00000	950700088	22920527	INV	06/30/2022	1,040.00	178010	3043653	OPEN PO
2060	APPLE COMPUTER	00000	AJ09018584	22350243	INV	06/30/2022	378.00	178029	3043654	ASSISTIVE AND ADAP
2060	APPLE COMPUTER	00000	AH43948295	22350243	INV	06/30/2022	249.99	178030	3043654	ASSISTIVE AND ADAP
2060	APPLE COMPUTER	00000	22350229	22350229	INV	06/30/2022	502.99	177792	3043655	ASSISTIVE AND ADAP
2060	APPLE COMPUTER	00000	AJ11555209	22350247	INV	06/30/2022	3,730.00	178028	3043656	STUDENT WORKSTATIO
2060	APPLE COMPUTER	00000	22350259	22350259	INV	06/30/2022	753.00	178031	3043657	STUDENT WORKSTATIO
407	APPLE INC	00000	AJ10520858	22010885	INV	06/30/2022	49.00	177791	3043658	IPAD REPAIR
2300	ASCD	00000	0014219144	22200192	INV	06/30/2022	833.43	177805	3043659	PROFESSIONAL DEV B
433	BATH MOTOR SERV	00000	7553	22901023	INV	06/30/2022	850.00	177889	3043660	BUS TOWING SERVICE
2910	BAUMANN PAPER C	00000	997010-0	22920514	INV	06/30/2022	382.50	177890	3043661	DISPOSABLE FLOOR S
2910	BAUMANN PAPER C	00000	997009-0	22920500	INV	06/30/2022	26,422.50	177891	3043661	WAX-DISTRICT STRIP
2910	BAUMANN PAPER C	00000	996398-0	22920515	INV	06/30/2022	913.50	177892	3043661	BOARDWALK DISPOSAB
717	BIO-RAD LABORAT	00000	905451854	22400498	INV	06/30/2022	96.99	177806	3043662	TRANSFORMATION REG
4099	BONNIE BISHOP	00000	063022	22130057	INV	06/30/2022	18.00	177993	3043663	TRAVEL REIMBURSEME
6628	BOYD COMPANY	00000	INV01929968	22901282	INV	06/30/2022	254.93	178011	3043664	BUS REPAIR PARTS
2802	BRANDON RICHARD	00000	063022	22700346	INV	06/30/2022	400.00	177807	3043665	IC SCHEDULIG SUPPO
3600	BRETT WHITAKER	00000	063022	22600320	INV	06/30/2022	195.82	177965	3043666	TRAVEL REIMBURSEME
6843	BRITTNEY FOLLET	00000	063022	22130060	INV	06/30/2022	18.00	177994	3043667	TRAVEL REIMBURSEME
4640	BSN SPORTS	00000	916614669	22010007	INV	06/30/2022	9,486.30	177808	3043668	WRESTLING MATS
4640	BSN SPORTS	00000	917371099	22400586	INV	06/30/2022	484.38	177809	3043668	SOFTBALLS FOR DIST
5375	CARDMEMBER SERV	00000	22600297	22600297	INV	06/30/2022	1,694.89	178025	3043669	ROOMS FOR BEHAVIOR
5375	CARDMEMBER SERV	00000	22600298	22600298	INV	06/30/2022	332.42	177810	3043670	HOTEL ROOM/CPI CON
5375	CARDMEMBER SERV	00000	22400568	22400568	INV	06/30/2022	531.75	177966	3043671	HOTEL FOR AP SUMME
5375	CARDMEMBER SERV	00000	22130051	22130051	INV	06/30/2022	392.02	178012	3043672	ECI CONFERENCE HOT
5375	CARDMEMBER SERV	00000	22600184	22600184	INV	06/30/2022	1,532.08	178033	3043673	HOTEL FOR CONFEREN
6156	CATHERINE HACKE	00000	063022	22600323	INV	06/30/2022	195.82	177967	3043674	TRAVEL REIMBURSEME
6099	CDW-G	00000	8813369	22350222	INV	06/30/2022	1,377.00	177880	3043675	CLASSROOM INSTRUCT
6099	CDW-G	00000	22350249	22350249	INV	06/30/2022	20,482.08	177793	3043676	CLASSROOM INSTRUCT
6099	CDW-G	00000	2510470	22350178	INV	06/30/2022	500.84	177794	3043677	SCHOOL AND DISTRIC
6099	CDW-G	00000	22350209	22350209	INV	06/30/2022	674.10	177795	3043678	CLASSROOM INSTRUCT
6099	CDW-G	00000	22350136	22350136	INV	06/30/2022	270.86	177796	3043679	SCHOOL AND DISTRIC
6099	CDW-G	00000	2235154	22350154	INV	06/30/2022	364.43	177797	3043680	SCHOOL AND DISTRIC
6099	CDW-G	00000	22350189	22350189	INV	06/30/2022	777.15	177798	3043681	SCHOOL AND DISTRIC
6099	CDW-G	00000	22350204	22350204	INV	06/30/2022	387.09	177800	3043682	SCHOOL AND DISTRIC
6099	CDW-G	00000	8813076	22350201	INV	06/30/2022	477.93	177878	3043683	CLASSROOM INSTRUCT
6099	CDW-G	00000	8813371	22350220	INV	06/30/2022	955.87	177879	3043684	CLASSROOM INSTRUCT
6749	CHARTER COMMUNI	00000	0066104062222	22901276	INV	06/30/2022	130.02	178053	3043685	MONTHLY CABLE
6920	CINTAS	00000	4121663548	22901280	INV	06/30/2022	207.77	178013	3043686	UNIFORM, RUG AND R
6920	CINTAS	00000	4122346752	22901280	INV	06/30/2022	225.96	178014	3043686	UNIFORM, RUG AND R
6920	CINTAS	00000	4123024278	22901280	INV	06/30/2022	207.77	178015	3043686	UNIFORM, RUG AND R

MONTGOMERY COUNTY SCHOOL DISTRICT



PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
6920	CINTAS	00000	4123746728	22901280	INV	06/30/2022	225.96	178016	3043686	UNIFORM, RUG AND R
1508	CLARK PROPANE P	00000	FIN CHARGE	22920517	INV	06/30/2022	27.84	177811	3043687	FINANCE CHARGE
7349	COLORS INC	00000	120957	22901285	INV	06/30/2022	6.90	177812	3043688	PAINT SUPPLIES
7349	COLORS INC	00000	120980	22920503	INV	06/30/2022	52.19	177893	3043688	OPEN PO
7349	COLORS INC	00000	41151	22920503	INV	06/30/2022	4.50	177894	3043688	OPEN PO
7349	COLORS INC	00000	41085	22920503	INV	06/30/2022	628.98	177895	3043688	OPEN PO
7349	COLORS INC	00000	41226	22920503	INV	06/30/2022	4.50	177896	3043688	OPEN PO
7349	COLORS INC	00000	120972	22920503	INV	06/30/2022	90.42	177897	3043688	OPEN PO
6844	COREY EGAN	00000	063022	22130061	INV	06/30/2022	124.82	177995	3043689	TRAVEL REIMBURSEME
8148	CREATIVE-IMAGE	00000	37697	22350260	INV	06/30/2022	115.50	177813	3043690	CLASSROOM INSTRUCT
8458	D & P TEXT	00000	6/17/2022	22200199	INV	06/30/2022	10,300.00	177865	3043691	GO MATH TEXTBOOKS
8480	D C ELEVATOR CO	00000	331811	22920027	INV	06/30/2022	105.00	177898	3043692	OPEN PO
8480	D C ELEVATOR CO	00000	331812	22920027	INV	06/30/2022	105.00	177899	3043692	OPEN PO
8480	D C ELEVATOR CO	00000	332750	22920458	INV	06/30/2022	1,550.00	177968	3043692	FLEX HOSE REPLACEM
1389	DANIELLE FRYMAN	00000	063022	22600324	INV	06/30/2022	195.82	177969	3043693	TRAVEL REIMBURSEME
6653	DEBORAH L WIDEL	00000	007	22600245	INV	06/30/2022	2,045.00	177866	3043694	THERAPY SERVICES
9512	DICK BLICK ART	00000	8517463	22400555	INV	06/30/2022	2,839.79	177960	3043695	CLASSROOM STUDENT
6087	DOUGLAS FOOD	00000	0066690-IN	22800356	INV	06/30/2022	9,062.24	177814	3043696	MOBILE SERVING LIN
6728	DREAMPAD LLC	00000	1989	22600191	INV	06/30/2022	118.15	177815	3043697	ADAPTIVE SUPPLIES
10340	DUTCH'S CHEVY O	00000	2022 FORD EXPLORER	22010790	INV	06/30/2022	33,990.00	177867	3043698	POLICE/SECURITY VE
10340	DUTCH'S CHEVY O	00000	2022 CHEV 3500	22010784	INV	06/30/2022	35,900.00	177900	3043699	MAINT. TRUCK
10422	EAI EDUCATION	00000	1176346	22100242	INV	06/30/2022	239.50	177816	3043700	FOAM TEN FRAME DIC
10422	EAI EDUCATION	00000	1176345	22100239	INV	06/30/2022	750.35	177817	3043700	CLASSROOM SUPPLIES
6516	EASTERN KENTUCK	00000	APS1220019	22400567	INV	06/30/2022	700.00	177936	3043701	AP SUMMER INSTITUT
6516	EASTERN KENTUCK	00000	APS1220035	22400567	INV	06/30/2022	700.00	177937	3043701	AP SUMMER INSTITUT
5600	EDGE MUSIC THER	00000	2377	22600318	INV	06/30/2022	130.00	177818	3043702	MUSIC THERAPY
11027	ELECTRIC DEPOT	00000	13747	22920145	INV	06/30/2022	96.00	177901	3043703	OPEN PO
5655	ELIZABETH ROLAN	00000	063022	22400652	INV	06/30/2022	152.88	178017	3043704	MILEAGE REIMBURSEM
6832	EQUIPMENT DEPOT	00000	1100028077	22920507	INV	06/30/2022	910.00	177820	3043705	2 PALLET JACKS
6846	FAIR MARKET VAL	00000	CAMARGO	22920530	INV	06/30/2022	275.00	178034	3043706	APPRAISAL- CAMARGO
11780	FERGUSON ENTERP	00000	3331499-1	22920233	INV	06/30/2022	673.51	177902	3043707	OPEN PO
11780	FERGUSON ENTERP	00000	3395456	22920233	INV	06/30/2022	99.50	177903	3043707	OPEN PO
11950	FLAGHOUSE	00000	P089284300016	22600093	INV	06/30/2022	138.04	177868	3043708	KIDS ERGO STOOLS
11950	FLAGHOUSE	00000	P089284300024	22600093	INV	06/30/2022	371.20	177869	3043708	KIDS ERGO STOOLS
12836	FLEETPRIDE, INC	00000	100089707	22901284	INV	06/30/2022	46.20	178018	3043709	BUS REPAIR PARTS
2569	FOLLETT SCHOOL	00000	A-3257385	22300152	INV	06/30/2022	107.74	177938	3043710	BARCODES FOR LIBRA
3126	FP MAILING SOLU	00000	RI105361353	22700347	INV	06/30/2022	468.00	177939	3043711	FP MAILING MACHINE
3126	FP MAILING SOLU	00000	RI105362114	22400526	INV	06/30/2022	135.00	177996	3043711	FP POSTAGE MACHINE
12140	FRALEY AUTOMOTI	00000	7918	22920504	INV	06/30/2022	87.26	177904	3043712	OPEN PO
1299	GATEWAY PRINTIN	00000	39050	22400648	INV	06/30/2022	240.00	177821	3043713	ATHLETIC BANNERS
13465	GORDON FOOD SER	00000	22800383	22800383	INV	06/30/2022	210.76	178054	3043714	FOOD, SUPPLIES, CA
6840	HALEY BOYD	00000	063022	22600325	INV	06/30/2022	195.82	177970	3043715	TRAVEL REIMBURSEME
2688	HALEY LINKOUS	00000	063022	22600321	INV	06/30/2022	195.82	177971	3043716	TRAVEL REIMBURSEME
6709	HEATHER DOUGLAS	00000	063022	22650024	INV	06/30/2022	30.00	177923	3043717	TRAVEL REIMBURSEME
5402	HEATHER HOLLEY	00000	063022	22600329	INV	06/30/2022	97.02	178032	3043718	TRAVEL REIMBURSEME
1053	HEINEMANN	00000	7449030	22200211	INV	06/30/2022	23,132.20	177940	3043719	SHARED READING MAT
1509	HMC SERVICE	00000	0023466	22920190	INV	06/30/2022	259.00	177905	3043720	OPEN PO -DISTRICT
15423	INDIANA SAFETY	00000	0207750	22650028	INV	06/30/2022	3,348.43	177924	3043721	PPE SUPPLIES
15423	INDIANA SAFETY	00000	0208156	22650028	INV	06/30/2022	2,291.14	177925	3043721	PPE SUPPLIES

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
6132	INTERPRETERS	00000	290909	22200212	INV	06/30/2022	327.25	177870	3043722	INTERPRETING SERVI
6132	INTERPRETERS	00000	305258	22200212	INV	06/30/2022	138.25	177871	3043722	INTERPRETING SERVI
6132	INTERPRETERS	00000	309674	22200212	INV	06/30/2022	159.25	177872	3043722	INTERPRETING SERVI
1847	JOHN DEERE FINA	00000	11395901	22400472	INV	06/30/2022	1,119.02	177822	3043723	SUPPLIES FOR CATTI
17210	JOHN R GREEN CO	00000	28533.00	22700316	INV	06/30/2022	1,917.00	177873	3043724	EXECUTIVE DESK FOR
3713	K-LOG	00000	22-314189-1	22700272	INV	06/30/2022	3,773.92	177906	3043725	FURNITURE FOR LIBR
17731	KACTE	00000	ANDREA STATON	22400445	INV	06/30/2022	375.00	177997	3043726	CTE CONFERENCE REG
6838	KASSANDRA HAMIL	00000	063022	22600317	INV	06/30/2022	289.10	177823	3043727	TRAVEL REIMBURSEME
18355	KATRINA GOODRIC	00000	063022	22500260	INV	06/30/2022	105.84	177941	3043728	MILEAGE REIMBURSEM
18444	KEDC/PDC	00000	25868	22350046	INV	06/30/2022	906.14	177826	3043729	SCHOOL TO KENTUCKY
18444	KEDC/PDC	00000	25863	22350251	INV	06/30/2022	48,866.81	177824	3043730	SCHOOL AND DISTRIC
18444	KEDC/PDC	00000	25867	22350241	INV	06/30/2022	23,821.70	177825	3043731	SCHOOL AND DISTRIC
6847	KENDRA BROWN	00000	063022	22650048	INV	06/30/2022	192.00	178055	3043732	REIMBURSEMENT FOR
5052	KENTUCKY STATE	00000	144301	22920523	INV	06/30/2022	500.00	177907	3043733	ELEVATOR INSPECTIO
3823	KENTUCKY UNDERG	00000	0079718	22010833	INV	06/30/2022	583.19	178026	3043734	MONTHLY SERVICE JU
3247	KEY OIL COMPANY	00000	219683	22901279	INV	06/30/2022	712.50	178019	3043735	OIL AND LUBRICANTS
3247	KEY OIL COMPANY	00000	219711	22901279	INV	06/30/2022	1,183.00	178020	3043735	OIL AND LUBRICANTS
6764	KIDZ STUFF, LLC	00000	SW1595	22025145	INV	06/30/2022	199.80	177827	3043736	BOOKS FOR JUMP STA
6845	KIMBERLY CULBER	00000	063022	22130062	INV	06/30/2022	124.82	177998	3043737	TRAVEL REIMBURSEME
19255	KPS SALES, LLC	00000	0773938	22400573	INV	06/30/2022	2,770.13	178006	3043738	FUEL FOR TRUCKS
18021	KSBA	00000	22-04243	22010785	INV	06/30/2022	150.00	178021	3043739	KSBA FEDERAL AND S
18021	KSBA	00000	22-04351	22010889	INV	06/30/2022	1,100.00	178035	3043740	EMPLOYEE HANDBOOKS
6512	KY ROLLING VIDE	00000	060722	22650040	INV	06/30/2022	700.00	177926	3043741	GAME TRUCK FOR SUM
6512	KY ROLLING VIDE	00000	062822	22650040	INV	06/30/2022	700.00	177927	3043741	GAME TRUCK FOR SUM
6574	LAUNDRY BASKET	00000	01016	22920521	INV	06/30/2022	81.25	177908	3043742	CLAY CENTER LINENS
20477	LEES FAMOUS REC	00000	052722	22010846	INV	06/30/2022	161.98	177928	3043743	STAFF LUNCHEON
20680	LEXINGTON TROPH	00000	77933	22400621	INV	06/30/2022	300.00	177828	3043744	COLLEGE READY MEDA
21053	LINDSAY HENDERS	00000	063022	22010918	INV	06/30/2022	96.74	177972	3043745	MILEAGE
2142	LISA RISNER	00000	063022	22130058	INV	06/30/2022	124.82	177999	3043746	TRAVEL REIMBURSEME
21380	LOWES HOME CENT	00000	902420	22400649	INV	06/30/2022	2,917.65	177861	3043747	SHOP TOOLS FOR LAB
21380	LOWES HOME CENT	00000	901830	22400649	INV	06/30/2022	797.82	177862	3043747	SHOP TOOLS FOR LAB
21380	LOWES HOME CENT	00000	904037	22400649	INV	06/30/2022	836.03	177863	3043747	SHOP TOOLS FOR LAB
21380	LOWES HOME CENT	00000	906198	22400649	INV	06/30/2022	186.19	177864	3043747	SHOP TOOLS FOR LAB
21380	LOWES HOME CENT	00000	906611	22025158	INV	06/30/2022	384.49	177959	3043747	GRILL FOR STUDENT
21380	LOWES HOME CENT	00000	22920505	22920505	INV	06/30/2022	2,349.38	178024	3043747	OPEN PO- MAINTENAN
21380	LOWES HOME CENT	00000	912991	22010300	INV	06/30/2022	808.10	177829	3043748	REFRIDGERATER/COVI
21880	MAJOR BRANDS IN	00000	594220	22010905	INV	06/30/2022	23.00	177830	3043749	TIRE REPAIR
6818	MARK COMLEY	00000	061422	22650041	INV	06/30/2022	550.00	177929	3043750	EDUCATIONAL MAGIC
3386	MARTHA ESCALANT	00000	063022	22600327	INV	06/30/2022	124.82	178000	3043751	TRAVEL REIMBURSEME
4723	MARTIN'S SANITA	00000	120397	22800101	INV	06/30/2022	1,125.00	177831	3043752	GREASE TRAP REMOV
6282	MISTY SOWDER	00000	063022	22010043	INV	06/30/2022	177.87	178037	3043753	MONTHLY MILEAGE RE
900092	MONTGOMERY COUN	00000	063022-3		INV	06/30/2022	45,209.40	178058	3043754	FED REIMB MONTGOME
900092	MONTGOMERY COUN	00000	063022-1		INV	06/30/2022	40,569.70	178056	3043755	FED REIMB MONTGOME
900092	MONTGOMERY COUN	00000	063022-2		INV	06/30/2022	41,716.34	178057	3043756	FED REIMB MONTGOME
900092	MONTGOMERY COUN	00000	060122		INV	06/30/2022	109.97	178070	3043757	TRS INTEREST AMOUN
24920	MT STERLING ADV	00000	133696*	22010860	INV	06/30/2022	669.05	178001	3043758	NONRESIDENT AD
4618	MYSTERY SCIENCE	00000	168560	22300157	INV	06/30/2022	1,325.00	177909	3043759	MYSTERY SCIENCE 1
324	O'REILLY AUTOMA	00000	1420-399092	22901283	INV	06/30/2022	234.91	178022	3043760	BUS REPAIR PARTS
26700	OFFICE DEPOT, I	00000	240905521001	22600292	INV	06/30/2022	345.39	177832	3043761	OFFICE SUPPLIES

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
26700	OFFICE DEPOT, I	00000	250185639001	22010866	INV	06/30/2022	536.59	177833	3043761	FINANCE OFFICE SUP
26700	OFFICE DEPOT, I	00000	250241313001	22500259	INV	06/30/2022	89.91	177834	3043761	PRE PRINTED DIVIDE
26700	OFFICE DEPOT, I	00000	251459799001	22010908	INV	06/30/2022	72.89	177942	3043761	CALENDAR AND PAPER
27290	PARKS AND RECRE	00000	JUNE 2022	22650045	INV	06/30/2022	837.00	177991	3043762	ADMISSION TO POOL
32421	PRAIRIE FARMS D	00000	JUNE 2022	22800035	INV	06/30/2022	2,595.55	178059	3043763	MILK-ALL SCHOOLS
5211	PREMIER TERMITE	00000	2186999	22920314	INV	06/30/2022	41.67	177910	3043764	PEST CONTROL SERVI
5211	PREMIER TERMITE	00000	2187014	22920314	INV	06/30/2022	41.67	177911	3043764	PEST CONTROL SERVI
28825	PSST	00000	32510-659	22010907	INV	06/30/2022	8,661.00	177835	3043765	ABSENCE & ESTUB FE
28922	PYRAMID EDUCATI	00000	00143810	22600087	INV	06/30/2022	516.50	177836	3043766	SPECIAL ED ITEMS
29030	QUILL CORPORATI	00000	25766585	22400640	INV	06/30/2022	40.25	177837	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25738109	22400640	INV	06/30/2022	101.61	177838	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25766742	22400640	INV	06/30/2022	243.15	177839	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25742214	22400640	INV	06/30/2022	70.28	177840	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25762450	22400640	INV	06/30/2022	18.89	177841	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25800251	22400640	INV	06/30/2022	17.73	177842	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24975035	22400577	INV	06/30/2022	178.82	177843	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24973589	22400577	INV	06/30/2022	146.29	177844	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24989340	22400577	INV	06/30/2022	72.89	177845	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24973091	22400577	INV	06/30/2022	143.82	177846	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24974103	22400577	INV	06/30/2022	44.28	177847	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24973830	22400577	INV	06/30/2022	55.91	177848	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	24973462	22400577	INV	06/30/2022	21.67	177849	3043767	CLASSROOM SUPPLIES
29030	QUILL CORPORATI	00000	25324903	22010840	INV	06/30/2022	5.60	177850	3043767	SUPPLIES
29030	QUILL CORPORATI	00000	25298463	22010840	INV	06/30/2022	142.72	177851	3043767	SUPPLIES
29030	QUILL CORPORATI	00000	25281988	22010840	INV	06/30/2022	661.12	177852	3043767	SUPPLIES
29030	QUILL CORPORATI	00000	25286159	22010840	INV	06/30/2022	77.38	177853	3043767	SUPPLIES
29030	QUILL CORPORATI	00000	25277066	22010840	INV	06/30/2022	97.18	177854	3043767	SUPPLIES
29030	QUILL CORPORATI	00000	25653800	22010870	INV	06/30/2022	594.93	177887	3043767	OFFICE CHAIRS/SUPP
6133	RACHEL HOWARD	00000	063022	22010287	INV	06/30/2022	77.42	178038	3043768	MILEAGE REIMBURSEM
5312	REBECCA THOMAS	00000	063022	22600322	INV	06/30/2022	195.82	177973	3043769	TRAVEL REIMBURSEME
1731	RILEY OIL CO.	00000	CL90412	22010545	INV	06/30/2022	802.06	178061	3043770	FUEL
1731	RILEY OIL CO.	00000	CL90493	22010545	INV	06/30/2022	652.11	178062	3043770	FUEL
1731	RILEY OIL CO.	00000	CL90557	22010545	INV	06/30/2022	288.55	178063	3043770	FUEL
6125	RIVERSIDE ASSES	00000	110129	22600166	INV	06/30/2022	2,632.00	177855	3043771	BDI FORMS
3385	SANDY SCHWITTER	00000	063022	22130059	INV	06/30/2022	124.82	178002	3043772	TRAVEL REIMBURSEME
313	SCHOLASTIC INC.	00000	39998724	22400542	INV	06/30/2022	79.33	177912	3043773	BOOKS FOR ENGLISH
6522	SCHOOL DATEBOOK	00000	S22-0230546	22025156	INV	06/30/2022	1,245.15	177874	3043774	PRIMARY AGENDA BOO
6522	SCHOOL DATEBOOK	00000	S22-0230547	22025155	INV	06/30/2022	1,245.15	177875	3043774	AGENDA BOOKS
31068	SCHOOL NURSE SU	00000	0894517-IN	22010816	INV	06/30/2022	5,965.98	177876	3043775	HEALTH UNIT SUPPLI
31076	SCHOOL SPECIALT	00000	208129949728	22100217	INV	06/30/2022	23.36	177856	3043776	CLASSROOM SUPPLIES
31076	SCHOOL SPECIALT	00000	208129753656	22650022	INV	06/30/2022	372.16	177930	3043776	INSTRUCTIONAL SUPP
31076	SCHOOL SPECIALT	00000	308103951725	22650022	INV	06/30/2022	4,322.65	177931	3043776	INSTRUCTIONAL SUPP
31076	SCHOOL SPECIALT	00000	308103988767	22650030	INV	06/30/2022	4,649.91	177932	3043776	SUPPLIES FOR LESSO
5619	SEASONAL FOOD C	00000	1025	22650042	INV	06/30/2022	330.72	177933	3043777	KONA ICE
6518	SHANE SMITH	00000	063022	22920522	INV	06/30/2022	126.38	177913	3043778	REIMBURSEMENT FOR
5674	SHAWN LANSDALE	00000	063022	22010911	INV	06/30/2022	195.82	177974	3043779	TRAVEL REIMBURSEME
3601	SIMPLE SOLUTION	00000	108237	22300156	INV	06/30/2022	7,869.13	177858	3043780	SIMPLE SOLUTIONS R
32240	SOMETHING MOHR	00000	2145	22010836	INV	06/30/2022	350.00	177963	3043781	STREAMING 8TH GRAD
32240	SOMETHING MOHR	00000	2144	22010836	INV	06/30/2022	350.00	177964	3043781	STREAMING 8TH GRAD

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
5245	STACY THOMPSON	00000	063022	22800201	INV	06/30/2022	31.36	177859	3043782	TRAVEL REIMBURSEME
32997	STORAGE RENTALS	00000	20903	22650047	INV	06/30/2022	2,219.00	177992	3043783	ANNUAL STORAGE REN
33200	SUNBELT RENTALS	00000	111831013-0016	22920506	INV	06/30/2022	345.00	177975	3043784	MONTHLY CONTAINER
33200	SUNBELT RENTALS	00000	126289139-0001	22920525	INV	06/30/2022	1,344.90	177976	3043784	36' SINGLE MAN LIF
33200	SUNBELT RENTALS	00000	125248153-0001	22920455	INV	06/30/2022	2,141.12	177977	3043784	LIFT RENTAL FOR PA
33200	SUNBELT RENTALS	00000	125248153-0002	22920455	INV	06/30/2022	1,909.12	177978	3043784	LIFT RENTAL FOR PA
33200	SUNBELT RENTALS	00000	122698122-0005	22010761	INV	06/30/2022	3,020.25	178003	3043784	STORAGE CONTAINERS
1153	SWEETWATER SOUN	00000	32280252	22350261	INV	06/30/2022	787.99	177803	3043785	CLASSROOM INSTRUCT
33510	SWH SUPPLY CO	00000	21641282	22920403	INV	06/30/2022	232.20	177914	3043786	OPEN PO
33510	SWH SUPPLY CO	00000	21633748	22920403	INV	06/30/2022	548.10	177915	3043786	OPEN PO
33510	SWH SUPPLY CO	00000	21632900	22920403	INV	06/30/2022	232.44	177916	3043786	OPEN PO
33510	SWH SUPPLY CO	00000	21633749	22920403	INV	06/30/2022	34.72	177917	3043786	OPEN PO
33510	SWH SUPPLY CO	00000	21642467	22920518	INV	06/30/2022	1,334.93	177979	3043786	MAPELTON CAFETERIA
33510	SWH SUPPLY CO	00000	21642468	22920518	INV	06/30/2022	57.67	177980	3043786	MAPELTON CAFETERIA
33510	SWH SUPPLY CO	00000	21642150	22920518	INV	06/30/2022	3,912.15	177981	3043786	MAPELTON CAFETERIA
33510	SWH SUPPLY CO	00000	21642783	22920524	INV	06/30/2022	1,404.02	177982	3043786	COMPRESSOR AND FIT
33510	SWH SUPPLY CO	00000	21642151	22920531	INV	06/30/2022	331.76	178065	3043786	FILTERS COMPRESSOR
33510	SWH SUPPLY CO	00000	21641930	22920531	INV	06/30/2022	1,227.84	178066	3043786	FILTERS COMPRESSOR
33510	SWH SUPPLY CO	00000	21641931	22920531	INV	06/30/2022	7,606.00	178067	3043786	FILTERS COMPRESSOR
33510	SWH SUPPLY CO	00000	21641932	22920531	INV	06/30/2022	1,032.44	178068	3043786	FILTERS COMPRESSOR
6841	TAMBRIELLE MARI	00000	063022	22600326	INV	06/30/2022	195.82	177983	3043787	TRAVEL REIMBURSEME
6652	TARIA BOOKER	00000	063022	22600319	INV	06/30/2022	81.28	177990	3043788	TRAVEL REIMBURSEME
33869	TENTH FRAME CIN	00000	063022	22650046	INV	06/30/2022	318.75	178060	3043789	ADMISSIONS
34100	THE CENTER FOR	00000	CV-6354-0062-0067	22400566	INV	06/30/2022	650.00	177957	3043790	AP SUMMER INSTITUT
34100	THE CENTER FOR	00000	CV-6354-0061-0066	22400566	INV	06/30/2022	650.00	177958	3043790	AP SUMMER INSTITUT
34648	THOMPSON CATERI	00000	JUNE 2022	22650039	INV	06/30/2022	2,226.00	177934	3043791	INFLATABLES FOR JU
34739	TK'S GYMNASTICS	00000	101	22650044	INV	06/30/2022	425.00	177935	3043792	SUMMER CAMP ACTIVI
34931	TOWN & COUNTRY	00000	113058108	22920320	INV	06/30/2022	6.25	177918	3043793	OPEN PO
34931	TOWN & COUNTRY	00000	113058208	22920320	INV	06/30/2022	7.43	177919	3043793	OPEN PO
34931	TOWN & COUNTRY	00000	113058128	22920320	INV	06/30/2022	115.60	177920	3043793	OPEN PO
35045	TRANE PARTS CEN	00000	LEIS0121672	22920528	INV	06/30/2022	260.00	178023	3043794	TXV MAPLETON
35095	TREMCO ROOFING	00000	96686462	22010751	INV	06/30/2022	29,575.00	178005	3043795	CLAY CENTER AWNING
35713	UPS	00000	0000613V1V222		INV	06/30/2022	23.31	177860	3043796	ASSETS TAGS TO VEN
36161	WALMART	00000	443692734	22100234	INV	06/30/2022	454.94	177731	3043797	OFFICE SUPPLIES
36161	WALMART	00000	447162990	22100248	INV	06/30/2022	25.76	177732	3043797	FOOD AND DRINKS FO
36161	WALMART	00000	447163260	22100249	INV	06/30/2022	97.00	177733	3043797	CLOTHES AND SHOES
36161	WALMART	00000	449158329	22100255	INV	06/30/2022	149.99	177734	3043797	SUPPLIES FOR SUMME
36161	WALMART	00000	449357192	22100256	INV	06/30/2022	135.90	177735	3043797	FOOD FOR SBDM CHAN
36161	WALMART	00000	450798154	22100259	INV	06/30/2022	334.49	177736	3043797	SUMMER BOOST SUPPL
36161	WALMART	00000	447203247	22300168	INV	06/30/2022	399.10	177737	3043797	STUDENT INCENTIVES
36161	WALMART	00000	447808738	22300162	INV	06/30/2022	187.86	177738	3043797	ICE CREAM PARTY FO
36161	WALMART	00000	447808970	22300163	INV	06/30/2022	192.04	177739	3043797	SUPPLIES FOR WATER
36161	WALMART	00000	449320063	22300170	INV	06/30/2022	487.87	177740	3043797	SCHOOL SUPPLIES FO
36161	WALMART	00000	449315967	22300171	INV	06/30/2022	483.79	177741	3043797	KINDERGARTEN JUMP
36161	WALMART	00000	452885259	22300176	INV	06/30/2022	50.00	177742	3043797	BEAN BAG CHAIRS FO
36161	WALMART	00000	452885034	22300175	INV	06/30/2022	37.34	177743	3043797	SNACKS FOR FRC CEN
36161	WALMART	00000	452885693	22300174	INV	06/30/2022	126.95	177744	3043797	STUDENT ACTIVITIES
36161	WALMART	00000	452885552	22300173	INV	06/30/2022	367.07	177745	3043797	SUPPLIES FOR STUDE
36161	WALMART	00000	452884921	22300172	INV	06/30/2022	369.94	177746	3043797	SUPPLIES FOR STUDE

MONTGOMERY COUNTY SCHOOL DISTRICT



PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
36161	WALMART	00000	453505537	22300167	INV	06/30/2022	69.76	177747		3043797 SNACKS AND SUPPLIE
36161	WALMART	00000	447808808	22500253	INV	06/30/2022	198.10	177748		3043797 ICE CREAM AND SUPP
36161	WALMART	00000	449316528	22500257	INV	06/30/2022	402.66	177749		3043797 KINDERGARTEN JUMP
36161	WALMART	00000	449320833	22500256	INV	06/30/2022	486.09	177750		3043797 SCHOOL SUPPLIES FO
36161	WALMART	00000	449342677	22500255	INV	06/30/2022	476.48	177751		3043797 SUPPLIES FOR SUMME
36161	WALMART	00000	451394506	22500258	INV	06/30/2022	89.57	177752		3043797 ITEMS FOR SBDM BIN
36161	WALMART	00000	439892232	22025178	INV	06/30/2022	272.22	177753		3043797 SNACKS FOR FIELD D
36161	WALMART	00000	439899696	22025179	INV	06/30/2022	332.47	177754		3043797 HYGIENE ITEMS
36161	WALMART	00000	439899971	22025179	INV	06/30/2022	151.77	177755		3043797 HYGIENE ITEMS
36161	WALMART	00000	441075130	22025167	INV	06/30/2022	287.39	177756		3043797 VOLUNTEER LUNCH
36161	WALMART	00000	441642824	22025167	INV	06/30/2022	68.36	177757		3043797 VOLUNTEER LUNCH
36161	WALMART	00000	441722834	22025172	INV	06/30/2022	491.79	177758		3043797 SCHOOL SUPPLIES
36161	WALMART	00000	441725113	22025177	INV	06/30/2022	489.20	177759		3043797 SHOES FOR FRC STUD
36161	WALMART	00000	441723926	22025173	INV	06/30/2022	433.18	177760		3043797 CLOTHES FOR FRC DE
36161	WALMART	00000	442294244	22025176	INV	06/30/2022	384.72	177761		3043797 FOLDING TABLES FOR
36161	WALMART	00000	442294193	22025175	INV	06/30/2022	490.00	177762		3043797 CANOPY TENTS FOR O
36161	WALMART	00000	446320932	22025166	INV	06/30/2022	119.91	177763		3043797 SUPPLIES FOR SUMME
36161	WALMART	00000	447796945	22100257	INV	06/30/2022	115.00	177764		3043797 OFFICE SUPPLIES
36161	WALMART	00000	456090897	22700342	INV	06/30/2022	73.19	177765		3043797 MEETING SUPPLIES
36161	WALMART	00000	441649638	22400604	INV	06/30/2022	164.08	177766		3043797 SNACKS, DRINKS, ET
36161	WALMART	00000	447818760	22400602	INV	06/30/2022	495.62	177767		3043797 STUDENT WELFARE IT
36161	WALMART	00000	447200200	22400613	INV	06/30/2022	208.00	177768		3043797 YSC SUPPLIES FOR C
36161	WALMART	00000	447796945	22400613	INV	06/30/2022	232.06	177769		3043797 YSC SUPPLIES FOR C
36161	WALMART	00000	447821140	22400612	INV	06/30/2022	437.02	177770		3043797 YSC SUMMER ACTIVIT
36161	WALMART	00000	447822979	22400614	INV	06/30/2022	485.43	177771		3043797 SUPPLIES FOR END O
36161	WALMART	00000	450837684	22400639	INV	06/30/2022	774.00	177772		3043797 APPLE PENCILS
36161	WALMART	00000	455498906	22400639	INV	06/30/2022	792.00	177773		3043797 APPLE PENCILS
36161	WALMART	00000	454872399	22400639	INV	06/30/2022	198.00	177774		3043797 APPLE PENCILS
36161	WALMART	00000	451455002	22400639	INV	06/30/2022	387.00	177775		3043797 APPLE PENCILS
36161	WALMART	00000	450761051	22400639	INV	06/30/2022	645.00	177776		3043797 APPLE PENCILS
36161	WALMART	00000	CREDIT	22400639	CRM	06/30/2022	-1,548.00	177777		3043797 APPLE PENCILS
36161	WALMART	00000	441120109	22200186	INV	06/30/2022	62.48	177778		3043797 STUDENT PHOTOS
36161	WALMART	00000	441120032	22010850	INV	06/30/2022	84.50	177779		3043797 ITEMS FOR MEET AND
36161	WALMART	00000	441102856	22600302	INV	06/30/2022	139.45	177780		3043797 SPECIAL ED ITEMS
36161	WALMART	00000	441105971	22010847	INV	06/30/2022	90.96	177781		3043797 TOTES FOR SILVERWA
36161	WALMART	00000	446333280	22010856	INV	06/30/2022	73.92	177782		3043797 BOARD NOTEBOOKS AN
36161	WALMART	00000	442314909	22901274	INV	06/30/2022	296.40	177783		3043797 FOOD AND SUPPLIES
36161	WALMART	00000	442991790	22901274	INV	06/30/2022	49.85	177784		3043797 FOOD AND SUPPLIES
36161	WALMART	00000	447848145	22200202	INV	06/30/2022	49.58	177785		3043797 CLASSROOM ITEMS
36161	WALMART	00000	447845881	22200121	INV	06/30/2022	112.95	177786		3043797 CLASSROOM SUPPLIES
36161	WALMART	00000	447840717	22010858	INV	06/30/2022	111.47	177787		3043797 BOARD SNACKS
36161	WALMART	00000	452843998	22010890	INV	06/30/2022	110.46	177788		3043797 CLAY CENTER SUPPLI
36161	WALMART	00000	453509151	22130056	INV	06/30/2022	75.71	177789		3043797 PRESCHOOL SUPPLIES
36161	WALMART	00000	454160297	22901227	INV	06/30/2022	124.27	177790		3043797 SUPPLIES
36161	WALMART	00000	456603915	22700326	INV	06/30/2022	497.28	177881		3043797 OFFICE SUPPLIES
36161	WALMART	00000	449357565	22025190	INV	06/30/2022	78.66	177883		3043797 ART ACTIVITIES/SCI
36161	WALMART	00000	450823742	22025190	INV	06/30/2022	49.53	177884		3043797 ART ACTIVITIES/SCI
36161	WALMART	00000	456051404	22025190	INV	06/30/2022	215.82	177885		3043797 ART ACTIVITIES/SCI
36161	WALMART	00000	456570555	22025190	INV	06/30/2022	32.94	177886		3043797 ART ACTIVITIES/SCI

MONTGOMERY COUNTY SCHOOL DISTRICT



PREPAID INVOICE LIST

WARRANT: 063022 06/30/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
36161	WALMART	00000	457194207	22920438	INV	06/30/2022	136.28	177922	3043797	MAINTENANCE CLAY C
36161	WALMART	00000	457871226	22025191	INV	06/30/2022	683.10	177985	3043797	OUTDOOR ACTIVITIES
36161	WALMART	00000	457892105	22025191	INV	06/30/2022	38.27	177986	3043797	OUTDOOR ACTIVITIES
36161	WALMART	00000	457891769	22025192	INV	06/30/2022	521.14	177987	3043797	STUDENT/FRC OFFICE
36161	WALMART	00000	457897485	22025192	INV	06/30/2022	207.62	177988	3043797	STUDENT/FRC OFFICE
36161	WALMART	00000	457874483	22025144	INV	06/30/2022	99.33	177989	3043797	CLASSROOM SUPPLIES
36161	WALMART	00000	22700328	22700328	INV	06/30/2022	443.08	178039	3043797	OUTDOOR ITEMS FOR
36161	WALMART	00000	22700269	22700269	INV	06/30/2022	448.81	178040	3043797	COPING KITS FOR ST
36161	WALMART	00000	22700076	22700076	INV	06/30/2022	246.96	178041	3043797	STORAGE CABINET-FR
36161	WALMART	00000	22700349	22700349	INV	06/30/2022	1,435.00	178043	3043797	FURNITURE/FIXTURES
36161	WALMART	00000	22700348	22700348	INV	06/30/2022	1,981.99	178044	3043797	SUPPLIES FOR YSC
36161	WALMART	00000	22700340	22700340	INV	06/30/2022	298.40	178045	3043797	TAMPONS/PADS FOR C
36161	WALMART	00000	22700339	22700339	INV	06/30/2022	443.91	178046	3043797	UNDERWEAR FOR CENT
36161	WALMART	00000	22700323	22700323	INV	06/30/2022	249.62	178047	3043797	DEODORANT, TOOTHPA
36161	WALMART	00000	22700338	22700338	INV	06/30/2022	398.16	178048	3043797	CLOTHING ITEMS FOR
36161	WALMART	00000	22700322	22700322	INV	06/30/2022	445.90	178049	3043797	CLOTHING FOR CENTE
36161	WALMART	00000	22700324	22700324	INV	06/30/2022	397.01	178050	3043797	UNDERWEAR FOR THE
36161	WALMART	00000	22700325	22700325	INV	06/30/2022	399.93	178051	3043797	HYGIENE/FEMALE ITE
36930	WOMBLES TOURS &	00000	22200204	22200204	INV	06/30/2022	1,982.00	177877	3043798	MIGRANT STUDENT TR
1277	MOREHEAD ELECTR	00000	228679	22920529	INV	06/30/2022	5,151.61	178071	3043799	MAINTENANCE ELECTR
900092	MONTGOMERY COUN	00000	063022		INV	06/30/2022	3,994.07	178072	3043800	EMPLOYEE/EMPLOYER
	CASH ACCOUNT 10		6101				596,407.67			TOTAL

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 070122 07/01/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
1480	FRONTLINE TECHN	00000	INVUS161408	23010001	INV	07/01/2022	30,083.11	178073	3043801	ABSENCE & TIME SOL
18629	KENTUCKY EMPLOE	00000	2760859	23010003	INV	07/01/2022	201,812.89	178074	3043802	FY23 PREMIUM
4712	LIMESTONE AGENC	00000	3506	23010002	INV	07/01/2022	356.30	178075	3043803	FY23 BOND OF TREAS
4712	LIMESTONE AGENC	00000	3474	23010002	INV	07/01/2022	768.59	178076	3043803	FY23 BOND OF TREAS
25050	MT STERLING POS	00000	23300001	23300001	INV	07/01/2022	232.00	178080	3043804	4 ROLLS OF FOREVER
29085	R.J. ROBERTS	00000	18437	23010000	INV	07/01/2022	92,147.40	178077	3043805	FY23 STUDENT INS.
32997	STORAGE RENTALS	00000	07/01-12/31/20212	23010005	INV	07/01/2022	2,388.00	178078	3043806	STORAGE UNIT RENTA
2153	THE ROEDING GRO	00000	2022-2023	23010039	INV	07/01/2022	630,000.00	178079	3043807	FY23 DISTRICT INSU
CASH ACCOUNT 10			6101				957,788.29		TOTAL	

MONTGOMERY COUNTY SCHOOL DISTRICT



147

PREPAID INVOICE LIST

WARRANT: 070822 07/08/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
6391	CHRISTI DEE WRI	00000	JULY PD	23200007	INV	07/08/2022	10,000.00	178081		3043808 PD FOR LITERACY
13465	GORDON FOOD SER	00000	23800071	23800071	INV	07/08/2022	104.57	178082		3043809 FOOD, SUPPLIES, CA
25050	MT STERLING POS	00000	23100008	23100008	INV	07/08/2022	116.00	178083		3043810 2 ROLLS OF STAMPS
CASH ACCOUNT 10			6101				10,220.57			TOTAL

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 07822 07/08/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
6854	ADIA JOUETT	00000	063022		INV	06/30/2022	194.75	178084	3043811	REFUND FROM TEACHE
6852	ALLISON JOUETT	00000	063022		INV	06/30/2022	194.75	178085	3043812	REFUND FROM TEACHE
6849	ALYSSA JOUETT	00000	063022		INV	06/30/2022	194.75	178086	3043813	REFUND FROM TEACHE
18880	KENTUCKY UTILIT	00000	JUNE 2022		INV	06/30/2022	8,310.46	178087	3043814	JUNE ELECTRIC
24530	MONT CO WATER D	00000	063022		INV	06/30/2022	1,008.10	178088	3043815	WATER USAGE
6743	MT STERLING SPE	00000	063022		INV	06/30/2022	2,197.25	178090	3043816	SPEECH THERAPY SER
25180	MT STERLING WAT	00000	063022		INV	06/30/2022	5,067.24	178089	3043817	JUNE WATER
33200	SUNBELT RENTALS	00000	063022		INV	06/30/2022	3,020.25	178091	3043818	STORAGE CONTAINERS
35095	TREMCO ROOFING	00000	063022		INV	06/30/2022	315,143.14	178092	3043819	MSE BG ROOFING MAT
35891	VICKIE WHITE	00000	063022		INV	06/30/2022	7,542.46	178093	3043820	REFUND FROM TEACHE
6855	WILLIAM BRUENIN	00000	063022		INV	06/30/2022	192.82	178094	3043821	REFUND FROM TEACHE
CASH ACCOUNT 10			6101				343,065.97			TOTAL

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 071122 07/11/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10		6101								
										CASH IN BANK
32997	STORAGE RENTALS	00000	7/1-12/31/22		INV	07/11/2022	2,388.00	178095	3043822	REPLACEMENT CHECK;
CASH ACCOUNT 10		6101					2,388.00			TOTAL

MONTGOMERY COUNTY SCHOOL DISTRICT

PREPAID INVOICE LIST

WARRANT: 072722 07/27/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
CASH ACCOUNT: 10			6101	CASH IN BANK						
900	AIR MECHANICAL	00000	159980	23010010	INV	07/27/2022	460.00	178148	3043823	CAMARGO RENO & HVA
900	AIR MECHANICAL	00000	160018	23010010	INV	07/27/2022	400.00	178149	3043823	CAMARGO RENO & HVA
6455	AMAZIN GRAZIN	00000	1722	23400036	INV	07/27/2022	560.00	178096	3043824	MEALS FOR COACHES
5490	AMERICAN WELDIN	00000	08639693	23920005	INV	07/27/2022	166.33	178097	3043825	OPEN PO
4945	AMTECK	00000	940702197	23350015	INV	07/27/2022	520.00	178098	3043826	CLASSROOM INSTRUCT
6727	BAY INSULATION	00000	PLX0170061	23010014	INV	07/27/2022	4,240.62	178147	3043827	CAMARGO RENO & HVA
6714	BLAZE	00000	23010019	23010019	INV	07/27/2022	213,912.90	178150	3043828	CAMARGO RENO & HVA
4560	BROWN SPRINKLER	00000	23010028	23010028	INV	07/27/2022	19,738.80	178151	3043829	CAMARGO RENO & HVA
4640	BSN SPORTS	00000	917490132	23400003	INV	07/27/2022	4,531.99	178101	3043830	SOFTBALL FIELD TAR
4640	BSN SPORTS	00000	917511459	23400011	INV	07/27/2022	1,400.50	178102	3043830	VOLLEYBALLS FOR 20
6099	CDW-G	00000	BG44066	23350007	INV	07/27/2022	123.20	178103	3043831	FACULTY/STAFF WORK
527	CHEMSEARCH	00000	7851060	23920015	INV	07/27/2022	864.15	178104	3043832	OPEN PO
900019	CITY ELECTRIC	00000	459786	23010038	INV	07/27/2022	1,878.19	178105	3043833	FAN MOTOR-MAPLETON
6717	CKSM MECHANICAL	00000	23010015	23010015	INV	07/27/2022	296,543.70	178152	3043834	CAMARGO RENO & HVA
8480	D C ELEVATOR CO	00000	333474	23920018	INV	07/27/2022	220.50	178106	3043835	OPEN PO
2256	EAGLE CARPET CA	00000	06222	23300002	INV	07/27/2022	360.00	178108	3043836	RUG CLEANING FOR K
6716	ECKART	00000	23010008	23010008	INV	07/27/2022	94,993.39	178153	3043837	CAMARGO RENO & HVA
2824	ELECTRONIC SPEC	00000	307013	23350016	INV	07/27/2022	1,050.00	178144	3043838	CLASSROOM INSTRUCT
11780	FERGUSON ENTERP	00000	3489341	23920021	INV	07/27/2022	48.07	178110	3043839	OPEN PO
11780	FERGUSON ENTERP	00000	LIST	23010012	INV	07/27/2022	21,652.69	178154	3043840	CE RENO & HVAC
6724	FOUNDATION BUIL	00000	10562820	23010016	INV	07/27/2022	2,636.14	178159	3043841	CAMARGO HVAC & REN
6724	FOUNDATION BUIL	00000	10561301-01	23010016	INV	07/27/2022	22,529.92	178160	3043841	CAMARGO HVAC & REN
6724	FOUNDATION BUIL	00000	10563417	23010016	INV	07/27/2022	1,615.00	178161	3043841	CAMARGO HVAC & REN
6724	FOUNDATION BUIL	00000	10563882	23010016	INV	07/27/2022	1,567.50	178162	3043841	CAMARGO HVAC & REN
12140	FRALEY AUTOMOTI	00000	27699	23920022	INV	07/27/2022	28.00	178111	3043842	OPEN PO
12140	FRALEY AUTOMOTI	00000	8317	23920022	INV	07/27/2022	8.45	178112	3043842	OPEN PO
12381	FRYSCKY COALITI	00000	22-VOV-23832	23700000	INV	07/27/2022	60.00	178113	3043843	VICTORY OVER VIOLE
6713	GREYHAWK	00000	23010017	23010017	INV	07/27/2022	40,590.00	178163	3043844	CAMARGO RENO & HVA
522	INFINITE CAMPUS	00000	ANNUAL 036664	23350013	INV	07/27/2022	24,567.00	178114	3043845	STUDENT INFORMATIO
2819	KENTUCKY FLOORI	00000	S104682	23010018	INV	07/27/2022	93,309.00	178164	3043846	CAMARGO RENO & HVA
5228	KENTUCKY STATE	00000	2223302	23350011	INV	07/27/2022	4,433.00	178115	3043847	SOFTWARE, APPS, AN
4583	LAWN MASTERS	00000	21148	23920024	INV	07/27/2022	12,100.00	178116	3043848	MONTHLY LAWN CARE
24680	MONTGOMERY COUN	00000	ACCT 55324618	23010078	INV	07/27/2022	122,437.06	178143	3043849	BOND PAYMENT 55324
4790	MOREHEAD STATE	00000	20220712-00004	23010077	INV	07/27/2022	200.00	178117	3043850	CAREER FAIR
5397	NEW SONG COUNSE	00000	07/01/2022	23130000	INV	07/27/2022	2,240.00	178118	3043851	COUNSELING SERVICE
26700	OFFICE DEPOT, I	00000	252999404001	23800123	INV	07/27/2022	761.55	178119	3043852	OFFICE SUPPLIES
26700	OFFICE DEPOT, I	00000	253000330001	23800123	INV	07/27/2022	79.87	178120	3043852	OFFICE SUPPLIES
5806	PACKS+WALKER CO	00000	23010006	23010006	INV	07/27/2022	24,300.00	178165	3043853	CE RENO & HVAC
27025	PALADIN TECHNIC	00000	9752	23010059	INV	07/27/2022	1,450.00	178121	3043854	CAMARGO ELE. RENO
27190	PARENT TEACHER	00000	5947-1	23500024	INV	07/27/2022	49.73	178122	3043855	CLASSROOM SUPPLIES
27190	PARENT TEACHER	00000	5947.2	23500025	INV	07/27/2022	49.64	178123	3043855	CLASSROOM SUPPLIES
27893	PENNY BOLIN	00000	072722	23901027	INV	07/27/2022	20.00	178124	3043856	CDL REIMBURSEMENT
28280	PLUMBERS SUPPLY	00000	90172264	23010013	INV	07/27/2022	39.60	178166	3043857	CE RENO & HVAC
28280	PLUMBERS SUPPLY	00000	90172266	23010013	INV	07/27/2022	1,652.96	178167	3043857	CE RENO & HVAC
28280	PLUMBERS SUPPLY	00000	90173765	23010013	INV	07/27/2022	894.57	178168	3043857	CE RENO & HVAC
28280	PLUMBERS SUPPLY	00000	90173756	23010013	INV	07/27/2022	1,835.42	178169	3043857	CE RENO & HVAC
28280	PLUMBERS SUPPLY	00000	90186510	23010013	INV	07/27/2022	49.75	178170	3043857	CE RENO & HVAC

MONTGOMERY COUNTY SCHOOL DISTRICT



PREPAID INVOICE LIST

WARRANT: 072722 07/27/2022

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
29030	QUILL CORPORATI	00000	26199375	23100004	INV	07/27/2022	935.06	178125		3043858 POST IT STICKY PAD
29030	QUILL CORPORATI	00000	26199343	23100007	INV	07/27/2022	466.17	178145		3043858 OFFICE SUPPLIES
29030	QUILL CORPORATI	00000	26199353	23100003	INV	07/27/2022	24.06	178146		3043858 ACADEMIC MONTHLY W
2241	RBS DESIGN GROU	00000	Y20021-009	23010048	INV	07/27/2022	22,313.10	178126		3043859 ARCHITECT FEES-CE
2241	RBS DESIGN GROU	00000	Y20031-002	23010049	INV	07/27/2022	3,528.00	178127		3043859 ARCHITECT FEES-MSE
31076	SCHOOL SPECIALT	00000	208130215590	23500004	INV	07/27/2022	51.85	178128		3043860 CLASSROOM SUPPLIES
31076	SCHOOL SPECIALT	00000	208130215561	23500005	INV	07/27/2022	48.75	178129		3043860 CLASSROOM SUPPLIES
31076	SCHOOL SPECIALT	00000	208130215555	23500008	INV	07/27/2022	51.69	178130		3043860 CLASSROOM SUPPLIES
31076	SCHOOL SPECIALT	00000	208130215919	23500010	INV	07/27/2022	50.18	178131		3043860 CLASSROOM SUPPLIES
2656	SHAPE MANUFACTU	00000	188405	23010011	INV	07/27/2022	22,000.00	178171		3043861 CAMARGO RENO & HVA
31972	SMART SYSTEMS	00000	138035	23800113	INV	07/27/2022	25,192.86	178132		3043862 YEARLY CLEANING SU
6726	STOERMER-ANDERS	00000	0049983-IN	23010030	INV	07/27/2022	825.00	178172		3043863 CAMARGO RENO & HVA
6726	STOERMER-ANDERS	00000	0049909-IN	23010030	INV	07/27/2022	165.00	178173		3043863 CAMARGO RENO & HVA
33510	SWH SUPPLY CO	00000	21643854	23920007	INV	07/27/2022	6,362.78	178133		3043864 CLAY CENTER ICE MA
33510	SWH SUPPLY CO	00000	21643855	23920031	INV	07/27/2022	236.76	178134		3043864 OPEN PO
33510	SWH SUPPLY CO	00000	21643856	23920031	INV	07/27/2022	287.72	178135		3043864 OPEN PO
33510	SWH SUPPLY CO	00000	21643857	23920031	INV	07/27/2022	557.90	178136		3043864 OPEN PO
34931	TOWN & COUNTRY	00000	113058568	23920033	INV	07/27/2022	101.96	178137		3043865 OPEN PO
34931	TOWN & COUNTRY	00000	113058556	23920033	INV	07/27/2022	157.64	178138		3043865 OPEN PO
2657	TRANE US INC	00000	LIST	23010029	INV	07/27/2022	625,847.81	178175		3043866 CAMARGO RENO & HVA
39	TYLER TECHNOLOG	00000	045-379079	23350012	INV	07/27/2022	3,932.39	178139		3043867 FINANCIAL ACCOUNTI
3535	VERITIV	00000	060-84238895	23800122	INV	07/27/2022	1,416.00	178140		3043868 PRINTER PAPER
5214	VERTIV	00000	CPQ-275009-1	23350014	INV	07/27/2022	4,480.70	178141		3043869 SCHOOL AND DISTRIC
6715	WHITEHOUSE ELEC	00000	23010009	23010009	INV	07/27/2022	65,700.00	178176		3043870 CAMARGO RENO & HVA
542	AUSTIN MAPLES	00000	072722	23010052	EFT	07/27/2022	152.00	178099		8001892 TRAVEL REIMBURSEME
6327	BRANDON WATKINS	00000	072722	23200010	EFT	07/27/2022	49.98	178100		8001893 TRAVEL REIMBURSEM
6861	DUSTIN LUEKER	00000	072722	23400034	EFT	07/27/2022	349.63	178107		8001894 MILEAGE/MEALS FOR
	CASH ACCOUNT	10	6101				1,808,454.18			TOTAL

MONTGOMERY COUNTY SCHOOL DISTRICT



DETAIL INVOICE LIST

CASH ACCOUNT:

UNDEFINED ACCOUNT.

WARRANT: 072722 07/27/2022 DUE DATE: 07/27/2022

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	DOCUMENT	VOUCHER	CHECK

** END OF REPORT - Generated by Angie Maples **

CAMARGO ELEMENTARY
Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022
Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$12,209.27
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$43.00
Cash Balance as of : 06/30/2022	\$12,166.27 ***

Cash Balance for Checking as of 6/1/2022	\$12,184.48
Add: Total Deposits (Bank Deposits):	\$31.63
Less: Total Checks and Withdrawals:	(\$49.84)
Computer Cash Balance as of : 06/30/2022	\$12,166.27 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$30.61	\$0.00	(\$30.61)	\$0.00
992	Checking	\$12,184.48	\$1.02	(\$49.84)	\$30.61	\$12,166.27 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$12,184.48	\$31.63	(\$49.84)	\$0.00	\$12,166.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____

Date: 7/1/2022

Principal: _____

Date: 7/1/2022

***** Entries Must Match**

CAMARGO ELEMENTARY

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

From Acct: 1
To Acct: 999999

JUNE 2022

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
10	GENERAL	\$642.67	\$1.02	\$0.00	\$0.00	\$643.69	\$0.00	\$643.69
15	KINDERGARTEN ACCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100	PLAYGROUND EQUIPMENT	\$3,882.00	\$0.00	\$0.00	\$0.00	\$3,882.00	\$0.00	\$3,882.00
111	1-FIRST GRD	\$34.49	\$0.00	\$0.00	\$0.00	\$34.49	\$0.00	\$34.49
120	VENDING-STAFF	\$508.01	\$30.61	\$(49.84)	\$0.00	\$488.78	\$0.00	\$488.78
140	TRADING POST-STUDENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
150	STLP	\$0.88	\$0.00	\$0.00	\$0.00	\$0.88	\$0.00	\$0.88
190	FMD	\$6.38	\$0.00	\$0.00	\$0.00	\$6.38	\$0.00	\$6.38
222	2-SECOND GRD	\$20.50	\$0.00	\$0.00	\$0.00	\$20.50	\$0.00	\$20.50
240	ORCHESTRA	\$2.75	\$0.00	\$0.00	\$0.00	\$2.75	\$0.00	\$2.75
340	4-FOURTH GRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
350	KIDZ	\$2,973.44	\$0.00	\$0.00	\$0.00	\$2,973.44	\$0.00	\$2,973.44
370	ART	\$1,488.41	\$0.00	\$0.00	\$0.00	\$1,488.41	\$0.00	\$1,488.41
390	CON BRIO	\$686.03	\$0.00	\$0.00	\$0.00	\$686.03	\$0.00	\$686.03
400	4-H	\$927.10	\$0.00	\$0.00	\$0.00	\$927.10	\$0.00	\$927.10
420	3-THIRD GRD	\$98.10	\$0.00	\$0.00	\$0.00	\$98.10	\$0.00	\$98.10
444	ACADEMIC TEAM	\$825.22	\$0.00	\$0.00	\$0.00	\$825.22	\$0.00	\$825.22
460	DRAMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	KIDS ON THE RUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	SCHOLASTIC MAGAZINE (3RD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
555	5TH GRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
777	CAMARGO SOCIAL COMMITTEE	\$88.50	\$0.00	\$0.00	\$0.00	\$88.50	\$0.00	\$88.50
Activity Accounts Grand Total		\$12,184.48	\$31.63	\$(49.84)	\$0.00	\$12,166.27	\$0.00	\$12,166.27

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$30.61	\$0.00	\$(30.61)	\$0.00	\$0.00	\$0.00
992 Checking	\$12,184.48	\$1.02	\$(49.84)	\$30.61	\$12,166.27	\$0.00	\$12,166.27
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total	\$12,184.48	\$31.63	\$(49.84)	\$0.00	\$12,166.27	\$0.00	\$12,166.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *Aurora J. Day* Date: *7/1/2022*
Principal: *[Signature]* Date: *7/1/2022*

CAMARGO ELEMENTARY

List of Outstanding Checks

Thru - 06/30/2022

JUNE 2022

Check	Check Date	Amount	Payee	GL Acct.	GL Acct. Name
2901	10/25/2021	\$9.50	ALLEN ELDRIDGE	992	Checking
2908	10/25/2021	\$9.50	LISA CAMPBELL	992	Checking
2937	03/18/2022	\$12.00	LARANDA DONATHAN	992	Checking
2942	03/18/2022	\$12.00	SAMANTHA BOWLES	992	Checking
Total Outstanding Checks		\$43.00			

Amanda McQuinn
Amanda McQuinn
7/1/2022

CAMARGO ELEMENTARY
School Activity Fund
Financial Report
2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$15,686.69	\$0.00	\$0.00	(\$15,686.69)	\$0.00
* 992 Checking	\$10,055.16	\$12.82	\$(13,588.40)	\$15,686.69	\$0.00	\$12,166.27
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$10,055.16	\$15,699.51	\$(13,588.40)	\$15,686.69	(\$15,686.69)	\$12,166.27 *

Beginning Ledger Balance: \$10,055.16

Add: Receipts + Transfer In: \$31,386.20

Sub-Total: **\$41,441.36**

Less: Expenditures + Trans Out (\$29,275.09)

Ending Ledger Balance * \$12,166.27

Balance per Bank Statement: \$12,209.27

Ending Balance Other GL Accounts: \$0.00

Add: Deposits in Transit: \$0.00

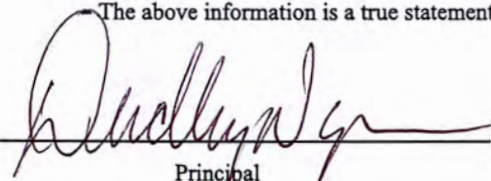
Sub Total: **\$12,209.27**

Less Outstanding Checks \$43.00

Actual Cash Balance * \$12,166.27

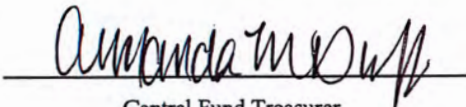
* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.


Principal

7/1/2022

Date


Central Fund Treasurer

7/1/2022

Date

School Activity Fund
Financial Report

2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

Acct	Activity Account	Beq. Bal.	Recpt/JV	Disb/JV	Transfer In	Transfer Out	End. Bal.
10	GENERAL	\$625.00	\$12.82	\$ 0.00	\$5.87	\$0.00	\$643.69
	Group Total:	\$625.00	\$12.82	\$ 0.00	\$5.87	\$0.00	\$643.69
15	KINDERGARTEN ACCT	\$0.00	\$907.75	\$(907.75)	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$907.75	\$(907.75)	\$0.00	\$0.00	\$0.00
100	PLAYGROUND EQUIPM	\$3,882.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$3,882.00
	Group Total:	\$3,882.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$3,882.00
111	1-FIRST GRD	\$34.49	\$0.00	\$ 0.00	\$0.00	\$0.00	\$34.49
	Group Total:	\$34.49	\$0.00	\$ 0.00	\$0.00	\$0.00	\$34.49
120	VENDING-STAFF	\$301.53	\$1,792.00	\$(1,604.75)	\$0.00	\$0.00	\$488.78
	Group Total:	\$301.53	\$1,792.00	\$(1,604.75)	\$0.00	\$0.00	\$488.78
140	TRADING POST-STUDE	\$5.87	\$0.00	\$ 0.00	\$0.00	\$(5.87)	\$0.00
	Group Total:	\$5.87	\$0.00	\$ 0.00	\$0.00	\$(5.87)	\$0.00
150	STLP	\$0.88	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.88
	Group Total:	\$0.88	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.88
190	FMD	\$6.38	\$0.00	\$ 0.00	\$0.00	\$0.00	\$6.38
	Group Total:	\$6.38	\$0.00	\$ 0.00	\$0.00	\$0.00	\$6.38
222	2-SECOND GRD	\$0.00	\$249.75	\$(229.25)	\$0.00	\$0.00	\$20.50
	Group Total:	\$0.00	\$249.75	\$(229.25)	\$0.00	\$0.00	\$20.50
240	ORCHESTRA	\$2.75	\$0.00	\$ 0.00	\$0.00	\$0.00	\$2.75
	Group Total:	\$2.75	\$0.00	\$ 0.00	\$0.00	\$0.00	\$2.75
340	4-FOURTH GRADE	\$29.10	\$0.00	\$(29.10)	\$0.00	\$0.00	\$0.00
	Group Total:	\$29.10	\$0.00	\$(29.10)	\$0.00	\$0.00	\$0.00
350	KIDZ	\$3,104.14	\$2,503.90	\$(2,634.60)	\$0.00	\$0.00	\$2,973.44
	Group Total:	\$3,104.14	\$2,503.90	\$(2,634.60)	\$0.00	\$0.00	\$2,973.44
370	ART	\$811.87	\$676.54	\$ 0.00	\$0.00	\$0.00	\$1,488.41
	Group Total:	\$811.87	\$676.54	\$ 0.00	\$0.00	\$0.00	\$1,488.41
390	CON BRIO	\$616.03	\$350.00	\$(280.00)	\$0.00	\$0.00	\$686.03
	Group Total:	\$616.03	\$350.00	\$(280.00)	\$0.00	\$0.00	\$686.03
400	4-H	\$525.00	\$1,917.00	\$(1,514.90)	\$0.00	\$0.00	\$927.10
	Group Total:	\$525.00	\$1,917.00	\$(1,514.90)	\$0.00	\$0.00	\$927.10
420	3-THIRD GRD	\$98.10	\$0.00	\$ 0.00	\$0.00	\$0.00	\$98.10
	Group Total:	\$98.10	\$0.00	\$ 0.00	\$0.00	\$0.00	\$98.10
444	ACADEMIC TEAM	\$0.00	\$1,909.00	\$(1,083.78)	\$0.00	\$0.00	\$825.22
	Group Total:	\$0.00	\$1,909.00	\$(1,083.78)	\$0.00	\$0.00	\$825.22
460	DRAMA	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
470	KIDS ON THE RUN	\$0.00	\$312.00	\$(312.00)	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$312.00	\$(312.00)	\$0.00	\$0.00	\$0.00
510	SCHOLASTIC MAGAZIN	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
555	5TH GRADE	\$0.00	\$4,054.00	\$(4,054.00)	\$0.00	\$0.00	\$0.00

CAMARGO ELEMENTARY
School Activity Fund
Financial Report
2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

<u>Acct</u>	<u>Activity Account</u>	<u>Beg. Bal.</u>	<u>Recpt/JV</u>	<u>Disb/JV</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>End. Bal.</u>
Group Total:		\$0.00	\$4,054.00	\$(4,054.00)	\$0.00	\$0.00	\$0.00
777	CAMARGO SOCIAL COI	\$12.02	\$1,014.75	\$(938.27)	\$0.00	\$0.00	\$88.50
Group Total:		\$12.02	\$1,014.75	\$(938.27)	\$0.00	\$0.00	\$88.50
Grand Total:		\$10,055.16	\$15,699.51	\$(13,588.40)	\$5.87	\$(5.87)	\$12,166.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *Ammanda M. [Signature]* Date: 7.1.2022
 Principal: *[Signature]* Date: 7.1.2022

Bank Reconciliation Report

Checking Account

992

Date From 7/1/2021

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$12,209.27
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$43.00
Cash Balance as of : 06/30/2022	\$12,166.27 ***

Cash Balance for Checking as of 7/1/2021	\$10,055.16
Add: Total Deposits (Bank Deposits):	\$15,699.51
Less: Total Checks and Withdrawals:	(\$13,588.40)
Computer Cash Balance as of : 06/30/2022	\$12,166.27 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$15,686.69	\$0.00	(\$15,686.69)	\$0.00
992	Checking	\$10,055.16	\$12.82	(\$13,588.40)	\$15,686.69	\$12,166.27 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$10,055.16	\$15,699.51	(\$13,588.40)	\$0.00	\$12,166.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

*** Entries Must Match

CAMARGO ELEMENTARY

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report

2021-2022

Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
10	GENERAL	\$625.00	\$12.82	\$0.00	\$5.87	\$643.69	\$0.00	\$643.69
15	KINDERGARTEN ACCT	\$0.00	\$907.75	\$(907.75)	\$0.00	\$0.00	\$0.00	\$0.00
100	PLAYGROUND EQUIPMENT	\$3,882.00	\$0.00	\$0.00	\$0.00	\$3,882.00	\$0.00	\$3,882.00
111	1-FIRST GRD	\$34.49	\$0.00	\$0.00	\$0.00	\$34.49	\$0.00	\$34.49
120	VENDING-STAFF	\$301.53	\$1,792.00	\$(1,604.75)	\$0.00	\$488.78	\$0.00	\$488.78
140	TRADING POST-STUDENTS	\$5.87	\$0.00	\$0.00	\$(5.87)	\$0.00	\$0.00	\$0.00
150	STLP	\$0.88	\$0.00	\$0.00	\$0.00	\$0.88	\$0.00	\$0.88
190	FMD	\$6.38	\$0.00	\$0.00	\$0.00	\$6.38	\$0.00	\$6.38
222	2-SECOND GRD	\$0.00	\$249.75	\$(229.25)	\$0.00	\$20.50	\$0.00	\$20.50
240	ORCHESTRA	\$2.75	\$0.00	\$0.00	\$0.00	\$2.75	\$0.00	\$2.75
340	4-FOURTH GRADE	\$29.10	\$0.00	\$(29.10)	\$0.00	\$0.00	\$0.00	\$0.00
350	KIDZ	\$3,104.14	\$2,503.90	\$(2,634.60)	\$0.00	\$2,973.44	\$0.00	\$2,973.44
370	ART	\$811.87	\$676.54	\$0.00	\$0.00	\$1,488.41	\$0.00	\$1,488.41
390	CON BRIO	\$616.03	\$350.00	\$(280.00)	\$0.00	\$686.03	\$0.00	\$686.03
400	4-H	\$525.00	\$1,917.00	\$(1,514.90)	\$0.00	\$927.10	\$0.00	\$927.10
420	3-THIRD GRD	\$98.10	\$0.00	\$0.00	\$0.00	\$98.10	\$0.00	\$98.10
444	ACADEMIC TEAM	\$0.00	\$1,909.00	\$(1,083.78)	\$0.00	\$825.22	\$0.00	\$825.22
460	DRAMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
470	KIDS ON THE RUN	\$0.00	\$312.00	\$(312.00)	\$0.00	\$0.00	\$0.00	\$0.00
510	SCHOLASTIC MAGAZINE (3RD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
555	5TH GRADE	\$0.00	\$4,054.00	\$(4,054.00)	\$0.00	\$0.00	\$0.00	\$0.00
777	CAMARGO SOCIAL COMMITTEE	\$12.02	\$1,014.75	\$(938.27)	\$0.00	\$88.50	\$0.00	\$88.50
Activity Accounts Grand Total		\$10,055.16	\$15,699.51	\$(13,588.40)	\$0.00	\$12,166.27	\$0.00	\$12,166.27

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$15,686.69	\$0.00	\$(15,686.69)	\$0.00	\$0.00	\$0.00
992	Checking	\$10,055.16	\$12.82	\$(13,588.40)	\$15,686.69	\$12,166.27	\$0.00	\$12,166.27
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$10,055.16	\$15,699.51	\$(13,588.40)	\$0.00	\$12,166.27	\$0.00	\$12,166.27

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *Almendra M. Duff* Date: 7/1/2022
Principal: *Wendy N. [Signature]* Date: 7/1/2022

CAMARGO ELEMENTARY
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
10	0	07/31/2021	I	JULY 2021 INTEREST	196	\$0.86
10	0	08/31/2021	I	AUGUST 2021 INTEREST	197	\$0.90
10	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	198	\$1.09
10	0	10/31/2021	I	OCTOBER 2021 INTEREST	199	\$1.36
10	0	11/30/2021	I	NOVEMBER 2021 INTEREST	200	\$1.10
10	0	12/31/2021	I	DECEMBER 2021 INTEREST	201	\$1.17
10	0	01/31/2022	I	JANUARY 2022 INTEREST	202	\$1.05
10	0	02/28/2022	I	FEBRUARY 2022 INTEREST	203	\$1.00
10	0	03/31/2022	I	MARCH 2022 INTEREST	204	\$1.12
10	0	04/30/2022	I	APRIL 2022 INTEREST	205	\$1.08
10	0	05/31/2022	I	MAY 2022 INTEREST	206	\$1.07
10	0	06/30/2022	I	JUNE 2022 INTEREST	207	\$1.02
ActAcct: 10 Total						\$12.82
Grand Total						\$12.82

Handwritten signature:
amanda m. bay
7/11/2022

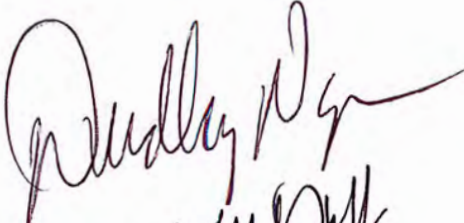
July 01, 2022

CAMARGO ELEMENTARY
Sequential List of Activity Transfer
2021-2022

From Date: 7/1/2021
To Date: 6/30/2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	07/19/2021	140 TRADING POST-STU	0	10 GENERAL	0	\$5.87	TO CLOSE INACTIVE ACCOUNT
Total:							\$5.87	


Amanda M. Duff
7/1/2022

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$8,023.70
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$19.55
Cash Balance as of : 06/30/2022	\$8,004.15 ***

Cash Balance for Checking as of 6/1/2022	\$8,008.70
Add: Total Deposits (Bank Deposits):	\$64.98
Less: Total Checks and Withdrawals:	(\$69.53)
Computer Cash Balance as of : 06/30/2022	\$8,004.15 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$63.27	\$0.00	(\$63.27)	\$0.00
992	Checking	\$8,008.70	\$1.71	(\$69.53)	\$63.27	\$8,004.15 ***
993	SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$8,008.70	\$64.98	(\$69.53)	\$0.00	\$8,004.15

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: *Quinn Anderson* Date: 7/1/2022

Principal: *Casey* Date: 7/5/22

*** Entries Must Match

MAPLETON ELEMENTARY

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

From Acct: 1
To Acct: 999999

JUNE 2022

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	GENERAL FUND	\$2,836.48	\$1.71	\$(69.53)	\$0.00	\$2,768.66	\$0.00	\$2,768.66
105	SCHOOL SPIRIT WEAR	\$1,594.67	\$0.00	\$0.00	\$0.00	\$1,594.67	\$0.00	\$1,594.67
115	SOCIAL COMMITTEE	\$76.60	\$0.00	\$0.00	\$0.00	\$76.60	\$0.00	\$76.60
120	SCHOOLHOUSE ROCK	\$26.58	\$0.00	\$0.00	\$0.00	\$26.58	\$0.00	\$26.58
140	STAFF VENDING	\$55.83	\$63.27	\$0.00	\$0.00	\$119.10	\$0.00	\$119.10
160	K-FIELD TRIPS	\$199.11	\$0.00	\$0.00	\$0.00	\$199.11	\$0.00	\$199.11
161	1ST GRD FIELD TRIPS	\$352.75	\$0.00	\$0.00	\$0.00	\$352.75	\$0.00	\$352.75
162	2ND GRD FIELD TRIPS	\$317.00	\$0.00	\$0.00	\$0.00	\$317.00	\$0.00	\$317.00
163	3RD GRD FIELD TRIPS	\$1,014.15	\$0.00	\$0.00	\$0.00	\$1,014.15	\$0.00	\$1,014.15
164	4TH GRD FIELD TRIPS	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
165	5TH GRD FIELD TRIPS	\$111.11	\$0.00	\$0.00	\$0.00	\$111.11	\$0.00	\$111.11
170	BOX TOPS FOR EDUCATION	\$173.75	\$0.00	\$0.00	\$0.00	\$173.75	\$0.00	\$173.75
180	STLP	\$61.21	\$0.00	\$0.00	\$0.00	\$61.21	\$0.00	\$61.21
190	FMD	\$636.38	\$0.00	\$0.00	\$0.00	\$636.38	\$0.00	\$636.38
220	MUSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	4H	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	ACADEMIC TEAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	SCHOLASTIC MAGAZINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
344	KIDS' NEEDS - FRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
501	K T-SHIRTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	MICKEY MOUSE PLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	ART	\$303.08	\$0.00	\$0.00	\$0.00	\$303.08	\$0.00	\$303.08
Activity Accounts Grand Total		\$8,008.70	\$64.98	\$(69.53)	\$0.00	\$8,004.15	\$0.00	\$8,004.15

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$63.27	\$0.00	\$(63.27)	\$0.00	\$0.00	\$0.00
992	Checking	\$8,008.70	\$1.71	\$(69.53)	\$63.27	\$8,004.15	\$0.00	\$8,004.15
993	SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$8,008.70	\$64.98	\$(69.53)	\$0.00	\$8,004.15	\$0.00	\$8,004.15

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

Quanda M. Duff Date: 7/1/2022
Andy J. [Signature] Date: 7/11/22

MAPLETON ELEMENTARY

List of Outstanding Checks

Thru - 06/30/2022

JUNE 2022

Check	Check Date	Amount	Payee	GL Acct.	GL Acct. Name
8835	05/11/2021	\$19.55	CRACKER BARREL	992	Checking
Total Outstanding Checks		\$19.55			

Cashy 9 me
7/5/22

Ammanda M. Wolf
7/11/2022

School Activity Fund
Financial Report

2021-2022

From Date: 7/1/2021
To Date: 06/30/2022

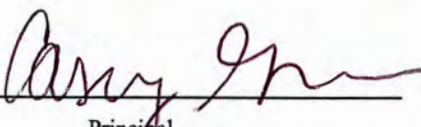
	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$33,866.55	\$0.00	\$0.00	(\$33,866.55)	\$0.00
* 992 Checking	\$9,592.74	\$(1.21)	\$(35,453.93)	\$33,866.55	\$0.00	\$8,004.15
993 SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$9,592.74</u>	<u>\$33,865.34</u>	<u>\$(35,453.93)</u>	<u>\$33,866.55</u>	<u>(\$33,866.55)</u>	<u>\$8,004.15 *</u>

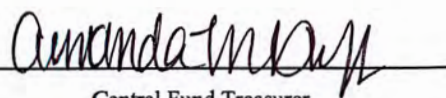
Beginning Ledger Balance: \$9,592.74
Add: Receipts + Transfer In: \$67,731.89
Sub-Total: \$77,324.63
Less: Expenditures + Trans Out (\$69,320.48)
Ending Ledger Balance * \$8,004.15

Balance per Bank Statement: \$8,023.70
Ending Balance Other GL Accounts: \$0.00
Add: Deposits in Transit: \$0.00
Sub Total: \$8,023.70
Less Outstanding Checks \$19.55
Actual Cash Balance * \$8,004.15

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.


Principal
7/15/2022
Date


Central Fund Treasurer
7/11/2022
Date

Bank Reconciliation Report

Checking Account

992

Date From 7/1/2021

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$8,023.70
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$19.55
Cash Balance as of : 06/30/2022	\$8,004.15 ***

Cash Balance for Checking as of 7/1/2021	\$9,592.74
Add: Total Deposits (Bank Deposits):	\$33,865.34
Less: Total Checks and Withdrawals:	(\$35,453.93)
Computer Cash Balance as of : 06/30/2022	\$8,004.15 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$33,866.55	\$0.00	(\$33,866.55)	\$0.00
992	Checking	\$9,592.74	(\$1.21)	(\$35,453.93)	\$33,866.55	\$8,004.15 ***
993	SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$9,592.74	\$33,865.34	(\$35,453.93)	\$0.00	\$8,004.15

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda M. O'Neil Date: 7/1/2022

Principal: Cathy J. Smith Date: 7/5/22

*** Entries Must Match

MAPLETON ELEMENTARY

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report

2021-2022

Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	GENERAL FUND	\$3,763.17	\$21,721.23	\$(22,144.46)	(\$571.28)	\$2,768.66	\$0.00	\$2,768.66
105	SCHOOL SPIRIT WEAR	\$812.67	\$2,110.00	\$(1,272.50)	(\$55.50)	\$1,594.67	\$0.00	\$1,594.67
115	SOCIAL COMMITTEE	\$331.70	\$650.00	\$(905.10)	\$0.00	\$76.60	\$0.00	\$76.60
120	SCHOOLHOUSE ROCK	\$393.00	\$0.00	\$(366.42)	\$0.00	\$26.58	\$0.00	\$26.58
140	STAFF VENDING	\$111.87	\$619.00	\$(611.77)	\$0.00	\$119.10	\$0.00	\$119.10
160	K-FIELD TRIPS	\$0.00	\$1,355.64	\$(1,156.53)	\$0.00	\$199.11	\$0.00	\$199.11
161	1ST GRD FIELD TRIPS	\$0.00	\$862.86	\$(711.25)	\$201.14	\$352.75	\$0.00	\$352.75
162	2ND GRD FIELD TRIPS	\$122.31	\$1,134.94	\$(940.25)	\$0.00	\$317.00	\$0.00	\$317.00
163	3RD GRD FIELD TRIPS	\$746.84	\$370.69	\$(103.38)	\$0.00	\$1,014.15	\$0.00	\$1,014.15
164	4TH GRD FIELD TRIPS	\$698.54	\$359.18	\$(825.29)	\$17.57	\$250.00	\$0.00	\$250.00
165	5TH GRD FIELD TRIPS	\$247.50	\$310.11	\$(446.50)	\$0.00	\$111.11	\$0.00	\$111.11
170	BOX TOPS FOR EDUCATION	\$1,357.44	\$14.90	\$(1,198.59)	\$0.00	\$173.75	\$0.00	\$173.75
180	STLP	\$189.21	\$0.00	\$(128.00)	\$0.00	\$61.21	\$0.00	\$61.21
190	FMD	\$609.27	\$27.11	\$0.00	\$0.00	\$636.38	\$0.00	\$636.38
220	MUSIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
230	4H	\$0.00	\$1,395.00	\$(1,395.00)	\$0.00	\$0.00	\$0.00	\$0.00
234	ACADEMIC TEAM	\$0.00	\$163.00	\$(218.50)	\$55.50	\$0.00	\$0.00	\$0.00
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	SCHOLASTIC MAGAZINE	\$0.00	\$152.68	\$(152.68)	\$0.00	\$0.00	\$0.00	\$0.00
344	KIDS' NEEDS - FRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
501	K T-SHIRTS	\$0.00	\$797.00	\$(797.00)	\$0.00	\$0.00	\$0.00	\$0.00
700	MICKEY MOUSE PLAY	\$7.00	\$365.00	\$(724.57)	\$352.57	\$0.00	\$0.00	\$0.00
750	ART	\$202.22	\$1,457.00	\$(1,356.14)	\$0.00	\$303.08	\$0.00	\$303.08
Activity Accounts Grand Total		\$9,592.74	\$33,865.34	\$(35,453.93)	\$0.00	\$8,004.15	\$0.00	\$8,004.15

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$33,866.55	\$0.00	\$(33,866.55)	\$0.00	\$0.00
992	Checking	\$9,592.74	\$(1.21)	\$(35,453.93)	\$33,866.55	\$8,004.15	\$8,004.15
993	SAVINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$9,592.74	\$33,865.34	\$(35,453.93)	\$0.00	\$8,004.15	\$8,004.15

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

Amanda M. Duff 7/1/2022
Andy S. 7/5/22

MAPLETON ELEMENTARY
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
100	0	07/31/2021	I	JULY 2021 INTEREST	147	\$2.05
100	0	08/31/2021	I	AUGUST 2021 INTEREST	148	\$2.18
100	0	09/01/2021	I	NSF-CK1008-L.SAYLOR	149	(\$20.00)
100	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	151	\$4.54
100	0	10/31/2021	I	OCTOBER 2021 INTEREST	152	\$5.51
100	0	11/30/2021	I	NOVEMBER 2021 INTEREST	153	\$4.04
100	0	12/31/2021	I	DECEMBER 2021 INTEREST	154	\$3.75
100	0	01/31/2022	I	JANUARY 2022 INTEREST	155	\$4.23
100	0	02/28/2022	I	FEBRUARY 2022 INTEREST	156	\$3.82
100	0	03/31/2022	I	MARCH 2022 INTEREST	157	\$4.10
100	0	04/30/2022	I	APRIL 2022 INTEREST	158	\$2.55
100	0	05/31/2022	I	MAY 2022 INTEREST	159	\$2.31
100	0	06/30/2022	I	JUNE 2022 INTEREST	160	\$1.71
ActAcct: 100 Total						\$20.79
105	0	09/08/2021	I	NSF CK178 - T.OSBORNE	150	(\$22.00)
ActAcct: 105 Total						(\$22.00)
Grand Total						(\$1.21)

Carly J. Mc
7/5/22

Amanda M Duff
7/11/2022

July 01, 2022

MAPLETON ELEMENTARY
Sequential List of Activity Transfer
2021-2022

170 Page 1 of 1

From Date: 7/1/2021
To Date: 6/30/2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	01/06/2022	100 GENERAL FUND	0	161 1ST GRD FIELD TRIPS	0	\$201.14	TO COVER MSU FIELD TRIP TRANSPORATION SHORTAGE
	2	02/07/2022	105 SCHOOL SPIRIT WE	0	234 ACADEMIC TEAM	0	\$55.50	SHORTAGE FROM ACADEMIC TEAM SHIRT ORDER
	3	03/24/2022	100 GENERAL FUND	0	700 MICKEY MOUSE PLAY	0	\$327.57	SHORTAGE FOR MM PLAY SUPPLIES
	4	04/12/2022	100 GENERAL FUND	0	164 4TH GRD FIELD TRIPS	0	\$17.57	COVER TRANSPORATION TO MCNABB PLAY
	5	05/16/2022	100 GENERAL FUND	0	700 MICKEY MOUSE PLAY	0	\$25.00	LIVE STREAMING FOR MM PLAY
Total:							\$626.78	

Casey Jm
7/5/22

Amanda M Duff
7/1/2022

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$20,800.79
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$25.20
Cash Balance as of : 06/30/2022	\$20,775.59 ***

Cash Balance for Checking as of 6/1/2022	\$20,741.79
Add: Total Deposits (Bank Deposits):	\$117.73
Less: Total Checks and Withdrawals:	(\$83.93)
Computer Cash Balance as of : 06/30/2022	\$20,775.59 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$116.01	\$0.00	(\$116.01)	\$0.00
992	Checking	\$20,741.79	\$1.72	(\$83.93)	\$116.01	\$20,775.59 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$20,741.79	\$117.73	(\$83.93)	\$0.00	\$20,775.59

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

*** Entries Must Match

MT STERLING ELEMENTARY

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

From Acct: 1
To Acct: 999999

JUNE 2022

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	SPIRIT CARDS	\$6,953.41	\$0.00	\$0.00	\$0.00	\$6,953.41	\$0.00	\$6,953.41
101	ENVIRONMENTAL CAMP	\$2,243.92	\$0.00	\$0.00	\$0.00	\$2,243.92	\$0.00	\$2,243.92
103	GENERAL	\$492.87	\$1.72	\$0.00	\$0.00	\$494.59	\$0.00	\$494.59
109	WILDCAT COUNTRY STORE	\$394.40	\$60.00	\$0.00	\$0.00	\$454.40	\$0.00	\$454.40
116	SCHOOL SPIRIT WEAR	\$92.22	\$0.00	\$0.00	\$0.00	\$92.22	\$0.00	\$92.22
130	FIELD DAY	\$996.30	\$0.00	\$0.00	\$0.00	\$996.30	\$0.00	\$996.30
140	TESTING TSHIRTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
150	STLP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
195	BOOSTERTHON FUNDRAISER	\$7,507.67	\$0.00	\$0.00	\$0.00	\$7,507.67	\$0.00	\$7,507.67
200	FIELD TRIP- KINDERGARTEN	\$77.25	\$0.00	\$0.00	\$0.00	\$77.25	\$0.00	\$77.25
201	FIELD TRIP - 1ST GRADE	\$9.34	\$0.00	\$0.00	\$0.00	\$9.34	\$0.00	\$9.34
202	FIELD TRIP - 2ND GRADE	\$10.88	\$0.00	\$0.00	\$0.00	\$10.88	\$0.00	\$10.88
203	FIELD TRIP - 3RD GRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
204	FIELD TRIP - 4TH GRADE	\$3.96	\$0.00	\$0.00	\$0.00	\$3.96	\$0.00	\$3.96
205	FIELD TRIP - 5TH GRADE	\$46.67	\$0.00	\$0.00	\$0.00	\$46.67	\$0.00	\$46.67
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
350	SCHOLASTIC MAGAZINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450	MUSIC (RECORDERS)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460	CHORUS TREBLE MAKERS	\$1,213.56	\$0.00	\$(28.75)	\$0.00	\$1,184.81	\$0.00	\$1,184.81
600	ACADEMIC TEAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	FACULTY VENDING	\$61.49	\$56.01	\$0.00	\$0.00	\$117.50	\$0.00	\$117.50
710	FLOWER FUND	\$637.85	\$0.00	\$(55.18)	\$0.00	\$582.67	\$0.00	\$582.67
800	KIDS-FRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Accounts Grand Total		\$20,741.79	\$117.73	\$(83.93)	\$0.00	\$20,775.59	\$0.00	\$20,775.59

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$116.01	\$0.00	\$(116.01)	\$0.00	\$0.00	\$0.00
992	Checking	\$20,741.79	\$1.72	\$(83.93)	\$116.01	\$20,775.59	\$0.00	\$20,775.59
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$20,741.79	\$117.73	\$(83.93)	\$0.00	\$20,775.59	\$0.00	\$20,775.59

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

Amanda M. Duff 7/1/22
Amelia 7/8/22

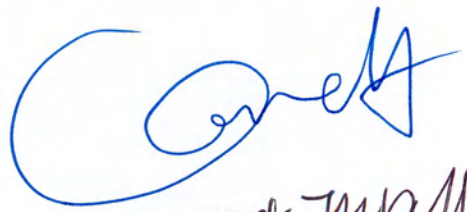
MT STERLING ELEMENTARY

List of Outstanding Checks

Thru - 06/30/2022

JUNE 2022

Check	Check Date	Amount	Payee	GL Acct.	GL Acct. Name
8730	06/28/2022	\$25.20	ALWAYS IN SEASON	992	Checking
Total Outstanding Checks		\$25.20			



Amanda Murphy
7/1/2022



Traditional Bank

P.O. Box 326 Mt. Sterling, KY 40353
 859-498-0414
 www.traditionalbank.com

MONTGOMERY COUNTY BOARD OF EDUCATION
 MOUNT STERLING ELEMENTARY SCHOOL
 CHARITABLE GAMING ACCOUNT
 6601 INDIAN MOUND DR
 MT STERLING KY 40353

Page: 1 of 1
 Account: 84166
 Date: 06/30/2022

Ammonia
 7/1/2022

CYCLE-020

Enclosures 0

*** CHECKING *** TRAD BUSINESS CHECK

Beginning balance on June 01, 2022

Total Deposits and Credits: 0

Total Checks and Debits: 0

Cycle Service Charge

Ending balance on June 30, 2022

Number of days in this statement period: 30

\$	100.00
+	.00
-	.00
-	0
\$	100.00

• **Balance By Date**

Date	Balance	Date	Balance	Date	Balance	Date	Balance
05/31	100.00						

RETURN ITEM NON-SUFFICIENT FUNDS (NSF) CHARGE
 \$32 PER EACH RETURN - MULTIPLE NSF FEES MAY BE CHARGED
 IF A DEBIT OR ITEM IS RETURNED MORE THAN ONE TIME.

School Activity Fund
Financial Report

2021-2022

From Date: 7/1/2021
To Date: 06/30/2022

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$28,842.53	\$0.00	\$0.00	(\$28,842.53)	\$0.00
* 992 Checking	\$12,860.30	\$20.86	\$(20,948.10)	\$28,842.53	\$0.00	\$20,775.59
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$12,860.30</u>	<u>\$28,863.39</u>	<u>\$(20,948.10)</u>	<u>\$28,842.53</u>	<u>(\$28,842.53)</u>	<u>\$20,775.59 *</u>

Beginning Ledger Balance: \$12,860.30
Add: Receipts + Transfer In: \$57,705.92
Sub-Total: **\$70,566.22**

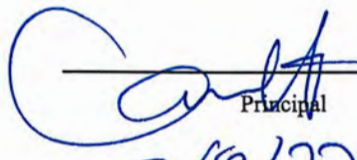
Less: Expenditures + Trans Out (\$49,790.63)

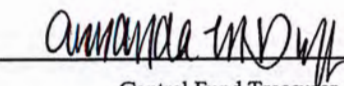
Ending Ledger Balance * \$20,775.59

Balance per Bank Statement: \$20,800.79
Ending Balance Other GL Accounts: \$0.00
Add: Deposits in Transit: \$0.00
Sub Total: **\$20,800.79**
Less Outstanding Checks \$25.20
Actual Cash Balance * \$20,775.59

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.


Principal
7/18/22
Date


Central Fund Treasurer
7/11/22
Date

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$20,800.79
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$25.20
Cash Balance as of : 06/30/2022	<u>\$20,775.59 ***</u>

Cash Balance for Checking as of 6/1/2022	\$20,741.79
Add: Total Deposits (Bank Deposits):	\$117.73
Less: Total Checks and Withdrawals:	(\$83.93)
Computer Cash Balance as of : 06/30/2022	<u>\$20,775.59 ***</u>

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$116.01	\$0.00	(\$116.01)	\$0.00
992	Checking	\$20,741.79	\$1.72	(\$83.93)	\$116.01	\$20,775.59 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$20,741.79	\$117.73	(\$83.93)	\$0.00	\$20,775.59

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

*** Entries Must Match

MT STERLING ELEMENTARY

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report

2021-2022

Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	SPIRIT CARDS	\$1,631.73	\$11,370.00	\$(5,991.70)	(\$56.62)	\$6,953.41	\$0.00	\$6,953.41
101	ENVIRONMENTAL CAMP	\$1,312.26	\$4,219.50	\$(3,287.84)	\$0.00	\$2,243.92	\$0.00	\$2,243.92
103	GENERAL	\$467.49	\$27.10	\$0.00	\$0.00	\$494.59	\$0.00	\$494.59
109	WILDCAT COUNTRY STORE	\$486.87	\$60.00	\$(92.47)	\$0.00	\$454.40	\$0.00	\$454.40
116	SCHOOL SPIRIT WEAR	\$8.45	\$60.00	\$0.00	\$23.77	\$92.22	\$0.00	\$92.22
130	FIELD DAY	\$1,891.20	\$1,829.00	\$(2,723.90)	\$0.00	\$996.30	\$0.00	\$996.30
140	TESTING TSHIRTS	\$23.77	\$0.00	\$0.00	(\$23.77)	\$0.00	\$0.00	\$0.00
150	STLP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
195	BOOSTERTHON FUNDRAISER	\$3,965.40	\$6,697.20	\$(3,154.93)	\$0.00	\$7,507.67	\$0.00	\$7,507.67
200	FIELD TRIP- KINDERGARTEN	\$0.00	\$959.50	\$(938.87)	\$56.62	\$77.25	\$0.00	\$77.25
201	FIELD TRIP - 1ST GRADE	\$8.00	\$161.00	\$(159.66)	\$0.00	\$9.34	\$0.00	\$9.34
202	FIELD TRIP - 2ND GRADE	\$133.12	\$189.00	\$(311.24)	\$0.00	\$10.88	\$0.00	\$10.88
203	FIELD TRIP - 3RD GRADE	\$248.58	\$748.92	\$(997.50)	\$0.00	\$0.00	\$0.00	\$0.00
204	FIELD TRIP - 4TH GRADE	\$72.00	\$237.00	\$(305.04)	\$0.00	\$3.96	\$0.00	\$3.96
205	FIELD TRIP - 5TH GRADE	\$60.81	\$192.00	\$(206.14)	\$0.00	\$46.67	\$0.00	\$46.67
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
350	SCHOLASTIC MAGAZINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450	MUSIC (RECORDERS)	\$0.00	\$185.00	\$(171.60)	(\$13.40)	\$0.00	\$0.00	\$0.00
460	CHORUS TREBLE MAKERS	\$1,538.28	\$533.97	\$(900.84)	\$13.40	\$1,184.81	\$0.00	\$1,184.81
600	ACADEMIC TEAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
700	FACULTY VENDING	\$145.35	\$504.20	\$(532.05)	\$0.00	\$117.50	\$0.00	\$117.50
710	FLOWER FUND	\$866.99	\$890.00	\$(1,174.32)	\$0.00	\$582.67	\$0.00	\$582.67
800	KIDS-FRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Activity Accounts Grand Total		\$12,860.30	\$28,863.39	\$(20,948.10)	\$0.00	\$20,775.59	\$0.00	\$20,775.59

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$28,842.53	\$0.00	\$(28,842.53)	\$0.00	\$0.00	\$0.00
992	Checking	\$12,860.30	\$20.86	\$(20,948.10)	\$28,842.53	\$20,775.59	\$0.00	\$20,775.59
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$12,860.30	\$28,863.39	\$(20,948.10)	\$0.00	\$20,775.59	\$0.00	\$20,775.59

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

Amanda M. [Signature] 7/1/2022
[Signature] 7/8/22

MT STERLING ELEMENTARY
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
103	0	07/31/2021	I	JULY 2021 INTEREST	154	\$1.09
103	0	08/31/2021	I	AUGUST 2021 INTEREST	155	\$1.11
103	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	156	\$1.89
103	0	10/31/2021	I	OCTOBER 2021 INTEREST	157	\$2.11
103	0	11/30/2021	I	NOVEMBER 2021 INTEREST	158	\$1.65
103	0	12/31/2021	I	DECEMBER 2021 INTEREST	159	\$1.68
103	0	01/31/2022	I	JANUARY 2022 INTEREST	160	\$1.91
103	0	02/28/2022	I	FEBRUARY 2022 INTEREST	161	\$1.74
103	0	03/31/2022	I	MARCH 2022 INTEREST	162	\$1.98
103	0	04/30/2022	I	APRIL 2022 INTEREST	163	\$2.01
103	0	05/31/2022	I	MAY 2022 INTEREST	164	\$1.97
103	0	06/30/2022	I	JUNE 2022 INTEREST	165	\$1.72
ActAcct: 103 Total						\$20.86
Grand Total						\$20.86


Amanda M. Duff
7/17/2022

July 01, 2022

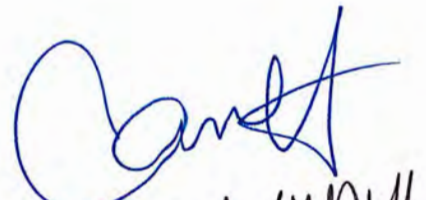
MT STERLING ELEMENTARY
Sequential List of Activity Transfer
2021-2022

180 Page 1 of 1

From Date: 7/1/2021
To Date: 6/30/2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	07/19/2021	140 TESTING TSHIRTS	0	116 SCHOOL SPIRIT WEAR	0	\$23.77	TO CLOSE INACTIVE ACCOUNT
	2	11/15/2021	100 SPIRIT CARDS	0	200 FIELD TRIP- KINDERGAR	0	\$56.62	TO COVER FIELD TRIP TO PUMPKIN PATCH SHORTAGE
	3	04/25/2022	450 MUSIC (RECORDERS	0	460 CHORUS TREBLE MAKER	0	\$13.40	TO MOVE REMAINING AMOUNT TO CHORUS
Total:							\$93.79	


Amanda M. Duff
7/1/2022

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$19,193.40
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$0.00
Cash Balance as of : 06/30/2022	\$19,193.40 ***

Cash Balance for Checking as of 6/1/2022	\$19,147.54
Add: Total Deposits (Bank Deposits):	\$45.86
Less: Total Checks and Withdrawals:	\$0.00
Computer Cash Balance as of : 06/30/2022	\$19,193.40 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash on Hand	\$0.00	\$44.28	\$0.00	(\$44.28)	\$0.00
992	Checking	\$19,147.54	\$1.58	\$0.00	\$44.28	\$19,193.40 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$19,147.54	\$45.86	\$0.00	\$0.00	\$19,193.40

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda M. Dwyer Date: 7/1/2022

Principal: Beth M. ... Date: 7/5/22

*** Entries Must Match

NORTHVIEW ELEMENTARY

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

JUNE 2022

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	GENERAL	\$878.02	\$1.58	\$0.00	\$0.00	\$879.60	\$0.00	\$879.60
110	SCHOOL SPIRIT WEAR	\$795.12	\$0.00	\$0.00	\$0.00	\$795.12	\$0.00	\$795.12
120	YO-YO FUNDRAISER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
150	KINDERGARTEN	\$133.88	\$0.00	\$0.00	\$0.00	\$133.88	\$0.00	\$133.88
151	FIRST GRADE	\$127.70	\$0.00	\$0.00	\$0.00	\$127.70	\$0.00	\$127.70
152	SECOND GRADE	\$297.23	\$0.00	\$0.00	\$0.00	\$297.23	\$0.00	\$297.23
153	THIRD GRADE	\$13.00	\$0.00	\$0.00	\$0.00	\$13.00	\$0.00	\$13.00
154	FOURTH GRADE	\$1.85	\$0.00	\$0.00	\$0.00	\$1.85	\$0.00	\$1.85
155	FIFTH GRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
200	STAFF VENDING	\$234.29	\$44.28	\$0.00	\$0.00	\$278.57	\$0.00	\$278.57
210	HOSPITALITY COMMITTEE	\$761.14	\$0.00	\$0.00	\$0.00	\$761.14	\$0.00	\$761.14
220	SCIENCE	\$1,520.77	\$0.00	\$0.00	\$0.00	\$1,520.77	\$0.00	\$1,520.77
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	KIDS	\$9,016.10	\$0.00	\$0.00	\$0.00	\$9,016.10	\$0.00	\$9,016.10
301	STORYWORKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	STLP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
320	ACADEMIC TEAM	\$264.81	\$0.00	\$0.00	\$0.00	\$264.81	\$0.00	\$264.81
400	4H CAMP	\$5,103.63	\$0.00	\$0.00	\$0.00	\$5,103.63	\$0.00	\$5,103.63
Activity Accounts Grand Total		\$19,147.54	\$45.86	\$0.00	\$0.00	\$19,193.40	\$0.00	\$19,193.40

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash on Hand	\$0.00	\$44.28	\$0.00	\$(44.28)	\$0.00	\$0.00	\$0.00
992 Checking	\$19,147.54	\$1.58	\$0.00	\$44.28	\$19,193.40	\$0.00	\$19,193.40
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$19,147.54	\$45.86	\$0.00	\$19,193.40	\$0.00	\$19,193.40

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda M. Duff Date: 7/1/2022
Principal: Beth M. Wood Date: 7/11/22

July 01, 2022

NORTHVIEW ELEMENTARY
Sequential List of Receipts (by Receipt)

183

Page 1 of 1

Sequential List of Receipts

JUNE 2022

(***** Receipt Detail *****)

Receipt No.	Date	Pay	Received From	Account	Name	Amount	GL Acct.
Note		Type*	Payee				
1783	06/03/2022		JENNY VINSON				
STAFF VENDING		K	JENNY VINSON	200	STAFF VENDING	\$6.91	991
Total for Receipt Number: 1783						\$6.91	
1784	06/17/2022		AMANDA DUFF				
PEPSI COMMISSION		K	AMANDA DUFF	200	STAFF VENDING	\$37.37	991
Total for Receipt Number: 1784						\$37.37	
Report Grand Total:						\$44.28	

Totals By Payment Type:

Cash=	\$0.00
Check=	\$44.28
Electronic Trans=	\$0.00
Money Order=	\$0.00
Credit Card=	\$0.00
Other=	\$0.00
Total=	\$44.28

Beth McQuinn

7.5.22

amanda m duff
7/1/2022



Traditional Bank

P.O. Box 326 Mt. Sterling, KY 40353

859-498-0414

www.traditionalbank.com

MONTGOMERY CO BOE
DBA NORTHVIEW ELEMENTARY
CHARITABLE GAMING ACCOUNT
1040 MAYSVILLE RD
MOUNT STERLING KY 40353

Page: 1 of 1
Account: 55297447
Date: 06/30/2022

CYCLE-020

Enclosures 0

*** CHECKING *** TRAD BUSINESS CHECK

Beginning balance on June 01, 2022

Total Deposits and Credits: 0

Total Checks and Debits: 0

Cycle Service Charge

Ending balance on June 30, 2022

\$	100.00
+	.00
-	.00
-	0
\$	100.00

Number of days in this statement period: 30

• **Balance By Date**

Date	Balance	Date	Balance	Date	Balance	Date	Balance
05/31	100.00						

RETURN ITEM NON-SUFFICIENT FUNDS (NSF) CHARGE
\$32 PER EACH RETURN - MULTIPLE NSF FEES MAY BE CHARGED
IF A DEBIT OR ITEM IS RETURNED MORE THAN ONE TIME.

Beth M. [Signature]
7-5-22

Amanda M. Duff
7/1/2022

Northview Elementary Charitable Gaming Account						Description
	G/L Code	Account Title	Debit	Credit	Balance	
Date	107	Charitable Gaming			\$ 100.00	Beginning Balance carryover from 2020-2021
11/22/2021				\$40.00	\$ 140.00	REC 802552-802553 (Yeti Raffle)
11/29/2021				\$125.00	\$ 265.00	REC 802554-802556 (Yeti Raffle)
11/30/2021				\$60.00	\$ 325.00	REC 802557-802559 (Yeti Raffle)
12/2/2021				\$40.00	\$ 365.00	REC 802560 (Yeti Raffle)
12/3/2021				\$20.00	\$ 385.00	REC 802561 (Yeti Raffle)
12/6/2021				\$180.00	\$ 565.00	REC 802562-802563 (Yeti Raffle)
12/7/2021				\$105.00	\$ 670.00	REC 802564 (Yeti Raffle)
12/9/2021				\$145.00	\$ 815.00	REC 802565-802567 (Yeti Raffle)
12/10/2021				\$70.00	\$ 885.00	REC 802568-802569 (Yeti Raffle)
12/13/2021				\$585.00	\$ 1,470.00	REC 802570-802575 (Yeti Raffle)
1/11/2022			\$1,370.00		\$ 100.00	CK 1001
TOTAL						As of 6/30/2022
Certified correct: <u>Beth MULLO</u>						
Principal						
Certified correct: <u>Armanda Imhoff 7/1/2022</u>						
Bookkeeper						
Date <u>7.5.22</u>						

School Activity Fund
Financial Report

2021-2022

From Date: 7/1/2021
To Date: 06/30/2022

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash on Hand	\$0.00	\$32,551.89	\$0.00	\$0.00	(\$32,551.89)	\$0.00
* 992 Checking	\$10,853.99	\$18.49	\$(24,230.97)	\$32,551.89	\$0.00	\$19,193.40
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$10,853.99	\$32,570.38	\$(24,230.97)	\$32,551.89	(\$32,551.89)	\$19,193.40 *

Beginning Ledger Balance: \$10,853.99
Add: Receipts + Transfer In: \$65,122.27
Sub-Total: \$75,976.26
Less: Expenditures + Trans Out (\$56,782.86)
Ending Ledger Balance * **\$19,193.40**

Balance per Bank Statement: \$19,193.40
Ending Balance Other GL Accounts: \$0.00
Add: Deposits in Transit: \$0.00
Sub Total: \$19,193.40
Less Outstanding Checks \$0.00
Actual Cash Balance * **\$19,193.40**

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.

Beth M. O'Connell

Principal

7/5/22

Date

Amanda M. Duff

Central Fund Treasurer

7/1/2022

Date

From Date: 7/1/2021

To Date: 06/30/2022

<u>Acct</u>	<u>Activity Account</u>	<u>Beq. Bal.</u>	<u>Recpt/JV</u>	<u>Disb/JV</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>End. Bal.</u>
100	GENERAL	\$1,928.58	\$555.13	\$(1,507.24)	\$0.00	\$(96.87)	\$879.60
	Group Total:	\$1,928.58	\$555.13	\$(1,507.24)	\$0.00	\$(96.87)	\$879.60
110	SCHOOL SPIRIT WEAR	\$795.12	\$0.00	\$ 0.00	\$0.00	\$0.00	\$795.12
	Group Total:	\$795.12	\$0.00	\$ 0.00	\$0.00	\$0.00	\$795.12
120	YO-YO FUNDRAISER	\$0.00	\$1,882.00	\$(1,882.00)	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$1,882.00	\$(1,882.00)	\$0.00	\$0.00	\$0.00
150	KINDERGARTEN	\$0.00	\$1,664.00	\$(1,530.12)	\$0.00	\$0.00	\$133.88
	Group Total:	\$0.00	\$1,664.00	\$(1,530.12)	\$0.00	\$0.00	\$133.88
151	FIRST GRADE	\$0.00	\$677.00	\$(549.30)	\$0.00	\$0.00	\$127.70
	Group Total:	\$0.00	\$677.00	\$(549.30)	\$0.00	\$0.00	\$127.70
152	SECOND GRADE	\$205.73	\$240.00	\$(148.50)	\$0.00	\$0.00	\$297.23
	Group Total:	\$205.73	\$240.00	\$(148.50)	\$0.00	\$0.00	\$297.23
153	THIRD GRADE	\$43.00	\$478.30	\$(508.30)	\$0.00	\$0.00	\$13.00
	Group Total:	\$43.00	\$478.30	\$(508.30)	\$0.00	\$0.00	\$13.00
154	FOURTH GRADE	\$69.15	\$425.00	\$(492.30)	\$0.00	\$0.00	\$1.85
	Group Total:	\$69.15	\$425.00	\$(492.30)	\$0.00	\$0.00	\$1.85
155	FIFTH GRADE	\$117.71	\$1,045.00	\$(1,259.58)	\$96.87	\$0.00	\$0.00
	Group Total:	\$117.71	\$1,045.00	\$(1,259.58)	\$96.87	\$0.00	\$0.00
200	STAFF VENDING	\$302.28	\$1,192.25	\$(1,215.96)	\$0.00	\$0.00	\$278.57
	Group Total:	\$302.28	\$1,192.25	\$(1,215.96)	\$0.00	\$0.00	\$278.57
210	HOSPITALITY COMMITTEE	\$512.14	\$1,020.00	\$(771.00)	\$0.00	\$0.00	\$761.14
	Group Total:	\$512.14	\$1,020.00	\$(771.00)	\$0.00	\$0.00	\$761.14
220	SCIENCE	\$2,130.39	\$0.00	\$(609.62)	\$0.00	\$0.00	\$1,520.77
	Group Total:	\$2,130.39	\$0.00	\$(609.62)	\$0.00	\$0.00	\$1,520.77
240	ORCHESTRA	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
300	KIDS	\$4,106.92	\$14,796.30	\$(9,887.12)	\$0.00	\$0.00	\$9,016.10
	Group Total:	\$4,106.92	\$14,796.30	\$(9,887.12)	\$0.00	\$0.00	\$9,016.10
301	STORYWORKS	\$17.74	\$0.00	\$(17.74)	\$0.00	\$0.00	\$0.00
	Group Total:	\$17.74	\$0.00	\$(17.74)	\$0.00	\$0.00	\$0.00
310	STLP	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
320	ACADEMIC TEAM	\$0.00	\$847.50	\$(582.69)	\$0.00	\$0.00	\$264.81
	Group Total:	\$0.00	\$847.50	\$(582.69)	\$0.00	\$0.00	\$264.81
400	4H CAMP	\$625.23	\$7,747.90	\$(3,269.50)	\$0.00	\$0.00	\$5,103.63
	Group Total:	\$625.23	\$7,747.90	\$(3,269.50)	\$0.00	\$0.00	\$5,103.63

NORTHVIEW ELEMENTARY
School Activity Fund
Financial Report
2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

<u>Acct</u>	<u>Activity Account</u>	<u>Req. Bal.</u>	<u>Recpt/JV</u>	<u>Disb/JV</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>End. Bal.</u>
Grand Total:		\$10,853.99	\$32,570.38	\$(24,230.97)	\$96.87	\$(96.87)	\$19,193.40

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda McDuff Date: 7/1/2022
Principal: Beth Mullis Date: 7/5/22

Bank Reconciliation Report

Checking Account

992

Date From 7/1/2021

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$19,193.40
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$0.00
Cash Balance as of : 06/30/2022	\$19,193.40 ***

Cash Balance for Checking as of 7/1/2021	\$10,853.99
Add: Total Deposits (Bank Deposits):	\$32,570.38
Less: Total Checks and Withdrawals:	(\$24,230.97)
Computer Cash Balance as of : 06/30/2022	\$19,193.40 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash on Hand	\$0.00	\$32,551.89	\$0.00	(\$32,551.89)	\$0.00
992	Checking	\$10,853.99	\$18.49	(\$24,230.97)	\$32,551.89	\$19,193.40 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$10,853.99	\$32,570.38	(\$24,230.97)	\$0.00	\$19,193.40

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda M. Duff Date: 7/1/2022
Principal: Beth M. Duff Date: 7/5/22

*** Entries Must Match

NORTHVIEW ELEMENTARY

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report
2021-2022
Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	GENERAL	\$1,928.58	\$555.13	\$(1,507.24)	(\$96.87)	\$879.60	\$0.00	\$879.60
110	SCHOOL SPIRIT WEAR	\$795.12	\$0.00	\$0.00	\$0.00	\$795.12	\$0.00	\$795.12
120	YO-YO FUNDRAISER	\$0.00	\$1,882.00	\$(1,882.00)	\$0.00	\$0.00	\$0.00	\$0.00
150	KINDERGARTEN	\$0.00	\$1,664.00	\$(1,530.12)	\$0.00	\$133.88	\$0.00	\$133.88
151	FIRST GRADE	\$0.00	\$677.00	\$(549.30)	\$0.00	\$127.70	\$0.00	\$127.70
152	SECOND GRADE	\$205.73	\$240.00	\$(148.50)	\$0.00	\$297.23	\$0.00	\$297.23
153	THIRD GRADE	\$43.00	\$478.30	\$(508.30)	\$0.00	\$13.00	\$0.00	\$13.00
154	FOURTH GRADE	\$69.15	\$425.00	\$(492.30)	\$0.00	\$1.85	\$0.00	\$1.85
155	FIFTH GRADE	\$117.71	\$1,045.00	\$(1,259.58)	\$96.87	\$0.00	\$0.00	\$0.00
200	STAFF VENDING	\$302.28	\$1,192.25	\$(1,215.96)	\$0.00	\$278.57	\$0.00	\$278.57
210	HOSPITALITY COMMITTEE	\$512.14	\$1,020.00	\$(771.00)	\$0.00	\$761.14	\$0.00	\$761.14
220	SCIENCE	\$2,130.39	\$0.00	\$(609.62)	\$0.00	\$1,520.77	\$0.00	\$1,520.77
240	ORCHESTRA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
300	KIDS	\$4,106.92	\$14,796.30	\$(9,887.12)	\$0.00	\$9,016.10	\$0.00	\$9,016.10
301	STORYWORKS	\$17.74	\$0.00	\$(17.74)	\$0.00	\$0.00	\$0.00	\$0.00
310	STLP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
320	ACADEMIC TEAM	\$0.00	\$847.50	\$(582.69)	\$0.00	\$264.81	\$0.00	\$264.81
400	4H CAMP	\$625.23	\$7,747.90	\$(3,269.50)	\$0.00	\$5,103.63	\$0.00	\$5,103.63
Activity Accounts Grand Total		\$10,853.99	\$32,570.38	\$(24,230.97)	\$0.00	\$19,193.40	\$0.00	\$19,193.40

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash on Hand	\$0.00	\$32,551.89	\$0.00	\$(32,551.89)	\$0.00	\$0.00	\$0.00
992	Checking	\$10,853.99	\$18.49	\$(24,230.97)	\$32,551.89	\$19,193.40	\$0.00	\$19,193.40
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$10,853.99	\$32,570.38	\$(24,230.97)	\$0.00	\$19,193.40	\$0.00	\$19,193.40

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Aminda McDowell Date: 7/1/2022
Principal: Beth Mullins Date: 7/5/22

NORTHVIEW ELEMENTARY
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
100	0	07/31/2021	I	JULY 2021 INTEREST	40	\$0.93
100	0	08/31/2021	I	AUGUST 2021 INTEREST	41	\$1.00
100	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	42	\$2.17
100	0	10/31/2021	I	OCTOBER 2021 INTEREST	43	\$2.88
100	0	11/30/2021	I	NOVEMBER 2021 INTEREST	44	\$2.72
100	0	12/31/2021	I	DECEMBER 2021 INTEREST	45	\$2.62
100	0	01/31/2022	I	JANUARY 2022 INTEREST	46	\$2.03
100	0	02/25/2022	I	DEPOSITED ITEM RETURN FEE	48	(\$5.00)
100	0	02/28/2022	I	FEBRUARY 2022 INTEREST	47	\$1.75
100	0	03/01/2022	I	REFUND RDI FEE	51	\$5.00
100	0	03/31/2022	I	MARCH 2022 INTEREST	50	\$2.13
100	0	04/30/2022	I	APRIL 2022 INTEREST	52	\$1.92
100	0	05/31/2022	I	MAY 2022 INTEREST	53	\$1.76
100	0	06/30/2022	I	JUNE 2022 INTEREST	54	\$1.58
ActAcct: 100 Total						\$23.49
153	0	02/25/2022	I	NSF CK309-A.MATTINGLY	49	(\$5.00)
ActAcct: 153 Total						(\$5.00)
Grand Total						\$18.49

Beth M. Q.

7.5.22

Amanda M. Dwyer
7/1/2022

July 01, 2022

NORTHVIEW ELEMENTARY
Sequential List of Activity Transfer
2021-2022

192 Page 1 of 1

From Date: 7/1/2021
To Date: 6/30/2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	04/14/2022	100 GENERAL	0	155 FIFTH GRADE	0	\$96.87	CARTER CAVES FT TRANSP SHORTAGE
Total:							\$96.87	

Beth Muller

7-5-22

Amanda Muller
7/1/2022

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$34,849.19
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$5,000.00
Cash Balance as of : 06/30/2022	\$29,849.19 ***

Cash Balance for Checking as of 6/1/2022	\$35,977.00
Add: Total Deposits (Bank Deposits):	\$5,250.69
Less: Total Checks and Withdrawals:	(\$11,378.50)
Computer Cash Balance as of : 06/30/2022	\$29,849.19 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$5,243.69	\$0.00	(\$5,243.69)	\$0.00
992	Checking	\$35,977.00	\$7.00	(\$11,378.50)	\$5,243.69	\$29,849.19 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$35,977.00	\$5,250.69	(\$11,378.50)	\$0.00	\$29,849.19

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda McDuff Date: 7/1/2022
Principal: [Signature] Date: 7/5/2022

*** Entries Must Match

MCNABB MIDDLE SCHOOL

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

JUNE 2022

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	General Fund	\$1,286.15	\$5,007.00	\$(5,485.00)	\$0.00	\$808.15	\$0.00	\$808.15
110	Staff Vending	\$143.82	\$17.23	\$(101.18)	\$0.00	\$59.87	\$0.00	\$59.87
135	Flower Fund	\$67.83	\$10.00	\$0.00	\$0.00	\$77.83	\$0.00	\$77.83
150	SCHOOL SPIRIT WEAR	\$200.55	\$0.00	\$0.00	\$0.00	\$200.55	\$0.00	\$200.55
210	Boys Basketball	\$16.25	\$0.00	\$0.00	\$0.00	\$16.25	\$0.00	\$16.25
215	Baseball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
220	Girls Basketball	\$3,856.69	\$0.00	\$0.00	\$0.00	\$3,856.69	\$0.00	\$3,856.69
225	Softball	\$2,125.11	\$0.00	\$(2,115.88)	\$0.00	\$9.23	\$0.00	\$9.23
230	Soccer	\$165.08	\$0.00	\$0.00	\$0.00	\$165.08	\$0.00	\$165.08
255	Track	\$2,140.79	\$0.00	\$0.00	\$0.00	\$2,140.79	\$0.00	\$2,140.79
275	Volleyball	\$797.72	\$0.00	\$0.00	\$0.00	\$797.72	\$0.00	\$797.72
284	Co-Ed-Y	\$790.15	\$0.00	\$0.00	\$0.00	\$790.15	\$0.00	\$790.15
300	LEADERSHIP MCNABB	\$68.38	\$0.00	\$0.00	\$0.00	\$68.38	\$0.00	\$68.38
370	Drama	\$9,723.30	\$0.00	\$0.00	\$0.00	\$9,723.30	\$0.00	\$9,723.30
380	Beta	\$451.46	\$0.00	\$0.00	\$0.00	\$451.46	\$0.00	\$451.46
582	Band	\$5,644.13	\$216.46	\$(1,401.11)	\$0.00	\$4,459.48	\$0.00	\$4,459.48
583	Chorus	\$3,499.26	\$0.00	\$(1,212.66)	\$0.00	\$2,286.60	\$0.00	\$2,286.60
585	Orchestra	\$4,512.58	\$0.00	\$(1,062.67)	\$0.00	\$3,449.91	\$0.00	\$3,449.91
620	6th Grade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
720	7th Grade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
820	8th Grade	\$487.75	\$0.00	\$0.00	\$0.00	\$487.75	\$0.00	\$487.75
Activity Accounts Grand Total		\$35,977.00	\$5,250.69	\$(11,378.50)	\$0.00	\$29,849.19	\$0.00	\$29,849.19

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$5,243.69	\$0.00	\$(5,243.69)	\$0.00	\$0.00	\$0.00
992	Checking	\$35,977.00	\$7.00	\$(11,378.50)	\$5,243.69	\$29,849.19	\$0.00	\$29,849.19
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$35,977.00	\$5,250.69	\$(11,378.50)	\$0.00	\$29,849.19	\$0.00	\$29,849.19

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Alminda M. [Signature] Date: 7, 7, 2022
Principal: Stacy S. [Signature] Date: 7, 13, 2022

MCNABB MIDDLE SCHOOL

List of Outstanding Checks

Thru - 06/30/2022

JUNE 2022

Check	Check Date	Amount	Payee	GL Acct.	GL Acct. Name
3445	06/30/2022	\$5,000.00	MONTGOMERY CO. BOARD	992	Checking
Total Outstanding Checks		\$5,000.00			


Amanda M. Dwyer
7/11/2022

School Activity Fund
Financial Report

2021-2022

From Date: 7/1/2021
To Date: 06/30/2022

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$114,502.14	\$0.00	\$0.00	(\$114,502.14)	\$0.00
* 992 Checking	\$12,926.47	\$(191.57)	\$(97,387.85)	\$114,502.14	\$0.00	\$29,849.19
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$12,926.47</u>	<u>\$114,310.57</u>	<u>\$(97,387.85)</u>	<u>\$114,502.14</u>	<u>(\$114,502.14)</u>	<u>\$29,849.19 *</u>

Beginning Ledger Balance: \$12,926.47
Add: Receipts + Transfer In: \$228,812.71
Sub-Total: **\$241,739.18**

Less: Expenditures + Trans Out (\$211,889.99)

Ending Ledger Balance * **\$29,849.19**

Balance per Bank Statement: \$34,849.19
Ending Balance Other GL Accounts: \$0.00
Add: Deposits in Transit: \$0.00
Sub Total: **\$34,849.19**
Less Outstanding Checks \$5,000.00
Actual Cash Balance * **\$29,849.19**

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.

Principal

Date

Central Fund Treasurer

Date

Bank Reconciliation Report

Checking Account

992

Date From 7/1/2021

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$34,849.19
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$5,000.00
Cash Balance as of : 06/30/2022	\$29,849.19 ***

Cash Balance for Checking as of 7/1/2021	\$12,926.47
Add: Total Deposits (Bank Deposits):	\$114,310.57
Less: Total Checks and Withdrawals:	(\$97,387.85)
Computer Cash Balance as of : 06/30/2022	\$29,849.19 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$114,502.14	\$0.00	(\$114,502.14)	\$0.00
992	Checking	\$12,926.47	(\$191.57)	(\$97,387.85)	\$114,502.14	\$29,849.19 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$12,926.47	\$114,310.57	(\$97,387.85)	\$0.00	\$29,849.19

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Quamanda In VailDate: 7.1.2022Principal: [Signature]Date: 7.1.22

*** Entries Must Match

MCNABB MIDDLE SCHOOL

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report

2021-2022

Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	General Fund	\$2,192.80	\$7,952.94	\$(9,337.59)	\$0.00	\$808.15	\$0.00	\$808.15
110	Staff Vending	\$125.63	\$515.69	\$(638.94)	\$57.49	\$59.87	\$0.00	\$59.87
135	Flower Fund	\$0.00	\$1,714.25	\$(1,578.93)	(\$57.49)	\$77.83	\$0.00	\$77.83
150	SCHOOL SPIRIT WEAR	\$0.00	\$5,670.00	\$(5,469.45)	\$0.00	\$200.55	\$0.00	\$200.55
210	Boys Basketball	\$0.00	\$4,918.25	\$(4,902.00)	\$0.00	\$16.25	\$0.00	\$16.25
215	Baseball	\$303.37	\$4,812.45	\$(5,115.82)	\$0.00	\$0.00	\$0.00	\$0.00
220	Girls Basketball	\$0.00	\$5,125.00	\$(1,268.31)	\$0.00	\$3,856.69	\$0.00	\$3,856.69
225	Softball	\$0.11	\$2,125.00	\$(2,115.88)	\$0.00	\$9.23	\$0.00	\$9.23
230	Soccer	\$963.80	\$0.00	\$(798.72)	\$0.00	\$165.08	\$0.00	\$165.08
255	Track	\$302.79	\$1,838.00	\$0.00	\$0.00	\$2,140.79	\$0.00	\$2,140.79
275	Volleyball	\$185.69	\$4,010.00	\$(3,397.97)	\$0.00	\$797.72	\$0.00	\$797.72
284	Co-Ed-Y	\$1,149.95	\$2,562.00	\$(2,921.80)	\$0.00	\$790.15	\$0.00	\$790.15
300	LEADERSHIP MCNABB	\$0.00	\$1,678.38	\$(1,610.00)	\$0.00	\$68.38	\$0.00	\$68.38
370	Drama	\$1,452.96	\$13,101.00	\$(4,830.66)	\$0.00	\$9,723.30	\$0.00	\$9,723.30
380	Beta	\$185.54	\$1,425.00	\$(1,159.08)	\$0.00	\$451.46	\$0.00	\$451.46
582	Band	\$5,174.76	\$7,986.81	\$(8,702.09)	\$0.00	\$4,459.48	\$0.00	\$4,459.48
583	Chorus	\$229.70	\$9,464.00	\$(7,407.10)	\$0.00	\$2,286.60	\$0.00	\$2,286.60
585	Orchestra	\$159.37	\$13,246.55	\$(9,956.01)	\$0.00	\$3,449.91	\$0.00	\$3,449.91
620	6th Grade	\$500.00	\$0.00	\$(500.00)	\$0.00	\$0.00	\$0.00	\$0.00
720	7th Grade	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
820	8th Grade	\$0.00	\$26,165.25	\$(25,677.50)	\$0.00	\$487.75	\$0.00	\$487.75
Activity Accounts Grand Total		\$12,926.47	\$114,310.57	\$(97,387.85)	\$0.00	\$29,849.19	\$0.00	\$29,849.19

GL Accounts

GL Acct	Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$114,502.14	\$0.00	\$(114,502.14)	\$0.00	\$0.00
992	Checking	\$12,926.47	\$(191.57)	\$(97,387.85)	\$114,502.14	\$29,849.19	\$29,849.19
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$12,926.47	\$114,310.57	\$(97,387.85)	\$0.00	\$29,849.19	\$0.00

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper:

Date:

Principal:

Date:

MCNABB MIDDLE SCHOOL
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
100	0	07/31/2021	I	JULY 2021 INTEREST	139	\$2.85
100	0	08/31/2021	I	AUGUST 2021 INTEREST	141	\$3.35
100	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	143	\$3.88
100	0	10/31/2021	I	OCTOBER 2021 INTEREST	145	\$9.40
100	0	11/30/2021	I	NOVEMBER 2021 INTEREST	147	\$9.39
100	0	12/31/2021	I	DECEMBER 2021 INTEREST	149	\$7.93
100	0	01/31/2022	I	JANUARY 2022 INTEREST	150	\$6.98
100	0	02/28/2022	I	FEBRUARY 2022 INTEREST	151	\$5.88
100	0	03/31/2022	I	MARCH 2022 INTEREST	152	\$8.19
100	0	04/30/2022	I	APRIL 2022 INTEREST	153	\$9.08
100	0	05/31/2022	I	MAY 2022 INTEREST	154	\$10.00
100	0	06/30/2022	I	JUNE 2022 INTEREST	155	\$7.00
ActAcct: 100 Total						\$83.93
135	0	07/30/2021	I	NSF-CK284 A.MATTINGLY	140	(\$7.50)
ActAcct: 135 Total						(\$7.50)
275	0	11/16/2021	I	NSF CK2413 M.GABBARD	148	(\$90.00)
ActAcct: 275 Total						(\$90.00)
582	0	10/07/2021	I	NSF CK1026-AMBER CROUCH	146	(\$41.50)
ActAcct: 582 Total						(\$41.50)
585	0	09/28/2021	I	NSF CK1000-PATRICIA DAUGHERTY	142	(\$36.00)
585	0	09/30/2021	I	NSF CK183 WILLIAM E SMITH	144	(\$100.50)
ActAcct: 585 Total						(\$136.50)
Grand Total						(\$191.57)


 Amanda M. Duff
 7/1/2022

July 01, 2022

MCNABB MIDDLE SCHOOL
Sequential List of Activity Transfer
2021-2022

200 Page 1 of 1

From Date: 7/1/2021
To Date: 6/30/2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	03/24/2022	135 Flower Fund	0	110 Staff Vending	0	\$57.49	TO COVER NEGATIVE IN STAFF VENDING
Total:							\$57.49	


Amanda
7/1/2022

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2022

Date to 06/30/2022

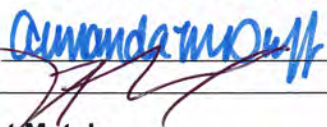
Ending Balance on Statement Dated : 06/30/2022	\$105,163.52
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$3,642.00
Cash Balance as of : 06/30/2022	\$101,521.52 ***

Cash Balance for Checking as of 6/1/2022	\$100,672.57
Add: Total Deposits (Bank Deposits):	\$5,093.49
Less: Total Checks and Withdrawals:	(\$4,244.54)
Computer Cash Balance as of : 06/30/2022	\$101,521.52 ***

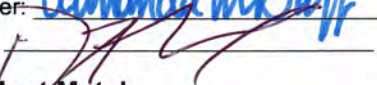
Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$5,071.68	\$0.00	(\$5,071.68)	\$0.00
992	Checking	\$100,672.57	\$21.81	(\$4,244.54)	\$5,071.68	\$101,521.52 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$100,672.57	\$5,093.49	(\$4,244.54)	\$0.00	\$101,521.52

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: 

Date: 7/1/2022

Principal: 

Date: 7/1/22

*** Entries Must Match

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	MUSICAL	\$10,289.44	\$0.00	\$0.00	\$0.00	\$10,289.44	\$0.00	\$10,289.44
101	STUDENT SCHOLARSHIP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115	ART	\$212.82	\$0.00	\$0.00	\$0.00	\$212.82	\$0.00	\$212.82
121	BASS FISHING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
122	BOYS BOWLING	\$1,255.29	\$0.00	\$0.00	\$0.00	\$1,255.29	\$0.00	\$1,255.29
123	GIRLS BOWLING	\$678.26	\$0.00	\$0.00	\$0.00	\$678.26	\$0.00	\$678.26
125	BAND	\$710.46	\$0.00	\$0.00	\$0.00	\$710.46	\$0.00	\$710.46
126	BOYS BASKETBALL	\$57.22	\$2,232.28	\$0.00	\$0.00	\$2,289.50	\$0.00	\$2,289.50
130	BETA	\$1,453.06	\$0.00	\$0.00	\$0.00	\$1,453.06	\$0.00	\$1,453.06
132	BLACK & HISPANIC ACHIEVER	\$14,003.90	\$0.00	\$0.00	\$0.00	\$14,003.90	\$0.00	\$14,003.90
135	CHESS	\$661.74	\$0.00	\$0.00	\$0.00	\$661.74	\$0.00	\$661.74
140	CO-ED-Y	\$1,094.92	\$0.00	\$0.00	\$0.00	\$1,094.92	\$0.00	\$1,094.92
150	SOCIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
160	FFA	\$2,063.65	\$0.00	\$(1,144.00)	\$0.00	\$919.65	\$0.00	\$919.65
165	FCCLA	\$1,351.86	\$0.00	\$0.00	\$0.00	\$1,351.86	\$0.00	\$1,351.86
170	FRENCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
175	GENERAL	\$506.04	\$1,181.81	\$(1,000.00)	\$0.00	\$687.85	\$0.00	\$687.85
177	KIDS COUNT-(YSC)	\$3,675.36	\$0.00	\$(784.37)	\$0.00	\$2,890.99	\$0.00	\$2,890.99
180	MOCK TRIAL	\$414.41	\$0.00	\$(108.00)	\$0.00	\$306.41	\$0.00	\$306.41
185	FACS	\$3,238.02	\$0.00	\$0.00	\$0.00	\$3,238.02	\$0.00	\$3,238.02
190	HORTICULTURE	\$1,537.00	\$0.00	\$0.00	\$0.00	\$1,537.00	\$0.00	\$1,537.00
200	JROTC	\$1,344.06	\$0.00	\$0.00	\$0.00	\$1,344.06	\$0.00	\$1,344.06
205	GUIDANCE	\$7,065.16	\$0.00	\$0.00	\$0.00	\$7,065.16	\$0.00	\$7,065.16
215	STLP	\$510.86	\$0.00	\$0.00	\$0.00	\$510.86	\$0.00	\$510.86
226	FACULTY VENDING	\$608.16	\$232.70	\$0.00	\$0.00	\$840.86	\$0.00	\$840.86
235	ORCHESTRA	\$2,040.19	\$0.00	\$0.00	\$0.00	\$2,040.19	\$0.00	\$2,040.19
248	CLASS OF 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
249	CLASS OF 2022	\$700.90	\$0.00	\$(700.90)	\$0.00	\$0.00	\$0.00	\$0.00
250	CLASS OF 2023	\$13,604.03	\$0.00	\$0.00	\$0.00	\$13,604.03	\$0.00	\$13,604.03
251	CLASS OF 2024	\$8,347.03	\$1,446.70	\$0.00	\$0.00	\$9,793.73	\$0.00	\$9,793.73
252	CLASS OF 2025	\$3,692.83	\$0.00	\$0.00	\$0.00	\$3,692.83	\$0.00	\$3,692.83
255	ACADEMIC TEAM	\$8.30	\$0.00	\$0.00	\$0.00	\$8.30	\$0.00	\$8.30
260	STUDENT COUNCIL	\$364.64	\$0.00	\$0.00	\$0.00	\$364.64	\$0.00	\$364.64
265	VOCAL MUSIC	\$3,978.51	\$0.00	\$0.00	\$0.00	\$3,978.51	\$0.00	\$3,978.51
270	VOCATIONAL AGRICULTURE	\$1,978.75	\$0.00	\$(326.82)	\$0.00	\$1,651.93	\$0.00	\$1,651.93
285	ENGINEERING CLASS	\$604.46	\$0.00	\$0.00	\$0.00	\$604.46	\$0.00	\$604.46
300	THE TRIBE SHOP	\$345.73	\$0.00	\$0.00	\$0.00	\$345.73	\$0.00	\$345.73
315	OPEN LIGHT CLUB	\$605.06	\$0.00	\$0.00	\$0.00	\$605.06	\$0.00	\$605.06
325	FMD	\$356.18	\$0.00	\$0.00	\$0.00	\$356.18	\$0.00	\$356.18
335	MCHS BOOK CLUB	\$950.20	\$0.00	\$0.00	\$0.00	\$950.20	\$0.00	\$950.20
400	GIRLS BASKETBALL	\$8,217.57	\$0.00	\$0.00	\$0.00	\$8,217.57	\$0.00	\$8,217.57
401	SOFTBALL	\$264.63	\$0.00	\$0.00	\$0.00	\$264.63	\$0.00	\$264.63
402	VOLLEYBALL	\$281.00	\$0.00	\$0.00	\$0.00	\$281.00	\$0.00	\$281.00
403	SWIM	\$13.15	\$0.00	\$0.00	\$0.00	\$13.15	\$0.00	\$13.15
404	BASEBALL	\$142.36	\$0.00	\$0.00	\$0.00	\$142.36	\$0.00	\$142.36
405	CHEER	\$364.50	\$0.00	\$0.00	\$0.00	\$364.50	\$0.00	\$364.50
406	TENNIS	\$437.90	\$0.00	\$(180.45)	\$0.00	\$257.45	\$0.00	\$257.45
408	ARCHERY	\$102.16	\$0.00	\$0.00	\$0.00	\$102.16	\$0.00	\$102.16
409	FOOTBALL	\$107.00	\$0.00	\$0.00	\$0.00	\$107.00	\$0.00	\$107.00
410	GIRLS SOCCER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MONTGOMERY CO HIGH SCHOOL

General Ledger Report

From Date: 6/1/2022
To Date: 06/30/2022

Financial Report

JUNE 2022

From Acct: 1
To Acct: 999999

Activity Accounts

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
411	CROSS COUNTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
412	BOYS GOLF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
413	TRACK	\$89.28	\$0.00	\$0.00	\$0.00	\$89.28	\$0.00	\$89.28
414	GIRLS GOLF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
415	BOYS SOCCER	\$281.00	\$0.00	\$0.00	\$0.00	\$281.00	\$0.00	\$281.00
416	WRESTLING	\$62.40	\$0.00	\$0.00	\$0.00	\$62.40	\$0.00	\$62.40
417	ESPORTS	\$1.12	\$0.00	\$0.00	\$0.00	\$1.12	\$0.00	\$1.12
Activity Accounts Grand Total		\$100,672.57	\$5,093.49	\$(4,244.54)	\$0.00	\$101,521.52	\$0.00	\$101,521.52

GL Accounts

GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$5,071.68	\$0.00	\$(5,071.68)	\$0.00	\$0.00	\$0.00
992	Checking	\$100,672.57	\$21.81	\$(4,244.54)	\$5,071.68	\$101,521.52	\$0.00	\$101,521.52
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$100,672.57	\$5,093.49	\$(4,244.54)	\$0.00	\$101,521.52	\$0.00	\$101,521.52

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Demanda M. [Signature] Date: 7/1/2022
Principal: [Signature] Date: 7/13/2022

MONTGOMERY CO HIGH SCHOOL

List of Outstanding Checks

Thru - 06/30/2022

JUNE 2022

Check	Check Date	Amount	Payee	GL Acct.	GL Acct. Name
56977	11/04/2021	\$86.00	PARENT/GUARDIAN OF	992	Checking
57077	02/14/2022	\$15.00	PARENT/GUARDIAN OF	992	Checking
57078	02/14/2022	\$15.00	PARENT/GUARDIAN OF	992	Checking
57079	02/14/2022	\$15.00	PARENT/GUARDIAN OF	992	Checking
57081	02/14/2022	\$15.00	PARENT/GUARDIAN OF	992	Checking
57086	02/14/2022	\$15.00	PARENT/GUARDIAN OF	992	Checking
57143	05/03/2022	\$120.00	LEVY PREMIUM FOODSERVICE, LP	992	Checking
57179	05/24/2022	\$500.00	BENJAMIN ISON	992	Checking
57180	05/24/2022	\$500.00	BENJAMIN ISON	992	Checking
57181	05/24/2022	\$500.00	BENJAMIN ISON	992	Checking
57194	05/27/2022	\$636.00	PAPA JOHN'S PIZZA C/O HORNE LLP	992	Checking
57214	06/14/2022	\$225.00	SOMETHING MOHR MEDIA	992	Checking
57215	06/24/2022	\$1,000.00	SPECIAL OLYMPICS KENTUCKY	992	Checking

Total Outstanding Checks

\$3,642.00


7/8/22
Amanda M Duff
7/11/2022

From Date: 7/1/2021
To Date: 06/30/2022

	Beg. Bal.	Recpt/JV	Disb/JV	Trans In.	Trans Out.	End. Bal
990 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991 Cash On Hand	\$0.00	\$175,469.36	\$0.00	\$0.00	(\$175,469.36)	\$0.00
* 992 Checking	\$81,586.16	\$504.80	\$(156,038.80)	\$175,469.36	\$0.00	\$101,521.52
993 Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$81,586.16</u>	<u>\$175,974.16</u>	<u>\$(156,038.80)</u>	<u>\$175,469.36</u>	<u>(\$175,469.36)</u>	<u>\$101,521.52 *</u>

Beginning Ledger Balance: \$81,586.16
Add: Receipts + Transfer In: \$351,443.52
Sub-Total: **\$433,029.68**

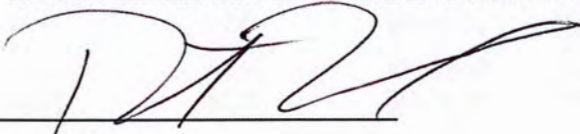
Less: Expenditures + Trans Out (\$331,508.16)

Ending Ledger Balance * **\$101,521.52**

Balance per Bank Statement: \$105,163.52
Ending Balance Other GL Accounts: \$0.00
Add: Deposits in Transit: \$0.00
Sub Total: **\$105,163.52**
Less Outstanding Checks \$3,642.00
Actual Cash Balance * **\$101,521.52**

* These three numbers must agree.

The above information is a true statement of the financial condition of the various activity accounts of this school.


Principal

7/8/22
Date


Central Fund Treasurer

7/11/2022
Date

School Activity Fund

Financial Report

2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

Acct	Activity Account	Beq. Bal.	Recpt/JV	Disb/JV	Transfer In	Transfer Out	End. Bal.
100	MUSICAL	\$3,828.63	\$11,993.00	\$(5,532.19)	\$0.00	\$0.00	\$10,289.44
	Group Total:	\$3,828.63	\$11,993.00	\$(5,532.19)	\$0.00	\$0.00	\$10,289.44
101	STUDENT SCHOLARSH	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
115	ART	\$262.20	\$1,021.00	\$(1,070.38)	\$0.00	\$0.00	\$212.82
	Group Total:	\$262.20	\$1,021.00	\$(1,070.38)	\$0.00	\$0.00	\$212.82
121	BASS FISHING	\$0.00	\$1,930.24	\$(1,930.24)	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$1,930.24	\$(1,930.24)	\$0.00	\$0.00	\$0.00
122	BOYS BOWLING	\$1,584.17	\$1,800.00	\$(2,128.88)	\$0.00	\$0.00	\$1,255.29
	Group Total:	\$1,584.17	\$1,800.00	\$(2,128.88)	\$0.00	\$0.00	\$1,255.29
123	GIRLS BOWLING	\$1,862.51	\$1,300.49	\$(2,484.74)	\$0.00	\$0.00	\$678.26
	Group Total:	\$1,862.51	\$1,300.49	\$(2,484.74)	\$0.00	\$0.00	\$678.26
125	BAND	\$1,526.07	\$3,496.00	\$(4,311.61)	\$0.00	\$0.00	\$710.46
	Group Total:	\$1,526.07	\$3,496.00	\$(4,311.61)	\$0.00	\$0.00	\$710.46
126	BOYS BASKETBALL	\$125.30	\$6,144.28	\$(3,980.08)	\$0.00	\$0.00	\$2,289.50
	Group Total:	\$125.30	\$6,144.28	\$(3,980.08)	\$0.00	\$0.00	\$2,289.50
130	BETA	\$263.20	\$3,710.00	\$(2,520.14)	\$0.00	\$0.00	\$1,453.06
	Group Total:	\$263.20	\$3,710.00	\$(2,520.14)	\$0.00	\$0.00	\$1,453.06
132	BLACK & HISPANIC ACI	\$10,237.90	\$7,590.00	\$(3,824.00)	\$0.00	\$0.00	\$14,003.90
	Group Total:	\$10,237.90	\$7,590.00	\$(3,824.00)	\$0.00	\$0.00	\$14,003.90
135	CHESS	\$1,006.62	\$410.00	\$(754.88)	\$0.00	\$0.00	\$661.74
	Group Total:	\$1,006.62	\$410.00	\$(754.88)	\$0.00	\$0.00	\$661.74
140	CO-ED-Y	\$1,768.92	\$0.00	\$(674.00)	\$0.00	\$0.00	\$1,094.92
	Group Total:	\$1,768.92	\$0.00	\$(674.00)	\$0.00	\$0.00	\$1,094.92
150	SOCIAL FUND	\$280.49	\$1,457.00	\$(1,737.49)	\$0.00	\$0.00	\$0.00
	Group Total:	\$280.49	\$1,457.00	\$(1,737.49)	\$0.00	\$0.00	\$0.00
160	FFA	\$1,390.78	\$25,866.67	\$(26,337.80)	\$0.00	\$0.00	\$919.65
	Group Total:	\$1,390.78	\$25,866.67	\$(26,337.80)	\$0.00	\$0.00	\$919.65
165	FCCLA	\$1,607.93	\$3,783.66	\$(4,039.73)	\$0.00	\$0.00	\$1,351.86
	Group Total:	\$1,607.93	\$3,783.66	\$(4,039.73)	\$0.00	\$0.00	\$1,351.86
170	FRENCH	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
175	GENERAL	\$425.07	\$1,831.30	\$(1,504.52)	\$0.00	\$(64.00)	\$687.85
	Group Total:	\$425.07	\$1,831.30	\$(1,504.52)	\$0.00	\$(64.00)	\$687.85
177	KIDS COUNT-(YSC)	\$1,467.30	\$8,840.00	\$(7,416.31)	\$0.00	\$0.00	\$2,890.99
	Group Total:	\$1,467.30	\$8,840.00	\$(7,416.31)	\$0.00	\$0.00	\$2,890.99
180	MOCK TRIAL	\$588.42	\$4,062.27	\$(4,344.28)	\$0.00	\$0.00	\$306.41
	Group Total:	\$588.42	\$4,062.27	\$(4,344.28)	\$0.00	\$0.00	\$306.41
185	FACS	\$4,544.48	\$0.00	\$(1,306.46)	\$0.00	\$0.00	\$3,238.02
	Group Total:	\$4,544.48	\$0.00	\$(1,306.46)	\$0.00	\$0.00	\$3,238.02
190	HORTICULTURE	\$935.00	\$602.00	\$ 0.00	\$0.00	\$0.00	\$1,537.00

School Activity Fund

Financial Report

2021-2022

From Date: 7/1/2021

To Date: 06/30/2022

Acct	Activity Account	Beq. Bal.	Recpt/JV	Disb/JV	Transfer In	Transfer Out	End. Bal.
	Group Total:	\$935.00	\$602.00	\$ 0.00	\$0.00	\$0.00	\$1,537.00
200	JROTC	\$3,994.12	\$3,752.21	\$(6,402.27)	\$0.00	\$0.00	\$1,344.06
	Group Total:	\$3,994.12	\$3,752.21	\$(6,402.27)	\$0.00	\$0.00	\$1,344.06
205	GUIDANCE	\$7,374.91	\$10,697.75	\$(11,007.50)	\$0.00	\$0.00	\$7,065.16
	Group Total:	\$7,374.91	\$10,697.75	\$(11,007.50)	\$0.00	\$0.00	\$7,065.16
215	STLP	\$630.86	\$0.00	\$(120.00)	\$0.00	\$0.00	\$510.86
	Group Total:	\$630.86	\$0.00	\$(120.00)	\$0.00	\$0.00	\$510.86
226	FACULTY VENDING	\$1,420.74	\$2,882.11	\$(3,461.99)	\$0.00	\$0.00	\$840.86
	Group Total:	\$1,420.74	\$2,882.11	\$(3,461.99)	\$0.00	\$0.00	\$840.86
235	ORCHESTRA	\$2,096.76	\$1,320.00	\$(1,376.57)	\$0.00	\$0.00	\$2,040.19
	Group Total:	\$2,096.76	\$1,320.00	\$(1,376.57)	\$0.00	\$0.00	\$2,040.19
248	CLASS OF 2021	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
249	CLASS OF 2022	\$10,506.79	\$2,740.27	\$(13,247.06)	\$0.00	\$0.00	\$0.00
	Group Total:	\$10,506.79	\$2,740.27	\$(13,247.06)	\$0.00	\$0.00	\$0.00
250	CLASS OF 2023	\$3,224.42	\$11,716.50	\$(1,336.89)	\$0.00	\$0.00	\$13,604.03
	Group Total:	\$3,224.42	\$11,716.50	\$(1,336.89)	\$0.00	\$0.00	\$13,604.03
251	CLASS OF 2024	\$4,023.85	\$8,526.88	\$(2,757.00)	\$0.00	\$0.00	\$9,793.73
	Group Total:	\$4,023.85	\$8,526.88	\$(2,757.00)	\$0.00	\$0.00	\$9,793.73
252	CLASS OF 2025	\$56.22	\$3,636.61	\$ 0.00	\$0.00	\$0.00	\$3,692.83
	Group Total:	\$56.22	\$3,636.61	\$ 0.00	\$0.00	\$0.00	\$3,692.83
255	ACADEMIC TEAM	\$120.30	\$30.00	\$(142.00)	\$0.00	\$0.00	\$8.30
	Group Total:	\$120.30	\$30.00	\$(142.00)	\$0.00	\$0.00	\$8.30
260	STUDENT COUNCIL	\$96.14	\$740.00	\$(471.50)	\$0.00	\$0.00	\$364.64
	Group Total:	\$96.14	\$740.00	\$(471.50)	\$0.00	\$0.00	\$364.64
265	VOCAL MUSIC	\$1,462.57	\$9,603.50	\$(7,087.56)	\$0.00	\$0.00	\$3,978.51
	Group Total:	\$1,462.57	\$9,603.50	\$(7,087.56)	\$0.00	\$0.00	\$3,978.51
270	VOCATIONAL AGRICUL	\$1,778.75	\$200.00	\$(326.82)	\$0.00	\$0.00	\$1,651.93
	Group Total:	\$1,778.75	\$200.00	\$(326.82)	\$0.00	\$0.00	\$1,651.93
285	ENGINEERING CLASS	\$662.79	\$520.00	\$(578.33)	\$0.00	\$0.00	\$604.46
	Group Total:	\$662.79	\$520.00	\$(578.33)	\$0.00	\$0.00	\$604.46
300	THE TRIBE SHOP	\$1,509.25	\$12,790.80	\$(13,954.32)	\$0.00	\$0.00	\$345.73
	Group Total:	\$1,509.25	\$12,790.80	\$(13,954.32)	\$0.00	\$0.00	\$345.73
315	OPEN LIGHT CLUB	\$0.00	\$605.06	\$ 0.00	\$0.00	\$0.00	\$605.06
	Group Total:	\$0.00	\$605.06	\$ 0.00	\$0.00	\$0.00	\$605.06
325	FMD	\$737.26	\$0.00	\$(381.08)	\$0.00	\$0.00	\$356.18
	Group Total:	\$737.26	\$0.00	\$(381.08)	\$0.00	\$0.00	\$356.18
335	MCHS BOOK CLUB	\$1,043.56	\$1,707.00	\$(1,800.36)	\$0.00	\$0.00	\$950.20
	Group Total:	\$1,043.56	\$1,707.00	\$(1,800.36)	\$0.00	\$0.00	\$950.20
400	GIRLS BASKETBALL	\$0.00	\$11,971.56	\$(3,753.99)	\$0.00	\$0.00	\$8,217.57
	Group Total:	\$0.00	\$11,971.56	\$(3,753.99)	\$0.00	\$0.00	\$8,217.57

From Date: 7/1/2021

To Date: 06/30/2022

Acct	Activity Account	Beq. Bal.	Recpt/JV	Disb/JV	Transfer In	Transfer Out	End. Bal.
401	SOFTBALL	\$2,164.93	\$0.00	\$(1,900.30)	\$0.00	\$0.00	\$264.63
	Group Total:	\$2,164.93	\$0.00	\$(1,900.30)	\$0.00	\$0.00	\$264.63
402	VOLLEYBALL	\$281.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$281.00
	Group Total:	\$281.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$281.00
403	SWIM	\$13.15	\$0.00	\$ 0.00	\$0.00	\$0.00	\$13.15
	Group Total:	\$13.15	\$0.00	\$ 0.00	\$0.00	\$0.00	\$13.15
404	BASEBALL	\$142.36	\$0.00	\$ 0.00	\$0.00	\$0.00	\$142.36
	Group Total:	\$142.36	\$0.00	\$ 0.00	\$0.00	\$0.00	\$142.36
405	CHEER	\$364.50	\$0.00	\$ 0.00	\$0.00	\$0.00	\$364.50
	Group Total:	\$364.50	\$0.00	\$ 0.00	\$0.00	\$0.00	\$364.50
406	TENNIS	\$579.50	\$0.00	\$(322.05)	\$0.00	\$0.00	\$257.45
	Group Total:	\$579.50	\$0.00	\$(322.05)	\$0.00	\$0.00	\$257.45
408	ARCHERY	\$1,301.51	\$2,490.00	\$(3,689.35)	\$0.00	\$0.00	\$102.16
	Group Total:	\$1,301.51	\$2,490.00	\$(3,689.35)	\$0.00	\$0.00	\$102.16
409	FOOTBALL	\$767.00	\$0.00	\$(660.00)	\$0.00	\$0.00	\$107.00
	Group Total:	\$767.00	\$0.00	\$(660.00)	\$0.00	\$0.00	\$107.00
410	GIRLS SOCCER	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
411	CROSS COUNTRY	\$23.71	\$444.68	\$(468.39)	\$0.00	\$0.00	\$0.00
	Group Total:	\$23.71	\$444.68	\$(468.39)	\$0.00	\$0.00	\$0.00
412	BOYS GOLF	\$920.00	\$2,008.32	\$(2,928.32)	\$0.00	\$0.00	\$0.00
	Group Total:	\$920.00	\$2,008.32	\$(2,928.32)	\$0.00	\$0.00	\$0.00
413	TRACK	\$240.82	\$620.00	\$(771.54)	\$0.00	\$0.00	\$89.28
	Group Total:	\$240.82	\$620.00	\$(771.54)	\$0.00	\$0.00	\$89.28
414	GIRLS GOLF	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
	Group Total:	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00
415	BOYS SOCCER	\$281.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$281.00
	Group Total:	\$281.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$281.00
416	WRESTLING	\$62.40	\$0.00	\$ 0.00	\$0.00	\$0.00	\$62.40
	Group Total:	\$62.40	\$0.00	\$ 0.00	\$0.00	\$0.00	\$62.40
417	ESPORTS	\$0.00	\$1,133.00	\$(1,195.88)	\$64.00	\$0.00	\$1.12
	Group Total:	\$0.00	\$1,133.00	\$(1,195.88)	\$64.00	\$0.00	\$1.12

MONTGOMERY CO HIGH SCHOOL
School Activity Fund
Financial Report
2021-2022

From Date:	7/1/2021
To Date:	06/30/2022

<u>Acct</u>	<u>Activity Account</u>	<u>Beg. Bal.</u>	<u>Recpt/JV</u>	<u>Disb/JV</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>End. Bal.</u>
Grand Total:		\$81,586.16	\$175,974.16	\$(156,038.80)	\$64.00	\$(64.00)	\$101,521.52

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda Tinsley Date: 7/1/2022
Principal: Brett White Date: 7/13/2022

Bank Reconciliation Report

Checking Account

992

Date From 7/1/2021

Date to 06/30/2022

Ending Balance on Statement Dated : 06/30/2022	\$105,163.52
Outstanding Deposits (Bank Deposits) -> +	\$0.00
Less Outstanding Checks:	\$3,642.00
Cash Balance as of : 06/30/2022	\$101,521.52 ***

Cash Balance for Checking as of 7/1/2021	\$81,586.16
Add: Total Deposits (Bank Deposits):	\$175,974.16
Less: Total Checks and Withdrawals:	(\$156,038.80)
Computer Cash Balance as of : 06/30/2022	\$101,521.52 ***

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$175,469.36	\$0.00	(\$175,469.36)	\$0.00
992	Checking	\$81,586.16	\$504.80	(\$156,038.80)	\$175,469.36	\$101,521.52 ***
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total		\$81,586.16	\$175,974.16	(\$156,038.80)	\$0.00	\$101,521.52

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Almonda M. Duff Date: 7/1/2022
 Principal: [Signature] Date: 7/1/22

*** Entries Must Match

Activity Accounts

To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
100	MUSICAL	\$3,828.63	\$11,993.00	\$(5,532.19)	\$0.00	\$10,289.44	\$0.00	\$10,289.44
101	STUDENT SCHOLARSHIP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115	ART	\$262.20	\$1,021.00	\$(1,070.38)	\$0.00	\$212.82	\$0.00	\$212.82
121	BASS FISHING	\$0.00	\$1,930.24	\$(1,930.24)	\$0.00	\$0.00	\$0.00	\$0.00
122	BOYS BOWLING	\$1,584.17	\$1,800.00	\$(2,128.88)	\$0.00	\$1,255.29	\$0.00	\$1,255.29
123	GIRLS BOWLING	\$1,862.51	\$1,300.49	\$(2,484.74)	\$0.00	\$678.26	\$0.00	\$678.26
125	BAND	\$1,526.07	\$3,496.00	\$(4,311.61)	\$0.00	\$710.46	\$0.00	\$710.46
126	BOYS BASKETBALL	\$125.30	\$6,144.28	\$(3,980.08)	\$0.00	\$2,289.50	\$0.00	\$2,289.50
130	BETA	\$263.20	\$3,710.00	\$(2,520.14)	\$0.00	\$1,453.06	\$0.00	\$1,453.06
132	BLACK & HISPANIC ACHIEVER	\$10,237.90	\$7,590.00	\$(3,824.00)	\$0.00	\$14,003.90	\$0.00	\$14,003.90
135	CHESS	\$1,006.62	\$410.00	\$(754.88)	\$0.00	\$661.74	\$0.00	\$661.74
140	CO-ED-Y	\$1,768.92	\$0.00	\$(674.00)	\$0.00	\$1,094.92	\$0.00	\$1,094.92
150	SOCIAL FUND	\$280.49	\$1,457.00	\$(1,737.49)	\$0.00	\$0.00	\$0.00	\$0.00
160	FFA	\$1,390.78	\$25,866.67	\$(26,337.80)	\$0.00	\$919.65	\$0.00	\$919.65
165	FCCLA	\$1,607.93	\$3,783.66	\$(4,039.73)	\$0.00	\$1,351.86	\$0.00	\$1,351.86
170	FRENCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
175	GENERAL	\$425.07	\$1,831.30	\$(1,504.52)	(\$64.00)	\$687.85	\$0.00	\$687.85
177	KIDS COUNT-(YSC)	\$1,467.30	\$8,840.00	\$(7,416.31)	\$0.00	\$2,890.99	\$0.00	\$2,890.99
180	MOCK TRIAL	\$588.42	\$4,062.27	\$(4,344.28)	\$0.00	\$306.41	\$0.00	\$306.41
185	FACS	\$4,544.48	\$0.00	\$(1,306.46)	\$0.00	\$3,238.02	\$0.00	\$3,238.02
190	HORTICULTURE	\$935.00	\$602.00	\$0.00	\$0.00	\$1,537.00	\$0.00	\$1,537.00
200	JROTC	\$3,994.12	\$3,752.21	\$(6,402.27)	\$0.00	\$1,344.06	\$0.00	\$1,344.06
205	GUIDANCE	\$7,374.91	\$10,697.75	\$(11,007.50)	\$0.00	\$7,065.16	\$0.00	\$7,065.16
215	STLP	\$630.86	\$0.00	\$(120.00)	\$0.00	\$510.86	\$0.00	\$510.86
226	FACULTY VENDING	\$1,420.74	\$2,882.11	\$(3,461.99)	\$0.00	\$840.86	\$0.00	\$840.86
235	ORCHESTRA	\$2,096.76	\$1,320.00	\$(1,376.57)	\$0.00	\$2,040.19	\$0.00	\$2,040.19
248	CLASS OF 2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
249	CLASS OF 2022	\$10,506.79	\$2,740.27	\$(13,247.06)	\$0.00	\$0.00	\$0.00	\$0.00
250	CLASS OF 2023	\$3,224.42	\$11,716.50	\$(1,336.89)	\$0.00	\$13,604.03	\$0.00	\$13,604.03
251	CLASS OF 2024	\$4,023.85	\$8,526.88	\$(2,757.00)	\$0.00	\$9,793.73	\$0.00	\$9,793.73
252	CLASS OF 2025	\$56.22	\$3,636.61	\$0.00	\$0.00	\$3,692.83	\$0.00	\$3,692.83
255	ACADEMIC TEAM	\$120.30	\$30.00	\$(142.00)	\$0.00	\$8.30	\$0.00	\$8.30
260	STUDENT COUNCIL	\$96.14	\$740.00	\$(471.50)	\$0.00	\$364.64	\$0.00	\$364.64
265	VOCAL MUSIC	\$1,462.57	\$9,603.50	\$(7,087.56)	\$0.00	\$3,978.51	\$0.00	\$3,978.51
270	VOCATIONAL AGRICULTURE	\$1,778.75	\$200.00	\$(326.82)	\$0.00	\$1,651.93	\$0.00	\$1,651.93
285	ENGINEERING CLASS	\$662.79	\$520.00	\$(578.33)	\$0.00	\$604.46	\$0.00	\$604.46
300	THE TRIBE SHOP	\$1,509.25	\$12,790.80	\$(13,954.32)	\$0.00	\$345.73	\$0.00	\$345.73
315	OPEN LIGHT CLUB	\$0.00	\$605.06	\$0.00	\$0.00	\$605.06	\$0.00	\$605.06
325	FMD	\$737.26	\$0.00	\$(381.08)	\$0.00	\$356.18	\$0.00	\$356.18
335	MCHS BOOK CLUB	\$1,043.56	\$1,707.00	\$(1,800.36)	\$0.00	\$950.20	\$0.00	\$950.20
400	GIRLS BASKETBALL	\$0.00	\$11,971.56	\$(3,753.99)	\$0.00	\$8,217.57	\$0.00	\$8,217.57
401	SOFTBALL	\$2,164.93	\$0.00	\$(1,900.30)	\$0.00	\$264.63	\$0.00	\$264.63
402	VOLLEYBALL	\$281.00	\$0.00	\$0.00	\$0.00	\$281.00	\$0.00	\$281.00
403	SWIM	\$13.15	\$0.00	\$0.00	\$0.00	\$13.15	\$0.00	\$13.15
404	BASEBALL	\$142.36	\$0.00	\$0.00	\$0.00	\$142.36	\$0.00	\$142.36
405	CHEER	\$364.50	\$0.00	\$0.00	\$0.00	\$364.50	\$0.00	\$364.50
406	TENNIS	\$579.50	\$0.00	\$(322.05)	\$0.00	\$257.45	\$0.00	\$257.45
408	ARCHERY	\$1,301.51	\$2,490.00	\$(3,689.35)	\$0.00	\$102.16	\$0.00	\$102.16
409	FOOTBALL	\$767.00	\$0.00	\$(660.00)	\$0.00	\$107.00	\$0.00	\$107.00
410	GIRLS SOCCER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MONTGOMERY CO HIGH SCHOOL

General Ledger Report

From Date: 7/1/2021
To Date: 06/30/2022

Financial Report

2021-2022

Activity Accounts

From Acct: 1
To Acct: 999999

Acct	Account Name	Beg. Bal.	Recpt / JV	Disb / JV	Transfers	End. Bal.	YTD Payables	Work Bal
411	CROSS COUNTRY	\$23.71	\$444.68	\$(468.39)	\$0.00	\$0.00	\$0.00	\$0.00
412	BOYS GOLF	\$920.00	\$2,008.32	\$(2,928.32)	\$0.00	\$0.00	\$0.00	\$0.00
413	TRACK	\$240.82	\$620.00	\$(771.54)	\$0.00	\$89.28	\$0.00	\$89.28
414	GIRLS GOLF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
415	BOYS SOCCER	\$281.00	\$0.00	\$0.00	\$0.00	\$281.00	\$0.00	\$281.00
416	WRESTLING	\$62.40	\$0.00	\$0.00	\$0.00	\$62.40	\$0.00	\$62.40
417	ESPORTS	\$0.00	\$1,133.00	\$(1,195.88)	\$64.00	\$1.12	\$0.00	\$1.12
Activity Accounts Grand Total		\$81,586.16	\$175,974.16	\$(156,038.80)	\$0.00	\$101,521.52	\$0.00	\$101,521.52

GL Accounts

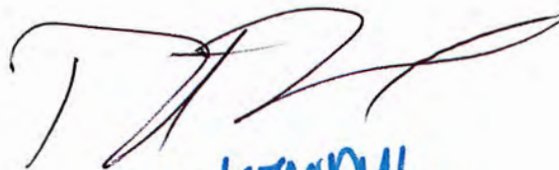
GL Acct		Begin Bal	Recpt / JV	Disb / JV	Transfers	End Bal	YTD Payables	Work Bal
990	Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
991	Cash On Hand	\$0.00	\$175,469.36	\$0.00	\$(175,469.36)	\$0.00	\$0.00	\$0.00
992	Checking	\$81,586.16	\$504.80	\$(156,038.80)	\$175,469.36	\$101,521.52	\$0.00	\$101,521.52
993	Savings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
994	Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Ledger Grand Total		\$81,586.16	\$175,974.16	\$(156,038.80)	\$0.00	\$101,521.52	\$0.00	\$101,521.52

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: Amanda Maxwell Date: 7/1/2022
Principal: [Signature] Date: 7/1/22

MONTGOMERY CO HIGH SCHOOL
Journal Adjustments by Activity, Sub Acct
2021-2022

ActAcct	SubAcct	Date	I/E	NOTE	Adj #	Amount
126	0	11/16/2021	I	NSF CK1818 N.BLEVINS (L.DOUGLAS PLAYER FEE)	412	(\$125.00)
ActAcct: 126 Total						(\$125.00)
175	0	07/31/2021	I	JULY 2021 INTEREST	407	\$17.63
175	0	08/31/2021	I	AUGUST 2021 INTEREST	408	\$18.49
175	0	09/30/2021	I	SEPTEMBER 2021 INTEREST	410	\$21.71
175	0	10/31/2021	I	OCTOBER 2021 INTEREST	411	\$27.71
175	0	11/30/2021	I	NOVEMBER 2021 INTEREST	413	\$29.20
175	0	12/10/2021	I	DEPOSIT REVERED & MOVED TO DISTRICT	416	(\$3,668.98)
175	0	12/10/2021	I	DEPOSIT REVERSED & MOVED TO DISTRICT	416	(\$150.00)
175	0	12/10/2021	I	DEPOSIT-BEING CHANGED TO DISTRICT	415	\$150.00
175	0	12/10/2021	I	DEPOSIT-BEING CHANGED TO DISTRICT	415	\$3,668.98
175	0	12/31/2021	I	DECEMBER 2021 INTEREST	414	\$29.33
175	0	01/31/2022	I	JANUARY 2022 INTEREST	417	\$27.76
175	0	02/22/2022	I	WRONG DEP TICKET USED-SWEEP TO DISTRICT	419	\$356.43
175	0	02/28/2022	I	FEBRUARY 2022 INTEREST	418	\$23.16
175	0	03/31/2022	I	MARCH 2022 INTEREST	420	\$26.96
175	0	04/30/2022	I	APRIL 2022 INTEREST	421	\$25.54
175	0	05/31/2022	I	MAY 2022 INTEREST	422	\$25.57
175	0	06/30/2022	I	JUNE 2022 INTEREST	423	\$21.81
ActAcct: 175 Total						\$651.30
265	0	09/09/2021	I	NSF CK144 C.GAZAVE	409	(\$21.50)
ActAcct: 265 Total						(\$21.50)
Grand Total						\$504.80


Amanda M. Duff
7/11/2022

July 01, 2022

MONTGOMERY CO HIGH SCHOOL

214 Page 1 of 1

From Date: 7/1/2021
To Date: 6/30/2022

Sequential List of Activity Transfer
2021-2022

From Acct: 1
To Acct: 999999

Document	Transfer#	Date	Account From	Sub-Acct	Account TO	Sub-Acct	Amount	Note
	1	11/22/2021	175 GENERAL	0	417 ESPORTS	0	\$64.00	TO COVER 1 STUDENT FEE FOR ESPORTS
Total:							\$64.00	

[Handwritten Signature]
7/8/22

Ammanda M. O'Neil
7/1/2022

(Overnight, Out-of-State, in Excess of 150 Miles)

STUDENT TRIP REQUESTS**July 26, 2022**

NAME	DATE OF LEAVE	LOCATION OF LEAVE	EVENT	FUNDING SOURCE/EST. COST
AG Teachers and 54 FFA Students	8/18-19/2022	Louisville, KY	State Fair Contest	<i>Chenault Funds will cover the cost of the trip.</i>
AG Teachers and 30 FFA Students	8/22-26/2022	Louisville, KY	State Livestock Contest	<i>Chenault Funds will cover the cost of the trip.</i>
AG Teachers and 12 FFA Students	11/17-18/2022	Murray, KY	State Horse and Vet Science Contest	<i>Chenault Funds will cover the cost of the trip.</i>

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
Camargo	Library	2022-2023 School Year	Scholastic Book Fair	To raise funds for library books, ebooks, makerspace materials, reading promotion and any other library needs		Passive
Camargo	PTO	2022-2023 School Year	Dippin Dots	To raise funds for student activities and any needs		Passive
Camargo	PTO	2022-2023 School Year	Old KY Chocolates	To raise funds for student activities and any needs		Active
Camargo	PTO	2022-2023 School Year	Hudson & Nash Ice Cream	To raise funds for student activities and any needs		Passive
Camargo	PTO	Fall 2022	Pizza Hut Night (percentage of sales)	To raise funds for student activities and any needs		Passive
Camargo	PTO	Nov - Dec 2022	Santa Store	To raise funds for student activities and any needs		Passive
Camargo	PTO	Fall 2022	Fall Festival (concessions, tickets, etc)	To raise funds for student activities and any needs		Passive
Camargo	PTO	2022-2023 School Year	Mountain Empire Catalog sales	To raise funds for student activities and any needs		Active
Camargo	School Wide	2022-2023 School Year	T-Shirts	To raise funds for student activities and any needs		Passive
Camargo	School Wide	2022-2023 School Year	School Pictures	To raise funds for student activities and any needs		Passive
Camargo	School Wide	2022-2023 School Year	Kona Ice	To raise funds for student activities and any needs		Passive
Camargo	School Wide	Fall 2022	Insta Raise Catalog Sale	To raise funds for student activities and any needs		Active

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
Mapleton	Art	2022-2023 School Year	Smencil Sale	To raise funds for student art supplies, resources for art program, supplemental materials and any other art needs		Passive
Mapleton	Library	2022-2023 School Year	Scholastic Book Fairs	To raise funds for library books, supplies, student library supplies, student software, supplemental materials		Passive
Mapleton	PTO	Fall / Winter 2022	50/50 Raffle	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Active
Mapleton	PTO	August 2022	Magnet Sales	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Passive
Mapleton	PTO	Fall 2022	Krispy Kreme Donut Sale	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Active
Mapleton	PTO	Spring 2023	Spring Dance (concessions, pictures, tickets)	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Passive
Mapleton	PTO	Spring 2023	Pie Peddler	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Active
Mapleton	PTO	Fall 2022	Fall Festival (concessions, Silent Auction, royal court, crafts, games, tickets etc)	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Passive
Mapleton	PTO	2022-2023 School Year	Bingo Nights	To raise funds for student and teacher resources instructional/supplemental, student incentives, rewards, playground equipment, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Holiday / Santa Shop	To raise funds for student rewards, incentives, student technology, field trips, playground equipment, student supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Spirit Wear and Gear	To raise funds for student rewards, incentives, student technology, field trips, playground equipment, student supplies, supplemental materials, and any other student needs		Passive

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
Mapleton	School Wide	2022-2023 School Year	Kona Ice	To raise funds for student rewards, incentives, student technology, field trips, playground equipment, student supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	School Pictures	To raise funds for student rewards, incentives, student technology, field trips, playground equipment, student supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Box Tops	To raise funds for student rewards, incentives, student technology, field trips, playground equipment, student supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	School Dances(fall, winter, spring)	To raise funds for student technology, software incentives, rewards, classroom supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Coffee Cart (coffee, baked goods, cups etc)	To raise funds for student trip, supplies CBI education while promoting social skills, job training and involving students in schoolwide activity		Passive
Mapleton	School Wide	2022-2023 School Year	Spirit Cards	To raise funds for student technology, software incentives, rewards, classroom supplies, supplemental materials, and any other student needs		Active
Mapleton	School Wide	2022-2023 School Year	Fall Festival (concessions, raffles, games, crafts, king/queen donations)	To raise funds for student technology, software incentives, rewards, classroom supplies, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Year Book	To raise funds for student technology, student rewards, incentives, field trips, playground equipment, supplemental materials, and any other student needs		Passive
Mapleton	School Wide	2022-2023 School Year	Papa John's Night (percentage of sales)	To raise funds for student technology, student rewards, incentives, field trips, playground equipment, supplemental materials, and any other student needs		Passive
MCHS	After Prom	2022-2023 School Year	Donation Letters	To raise funds for after prom activities, food, prizes and any other class of 2023 needs		Active
MCHS	After Prom	2022-2023 School Year	School Jeans Days	To raise funds for after prom activities, food, prizes and any other class of 2023 needs		Passive
MCHS	Archery	Fall 2022	Lane Sponsorship	To raise funds for any team needs during season		Active
MCHS	Archery	2022-23 school year and season	Archery Tournament (fees, admission, concessions)	To raise funds for any team needs during season		Passive
MCHS	Archery	2022-23 school year and season	Old KY Chocolates	To raise funds for any team needs during season		Passive
MCHS	Bass Fishing	2022-2023 School Year	Sponsorships	To raise funds for jerseys, tournaments, prizes, trophies, fuel, meals, banquet, and any other team needs		Active

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
MCHS	Bass Fishing	2022-2023 School Year	Bass Fishing Open SAF Tournaments (entry fees)	To raise funds for jerseys, tournaments, prizes, trophies, fuel, meals, banquet, and any other team needs		Passive
MCHS	Bass Fishing	2022-2023 School Year	Spirit Packs	To raise funds for jerseys, tournaments, prizes, trophies, fuel, meals, banquet, and any other team needs		Passive
MCHS	Boys Soccer	Fall 2022	Concessions	To raise funds for equipment, awards, meals and any other team needs		Passive
MCHS	Deca	Fall 2022	InstaRaise Tumblers/Donations	To raise funds for dues, travel, registration and any other team needs		Active
MCHS	Deca	Fall 2022	Old KY Chocolates	To raise funds for dues, travel, registration, opening funds for tribe shop and open SBE and any other Deca member needs		Passive
MCHS	Deca	Fall 2023	Shirt Sales	To raise funds for dues, travel, registration and any other needs for Deca members		Passive
MCHS	Girls Golf	2022-2023 School Year	Sponsorships	To raise funds for uniforms, balls, tournaments, lodging, any other team needs		Active
MCHS	Girls Golf	Fall 2022	Scramble	To raise funds for uniforms, balls, tournaments, lodging, any other team needs		Passive
MCHS	Girls Soccer	August 2022	T-Shirts	To raise funds for equipment, supplies, end of year banquet and any other team needs		Passive
MCHS	Girls Soccer	Fall 2022	Concessions	To raise funds for equipment, supplies, end of year banquet and any other team needs		Passive
MCHS	Quarterback Club	August - Oct 2022	Calendar Pick a Date Donation	To raise funds for team food, supplies and any other team needs		Active
MCHS	Quarterback Club	2022-23 Season	Team Store	To raise funds for equipment, facilities, awards, banquet, huddle and any other team needs		Passive
MCHS	Quarterback Club & Girls Basketball	2022-23 Season	Concessions (Split 50/50)	To raise funds for both team needs		Passive
MCHS	Soccer	Aug-22	Kona Ice	To raise funds for program equipment, supplies, end of year banquet and any other team needs		Passive
MCHS	Girls Golf	2022-23 Season	MOCO Clothing (online)	To raise funds for uniforms, balls, tournaments, lodging, any other team needs		Passive
McNabb	8th Grade	Sept 2022	Calendar Sponsorship Days	To raise funds to offset the cost of the 8th grade Washington DC Field Trip		Active
McNabb	Baseball Booster	2022-2023 Season	Banner Sponsorships	To raise funds for equipment, uniforms, pre-game meals, banquet, and any other team needs		Active
McNabb	Baseball Booster	2022-2023 Season	Spirit Packs	To raise funds for equipment, uniforms, pre-game meals, banquet, and any other team needs		Passive
McNabb	Baseball Booster	2022-2023 Season (April 2023)	Indians Diamond Classic Tournament (tickets, concessions, etc)	To raise funds for equipment, uniforms, pre-game meals, banquet, and any other team needs		Passive

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
McNabb	Football	2022-23 Season	Pick a Date Calendar Fundraiser	To raise funds for 8th grade night, banquet, meals and any other team needs		Active
McNabb	Football	2022-23 Season	Concessions	To raise funds for 8th grade night, banquet, meals and any other team needs		Passive
McNabb	Football	Aug - Sept 2022	First Friday (Drinks & Shirts)	To raise funds for 8th grade night, banquet, meals and any other team needs		Passive
McNabb	Football	2022-23 Season	T-shirts	To raise funds for 8th grade night, banquet, meals and any other team needs		Passive
McNabb	Girls Basketball	July / August 2022	Sponsorship Letters (banner or shirt display)	To raise funds for banquet, team meals, and any other team needs		Active
McNabb	Girls Basketball	Aug - Oct 2022	Merchandise Sale	To raise funds for banquet, team meals, and any other team needs		Passive
McNabb	Girls Basketball	2022-2023 Season	Concessions	To raise funds for banquet, team meals, and any other team needs		Passive
McNabb	Girls Basketball	July / August 2022	Shoot-a-Thon	To raise funds for banquet, team meals, and any other team needs		Passive
McNabb	Girls Basketball	Aug - Oct 2022	Calendar Pick a Date Fundraiser	To raise funds for banquet, team meals, and any other team needs		Active
McNabb	Volleyball Booster	2022-23 Season	Applebee's Pancake Breakfast	To raise funds for spirit pack fee/ gear, banquet costs, away game meals, end of season gifts and any other team needs		Passive
McNabb	Volleyball Booster	2022-23 Season	Merchandise Sale	To raise funds for spirit pack fee/ gear, banquet costs, away game meals, end of season gifts and any other team needs		Active
McNabb	Volleyball Booster	2022-2023 Season	Concessions	To raise funds for spirit pack fee/ gear, banquet costs, away game meals, end of season gifts and any other team needs		Passive
McNabb	Volleyball Booster	2022-2023 Season	Sponsorship Letters (banner display)	To raise funds for spirit pack fee/ gear, banquet costs, away game meals, end of season gifts and any other team needs		Active
McNabb	Volleyball Booster	2022-2023 Season	Donation Letters	To raise funds for spirit pack fee/ gear, banquet costs, away game meals, end of season gifts and any other team needs		Active
MSE	Chorus	2022-2023 School Year	Snifty Pencils	To raise funds for busses, music, snacks, treats, registration fees, t-shirts and any other costs and needs for chorus students and program		Passive
MSE	Library	2022-2023 School Year	Scholastic Book Fair	To raise funds for books, supplies and any other library needs		Passive
MSE	Library	2022-2023 School Year	Read-A Thon / Love my Library	To raise funds for books, supplies and any other library needs		Passive

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
MSE	School Wide	2022-2023 School Year	Boosterthon	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Active
MSE	School Wide	Fall 2022	Fall Festival and Festival Split the Pot (concessions, games, etc)	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Passive
MSE	School Wide	2022-2023 School Year	Spirit Wear	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Passive
MSE	School Wide	2022-2023 School Year	Yearbooks	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Passive
MSE	School Wide	2022-2023 School Year	Kona Ice	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Passive
MSE	School Wide	2022-2023 School Year	Wildcat Country Store Pencil Machine	To raise funds for student rewards and incentives, trips, student supplies, assemblies, supplemental student technology and any other student needs.		Passive
Northview	3rd-5th Grade	Fall 2022	School Dance (concessions etc)	To raise funds for 4-H Environmental Camp expenses for students		Passive
Northview	3rd-5th Grade	Fall 2023	Bumble Bee Fundraising (Catalog sales)	To raise funds for 4-H Environmental Camp expenses for students		Active
Northview	3rd-5th Grade	Fall 2022	Raffle Tickets	To raise funds for 4-H Environmental Camp expenses for students		Active
Northview	PTO	October 2022	Northview Spooktacular (admission, concessions, count & countless penny votes etc)	To raise funds for materials, incentives, supplemental technology, playground needs, programs and any other needs for students and staff		Passive
Northview	School Wide	Fall 2022	Spirit Cards	To raise funds for attendance Rewards, field trips, supplemental student technology, student materials, and any other student needs		Active
Northview	School Wide	2022-2023 School Year	Kroger Rewards	To raise funds for attendance Rewards, field trips, supplemental student technology, student materials, and any other student needs		Passive
Northview	School Wide	2022-2023 School Year	Box Tops	To raise funds for attendance Rewards, field trips, supplemental student technology, student materials, and any other student needs		Passive
Northview	School Wide	2022-2023 School Year	Kona Ice	To raise funds for attendance Rewards, field trips, supplemental student technology, student materials, and any other student needs		Passive

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
Northview	School Wide	2022-2023 School Year	School Pictures	To raise funds for attendance Rewards, field trips, supplemental student technology, student materials, and any other student needs		Passive
Northview	Library	2022-2023 School Year	Scholastic Bookfair	To raise funds for library inventory and any other library/media needs		Passive

FUNDRAISING REQUESTS

2022-23 CUMULATIVE

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
MCHS	Girls Golf	7/16/2022	Tracy Triplett Scramble	To raise funds for uniforms, balls, tournaments lodging, and any other team needs	6/28/2022	Passive
MCHS	Girls Golf	8/13/2022	Montgomery County Invitational (entry and concession)	To raise funds for uniforms, balls, tournaments lodging, and any other team needs	6/28/2022	Passive
MCHS	Boys Soccer	8/1-3/2022	Youth Soccer Camp (registration)*	To raise funds for equipment, awards, meals and any other team needs	6/28/2022	Passive
MCHS	Boys Soccer	6/29-7/11/2022	Raffle Tickets	To raise funds for equipment, awards, meals and any other team needs	6/28/2022	Active
MCHS	JV & Varsity Football	July to August 2022	Banner Sales / Donations	To raise funds for player meals, equipment, facilities, awards, banquet, and huddle	6/28/2022	Active
MCHS	JV & Varsity Football	July to August 2022	Spirit Cards	To raise funds for player meals, equipment, facilities, awards, banquet, and huddle	6/28/2022	Active
MCHS	Cross Country	7/1-8/31/2022	Shirt Sale (online)	To raise funds for home meets, end of year gifts, awards and any other player needs	6/28/2022	Passive
MCHS	Cross Country	Pre-Season & Season	Pick a Day Donations (online)	To raise funds for home meets, end of year gifts, awards and any other player needs	6/28/2022	Active
MCHS	Cross Country	Pre-Season & Season	Snowball Text to Give Donations (online & via text)	To raise funds for home meets, end of year gifts, awards and any other player needs	6/28/2022	Active
MCHS	Cross Country	Pre-Season & Season	Just a Dollar Campaign (online)	To raise funds for home meets, end of year gifts, awards and any other player needs	6/28/2022	Active

<u>Group Requesting</u>	<u>Date</u>	<u>Time</u>	<u>Nature</u>	<u>Rooms</u>	<u>Non-Profit Certificate</u>	<u>Total Cost</u> **Total Cost is Contingent upon changes made to accommodate needs for the event.	<u>Deposit Received</u>
Morehead State University	February 23 rd , 2023	7:30a.m-3: 00p.m	Board Meeting	1	NA	Fee waiver is recommended	N/A

LEGAL: HOUSE BILL 9 (2021) CREATED KRS 78.510 – KRS 78.852 TO CLARIFY THAT THE “RETIREMENT OFFICE” MEANS THE KENTUCKY PUBLIC PENSIONS AUTHORITY (KPPA) WHICH INCLUDES THE KENTUCKY RETIREMENT SYSTEM (KRS) AND THE COUNTY EMPLOYEES’ RETIREMENT SYSTEM (CERS) AND SEPARATED CERS FROM KRS. ALL REFERENCES TO SUCH INCLUDE BOTH.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.0

Definitions

The following expressions are defined with respect to their intended meanings in the context of this manual:

POLICIES

An expression of the will of the elected Board of Education or the school council. Although other statutes may have Board policy implications, the general scope of Board policies is defined by KRS 160.290 and KRS 160.340. The scope of council policies is defined by KRS 160.345. Board policies cover the general management and governance of school district operations and functions. Within the parameters of the District’s legal authority, violations of policy may provide grounds for administrative response or action as relates to students, District employees, parents, and members of the community, but such policies are not intended to heighten standards of care, establish grounds for liability or create rules for immunities enjoyed by defendants in civil judicial actions against the Board, its members, District employees, officers, or volunteers.

ADMINISTRATIVE PROCEDURES

Statements of the Superintendent and/or district administration. Procedures are administrative instruments to implement Board policy and other legal mandates.

ADMINISTRATIVE REGULATIONS

References such as “State Board regulations”, state regulations”, and “administrative regulations” shall mean Kentucky Administrative Regulations (KAR) promulgated by the Kentucky Board of Education.

FULL-TIME, PART-TIME STATUS

Employment status shall be determined in compliance with statute and regulation and shall be defined in the employee's contract.¹

SUPERINTENDENT

Policies that charge the Superintendent with preparing and/or implementing provisions of procedures, plans or programs for Board review also direct any other employee to whom the Superintendent may delegate such charges.

TEACHER

Except for referenced statutes which specify a different definition for the purposes of those statutes, in this manual the term teacher shall refer to any person, other than the Superintendent, for whom certification is required as a basis for employment.

HUSBAND AND WIFE

The term husband and wife, as used in the policy manual, shall be deemed to include a spouse in a legally recognized marriage unless the context otherwise requires.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.0
(CONTINUED)**Definitions****PARENT OR GUARDIAN**

Parent, as used in this manual, means parent, legal guardian, or other person authorized by law to act as a parent as the context requires.

GENDER

Unless otherwise noted, all gender references include both male and female.

CHILDREN AND YOUTH WITH DISABILITIES

In compliance with federal law and unless otherwise indicated, use of the terms "handicapped/special education/exceptional" shall refer to children and youth with disabilities.

SCHOOL NUTRITION PROGRAM

Use of the term "food service" shall also refer to the District's School Nutrition Program.

STUDENT ATTENDANCE DAY

Unless otherwise noted, use of the term "instructional day" shall have the same meaning as "student attendance day".

HEALTH PROVIDER

Unless otherwise noted, the terms "health care provider" and "health care practitioner" have the same meaning.

CHARTER SCHOOL

Use of the term "charter school" means a public charter school.

CHARTER SCHOOL AUTHORIZER

A local board of education as defined in KRS 1604.1590.

KENTUCKY PUBLIC PENSIONS AUTHORITY

Use of the terms Kentucky Retirement System (KRS) or County Employees' Retirement System (CERS) includes the Kentucky Public Pensions Authority (KPPA).

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RELATED POLICIES

The listing of related policies at the bottom of a document is a generic list and may include some policy numbers that this manual does not contain.

REFERENCES

Legal references listed in this manual, such as state and federal statutes and regulations, Kentucky Attorney General Opinions, and court cases are provided as a tool for additional research and are not intended to be viewed as a complete listing of legal resources applicable to a particular topic.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.0
(CONTINUED)

Definitions

REFERENCES:

¹KRS 157.320; 102 KAR 1:036; 702 KAR 1:035
[KRS 78.510 – KRS 78.852](#)
KRS 158.144
KRS 160.290; KRS 160.340; KRS 160.345
KRS 160~~1~~.1590
KRS 405.028
701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040
702 KAR 6:010; 702 KAR 6:020; 702 KAR 6:040
702 KAR 6:075; 702 KAR 6:090

LEGAL: REVISIONS TO 701 KAR 5:150 REQUIRE THAT A DISTRICT SEEKING COMMISSIONER APPROVAL OF A NONTRADITIONAL INSTRUCTION (NTI) PLAN ANNUALLY INCORPORATE IT INTO THE COMPREHENSIVE DISTRICT IMPROVEMENT PLAN (CDIP).

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

LEGAL: AMENDMENTS TO 703 KAR 5:225 CREATE ADDED FLEXIBILITY BY CLARIFYING TIMELINES AND CREATING PROVISIONS FOR THE INCLUSION OF NEW PLAN ELEMENTS CREATED BY OTHER STATE STATUTES OR REGULATIONS.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111

District Planning

PLANNING COMMITTEE

A District planning committee, representative of the community and the school district, shall be appointed by the Superintendent and approved by the Board to develop, [review](#), ~~monitor~~, and [revise](#) annually ~~update~~ a Comprehensive District Improvement Plan (CDIP) as stated herein. The committee shall include teachers, Principals, council members, other school leaders, paraprofessionals, Central Office administrators, administrators, Board member(s), classified staff, parents, community representatives, and high school students. The Superintendent shall develop, and present to the Board for review, procedures for appointment and training of the planning committee. The Superintendent shall make the procedures known to the community and school personnel.

Selection of committee members shall reflect reasonable minority representation and encourage active minority participation.¹

The Superintendent shall present to the Board for review and approval the form and function of the District planning process, including format and timelines.

PLANNING CYCLE

The District's planning cycle shall follow a process of continuous improvement as data becomes available. The structure of the CDIP shall include completion of [a narrative summary of the current state of the school](#)~~the Continuous Improvement Diagnostic~~ between August 1 and October 1 of each school year and completion of the needs assessment between October 1 and November 1 of each school year. [A process for development of the CDIP is to be completed between November 1 and January 1 of each school year, and a District level plan for providing an equitable education to English Learners is to be completed by May 1 of each school year and other components required by state statutes or regulations. Unless otherwise noted, all additional components of the CDIP must be complete by May 1 of each school year.](#)

PLAN REQUIREMENTS

[The District seeking Commissioner approval of the nontraditional instruction \(NTI\) plan shall annually incorporate it within the CDIP. The District shall submit the NTI plan to the Department by May 1 for implementation at the beginning of the upcoming school term.](#) The primary purposes of the [CDIP](#)~~Comprehensive District Improvement Plan~~ shall be:

- To improve student achievement on state and federal mandated testing/accountability instruments;
- To eliminate achievement gaps among groups of students; and
- To develop District strategies and services to address deficiencies and/or sustain or strengthen current efforts.

The plan structure shall include the components set out in 703 KAR 5:225, the Every Student Succeeds Act of 2015 (ESSA), and KRS 158.649.

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POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111
(CONTINUED)**District Planning****PLAN REQUIREMENTS (CONTINUED)**

The plan shall be updated on an annual basis, provide assistance in reducing physical, mental health, and academic barriers to learning, and address student equity.

Planning activities shall draw on information from a variety of sources that shall include an opportunity for parents and other citizens of the community to have input into the plan.

As part of the District planning process, the Board shall review District academic performance on the state assessments for various groups of students in compliance with legal requirements. Upon agreement of the council, or the Principal if there is not a council, and the Superintendent, the Board shall establish an annual target for each school for reducing identified gaps in achievement.²

If the Board determines that a school has not met its target to reduce the identified gap in student achievement for a group of students, the Board shall require the council, or the Principal if no council exists, to submit its revisions to the school improvement plan describing the use of the professional development funds and funds allocated for continuing education to reduce the school's achievement gap for review and approval by the Superintendent. The plan shall address how the school will meet the academic needs of the students in the various gap groups.

PUBLIC REVIEW

The plan shall have public review prior to presentation to the Board for final adoption. Opportunity for public and school staff review shall be provided for a period of at least two (2) weeks and shall be advertised in the newspaper of the largest circulation in the District, or as an alternative, post the plan on the District web site and provide for electronic review and feedback.

BOARD APPROVAL

The plan shall be completed between November 1 and January 1 of each school year and presented to the Board for approval. If revisions are needed, the District planning committee shall forward proposed revisions to the Superintendent. Revisions must reflect requirements of Every Student Succeeds Act of 2015 and KRS 158.649. All recommendations for revisions require approval by the Board.

The Superintendent shall submit required assurances to the Kentucky Department of Education no later than September 30 of each year.

IMPLEMENTATION

The District shall maintain a copy of each plan permanently and, consistent with the District's planning cycle, post the current plan on the District's web site.

The plan shall serve as a resource for Board decision making.

SCHOOL PLANS

The District plan shall be broad enough to allow each school to develop its own plan, within the goals and objectives of the District.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111
(CONTINUED)**District Planning****DISTRICT REPORT CARDS**

The District shall post the District report card on its website, as required by ESSA. District report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

As outlined in KRS 160.463, a copy of the report card is to be publicized by one of the following methods:

- a. In the newspaper of the largest general circulation in the county;
- b. Electronically on a website of the District; or
- c. By printed copy at a prearranged site at the main branch of the public library within the District.

If b or c above is selected, the Superintendent shall cause notification to be published in the newspaper with largest circulation in the county that includes the electronic address of the website or the address of the library where the report card can be viewed by the public.

The District shall send a District report card to parents containing information about performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the District shall be published in the newspaper with the largest circulation in the county.

REFERENCES:

¹KRS 156.500

²KRS 158.649

[KRS 158.070](#); KRS 158.6453; KRS 160.290; KRS 160.340; KRS 160.345; KRS 160.463
[701 KAR 5:150](#); 703 KAR 5:140; 703 KAR 5:225; 703 KAR 5:280; 704 KAR 3:390

P. L. 114-95, (Every Student Succeeds Act of 2015)

RELATED POLICIES:

02.44; 02.441; 02.442; 04.1; 09.21

LEGAL: HB 453 AMENDS THE NOTICE REQUIREMENTS IN KRS 61.826 TO PROVIDE SPECIFIC INFORMATION ON HOW ANY MEMBER OF THE PUBLIC OR MEDIA ORGANIZATION MAY VIEW A TELECONFERENCE MEETING ELECTRONICALLY. THE NOTICE SHALL IDENTIFY A PRIMARY PHYSICAL LOCATION IF TWO OR MORE MEMBERS ARE MEETING FROM THE SAME LOCATION.

FINANCIAL IMPLICATIONS: COST OF PROVIDING NOTICE

LEGAL: HB 121 AMENDS KRS 160.270 TO REQUIRE A PUBLIC COMMENT PERIOD AT REGULAR MEETINGS OF THE BOARD.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.42

Regular Meetings

TIME AND PLACE

At its first meeting in January, the Board shall adopt a schedule of regular meetings for the calendar year, identifying the date, time and place of each meeting. Rescheduled regular meetings shall be noticed and held as special meetings.^{1 & 54}

PUBLICITY

All meetings of the Board, and any committees or subcommittees thereof, shall be held at specified times and places which are convenient to the public. The schedule of regular meetings shall be made available to the public.²

Note: Additional notice requirements applicable to regular meetings held for purposes of adopting the school calendar are located in KRS 158.070 and are covered in Board Policy 08.3.

OPEN MEETINGS

All meetings of a quorum of the members of the Board at which any public business is discussed or at which any action is taken are to be public meetings, open to the public at all times, except as provided in KRS 61.810.³

PUBLIC COMMENT PERIOD

Each regular meeting shall include a public comment period of at least fifteen (15) minutes. Any Board rules and policies regarding conduct during school board meetings shall apply during the public comment period.¹

VIDEO TELECONFERENCES

The Board may conduct its meeting by video teleconference (including closed sessions). Notice of a video teleconference meeting shall comply with the requirements of KRS 61.820 or KRS 61.823 as appropriate. ~~In addition,~~ The notice shall clearly state that the meeting will be a video teleconference; provide specific information on how any member of the public or media organization may view the meeting electronically; and in any case where the Board has elected to provide a physical location, or in any circumstance where two (2) or more members of the Board are attending a video teleconference meeting from the same physical location, and precisely identify ~~the~~ primary physical location of the video teleconference where all members can be seen and heard and the public may attend in accordance with KRS 61.840.

The same procedures with regard to participation, distribution of materials and other matters shall apply in all video teleconference locations. Members of the Board who participate in a video teleconference shall remain visible on camera at all times that business is being discussed.

Any interruption in the video or audio broadcast of a video teleconference at any location shall result in the suspension of the video teleconference until the broadcast is restored.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.42
(CONTINUED)

Regular Meetings

VIDEO TELECONFERENCES (CONTINUED)

If a regular meeting is changed to a video conference, the meeting shall remain a regular meeting if the meeting occurs on the same date and time as originally scheduled and the Board follows the provisions of KRS 61.823 to provide a notice that meets these requirements.⁴

REFERENCES:

- ¹KRS 160.270
- ²KRS 61.820; OAG 78-274; OAG 78-614
- ³KRS 61.810
- ⁴KRS 61. 823; KRS 61.826
- ⁵⁴92-OMD-1677; 04-OMD-056
- KRS 61.826; KRS 61.840; KRS 158.070
- 17-OMD-148

RELATED POLICIES:

01.421; 01.43; 01.44; 08.3; 08.31

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LEGAL: HB 121 AMENDS KRS 160.270 TO REQUIRE A PUBLIC COMMENT PERIOD AT REGULAR MEETINGS OF THE BOARD.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.421

Public Participation in Open Meetings

PUBLIC ATTENDANCE

The public and the news media are permitted to attend all open meetings of the Board. No person may be required to identify himself in order to attend any such meeting.¹

EXCEPTION

The chairman may impose conditions upon attendance at a given meeting only if such conditions are required for the maintenance of order.¹

PUBLIC COMMENT PERIOD

Each regular meeting shall include a public comment period of at least fifteen (15) minutes. Any Board rules and policies regarding conduct during school board meetings shall apply during the public comment period.²

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PUBLIC PARTICIPATION

Persons wishing to address the Board must first be recognized by the chairman.

SPEAKERS

The chairman may require the name and address of the speaker. The chairman may rule on the relevance of the topic to the Board's agenda. The chairman may also establish time limits for speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business.

REFERENCE:

¹KRS 61.840

²[KRS 160.270](#)

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RELATED POLICIES:

[01.42](#); 01.45; 10.2

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LEGAL: HB 121 AMENDS KRS 160.270 TO REQUIRE A PUBLIC COMMENT PERIOD AT REGULAR MEETINGS OF THE BOARD.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.45

Board Meeting Agenda

PREPARATION

Agenda for regular and special Board meetings shall be prepared by the Secretary of the Board at the direction of, and subject to the approval of, the Chairperson. The Board Secretary will endeavor to arrange for a conference with the Chairperson to review the Board agenda prior to preparation.

Any member of the Board may submit items for the agenda for a regular meeting through the Chairperson or the Superintendent. The agenda shall be closed to Board members ten (10) calendar days preceding the scheduled regular meeting unless the addition of a late item is approved by the Chairperson or by a request of three (3) Board members.

Items may be placed on a proposed special called meeting agenda at the direction of the Chairperson and shall be placed on the proposed agenda if requested by three (3) or more Board members.

The agenda of a regular meeting may be amended at the meeting upon affirmative vote of at least three (3) members. However, once the agenda for a special called meeting is posted or delivered to Board members and requesting media, it may only be amended when a new notice and reposting of the agenda, as amended, is completed prior to the twenty-four (24) hour period before the meeting as required by statute.

To reflect the Board's focus on advancing student achievement, the agenda for regular meetings shall be developed in accordance with the following requirements:

1. At least once each month when school is in session, the agenda shall include a student presentation, performance, or other demonstration of student learning.
2. At each regular meeting, the Board shall recognize the achievements and contributions of students, staff, schools/councils, or community members.
3. The Board shall receive communications from citizens and schools/councils as early as practical in the agenda.
4. Each regular meeting agenda shall contain opportunities for dialogue concerning student achievement issues, including the impact of student learning and support services and an analysis of progress indicators and data.
5. The agenda shall reflect a regular schedule of reports to the Board on the status of District finances, programs, and services.
6. To the extent practicable, standard and/or recurring business shall be organized under a consent provision.

PUBLIC COMMENT PERIOD

Each regular meeting shall include a public comment period of at least fifteen (15) minutes. Any Board rules and policies regarding conduct during school board meetings shall apply during the public comment period.¹

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.45
(CONTINUED)**Board Meeting Agenda****DISTRICT EMPLOYEES/MEMBERS OF THE PUBLIC**

District employees and any member of the public may submit items for consideration for placement on the agenda to the Superintendent ten (10) calendar days prior to the date of the meeting by filing the appropriate form. Items may include a request that the Board consider adoption or amendment of a policy for future application.

District employees and members of the public may address the Board during the period set aside by the Board without submitting an item for the agenda.

Employee concerns dealing with a problem resolution/communication issue must first be addressed in keeping with the Board's established policy/procedures.

EXCEPTIONS

Any item submitted after the printing of a regular Board meeting agenda, and approved by the Superintendent or Board Chairperson as an item requiring immediate action by the Board, shall be printed as an addendum and considered part of the agenda. The necessity for immediate action shall be listed on the addendum.

DELIVERY

Agenda for each Board meeting shall be delivered to Board members at least forty-eight (48) hours prior to each Board meeting. Whenever feasible, a report of the bills to be paid and the monthly financial report shall be sent to each Board member in advance.

In the case of emergency meetings called on less than forty-eight (48) hours' notice, the agenda mailing requirement shall be waived.

REFERENCE:

[KRS 160.270](#)
[KRS 160.290](#)

RELATED POLICIES:

[01.42](#); [01.421](#); 01.44; 01.5
03.16/03.26

LEGAL: NEW REGULATION 702 KAR 1:116 REPLACES EXPIRED REGULATION 702 KAR 1:115 AND AMENDS THE PROCESS FOR APPROVAL OF BOARD TRAINING HOURS RECEIVED FROM SOURCES OTHER THAN KSBA.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.83

In-Service Training

Annual in-service training for all school board members in office as of December 31, 2014 shall include training on topics required by regulation that meet the minimum number of total training hours as follows:¹

1. Twelve (12) hours for school board members with zero (0) to three (3) years of experience (to include five hours on the following: three (3) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation);
2. Eight (8) hours for school board members with four (4) to seven (7) years of experience (to include four hours on the following: two (2) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation); and
3. Four (4) hours for school board members with eight (8) or more years of experience (to include three hours on the following: one (1) hour of finance and one (1) hour of ethics annually and, one (1) hour of superintendent evaluation biennially).

If a Board member obtains hours through any sources other than KSBA, they shall have local Board approval prior to participation in the training event, and they shall ensure that a copy of proof of attendance including a recitation of the time, date, location, and description of the training is sent by the training provider to KSBA within two (2) weeks of completion of the training and send a copy of the record (Board minutes) to KSBA.

For Board members who begin initial service on or after January 1, 2015, annual in-service training requirements shall be twelve (12) hours for Board members with zero to eight (0-8) years of experience and eight (8) hours for Board members with more than eight (8) years of experience. Required annual training hours shall include:

1. Three (3) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation for members with zero (0) to three (3) years experience;
2. Two (2) hours of finance, one (1) hour of ethics, and one (1) hour of superintendent evaluation for members with four (4) to seven (7) years experience; and
3. One (1) hour of finance, one (1) hour of ethics annually, and one (1) hour of superintendent evaluation biennially for members with eight (8) or more years experience.

IN-SERVICE TRAINING REGARDING CHARTER SCHOOL AUTHORIZATION

Separate and apart from the above in-service training, Board members shall participate in in-service training regarding charter school authorizers as follows:

When the Board, or a collaborative of local school boards including the Board, receives a charter school application, any member of the Board or boards who has not received charter authorization training within twelve (12) months immediately preceding the date the application was received shall receive six (6) hours of in-service training prior to evaluating the charter application. Except for training provided prior to July 15, 2020, the training shall be in addition to the annual in-service training required under KRS 160.180, and the Board shall select the trainer to deliver the training to its members. Charter authorizer training shall not be required of any Board member until a charter application is submitted to the Board or boards.²

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.83
(CONTINUED)**In-Service Training****IN-SERVICE TRAINING REGARDING CHARTER SCHOOL AUTHORIZATION (CONTINUED)**

The charter authorizer training requirements shall be approved by the Commissioner of Education and shall address the following topics of authorizer responsibility and charter school formation and operation:

1. Financial governance and transparency;
2. Conflict of interest;
3. Charter application;
4. Charter school contracting;
5. Charter school monitoring;
6. Charter school renewal, nonrenewal, and revocation;
7. Charter school closure;
8. Ethics;
9. Curriculum and instruction;
10. Educational services provided for special needs, at risk, English learner, gifted, and other special population students; and
11. Physical restraint and seclusion of students.

ORIENTATION OF NEW BOARD MEMBERS

The Superintendent/designee and/or the Board Chair shall acquaint new Board members with their duties and obligations and furnish them with a copy of the Board's policy manual and/or access to the District's online manual and such other information and guidance materials as necessary to prepare them for service. Areas should include, but not be limited to, District budgeting, planning and student learning indicators. In addition, new Board members shall be provided assistance in locating training opportunities to help them meet statutory training requirements and to support them in learning their roles and responsibilities.

REFERENCES:¹KRS 160.180²KRS 160.1594

701 KAR 8:020

[702 KAR 1:116](#)~~702 KAR 1:115~~

OAG 85-53; OAG 85-145

LEGAL: HB 9 AMENDS 160.1594 TO CLARIFY THAT CHARTER SCHOOL AUTHORIZERS ARE ENCOURAGED TO GIVE PREFERENCE TO APPLICATIONS THAT DEMONSTRATE INTENT, CAPACITY, AND CAPABILITY TO PROVIDE COMPREHENSIVE LEARNING EXPERIENCES TO AT RISK STUDENTS, STUDENTS WITH SPECIAL NEEDS, AND STUDENTS SEEKING CAREER READINESS.
FINANCIAL IMPLICATIONS: FUNDING FOR CHARTER SCHOOLS

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91

Authorization of Charter Schools

AUTHORIZATION

Approval of charter school applications shall be subject to the Board finding that the school described in the application meets statutory and regulatory requirements and is likely to improve student learning and achievement; that the applicant demonstrates the ability to operate the school in an educationally and fiscally sound manner; and that approval of the application will:

- Improve student learning outcomes by creating additional high-performing schools with high standards for student performance;
- Encourage the use of different, high-quality models of teaching, governing, scheduling, or other aspects of schooling that meet a variety of student needs;
- Close achievement gaps for low-performing groups of public school students;
- Allow schools freedom and flexibility in exchange for exceptional levels of results-driven accountability;
- Increase high-quality educational opportunities within the public education system for all students, especially those at risk of academic failure; and
- Provide students, parents, community members, and local entities with expanded opportunities for involvement in the public education system.

BOARD MISSION AND VISION FOR AUTHORIZING CHARTER SCHOOLS

The Board seeks to authorize high quality charter schools with innovative, unique, and effective academic programs that are designed to increase student performance and achievement in alignment with the strategic priorities of the Board as set forth in the District's vision, mission and strategic plans and is encouraged to give preference to applications that demonstrate the intent, capacity, and capability to provide comprehensive learning experiences to: (a) Students identified by the applicants as at risk of academic failure; ~~and~~ (b) Students with special needs as identified in their individualized education program as defined in KRS 158.281; and (c) students who seek career readiness education opportunities.

AUTHORIZER ORGANIZATIONAL CAPACITY

The Board shall allow the Superintendent/designee to file a letter of support or one objecting to approval of each charter application received based on substantial hardship that may result for the students who do not attend the charter school and shall allow comments at the public hearing from the Superintendent/designee if he or she has filed objections to the charter application. Any letter and supporting evidence filed by the Superintendent/designee must be published on the District website within three (3) days.

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POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91
(CONTINUED)**Authorization of Charter Schools****AUTHORIZER ORGANIZATIONAL CAPACITY (CONTINUED)**

The Board shall consult with the Superintendent/designee on the timeline for submission, review, decision, and appeal for a charter application and/or request for contract renewal. The Board shall require the Superintendent/designee to provide information and evidence regarding the academic performance of the students identified in the charter application as the targeted community and shall publish the information on the District website within three (3) days of submission by the Superintendent/designee.

With respect to charter school applications and monitoring of existing charter schools, the Board shall not execute or renew a charter school contract if fiscal jeopardy or failure to make consistent progress towards the stated objectives of the charter school is evident or a likely outcome. In addition, the Board shall not allow an existing charter school to operate in a manner that would jeopardize the learning, safety, or well-being of its students and shall take appropriate intervention as warranted, up to and including revocation of the charter contract.

The Board shall:

- Receive, review, and take final action concerning all properly submitted charter school applications within the timelines established by all applicable statutes and regulations and shall provide a copy of a submitted charter application to the resident local District Superintendent and to any other authorizer within three (3) days.
- Conduct a comprehensive analysis of the strengths and weaknesses of each charter school application.
- Develop, in cooperation with the applicant, a charter contract that complies with all applicable statutes and regulations, subject to approval of the Board and the Commissioner of Education.
- Submit all required reports to the Kentucky Department of Education within the required timeframe, as established by all applicable statutes and regulations.
- Monitor each charter school's progress towards the goals, objectives, and performance framework established in its charter contract, including but not limited to:
 - Taking reasonable measures to obtain charter school compliance with all applicable statutes and regulations, including, but not limited to, the Kentucky Open Records and Open Meetings laws.
 - Holding the board of directors and officers of the charter school accountable to the Board through student achievement, financial, governance, operational, and climate and culture data that shall be collected throughout the year and provided to the Board.
 - Monitoring the charter school's academic, fiscal, and operational health, as well as school climate and culture, through a transparent accountability system, to include periodic reporting, monitoring visits, and publication of reports via the websites of the Board and the charter school.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91
(CONTINUED)**Authorization of Charter Schools****AUTHORIZER ORGANIZATIONAL CAPACITY (CONTINUED)**

- o Documenting, in writing, any discrepancies or deficiencies whether fiscal, educational, operational, or related to school climate and culture of the charter school and the steps and timelines developed by the charter school for correction and conduct additional monitoring. Copies of the documentation shall be provided to the charter school board of directors.
- Consider, as appropriate and required by law, amendments to as well as renewal, nonrenewal, and/or revocation of a charter contract.
- Publication of required information on the District website as well as each charter school's website, including but not limited to, the charter school's original application, charter contract, and any contract amendments.
- Compliance by each charter school with its charter contract.

Any failure of the authorizer to act on a charter application, renewal, or other appealable decision shall be deemed an approval.

REFERENCES:

KRS 160.1590; KRS 160.1591; KRS 160.1592; KRS 160.1593; KRS 160.1594
KRS 160.1595; KRS 160.1596; KRS 160.1597; KRS 160.1598; KRS 160.1599
701 KAR 8:010; 701 KAR 8:020; 701 KAR 8:030; 701 KAR 8:040

RELATED POLICIES:

01.11; 01.911; 01.9111; 01.912; 01.913; 01.914

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POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.911

Charter School Application Process**APPLICATION PROCESS**

Eligibility: An application to establish a charter school may be submitted to the Board by teachers, parents, school administrators, community residents, public organizations, nonprofit organizations, or a combination thereof. The Board shall accept and document the date and time of receipt of all charter school applications.

A charter school approved by the Board shall be nonsectarian in its organizational structure and operations. A charter school approved by the Board shall not discriminate against any student, employee, or any other person on the basis of ethnicity, religion, national origin, sex, disability, special needs, athletic ability, academic ability or any other ground that would be unlawful if done by a public school. A charter school approved by the Board may serve any grade or combination of grades from kindergarten through grade twelve (12).

Application: For a charter school application to be considered complete, the application (a) shall be submitted on the form of Kentucky Charter School Application as incorporated by reference in 701 KAR 8:020, (b) shall satisfy the requirements of KRS 160.1593 and 701 KAR 8:020, and (c) shall satisfy the requirements of the District and shall also be submitted as a written notification of the application simultaneously to the state board as a record of the filing. Incomplete applications shall be denied. An applicant shall be provided a detailed analysis account of any deficiency in of the application and which shall include any identified deficiencies. The applicant shall be permitted ten (10) calendar days after receipt of such analysis account to address any identified deficiencies, including allowing an applicant to request a sixty (60) day extension to seek technical assistance in curing deficiencies from the state board remedy the deficiency. If supplemental information is not provided to remedy the deficiency, or the supplemental information provided is not sufficient, the application shall be denied by the Board.¹

Request for Charter School Applications: The request shall contain all information that will enable an applicant to submit a complete application to the Board, including but not limited to the form of Kentucky Charter School Application, a description of specific evidences to be provided by the applicant, a Scoring Rubric, and any additional information required by the Board.

An applicant shall complete and file the application on or before October 30.

Capacity: In order for an application to be approved, the applicant must demonstrate the capacity of the applicant's board of directors to operate a high-quality charter school as set forth in the performance contracting requirements. If an applicant intends to contract with an education management organization to operate all or parts of the proposed charter school, the applicant must demonstrate the ability of the applicant's board of directors to operate at arms' length from the education management organization as required in the Kentucky Charter School Application and Addendum.

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POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.911
(CONTINUED)**Charter School Application Process****APPLICATION PROCESS (CONTINUED)**

Charter Authorization: The Board shall approve only a charter school application that has been properly and timely submitted and that demonstrates a strong capacity to establish and sustainably operate a charter school that will provide high quality learning opportunities for all of its students and which satisfies the criteria for approval described in Policy 01.91. The Board shall review the Superintendent's recommendation and related materials and shall by majority vote approve or deny an application within sixty (60) days after the applicant's timely submission. The Board shall not approve a charter application unless the application meets all legal requirements. The Board shall only approve initial charter contracts with a term of five (5) years in length. Within five (5) days of an approval, the Board shall submit the approved charter application to the Commissioner of Education for review and approval.

Appeal: Following any decision to deny an application, the applicant may submit a notice of appeal to the Board and the Kentucky Board of Education. The notice of appeal shall be filed within thirty (30) days after the Board's decision to deny the application. The notice of appeal must comply with the requirements of KRS 160.1595 and 701 KAR 8:030. The requirements for the notice of appeal shall be posted on the District website.²

Conversion Charter Schools: The Board may by a majority vote designate an existing school within the District not scheduled for closure to be converted to a charter school. The processes for submission of a conversion application, community input, the Board's review and vote, the transfer of management and operations of a conversion charter school, and the transition of employees shall adhere to the requirements of KRS 160.1599 and 701 KAR 8:040. The requirements for petitioners advocating for conversion of an existing school within the District shall be posted on the District website.³

REFERENCES:

¹KRS 160.1592; KRS 160.1593; KRS 160.1594; 701 KAR 8:020

²KRS 160.1595; 701 KAR 8:030

³KRS 160.1599; 701 KAR 8:040

RELATED POLICIES:

01.11; 01.91; 01.9111; 01.912; 01.913; 01.914

LEGAL: HB 63 AMENDS KRS 158.4414 TO REQUIRE THAT THE BOARD SHALL ENSURE, FOR EACH CAMPUS IN THE DISTRICT, THAT AT LEAST ONE (1) CERTIFIED SCHOOL RESOURCE OFFICER (SRO) IS ASSIGNED TO AND WORKING ON-SITE FULL-TIME IN THE SCHOOL BUILDING OR BUILDINGS ON THE CAMPUS. IF SUFFICIENT FUNDS AND QUALIFIED PERSONNEL ARE NOT AVAILABLE FOR THIS PURPOSE FOR EVERY CAMPUS, THE BOARD SHALL FULFILL THE REQUIREMENTS ON A PER CAMPUS BASIS, AS APPROVED IN WRITING BY THE STATE SCHOOL SECURITY MARSHAL, UNTIL A CERTIFIED SRO IS ASSIGNED TO AND WORKING ON-SITE FULL-TIME ON EACH CAMPUS IN THE DISTRICT.

FINANCIAL IMPLICATIONS: COST OF HIRING AND TRAINING SROS

LEGAL: A NEW SECTION OF KRS 158 (KRS 158.471) PROVIDES THAT BOARDS OF EDUCATION ARE AUTHORIZED TO ESTABLISH A POLICE DEPARTMENT FOR LOCAL SCHOOL DISTRICTS, APPOINT POLICE OFFICERS AND OTHER EMPLOYEES, PRESCRIBE DISTINCTIVE UNIFORMS FOR THE POLICE OFFICERS OF THE SCHOOL DISTRICT, AND DESIGNATE AND OPERATE EMERGENCY VEHICLES. POLICE OFFICERS APPOINTED SHALL TAKE AN APPROPRIATE OATH OF OFFICE IN THE FORM AND MANNER CONSISTENT WITH THE CONSTITUTION OF KENTUCKY. POLICE OFFICERS SHALL BE GRANTED WITH THE PROTECTIONS PROVIDED IN KRS 15.520 AND SHALL BE CERTIFIED IN ACCORDANCE WITH KRS 15.380.

FINANCIAL IMPLICATIONS: COST OF ESTABLISHING POLICE DEPARTMENT, HIRING, AND SALARIES OF OFFICERS

ADMINISTRATION

02.31

School Resource Officers (SROs)

DEFINITION

"School resource officer" or "SRO" means an officer whose primary job function is to work with youth at a school site who has specialized training to work with youth at a school site and is:

- (a) 1. A sworn law enforcement officer; or
2. A special law enforcement officer appointed pursuant to KRS 61.902; ~~or~~
3. A police officer appointed as a certified SRO; and
- (b) Employed:
 1. Through a contract between a local law enforcement agency and a school district;
 2. Through a contract as secondary employment for an officer, as defined in KRS 16.010, between the Department of Kentucky State Police and a school district; or
 3. Directly by a local Board of Education.¹

PURPOSE

The purpose of the SRO program is to: promote and foster a safe environment in schools, at school-sponsored events, and on school transportation; provide a law enforcement presence on school property and at school-sponsored events; enhance educational programs relating to safety and positive behaviors; and provide a liaison to community and law enforcement agencies. The purpose of the program is not to enforce or administer matters of school discipline and student conduct which are the responsibility of other District or school personnel.

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ADMINISTRATION

02.31
(CONTINUED)**School Resource Officers (SROs)****ROLES AND EXPECTATIONS**

- An SRO will have such training, certification, and commission as is required by provisions of KRS Chapters 15, 61, and 158. Per KRS 158.4414, an SRO who fails to successfully and timely complete SRO training requirements shall lose his/her SRO certification and shall no longer serve in the capacity of an SRO in a school. An SRO is also expected to obtain training on the use of physical restraint and seclusion as required of all school personnel except additional training applicable to “core team” school personnel designated to respond to dangerous behavior.²
- An SRO is vested with law enforcement jurisdiction and authority as described in KRS 61.902 to KRS 61.930 and other applicable law, including, but not limited to, investigating and responding to possible criminal offenses and to health or safety threats to students or school personnel.
- As authorized under the Family Educational Rights and Privacy Act (“FERPA”), SROs are designated as the District’s “law enforcement unit” possessing the law enforcement authority and exercising safety and security functions described in state law and referenced above. Records created and maintained by an SRO for a law enforcement purpose do not constitute education records under FERPA.³ District staff other than law enforcement personnel are not responsible for the creation of law enforcement records and are expected to observe restrictions on access to such records. An SRO is expected to provide guidance and insight to District officials and staff on such restrictions.

NATURE OF EMPLOYMENT

An SRO who is directly employed by the District is a classified employee. An SRO is therefore generally covered by District classified employee policies, including, but not limited to, policies regarding terms and conditions of employment; fringe benefits; employee discipline; and reductions in force.⁴ However, as applied to an SRO, such general District classified employee policies may be subject to the terms of his/her contract with the District; his/her job description; and his/her authority to carry out certain law enforcement functions as permitted by law, including, but not limited to, statutory provisions permitting officers to carry and use weapons.⁵

ASSIGNMENT

By August 1, 2022, the Board shall ensure, for each campus in the District, that at least one (1) certified SRO is assigned to and working on-site full-time in the school building or buildings on the campus. If sufficient funds and qualified personnel are not available for this purpose for every campus, the Board shall fulfill the requirements on a per campus basis, as approved in writing by the State School Security Marshal, until a certified SRO is assigned to and working on-site full-time on each campus in the District.

BOARD MAY AUTHORIZE POLICE DEPARTMENT

KRS 158.196 provides that the Board is authorized to establish a police department for the District, appoint police officers and other employees, prescribe distinctive uniforms for the police officers of the District, and designate and operate emergency vehicles. Police officers appointed shall take an appropriate oath of office in the form and manner consistent with the constitution of Kentucky. Police officers shall be granted with the protections provided in KRS 15.520 and shall be certified in accordance with KRS 15.380.⁷

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ADMINISTRATION

02.31
(CONTINUED)**School Resource Officers (SROs)****BOARD MAY AUTHORIZE POLICE DEPARTMENT (CONTINUED)**

If the Board establishes a police department, the Superintendent/designee shall develop standard operating procedures governing the department.

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TRAINING REQUIREMENTS

All School Resource Officers (SROs) with active SRO certification shall successfully complete forty (40) hours of annual in-service training that has been certified or recognized by the Kentucky Law Enforcement Council for SROs. Any SRO who fails to successfully complete training requirements within the specified time periods, including approved extensions, shall lose his/her SRO certification and shall no longer serve in the capacity of an SRO in a school.

FIREARM REQUIREMENT

Each SRO shall be armed with a firearm, notwithstanding any provision of local board policy, local school council policy, or memorandum of agreement.⁶

SUPERINTENDENT TO REPORT

No later than November 1 of each year, the Superintendent shall report to the Center for School Safety the number and placement of SROs in the District. The report shall include the source of funding and method of employment for each position.

REFERENCES:¹KRS 158.441²704 KAR 7:160³20 U.S.C. 1232(g)(a)(4)(ii); 34 C.F.R. § 99.8⁴KRS 161.011⁵KRS 61.902 – KRS 61.930; KRS 527.020; KRS 527.070⁶KRS 158.4414⁷KRS 158.196KRS 15.380; KRS 15.520KRS 158.471; KRS 158.473; KRS 158.475; KRS 158.477; KRS 158.479; KRS 158.481

KRS 158.4415

RELATED POLICIES:

05.48; 09.14; 09.2211; 09.227; 09.422; 09.425; 09.4361

LEGAL: REPEAL OF 701 KAR 5:080 AND REVISIONS TO 701 KAR 5:100 ESTABLISH THE APPLICATION PROCESS AND GUIDELINES FOR EXEMPTION.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.413

Exemption

On or after January 1 and prior to March 1 of each calendar year, a school required to implement school-based decision making pursuant to KRS 160.345 may seek an SBDM exemption by submitting a written request to the Commissioner for consideration by the Kentucky Board of Education (KBE). Any school performing above its threshold level requirement as determined by the Kentucky Department of Education under KRS 158.6455 may apply to the Kentucky Board of Education for exemption from SBDM. Any school that requests such exemption shall inform the Superintendent and the Board. Implementation of an approved school-based decision making exemption shall begin on July 1 unless otherwise specified in the written request submitted to and approved by the KBE. An SBDM exemption approved by the KBE shall be valid for one (1) school year; however, a school may annually re-apply for an SBDM exemption if it meets the requirements set forth in KRS 160.345.

Any District-operated school not defined as a “school” by KRS 160.345 (1) (b) is not eligible to operate under School Based Decision Making.

PETITION

Faculty members of a school who no longer wish to remain under SBDM shall present a written petition to the Principal signed by a minimum of twenty-five percent (25%) of the faculty members, indicating their desire for a vote on the matter.

Under guidelines established by its membership, the parent/teacher organization of the school or, if none exists, the largest organization of parents formed for this purpose may also submit a petition to the Principal, calling for a vote on whether to apply for an exemption.

SCHEDULING

On receiving a petition the Principal shall set the date, time and place of a faculty meeting for the purpose of voting on whether to apply for an exemption. This meeting shall be held not less than ten (10) and not more than fifteen (15) school days from the Principal's receipt of the petition.

NOTICE

Written notice of the meeting shall be given by the Principal to all faculty members assigned to the school at least five (5) school days in advance of the meeting.

MEETINGS

The Principal shall chair the meeting at which the vote is taken by the faculty. Voting shall be by secret ballot. Ballots shall offer faculty members the opportunity to vote for or against applying for an exemption. The Principal and at least two (2) teachers chosen by the faculty shall count the ballots and announce the results at the conclusion of the meeting. The parent vote on applying for an exemption shall be conducted by the parent/teacher organization of the school or, if none exists, the largest organization of parents formed for this purpose.

An affirmative vote of the majority of the faculty and a majority of at least twenty-five (25) voting parents of students enrolled in the school shall be required to apply for an exemption from SBDM. The Principal shall forward written results of the faculty and parent elections to the Superintendent and the Board within five (5) school days of the meeting.

A vote to apply for an exemption shall be held not more than once every school year.

ADMINISTRATION

02.413
(CONTINUED)**Exemption****VOTE TO RETURN**

An exemption, once granted by the Kentucky Board of Education, shall continue unless the school fails to meet threshold requirements or votes to return to SBDM.

A vote to enter into SBDM shall be held no more than once every school year. Faculty members of a school who wish to re-enter School Based Decision Making (SBDM) shall present a written petition to the Principal, signed by a minimum of twenty-five (25%) percent of the faculty members, indicating their desire for a vote on the matter.

The Principal shall chair the meeting at which the vote is taken. Voting shall be by secret ballot. Ballots shall offer faculty members the opportunity to vote for or against re-entering SBDM. The Principal and at least two (2) teachers chosen by the faculty shall count the ballots and announce the results at the conclusion of the meeting.

If two-thirds (2/3) of the faculty vote to re-enter SBDM, the school will do so. The Principal shall forward results of the vote to the Superintendent and the Board. Organization of elections to select teacher and parent representatives for the school council shall be conducted in accordance with Board Policy 02.421.

SCHOOLS OF INNOVATION

In a designated school of innovation participating in a district of innovation application and plan, the council may request a waiver from KRS 160.345 or specific provisions within that statute by conducting a vote as set out in KRS 160.107.

REFERENCES:

KRS 156.108; KRS 158.6455
KRS 160.107; KRS 160.345
[701 KAR 5:100](#)
OAG 94-51

RELATED POLICIES:

02.421
02.4241

LEGAL: REPEAL OF 701 KAR 5:080 AND REVISIONS TO 701 KAR 5:100 ESTABLISH THE APPLICATION PROCESS AND GUIDELINES FOR ALTERNATIVE MODELS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.414

Alternative Models

A school may develop an alternate form of School-Based Decision Making (SBDM) under the following process.

PROCESS

On receiving a petition signed by twenty-five percent (25%) of the faculty, the school Principal shall cause to be established a committee to prepare an alternative model for SBDM. On or after January 1 and prior to March 1 of each calendar year, a school choosing to develop an alternative model for SBDM pursuant to KRS 160.345 shall submit a completed Alternative School-Based Decision Making Application through the Board to the Commissioner for consideration by the Kentucky Board of Education. Alternate models may address membership, organization, duties and responsibilities of the council. The alternative model shall be developed by a committee composed of representatives of parents, students, teachers and administrators. The composition of the developing committee shall be three (3) parents, three (3) teachers, one (1) student and one (1) administrator who shall be the Principal of the school. The parent representatives shall be appointed by the school support group. If no school support group exists at the school, then the parent representatives of the committee shall be elected under the procedures set out for electing parents to the school council. The student representative shall be appointed by the student government organization. If no student government organization exists at the school, then the Principal shall appoint the student representative. The teacher representatives shall be elected by the teachers of the school under the procedures set out for electing teachers to the school council.

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AUTHORIZATION TO VOTE

The Alternative SBDM Committee will report to the faculty within thirty (30) school days. The faculty, by majority vote, may authorize the Principal to conduct a vote on the alternative model.

SCHEDULING VOTE ON ALTERNATIVE MODEL

The Principal shall set the date, time, and place of a meeting for the purpose of the faculty's voting on the alternative model SBDM. This meeting shall be held not less than ten (10) and not more than fifteen (15) school days from receipt of notification to conduct an alternative vote.

MEETING

The Principal shall chair the meeting at which the vote is taken. Voting shall be by secret ballot. Ballots shall offer teachers the opportunity to vote for or against the Alternative SBDM model. The Principal and one (1) teacher shall count the ballots and announce the results at the conclusion of the meeting.

APPROVAL

Any model must be approved by two-thirds (2/3) of the school faculty. An alternative model shall not eliminate or reduce the proportion of parent representatives on the council.

ADMINISTRATION

02.414
(CONTINUED)**Alternative Models****TRANSMISSION**

The Principal shall forward written results of the vote to the Superintendent and Board Chairperson within five (5) school days after the meeting with a request to place the item on the agenda of the next Board meeting.

REVIEW OF IMPLEMENTED MODEL

After one (1) year of implementation of the alternative model, upon recommendation of the Principal or on a two-thirds (2/3) vote of the certified staff, the alternative model may be reviewed by the establishment of a review committee whose membership shall be as described above. The review committee may propose amendments to the alternative model which must be approved by two-thirds (2/3) of the faculty of the school prior to its presentation to the Superintendent for transmission to the Board.

STATE APPROVAL PLAN SHALL BE PRESENTED

Alternative models or amendments approved by the Board to the Commissioner of Education and the Kentucky Board of Education for approval. [The date of implementation of the alternative SBDM model is July 1.](#)

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REFERENCES:

KRS 160.345
701 KAR 5:100
[OAG 93-52](#)

LEGAL: SB 1 AMENDS KRS 160.345 TO CLARIFY THAT COUNCIL ELECTIONS MAY ALLOW VOTING TO OCCUR OVER MULTIPLE DAYS AND VIA ELECTRONIC MEANS.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.421

Election of School Council Members (SBDM)

COUNCIL ELECTIONS

Council elections may allow voting to occur over multiple days and via electronic means.

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ELECTION OF TEACHER MEMBERS

Teachers assigned to a school shall organize the election to select teacher council members. Teachers may request the Principal to provide administrative assistance in preparing for the election.

Teachers may nominate themselves or another teacher. A written ballot containing the names of all qualified teachers nominated shall be prepared and kept on file with other council records. The teachers attending the meeting shall choose a chairperson to chair the meeting to elect teacher members to the council. Balloting will continue until three (3) teachers are elected. Teacher members must be employees of the District and currently assigned to the school where they are elected as council member. For the purpose of electing teacher council members, a Principal or Assistant Principal, may not vote or serve as a teacher council member. Election shall be by majority vote of all teachers assigned to the school.

Itinerant teachers may vote at all schools to which they are assigned and may serve on the council of any of those schools.

Teachers elected to a council shall not be involuntarily transferred during their term of office.

ELECTION OF PARENT MEMBERS

Parents of students assigned to a school shall organize the election to select parent council members. They may request the Principal to provide administrative assistance required to conduct the election.

The president of the parent-teacher organization shall organize and oversee the election of parent council members. If the school does not have a parent-teacher organization, then parents shall set the date and time for parents to elect parent council members and shall provide notice of the election to parents.

A parent council member shall be a parent, stepparent, or foster parent of a student to be enrolled in the school during the parent's term of council service. Parent shall also mean a person who has legal custody of a student pursuant to a court order and with whom the student resides. A parent council member shall not be an employee or the relative of an employee of the school in which that parent serves, nor shall the parent representative be an employee or a relative of an employee in the District administrative offices. A parent representative shall not be a local Board member or Board member's spouse. Relative shall mean father, mother, brother, sister, husband, wife, son, and daughter.

ADMINISTRATION

02.421
(CONTINUED)**Election of School Council Members (SBDM)****ELECTION OF PARENT MEMBERS (CONTINUED)**

A parent council member shall submit to a state and national fingerprint-supported criminal history background as required by KRS 160.380. In addition, the parent council member shall provide a clear CA/N check. A parent member may serve prior to the receipt of the criminal history background check and CA/N check, but shall be removed from the council on receipt by the District of a report documenting a record of abuse or neglect, or a sex crime or criminal offense against a victim who is a minor as defined in KRS 17.500 or as a violent offender as defined in KRS 17.165 and no further procedures shall be required.

Link to DPP-156 Central Registry Check and more information on the required CA/N check:

<http://manuals.sp.chfs.ky.gov/chapter30/33/Pages/3013RequestfromthePublicforCANChecksandCentralRegistryChecks.aspx>

MINORITY REPRESENTATIVES

If the council formed under the elections described above does not have a minority member, and the school has eight percent (8%) or greater enrollment of minority students, the Principal shall be responsible for carrying out the following:

1. The Principal shall organize a special election no sooner than ten (10) and no later than twenty (20) calendar days following the elections described above to elect a minority parent to the council by ballot. The Principal shall notify all parents of the date, time, and location of the election. The notice shall call for nominations of minority parents for the ballot. The election shall be conducted using the same procedures as the election of the two (2) other parent members of the council.
2. The Principal shall call a meeting of all teachers in the building within seven (7) days following the initial election of parent and teacher council members. The teachers shall select one (1) minority teacher to serve as a teacher member on the council.

If there are no minority teachers who are members of the faculty, an additional teacher member shall be elected by a majority of all teachers. Procedures for election of the teacher representative shall be the same as the procedures for election of the other three (3) teacher members of the council.

TERMS

Terms of school council members shall be for one (1) year and shall begin on July 1 and end on June 30 of the following year. A school council, once elected, may adopt a policy setting different terms of office for parent and teacher members subsequently elected. Term limitations shall not apply for a minority teacher member who is the only minority on faculty. Annual elections for the following year's terms should be held no later than the preceding May, but the specific date shall be set by the council.

ADMINISTRATION

02.421
(CONTINUED)**Election of School Council Members (SBDM)****COUNCIL ELECTIONS FOR NEW OR CONSOLIDATED SCHOOLS**

When a new school is opened or schools are consolidated, these guidelines shall be followed:

- If a school is scheduled for closing, there is no need to hold council elections for the upcoming school year.
- Council members of a school being consolidated with another school may not carry over a term of office to the newly consolidated school's council but may stand for election if otherwise qualified.
- Following the opening of a new or consolidated school, elections shall be held to form a council.

CONFLICT OF INTEREST

Council members shall not have a conflict of interest pursuant to KRS Chapter 45A, except the salary paid to District employees.

REMOVAL OF COUNCIL MEMBERS

On recommendation of the Commissioner of Education and pursuant to statutory requirements, the Board may remove a council member for cause by a vote of four-fifths (4/5) of the Board's membership.

VACANCIES

Council vacancies shall be filled at a special called election and shall follow the guidelines set forth in this policy.

REFERENCES:

KRS 17.165; KRS 17.500; KRS 156.132
 KRS 160.345; KRS 160.347; KRS 160.380
 OAG 91-148; OAG 91-192; OAG 91-206
 OAG 92-88; OAG 93-49; OAG 94-41

LEGAL: SB 1 AMENDS KRS 160.345 TO CLARIFY THAT SCHOOL COUNCIL POLICIES SHALL BE CONSISTENT WITH BOARD POLICIES AND CURRICULUM RESPONSIBILITIES UNDER KRS 158.6453.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.4241

School Council Policies (SBDM)

PURPOSE

The council shall ~~have the responsibility to set school policy that shall be consistent with District Board Policy and which shall provide an environment to enhance the students adopt policies consistent with Board policies which provide an environment that enhances student achievement and helps the school meet the mission statement and any goals established by KRS 158.645 and KRS 158.6451 and goals established law and by the Board. The school council shall adopt policy to be implemented by the Principal in each of the following areas of responsibility:~~

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1. ~~Determination of curriculum including needs assessment and e~~Curriculum responsibilitiesdevelopment under KRS 158.6453;
~~Such policies shall determine the writing program for the school, consistent with KRS 158.6453, to be submitted to the Kentucky Department of Education for review and comment.~~
2. Assignment of all instructional and non-instructional staff time;
3. Assignment of students to classes and programs within the school;
 - Placement of students from the household of an active duty service member or civilian military employee transferring into the District before or during the school year shall be based initially on enrollment in courses offered at the sending school and/or educational assessments conducted at that school. Course placement includes, but is not limited to, Honors, International Baccalaureate, Advanced Placement, Cambridge Advanced International, vocational, technical, and career pathways courses. Initial placement does not preclude the District/school from performing subsequent evaluations to ensure appropriate placement and continued enrollment of students in the course(s).
 - Each secondary school-based decision making council shall establish a policy on the recruitment and assignment of students to Advanced Placement (AP), International Baccalaureate (IB), Cambridge Advanced International, dual enrollment, and dual credit courses that recognizes that all students have the right to participate in a rigorous and academically challenging curriculum.
4. Determination of the schedule of the school day and week, subject to the beginning and ending times of the school day and school calendar and transportation requirements established by the Board;
5. Determination of the use of school space during the school day related to improving classroom teaching and learning;
6. Planning and resolution of issues regarding instructional practices;
7. Selection and implementation of discipline and classroom management techniques as a part of a comprehensive school safety plan, including responsibilities of the student, parent, teacher, counselor and Principal;

As reflected in the District Code of Acceptable Behavior and Discipline, loss of physical activity periods shall not be used as a disciplinary consequence.

ADMINISTRATION

02.4241
(CONTINUED)**School Council Policies (SBDM)****PURPOSE (CONTINUED)**

8. Selection of extracurricular programs and determination of policies relating to student participation based on academic qualifications and attendance requirements, program evaluation and supervision;
The school shall facilitate the opportunity for transitioning military children's inclusion in extracurricular activities to the extent they are otherwise qualified, regardless of application deadlines.
9. Adoption of a school emergency plan and implementation of safety practices required by KRS 158.162;
10. Procedures, consistent with local Board policy, for determining alignment with state standards, technology utilization, and program appraisal;
11. Commitment to a parent involvement process that provides for:
 - a. Establishing an open, parent-friendly environment;
 - b. Increasing parental participation;
 - c. Improving two-way communication between school and home, including what their child will be expected to learn; and
 - d. Developing parental outreach programs.
12. Procedures to assist the council with consultation in the selection of [the Principal by the Superintendent, and the selection of](#) personnel by the Principal, including, but not limited to, meetings, timelines, interviews, review of written applications, and review of references. Procedures shall address situations in which members of the council are not available for consultation.
13. Schools with K-5 organization, or any configuration thereof, shall develop and implement, in compliance with requirements of federal and state law and board policy, a wellness policy that includes moderate to vigorous physical activity each day, encourages healthy choices among students, and incorporates an assessment tool to determine each child's level of physical activity on an annual basis. The policy may permit physical activity to be considered part of the instructional day, not to exceed thirty (30) minutes per day, or one hundred and fifty (150) minutes per week. (In the absence of a council, the Principal of the school shall develop and implement the required wellness policy.)
The Superintendent/designee shall provide assistance in identifying strategies and options to promote daily moderate to vigorous physical activity for students, which may include those that increase strength and flexibility, speed heart rate and breathing and stress activities such as stretching, walking, running, jumping rope, dancing, and competitive endeavors that involve all students.

As an alternative to adopting separate policies, school councils may adopt Board policy or standards established by the Board as council policy in the above areas, or they may delegate responsibility for developing a policy to the Principal.

ADMINISTRATION

02.4241
(CONTINUED)**School Council Policies (SBDM)****COMPLIANCE WITH BOARD POLICY**

In the development and application of school policies as permitted by statute, schools operating under SBDM shall comply with those policies that fall within the authority of the Board, including but not limited to those prohibiting discrimination based on age, race, sex, color, religion, national origin, political affiliation, or disability.

~~Councils may adopt policies for areas other than those listed above to provide an environment that enhances student achievement and to help the school meet goals established by law and by the Board, provided the policies adopted are consistent with Board policies in those areas.~~

REVIEW OF POLICIES

When the proposed policy is in final form, it shall be forwarded by the Principal to the Board attorney for legal review and to the Superintendent for review of content.

Any potential violation of Board policy, for which no waiver has been obtained through Policy 02.432, shall be noted by the Board attorney in writing to the Principal and the Superintendent along with any concerns s/he may have, such as possible conflicts with state and federal laws or contractual obligations, liability and/or health and safety questions, and budgetary issues. Any content issue shall be presented in writing by the Superintendent to the Principal.

The review process is not intended to interfere with a council's authority to adopt and implement legally and operationally permissible policies. Therefore, it is the Board's intent that information resulting from the review process be shared with the council in a timely manner.

COUNCIL RESPONSE

The Principal shall discuss at the next council meeting the policy, in light of the potential legal ramifications or content issues raised by the Board attorney or Superintendent, respectively. The council shall amend the proposed policy, seek a waiver, or take other necessary steps to ensure the school policies are appropriate. Any changes made to the policies shall be sent to the Board attorney and the Superintendent in accordance with this policy. When the Board attorney and the Superintendent have no subsequent concerns, written notification shall be given to the Principal. Copies of the adopted policies will be transmitted to the Superintendent and Board.

WAIVER OF STATE REGULATIONS

School councils who decide to request a waiver of state regulations and/or reporting requirements established by a Kentucky Revised Statute requiring paperwork to be submitted to the Kentucky Board of Education or the Department of Education shall submit the supporting information to the Superintendent as required by law. The Superintendent shall then forward the request to the Kentucky Board of Education.

SCHOOLS OF INNOVATION

In a designated School of Innovation participating in a District of Innovation application and plan, the council may request a waiver from KRS 160.345 or specific provisions within that statute by conducting a vote as set out in KRS 160.107.

ADMINISTRATION

02.4241
(CONTINUED)**School Council Policies (SBDM)****SCHOOLS OF INNOVATION (CONTINUED)**

The school council shall vote and be responsible for conducting a vote to determine if the school shall be an applicant as a School of Innovation in the District's application for District of Innovation status and to approve the school's plan of innovation before it is submitted to the District. The vote shall be taken by secret ballot among eligible employees as defined in KRS 160.107. At least seventy percent (70%) of those casting votes in the affirmative shall be required before the school requests to be included in the District's plan and to approve the school's plan of innovation.

REFERENCES:

KRS 156.072; KRS 156.160; KRS 156.730; KRS 156.735
 KRS 158.197; KRS 158.645; KRS 158.6451; KRS 158.6453
 KRS 158.162
 KRS 160.345; KRS 160.348
 KRS 156.108; KRS 160.107; 701 KAR 5:140
 OAG 93-55; OAG 94-29; 702 KAR 7:140; 704 KAR 3:510
Board of Educ. of Boone County v. Bushee, Ky., 889 S.W. 2d 809 (1994)
 U. S. Dept. of Agriculture's *Dietary Guidelines for Americans*

RELATED POLICIES:

01.11; 02.422; 02.4231; 03.112; 08.1
 09.126 (re requirements/exceptions for students from military families)

LEGAL: SB 1 AMENDS KRS 160.345 TO CLARIFY THAT THE SUPERINTENDENT SHALL DETERMINE AND THE BOARD SHALL ALLOCATE AN APPROPRIATION TO EACH SCHOOL THAT IS ADEQUATE TO MEET THE SCHOOLS' NEEDS RELATED TO INSTRUCTIONAL MATERIALS AND SCHOOL-BASED STUDENT SUPPORT SERVICES, AS DETERMINED BY THE PRINCIPAL AFTER CONSULTATION WITH THE COUNCIL.

FINANCIAL IMPLICATIONS: COSTS OF ALLOCATION OF FUNDS

ADMINISTRATION

02.4242

School Budget and Purchasing (SBDM)

BOARD ALLOCATIONS

The Board shall appropriate to each school an amount equal to or greater than that specified by the formula prescribed in 702 KAR 3:246. School councils shall be provided notice of allocations for the next budget year in accordance with the timelines required by regulation.¹

An amount for professional development shall be allocated as required by Kentucky Administrative Regulation.

The Board shall allocate Section 7 funds according to the options provided in 702 KAR 3:246. Notice of the Section 7 allocation shall be provided in accordance with that regulation. Based on the needs assessment conducted by the school, the council shall forward to the Board a list of those priorities no later than January 1 each year.

SCHOOL RESPONSIBILITY

The school shall, in expending allocated funds, comply with all state and Board budgeting, purchasing and reporting laws, regulations, policies and procedures. Board purchasing procedures shall be followed in the expenditure of these funds. Expenditure of these funds, with the exception of personnel salaries, shall be accomplished only by completing a central office purchase order.

The Board allocation is the total financial resource available to that school in those budget categories for the fiscal year. The council may reassign these funds to alternate budget categories for purposes consistent with its responsibilities. The school shall not expend or commit to expend any funds in excess of those allocated to the school. Should this occur, the employee(s) responsible shall be subject to appropriate disciplinary action, and the Superintendent may require the school/council to present, for Board approval, a plan to reimburse the District for the amount spent in excess of the allocation.

All state allocated funds managed by the school but not expended by the end of the fiscal year, shall revert to the District general fund, unless the school council has received Board approval to escrow the funds to be used at a future date for an approved project.

BOARD APPROPRIATION

The ~~Superintendent~~~~council~~ shall determine, ~~within available resources, the which curriculum, textbooks, instructional materials, resources, travel, equipment,~~ and student support services shall be provided in the school ~~after consulting with the Board, the Principal, and the school council and after a reasonable review and response period for stakeholders in accordance with Board policy.~~

PURCHASING

In order to comply with state accounting and bidding requirements, all purchases of goods and services shall be made in conformity with Board policy.

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ADMINISTRATION

02.4242
(CONTINUED)**School Budget and Purchasing (SBDM)****SUPERINTENDENT'S RESPONSIBILITY**

The Superintendent/designee shall prepare and provide the school a monthly statement of the current financial status of funds allocated to the school. This statement shall include the beginning unencumbered balance for each category of authorized expenditure, an itemized listing of purchase orders paid, an itemized listing of purchase orders authorized but not paid, and the end-of-the-month unencumbered balance of funds allocated.

EXPENDITURE OF FUNDS

In schools where SBDM has been implemented, the school council shall determine the expenditure of funds allocated to the school. In schools not operating under SBDM, the District administration shall determine the expenditure of these funds.

REFERENCES:

¹702 KAR 3:246; School Council Allocation Formula
704 KAR 3:510; KRS 160.345
OAG 91-10; OAG 91-206; OAG 92-59

RELATED POLICY:

04.1

LEGAL: SB 1 CHANGES THE PROCESS FOR HIRING THE PRINCIPAL FROM THE COUNCIL TO THE SUPERINTENDENT WITH CONSULTATION WITH THE COUNCIL AND REMOVES THE ALTERNATIVE SELECTION PROCESS AND REQUIRED TRAINING ON INTERVIEWING TECHNIQUES.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.4244

School Hiring (SBDM)

PRINCIPAL SELECTION

The Superintendent shall fill the vacancy after consultation with the council.¹

Prior to consultation with the school council, each member shall sign a nondisclosure agreement forbidding the disclosure of information shared and discussions held during consultation.

A person who believes a violation of the nondisclosure agreement occurred may file a written complaint with the Kentucky Board of Education (KBE). A council member found to have violated the nondisclosure agreement may be subject to removal from the council by the KBE.

When a vacancy exists in the position of school Principal, the outgoing Principal shall not serve on the council during the Principal selection process.

The individual chosen shall meet all qualifications set out in the Board approved job description. The Superintendent shall complete the employment process.

A vacancy is created in the position of Principal by the resignation, removal, transfer, retirement or death of the current Principal. The Superintendent may appoint an administrator to fill any vacancy in the position of Principal, who shall serve as acting Principal and acting chair of the council. The vacancy shall be permanently filled by the council no later than July 1, unless the vacancy occurs during the school year. In that instance, the vacancy shall be filled within two (2) months of the occurrence of the vacancy. The interim/acting Principal shall act in the role of chairperson only to facilitate the operation of the council and shall not vote on council decisions, unless otherwise authorized by council procedures.

The Superintendent/designee shall serve as the Chair of the council for the purpose of the hiring process and shall have voting rights during the selection process. The council shall have access to the applications of all persons certified for the position. The Principal shall be elected on a majority vote of the membership of the council.

No Principal who has been previously removed from a position in the District for cause may be considered for appointment as Principal.

The council shall undergo training, with a trainer of its choice, in recruitment and interviewing techniques prior to carrying out the process of selecting a new Principal. The Board encourages the council to follow one (1) or more of the following practices when arranging for this training:

- Selection of a trainer approved by the Kentucky Association of School Councils (KASC);
- Selection of a trainer certified by the Kentucky Department of Education (KDE); and/or
- Requiring the trainer selected to emphasize recruiting and interviewing techniques that reflect model standards developed by KASC.

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ADMINISTRATION

02.4244
(CONTINUED)**School Hiring (SBDM)****ALTERNATIVE PRINCIPAL SELECTION PROCESS**

The following Principal selection process may be used by the school council:

~~Prior to a meeting called to select a Principal, all school council members shall receive informational materials regarding Kentucky Open Records and Open Meetings laws and sign a nondisclosure agreement forbidding the sharing of information shared and discussions held in the closed session;~~

- ~~• The Superintendent shall convene the school council and move into closed session as provided in KRS 61.810(1)(f) to confidentially recommend a candidate;~~
- ~~• The council shall have the option to interview the recommended candidate while in closed session; and~~
- ~~• After any discussion, at the conclusion of the closed session, the council shall decide, in a public meeting by majority vote of the membership of the council, whether to accept or reject the recommended Principal candidate.~~

~~If the recommended candidate is selected, and the recommended candidate accepts the offer, the name of the candidate shall be made public during the next meeting in open session.[†]~~

~~If the recommended candidate is not accepted by the school council under the Alternative Principal Selection Process, then the Principal Selection process above applies.[†]~~

~~If the recommended candidate is not accepted by the school council, the confidentially recommended candidate's name and the discussions of the closed session shall remain confidential under KRS 61.810(1)(f), and any documents used or generated during the closed meeting shall not be subject to an open records request as provided in KRS 61.878(1)(i) and (j).~~

~~A school council member who is found to have disclosed confidential information regarding the proceeding of the closed session shall be subject to removal from the school council by the Kentucky Board of Education.~~

~~Discretionary authority exercised by a school council pursuant to the statutory alternative Principal selection process shall not violate provisions of any employer-employee bargained contract existing between the District and its employees.~~

OTHER VACANCIES

When the position to be filled in the school is other than that of Principal, the Principal, after consulting with the council in accordance with procedures established by the council, shall fill the position from a list of qualified applicants provided by the Superintendent. The Superintendent shall provide names of all additional applicants to the Principal upon request when qualified applicants are available.

The Superintendent may forward to the ~~Principal~~^{council} names of qualified applicants who have certification pending from the Education Professional Standards Board pursuant to state law.

Applicants subsequently employed shall provide evidence they are certified prior to assuming the duties of their position.

If the applicant is the spouse of the Superintendent and meets the requirements of KRS 160.380, s/he shall only be employed upon the recommendation of the Principal and the approval of a majority vote of the school council.

ADMINISTRATION

02.4244
(CONTINUED)**School Hiring****OTHER VACANCIES (CONTINUED)**

The Principal shall attempt to fill positions within thirty (30) days after the notice of the vacancy. The Principal will notify the Superintendent of his choices to fill vacancies and the Superintendent shall complete the employment process.

APPLICABLE LAWS

All hiring shall be in accordance with federal and state laws and regulations. Board policies, including the Affirmative Action Plan, shall be followed. No selection of employees may discriminate against a candidate because of age, color, national origin, marital status, religion, political affiliation, sex, genetic information, race or handicap.

REFERENCES:

¹KRS 160.345
KRS 61.810; KRS 61.878
KRS 160.380
OAG 91-149; OAG 92-131; OAG 92-78
OAG 95-10; OAG 96-38

RELATED POLICIES:

02.4241, 03.11, 03.21

LEGAL: AMENDMENTS TO 703 KAR 5:225 CREATE ADDED FLEXIBILITY BY CLARIFYING TIMELINES AND CREATING PROVISIONS FOR THE INCLUSION OF NEW PLAN ELEMENTS CREATED BY OTHER STATE STATUTES OR REGULATIONS.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.442

Comprehensive School Improvement Plan

RESPONSIBILITY

Each school council, or Principal, in a school without a council, shall develop, [review](#)~~monitor~~, and [revise](#) annually ~~update~~ a Comprehensive School Improvement Plan (CSIP) by January 1 of each school year.

In an SBDM school, the school council shall organize a planning process, consistent with District's established planning process. The structure of the CSIP shall include completion of [a narrative summary of the current state of the school](#)~~the Continuous Improvement Diagnostic~~ between August 1 and October 1 of each school year and completion of the needs assessment between October 1 and November 1 of each school year. [A process for development of the CSIP is to be completed between November 1 and January 1 of each school year, and other components required by state statutes or regulations. Unless otherwise noted, all additional components of the CSIP may be complete by May 1 of each school year.](#)

In a school without a council, the Principal shall appoint a School Planning Committee comprised, at a minimum, of four (4) teachers, four (4) parents, and a community representative. The high school(s) shall include a student on the committee. The community representative shall not be a teacher, spouse of a teacher, or a parent of child(ren) attending the District schools.

The primary purposes of the CSIP shall be:

- To improve student achievement on state and federal mandated testing/accountability instruments; and
- To eliminate achievement gaps among groups of students.

FORM

Unless the school planning committee requests and is granted a waiver by the Board, the school committee shall use any improvement plan format that has been established and approved by the Board. The CSIP structure shall include the components set out in 703 KAR 5:225, Every Student Succeeds Act of 2015 (ESSA) and the elements required by KRS 158.649.

In addition, the school council, or school planning committee appointed by the Principal if there is no council, shall review annually the school's disaggregated student data and revise the school's improvement plan, as required by applicable statute and regulation, to address any achievement gaps between various groups of students.

The plan shall also address reduction of physical and mental health barriers to learning, student equity, District safety and student discipline assessments, and District goals established by the Board.

The school plan shall serve as a resource for school/council decision making and shall be posted to the school's web site.

PUBLIC REVIEW

The Principal shall convene a public meeting at the school to present and discuss the plan prior to submitting it to the Superintendent and Board.

ADMINISTRATION

02.442
(CONTINUED)**Comprehensive School Improvement Plan****SCHOOL REPORT CARDS**

Each school shall post its school report card on its website as required by ESSA. School report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

As outlined in KRS 160.463, a copy of the report card is to be publicized by one of the following methods:

- a. In the newspaper of the largest general circulation in the county;
- b. Electronically on a website of the District; or
- c. By printed copy at a prearranged site at the main branch of the public library within the District.

If b or c above is selected, the Superintendent shall be directed to publish notification in the newspaper with the largest circulation in the county. The notification shall include the electronic address of the website or the address of the library where the report card can be viewed by the public.

Each school shall send to parents a school report card containing information about school performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the District shall be published in the newspaper with the largest circulation in the county.

BOARD REVIEW

The school's plan for eliminating achievement gaps among various groups of students shall be presented to the Board for its review and comment. The Board may share its comments, in writing, with the council.

In keeping with Board Policy 02.44, each School Council or School Planning Committee shall annually report to the Board regarding the progress toward achieving the goals and desired outcomes and meeting the needs identified in the improvement/plan, including those for student groups for whom data indicate an achievement gap exists.

REFERENCES:

KRS 158.645; KRS 158.6451; KRS 158.6453; KRS 158.649
KRS 160.290; KRS 160.345; KRS 160.463
703 KAR 5:140; 703 KAR 5:225; 703 KAR 5:280
P. L. 114-95, (Every Student Succeeds Act of 2015)

RELATED POLICIES:

01.111; 02.432; 02.44

LEGAL: NEW REGULATION 702 KAR 1:191 REQUIRES THE DISTRICT TO HAVE A POLICY TO PROVIDE QUARANTINE LEAVE IF EMPLOYEES ARE EXPOSED TO CERTAIN INFECTIOUS DISEASES.
FINANCIAL IMPLICATIONS: COST OF PROVIDING PAID TIME OFF

PERSONNEL

03.12323

- CERTIFIED PERSONNEL -

Quarantine Leave

BOARD SHALL PROVIDE

Each eligible full or part-time employee in the District shall receive at least ten (10) days paid leave per school year for quarantine due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school District or the Department for Public Health.

This leave shall be in addition to any other leave provided by statute or Board policy.

ELIGIBILITY

In order to be eligible for leave under this section, the employee shall:

- (a) Be ordered to quarantine by a licensed treating physician, physician assistant, or advanced practice registered nurse, the Department for Public Health, or a local health department due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school District or the Department for Public Health; and
- (b) Have exhausted all accumulated sick leave provided to the employee pursuant to KRS 161.155 and Board policies, or be ineligible to utilize accumulated sick leave provided to the employee pursuant to KRS 161.155 and Board policies.

The District shall require the employee to provide written documentation from the entity ordering the employee to quarantine due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school district or the Department for Public Health.

The District, at its discretion, may determine quarantine leave is unnecessary if an employee can fulfill his or her job duties remotely during the quarantine period.

Leave granted pursuant to this section shall be on a day-by-day basis, as needed, and shall not accumulate or carry over year-to-year, and shall not be transferrable to any other classification of paid leave established by KRS 161.155, KRS 161.154, or Board policy.

REFERENCES:

702 KAR 1:191; 902 KAR 2:020
KRS 156.160; 160.290; KRS 160.291; KRS 161.154; KRS 161.155

RELATED POLICY:

03.1232

LEGAL: 803 KAR 2:180 WAS FOUND DEFICIENT AND REPEALED. 803 KAR 2:181 OUTLINES NEW OSHA REPORTING REQUIREMENTS.

FINANCIAL IMPLICATIONS: EMPLOYEE TIME MAKING REPORTS

PERSONNEL

03.14

- CERTIFIED PERSONNEL -

Health and Safety

SAFETY

Because the safety of students, staff and visitors is of vital importance to the Board, safety training is provided to employees to enable them to perform assigned tasks in a safe and secure manner.

All employees are required to report any conditions they believe to be unsafe to their immediate supervisor, who shall examine the situation and take appropriate action.

The District shall develop, maintain and implement health and safety plans in compliance with state and federal law.

Failure to abide by training directives and or to report unsafe conditions may result in disciplinary action, up to and including termination.

HAZARD COMMUNICATION

The Superintendent/designee shall develop a District Hazard Communication Plan. The plan shall include:

1. The assignment of a District employee to be responsible for the implementation and coordination of the Hazard Communication Plan;
2. The inventory of all chemicals used at each school and worksite;
3. The identification of each chemical in the inventory that is covered by the OSHA Hazard Communication Standard;
4. Maintenance of a Safety Data Sheet (SDS) for each substance on the chemical inventory list for as long as the District uses the substance, plus thirty (30) years;
5. Labeling of all containers of each chemical identified as required by the Hazard Communication Standard;
6. The development of an employee Hazard Communication Information and Training Program; and
7. The development, implementation and maintenance of a written Hazard Communication Program.

BLOODBORNE PATHOGEN CONTROL

The Superintendent/designee shall develop an Exposure Control Plan to eliminate or minimize District occupational exposure to bloodborne pathogens. The plan shall address:

1. Identification of employees at-risk of occupational exposure and their assigned tasks and procedures which could lead to such exposure;
2. Communication of hazards to employees;
3. Vaccinations of at-risk employees for Hepatitis B at no cost to these employees;
4. Determination of universal precautions to be observed, including adequate engineering controls and housekeeping procedures;

PERSONNEL

03.14
(CONTINUED)**Health and Safety****BLOODBORNE PATHOGEN CONTROL (CONTINUED)**

5. Appropriate training of employees;
6. Provision of personal protective equipment including an opportunity provided annually for employees who use medical sharps in performance of their duties to identify, evaluate and select engineering and work practice controls to be implemented by the District, as appropriate;
7. Maintenance of a sharps injury log;
8. Medical follow-up and counseling for employees after a work-site exposure;
9. Maintenance of confidential records of each exposure incident; and
10. A schedule for implementing all provisions required by the OSHA standard.

The Superintendent or designee shall review and update the Exposure Control Plan at least once each year and when needed to reflect new or modified tasks and procedures that affect occupational exposure or new or revised employee positions with occupational exposure. The review and update shall also address:

1. Changes in technology that eliminate or reduce exposure to bloodborne pathogens; and
2. Annually document that appropriate, commercially available and effective safer medical devices that are designed to eliminate or minimize occupational exposure have been obtained and are now in use.

LOCKOUT/TAGOUT

The Superintendent/designee shall develop a lockout/tagout program to eliminate or minimize the unexpected startup or release of stored energy in mechanical or electrically powered equipment. The plan shall address:

1. Assignment of a District employee to be responsible for implementation and coordination of the lockout/tagout program;
2. A written program consisting of energy control procedures;
3. Development, documentation and utilization of energy control procedures for the control of potentially hazardous energy when employees are engaged in servicing and maintaining equipment;
4. Periodic review of the lockout/tagout program to assure authorized employees are properly controlling unexpected startup or release of stored energy; and
5. Annual training of employees authorized to use lockout/tagout to emphasize program procedures and retraining whenever a periodic review reveals deficiencies in employee performance.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Each year, the Superintendent/designee shall conduct a hazard assessment to determine when and where the use of personal protective equipment (PPE) is necessary. The hazard assessment shall address:

1. Assignment of a District employee responsible for assessing the workplace for hazards;

PERSONNEL

03.14
(CONTINUED)**Health and Safety****PERSONAL PROTECTIVE EQUIPMENT (CONTINUED)**

2. Selection of appropriate PPE to safeguard employees from hazards that cannot be eliminated;
3. A training program to be conducted to educate employees about the need for PPE and when it must be worn;
4. Training of employees on the use and care of PPE, how to recognize deterioration and failure and the need for replacement; and
5. Requiring employees to wear designated PPE, as deemed necessary by the hazard assessment.

REPORTING FATALITIES, AMPUTATIONS, HOSPITALIZATIONS, OR LOSS OF EYE

The District shall, within eight (8) hours from when reported to the District, make an oral report to the Kentucky Labor Cabinet of the death of ~~an~~any employee as a result of a work-related incident, including ~~any~~ death resulting from a heart attack; ~~or the hospitalization of three (3) or more employees, including any hospitalization resulting from a heart attack, which occurs in the work environment or is caused or contributed to by an event in the work environment.~~

The District shall, within seventy-two (72) hours from when reported to the District, make an oral report to the Kentucky Labor Cabinet of an amputation suffered by an employee, an employee's loss of an eye, or the hospitalization of an employee, including hospitalization resulting from a heart attack ~~fewer than three (3) employees, which occurs in the work environment or is caused or contributed to by an event in the work environment.~~²

ASBESTOS MANAGEMENT

The District shall conduct school inspection and re-inspection activities as required by state and federal law¹ to identify the status of asbestos. The District shall maintain an updated asbestos management plan that shall include, but not be limited to, applicable current and/or future inspection activities, response actions and surveillance activities and a description of steps taken to inform staff and parents about any such activities. Each school shall maintain in its administrative office an updated copy of the management plan for that school. Annual written notice of the availability of the plan shall be provided to parent, teacher, and employee organizations. In the absence of any such organizations, the District shall provide written notice of plan availability to parents, teachers, or employees, as applicable.

Any custodial or maintenance personnel who may work in a building with asbestos-containing building materials (ACBM) shall have a minimum of two (2) hours of asbestos awareness training. New custodial or maintenance staff who may work in the areas above shall be trained within sixty (60) days of hire. Maintenance and custodians who will be involved in activities that will involve a disturbance of ACBM shall receive an additional fourteen (14) hours of asbestos training.

PERSONNEL

03.14
(CONTINUED)

Health and Safety

REFERENCES:

¹401 KAR 58:010: 40 C.F.R. Part 763
²~~803 KAR 2:181~~~~803 KAR 2:180~~
Kentucky Department for Public Health
Centers for Disease Control and Prevention
Kentucky Labor Cabinet; 803 KAR 2:308; 803 KAR 2:404
OSHA 29 C.F.R. 1910
132 PPE Hazard Assessment
147 Lockout/Tagout
1001 Asbestos-ACBM
1200 Hazard Communication
1030 Bloodborne Pathogens

LEGAL: NEW REGULATION 702 KAR 1:191 REQUIRES THE DISTRICT TO HAVE A POLICY TO PROVIDE QUARANTINE LEAVE IF EMPLOYEES ARE EXPOSED TO CERTAIN INFECTIOUS DISEASES.
FINANCIAL IMPLICATIONS: COST OF PROVIDING PAID TIME OFF

PERSONNEL

03.22323

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- CLASSIFIED PERSONNEL -

Quarantine Leave

BOARD SHALL PROVIDE

Each eligible full or part-time employee in the District shall receive at least ten (10) days paid leave per school year for quarantine due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school District or the Department for Public Health.

This leave shall be in addition to any other leave provided by statute or Board policy.

ELIGIBILITY

In order to be eligible for leave under this section, the employee shall:

- (a) Be ordered to quarantine by a licensed treating physician, physician assistant, or advanced practice registered nurse, the Department for Public Health, or a local health department due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school District or the Department for Public Health; and
- (b) Have exhausted all accumulated sick leave provided to the employee pursuant to KRS 161.155 and Board policies, or be ineligible to utilize accumulated sick leave provided to the employee pursuant to KRS 161.155 and Board policies.

The District shall require the employee to provide written documentation from the entity ordering the employee to quarantine due to exposure to a reportable infectious or contagious disease under 902 KAR 2:020 or any other infectious or contagious disease designated as reportable to a local health department or the Department for Public Health by a valid order or administrative regulation of the local health department serving the school district or the Department for Public Health.

The District, at its discretion, may determine quarantine leave is unnecessary if an employee can fulfill his or her job duties remotely during the quarantine period.

Leave granted pursuant to this section shall be on a day-by-day basis, as needed, and shall not accumulate or carry over year-to-year, and shall not be transferrable to any other classification of paid leave established by KRS 161.155, KRS 161.154, or Board policy.

REFERENCES:

702 KAR 1:191; 902 KAR 2:020
KRS 156.160; 160.290; KRS 160.291; KRS 161.154; KRS 161.155

RELATED POLICY:

03.2232

LEGAL: 803 KAR 2:180 WAS FOUND DEFICIENT AND REPEALED. 803 KAR 2:181 OUTLINES NEW OSHA REPORTING REQUIREMENTS.

FINANCIAL IMPLICATIONS: EMPLOYEE TIME MAKING REPORTS

PERSONNEL

03.24

- CLASSIFIED PERSONNEL -

Health and Safety

SAFETY

Because the safety of students, staff and visitors is of vital importance to the Board, safety training is provided to employees to enable them to perform assigned tasks in a safe and secure manner.

All employees are required to report any conditions they believe to be unsafe to their immediate supervisor, who shall examine the situation and take appropriate action.

Failure to abide by training directives and/or to report unsafe conditions may result in disciplinary action, up to and including termination.

The District shall develop, maintain and implement health and safety plans in compliance with state and federal law.

HAZARD COMMUNICATION

The Superintendent/designee shall develop a District Hazard Communication Plan. The plan shall include:

1. The assignment of a District employee to be responsible for the implementation and coordination of the Hazard Communications Plan;
2. An inventory of all chemicals used at each school and worksite;
3. The identification of each chemical in the inventory that is covered by the OSHA Hazard Communication Standard;
4. Maintenance of a Safety Data Sheet (SDS) for each substance on the chemical inventory list for as long as the District uses the substance, plus thirty (30) years;
5. Labeling of all containers of each chemical identified as required by the Hazard Communication Standard;
6. The development of an employee Hazard Communication Information and Training Program; and
7. The development, implementation and maintenance of a written Hazard Communication Program.

BLOODBORNE PATHOGEN CONTROL

The Superintendent/designee shall develop an Exposure Control Plan to eliminate or minimize District occupational exposure to bloodborne pathogens. The plan shall address:

1. Identification of employees at-risk of occupational exposure and their assigned tasks and procedures which could lead to such exposure;
2. Communication of hazards to employees;
3. Vaccinations of at-risk employees for Hepatitis B at no cost to these employees;
4. Determination of universal precautions to be observed, including adequate engineering controls and housekeeping procedures;
5. Appropriate training of employees;

PERSONNEL

03.24
(CONTINUED)**Health and Safety****BLOODBORNE PATHOGEN CONTROL (CONTINUED)**

6. Provision of personal protective equipment including an opportunity provided annually for employees who use medical sharps in performance of their duties to identify, evaluate and select engineering and work practice controls to be implemented by the District, as appropriate;
7. Maintenance of a sharps injury log;
8. Medical follow-up and counseling for employees after a work-site exposure;
9. Maintenance of confidential records of each exposure incident; and
10. A schedule for implementing all provisions required by the OSHA standard.

The Superintendent or designee shall review and update the Exposure Control Plan at least once each year and when needed to reflect new or modified tasks and procedures that affect occupational exposure or new or revised employee positions with occupational exposure. The review and update shall also address:

1. Changes in technology that eliminate or reduce exposure to bloodborne pathogens; and
2. Annual documentation that appropriate, commercially available and effective safer medical devices that are designed to eliminate or minimize occupational exposure have been obtained and are now in use.

LOCKOUT/TAGOUT

The Superintendent/designee shall develop a lockout/tagout program to eliminate or minimize the unexpected startup or release of stored energy in mechanical or electrically powered equipment. The plan shall address:

1. Assignment of a District employee to be responsible for implementation and coordination of the lockout/tagout program;
2. A written program consisting of energy control procedures;
3. Development, documentation and utilization of energy control procedures for the control of potentially hazardous energy when employees are engaged in servicing and maintaining equipment;
4. Periodic review of the lockout/tagout program to assure authorized employees are properly controlling unexpected startup or release of stored energy; and
5. Annual training of employees authorized to use lockout/tagout to emphasize program procedures and retraining whenever a periodic review reveals deficiencies in employee performance.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Each year, the Superintendent/designee shall conduct a hazard assessment to determine when and where the use of personal protective equipment (PPE) is necessary. The hazard assessment shall address:

1. Assignment of a District employee responsible for assessing the workplace for hazards;

PERSONNEL

03.24
(CONTINUED)**Health and Safety****PERSONAL PROTECTIVE EQUIPMENT (CONTINUED)**

2. Selection of appropriate PPE to safeguard employees from hazards that cannot be eliminated;
3. A training program to be conducted to educate employees about the need for PPE and when it must be worn;
4. Training of employees on the use and care of PPE, how to recognize deterioration and failure and the need for replacement; and
5. Requiring employees to wear designated PPE, as deemed necessary by the hazard assessment.

REPORTING FATALITIES, AMPUTATIONS, HOSPITALIZATIONS, OR LOSS OF EYE

The District shall, within eight (8) hours from when reported to the District, make an oral report to the Kentucky Labor Cabinet of the death of anany employee as a result of a work-related incident, including any death resulting from a heart attack or the hospitalization of three (3) or more employees, including any hospitalization resulting from a heart attack, which occurs in the work environment or is caused or contributed to by an event in the work environment.

The District shall, within seventy-two (72) hours from when reported to the District, make an oral report to the Kentucky Labor Cabinet of an amputation suffered by an employee, an employee's loss of an eye, or the hospitalization of an employee, including hospitalization resulting from a heart attack fewer than three (3) employees, which occurs in the work environment or is caused or contributed to by an event in the work environment.²

ASBESTOS MANAGEMENT

The District shall conduct school inspection and re-inspection activities as required by state and federal law¹ to identify the status of asbestos. The District shall maintain an updated asbestos management plan that shall include, but not be limited to, applicable current and/or future inspection activities, response actions and surveillance activities and a description of steps taken to inform staff and parents about any such activities. Each school shall maintain in its administrative office an updated copy of the management plan for that school. Annual written notice of the availability of the plan shall be provided to parent, teacher, and employee organizations. In the absence of any such organizations, the District shall provide written notice of plan availability to parents, teachers, or employees, as applicable.

Any custodial or maintenance personnel who may work in a building with asbestos-containing building materials (ACBM) shall have a minimum of two (2) hours of asbestos awareness training. New custodial or maintenance staff who may work in the areas above shall be trained within sixty (60) days of hire. Maintenance and custodians who will be involved in activities that will involve a disturbance of ACBM shall receive an additional fourteen (14) hours of asbestos training.

PERSONNEL

03.24
(CONTINUED)

Health and Safety

REFERENCES:

¹401 KAR 58:010; 40 C.F.R. Part 763
²~~803 KAR 2:181~~~~803 KAR 2:180~~
Kentucky Department for Public Health
Centers for Disease Control and Prevention
Kentucky Labor Cabinet; 803 KAR 2:308; 803 KAR 2:404
OSHA 29 C.F.R. 1910
132 PPE Hazard Assessment
147 Lockout/Tagout
1001 Asbestos - ACBM
1200 Hazard Communication
1030 Bloodborne Pathogens

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LEGAL: HB 1 (2022-2024 BIENNIAL BUDGET BILL) INCLUDES AN EXCEPTION FOR A WORKING BUDGET WITH A MINIMUM RESERVE OF LESS THAN TWO PERCENT (2%). THE EXCEPTION EXPIRES JUNE 30, 2024.

FINANCIAL IMPLICATIONS: EXCEPTION TO THE MINIMUM RESERVE

FISCAL MANAGEMENT

04.1

Budget Planning and Adoption

PLANNING

The Superintendent shall establish procedures to provide for annual community, parent, school and, where appropriate, student input in the development of recommendations to be considered for the District budget. These procedures shall include a needs assessment process to identify, confirm, reassess and/or prioritize recommendations regarding District goals for future financial emphasis. The plan shall provide for reviewing the achievement of established goals and academic expectations of the District.

PREPARATION OF BUDGETS

As part of the annual budget process, the Board shall determine priorities to guide the Superintendent in developing draft budgets for the next fiscal year. Prior to the Board setting budget priorities, the Superintendent shall provide the Board with the estimated amounts that will be received from available sources, including tax rate(s) necessary to generate such amounts. In setting budget priorities, the Board shall consider the following:

1. Results of the current needs assessment, recommendations resulting from that process, and current District/school improvement and/or long-range plans.
2. Revenue projections for the coming year.

After receiving the Board's budget priorities, the Superintendent shall prepare for Board consideration and action proposed District budgets for all active MUNIS fund accounts. Budgets shall address the educational needs of the District as reflected by priorities established by the Board and shall show the amount of money needed and source of funds for the upcoming school year.

Each year, school councils shall review the budgets for all categorical programs and provide comments to the Board prior to the adoption of the budgets.

TIMELINE

On or before January 31, the Board shall formally and publicly examine a detailed estimate of revenues and proposed expenditures by line item for the following fiscal year. On or before May 30, the Board shall adopt a tentative working budget, which includes a minimum reserve of two percent (2%) of the total budget. ~~During the 2021-2022 school year~~ When permitted by the Kentucky executive branch budget, the District may adopt, and the Kentucky Board of Education may approve, a working budget that includes a minimum reserve less than two percent (2%) of the total budget.

Within thirty (30) days of receipt of property assessment data, the Board shall levy tax rates for the District and forward them to the Kentucky Board of Education for approval or disapproval. By September 30, the Board shall adopt a close estimate or working budget for the District.

FISCAL MANAGEMENT

04.1
(CONTINUED)

Budget Planning and Adoption

REFERENCES:

KRS 156.160; KRS 157.330; KRS 157.350; KRS 157.360
KRS 157.440; KRS 160.370; KRS 160.390
KRS 160.460; KRS 160.470; KRS 160.530; KRS 424.250
~~2021-2022 Budget Bill (HB192)~~
702 KAR 3:100; 702 KAR 3:110; 702 KAR 3:246; OAG 67-510

RELATED POLICIES:

01.11; 02.4242; 02.4331; 04.91

LEGAL: REVISIONS TO 702 KAR 4:090 INCLUDE DISPOSITION OF REAL PROPERTY, NEW REQUIREMENTS FOR PROPERTY DISPOSAL, DOCUMENTATION OF FAIR MARKET VALUE, AND THIRD PARTY CONFLICT OF INTEREST.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

FISCAL MANAGEMENT

04.8

Disposal of School Property

BIDS OR AUCTION

The Superintendent shall advise the Board when certain properties are no longer needed for public school purposes. Upon receiving this report, the Board may, at such time as it deems proper and after compliance with applicable state¹ or federal regulations, authorize the disposal of school properties through closed sealed bids, public auction, or sale for at least the fair market value established by certified appraisal. The Board reserves the right to reject any and all bids.

DISPOSITION OF REAL PROPERTY

School property proposed for disposal shall be surplus to the educational program need of the District as determined by the effective District facility plan. Surplus property includes real property designated as a "Transitional Center" or not listed on the effective District facility plan. Request for approval to dispose of real property shall be submitted in writing to the Kentucky Department of Education. The request shall identify the property by its address and last reported name and include a plan for resolving mortgage liens or other encumbrances. Upon receipt of written contingent approval from the Department, the District may start the disposal process using one of the following methods that secures the fair market value for the property and ensures that the District retains no residual interest as owner or lender:

(a) By public auction;

(b) By accepting sealed bids; or

(c) By setting a minimum acceptable price, which is at least the fair market value of the property.

Dependent upon the method of disposal above, the District shall follow the requirements specified in 702 KAR 4:090.

CONFLICT OF INTEREST

If the Board uses a third party to dispose of or lease property, the third party shall not have any financial interest in the transaction or adjacent property beyond a standard commission approved by the Board. If the third party has any financial interest in the transaction or adjacent property beyond a standard commission, the third party shall publicly disclose his or her conflict of interest to the Board and the conflict shall be spread on the Board's meeting minutes. The Board shall provide minutes of any such meeting to the Department when requesting approval.²

REFURBISHED SURPLUS TECHNOLOGY

If the District receives a written determination that surplus technology does not meet Kentucky Education Technology System standards, it may choose to distribute the refurbished surplus property to eligible low-income students.

First priority shall be given to eligible students in the free or reduced lunch program, and they or their parent/guardian must request the property in writing.

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FISCAL MANAGEMENT

04.8
(CONTINUED)**Disposal of School Property****REFURBISHED SURPLUS TECHNOLOGY (CONTINUED)**

Efforts will be made to involve local businesses and organizations to participate in refurbishing efforts with career and technical programs and student organizations.

The Superintendent shall designate the staff member(s) who shall review requests and make recommendations for approval of the Superintendent/designee. The District shall document to whom the technology is distributed.

REFERENCES:

¹KRS 160.290

²~~702 KAR 4:090~~; KRS 160.335; KRS 45A.425

~~702 KAR 4:090~~; 704 KAR 3:455

OAG 76-291; OAG 91-85

34 CFR 80.32

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LEGAL: SB 151 AMENDS KRS 158.070 TO ALLOW THE SUPERINTENDENT OF A DISTRICT THAT PARTICIPATES IN THE FEDERAL SCHOOL BREAKFAST PROGRAM TO AUTHORIZE UP TO FIFTEEN (15) MINUTES OF THE STUDENT ATTENDANCE DAY TO PROVIDE THE OPPORTUNITY FOR CHILDREN TO EAT BREAKFAST DURING INSTRUCTIONAL TIME.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

TRANSPORTATION

06.31

Bus Scheduling and Routing

RESPONSIBILITY FOR

The Superintendent or designee shall be responsible for scheduling and routing all buses in keeping with applicable statutes and regulations. This shall include a system of notifying parents, pupils, and drivers of bus schedules and routes and, for those schools serving breakfast, arranging bus schedules so that buses arrive in sufficient time to provide breakfast prior to the student attendance day. [If the District participates in the Federal School Breakfast Program, the Superintendent may also authorize up to fifteen \(15\) minutes of the student attendance day to provide the opportunity for children to eat breakfast during instructional time.](#)¹

Buses shall be routed only on public roads which are safe for bus travel or on private subdivision roads approved by the Board under criteria developed by the Superintendent and approved by the Board.

REGULAR ROUTE VEHICLES

Except in cases of emergencies or for the transportation of students with disabilities, only school buses as defined by applicable statute and administrative regulation shall be used for transporting students to and from school along regular bus routes.

REFERENCES:

[¹KRS 158.070](#)
[KRS 156.153](#)
[KRS 158.070](#)
[KRS 158.110](#)
[702 KAR 5:030](#)

RELATED POLICY:

[08.31](#)

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LEGAL: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL AND AFTER A REASONABLE REVIEW AND RESPONSE PERIOD FOR STAKEHOLDERS.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.1

Curriculum

The curriculum in each school shall be designed to achieve the student capacities established by KRS 158.645 and the school goals established by KRS 158.6451. The curriculum shall comply with all applicable state and federal statutes and regulations.

CAPACITIES

The curriculum shall allow and assist all students to acquire the following capacities:

1. Communication skills necessary to function in a complex and changing civilization;
2. Knowledge to make economic, social, and political choices;
3. Core values and qualities of good character to make moral and ethical decisions throughout his or her life;
4. Understanding of governmental processes as they affect the community, the state, and the nation;
5. Sufficient self-knowledge and knowledge of his/her mental and physical wellness;
6. Sufficient grounding in the arts to enable each student to appreciate his/her cultural and historical heritage;
7. Sufficient preparation to choose and pursue his/her life's work intelligently;
8. Skills to enable him/her to compete favorably with students in other states.

SUPERINTENDENT COUNCIL RESPONSIBILITY

The council of each school operating under School Based Decision Making shall adopt school policy to be implemented by the principal in each of the areas specified in policy 02.4241.

In any school administered under the provisions of KRS 160.345, the Superintendent shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council and after a reasonable review and response period for stakeholders. ~~the instructional program may be determined by school policy adopted by the school council.~~ All council policies shall be designed to meet student academic expectations and goals established by statute, regulation and Board policy.

STUDENTS WITH DISABILITIES

The Board shall operate programs for students with disabilities in accordance with the legal obligations contained in the District's policy and procedures manual relating to such programs.

CURRICULUM AND INSTRUCTION

08.1
(CONTINUED)**Curriculum****ADVANCED LEVEL COURSES**

Teachers of high school courses designated as advanced placement (AP), International Baccalaureate (IB) or other specialized courses shall provide documentation to the Superintendent/designee that they have completed training required to teach each such advanced class to which they are assigned.

Such courses shall meet content, assessment, and professional development standards set by the appropriate governing board or agency, including the College Entrance Examination Board and Educational Testing Service (AP classes) and International Baccalaureate Organization (IB classes).

REFERENCES:

KRS 156.160; KRS 156.162; KRS 158.075; KRS 158.183
KRS 158.188; KRS 158.301; KRS 158.302; KRS 158.305
KRS 158.645; KRS 158.6451; KRS 158.6453; KRS 160.345
704 KAR 3:303; 704 KAR 3:305; 704 KAR 3:440
Kentucky Academic Standards

RELATED POLICIES:

Section 02.4 (All Policies)

LEGAL: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.11

Course of Study

DEVELOPMENT

The Superintendent shall develop and disseminate to the schools a course of study for primary school through twelfth grade that will include minimum statutory and regulatory requirements¹ and additional requirements as specified by the Board.

ASSESSMENT OF STUDENT WORK / NONDISCRIMINATION

Consistent with District policies addressing assessment of student progress and grading as well as council and school policies relating to the determination of curriculum and assignments, instructional staff are expected to issue grades or assessments of student assignments, including in the classroom, based on responsiveness to the assigned task(s), accuracy, and quality of work, utilizing sound pedagogical judgment and providing modifications for students with disabilities as required by law, free from discrimination or penalty based on constitutionally protected expressions of religious or political views in otherwise responsive student submissions.

IMPLEMENTATION

Each teacher shall implement the course of study prescribed for the assigned grade and subject area.²

SBDM SCHOOLS

In schools operating under SBDM, the ~~Superintendent~~ shall determine which curriculum, textbooks, instructional materials, and student support services shall be provided in the school after consulting with the Board, the Principal, and the school council for the school.

SYLLABUS

Teachers at all levels (preschool through adult education) shall develop a syllabus for each course, grade/level or subject (single and/or interdisciplinary area) they teach to communicate to students and parents the following information:

1. Prerequisites for the course
2. Topics to be covered
3. Order of material to be covered
4. Resources to be used
5. Planned testing points
6. Performance standards and expectations

Each year teachers shall distribute a current syllabus to their students and the students' parents/guardians as directed by the Superintendent/designee.

The Principal/designee shall make pertinent student achievement data available to each teacher and, in keeping with policies set by the council, monitor the process of reviewing and updating syllabi in response to such data.

CURRICULUM AND INSTRUCTION

08.11
(CONTINUED)**Course of Study****KINDERGARTEN-5TH GRADE**

Teachers at levels K-5 shall develop a monthly newsletter for parents, which will include curriculum topics to be included for that month and important upcoming dates (projects, field trips, etc.). Teachers and students shall further communicate specific lesson assignments through the use of student agenda books.

The Principals shall have the complete Montgomery County Elementary Curriculum Guide available in the office upon parent/guardian request. Teachers will have a current curriculum guide for their grade level available in his/her classroom for parents/guardians to review upon request.

The Principal/designee shall make pertinent student achievement data available to each teacher and, in keeping with policies set by the council, monitor the process of reviewing and updating unit/lesson plans in response to such data.

In addition to report cards, interim reports shall be made to parents if a student is failing or having serious difficulty in a particular subject area. The reports will be sent at least two weeks prior to the end of the grading term indicating the area of concern.

REFERENCES:

¹704 KAR 3:303

²KRS 161.170

KRS 156.160; KRS 158.100; KRS 158.183

KRS 158.645; KRS 158.6451

KRS 160.345

702 KAR 7:125; ~~703 KAR 4:060~~

704 KAR 3:305

LEGAL: SB 61 AMENDS KRS 158.142 TO REMOVE BENCHMARK SCORES FOR END-OF-COURSE EXAMINATIONS AND THE ACT AS REQUIREMENTS FOR EARLY GRADUATION.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.113

Graduation Requirements

MINIMUM REQUIREMENTS

In support of student development goals set out in KRS 158.6451 and the Kentucky Academic Standards, students must complete twenty-two (22) credits including demonstrated performance-based competency in technology, and all other state and local requirements in order to graduate from high school in the District.

CIVICS EXAM REQUIREMENT

Students wishing to receive a regular diploma must pass a civics test made up of one hundred (100) questions selected from the civics test administered to persons seeking to become naturalized citizens and prepared or approved by the Board. A minimum score of sixty percent (60%) is required to pass the test and students may take the test as many times as needed to pass. Students that have passed a similar test within the previous five (5) years shall be exempt from this civics test. This shall be subject to the requirements and accommodations of a student's individualized education program (IEP) or a Section 504 Plan.⁵

INDIVIDUAL LEARNING PLAN (ILP)

Students shall complete an Individual Learning Plan (ILP) that focuses on career exploration and related postsecondary education and training needs.

ADDITIONAL REQUIREMENTS OF THE BOARD

In addition to the content requirements established by the Kentucky Academic Standards, and the credits required by the minimum requirements for high school graduation in 704 KAR 3:305, the Board may impose other requirements for graduation from high school. However, the Board shall not adopt any graduation requirements that include achieving a minimum score on a statewide assessment.

The high school student handbook shall include complete details concerning specific course requirements.

In addition, unless they are exempted from accountability requirements by the Kentucky Department of Education, students shall complete all parts of the state mandated accountability assessment before being considered for graduation.

Graduation Requirements**FOR STUDENTS ENTERING GRADE NINE (9) ON OR BEFORE THE FIRST DAY OF THE 2018-2019 ACADEMIC YEAR**

Credits shall include content standards as provided by the Kentucky Academic Standards established in 704 KAR 3:303 and 704 KAR Chapter 8. The required credits and demonstrated competencies shall include the following minimum requirements:

Language Arts	Four (4) Credits (English I, II, III, and IV) taken each year of high school. Students that do not meet the college readiness benchmarks for English and language arts shall take a transitional course or intervention, which is monitored to address remediation needs, before exiting high school.
Social Studies	Three (3) Credits
Mathematics	Three (3) Credits (Algebra I, Geometry and Algebra II); An integrated, applied, interdisciplinary, occupational, or technical course that prepares a student for a career path based on the student's ILP may be substituted for a traditional Algebra I, Geometry, or Algebra II course on an individual student basis if the course meets the content standards in the Kentucky Academic Standards, established in 704 KAR 3:303 and 704 Chapter 8. A mathematics course or its equivalent as determined by the District shall be taken each year of high school to ensure readiness for postsecondary education or the workforce. Any mathematics course other than Algebra I, Geometry, or Algebra II shall be counted as an elective. Students that do not meet the college readiness benchmarks for mathematics shall take a transitional course or intervention, which is monitored to address remediation needs, before exiting high school.
Science	Three (3) Credits incorporating lab-based scientific investigation
Health	One-half (1/2) Credit
P.E.	One-half (1/2) Credit
Visual and Performing Arts	One (1) Credit or a standards-based specialized arts course based on the student's ILP
Academic and Career Interest Standards-based Learning Experiences	Seven (7) Credits total (Three (3) plus four (4) standards-based credits in an academic or career interest based on the student's ILP)
Technology	Demonstrated performance-based competency

Graduation Requirements**FOR STUDENTS ENTERING GRADE NINE (9) ON OR AFTER THE FIRST DAY OF THE 2019-2020 ACADEMIC YEAR**

Credits shall include content standards as provided by the Kentucky Academic Standards established in 704 KAR 3:303 and 704 KAR Chapter 8. The required credits and demonstrated competencies shall include the following minimum requirements:

English/Language Arts	Four (4) Credits total (English I and II plus two (2) credits aligned to the student's ILP)
Social Studies	Three (3) Credits total – (Two (2) plus one (1) credit aligned to the student's ILP)
Mathematics	Four (4) Credits total (Algebra I and Geometry plus two (2) credits aligned to the student's ILP)
Science	Three (3) Credits total – (Two (2) credits incorporating lab-based scientific investigation experiences plus one (1) credit aligned to the student's ILP)
Health	One-half (1/2) Credit
P.E.	One-half (1/2) Credit
Visual and Performing Arts	One (1) Credit or a standards-based specialized arts course based on the student's ILP
Academic and Career Interest Standards-based Learning Experiences	Six (6) Credits total (Two (2) plus four (4) standards-based credits in an academic or career interest based on the student's ILP)
Technology	Demonstrated performance-based competency

Graduation Requirements**FOR STUDENTS ENTERING GRADE NINE (9) ON OR AFTER THE FIRST DAY OF THE 2020-2021 ACADEMIC YEAR**

Credits shall include content standards as provided by the Kentucky Academic Standards established in 704 KAR 3:303 and 704 KAR Chapter 8. The required credits and demonstrated competencies shall include the following minimum requirements:

English/Language Arts	Four (4) Credits total (English I and II plus two (2) credits aligned to the student's ILP)
Social Studies	Three (3) Credits total – (Two (2) plus one (1) credit aligned to the student's ILP)
Mathematics	Four (4) Credits total (Algebra I and Geometry plus two (2) credits aligned to the student's ILP)
Science	Three (3) Credits total – (Two (2) credits incorporating lab-based scientific investigation experiences plus one (1) credit aligned to the student's ILP)
Health	One-half (1/2) Credit
P.E.	One-half (1/2) Credit
Visual and Performing Arts	One (1) Credit or a standards-based specialized arts course based on the student's ILP
Academic and Career Interest Standards-based Learning Experiences	Six (6) Credits total (Two (2) plus four (4) standards-based credits in an academic or career interest based on the student's ILP)
Technology	Demonstrated performance-based competency
Financial Literacy	One (1) or more courses or programs that meet the financial literacy requirements pursuant to KRS 158.1411.

Graduation Requirements**PERFORMANCE-BASED CREDITS**

In addition to Carnegie units, students may earn credit toward high school graduation through the District's standards-based, performance-based credit system that complies with requirements of Kentucky Administrative Regulation. Procedures for the developing and amending the system shall address the following:

1. Conditions under which high school credit will be granted under the system that allow students to demonstrate proficiency and earn credit for learning acquired outside the normal classroom setting, outside of school, or in prior learning;

Performance-based credit may be earned while the student is still "in school," but the instructional setting will look different from a traditional "seat time" environment.

2. Performance descriptors and their linkages to State content standards and academic standards;

At the high school level, performance descriptors and evaluation procedures shall be established to determine if the content and performance standards have been met.

3. Assessments and the extent to which state-mandated assessments will be used;
4. An objective grading and reporting process; and
5. Criteria to promote and support school and community learning experiences, such as internships and cooperative learning, in support of a student's ILP. Such experiences shall be supervised by qualified instructors and aligned with State and District content and performance standards.

WAIVER OF LOCAL REQUIREMENTS

The high school Principal may waive a local graduation requirement (one not established by state regulation) under the following instances:

1. The student is able to demonstrate mastery of the skills and knowledge to be taught in the course; and/or
2. The Principal approves an alternative class the student may take in lieu of the local requirement.

COURSE SUBSTITUTION

Schools may substitute interdisciplinary, integrated, applied, functional or higher level courses if those courses contain rigorous content and address the same or higher content as the original required course and address the same Kentucky Academic Standards.

DEFINITION OF CREDIT

A credit is defined as 120 classroom hours.

Graduation Requirements**SCHOOL COURSE CATALOG AND ACADEMIC GUIDELINES**

The high school student course catalog and academic guidelines booklet shall include complete details concerning specific graduation requirements and shall be presented to the Board for review and approval.

HIGH SCHOOL COURSES TAKEN IN MIDDLE SCHOOL

In keeping with statutory requirements, the District shall accept for credit toward graduation and completion of high school course requirements an advanced placement or a high school equivalent course taken by a student in grades 5, 6, 7, or 8 if that student attains performance levels expected of high school students in the District as determined by achieving a score of "3" or higher on a College Board Advanced Placement examination or a grade of "B" or better in a high school equivalent.²

High school courses taken prior to entering high school will be counted toward meeting graduation content requirements. To qualify for high school credit, high school equivalent courses taken prior to high school enrollment, must:

- address the same course content specified in the Kentucky Academic Standards and approved high school course guidelines; and
- be taught in a state public or private school accredited by a state or nationally recognized accrediting agency and be taught by teachers certified by the state department of education.

DEVELOPMENT OF CURRICULUM GUIDE

Each School shall maintain and follow detailed, written curriculum guides that are contiguous across grade levels or course sequence patterns and are aligned with national and International Standards, the Kentucky Academic Standards, and local requirements. The curriculum guides should be developed across school boundaries so that as students move from school to school within the District there is a seamless approach to curriculum implementation. The Board shall review and approve District Curriculum guides.

COURSE OF STUDY

Teachers at levels (K-5) shall develop a monthly newsletter for parents, which will include curriculum topics to be included for that month and important upcoming dates (projects, field trips, etc.). Teachers and students shall further communicate specific lesson assignments through the use of student agenda books.

The Principals shall have the complete Montgomery County Elementary Curriculum Guide available in the office upon parent/guardian request. Teachers will have a current curriculum guide for their grade level available in his/her classroom for parents/guardians to review upon request.

The Principal/designee shall make pertinent student achievement data available to each teacher and, in keeping with policies set by the Council, monitor the process of reviewing and updating unit/lesson plans in response to such data.

Graduation Requirements**INTERIM REPORTS**

In addition to report cards, interim reports shall be made to parents per policy 08.221.

OTHER PROVISIONS

Consistent with the District's graduation practices for all students, an alternative high school diploma shall be awarded to students with disabilities in compliance with applicable legal requirements. In addition, former students may submit to the Superintendent a request that the District provide them with an alternative high school diploma to replace the certificate of attainment they received at time of graduation from the District.³

A student who is at least seventeen (17) years of age and who is a state agency child, as defined in KRS 158.135, shall be eligible to seek attainment of a High School Equivalency Diploma.

The Board may substitute an integrated, applied, interdisciplinary, occupational, technical, or higher-level course for a required course if the alternative course provides rigorous content.

EARLY GRADUATION CERTIFICATE

Students who meet all applicable legal requirements shall be eligible for early graduation in relation to receipt of a graduation diploma and an Early Graduation Certificate. Students wishing to follow an early graduation pathway shall notify the Principal of their intent prior to the beginning of grade nine (9) or as soon thereafter as the intent is known, but within the first thirty (30) school days of the academic year in which they wish to graduate. A Letter of Intent to Apply shall be entered into the student information system by October 1 of the year the student declares intent to graduate early.⁴

Students working toward receipt of an Early Graduation Certificate shall be supported by development and monitoring of an ILP to support their efforts.

To graduate early and earn an Early Graduation Certificate, a student shall successfully complete the requirements for early high school graduation as established in administrative regulation by the Kentucky Board of Education.⁵

~~d. Score proficient or higher on the state required assessments; and~~

~~e. Meet the college readiness exam benchmarks established in KAR 2:020 for placement in credit-bearing courses without the need for remediation.~~

A student who has indicated an intent to graduate early may participate in the student's state administration of the college readiness exam prior to the junior year, if needed. Students who meet all applicable legal requirements shall be awarded a diploma and an Early Graduation Certificate.

Otherwise, upon completion of all required credits, a student may graduate early on approval of the Principal and of the Superintendent.

Requests for graduation not related to the Early Graduation Certificate pathway shall be presented to the Principal, in writing, in the semester preceding the student's final semester or as soon as the intent is known.

CURRICULUM AND INSTRUCTION

08.113
(CONTINUED)**Graduation Requirements****DIPLOMAS FOR VETERANS**

In keeping with statute and regulation, the Board shall award an authentic high school diploma to an honorably discharged veteran who did not complete high school prior to being inducted into the United States Armed Forces during World War II, the Korean conflict, or the Vietnam War.¹

REFERENCES:

- ¹KRS 40.010; KRS 158.140; 704 KAR 7:140
- ²KRS 158.622
- ³KRS 156.160; 20 U.S.C. § 1414
- ⁴KRS 158.142; 704 KAR 3:305
- ⁵KRS 158.141
- KRS 156.027; KRS 158.135
- KRS 158.1411; KRS 158.143; KRS 158.183; KRS 158.281
- KRS 158.302; KRS 158.645; KRS 158.6451
- KRS 158.860
- 13 KAR 2:020; 702 KAR 7:125; 703 KAR 4:060
- 704 KAR 3:303; 704 KAR 3:306; 704 KAR 7:090; 704 KAR Chapter 8
- OAG 78-348; OAG 82-386
- Kentucky Academic Standards

RELATED POLICIES:

- 08.1131; 08.14; 08.22; 08.221; 08.222; 08.4
- 09.126 (re requirements/exceptions for students from military families)

RELATED PROCEDURE:

- 09.12 AP.25

LEGAL: STUDENTS IN HOME/HOSPITAL INSTRUCTION ARE INELIGIBLE TO WORK, PLAY SPORTS, OR PARTICIPATE IN EXTRACURRICULAR ACTIVITIES. AMENDMENTS TO 702 KAR 7:150 CLARIFY THAT STUDENTS WITH A 504 PLAN MAY WORK, PLAY SPORTS, OR PARTICIPATE IN EXTRACURRICULAR ACTIVITIES IF PARTICIPATION IS CONSISTENT WITH THE STUDENT'S 504 PLAN. ADDITIONALLY, 704 KAR 7:120 IS REPEALED.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.1312

Home/Hospital Instruction

PURPOSE

Home/hospital instruction provides educational services to students who cannot attend school for extended periods due to temporary or recurring conditions, including fractures, surgical recuperation, or other physical, health, or mental conditions. An "extended period" refers to an absence for more than five (5) consecutive school days.

For purposes of KRS 157.360, a student who receives home/hospital instruction for a minimum of two (2) instructional sessions per week, with a minimum of one (1) hour of instruction per session, by a certified teacher provided by the Board, shall equal the student attending five (5) days in school. An instructional session may be delivered in person, electronically, or through other means established in regulation. A parent/guardian or responsible adult must be present in the home/hospital room during the time the home/hospital teacher is present or is otherwise delivering instruction.

ELIGIBILITY

Determination of a student's eligibility and provision of services for home/hospital instruction shall be made in compliance with applicable statutes and regulations. In accordance with KRS 159.030(2), the Board shall require evidence for students exempted from school attendance more than six (6) months. An exemption shall be reviewed annually.

At any time based on changes in the student's condition, the home/hospital review committee may schedule a review of the student's continued eligibility for home/hospital instruction. [Eligibility for home/hospital instruction shall cease for students placed by the review committee if the student works, plays sports, or participates in extracurricular activities. For students with a 504 plan, eligibility for home/hospital instruction shall not cease if the student works, plays sports, or participates in extracurricular activities if participation is consistent with the student's 504 plan.](#)

The Admissions and Release Committee (ARC) shall determine placement in home/hospital instruction for a student with disabilities. The 504 Team for a student may facilitate submission of an application to the review committee.

SECONDARY STUDENTS

A high school student placed on home/hospital instruction for extended periods may carry all appropriate credits during the first semester of placement. Except for students with an Individual Education Plan (IEP) or a 504 plan, the number of credits to be carried during all subsequent semesters of placement shall be determined on a case-by-case basis by the review committee, based on the following criteria:

1. The student's ability to work independently during extended periods without direct assistance.
2. The student's capacity to complete assignments within a reasonable time frame.

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CURRICULUM AND INSTRUCTION

08.1312
(CONTINUED)**Home/Hospital Instruction****SECONDARY STUDENTS (CONTINUED)**

3. The likelihood that the student will be able to complete course criteria required for graduation, as required by the Kentucky Academic Standards.
4. When considering the student's condition, should s/he take a full or reduced course load? (If a reduced course load is appropriate, the committee shall determine the number of courses the student may take.)

STUDENTS WITH DISABILITIES

Based on documentation of student need, including medical or mental health evaluation information, a student with disabilities may be placed in the home/hospital instructional program if his/her individual education plan (IEP) specifies such placement is the least restrictive environment for providing services. The ARC Chair shall provide written notice of eligibility and documentation to the District Director of Pupil Personnel for purposes of program enrollment.

The Admissions and Release Committee (ARC) or 504 Team shall determine on a case-by-case basis the type and extent of home/hospital services for a student, including the number of credits a student at the secondary level will be permitted to earn while on home/hospital instruction.

REFERENCES:

KRS 157.360
 KRS 158.033
 KRS 159.030
[702 KAR 7:150](#)
 704 KAR 3:303
[704 KAR 7:120](#)
 707 KAR 1:320
 707 KAR 1:350
 20 U.S.C. § 1400 et seq. Individuals with Disabilities Education Act (IDEA)
 Section 504 of the Rehabilitation Act of 1973
 34 C.F.R. 104.35

RELATED POLICIES:

09.122
 09.123

LEGAL: SB 102 AMENDS KRS 158.4416 BY CHANGING COUNSELORS (UNDER SUPERINTENDENT TO REPORT) TO MENTAL HEALTH PROVIDERS ALONG WITH ADDING INFORMATION TO BE REPORTED BY THE SUPERINTENDENT TO THE KY DEPARTMENT OF EDUCATION BY NOVEMBER 1, 2022.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.14

Guidance and Mental Health Service Providers

Guidance and counseling services shall be provided for students. Counselors may perform mental health services and provide implementation and training on trauma-informed practices as addressed in law.¹

SERVICES

Services provided by the guidance program shall consist of educational counseling; career and personal counseling; testing, and other services requested by students, parents, or staff.

INDIVIDUAL LEARNING PLANS

In keeping with Kentucky Administrative Regulation, the District shall implement an advising and guidance process to support development and implementation of an Individual Learning Plan (ILP) for each student that includes career development and awareness. The ILP shall specifically address the content as provided in the Kentucky Academic Standards for career studies.

CONFIDENTIAL MATERIAL

All records and counseling information shall be kept in confidence as provided by applicable law.²

SUPERINTENDENT TO REPORT

No later than November 1, 2022~~19~~, and each subsequent year, the Superintendent shall report to the Kentucky Department of Education the number ~~and placement of~~ school-based mental health service providers, the position held, placement ~~school counselors~~ in the District, certification of licensure held, ~~The report shall include~~ the source of funding for each position, ~~as well as a summary of the job duties and work undertaken by each~~ school-based mental health service provider, counselor and the approximate percent of time devoted to each duty over the course of the year.

REFERENCES:

¹KRS 158.4416

²KRE 506 (Kentucky Rules of Evidence); KRS 158.154; KRS 158.155; KRS 158.156
KRS 61.878; KRS 620.030

703 KAR 4:060; 704 KAR 3:303; 704 KAR 3:305; 704 KAR Chapter 8

RELATED POLICIES:

08.113; 09.14

LEGAL: SB 1 CREATES A NEW SECTION OF KRS 158 (KRS 158.196) TO REQUIRE EACH SCHOOL TO PROVIDE INSTRUCTION AND INSTRUCTIONAL MATERIALS THAT ARE ALIGNED WITH THE SOCIAL STUDIES ACADEMIC STANDARDS AND CONSISTENT WITH CERTAIN CONCEPTS.
FINANCIAL IMPLICATIONS: COST OF PURCHASING/CREATING INSTRUCTIONAL MATERIALS

CURRICULUM AND INSTRUCTION

08.21

Instruction and Instructional Materials

A new section of KRS 158.196 requires each school to provide instruction and instructional materials that are aligned with the social studies academic standards and consistent with the following concepts:

1. All individuals are created equal;
2. Americans are entitled to equal protection under the law;
3. An individual deserves to be treated on the basis of the individual's character;
4. An individual, by virtue of the individual's race or sex, does not bear responsibility for actions committed by other members of the same race or sex;
5. The understanding that the institution of slavery and post-Civil War laws enforcing racial segregation and discrimination were contrary to the fundamental American promise of life, liberty, and the pursuit of happiness, as expressed in the Declaration of Independence, but that defining racial disparities solely on the legacy of this institution is destructive to the unification of our nation;
6. The future of America's success is dependent upon cooperation among all its citizens;
7. Personal agency and the understanding that, regardless of one's circumstances, an American has the ability to succeed when he or she is given sufficient opportunity and is committed to seizing that opportunity through hard work, pursuit of education, and good citizenship; and
8. The significant value of the American principles of equality, freedom, inalienable rights, respect for individual rights, liberty, and the consent of the governed.

Schools are not restricted from providing instruction or using instructional materials that include:

1. The history of an ethnic group, as described in textbooks and instructional materials adopted by the District;
2. The discussion of controversial aspects of history; or
3. The instruction and instructional materials on the historical oppression of a particular group of people.

REFERENCES:

KRS 158.196

RELATED POLICY:

08.1353

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LEGAL: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.2322

Review of Instructional Materials

The review of instructional materials, including textbooks, supplementary materials, and library books, on the basis of citizen concerns will be conducted in response to a properly filed written request under procedures developed by the Superintendent. ~~In schools operating under SBDM,~~ ~~These procedures for review shall include school council~~ consideration of the written concerns regarding instructional materials. Forms for such requests may be obtained from the school and will be made available to any resident of the school district at the Superintendent's Office. The request shall include a written statement of reason for objection and a statement of the desired action regarding the material under consideration.

Employees receiving a written request for review of instructional materials shall notify the Principal of the complaint, who shall then notify the Superintendent. The Superintendent shall notify the Board of all complaints filed ~~and the council's response.~~

~~For complaints filed with non-SBDM schools,~~ ~~The Superintendent shall review the request and may respond, refer the complaint to a special committee, and/or present the request to the Board for review at its next regular meeting. In schools operating under SBDM, the review process shall be determined by council policy.~~

~~Individuals may appeal a council's decision concerning challenged materials under the Board's policy on appeal of SBDM decisions.~~

REFERENCES:

KRS 158.183

[KRS 160.345](#)

Board of Educ., Island Trees v. Pico, 102 S.Ct. 2799 (1982)

RELATED POLICIES:

02.42411; [08.1](#)

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LEGAL: SB 151 AMENDS KRS 158.070 TO ALLOW THE SUPERINTENDENT OF A DISTRICT THAT PARTICIPATES IN THE FEDERAL SCHOOL BREAKFAST PROGRAM TO AUTHORIZE UP TO FIFTEEN (15) MINUTES OF THE STUDENT ATTENDANCE DAY TO PROVIDE THE OPPORTUNITY FOR CHILDREN TO EAT BREAKFAST DURING INSTRUCTIONAL TIME.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.31

Student Attendance Day

STUDENT ATTENDANCE DAY

The length of the student attendance day designated by the Board shall provide students with no less than the minimum number of student attendance days/hours required by law. The Board may request approval of an alternative school calendar based on procedures set out in Kentucky Administrative Regulation.

If the District participates in the Federal School Breakfast Program, the Superintendent may authorize up to fifteen (15) minutes of the student attendance day to provide the opportunity for children to eat breakfast during instructional time.²

WORK/STUDY STUDENTS

Students enrolled in work/study courses under the supervision of a teacher may leave school as scheduled in order to gain the required work experience in the course(s). If the work/study status is terminated for any reason, the student must return to the regular program requirement or enter a new work/study situation. In determining student schedules, there will be no early dismissals from the full-time, six (6) hour student attendance day requirement.

EXCEPTIONS

Kindergarten (entry level of the primary program) shall be provided no less than the equivalent of one-half (1/2) day, five (5) days a week for a full school year for each kindergarten student.

Students with disabilities and students attending primary school may attend less than six (6) hours per day under programs approved by the Board and the Commissioner of Education.¹

MASTER SCHEDULE

An up-to-date master (bell) schedule shall be on file in each school and up-to-date master (bell) schedules for each school shall be on file in the District's central office.

REFERENCES:

¹KRS 158.060

²[KRS 158.070](#)

KRS 157.320

KRS 157.360

KRS 158.030; KRS 158.070

702 KAR 7:125

702 KAR 7:140

RELATED POLICIES:

01.42; [06.31](#); 08.3

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LEGAL: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS. WRITTEN AGREEMENTS WILL NO LONGER BE NECESSARY.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING
 LEGAL: G.C. V. OWENSBORO PUBLIC SCHOOLS, 711 F.3D 623 (6TH CIR., 2013) CLARIFIES THAT ONCE A NONRESIDENT STUDENT IS ENROLLED FOR THE ACADEMIC YEAR, THE STUDENT MAY NOT BE DISMISSED DURING THAT ACADEMIC YEAR WITHOUT APPLICABLE DUE PROCESS.

FINANCIAL IMPLICATIONS: COST OF DUE PROCESS HEARINGS

STUDENTS

09.12

Admissions and Attendance

RESIDENCE DEFINED

Pupils whose parent or guardian resides in the District and has custody of the student, or pupils who are legal residents of the school District, or as otherwise provided by state or federal law, shall be considered residents and entitled to the privileges of the District's schools.

All other pupils shall be classified as nonresidents for school purposes.¹

HOMELESS CHILDREN AND UNACCOMPANIED YOUTH

The District shall provide educational and related services to homeless children and youth, including preschool-aged homeless children, and homeless children or youth not in the physical custody of a parent or guardian (unaccompanied youth) in a manner that does not segregate or stigmatize students on the basis of their homeless status.

The District shall provide its schools with guidelines that detail the rights of homeless students and the responsibilities that schools have to meet their needs and eliminate barriers to school attendance. These guidelines shall emphasize the right of homeless students to:

1. Have equal access to all educational programs and services, including transportation, that non-homeless children enjoy;
2. Have access to preschool programs as provided to other children in the District;
3. Continue attending their school of origin, when deemed in the best interest of the child, for the duration of homelessness;
4. Attend regular public school with non-homeless students; and
5. Continue to receive all services for which they are eligible (i.e., special education, gifted and talented, English learner).

The District shall provide transportation to the school of origin for homeless children at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison) if the child continues to live within the area served by the District in which the school of origin is located. If the child locates to a District other than that of his/her school of origin, the districts shall work together to apportion transportation to and from the school of origin and associated costs. If the districts are unable to reach agreement, responsibility and costs for transportation shall be shared equally.

The District shall designate an appropriate staff person to serve as liaison to homeless children and unaccompanied youth. In addition to coordination of McKinney-Vento implementation in the District, the liaison is responsible for:

- “Outreach” to other entities and agencies so that homeless students are identified;

STUDENTS

09.12
(CONTINUED)**Admissions and Attendance****HOMELESS CHILDREN AND UNACCOMPANIED YOUTH (CONTINUED)**

- Providing public notice of the educational rights of homeless children in locations frequented by parents/guardians and unaccompanied youths. This notice is to be in a manner and form that is understandable;²
- Seeing that school personnel who provide McKinney-Vento Services receive professional development and other support; and
- Ensuring that unaccompanied youths are enrolled in school and receive support to accrue credits and access to higher education.

The District shall inform school personnel, service providers, advocates working with homeless families, parents, guardians and homeless children and unaccompanied youths of the duties of the liaison.

All concerns regarding the education of homeless children and unaccompanied youth shall be referred to the District liaison. If a complaint arises regarding services or placement of homeless children and unaccompanied youth, the dispute resolution procedures as set forth in 704 KAR 7:090 shall apply.

Disputes over eligibility, school selection, or enrollment are to be appealed to the Kentucky Department of Education using the Dispute Resolution for Homeless form located at the link below:

<https://education.ky.gov/federal/progs/txc/Documents/Homeless%20Dispute%20Resolution%20Form.pdf>

The liaison shall provide a copy of the referenced form to the complainant.

The District shall provide services for homeless children and unaccompanied youths with disabilities as required by law.

CHILDREN IN FOSTER CARE

Students in foster care shall have equal access to all educational programs and services, including transportation, which all other students enjoy.

Foster children are to be immediately enrolled in a new school. The District shall collaborate with the Cabinet to ensure immediate and appropriate enrollment of the child and immediately contact the student's previous school for relevant records. The previous school shall provide the new school records within the student information system maintained by the Kentucky Department of Education by the end of the working day on the day of receipt of a request. If a record provided to the new school is incomplete, the previous school shall provide the completed record within three (3) working days of the original request. Remaining records shall be provided within ten (10) working days of the request.

The Superintendent shall appoint a Foster Care Liaison to coordinate activities relating to the District's provision of services to children placed in foster care, including transportation services, when the District is notified by the Cabinet for Health and Family Services in writing that the Cabinet has designated its foster care point of contact for the District. The Superintendent may appoint the District Foster Care Liaison prior to such notice from the Cabinet.

STUDENTS

09.12
(CONTINUED)**Admissions and Attendance****CHILDREN IN FOSTER CARE (CONTINUED)**

Children in foster care, including preschool aged children if the District offers a preschool program, shall be eligible to attend their “school of origin” unless a determination is made that it is not in the child’s best interest. Such determination will be made in collaboration with the child welfare agency. Dispute resolutions shall be handled by all agencies involved in the determination of the foster child’s placement.

When possible, a child exiting the foster care program during the school year shall be allowed to complete the school year in the school of origin.

BEST INTEREST OF THE CHILD

Determining the best interest of the child takes into consideration the following factors, including but not limited to:

- The benefits to the child of maintaining educational stability;
- The appropriateness of the current educational setting;
- The child’s attachment and meaningful relationships with staff and peers at the current educational setting;
- The influence of the school’s climate on the child;
- The safety of the child; and
- The proximity of the placement to the school of origin, and how the length of a commute would impact the child.

Upon the determination that changing a child's school of enrollment is in the best interest of the child, the Cabinet, any applicable child-caring facility, child-placing agency, school, districts, and the child's state agency caseworker shall collaborate to ensure the immediate and appropriate enrollment of the child;

1. The child's state agency caseworker shall immediately contact the receiving district to inform the district of the pending enrollment changes.
2. The child's state agency caseworker or child-caring facility or child placing agency case manager shall either accompany the child and the foster parent to the new school to enroll the child or contact applicable staff at the new school via telephone during the day of enrollment, to assist with the enrollment, to share information relating to the child's unique needs and prior experiences that may impact their education, and to identify and prevent disruptions in any instructional or support services that the child may have been receiving prior to that time, including but not limited to medical and behavioral health history and individual service plans.⁷

IMMIGRANTS

No student shall be denied enrollment based on his/her immigration status, and documentation of immigration status shall not be required as a condition of enrollment.

The District may provide an approved high school program to a student who is a refugee or legal alien until the student graduates or until the end of the school year in which the student reaches the age of twenty-one (21), whichever comes first.

STUDENTS

09.12
(CONTINUED)**Admissions and Attendance****NONRESIDENTS**

Nonresident pupils may be ~~enrolled in~~^{enrolled in} the District schools in accordance with Board ~~policies~~^{policy 09.1222, 09.124}, and upon approval of the Superintendent³ and payment of tuition, ~~and/or transfer of the pupil's average daily attendance as defined under Kentucky's public school fund.~~^{4 & 5} ~~Once a nonresident student is enrolled for the academic year, the student may not be dismissed during that academic year without applicable due process.~~³

~~Written nonresident pupil contract information shall be kept on file at both the attending and resident districts.~~

Nonresident students designated as homeless or foster children may be required to be enrolled consistent with the “best interest of the child” or “school of origin” requirements under the Every Student Succeeds Act (ESSA) and the McKinney-Vento Act as amended by ESSA.

NON-IMMIGRANT FOREIGN STUDENTS

Non-immigrant foreign students qualifying for F-1 immigration status or who obtain an F-1 student visa may be admitted to the District based on the following guidelines:

1. These students shall not be permitted to attend any publicly funded adult education program.
2. These students may be permitted to attend in grades nine through twelve (9-12), but not at earlier grade levels.
3. As required by law, these students shall pay a tuition fee equal to the full, unsubsidized per capita cost to the District for providing education to the student for the period of attendance.
4. The period of attendance shall not exceed twelve (12) months.

These requirements do not apply to immigrant students residing in the District or foreign students in any other immigration status, including exchange students.

FOREIGN EXCHANGE STUDENTS

The District shall accept foreign exchange students only from Board-approved agencies. The Board-approved agency must have a representative who lives in the community.

1. Before an exchange student is accepted at the high school, he/she must be assigned to and have regular contact with his/her local host family thirty (30) days prior to the opening of school or thirty (30) days prior to second semester.
2. A school counselor will be assigned to coordinate and give academic, social and contractual guidance to the student. The counselor will communicate and coordinate with the host family and the designated representative from the placing organization and will require proof of mutual contact with the host family.
3. The host family of a foreign exchange student enrolling in the high school must live in the County, thereby making the foreign exchange student eligible to be enrolled.
4. A host family may enroll up to two (2) foreign exchange student in the high school, with approval of their sponsoring organization and school.

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STUDENTS

09.12
(CONTINUED)**Admissions and Attendance****FOREIGN EXCHANGE STUDENTS (CONTINUED)**

5. The foreign exchange student must document successful completion of at least two (2) years of English in school or equivalent experiences demonstrating functional skills in the English language.
6. Foreign exchange students must provide a secondary transcript (in English) upon enrollment at the high school.
7. On the day of enrollment, each foreign exchange student must submit immunization and physical examination records.
8. The counselor will establish a "buddy" system for each foreign exchange student, working with school service clubs that have the goal of promoting International good will and understanding.

EXPELLED/CONVICTED STUDENTS

The parent, guardian, principal, or other person or agency responsible for the student shall provide to the school, prior to admission, a sworn statement or affirmation concerning any of the following that have occurred in or outside Kentucky:

1. If a student has been expelled from school; or
2. If a student has been adjudicated guilty/convicted of, homicide, assault, or an offense in violation of state law or school regulations relating to weapons, alcohol, or drugs.

Assault shall mean any physical assault, including sexual assault.

The sworn statement or affirmation shall be on a form provided by the appropriate state agency and shall be sent to the receiving school within five (5) working days of official notification that a student has requested enrollment in the new school.⁴⁶

If a student is suspended or expelled for any reason, or faces charges that may lead to suspension or expulsion, but withdraws prior to a hearing from any public or private school in Kentucky or any other state and then moves into the District and seeks to enroll, the District shall review the details of the charges, suspension, or expulsion and determine if the student will be admitted, and if so, what conditions may be imposed upon the admission. Prior to a decision to deny admission, the District shall offer the student, parent/guardian, or other persons having legal custody or control of the student a hearing before the Board.

STUDENTS

09.12
(CONTINUED)

Admissions and Attendance

REFERENCES:

¹KRS 159.010; OAG 78-64
²42 U.S.C. 11431 et seq. (McKinney-Vento Act)
³KRS 158.120; OAG 80-47; OAG 79-327; OAG 75-602; [G.C. v. Owensboro Public Schools, 711 F.3d 623 \(6th Cir., 2013\)](#)
~~⁴KRS 157.320~~
~~⁵702 KAR 7:125~~
~~⁶KRS 158.155; KRS 157.330; KRS 158.150~~
~~⁷KRS 158.140~~
[KRS 157.320; KRS 157.350](#); KRS 157.360; KRS 158.100; KRS 199.802
[702 KAR 7:125](#); 704 KAR 7:090; OAG 91-171
P. L. 104-208
P. L. 114-95 (Every Student Succeeds Act of 2015), 20 U.S.C. § 6301 et seq.
8 U.S.C. Sections 1101 and 1184; 8 C.F.R. Section 214
Plyler v. Doe, 457 U.S. 202 (1982)
Equal Educational Opportunities Act of 1974 (EEOA)

RELATED POLICIES:

06.32; 08.1114; 09.11; 09.121; [09.1222](#); 09.1223; 09.123; 09.124; ~~09.125~~
09.126 (re requirements/exceptions for students from military families)
09.14; 09.211

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LEGAL: HB 517 AMENDS KRS 159.035 TO REQUIRE THAT ANY STUDENT ENROLLED IN A PUBLIC SCHOOL SHALL NOT HAVE HIS OR HER PERFECT ATTENDANCE RECORD NEGATIVELY AFFECTED BY PARTICIPATING IN ANY OF THE PAGE PROGRAMS OF THE GENERAL ASSEMBLY.

FINANCIAL IMPLICATIONS: ALTHOUGH THE STUDENT IS NOT PRESENT AT SCHOOL, THE DISTRICT WILL STILL RECEIVE SEEK FUNDING

LEGAL: HB 194 AMENDS KRS 158.143 TO PROVIDE THAT A STUDENT ENROLLED IN A DISTRICT-OPERATED ALTERNATIVE EDUCATION PROGRAM SHALL BE ELIGIBLE TO SEEK ATTAINMENT OF A HIGH SCHOOL EQUIVALENCY DIPLOMA UNDER CERTAIN CONDITIONS AND SHALL BE EXEMPTED FROM COMPULSORY ATTENDANCE.

FINANCIAL IMPLICATIONS: STUDENT NO LONGER ENROLLED FOR SEEK FUNDING

STUDENTS

09.122

Attendance Requirements

COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6), as of August 1, and eighteen (18), except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned.¹

Per 704 KAR 5:060, any five (5) year old child not otherwise subject to compulsory attendance laws, but who voluntarily enrolls in the primary school program at the beginning of the school year, may upon parental or guardian's written request be withdrawn from the program at any time within the first two (2) school calendar months. At the end of such trial period a child shall be considered irrevocably entered into the primary school program for purposes of KRS 159.010 and KRS 159.020.

EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance:

1. A graduate from an accredited or approved 4-year high school;⁵
2. A pupil who is enrolled in a private or parochial school;⁵
3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school;⁵
4. A pupil whose physical or mental condition prevents or renders inadvisable, attendance at school or application to study;⁵
5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children;⁵ ~~or~~
6. A pupil who is enrolled and in regular attendance in a state supported program for exceptional children;² or
- ~~6.7.~~ A student enrolled in a District-operated alternative education program who attains a High School Equivalency Diploma.⁸

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PHYSICIAN'S STATEMENT REQUIRED

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.²

STUDENTS

09.122
(CONTINUED)**Attendance Requirements****EXCEPTIONS TO PRESENCE AT SCHOOL**

Students must be physically present in school to be counted in attendance, except under the following conditions:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional,² or court-ordered instruction in another setting.
2. Participation of a pupil in 4-H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4-H club leader shall be considered school attendance.³
3. Students may participate in cocurricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when cocurricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.⁴
4. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administration Regulation.⁴
5. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.⁴
6. Students who attend classes for moral instruction at the time specified and for the period fixed shall be credited with the time spent as if they had been in actual attendance in school, and the time shall be calculated as part of the actual school work required by law. Students shall not be penalized for any school work missed during the specified moral instruction time.⁵
7. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled student attendance day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.⁶
8. The pupil is participating in standards-based, performance-based credit that is awarded in accordance with 704 KAR 3:305, and that falls within one (1) or more of the categories of standards-based course work. A pupil may be counted in attendance for performance-based credit for a class or block for the year or semester in which the pupil initially enrolled in the class or block if the pupil demonstrates proficiency in accordance with local policies.^{4 & 7}
9. Students attending basic training required by a branch of the United States Armed Forces shall be considered present for all purposes for up to ten (10) days.³
- 9.10. Students participating in any of the page programs of the General Assembly.³

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STUDENTS

09.122
(CONTINUED)

Attendance Requirements

REFERENCES:

- ¹KRS 159.010; OAG 85-55
- ²KRS 159.030
- ³KRS 159.035
- ⁴702 KAR 7:125
- ⁵KRS 158.240
- ⁶KRS 158.070
- ⁷704 KAR 3:305
- ⁸[KRS 158.143](#)
- KRS 158.030; ~~KRS 158.143~~
- KRS 159.020; KRS 159.180; KRS 159.990
- 704 KAR 5:060
- OAG 79-68; OAG 79-539; OAG 87-40; OAG 97-26

RELATED POLICIES:

- 08.131; 08.1312
- 09.111; 09.121; 09.123; 09.36

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LEGAL: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS. WRITTEN AGREEMENTS WILL NO LONGER BE NECESSARY. CHOOSE AN OPTION BELOW.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.1222

CHOOSE ONE OF THESE
OPTIONS.

Nonresident Students

~~(The District shall not allow nonresident students to enroll in the District.~~

☒ ~~The District shall allow nonresident students to enroll in the District pursuant to existing Admissions and Attendance Policy 09.12, Tuition Policy 09.124, and related procedures.~~

Upon allowing nonresident pupil enrollment, the policy shall allow nonresident children to be eligible to enroll in any public school located within the District. The policy shall not discriminate between nonresident pupils, but may recognize enrollment capacity, as determined by the District.

The nonresident pupil policy and any subsequent changes adopted by the Board shall be filed with the Kentucky Department of Education no later than thirty (30) days following their adoption.¹

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DEFINITION OF LEGAL RESIDENCE

Except for emancipated pupils, the legal residence of a pupil is determined by the address of the legal residence of the parent/guardian or as otherwise provided by law.

CAPACITY

The Superintendent or Superintendent's Designee will determine enrollment capacity based upon school and program staffing allocations, applicable class size regulations, building capacity as determined by the Kentucky Department of Education, and other state, age, and class size restrictions.

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BOARD APPROVAL

The Board reserves the right to ~~enroll~~^{admit}, charge tuition, and assign all nonresident pupils. Once ~~enrolled~~^{admitted} in the District, non-resident students are subject to disciplinary action under the District Code of Acceptable Behavior and Discipline, up to and including expulsion. Acceptance for enrollment in subsequent years may be reviewed at the end of each school year.

Contingent upon the recommendation of the Superintendent and approval of the Board, nonresident pupils may attend District schools upon written request ~~and exchange of ADA with resident district~~ or upon payment of tuition at the rate determined by the Board.

CRITERIA FOR ENROLLMENT~~ADMISSION~~ OF NONRESIDENT STUDENTS

1. Tuition charges (if applicable) for each quarter must be paid in full prior to the beginning of the quarter.
2. Nonresident students who have been expelled or suspended from another school district or whose suspension or expulsion is pending shall not be permitted to enroll in the District's schools unless there are extenuating circumstances as determined by the Superintendent. Students with a history of discipline problems, particularly those involving suspension or expulsion, shall not be enrolled.~~accepted. Once admitted, student behaviors resulting in expulsion or suspension shall result in immediate and permanent dismissal from the District, as well as forfeiture of tuition.~~

3. Enrollment of nonresident students will not result in affected classes exceeding state class-size requirements or require the employment of additional staff.
4. Applicants with a history of truancy will not be ~~enrolled~~admitted unless there are extenuating circumstances as determined by the Superintendent. ~~Once admitted, students identified as truant, as defined by statute, shall be removed from the school system and forfeit tuition.~~
- 4.5. Nonresident students are accepted in the district for one school year. Acceptance for enrollment in subsequent years may be reviewed at the end of each school year.
5. ~~Students enrolling must be performing academically on grade level, must be on target to graduate with their original age level class, and must maintain a grade of "C" or better in all subjects. Students who have been retained shall not be considered for admission.~~

STUDENTS

09.1222
(CONTINUED)

Nonresident Students

CRITERIA FOR ~~ENROLLMENT~~ADMISSION OF NONRESIDENT STUDENTS (CONTINUED)

- 6. Parents/guardians shall be responsible for providing transportation to and from school on a timely basis.

REFERENCES:

~~KRS 158.120~~
[KRS 157.350](#)
OAG 66-550; OAG 79-327; OAG 80-47
G.C. v. Owensboro Public Schools- F.3d, 2013 WL 1235592 (C.A.6 (Ky.)

RELATED POLICY:

[09.12; 09.124; 09.313; 09.42811](#)

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LEGAL: HB 44 AMENDS KRS 159.035 STATING THAT THE BOARD MAY INCLUDE PROVISIONS IN THIS POLICY FOR EXCUSED ABSENCES DUE TO A STUDENT'S MENTAL OR BEHAVIORAL HEALTH.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

LEGAL: HB 517 AMENDED KRS 159.035 TO REQUIRE THAT ANY STUDENT ENROLLED IN A PUBLIC SCHOOL SHALL NOT HAVE HIS OR HER PERFECT ATTENDANCE RECORD NEGATIVELY AFFECTED BY PARTICIPATING IN ANY OF THE PAGE PROGRAMS OF THE GENERAL ASSEMBLY.

FINANCIAL IMPLICATIONS: ALTHOUGH THE STUDENT IS NOT PRESENT AT SCHOOL, THE DISTRICT WILL STILL RECEIVE SEEK FUNDING

STUDENTS

09.123

Absences and Excuses

Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125.¹

TRUANCY DEFINED

"Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy for three (3) or more days, is a truant."

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is a habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness, as listed below, is one for which work may be made up if proper documentation is received within two (2) days of the student's return to school:

1. Death or severe illness in the pupil's immediate family;
2. Illness of the pupil, including mental or behavioral health;
3. Student court appearance, (only for the portion of the day required and with documentation from the court);
4. Religious holidays and practices;
5. Student doctor or dentist appointment;
Only that portion of the day actually requiring the student to be absent from school shall be excused, based on supporting documentation from the physician, dentist, or other appropriate health professional and as determined by the Principal.
6. Student driver's permit or license tests (only for the portion of the day required and with documentation from the examiner);
7. Student participation in school-related activities including, but not limited to, 4H and participation in or attendance at the Kentucky State Fair, as approved by the Principal;
8. Documented military leave;
9. One (1) day prior to departure of parent/guardian called to active military duty;

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STUDENTS

09.123
(CONTINUED)**Absences and Excuses****EXCUSED ABSENCES (CONTINUED)**

10. One (1) day upon the return of parent/guardian from active military duty;~~5~~
11. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave;~~5~~
- ~~12.~~ Ten (10) days for students attending basic training required by a branch of the United States Armed Forces;~~5~~~~6~~
- ~~12-13.~~ Students participating in any of the page programs of the General Assembly;² or
- ~~13-14.~~ Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

WRITTEN EXCUSES

Written excuses from the student's parent/guardian or verification by an appropriately licensed health professional shall be required for all absences. The Principal shall determine the validity of all written excuses or statements.

After five (5) absences, the Principal may require students/parents to provide written verification from a health professional in order for a student to receive an excused absence. Parents/guardians of chronically ill students, students with disabilities, or students with a 504 plan must provide a health professional's statement in order for these students to receive special consideration relative to health profession note requirement.

Advanced written notice to the faculty and administration shall be required for family trips. Parents/guardians must accept the responsibility for helping the student make-up missed work.

STUDENTS

09.123
(CONTINUED)**Absences and Excuses****SPECIAL CIRCUMSTANCES**

It is understood that Principals will be faced with special circumstances and should use their professional judgment in these cases. The age of the student and normal childhood and adolescent illnesses and conditions (e.g., chicken pox, mononucleosis, pneumonia, etc.) and documented injuries (broken limb, etc.) must be taken into consideration. Upon the request of the Principal, the DPP will appoint an attendance committee to review any possible misuse/abuse of the attendance policy.

OTHER ABSENCES

- Alternative to Suspension Program (ASP) - Absences from class due to assignment to ASP are excused. Students assigned to ASP are considered present.
- Treatment for Lice - The day a student is sent home for contracting lice will be considered an excused absence. The student will be expected to attend school the next day and will be inspected by the nurse, health aide, or school Principal upon return to school to assure the student is nit-free. Any further absence will be unexcused.
- Suspension - Suspensions are unexcused absences. However, assignments made before the suspension and due during the suspension and assignments made during the suspension and due after the suspension will be accepted on the due date.
- Unexpected Illness - If the school nurse, health aide or Principal determines that a student should not be in school, this will be considered an excused absence for the remainder of the day.

MAINTENANCE OF RECORDS

At each school, the Principal will designate the person(s) responsible for coordinating contacts with parents and/or guardians and maintaining documentation prior to the tenth (10th) unexcused absence, which is sent to the DPP upon request.

ADMINISTRATION

Students may be referred to the Court system or the Court Designated Worker by the Director of Pupil Personnel (DPP) by the fourth, but no later than the tenth unexcused absence, provided formal notice has been given by the DPP. Charges against a student between the ages of eighteen (18) to twenty-one (21) shall be referred to the County Attorney for processing as an adult offender.

EXCESSIVE UNEXCUSED ABSENCES

Referral to the Court System may occur no later than the tenth unexcused absence.

Parents will receive notification about their child's excessive absence via home visit, meeting with school or District personnel, phone call, or other as deemed appropriate by District or school personnel. A documented home visit by the Director/Assistant Director of Pupil Personnel shall be made prior to referral for prosecution.

Documentation of Contact shall show: (1) the name of the person placing the call or making the contact; (2) the date and time of call or contact; and (3) the person spoken to and their relationship to the student.

STUDENTS

09.123
(CONTINUED)

Absences and Excuses

REFERENCES:

- ¹702 KAR 7:125
- ²~~KRS 159.035~~
- KRS 36.396~~;~~ KRS 38.470~~;~~ KRS 40.366
- KRS 158.070~~;~~ KRS 158.183~~;~~ KRS 158.293~~;~~ KRS 158.294
- ~~KRS 159.035~~; KRS 159.140~~;~~ KRS 159.150~~;~~ KRS 159.180
- OAG 76-566~~;~~ OAG 79-68~~;~~ OAG 79-539~~;~~ OAG 91-79~~;~~ OAG 96-28

RELATED POLICIES:

- 09.111~~;~~ 09.122~~;~~ 09.4281~~;~~ 09.4294
- 09.126 (re requirements/exceptions for students from military families)

LEGAL: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS. WRITTEN AGREEMENTS WILL NO LONGER BE NECESSARY.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.124

Tuition

FEE TO BE CHARGED

The Board ~~may will~~ charge a fee, according to a schedule adopted by the Board, for each student attending its schools whose parent is not a bona fide resident of the district ~~unless the student's district has signed a reciprocal agreement.~~¹

Children of District employees may attend tuition free without regard to residence contingent upon the District receiving ADA as provided by law.

REFERENCES:

¹~~KRS 158.120~~

~~KRS 157.350; KRS 158.120;~~ KRS 158.135

~~237 S.W. 2D 65 (1951)~~

~~OAG 80-47; OAG 91-75~~

~~702 KAR 7:125~~

RELATED POLICIES:

03.127; 03.226

09.12; ~~09.125~~

09.126 (re requirements/exceptions for students from military families)

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LEGAL: HB 563 (2021) AMENDED KRS 156.070 TO CLARIFY THAT ANY STUDENT WHO TRANSFERS ENROLLMENT FROM A DISTRICT OF RESIDENCE TO A NONRESIDENT DISTRICT SHALL BE INELIGIBLE TO PARTICIPATE IN INTERSCHOLASTIC ATHLETICS FOR ONE (1) CALENDAR YEAR FROM THE DATE OF TRANSFER.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.313

Eligibility (Athletics)

Determination of athletic eligibility shall be made in compliance with applicable administrative regulations and Kentucky High School Athletic Association requirements. Any student who transfers enrollment from a district of residence to a nonresident district shall be ineligible to participate in interscholastic athletics for one (1) calendar year from the date of transfer.²

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District standards for playing up from middle school (grades seven and eight [7 & 8]) to high school in sports other than football and soccer may include, but are not limited to, considerations related to safety, physical readiness, use of school space after the school day, transportation, funding, the student's disciplinary status and record, any substance testing restrictions, equitable opportunities for participation, and harmonizing any conflicting school-based decision making ("SBDM") requirements. SBDM Council policies apply to the selection of sports activities, and student participation based on academic qualifications and attendance requirements, program evaluation, and supervision¹.

To be eligible to try out and participate at the high school level, middle school students must meet all applicable KHSAA, District, and SBDM requirements. The Superintendent/Designee in cooperation with principals, SBDM councils, coaches, and athletic directors, as deemed appropriate, may develop guidelines for Board approval addressing playing up standards.

CHARTER SCHOOL STUDENTS

A student enrolled in a public charter school that offers any interscholastic athletic activity shall be ineligible to participate in interscholastic activities at any other school. Subject to applicable law, regulations and bylaws (e.g. KHSAA, Title IX) and the terms of the charter contract, students who are enrolled in a charter school that does not offer any interscholastic athletic activities shall be eligible to participate in such activities at the District school of that student's residence.

REFERENCES:

¹KRS 160.345

²KRS 156.070;

KRS 160.1592

702 KAR 7:065; OAG 15-022

Kentucky High School Athletic Association (KHSAA)

RELATED POLICIES:

02.4241

[09.1222](#)

09.126 (re requirements/exceptions for students from military families)

09.423

LEGAL: HB 194 AMENDS KRS 158.143 TO PROVIDE THAT A STUDENT ENROLLED IN A DISTRICT-OPERATED ALTERNATIVE EDUCATION PROGRAM SHALL BE ELIGIBLE TO SEEK ATTAINMENT OF A HIGH SCHOOL EQUIVALENCY DIPLOMA UNDER CERTAIN CONDITIONS AND SHALL BE EXEMPTED FROM COMPULSORY ATTENDANCE.

FINANCIAL IMPLICATIONS: STUDENT NO LONGER ENROLLED FOR SEEK FUNDING

STUDENTS

09.4341

Alternative Class Placement

DEFINITION

Alternative Education Program means a program that exists to meet the needs of students that cannot be addressed in a traditional classroom setting but through the assignment of students to alternative classrooms, centers, or campuses that are designed to remediate academic performance, improve behavior, or provide an enhanced learning experience. Alternative education programs do not include career or technical centers or departments.¹

PURPOSE

The purpose of the Board's Alternative Education Program is to provide:

- Learning activities that support innovative pathways and are aligned to college and career outcomes for all students.
- A curriculum that is aligned with the Kentucky Academic Standards and the learning goals in each student's Individual Learning Plan (ILP).
- Successful student transition to the regular school assignment, when possible, or to post-secondary status.
- A meaningful alternative to suspension and/or expulsion of a student.

NOTE: Students do not have a right to assignment to alternative programs or services except as specifically provided by law.

As required by Kentucky Administrative Regulation:

- The District's Alternative Education Program shall include training to build capacity of staff and administrators to deliver high-quality services and programming.
- The Board shall review this policy and accompanying procedure(s) annually.²

ELIGIBILITY CRITERIA

Alternative education placements may be utilized for students at the middle and high school grade levels.

Placement may be voluntary or involuntary, and the program may be offered either on-site or off-site.

An ILP shall exist for a student in grade six (6) and above as required by regulation prior to placement in a District Alternative Education Program. Criteria for involuntary assignment by District personnel in the Alternative Education Program may include one (1) or more of the following:

- The need for a different educational environment for the student that will reflect an instructional delivery style best provided in an alternative setting.

STUDENTS

09.4341
(CONTINUED)**Alternative Education****ELIGIBILITY CRITERIA (CONTINUED)**

- The student has contributed to substantial and on-going disruption of the educational process.
- Documentation that there are specific academic and/or behavioral performance areas that require intensive assistance best provided in alternative setting.
- Confirmation that the student has significant and on-going truancy issues that are impeding academic growth.
- Documentation that the student needs intensive support in the areas of social and personal issues that are impeding academic performance and/or behavioral expectations.
- The student has been assigned for code of conduct or Board policy violations for which assignment to an alternative program is authorized under the code or policy.
- The student has been identified as being at risk of academic failure and/or dropping out of school.
- The student has previously dropped out of school, but has requested to return to school via enrollment in an alternative education setting.
- The student is assigned to an alternative school or program for other reasons as provided in the code of conduct, Board policy, or other program standards adopted by the Board.
- Other reasons related to safety concerns and educational needs of the student referenced in 704 KAR 19:002.

A student's parent/legal guardian or a student who is eighteen (18) years of age or older may request voluntary placement in the Alternative Education Program.

NOTIFICATION

The Principal or other designated administrator shall notify the parents by letter or conference of their child's assignment to an alternative class. Information provided shall include the reason for the placement.

The duration of the alternative assignment shall be as provided in applicable Board policy, code of conduct, or other alternative program standards adopted by the District or as decided by the team and approved by the Superintendent/designee.

ASSIGNMENT BY PRINCIPAL/DESIGNEE

For conduct that disrupts the educational process, middle and high school principals/ designee may assign a student to an alternative class. Although principals/designee will consider input from teachers and parents concerning the student's behavior, placement shall be determined by the Principal/designee.

ATTAINMENT OF A HIGH SCHOOL EQUIVALENCY DIPLOMA

Students enrolled in a District-operated alternative education program shall be eligible to seek attainment of a High School Equivalency Diploma if the student:

STUDENTS

09.4341
(CONTINUED)**Alternative Education****ATTAINMENT OF A HIGH SCHOOL EQUIVALENCY DIPLOMA (CONTINUED)**

- Is at least seventeen (17) years of age;
- Is not on track to graduate*; and
- Has previously attained a passing score on an official readiness test for a High School Equivalency Diploma.

*Not on track to graduate – At the fourth (4th) school year, cumulative grade point average of less than 2.5 and/or not at the 75% mark to obtain the minimum twenty-two (22) credits to graduate.

A student who has attained a High School Equivalency Diploma shall be exempt from compulsory attendance.³

ILPA TEAM

The Superintendent/designee shall appoint members of a team to develop an Individual Learning Plan Addendum (ILPA) for students in grades six through twelve (6-12) assigned to an alternative school or program. The team may consist of the lead administrator/designee of the student's current school/program, the lead administrator/designee of the alternative school/program, counselors, teachers and other staff as appropriate.

The Superintendent/designee shall chair the team and invite the parents, and as appropriate, the student to participate.

After consideration of input of the team, the counselor or the designated administrator shall prepare or revise the ILPA to address, as appropriate, academic and behavioral needs, criteria for re-entry into the traditional program and review of student progress.

EXCEPTIONS:

- Such decisions for individual students with disabilities under the IDEA shall be made when required through the Admissions and Release Committee process and changes in service delivery required under the IDEA shall be made to the student's IEP.
- Such decisions for students identified under Section 504 shall be made through the team process as required under federal law and corresponding District policies and procedures.

EXTRACURRICULAR PARTICIPATION

Students assigned to alternative schools or programs shall be eligible to access extracurricular activities including, but not limited to sports activities, as allowed under applicable Board policy, code of conduct, SBDM policy, KHSAA rules or other alternative program standards adopted by the District.

CONTINUING SUPPORT

Opportunities shall be provided for students assigned to an alternative class to continue school work. Students participating in an alternative program shall continue to be able to access tutoring, intervention, counseling services and other resources and services already available in the District as determined through the development of the ILPA, as appropriate.

STUDENTS

09.4341
(CONTINUED)**Alternative Education****TRANSITION**

Students may transition to a regular classroom setting in accordance with any criteria for re-entry established by the ILPA Team and in accordance with the following process:

1. The lead Alternative Education Program administrator/designee shall invite the student (age 18 or older) or the parent/legal guardian to meet to discuss the proposed transition. If the parent/legal guardian or adult student do not attend, written notification shall be provided to explain the proposed re-entry.

For IDEA or Section 504 students, the IEP or Section 504 team shall determine placement of students as required by law.

2. Strategies shall be documented to promote successful transition to include specific staff responsibilities and how follow-up monitoring will occur.
3. Should the transition not be successful for the student, reassignment to the Alternative Education Program may be considered, and the ILPA Team may be reconvened accordingly.

COLLABORATION WITH OUTSIDE AGENCIES

The coordinator or lead administrator of the Alternative Education Program shall establish a process to collaborate with outside agencies involved with involuntary placements, including courts or other social service agencies to address student transitions between programs. Release of protected information about students involved in the program shall be in compliance with the Family Educational Rights and Privacy Act (FERPA).

NOTE: THIS POLICY DOES NOT APPLY TO A TEMPORARY/SHORT-TERM INTERVENTION.

REFERENCES:

¹KRS 160.380

²704 KAR 19:002

³[KRS 158.143](#)

702 KAR 5:090; 707 KAR 1:320

KRS 158.148, KRS 158.150, KRS 158.153, KRS 158.155, KRS 158.165

KRS 160.295, KRS 160.345, KRS 161.180, KRS 161.195

OAG 77-419

Student Discipline Guidelines, Kentucky Department of Education

20 U.S.C. § 1400 et seq. Individuals with Disabilities Education Act (IDEA); Section 504 of Rehabilitation Act of 1973

RELATED POLICIES:

05.48

08.131; 08.141; 09.123; 09.14; 09.426

09.43; 09.431; 09.434

EXPLANATION: AMENDMENTS TO 703 KAR 5:225 REFLECT ADDITIONAL REQUIREMENTS THAT MAY BE NECESSARY BY THE RECEIPT OF FEDERAL FUNDS UNDER THE ELEMENTARY AND SECONDARY EDUCATION ACT.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111 AP.2

District Planning Committee

SCHOOL YEAR _____

MEMBERS APPOINTED BY THE SUPERINTENDENT:

Student(s)	Parent(s) ¹	Community Representative(s) ¹	Board Member(s) ²	Council Member(s)	Other School Leader(s) ³	Teacher(s)	Paraprofessional(s) ³	Principal(s)	Central Office Administrator(s)	Other Administrator(s) ³	Classified Staff

¹The Board may propose to the Superintendent candidates to serve as community and parent representatives.

²The Board shall select its representative(s) to the committee.

³Additional input as required by Every Student Succeeds Act.

COMMITTEE APPOINTMENTS APPROVED BY THE BOARD ON _____

Date

ORIENTATION/TRAINING

Orientation and/or training was provided to committee members on the following topics:

Areas	Facilitator/Trainer	Date(s) Provided
☐ Appropriate stakeholder input into the development and review of the plan		
☐ Planning skills to assist in developing required plan provisions		
☐ Identifying sources of assistance to address reduction of physical and mental health barriers to learning and established gap targets		
☐ Including plan elements required by ESSA		
☐ Other:		

As appropriate, the Superintendent shall provide the committee with pertinent District data, including but not limited to: student academic performance and noncognitive data, the school facilities plan prepared by the Local Planning Committee, and the most recent annual school report card.

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.111 AP.2

(CONTINUED)

District Planning Committee**PROCESS GUIDELINES**

Consistent with requirements of 703 KAR 5:225 and ESSA, the Committee shall:

1. *Identify data to be collected and analyzed to determine causes and contributing factors*, which must include an annual review of disaggregated student assessment data and a standards-based process for measuring organizational effectiveness.
2. *Review gap targets* established by the Board.
3. *Conduct a needs assessment between October 1 and November 1* that includes, but is not limited to:
 - A description of the data reviewed and process used to develop the needs assessment;
 - A review of the previous plan and its implementation to inform development of the new plan; ~~and~~
 - Perception data gathered from the administration of a valid and reliable measure of teaching and learning conditions; and
 - Any additional requirements made necessary by the receipt of federal funds authorized by the Elementary and Secondary Education Act.
4. *Use the reporting structure required by Kentucky Administrative Regulation.*
5. *Develop goals, objectives, strategies, and activities* to enhance student achievement based on the needs assessment and analysis, which shall include targets or measures of success, timelines, persons responsible, and a budget that addresses funding and other resources needed.
6. *Schedule a public meeting* at which the information is discussed by various stakeholders (Board and council members, students, District staff, and citizens).
7. *Conduct required implementation and impact checks* each year to evaluate plan activities and achievement of plan goals and objectives, with results to be reported to the Board.
The Committee also shall provide information and updates, as directed by the Superintendent/designee, to promote communication and coordination between the District Planning Committee and school councils.
8. *Schedule a review and update* of the plan at least once a year.
9. *Submit updated plan* to Superintendent and Board, school staff, school councils, and the community for review and comment as directed by Policy 01.111.
10. *Maintain copies of the plan* permanently and other documentation to illustrate compliance with state and federal requirements.

The format of the District plan shall be consistent with parameters set forth in the eProve platform.

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EXPLANATION: HB 9 AMENDS KRS 160.1594 AS IT RELATES TO CHARTER SCHOOL AUTHORIZATION.
FINANCIAL IMPLICATIONS: FUNDING TO CHARTER SCHOOLS

POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91 AP.1

Charter School Authorization

AUTHORIZER DUTIES

Under KRS 160.1594, a public charter school authorizer shall establish an annual timeline consistent with statutory guidelines to:

- Solicit, invite, accept, and evaluate applications;
- Approve new and renewal applications that meet statutory requirements;
- Decline applications that:
 1. Fail to meet statutory requirements; or
 2. Are for a school that would be under the direction of any religious denomination; and
- Negotiate and execute in good faith contracts with each authorized charter school;
- Monitor the performance and compliance of charter schools in accordance with contract terms;
- Determine whether each charter merits renewal or revocation;
- Establish and maintain practices consistent with professional standards for authorizers, including:
 1. Organizational capacity and infrastructure;
 2. Soliciting and evaluating applications;
 3. Performance contracting;
 4. Ongoing public charter school oversight and evaluation; and
 5. Charter approval, renewal, and revocation decision making.

Pursuant to KRS 160.1592, an authorizer shall semiannually consider for approval a charter school's proposed amendments to the contract.

- Authorizers. may consider requests more frequently upon mutual agreement with the charter.
- Denials of amendment requests are appealable under KRS 160.1595.

KRS 160.1596 requires authorizers to collect, analyze, and report to the KBE all state required assessment and achievement data for each charter it oversees.

By August 31, 2023~~2019~~, and annually thereafter, each authorizer must submit to the (1) Commissioner, (2) Education and Workforce Development Secretary, and (3) Interim Joint Committee on Education a report that includes:

- Number of applications received, reviewed, and approved;
- Authorizing duties performed by the authorizer;
- Summary of the academic and financial performance of each charter school;
- Names of each charter school that have not yet begun to operate; and

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POWERS AND DUTIES OF THE BOARD OF EDUCATION

01.91 AP.1
(CONTINUED)**Charter School Authorization****AUTHORIZER DUTIES (CONTINUED)**

- Names of each charter school during the prior academic year that:
 1. Closed during or after the year; and
 2. Had their contract nonrenewed or revoked.

701 KAR 8:020 requires authorizers to publicly report on oversight and services provided to charter schools under its authority and authorizing functions provided by the authorizer, including operating costs and expenses as detailed in an annual audited financial statement.

EXPLANATION: PER KRS 156.557 AND 704 KAR 3:370, THE BOARD MAY UTILIZE LOCALLY DEVELOPED SUPERINTENDENT EVALUATION PROCEDURES HOWEVER, THIS IS THE KSBA RECOMMENDED VERSION THAT HAS BEEN APPROVED BY KDE AND IS USED IN KSBA SUPERINTENDENT EVALUATION TRAINING REQUIRED BY LAW.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION

02.14 AP.2

Evaluation of the Superintendent

~~The Board may utilize locally developed superintendent evaluation procedures.~~

PROCESS

1. At the beginning of each contract year, the Board reviews the plan and expectations with the Superintendent prior to implementing the evaluation plan.
2. The Board and Superintendent collaboratively determine the evaluation process, timelines, and forms including the type of performance rating system to be used – numerical (4-1), descriptive (Exemplary, Accomplished, Developing, Improvement Required), or both. The Board will get more effective evaluation data through thoughtful discussions in determining a descriptive performance rating, but using and averaging numbers is an option.
3. Using the following Superintendent Evaluation instrument, the Superintendent conducts a self-assessment and reflects on his/her own performance levels in terms of the standards, indicators, and local District goals.
4. Each Board member uses the following Superintendent Evaluation instrument to reflect on Superintendent progress and performance levels on standards, indicators and District goals. Board members should also consider areas of emphasis on previous evaluations.
5. Each Board member should rate all the performance standards to create a comprehensive evaluation of the job, keeping in mind that factors such as experience and organizational structure may determine the level of focus on each standard. Performance indicators are listed below every standard. These performance indicators suggest objective measures to consider. Do not rate each performance indicator separately; only rate the overall performance standard.
6. Written comments in support of your rating are recommended as they provide clarity and are helpful during the Board discussions of the evaluation.
7. Each Board member's forms should be returned to the Board Chair or designee for compiling.
8. The entire Board and Superintendent meet to discuss individual and/or compiled reflection/assessment results. This conversation shall be held in a closed session and may include identifying commonalities and differences as well as developing and agreement on performance expectations.
9. The Board and Superintendent determine expectations relating to performance standards and District goals. Throughout the year the Superintendent collects and retains evidence of performance for areas of emphasis as well as standards and District goals. S/he shares evidence with the Board throughout the year to demonstrate efforts toward increased competencies in these areas.
10. The Board considers and incorporates Superintendent evidences into the Superintendent annual performance evaluation and collectively, with one voice, determines the Superintendent performance level for each standard and goal.
11. The final evaluation (summative) of the Superintendent shall be discussed and adopted in an open meeting of the Board and reflected in the meeting minutes.

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent

PERFORMANCE RATING LEVELS

The following performance levels will be used to indicate the progress of a Superintendent toward the seven standards and District goals.

(4) Exemplary: Exceeds the standard

(3) Accomplished: Meets the standard

(2) Developing: Making progress toward meeting the standard

(1) Improvement Required: Progress toward meeting the standard/goal is unacceptable; standard/goal is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent.

Comments are recommended to support performance levels for each standard and District goal and necessary when performance is determined to be Improvement Required.

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**EVALUATION INSTRUMENT****STANDARD 1: STRATEGIC LEADERSHIP**

The Superintendent leads the development and implementation of District vision, mission, and goals while creating conditions to ensure that every student graduates high school with the knowledge and skills necessary to be successful in the 21st century.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

- 1.1 With direction from the Board, the Superintendent facilitates a community process to develop and implement a shared vision that focuses on improving student achievement.
- 1.2 Empowers all stakeholders to reach high levels of performance and achieve the District's vision.
- 1.3 Communicates high expectations for student achievement while promoting academic rigor that focuses on learning and excellence.
- 1.4 Develops, implements, promotes, and monitors continuous improvement processes.
- 1.5 Assists the Board in developing, implementing, and monitoring District goals.
- 1.6 Understands and demonstrates that District and school improvement goals are connected to student learning goals.

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 2: INSTRUCTIONAL LEADERSHIP**

The Superintendent supports and builds a system to effectively use District resources and research-based best practices for curriculum, instruction, and assessment in reducing achievement gaps and continuously improving teaching, learning, and student achievement.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

2.1 Communicates student achievement expectations to staff and stakeholders.

2.2 Demonstrates the need to identify and remove barriers to student learning.

2.3 Proposes appropriate recommendations for programs and curricula in anticipating adjustments of occupational trends and school-to-career needs.

2.4 Develops, implements, promotes, and monitors continuous improvement processes with faculty and stakeholders to ensure alignment of curriculum, instruction and assessment.

2.5 Encourages the use of technology in educational programming.

2.6 Using a variety of techniques, work with principals and administrators to formulate plans to assess and analyze the effectiveness of instruction through student progress. These may include monitoring, evaluating and reporting student achievement and performance gaps; observing teaching methods and classroom management; and research, assessments, feedback, and reflection.

2.7 Understands data analysis, including how it applies to school and District student achievement goals, how to address curricular gaps and how to use data to prioritize decisions and drive change that will improve student learning.

2.8 Ensures school and District progress in the areas of: proficiency, growth, graduation rate, closing achievement gaps, transition readiness, opportunity, and access.

The Superintendent's performance for this standard:

☐ **(4) Exemplary:** Exceeds the standard

☐ **(3) Accomplished:** Meets the standard

☐ **(2) Developing:** Making progress toward meeting the standard

☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 3: CULTURAL LEADERSHIP**

The Superintendent understands the history, tradition, and multicultural differences of the District. S/he empowers all stakeholders to assist in shaping District culture and climate as they support efforts to improve teaching and learning for all.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

3.1 Creates and supports a community of learners that empowers others to reach high levels of performance to achieve the school's vision.

3.2 Promotes understanding and celebrating of school/community cultures.

3.3 Promotes and expects a school-based climate of tolerance, acceptance and civility.

3.4 Advocates, nurtures and sustains school culture and instructional programming conducive to student learning.

3.5 Models and demonstrates multicultural and ethnic practices and is responsive to the needs of diverse populations.

3.6 Encourages instructional strategies that include cultural diversity and differences in learning styles.

The Superintendent's performance for this standard:

☐ **(4) Exemplary:** Exceeds the standard

☐ **(3) Accomplished:** Meets the standard

☐ **(2) Developing:** Making progress toward meeting the standard

☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 4: HUMAN RESOURCE LEADERSHIP**

The Superintendent leads the District in developing professional learning communities among a highly effective and diverse staff. S/he assists in the planning of professional development opportunities for all staff and develops and implements an effective staff performance evaluation system. If applicable, the Superintendent provides technical advice to the Board to administer and negotiate labor contracts.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

4.1 Demonstrates use of system and staff evaluation data for personnel policies, decision-making, career growth and professional development.

4.2 Understands and demonstrates that professional development needs to be aligned to the analysis of test data.

4.3 Demonstrates understanding of continual improvement processes for teacher and principal effectiveness systems, and implements them.

4.4 Identifies and applies appropriate policies, criteria, and processes for the recruitment, selection, induction, compensation, support, evaluation, development, and retention of a high-performing, diverse staff.

4.5 Mentors and coaches' administrators throughout the District.

If applicable:

4.6 Develops bargaining strategies based upon collective bargaining laws and processes.

4.7 Identifies contract language issues and proposes modifications.

4.8 Participates in the collective bargaining processes as determined by the Board, establishing productive relationships with bargaining groups while effectively managing contracts.

The Superintendent's performance for this standard:

☐ **(4) Exemplary:** Exceeds the standard

☐ **(3) Accomplished:** Meets the standard

☐ **(2) Developing:** Making progress toward meeting the standard

☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 5: MANAGERIAL LEADERSHIP**

The Superintendent uses data analysis in budgeting, staffing, and problem solving to make recommendations to the Board as they effectively and efficiently allocate resources and establish support systems for all District stakeholders.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

5.1 Demonstrates understanding and comprehends the importance of managing the District budget, including financial forecasting, planning, cash-flow management, account auditing, and monitoring that results in the following:

- A balanced operational budget for school programs and activities.
- Utilization of District resources to attain the highest and most efficient use to improve student learning, while maintaining compliance with legal, ethical and policy standards.
- Effective communication of the District's budget and resource allocation to the Board and constituents.
- Meeting reporting deadlines as required by statute, regulatory agency, local policy or Board action.

5.2 Ensures sound management of the organization, operations, and resources for a safe, efficient, and effective learning environment.

5.3 Secures and uses a variety of appropriate school and community resources to support learning.

5.4 Understands and monitors the District technology plan, making informed decisions about computer hardware and software, as well as related staff development and training needs.

5.5 Demonstrates knowledge of school facilities and develops a process that builds internal and public support for facility needs, including bond issues.

5.6 Establishes procedures and practices to assist all stakeholders in implementing and monitoring emergency plans for District safety and security practices for weather, threats, violence and trauma in collaboration with local, state, and federal agencies.

The Superintendent's performance for this standard:

☐ **(4) Exemplary:** Exceeds the standard

☐ **(3) Accomplished:** Meets the standard

☐ **(2) Developing:** Making progress toward meeting the standard

☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 6: COLLABORATIVE LEADERSHIP**

The Superintendent maintains a positive relationship with Board members as they work together to establish community support for the District's goals through effective two-way communications with students, staff, parents, business representatives, government leaders, community members, and the media.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

- 6.1 Understands and articulates the system of public school governance and differentiates between policy-making and administrative roles.
- 6.2 Develops effective Superintendent/Board interpersonal and working relationships.
- 6.3 Understands and interprets the role of federal, state and regional governments, policies, and politics and their relationships to local Districts and schools.
- 6.4 Effectively uses legal resources (e.g. local Board attorney) to protect the District from civil and criminal liabilities.
- 6.5 Collaboratively develops, implements and monitors processes to improve student learning and teaching.
- 6.6 Uses formal and informal techniques to gain perceptions of District from all stakeholders, internal and external.
- 6.7 Demonstrates effective communication skills (written, verbal and non-verbal), in formal and informal settings, large and small group and one-on-one environments.
- 6.8 Establishes effective school/community relations, school/business partnerships and a positive working relationship with the media; and promotes involvement of all stakeholders to fully participate in the process of education.

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent**STANDARD 7: INFLUENTIAL LEADERSHIP**

The Superintendent uses his/her position in the District and community to work with local, state and federal officials to influence policies affecting the political, social, economic, legal, cultural, and ethical governance of public education.

PERFORMANCE INDICATORS:

(Do not rate individual indicators. These are listed only to help demonstrate the types of activities that may occur within this standard when assessing the Superintendent's performance.)

- 7.1 Understands and interprets the role of federal, state and regional governments; policies; and politics and their relationships to local Districts and schools.
- 7.2 Provides input on critical education issues at the local, state and federal levels.
- 7.3 Continually models a professional code of moral and ethical standards, and demonstrates personal integrity.
- 7.4 Explores and develops ways to find common ground in dealing with difficult and divisive issues.
- 7.5 Promotes the establishment of moral and ethical practices in every classroom, every school, and throughout the District.

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the standard is unacceptable; standard is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this standard:

ADMINISTRATION02.14 AP.2(CONTINUED)

Evaluation of the Superintendent

DISTRICT GOALS

Part of the Superintendent's job is to guide the District toward successful completion of District goals collaboratively developed by the Board and Superintendent and to report progress toward goals on a regular, prescribed basis. Goals may also be developed as part of the Superintendent's performance expectations.

1. Attached are the forms to be completed by each Board member rating the Superintendent's performance in meeting the goals agreed to by the Superintendent and the Board at the beginning of the year. Each goal statement should be inserted into a separate page for completion.
2. Each Board member should rate the performance level for each goal.
3. Written comments in support of your rating are recommended as they provide clarity and are helpful during the Board discussions of the evaluation.
4. Each Board member's forms should be returned to the Board Chairperson or designated Board member for compiling.

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent

GOAL 1:

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the goal is unacceptable; goal is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this goal:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent

GOAL 2:

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the goal is unacceptable; goal is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this goal:

ADMINISTRATION

02.14 AP.2

(CONTINUED)

Evaluation of the Superintendent

GOAL 3:

The Superintendent's performance for this standard:

- ☐ **(4) Exemplary:** Exceeds the standard
- ☐ **(3) Accomplished:** Meets the standard
- ☐ **(2) Developing:** Making progress toward meeting the standard
- ☐ **(1) Improvement Required:** Progress toward meeting the goal is unacceptable; goal is required to be addressed with Performance Expectations agreed upon by the Board and Superintendent. Comments to support this performance level are required.

Comments & Evidence to support the Superintendent's performance for this goal:

EXPLANATION: A NEW SECTION OF KRS 158 PROVIDES THAT BOARDS OF EDUCATION ARE AUTHORIZED TO ESTABLISH A POLICE DEPARTMENT FOR LOCAL SCHOOL DISTRICTS, APPOINT POLICE OFFICERS AND OTHER EMPLOYEES, PRESCRIBE DISTINCTIVE UNIFORMS FOR THE POLICE OFFICERS OF THE SCHOOL DISTRICT, AND DESIGNATE AND OPERATE EMERGENCY VEHICLES. POLICE OFFICERS APPOINTED SHALL TAKE AN APPROPRIATE OATH OF OFFICE IN THE FORM AND MANNER CONSISTENT WITH THE CONSTITUTION OF KENTUCKY. POLICE OFFICERS SHALL BE GRANTED WITH THE PROTECTIONS PROVIDED IN KRS 15.520 AND SHALL BE CERTIFIED IN ACCORDANCE WITH KRS 15.380.

FINANCIAL IMPLICATIONS: COST OF ESTABLISHING POLICE DEPARTMENT, HIRING AND SALARIES OF OFFICERS

ADMINISTRATION

02.31 AP.1

School Resource Officers (SROs)

DEFINITION

"School resource officer" or "SRO" means an officer whose primary job function is to work with youth at a school site who has specialized training to work with youth at a school site and is:

- (a)
 1. A sworn law enforcement officer; or
 2. A special law enforcement officer appointed pursuant to KRS 61.902; ~~or~~
3. A police officer appointed as a certified SRO; and
- (b) Employed:
 1. Through a contract between a local law enforcement agency and a school district;
 2. Through a contract as secondary employment for an officer, as defined in KRS 16.010, between the Department of Kentucky State Police and a school district; or
 3. Directly by a local Board of Education.¹

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ROLES AND EXPECTATIONS

This procedure describes the roles and expectations in addition to the matters covered in Policy 02.31, of SROs directly employed by the District as well as other school employees who work with SROs as follows.¹

- An SRO, as assigned and coordinated with the Central Office administration or Principal, is expected to provide or assist with presentations, trainings, and instruction to students, faculty, administration, and school-related groups regarding law enforcement, safety, drug education and prevention, crime prevention and emergency preparedness, and laws intended to protect the safety and well-being of students, staff, and the community. An SRO is expected to develop appropriate, positive relationships to promote crime prevention, good citizenship, and healthy behaviors intended to prevent the need for disciplinary or law enforcement interventions.
- An SRO will not be responsible for enforcement or administration of discipline of students by other school staff, the Superintendent, school administration, or the Board, nor are SROs responsible for discipline of school employees. Other school employees are likewise not responsible for law enforcement functions or investigations and are not vested with criminal law enforcement authority.

ADMINISTRATION

02.31 AP.1
(CONTINUED)**School Resource Officers (SROs)****ROLES AND EXPECTATIONS (CONTINUED)**

- In furtherance of the promotion of school safety and security, and consistent with Policy 09.14 and corresponding procedures/notices under the Family Educational Rights and Privacy Act (“FERPA”), an SRO may access personally identifiable information (“PII”) contained in student records in which s/he has a legitimate educational interest as a “school official.” An SRO is expected to observe prohibitions on the redisclosure of PII to which s/he is permitted access unless a FERPA exception applies.
- An SRO is expected to assist other school staff as needed in order to determine whether conduct implicates a criminal reporting standard under KRS 158.154; KRS 158.155, or KRS 158.156. After receiving assistance from an SRO regarding the conduct at issue, the staff person and SRO may jointly contact outside law enforcement where it is determined that such a report is required.¹
- In the event an SRO is involved in an interview of a student or others, an SRO or other law enforcement officer is expected to determine within his/her discretion whether *Miranda* warnings are required and for administering such warnings.²
- An SRO is expected to consult and provide input as requested by the Superintendent, Principal, the District School Safety Coordinator and other school staff on school safety issues and requirements including, but not limited to, physical security measures, emergency planning, drills and trainings, school safety plans, security risk assessments, and threat assessment planning and implementation.
- An SRO is expected to serve as a liaison to outside law enforcement, first responders, the court system and other state and local agencies in coordination with and under the direction of the Principal or Superintendent/designee.
- An SRO is expected to solicit support and develop understanding of the SRO program, as requested by the Superintendent/designee. An SRO is expected to be available for conferences with students, parents, and faculty members in furtherance of the purposes of the SRO program.
- An SRO is expected to become familiar with community agencies and school-based resources, which offer assistance to youth and their families such as mental health and drug intervention and counseling services in order to make or assist with referrals to such resources when necessary.

REFERENCES:¹KRS 158.154; KRS 158.155; KRS 158.156²N.C. vs. Commonwealth, Ky. 386 S.W.3d 852 (2013)[KRS 158.196](#)**RELATED POLICIES:**

09.14; 09.2211; 09.227; 09.422; 09.425; 09.4361

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EXPLANATION: SB 1 CHANGES THE PROCESS FOR HIRING THE PRINCIPAL FROM THE COUNCIL TO THE SUPERINTENDENT WITH CONSULTATION WITH THE COUNCIL AND REMOVES THE ALTERNATIVE SELECTION PROCESS. PER KRS 160.345, THE SUPERINTENDENT SHALL FILL THE POSITION OF PRINCIPAL AT A SCHOOL AFTER CONSULTATION WITH THAT SCHOOL’S SCHOOL BASED DECISION MAKING (SBDM) COUNCIL. PRIOR TO CONSULTATION WITH THE SBDM COUNCIL, EACH MEMBER SHALL SIGN A NONDISCLOSURE AGREEMENT FORBIDDING THE DISCLOSURE OF INFORMATION SHARED AND DISCUSSIONS HELD DURING CONSULTATION.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

ADMINISTRATION 02.4244 AP.2

Nondisclosure Agreement (SBDM)

This Nondisclosure Agreement (the "Agreement") is entered into by and between the members of the _____ School Based Council ("SBDM") and _____ School District, for the purpose of preventing the unauthorized disclosure of Confidential Information as defined below.

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For purposes of this Agreement, "Confidential Information" shall include all information, written material whether hardcopy or digital, media, communications, other files, or discussions that are part of the consultation between the Superintendent and the SBDM related to the hiring of the school Principal.

For purposes of this Agreement, "Confidential Information" shall NOT include information that is publicly known at the time of disclosure, or information that is publicly disclosed by the Superintendent.

For purposes of this Agreement, "consultation" means the act of discussing or deliberating together where information is exchanged between the Superintendent and the SBDM and its members.

SBDM MEMBER

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By: _____

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Printed Name: _____

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Title: _____

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Dated: _____

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EXPLANATION: HB 283 AMENDS KRS 160.380 TO PERMIT STUDENT TEACHERS TO SUBMIT AND PROVIDE A COPY OF A NATIONAL AND STATE CRIMINAL BACKGROUND CHECK SUBMITTED THROUGH AN ACCREDITED TEACHER EDUCATION INSTITUTION.

FINANCIAL IMPLICATIONS: SAVINGS RESULTING FROM INSTITUTIONS PAYING FOR THE CHECKS

PERSONNEL

03.11 AP.252

Criminal Records Release Authorization

In order to obtain required state and national background checks, District employees and student teachers assigned within the District must complete the Kentucky State Police Criminal Records Release Authorization form, which is available from the Kentucky State Police. The District will submit the required payments.

Student teachers may submit and provide a copy of a national and state criminal background check by the Kentucky State Police and the Federal Bureau of Investigation through an accredited teacher education institution in which the student teacher is enrolled and who have a clear CA/N check.

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EXPLANATION: THE FEDERAL BUREAU OF INVESTIGATION (FBI) REQUIRES THAT THE KENTUCKY STATE POLICE (KSP) AUDIT SCHOOL DISTRICTS FOR COMPLIANCE WITH CRIMINAL HISTORY RECORD INFORMATION (CHRI). IN COLLABORATION WITH KSP, THIS PROCEDURE WILL ASSIST DISTRICTS WITH COMPLIANCE.

FINANCIAL IMPLICATIONS: COSTS OF TRAINING/MAINTAINING/DESTROYING RECORDS

PERSONNEL

03.11 AP.2521

Criminal History Record Information

PURPOSE

The District may use Criminal History Record Information (CHRI) obtained from the Kentucky State Police (KSP) to check qualification for employment or service as provided in KRS 160.380 and related policies and for authorizing personnel who will make fitness determinations. CHRI may not be used for any other purpose.

AUTHORITY

The District has the authorization to submit fingerprints to KSP for a fee-based state and federal background check pursuant to KRS 160.380.

NONCRIMINAL JUSTICE AGENCY CONTACT (NAC) & LOCAL AGENCY SECURITY OFFICER (LASO)

The Superintendent will designate employee(s) to serve as the NAC and LASO points of contact with KSP through which communication regarding audits, District personnel changes, training, and security are conducted. The NAC and LASO will receive and disseminate communication from KSP to all authorized District personnel. Additionally, the LASO shall where applicable:

1. Identify who is using the Criminal Justice Information Services (CJIS) Systems Agency (CSA) approved hardware, software, and firmware and ensure no unauthorized individuals or processes have access to the same.
2. Identify and document how the equipment is connected to the state system.
3. Ensure that personnel security screening procedures are being followed as stated.
4. Ensure approved and appropriate security measures are in place and working as expected.
5. Support policy compliance and ensure the CSA Information Security Officer is promptly informed of security incidents.

AUTHORIZED PERSONNEL

Authorized personnel will be given access to view and handle CHRI after completing the required Security Awareness Training and any additional training required by KSP. Only authorized personnel may access, discuss, use, possess, disseminate, or destroy CHRI.

The District will keep an updated list of authorized personnel that will be available to the KSP Auditor during the audit process.

PERSONNEL

03.11 AP.2521
(CONTINUED)**Criminal History Record Information****TRAINING OF AUTHORIZED PERSONNEL**

The District will ensure all persons authorized to have CHRI access will complete Security Awareness Training via CJIS Online immediately upon hire or appointment to access CHRI. The NAC will keep on file the Security Awareness Training certificate on all authorized personnel.

The District will ensure authorized users complete recertification of Security Awareness Training every twenty-four (24) months.

Authorized personnel will review the KSP website Noncriminal Justice Agency (NCJA) section for policies, procedures, and forms necessary for CHRI handling and fitness determination.

FINGERPRINT CARD PROCESSING

The District requires that all covered persons for whom fingerprint check is required must provide a valid, unexpired form of government-issued photo identification prior to fingerprinting to verify their identity.

A copy of the FBI Privacy Rights Notification will be provided to the covered persons prior to fingerprinting. Covered persons will also be advised of the process regarding a challenge of the criminal history record.

Covered persons that have disclosed a conviction must still be fingerprinted. Proper reason for fingerprinting must be documented in the "Reason for Fingerprinting" box.

Proper chain of custody procedures protecting the integrity of the covered person's fingerprints prior to submission will include maintaining fingerprints in a secure environment, in a sealed envelope.

COMMUNICATION

Authorized personnel may discuss the CHRI results with covered persons in a secure, private area. Extreme care will be taken to prevent overhearing, eavesdropping, or interception of communication.

The District will not allow a covered person to have a copy of their record or take a picture of it with an electronic device.

The District will provide the covered person with required forms and options to obtain their record if a record is to be challenged.

PERSONNEL

03.11 AP.2521

(CONTINUED)

Criminal History Record Information**PHYSICAL SECURITY**

The District will ensure that information system hardware, software, and media are physically protected through access control measures by ensuring the perimeter of a physically secured location shall be prominently posted and separated from non-secure locations by physical controls. The District will control all access points (except for those areas within the facility officially designated as publicly accessible) and will verify individual access authorizations before granting access. The District will control physical access to information system distribution and transmission lines within the physically secure location. The District will control physical access to information system devices that display Criminal Justice Information (CJI) and will position information system devices in such a way as to prevent unauthorized individuals from accessing and viewing CJI. The District will monitor physical access to the information system to detect and respond to physical security incidents. The District will control physical access by authenticating visitors before authorizing escorted access to the physically secure location (except for those areas designated as publicly accessible) and will escort visitors in a secured location.

STORAGE AND RETENTION OF CHRI

The fingerprint results from KSP should only be handled by authorized personnel.

During the fitness determination:

- CHRI will be stored in a locked drawer/container at the Central Office and only accessible to authorized personnel.
- CHRI will be stored in a separate file that cannot be released for any public records request and will not be archived in a publicly accessible location.
- CHRI results will be stored electronically the agency using proper security and encryption methods.
- If stored electronically, the District will ensure compliance of CJIS Security Policy for the Network Infrastructure to include the following:
 1. Network Configuration
 2. Personally Owned Information Systems
 3. Publicly Accessible Computers
 4. System Use Notification
 5. Identification/User ID
 6. Authentication
 7. Session Lock
 8. Event Logging
 9. Advance Authentication
 10. Encryption
 11. Dial-up Access
 12. Mobile Devices
 13. Personal Firewalls
 14. Bluetooth Access

PERSONNEL

03.11 AP.2521
(CONTINUED)**Criminal History Record Information****STORAGE AND RETENTION OF CHRI (CONTINUED)**

- 15. Wireless (802.11x) Access
- 16. Boundary Protection
- 17. Intrusion Detection Tools and Techniques
- 18. Malicious Code Protection
- 19. Spam and Spyware Protection
- 20. Security Alerts and Advisories
- 21. Patch Management
- 22. Voice over Internet Protocol (VoIP)
- 23. Partitioning and Virtualization
- 24. Cloud Computing

- Per KRS 61.878, CHRI is not subject to disclosure under the Kentucky Open Records Act and will not be archived in a publicly accessible location.

MEDIA TRANSPORT

The District will protect and control digital and physical media during transport outside of controlled areas and will restrict the activities associated with transport of such media to authorized personnel.

DISPOSAL OF MEDIA CHRI

The District will properly sanitize or destroy physical or electronic CHRI per the Kentucky Department of Libraries and Archives (KDLA) Public School District Records Retention Schedule. If a third party performs the destruction, an authorized person shall accompany the CHRI through the destruction process. For electronic media, the District shall overwrite three (3) times or degauss digital media prior to disposal or release, inoperable digital media shall be destroyed; cut up, shredded, etc. The District shall ensure the sanitation or destruction is witnessed or carried out by authorized personnel.

MISUSE OF CHRI

In the event of deliberate or unintentional misuse of CHRI, the District will subject the employee to disciplinary action per Board policy and procedures, up to and including termination, or request for criminal investigation/charges.

PERSONNEL _____ 03.11 AP.2521

(CONTINUED)

Criminal History Record Information

PURPOSE

Montgomery County Schools may use Criminal History Record Information (CHRI) obtained from the Kentucky State Police (KSP) to check qualification for employment or service as provided in KRS 160.380 and related policies and for authorizing personnel who will make fitness determinations. CHRI may not be used for any other purpose.

AUTHORITY

Montgomery County Schools have the authorization to submit fingerprints to KSP for a fee-based state and federal background check pursuant to KRS 160.380.

AGENCY CONTACT

The Superintendent will designate employee(s) to serve as the points of contact with KSP through which communication regarding audits, Montgomery County School personnel changes, training, and security are conducted, and to receive and disseminate communication from KSP to all authorized District personnel.

AUTHORIZED PERSONNEL

Authorized personnel will be given access to view and handle CHRI after completing the fingerprint-based background check Security Awareness training described below. Only authorized personnel may access, discuss, use, possess, disseminate, or destroy CHRI.

During any audit process, an updated list of authorized personnel will be available to the KSP.

TRAINING OF AUTHORIZED PERSONNEL

All persons authorized to have CHRI access will complete security awareness training via CJS Online within six (6) months of hire or designation to access CHRI.

Authorized users shall complete recertification of Security Awareness training every twenty-four (24) months.

Authorized personnel will review the KSP website NCJA section for policies, procedures, and forms necessary for CHRI handling and fitness determination.

FINGERPRINT CARD PROCESSING

Montgomery County Schools require that all persons for whom fingerprint check is required must provide a valid, unexpired form of government-issued photo identification prior to fingerprinting to verify their identity.

A copy of the FBI Privacy Rights Notification will be provided to the covered persons prior to fingerprinting.

Proper reason for fingerprinting must be documented in the "Reason for Fingerprinting" box.

Proper chain-of-custody procedures protecting the integrity of the applicant's fingerprints prior to submission will include maintaining fingerprints in a secure environment, in a sealed envelope.

PERSONNEL _____ 03.11 AP.2521

(CONTINUED)

Criminal History Record Information

COMMUNICATION

~~Authorized personnel may discuss the CHRI results with covered persons in a secure, private area. Extreme care will be taken to prevent overhearing, eavesdropping, or interception of communication.~~

~~Montgomery County Schools will not allow an applicant to have a copy of their record or take a picture of it with an electronic device.~~

STORAGE AND RETENTION OF CHRI

~~The fingerprint results from KSP should only be handled by authorized personnel.~~

~~During the fitness determination:~~

- ~~• CHRI will be stored in a locked drawer/container at the central office and only accessible to authorized personnel.~~
- ~~• Per KRS 61.878, CHRI is not subject to disclosure under the Kentucky Open Records Act and will be not be archived in a publicly accessible location.~~

DISPOSAL OF CHRI

~~Montgomery County Schools will properly destroy CHRI per the Kentucky Department of Libraries and Archives (KDLA) Public School District Records Retention Schedule. If a third party performs the destruction, an authorized person shall accompany the CHRI through the destruction process.~~

MISUSE OF CHRI

~~Misuse of CHRI will subject the employee to disciplinary action up to and including termination.~~

EXPLANATION: THE FEDERAL BUREAU OF INVESTIGATION (FBI) REQUIRES THAT THE KENTUCKY STATE POLICE (KSP) AUDIT SCHOOL DISTRICTS FOR COMPLIANCE WITH CRIMINAL HISTORY RECORD INFORMATION (CHRI). EMPLOYEES AUTHORIZED TO USE CHRI WILL COMPLETE SECURITY AWARENESS TRAINING VIA CRIMINAL JUSTICE INFORMATION SERVICES (CJIS).

FINANCIAL IMPLICATIONS: COSTS OF TRAINING/MAINTAINING/DESTROYING RECORDS

EXPLANATION: TITLE IX SEXUAL HARASSMENT REGULATIONS (34 C.F.R. § 106.45) EFFECTIVE AUGUST 14, 2020, REQUIRE TRAINING OF INDIVIDUALS ON TITLE IX SEXUAL HARASSMENT/DISCRIMINATION.

FINANCIAL IMPLICATIONS: COST OF PROVIDING NOTICE AND TRAINING TO ALL PERSONNEL

EXPLANATION: SB 9 AMENDS KRS 158.305 TO CHANGE TERMINOLOGY FROM RESPONSE TO INTERVENTION TO A MULTI TIERED SYSTEM OF SUPPORTS FOR ACADEMICS.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

PERSONNEL

03.19 AP.23

District Training Requirements**SCHOOL YEAR:** _____

This form may be used to track completion of local and state employee training requirements that apply across the District and maintain a record for the information of the Superintendent and Board.

TOPIC	LEGAL CITATION	RELATED POLICY	EMPLOYEES OR OTHERS AS DESIGNATED			DATE COMPLETED
			CERTIFIED	ALL	DESIGNATED	
District planning committee members.		01.111			✓	
Board member training hours.	KRS 160.180; 702 KAR 1:115; 701 KAR 8:020	01.83			✓	
Superintendent training program to be completed within two (2) years of taking office.	KRS 160.350	02.12			✓	
Certified Evaluation Training.	KRS 156.557; 704 KAR 3:370	02.14/03.18	✓		✓	
Supervisors shall receive appropriate training to equip them to meet the standards of Personnel Management.		02.3			✓	
All School Resource Officers (SROs) shall successfully complete forty (40) hours of annual in service training that has been certified or recognized by the Kentucky Law Enforcement Council for SROs.	KRS 158.4414	02.31			✓	
Council member training required for Principal selection.	KRS 160.345	02.4244			✓	
Council member training hours.	KRS 160.345	02.431			✓	
<u>Employees authorized to use Criminal History Record Information (CHRI) will complete Security Awareness Training via Criminal Justice Information Services (CJIS)</u>	<u>KRS 160.380</u>	<u>03.11 AP.2521</u>			✓	
Initial/follow-up training for coaches of interscholastic athletic activities or sports.	KRS 160.445; KRS 161.166; KRS 161.185; 702 KAR 7:065	03.1161 03.2141 09.311			✓	
Asbestos Containing Building Material (ACBM), Lockout/Tagout and personal protective equipment (PPE) training for designated employees.	40 C.F.R. Part 763 401 KAR 58:010 803 KAR 2:308 OSHA 29 C.F.R. 1910.132 29 C.F.R. 1910.147 29 C.F.R. 1910.1200	03.14/03.24			✓	
Bloodborne pathogens.	OSHA 29 C.F.R. 1910.1030	03.14/03.24		✓		
Behaviors prohibited/required reporting of harassment/discrimination.	34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Guidance	03.162/03.262		✓		

PERSONNEL

03.19 AP.23
(CONTINUED)**District Training Requirements**

TOPIC	LEGAL CITATION	RELATED POLICY	EMPLOYEES OR OTHERS AS DESIGNATED			DATE COMPLETED
			CERTIFIED	ALL	DESIGNATED	
<u>Title IX Sexual Harassment</u>	<u>34 C.F.R. § 106.45</u>	<u>03.1621/03.2621/09.428111</u>		✓		
Teacher professional development/learning.	KRS 156.095	03.19	✓			
Active Shooter Situations.	KRS 156.095	03.19/03.29			✓	
Instructional leader training.	KRS 156.101	03.1912			✓	
The Superintendent shall develop and implement a program for continuing training for selected classified personnel.		03.29			✓	
Training of the instructional teachers' aide with the certified employee to whom s/he is assigned.	KRS 161.044	03.5			✓	
Orientation materials for volunteers.	KRS 161.048	03.6			✓	
Integrated Pest Management (7a) Certification.	302 KAR 29:060	05.11			✓	
Training for designated personnel on use and management of equipment.		05.4			✓	
If District owns automated external defibrillator (AEDs), training on use of such.	KRS 311.667	05.4			✓	
School Safety Coordinator (SSC) training program developed by the Kentucky Center for School Safety (KCSS) School Principal training on procedures for completion of the required school security risk assessment.	KRS 158.4412	05.4			✓	
Fire drill procedure system.	KRS 158.162	05.41		✓		
Lockdown drill procedure system.	KRS 158.162 KRS 158.164	05.411		✓		
Severe Weather/Tornado drill procedure system.	KRS 158.162 KRS 158.163	05.42		✓		
Earthquake drill procedure system.	KRS 158.163	05.47		✓		
First Aid and Cardiopulmonary Resuscitation (CPR) Training.	702 KAR 5:080	06.221			✓	
Annual in-service school bus driver training.	702 KAR 5:030	06.23			✓	
Designated training for School Nutrition Program Directors and food service personnel.	KRS 158.852 7 C.F.R. §210.31	07.1 07.16			✓	
Teachers of gifted/talented students required training on identifying and working with gifted/talented students. All other personnel working with gifted students shall be prepared through appropriate professional development to address the individual needs, interests, and abilities of the students.	704 KAR 3:285	08.132	✓		✓	

PERSONNEL

03.19 AP.23
(CONTINUED)**District Training Requirements**

TOPIC	LEGAL CITATION	RELATED POLICY	EMPLOYEES OR OTHERS AS DESIGNATED			DATE COMPLETED
			CERTIFIED	ALL	DESIGNATED	
KDE to provide training to address the characteristics and instructional needs of students at risk of school failure and most likely to drop out of school.	KRS 156.095	08.141	✓		✓	
Student training on appropriate online behavior on social networking sites and cyberbullying awareness and response.	47 U.S.C. 254/Children's Internet Protection Act; 47 C.F.R. 54.520	08.2323			✓	
Confidentiality of student record information.	34 C.F.R. 300.623	09.14		✓		
Student suicide prevention training: Minimum of one (1) hour in-person, live stream, or via video recording every year including the recognition of signs and symptoms of possible mental illness. New hires during off year to receive suicide prevention materials to review. [Employees with job duties requiring direct contact with students in grades six (6) through twelve (12).]	KRS 156.095; KRS 158.070	09.22			✓	
At least one (1) hour of self-study review of seizure disorder materials required for all principals, guidance counselors, and teachers by July 1, 2019, and for all principals, guidance counselors, and teachers hired after July 1, 2019.	KRS 158.070	09.22			✓	
Training for school personnel authorized to give medication.	KRS 158.838 KRS 156.502 702 KAR 1:160	09.22 09.224 09.2241			✓	
Training on employee reports of criminal activity.	KRS 158.148; KRS 158.154; KRS 158.155; KRS 158.156; KRS 620.030	09.2211		✓		
Personnel training on restraint and seclusion and positive behavioral supports.	704 KAR 7:160	09.2212		✓	✓	
Personnel training child abuse and neglect prevention, recognition, and reporting.	KRS 156.095	09.227	✓		✓	
Age appropriate training for students during the first month of school on behaviors prohibited/required reporting of harassment/discrimination.	34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Guidance	09.42811			✓	

PERSONNEL

03.19 AP.23
(CONTINUED)**District Training Requirements**

TOPIC	LEGAL CITATION	RELATED POLICY	EMPLOYEES OR OTHERS AS DESIGNATED			DATE COMPLETED
			CERTIFIED	ALL	DESIGNATED	
Training to build capacity of staff and administrators to deliver high-quality services and programming in the District's Alternative Education Program.	704 KAR 19:002	09.4341			✓	
Student discipline code.	KRS 158.148; KRS 158.156; KRS 158.444; KRS 525.070; KRS 525.080	09.438		✓		
Intervention and response training on responding to instances of incivility.		10.21		✓		
Training for Supervisors of Student Teachers.	16 KAR 5:040				✓	
Career Tech – If funds available, High School teachers to receive training regarding embedding reading, math, and science in career tech courses.	KRS 158.818				✓	
Committee for Mathematics Achievement – training for teachers based on available funds.	KRS 158.832		✓			
KDE to provide or facilitate statewide training for teachers and administrators regarding content standards, integrating performance assessments, communication, and higher order thinking.	KRS 158.6453 (SB 1)		✓			
Grants regarding training for state-funded community education directors.	KRS 160.156				✓	
Local Board to develop and implement orientation program for adjunct instructors.	KRS 161.046				✓	
KDE shall provide technical assistance and training for <u>multi-tiered system of supports Response to Intervention</u> upon District request.	KRS 158.305				✓	

THIS IS NOT AN EXHAUSTIVE LIST – CONSULT OSHA/ADA AND BOARD POLICIES FOR OTHER TRAINING REQUIREMENTS.For training provided in person, participants should sign in at the end of the meeting to document their attendance. The sign-in sheet shall be maintained in paper or electronic format as required by the Kentucky Records Retention/Public School District Schedule.

EXPLANATION: THE FEDERAL BUREAU OF INVESTIGATION (FBI) REQUIRES THAT THE KENTUCKY STATE POLICE (KSP) AUDIT SCHOOL DISTRICTS FOR COMPLIANCE WITH CRIMINAL HISTORY RECORD INFORMATION (CHRI). IN COLLABORATION WITH KSP, THIS PROCEDURE WILL ASSIST DISTRICTS WITH COMPLIANCE.

FINANCIAL IMPLICATIONS: COSTS OF TRAINING/MAINTAINING/DESTROYING RECORDS

PERSONNEL

03.21 AP.2521

Criminal History Record Information

See existing Procedure 03.11 AP.2521 for Criminal History Record Information.

RELATED PROCEDURE:

03.11 AP.2521

EXPLANATION: SB 42 AMENDS KRS 45A.380 BY CHANGING THE DESCRIPTION OF PERISHABLE FOOD ITEMS.

FINANCIAL IMPLICATIONS: POTENTIAL SAVINGS IN PURCHASING PERISHABLE FOODS

FISCAL MANAGEMENT

04.32 AP.1

Procurement

- A. Conditions, including emergencies, and procedures under which purchases may be made by means other than competitive sealed bids.

Purchasing officers are authorized to acquire goods, services, or construction through noncompetitive negotiation under the following circumstances, providing a written determination is made that competitive bidding is not feasible. If available, quotes from three (3) suppliers shall be secured if for purchases exceeding \$1,000. At least one (1) of the following conditions shall be met:

1. An emergency has been determined.

An emergency condition is a situation that creates a threat to public health, welfare, or safety such as may arise by reason of floods, epidemics, riots, and equipment failures. The existence of such a condition creates an immediate and serious need to supplies, services, or construction that cannot be met through normal procurement procedures and the lack of which would seriously threaten (a) the functioning of the District; (b) the preservative or protection of property; (c) the health or safety of any person. When such conditions exist, the Superintendent and designated purchasing agents are authorized to purchase through noncompetitive negotiation. The determination of an emergency and the details of the procurement shall be stated in writing and reported to the Board at its next regular meeting.

2. The product or service to be procured is available from a single source.
3. A necessity is temporarily unavailable from the contracted supplier.

When a particular necessity is temporarily unavailable from the contract supplier and the purchasing officer makes a written determination to that effect, the purchasing officer has the authority to treat such items as a single source of services or products and has authority to proceed to procure the same by noncompetitive negotiation.

4. Contracts for services.

The District may contract for the services of licensed professionals such as attorney, physician, psychiatrist, psychologist, certified public accountant, registered nurse, or educational specialist; technicians such as plumber, electrician, carpenter, or mechanic; or an artist such as a sculptor, aesthetic painter, or musician; printers for special projects. This provision shall not apply to architects or engineers providing construction management services rather than professional architect or engineer services.

Noncompetitive negotiations for services of licensed professionals shall occur only when specialized training is required of the contractor, when a specific program or service can be delivered by only one or a few individuals, or when travel costs and time dictate constraints on the bidding process.

5. The contract is for the purchase of perishable items, as indicated in applicable federal and state law, purchased with funds other than school nutrition service funds on a weekly or more frequent basis.

~~Perishables" are those items that are subject to natural decay and deterioration if not put to their intended use within a reasonable time and include such items as fresh fruits and vegetables, meats and fish. Perishables do not include dried, canned, or frozen food products that are normally purchased less frequently than by the week. Items that may be classed as perishables, but which readily lend themselves to competitive bidding, shall be obtained only by competitive bidding. Such items include milk and bread.~~

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FISCAL MANAGEMENT

04.32 AP.1
(CONTINUED)**Procurement**

Purchase of such items with school nutrition service funds shall be done consistent with methods authorized by federal regulation (7 C.F.R. §3016.36).

6. The contract or purchase is for replacement parts where the need cannot be reasonably anticipated and stockpiling is not feasible.
 7. The contract is for proprietary items for resale.
 8. Items for resale include printed documents; stocks and inventories for school bookstores; candies; soft drinks, and, all other items that are sold to students and to the general public. Supplies that must be processed prior to resale such as food purchases for the lunchroom are not included as items for resale.
 9. The contract or purchase relates to an enterprise in which the buying or selling by students is a part of the educational experience.
 10. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the service area of the agency.
 11. The contract or purchase is for purchase of supplies that are sold at public auction or by receiving sealed bids.
 12. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment insurance.
 13. The contract or purchase is for a sale of supplies at reduced prices that will afford a purchase at savings to the school district.
 14. The contract or purchase is from a state, U.S. Government, or other public agency.
 15. The contract or purchase is from a state, U.S. Government, or other public agency price contract.
 16. Specifications cannot be made sufficiently specific to permit an award on the basis of either the lowest bid price or the lowest evaluated bid price.
 17. Sealed bidding is inappropriate because the available sources of supply are limited.
 18. The bid prices received through sealed bidding are unresponsive or unreasonable.
- B. Reverse Auction
- Competitive bidding or competitive negotiation for goods and leases may include use of a reverse auction, which is to be conducted as provided in KRS 45A.365 (competitive sealed bidding) or KRS 45A.370 (competitive negotiation).
- C. Rejection of bids, consideration of alternate bids, and waiver of informalities in offers.
- The conditions for bidding shall be applicable to and incorporated in all invitations for bids. Failure to comply with such conditions shall be cause for rejection of the bid. The Board or its designee retains the right to waive any informalities in offer.
- D. Confidentiality of technical data and trade secrets information submitted by actual and prospective bidders or offerors.
- Technical data and trade secrets information submitted by actual and prospective bidders are exceptions to the open records requirements and shall be rated confidentially.

FISCAL MANAGEMENT

04.32 AP.1
(CONTINUED)**Procurement**

E. Partial, progressive and multiple awards.

The District purchasing officer is authorized, when feasible, to advertise for bids as a discount from a price list or catalog. The conditions shall state that multiple awards may be made. When such multiple awards are made, purchases at the contract discount may be made from such price lists or catalogs without further negotiation. However, any changes in the price list exceeding ten percent (10%) during the period of the contract shall disqualify such items from purchase.

F. Supervision of store rooms and inventories, including determination of appropriate stock levels, and the management, transfer, sale or other disposal of government-owned property shall be the responsibility of the purchasing officer of the district.

G. Definitions and classes of contractual services and procedures for acquiring them.

The District may obtain the services of various classes of professionals, technicians, and artists by noncompetitive negotiation when specialized training is required of the contractor, when a specific program or service can be delivered by only one or a few individuals, or when travel costs and time dictate constraints on the bidding process.

H. Procedures for the verification and auditing of local public agency procurement records.

The Superintendent shall maintain sufficient records for the Board to verify all purchasing agreements and purchases made through such agreements. Financial records of all transactions related to the purchase of goods and services for the District or individual schools are subject to an annual financial audit.

I. Annual reports from those vested with purchasing authority as may be deemed advisable in order to insure that the requirements of this policy are complied with.

1. Each staff member authorized to approve purchase orders shall:

- a. Keep a copy of all purchase orders issued.
- b. Maintain a log to include the name of the vendor from which products or services were obtained.
- c. Record the purpose of the product or service.
- d. Record how the decision was made to purchase from the vendor (bid, negotiation, single source, state price contract, etc.)
- e. List other vendors contacted and their cost for the product or service.

2. All Board policies and District procedures pertaining to procurement, whether promulgated under KRS 45A.345 to 45A.460 or otherwise, shall be maintained in the District Central Office and shall be available to the public upon request at a cost not to exceed the cost of reproduction.

J. Except as permitted by law, every invitation for bid or request for proposals shall provide that an item equal to that named or described in the specifications may be furnished.

FISCAL MANAGEMENT

04.32 AP.1
(CONTINUED)**Procurement****SIGNATURE AUTHORIZATION**

As a means of maintaining a system of checks and balances and ensuring that proper approval is sought prior to purchases being made, the Superintendent has designated the following positions as authorized to sign District purchase order forms, in accordance with policy 04.32:

- Superintendent
- Assistant Superintendent
- School Principals
- Assistant Principals
- Director of Personnel
- Director of Pupil Personnel
- Director of Federal Programs
- Director of Instruction
- Chief Administrative Officer
- Director of Food Service
- Director of Public Relations
- Director of Childcare
- Director of Buildings and Grounds
- Director of Transportation
- Board Treasurer
- Director of Technology
- Coordinator of District Operations

RELATED PROCEDURE:

04.32 AP. 21

EXPLANATION: 704 KAR 7:120 HAS BEEN REPEALED AND REPLACED WITH 702 KAR 7:150.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.1312 AP.1

Application for Home/Hospital Instruction

The Home/Hospital Instruction application is incorporated by reference in ~~704 KAR 7:120~~ [702 KAR 7:150](#). This application is available from the Kentucky Department of Education website or the District's Central Office.

RELATED PROCEDURES:

08.1312 AP.21
08.1312 AP.23

EXPLANATION: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL.

FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.2322 AP.1

Review of Challenged Instructional Materials

REQUEST FOR REVIEW

The review of instructional materials, including textbooks, supplementary materials, library books, audiovisual media, class content, and technology on the basis of citizen concerns will be conducted in response to a properly filed request. Forms for such requests will be made available to any resident of the District at the Principal's Office. The request shall include a statement of reason for objection and a statement of desired action regarding the material.

In the event of a citizen complaint regarding instructional materials, freedom of information and professional responsibility shall be the guiding principles. The use of challenged material may be restricted until final disposition has been made. However, individuals may be assigned other materials in lieu of those being challenged.

REVIEW COMMITTEE

The Superintendent/designee shall establish a Review Committee, composed of the Principal, professional librarian(s), two (2) staff members as designated by the Principal and whose subject area is affected, and two (2) parents. All committee members shall represent the school receiving the complaint.

The following steps shall be taken by the Review Committee:

1. Review the specific written complaint.
2. Read and/or examine the materials in question.
3. Determine general acceptance of the challenged materials in the community, other school systems and professional media.
4. Discuss the complaint and merit of the challenged material; make a value judgment based on the materials as a whole, and not on parts taken out of context.
5. Determine the merit of potential alternative instructional materials.
6. Prepare a recommendation for disposition of the complaint.
7. File a written decision with the Principal and/or school council, as appropriate, and send a copy to the Superintendent/designee.

The Principal shall inform the complainant in writing of the decision within ten (10) school days after receipt of the completed form.

APPEAL

Within ten (10) school days after the complainant has been informed of the committee's decision, the complainant may appeal the decision, in writing, to the Superintendent/designee.

Upon receipt of the appeal, the Superintendent/designee will review the challenged material and the decision of the Review Committee and, within ten (10) school days, notify the complainant and Principal of his/her determination.

CURRICULUM AND INSTRUCTION

08.2322 AP.1
(CONTINUED)

Review of Challenged Instructional Materials

APPEAL (CONTINUED)

Within ten (10) school days after the complainant has been informed of the decision of the Superintendent/designee, the complainant may appeal the decision, in writing, to the Board.

The Board will consider the appeal at the next scheduled meeting and so notify the complainant of its final decision regarding the challenged material.

SCHOOLS ADOPTING SBDM

~~Reviews of challenged instructional materials in schools which have adopted School Based Decision Making shall follow policies which have been adopted by the School Council.~~

EXPLANATION: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL. RECONSIDERATION OF INSTRUCTIONAL/LIBRARY MATERIALS IS ADDRESSED IN 08.2322 AP.21.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.2322 AP.22

Staff/School Council Reconsideration of Instructional/Library Materials

School _____ Teacher _____

PLEASE INDICATE THE FORMAT OF THE MATERIAL (BOOK, DVD, MAGAZINE, CD, ETC.): _____
Title _____
AUTHOR _____
PUBLISHER/PRODUCER _____

NON-FICTION

PURPOSE

1. What is the purpose of the material? _____
2. Is the purpose accomplished? ☐ YES ☐ NO

Authenticity

1. Is the author competent and qualified in the field? ☐ YES ☐ NO
2. What are the reputation and significance of the author and publisher/producer in the field? _____

3. Is the material current and accurate? ☐ YES ☐ NO
4. Are information sources well documented? ☐ YES ☐ NO
5. Are translations and retellings faithful to the original? ☐ YES ☐ NO

Appropriateness

1. Does the material promote the educational goals and objectives of the curriculum? ☐ YES ☐ NO
2. Is it appropriate to the level of instruction intended? ☐ YES ☐ NO
3. Are the illustrations appropriate to the subject and age levels? ☐ YES ☐ NO

Content

1. Is the content well presented by providing adequate scope, range, depth and continuity? ☐ YES ☐ NO
2. Does this material present information not otherwise available? ☐ YES ☐ NO
3. Does this material give a new dimension or direction to its subject? ☐ YES ☐ NO

Reviews

1. Source of review _____
☐ Favorably reviewed ☐ Unfavorably reviewed
2. Does this title appear in one or more reputable selection aids? ☐ YES ☐ NO
If answer is yes, please list titles of selection aids. _____
3. Does this material give a new dimension or direction to its subject? ☐ YES ☐ NO

CURRICULUM AND INSTRUCTION

08.2322 AP.22

(CONTINUED)

STAFF/SCHOOL COUNCIL RECONSIDERATION OF INSTRUCTIONAL/LIBRARY
MATERIALS

Fiction**PURPOSE**

1. What is the purpose, theme, or message of the material? _____
2. Is the purpose accomplished? ☐ YES ☐ NO
1. Does reading, viewing, and/or listening to material result in more compassionate understanding of human beings? ☐ YES ☐ NO
2. Does it offer an opportunity to better understand and appreciate the aspirations, achievements, and problems of various ethnic groups? ☐ YES ☐ NO
3. Are questionable elements of the story central to a worthwhile theme or message? ☐ YES ☐ NO

Content

1. Is the view of life presented in the material a realistic one? ☐ YES ☐ NO
2. When factual information is part of the story, is it presented accurately? ☐ YES ☐ NO
3. Are concepts age appropriate for the potential readers? ☐ YES ☐ NO
4. Do characters speak in a language true to the period/section of the country in which they live? ☐ YES ☐ NO
5. Is the presentation of the main character or any of the minor characters offensive? ☐ YES ☐ NO
6. Is there preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this material inappropriate? ☐ YES ☐ NO
1. If there is use of offensive language, is it appropriate to the purpose of the text? ☐ YES ☐ NO
2. Is the material well written or produced? ☐ YES ☐ NO
3. Does the story give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion, or philosophy in any adverse way? ☐ YES ☐ NO
4. Does the material make a significant contribution to the history of literature? ☐ YES ☐ NO
5. Are the illustrations appropriate and in good taste? ☐ YES ☐ NO
6. Are the illustrations realistic in relation to the story? ☐ YES ☐ NO

ADDITIONAL

COMMENTS: _____

*Principal/designee's Signature**Date*

EXPLANATION: SB 1 AMENDS KRS 160.345 TO REQUIRE THE SUPERINTENDENT TO DETERMINE WHICH CURRICULUM, TEXTBOOKS, INSTRUCTIONAL MATERIALS, AND STUDENT SUPPORT SERVICES SHALL BE PROVIDED IN THE SCHOOL AFTER CONSULTING WITH THE BOARD, THE PRINCIPAL, AND THE SCHOOL COUNCIL.
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

CURRICULUM AND INSTRUCTION

08.2322 AP.23

Staff/School Council Reconsideration Decision

(Date)

Dear _____:

The Review Committee ~~staff~~ has reviewed your request to reconsider _____ . We have decided to:

- ☐ Retain
- ☐ Replace
- ☐ Reassign (alternative)
- ☐ Other, as specified _____.

You must contact me within ten (10) days of the date of this letter if you wish to appeal this decision to the Superintendent.

Thank you for your interest in the District's schools and the instructional materials used.

Sincerely yours,

Principal/designee's Signature

School

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EXPLANATION: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.12 AP.22

Nonresident Student EnrollmentAdmissions

NONRESIDENT TRANSFERS

Those nonresident pupils requesting enrollment in a school in this District for the first time shall follow these procedures:

1. Complete the school's registration forms, which must be signed by the parent/guardian(s).
2. Parent/guardian(s) and pupil then make an appointment with the Principal for a review of the application and the pupil's school records. The pupil shall bring the following documents from the last school attended to this meeting:
 - ☐ Report card and other academic information including the entire cumulative folder from the student's former school, if the student has the folder in his/her possession.
 - ☐ Statement of student's attendance.
 - ☐ Student's physical examination and immunization records.
3. Nonresident pupils will only be ~~enrolled~~admitted when they can be assigned to classes where the enrollment is below the allowable maximum.
4. A student expelled from his/her previous school during the last school year
 - ☐ need not apply for admission
 - ☐ must have Board approval before being admitted
 - ☐ will have his/her records and experiences reviewed before permission is granted for enrollment.
5. When the number of nonresident students must be limited due to enrollment capacity, the following priorities will be observed:
 - ☐ Those nonresident students attending school in this District last year will have priority over new applicants.
 - ☐ Siblings of nonresident students already attending school in the District shall have priority over new applicants who do not have siblings currently enrolled.
 - ☐ Students of District employees will have priority over new applicants.
 - ☐ When priorities are equal, the date of application will be the determining factor for enrollmentadmittance.
6. Nonresident pupils may be ~~enrolled inadmitted to~~ the District's schools in accordance with Board ~~policies~~ 09.1222, and 09.124.
7. The decision of the Principal in granting enrollmentadmission of nonresident pupils may be appealed to the Superintendent. If the decision of the Superintendent is not satisfactory, an appeal may be made to the Board. The decision of the Board shall be final.

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RELATED POLICIES:

09.12 (all procedures)

09.1222; 09.124 (all procedures)

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EXPLANATION: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS. WRITTEN AGREEMENTS OR CONTRACTS WILL NO LONGER BE NECESSARY.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.124 AP.1

Tuition

The procedures cited below are to be followed in implementing the Board's tuition policy:

DISTRICTS EXCHANGE ADA

~~When nonresident students attend school within this District and the two (2) Boards enter into a written contract to educate "any and all" nonresident students, tuition shall not be charged.~~

NO EXCHANGE

Where nonresident students or out-of-state students attend a school within the District ~~and the two (2) districts do not enter into a written contract to educate the nonresident/out-of-state students,~~ the amount of tuition shall be set by the Board.

One-half (1/2) of the tuition fee may be paid on the opening day of school and the balance paid on the first day school opens in January.

These students ~~may~~ shall be charged a fee of \$500 per school year. Tuition fees shall be reviewed by the Board annually and are subject to change.

STUDENTS

SAMPLE LANGUAGE 5/16/2022

09.224

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Emergency Medical Treatment**FIRST AID TO BE PROVIDED**

First aid shall be provided to all pupils in case of an accident or sudden illness until the services of a health care professional become available.

FIRST-AID ROOM

A first-aid area with appropriate equipment, supplies and provisions for the child to recline shall be designated in each school. At least two (2) adult employees in each school, at least one (1) of whom shall be present at the school at all times during school hours, shall have completed and been certified in a standard first aid course that includes CPR for infants and children.

The District shall have employees trained in accordance with the law to administer or help administer emergency medications.

When enrolled students, for whom documentation under KRS 158.838, including seizure action plans, has been provided to the school, are present during school hours or as participants in school-related activities, a school employee who has been appropriately trained to administer or assist with the self-administration of glucagon, insulin, seizure rescue medications, or medication prescribed to treat seizure disorder symptoms approved by the FDA and administered pursuant to a student's seizure action plan, shall be present.

EPINEPHRINE

District schools may maintain epinephrine for administration to students who may have a life-threatening allergic reaction but have no written individual health plan in place. Epinephrine for such instances shall be administered following the protocols developed by the Kentucky Department of Public Health.

Building-level administration shall be responsible for identifying at least two (2) employees, in addition to the school nurse, to be trained in the administration of epinephrine by auto-injector.

Epinephrine shall be stored in a minimum of two (2) locations in the school, including but not limited to the school office and the school cafeteria and shall keep epinephrine auto-injectors in a secure, accessible, but unlocked location. Staff should be made aware of the storage location in each school.

BRONCHODILATOR

District schools may elect to keep bronchodilator rescue inhalers for administration to students who are believed to be having asthma symptoms or respiratory distress but have no written individual health plan in place. Bronchodilator rescue inhalers for such instances shall be administered following the protocols developed by the Kentucky Department of Public Health. In the event this option is exercised, bronchodilator rescue inhalers shall be stored in a minimum of two (2) locations in the school, including but not limited to the school office and athletic office, and kept in a secure, accessible, but unlocked location. Staff should be made aware of the storage location in each school.

STUDENTS

09.224
(CONTINUED)**Emergency Medical Treatment****OPIOID ANTAGONIST NARCAN**

District schools may also maintain [an opioid antagonist Narcan/naloxone](#) for administration to individuals who may experience a life-threatening, opioid overdose. [An opioid antagonist Narcan/naloxone](#) for such instances shall be administered following the protocols developed by the Kentucky Department of Public Health. ~~These protocols should be stored along with the Narcan/naloxone for ease of reference.~~ Schools that maintain [an opioid antagonist Narcan/naloxone](#) shall keep two doses in the nurse's office and two doses with the athletic trainer. All nurses along with a staff member from Day Treatment and the athletic trainer shall be trained to administer [an opioid antagonist Narcan/naloxone](#).

INFORMATION NEEDED

A number at which parents can be reached and the name of the family physician shall be maintained at each school for all its pupils.¹ Parents will be notified in the event of an accident.

EMERGENCY CARE PROCEDURES

Schools shall have emergency care procedures comporting with regulation¹ and may utilize the Kentucky Department of Education's Health Services Reference Guide (HSRG) as a resource.

When an emergency arises and the student's parent/guardian or designee cannot be reached in a timely manner, the school will take action necessary to maintain the student's health, such as calling emergency medical personnel or taking the student to a health care facility. In such instances, school personnel shall notify health professionals of any medications that they are aware the student is taking.

REFERENCES:

- ¹702 KAR 1:160
- KRS 156.160; KRS 156.502; KRS 158.836; KRS 158.838
- KRS 217.186
- Kentucky Department of Education Health Services Reference Guide (HSRG)

RELATED POLICIES:

09.21; 09.22; 09.2241

Montgomery County
School District
Section 504 Procedures
for Student Services

Section 504 Procedures – Table of Contents

Definitions	3
Location and Notification: Child Find.....	11
Preplacement Evaluation Required	11
Referral and Evaluation.....	11
Evaluation Procedures and Materials.....	12
Multiple Sources of Information Required for Placement	13
Eligibility	13
Free Appropriate Public Education	15
Educational Setting and Least Restrictive Environment.....	16
Nonacademic Services.....	17
Accommodation Plan and Placement	18
Periodic Review of Accommodation Plan and Placement.....	19
Reevaluation	19
Procedural Safeguards (Includes Hearing and Grievance).....	20
Prior Written Notice and Parent Rights.....	21
Parent Consent.....	22
Transfer Students	22
Student No Longer Needs 504 Services	23
Discipline	23
Significant Change of Placement Because of Disciplinary Removals	23
11th Day and Subsequent Removal Periods	24
Manifestation Determination Review	24
Requirements if Behavior is a Manifestation of Student’s Disability	25
If Behavior is Not a Manifestation of Student’s Disability	25
Current Use of Illegal Drugs or Alcohol Exception in Disciplinary Situations	26
Smoking.....	26

Definitions Relating to These Procedures

504 Team means a group of persons, including persons knowledgeable about the student, the meaning of the evaluation data and the placement options. The 504 team is composed of a chairperson, the student's regular classroom teacher, the parents, and others, as appropriate. The 504 team reviews the nature of the impairment, how it affects the student's access to the school environment or to school activities, curricular or extracurricular, determines whether specialized instruction, related aids or services, or program modifications are needed and, if so, determines the 504 services to be provided.

504 Team Chairperson – The Superintendent, in consultation with the district Section 504 Coordinator, will recommend to the Board for approval a list of 504 team chairpersons by job or position title. The Superintendent, or designee, may designate which specific staff member on that approved list will serve as the 504 team chairperson for any 504 team meeting.

Accommodations mean specialized instruction, related aids or services, or program modifications needed for a 504 eligible student to access the school environment or school activities (curricular or extracurricular.)

The Act or Section 504 means Section 504 of the Rehabilitation Act of 1973, as amended

Accommodation Plan means a written document setting out specialized instruction, related aids or services, or program modifications needed to enable the student to access the school environment or school activities.

Adult student means one who has reached the age of majority under state law; has been emancipated by court order; or is, or has been, married.

Assistant Secretary means the Assistant Secretary for Civil Rights of the U.S. Department of Education.

Department means the U.S. Department of Education.

Drugs: Current illegal use of drugs exception to procedures:

(a) **In general:** The term "individual with a disability" does not include an individual who is currently engaging in the illegal use of drugs, when a covered entity acts on the basis of such use.

Current illegal use of drugs means illegal use of drugs that occurred recently enough to justify a reasonable belief that a person's drug use is current or that continuing use is a real and ongoing problem.

Illegal use of drugs means the use of one or more drugs, the possession or distribution of which is unlawful under the Controlled Substances Act (21 U.S.C. 812). The term illegal use of drugs does not include the use of a drug taken under supervision by a licensed health care professional, or other uses authorized by the Controlled Substances Act or other provisions of Federal law.

(b) **Rules of construction:** A public entity shall not discriminate on the basis of illegal use of drugs against an individual who is not engaging in current illegal use of drugs and who:

- (1) Has successfully completed a supervised drug rehabilitation program or has otherwise been successfully rehabilitated;
- (2) Is participating in a supervised rehabilitation program; or

(3) Is erroneously regarded as engaging in such use.

(c) It is not a violation of the law for a covered entity to adopt or administer reasonable policies or procedures, including but not limited to drug testing, designed to ensure that an individual who formerly engaged in the illegal use of drugs is not now engaging in the current illegal use of drugs. Nothing in this section shall be construed to encourage, prohibit, restrict, or authorize the conduct of testing for the illegal use of drugs.

(d) A public entity shall not deny health services, or services provided in connection with drug rehabilitation, to an individual on the basis of that individual's current illegal use of drugs, if the individual is otherwise entitled to such services.

(e) **Health and drug rehabilitation services:** A public entity shall not deny health services, or services provided in connection with drug rehabilitation, to an individual on the basis of that individual's current illegal use of drugs, if the individual is otherwise entitled to such services.

Education of the Handicapped Act means that statute, as amended (now IDEA).

Equal Opportunity means the provision of equally effective aids, benefits, and services. To be equally effective does not require the identical result or level of achievement for an individual with a disability and nondisabled persons, but must afford an individual with a disability equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement, in the most integrated setting appropriate to the person's needs.

Facility means all or any portion of buildings, structures, sites, complexes, equipment, rolling stock or other conveyances, roads, walks, passageways, parking lots, or other real or personal property, including the site where the building, property, structure, or equipment is located.

Federal financial assistance means any grant, loan, contract (other than a procurement contract or a contract of insurance or guaranty), or any other arrangement by which the Department provides or otherwise makes available assistance in the form of:

- (1) Funds;
- (2) Services of Federal personnel; or
- (3) Real and personal property or any interest in or use of such property, including:
 - (i) Transfers or leases of such property for less than fair market value or for reduced consideration; and
 - (ii) Proceeds from a subsequent transfer or lease of such property if the Federal share of its fair market value is not returned to the Federal Government.

Individual with a disability means one who: (i) has a physical or mental impairment, even if episodic or in remission, that substantially limits one or more major life activities when active.

Major Life Activities— Major life activities include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working. These also include the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

Parent means a natural parent, an adoptive parent, a legal guardian, or a surrogate parent appointed to make 504 decisions.

Placement means any accommodation that has been determined necessary for a student eligible for 504 services, including the setting (i.e., regular program or other environment) in which services will be delivered.

Physical or mental impairment includes, but is not limited to, such contagious and noncontagious diseases and conditions as orthopedic, visual, speech and hearing impairments, cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, mental retardation, emotional illness, specific learning disabilities, HIV disease (whether symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. The phrase **physical or mental impairment** does not include homosexuality or bisexuality.

Program or activity means all of the operations of the Montgomery County Public School District (MCSD).

Qualified individual with a disability means: With respect to public preschool, elementary, and secondary educational services, an individual with a disability (i) of an age during which nondisabled persons are provided such services, (ii) of any age during which it is mandatory under state law to provide such services to individuals with disabilities, or (iii) to whom a state is required to provide a free appropriate public education under section 612 of the Education of the Handicapped Act (now IDEA).

Recipient means any state or its political subdivision, any instrumentality of a state or its political subdivision, any public or private agency, institution, organization, or other entity, or any person to which Federal financial assistance is extended directly or through another recipient, including any successor, assignee, or transferee of a recipient, but excluding the ultimate beneficiary of the assistance.

Related Services means transportation and such developmental, corrective, or supportive services as are required to assist a 504 eligible student to benefit from specialized education or to access the school environment or school activities (curricular or extra-curricular).

School Day means any day when all MCSD students are scheduled to be in attendance for instructional purposes.

Section 504 Coordinator/Compliance Officer means the individual assigned to coordinate the MCSD's efforts to comply with Section 504 of the Rehabilitation Act.

Student Evaluation means the gathering of data to determine (1) eligibility for 504 services and (2) the 504 needs of the eligible student.

Substantially limits means: Restricted in performing a major life activity as compared to most students in the general population. The 504 team may consider the condition, manner, or duration under which the student performs a particular major life activity as compared to most students in the general population. The determination of whether an impairment substantially limits a major life activity shall be made without regard to the ameliorative effects of mitigating measures, except for ordinary eyeglasses or contact lenses. "Ordinary eyeglasses or contact lenses" means lenses that are intended to fully correct visual acuity or eliminate refractive error.

Surrogate Parent is an individual appointed by the MCSD Section 504 Coordinator to represent the 504 rights of the student in the 504 team process. In order that educational records can be shared with the surrogate parent, this shall be an individual with whom the student lives in a home with no parent present.

Work Day means Monday through Friday, except for MCSD holidays and days when MCSD school-based administrative staff are not contracted to work.

Procedures

Location and Notification: Child Find.

The Section 504 Coordinator of the MCSD shall annually:

- (a) Undertake activities to identify and locate every qualified individual with a disability, age three (3) to twenty-one (21), residing in the MCSD's jurisdiction who is not receiving a public education, or who may need 504 services; and
 - (b) Take appropriate steps to notify individuals with disabilities and their parents or guardians of the MCSD's duty under Section 504.
 - (c) Annually, MCSD staff, in collaboration with the Section 504 Coordinator provide information for school personnel about the procedures for referral of children who may have 504 disabilities and need 504 services.
-
- (1) The MCSD shall have a procedure for determining whether a child needs a surrogate parent and assigning a surrogate parent to the child. The surrogate parent of the child shall have all the rights afforded parents under Section 504 law, to make decision about 504 education issues for a child.
 - (2) The district shall appoint a surrogate parent if no parent can be located.
 - (3) The MCSD shall have a procedure for selecting surrogates. A surrogate:
 - (a) Shall not be an employee of KDE, the MCSD, or any other agency that is involved in the education or care of the child;

(b) Shall not have any personal or professional interest that conflicts with the interests of the child; and

(c) Shall have knowledge and skills that ensure adequate representation of the child.

(4) A person who is otherwise qualified to be a surrogate parent shall not be considered an employee of the MCSD solely because he or she is paid by the MCSD to serve as a surrogate parent.

(5) In the case of a child who is an unaccompanied homeless youth, appropriate staff of emergency shelters, transitional shelters, independent living programs, and street outreach programs may be appointed as temporary surrogate parents without regard to the criteria listed in subsection (6) of this section until a surrogate parent can be appointed that meets all the requirements of this section.

(6) The appropriate MCSD Representative reviews appropriate records and may contact appropriate state agencies to assist with the determination of the need for a 504 surrogate parent.

(7) The MCSD Representative assures that each child is represented by an appropriate educational representative at all decision-making points in the process of identification, evaluation, placement and provision of a free appropriate public education (FAPE).

(8) As soon as possible after the referral is completed, the MCSD Representative determines if the child is emancipated, and therefore represents himself in educational decision-making or must be represented by an adult, such as a biological or adoptive parent, legal guardian, person acting as a parent or surrogate parent.

(9) If the MCSD Representative determines the child is to be represented by a legal guardian, or is emancipated by court order or marriage, the MCSD Representative contacts the DPP, who is responsible for obtaining an official copy of the court order, appointing the guardian, or

emancipating the student, or official proof of the marriage. The official copy of the court order or proof of marriage document is placed in the educational records of the child.

(10) The Section 504 Coordinator, or designee, develops a pool of potential 504 surrogate parents. The Section 504 Coordinator maintains a file of eligible surrogate parent applications, including the names addresses, phone numbers and training status of the individuals who have agreed to serve as surrogate parents.

(11) The Section 504 Coordinator, or designee, makes arrangements for training persons selected as surrogate parents to assist them with acquiring knowledge and skills to effectively represent the children.

(12) If a surrogate is assigned because the parents cannot be located, the Section 504 Coordinator, or designee, sends a notice of intent to assign a surrogate parent to the last known address of the child's biological or adoptive parents or legal guardians. If the whereabouts of the biological or adoptive parents or legal guardians become known, future notices of meetings must be sent to, and required signatures must be obtained from a biological or adoptive parent or legal guardian of the child.

(13) The Section 504 Coordinator, or designee, notifies the surrogate in writing of termination of the need for the surrogate parent due to expiration of the assignment period; if the whereabouts of the biological or adoptive parents or legal guardians become known; upon emancipation of the child, or if the surrogate no longer meets the qualifications and criteria to serve as a surrogate parent.

(14) The Section 504 Coordinator maintains written documentation relative to any disagreement regarding the choice of a surrogate in his/her administrative files.

(15) The MCSD shall make reasonable efforts to ensure the assignment of a surrogate not more than thirty (30) days after there is a determination by the MCSD that the child needs a surrogate.

(16) The surrogate parent may represent the child in all matters relating to the identification, evaluation, and educational placement of the child and the provision of 504 services to the child.

(17) When a child with a disability reaches the age of majority, all decision-making rights under Section 504 shall transfer from the parents to the child, unless the child has been declared incompetent under KRS Chapter 387 in a court of law. The MCSD shall notify the child with a disability and the parents of the transfer of the rights.

Preplacement Evaluation Required.

The MCSD shall conduct an evaluation of any student who, because of disability, needs or is believed to need a 504 accommodation plan before taking any action with respect to the initial placement of the student in 504 and before any subsequent significant change of placement.

Referral and Evaluation. (YOU MAY MODIFY THIS SECTION.)

A referral may be initiated by a teacher, parent, administrator or other person inside or outside the MCSD. A SECTION 504 STUDENT REFERRAL FORM must be submitted to the school principal or designee, who assists the referring person with the completion of the 504 referral form.

As soon as possible after the referral is completed, the appropriate 504 team chairperson determines if the student is emancipated, and therefore represents himself in educational decision-making or must be represented by an adult such as a natural, or adoptive, [parent](#), or

legal guardian. The appropriate 504 team chairperson reviews records and may contact state agencies to assist with determining the appropriate educational representative of the student or whether the student is emancipated under Kentucky Law.

If after reasonable efforts, which shall be documented, no parent with educational decision-making rights can be identified or located, the MCSD shall appoint a surrogate parent to represent the child in the 504 process.

The appropriate 504 team chairperson schedules the 504 team meeting in a timely manner and invites anyone needed. The appropriate 504 team chairperson notifies parents, in writing, that they are invited to the meeting to discuss the need for initial 504 evaluation. The 504 team determines whether the student needs to be evaluated for 504 services. The appropriate 504 team chairperson must obtain written parent consent for an initial 504 evaluation. If a parent refuses, or revokes, consent for the initial evaluation, the appropriate 504 team chairperson must notify the MCSD Section 504 Coordinator to schedule a district-level 504 team meeting to discuss whether the MCSD should seek to override the parent refusal to, or revocation of, consent.

As soon as practicable after receipt of parent consent for initial evaluation, the 504 team meets to plan the evaluation. The 504 team plans the evaluation based upon the type of disability suspected and the type of services the student appears to need. The evaluation must be sufficient to assess (1) the nature and extent of the impairment; (2) its effect on major life activities affecting the student's ability to access the school environment or school activities; and (3) needed accommodations.

The evaluation will be conducted within 60 school days after the MCSD receives written parent consent. The evaluation is then summarized on the **SECTION 504 EVALUATION SUMMARY**.

Evaluation Procedures and Materials.

The MCSD ensures that:

- (1) Tests and other evaluation materials have been validated for the specific purpose for which they are used and are administered by trained personnel in conformance with the instructions provided by their producer;
- (2) Tests and other evaluation materials include those tailored to assess specific areas of educational need and not merely those which are designed to provide a single general intelligence quotient; and
- (3) Tests are selected and administered so as best to ensure that, when a test is administered to a student with impaired sensory, manual, or speaking skills, the test results accurately reflect the student's aptitude or achievement level or whatever other factor the test purports to measure, rather than reflecting the student's impaired sensory, manual, or speaking skills (except where those skills are the factors that the test purports to measure).

Multiple Sources of Information Required for Placement.

In interpreting evaluation data and in making placement decisions, the MCSD shall (1) draw upon information from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical condition, social or cultural background, and adaptive behavior; (2) ensure that information obtained from all such sources is documented and carefully considered; (3) ensure that the placement decision is made by a group of persons, including persons knowledgeable about the student, the meaning of the evaluation data, and the placement options; and (4) ensure that the placement decision is made in conformity with 34 CFR §104.34 (least restrictive environment).

After reviewing available information and input from the parents, the 504 team shall identify what additional data, if any, is needed to determine whether the student is eligible for 504 services, and if eligible, any needed accommodations.

Eligibility.

The 504 team reconvenes within 60 school days after the MCSD's receipt of written parent consent for initial evaluation to consider the evaluation data and determine eligibility for 504 services.

To be eligible for a 504 accommodation plan a student must have either (1) a current physical or mental impairment or (2) an episodic or in - remission impairment which, when active, substantially limits some major life activity, causing the student's ability to access the school environment or a school activity (curricular or extra-curricular) to be substantially limited.

For students, a temporary impairment does not constitute a disability under Section 504 unless its severity is such that it results in a substantial limitation on a major life activity for an extended period of time, so that it substantially limits access to the school environment or to at least one school activity.

If the 504 team determines there is no impairment, the student is not eligible for 504 services.

If the 504 team determines there is an impairment, but that impairment does not currently, nor when active if episodic or in remission, substantially limit access to the school environment or to any school activity, the student is not eligible for 504 services.

This is determined by the student's 504 team.

The 504 team will document eligibility on the **SECTION 504 ELIGIBILITY FORM**. If the student is eligible for 504 services, the appropriate 504 team chairperson shall invite the parents to a meeting to discuss the 504 accommodation plan and placement. If sufficient information is available to prepare an accommodation plan and determine placement, this may be accomplished at the same meeting in which eligibility for services is determined, as long the team meets to prepare an accommodation plan and determine placement within 60 school days after the MCSD's receipt of written parent consent for initial evaluation.

Free Appropriate Public Education.

General. The MCSD shall provide a free appropriate public education to each qualified individual with a disability who is in the MCSD's jurisdiction, regardless of the nature or severity of the person's disability.

Appropriate education. The provision of an appropriate education is the provision of regular or specialized education and related aids and services that (i) are designed to meet the individual educational needs of an individual with a disability as adequately as the needs of nondisabled persons are met; and (ii) are based upon adherence to procedures that satisfy the requirements of the law. Implementation of an Individualized Education Program developed in accordance with the Education of the Handicapped Act, as amended (now IDEA), is one means of meeting this standard.

The MCSD may place an individual with a disability or refer such a person for aid, benefits, or services other than those that it operates as its means of carrying out the requirements of the law. If so, the MCSD remains responsible for ensuring that the requirements of the law are met with respect to any individual with a disability so placed or referred.

Free Education -- (1) General. For the purpose of this section, the provision of a free education is the provision of educational and related services without cost to the individual with a disability

or to his or her parents or guardians, except for those fees imposed on nondisabled persons or their parents or guardians. It may consist either of the provision of free services or, if the MCSD places an individual with a disability or refers such person for aid, benefits, or services not operated by the MCSD as its means of carrying out the requirements of the law, of payment for the costs of the aid, benefits, or services. Nothing in this section shall be construed to relieve an insurer or similar third party from an otherwise valid obligation to provide or pay for services provided to an individual with a disability.

(2) **Transportation.** If the MCSD places an individual with a disability or refers such person for aid, benefits, or services not operated or provided by the MCSD as its means of carrying out the requirements of the law, the MCSD shall ensure that adequate transportation to and from the aid, benefits, or services is provided at no greater cost than would be incurred by the person or his or her parents or guardians if the person were placed in the aid, benefits, or services operated by the MCSD.

(3) **Residential Placement.** If the MCSD determines a public or private residential placement is necessary to provide a free appropriate public education to an individual with a disability because of his or her disability, the placement, including non-medical care and room and board, shall be provided at no cost to the person or his or her parents or guardians.

(4) **Placement of Individual with a disability by Parents.** If the MCSD has made available, in conformance with the requirements of the law, a free appropriate public education to an individual with a disability and the person's parents or guardian choose to place the person in a private school, the MCSD is not required to pay for the person's education in the private school. Disagreements between a parent or guardian and the MCSD regarding whether the MCSD has made a free appropriate public education available, or otherwise regarding the question of financial responsibility are subject to due process hearing procedures. See the MCSD 504 Due Process Hearing and Review procedure.

Educational Setting and Least Restrictive Environment.

(a) **Academic setting.** The MCSD shall educate, or shall provide for the education of, each qualified individual with a disability in its jurisdiction with persons who are not disabled to the maximum extent appropriate to the needs of the individual with a disability. The MCSD shall place an individual with a disability in the regular educational environment unless it is demonstrated by the MCSD that the education of the person in the regular environment with the use of supplementary aids and services cannot be satisfactorily achieved. Whenever the MCSD places a person in a setting other than the regular educational environment pursuant to this paragraph, it shall take into account the proximity of the alternate setting to the person's home.

(b) **Nonacademic settings.** In providing or arranging for the provision of nonacademic and extracurricular services and activities, including transportation, meals, recess periods, and the services and activities set forth in 34 CFR §104.37 (a)(2)(nonacademic services), the MCSD shall ensure that an individual with a disability participates with nondisabled persons in such activities and services to the maximum extent appropriate to the needs of the individual with a disability in question.

(c) **Comparable facilities.** If the MCSD, in compliance with paragraph (a) of this section, operates a facility that is identifiable as being for individuals with disabilities, the MCSD shall ensure that the facility and the services and activities provided therein are comparable to the other facilities, services, and activities of the MCSD.

Nonacademic Services.

(a) **General.** (1) The MCSD shall provide nonacademic and extracurricular services and activities in such manner as is necessary to afford students with disabilities an equal opportunity for participation in such services and activities. (2) Nonacademic and extracurricular services and

activities may include counseling services, physical recreational athletics, transportation, health services, recreational activities, special interest groups or clubs sponsored by the MCSD, referrals to agencies which provide assistance to individuals with disabilities, and employment of students, including both employment by the MCSD and assistance in making available outside employment.

(b) **Counseling services.** If the MCSD provides personal, academic, or vocational counseling, guidance, or placement services to its students, it provides these services without discrimination on the basis of disability. The MCSD ensures that qualified students with disabilities are not counseled toward more restrictive career objectives than are nondisabled students with similar interests and abilities.

(c) **Physical education and athletics.** (1) In providing physical education courses and athletics and similar aid, benefits, or services to any of its students, the MCSD does not discriminate on the basis of disability. The MCSD provides qualified students with disabilities an equal opportunity for participation in any physical education courses, interscholastic, club, or intramural athletics it offers or sponsors. (2) The MCSD may offer to students with disabilities physical education and athletic activities that are separate or different from those offered to nondisabled students only if separation or differentiation is consistent with the requirements of 34 CFR §104.34(least restrictive environment), and only if no qualified student with a disability is denied the opportunity to compete for teams or to participate in courses that are not separate or different.

Accommodation Plan and Placement.

If the 504 team determines the student is eligible for 504 services, the team develops a 504 accommodation plan, which states the specialized instruction, related aids or services, or program modifications needed for curricular or extra-curricular activities, and the placement setting. The 504 team chairperson documents the accommodations on the *Section 504 Accommodation Plan Form*.

An appropriate accommodation plan for a student eligible under Section 504 may consist of participation in regular classes or programs with needed accommodations, and/or the use of specialized services or programs designed to meet the student's unique needs.

After the 504 accommodation plan has been written and the placement setting determined, the appropriate 504 team chairperson shall make the implementers aware of their implementation responsibilities under the 504 accommodation plan. The appropriate 504 team chairperson must also obtain written parent consent before implementation of the initial 504 accommodation plan and placement.

If a parent refuses to provide, or revokes, consent for the initial 504 accommodation plan or the initial placement, the appropriate 504 team chairperson must document that school personnel discussed parent rights under Section 504 with the parent so the parent is informed of what the student will not receive.

If the eligible student currently needs no accommodation, the 504 team Chairperson documents in the *Section 504 Accommodation Plan* that the 504 team members have been told to bring any suspected need for accommodation to the 504 team.

Periodic Review of Accommodation Plan and Placement.

The law requires only a “periodic” review of the 504 plan.

The 504 accommodation plan and placement must be reviewed by the 504 team as needed, but at least once every three years. The MCSD Section 504 Coordinator shall maintain a list of all 504 identified students and their review dates. It is the responsibility of the appropriate 504 team chairperson to initiate the review and schedule the 504 plan review meeting.

Reevaluation.

The MCSD shall reevaluate 504 students as determined necessary by the 504 team, but at least every three years and prior to a significant change of placement. After reviewing available information and input from the parents, the 504 team shall identify what, if any, additional data is needed. After obtaining any needed information, the 504 team shall determine if the student still qualifies for 504 services, and make any needed modifications to the student's 504 accommodation plan and placement.

Procedural Safeguards. (Includes Hearing and Grievance)

With respect to actions regarding the evaluation, identification, or educational placement of students who, because of disability, need or are believed to need a 504 accommodation plan, the MCSD has a system of procedural safeguards that includes notice; an opportunity for the parents or guardians of the person to examine relevant records; an impartial hearing with opportunity for participation by the person's parents or guardians; representation by counsel; and a review procedure.

If a parent(s) disagrees with any decision regarding evaluation, identification, or educational placement, the 504 team chairperson who chaired that meeting must inform that/those parent(s) of the right to file a grievance and to request a 504 due process hearing. The Stay Put principle does not apply to 504 hearings, or to review or appeal proceedings, unless ordered by a hearing or review officer, or a court.

The MCSD and the parents have the right to request an impartial 504 due process hearing regarding evaluation, identification, or educational placement under Section 504. The Superintendent, with Board approval, shall contract with impartial 504 hearing officers, and impartial review officers, who are not employees of the MCSD. The MCSD and the parents have

a right to further review of the hearing officer's decision. See the MCSD Section 504 Impartial Hearing and Review procedures.

Individuals may file a local grievance concerning discrimination under Section 504. The MCSD grievance or complaint procedure may be used to file 504 grievances. Individuals may also file a complaint concerning discrimination with the U.S. Department of Education Office for Civil Rights. See the MCSD Section 504 Parent Rights Statement.

Prior Written Notice and Parent Rights. (YOU MAY MODIFY THIS SECTION.)

The appropriate 504 team chairperson shall invite parents to any 504 team meeting at which decisions will be made regarding the evaluation, identification or educational placement of, their child (includes prior written notice and a Section 504 Parent Rights Statement) at the following times:

1. Every three years, and also at the following times;
2. Upon initial referral or parent request for a Section 504 evaluation;
3. Prior to any Section 504 reevaluation;
4. Prior to consideration of a significant change of placement because of disciplinary removals;
5. Upon receipt of a Section 504 due process hearing request;
6. Upon receipt of a Section 504 service plan grievance filed on behalf of a student;
7. Upon request by a parent.

When a student reaches the age of majority, or is emancipated, under Kentucky law, all rights under Section 504 transfer from the parents to the student, unless the student has been declared incompetent under KRS Chapter 387 in a court of law. See definition of Adult Student. The MCSD's Section 504 Parent Rights Statement shall contain this transfer of rights statement.

The parents shall be notified in writing of any decisions made by the MCSD concerning the evaluation, identification, or educational placement of the student under Section 504. The notice will be given by providing a copy of the *Section 504 Conference Summary Report* and other documents completed at the 504 team meeting to parents at the end of the 504 team meeting if a parent attends, or by mailing these documents to parents who did not attend the meeting within 5 work days after the meeting. Changes to the 504 accommodation plan or placement may be implemented immediately if the parents received the notice documents in the meeting, and within 7 work days after mailing the notice documents to parents who did not attend the meeting, unless a hearing or review officer, or a court, orders otherwise.

Parent Consent.

The MCSD obtains written parent consent prior to conducting the initial 504 evaluation and prior to implementation of the initial 504 accommodation plan and placement. The MCSD may initiate a 504 due process hearing to request an independent hearing officer to override parent refusal or revocation for evaluation. A district-level 504 team will determine whether to recommend to the Board of Education that it request a hearing officer to override that parent refusal. The district does not request due process hearings to override refusal or revocation of consent for 504 service implementation. The Superintendent will notify the parents if the Board decides to request a hearing officer to override parent refusal to, or revocation of, consent through a 504 due process hearing.

If the MCSD or a parent requests a 504 hearing after parent refusal, or revocation, of any required consent, the MCSD does not conduct/implement the activity requiring consent unless

(1) the hearing or review officer, or a court, grants the MCSD the consent, and (2) hearing, review, and appeal rights have been exhausted.

Transfer Students.

When a student with a 504 accommodation plan transfers into the MCSD, designated school district personnel shall review the 504 accommodation plan. If the 504 team finds the 504 accommodation plan not to be appropriate, it shall conduct a reevaluation of the student. If the parent and MCSD agree the 504 plan is appropriate, the MCSD may implement that plan until time for review of the plan or reevaluation of the student. A 504 accommodation plan found to be appropriate may be implemented, or the 504 team may develop a new 504 accommodation plan.

Student No Longer Needs 504 Services.

The 504 team shall make the determination as to whether a student no longer needs 504 services. The team shall document that the student no longer needs 504 services and give written notice to the parents as set out in the Procedural Safeguards section. The MCSD shall maintain records of the student's 504 services in accordance with law, including the Kentucky Records Retention Schedule.

Discipline. (YOU MAY MODIFY ANY OF THE DISCIPLINE SECTION, EXCEPT FOR THE CURRENT USE OF ILLEGAL DRUGS OR ALCOHOL EXCEPTION IN DISCIPLINARY SITUATIONS SUBSECTION - YOU MAY DELETE THAT SUBSECTION, BUT DO NOT CHANGE THE LANGUAGE AS IT IS STATUTORY.)

504 students are disciplined according to their 504 accommodation plans and in accordance with Section 504 of the Rehabilitation Act.

Significant Change of Placement Because of Disciplinary Removals.

"Change of placement because of disciplinary removals" means a change of placement occurs if:

- (a) The removal is for more than ten (10) consecutive schools days; or
- (b) The child has been subjected to a series of removals that constitute a pattern (which is determined on a case-by-case basis) because:
 - (i) The series of removals total more than ten (10) school days in a school year;
 - (ii) The child's behavior is substantially similar to the child's behavior in previous incidents that resulted in the series of removals; and
 - (iii) Of additional factors including the length of each removal, the total amount of time the child has been removed, and the proximity of the removals to one (1) another.

11th Day and Subsequent Removal Periods.

Before the student is removed for the 11th day in any school year and before each subsequent removal period during that school year, the building principal and the MCSD Section 504 Coordinator, or designee, determine if the removal constitutes a significant change of educational placement. They must be in agreement that the removal is not a significant change of educational placement. If they do not so agree, the removal is treated as a significant change of educational placement.

Manifestation Determination Review.

A 504 team meeting to conduct a manifestation determination review shall be scheduled by the appropriate 504 team chairperson for any 504 eligible student, or for any student the MCSD has reason to believe may need 504 services, who is being considered for a significant change of educational placement because of disciplinary removals, whether or not the student is currently receiving 504 services.

The 504 team first considers, in terms of the behavior subject to the disciplinary action, all relevant information including evaluation and diagnostic results, relevant information supplied by the parents, observation of the student and the student's 504 accommodation plan.

1. The 504 team must determine the behavior of the student was a manifestation of the student's disability if:

- (a) The conduct in question was caused by, or had a direct and substantial relationship to the child's disability; or
- (b) The conduct in question was the direct result of the LEA's failure to implement the Section 504 plan.

2 The conduct shall be determined to be a manifestation of the child's disability if the team determines that either of the conditions in subsection (1)(a) or (b) of this section was met.

Requirements if Behavior is a Manifestation of Student's Disability.

If the 504 team finds the behavior in question is a manifestation of the student's disability, the student's placement cannot be changed due to the behavior incident under review, unless the parents and the LEA agree to a change in placement as part of modification of the behavioral intervention plan.

If the 504 team determines the condition described in subsection (1)(b) of the above **Manifestation Determination Review Section** was met, the **MCSD** shall take immediate steps to remedy that deficiency.

If Behavior is Not a Manifestation of the Student's Disability.

If, after the manifestation determination review, the 504 team determines the behavior was not a manifestation of the student's disability, the relevant disciplinary procedures applicable to all students may be applied to the student in the same manner in which they would be applied to

students without disabilities. Section 504 does not require continuation of educational services for such students. (Note: Continuation of educational services may be required under some other provision of law.)

Current Use of Illegal Drugs or Alcohol Exception in Disciplinary Situations. **(STATUTORY LANGUAGE. YOU MAY DELETE THIS SUBSECTION, BUT DO NOT MODIFY THE LANGUAGE.)**

The MCSD may take disciplinary action pertaining to the use or possession of illegal drugs or alcohol against any 504 student who currently is engaging in the illegal use of drugs or in the use of alcohol to the same extent that such disciplinary action is taken against nondisabled students. Furthermore, the due process procedures at 34 CFR §104.36 (or any corresponding similar regulation or ruling) shall not apply to such disciplinary actions.

Mere possession of illegal drugs or alcohol does not result in a loss of 504 protections. In order to justify not conducting a manifestation determination, the district must have evidence that the student is a current user of illegal drug(s) or alcohol.

Protection for Students Suspected of Needing 504 Services

(1) A child who has not been determined to be eligible for 504 and who has engaged in behavior that violated a code of student conduct may assert any of the protections provided for students already eligible for 504 if the MCSD had knowledge that the child might need 504 services before the behavior that precipitated the disciplinary action occurred.

(2) Basis of Knowledge – The MCSD shall be deemed to have knowledge that a child is a child with a disability if, before the behavior that precipitated the disciplinary action occurred:

- (a) The parent of the child has expressed concern in writing (or orally if the parent cannot express it in writing) to supervisory or administrative personnel of the appropriate LEA (the MCSD), or to a teacher of the child, that the child is in need of 504 services;
 - (b) The parent of the child has request an evaluation for 504 services; or
 - (c) The teacher of the child, or other personnel of the MCSD, has expressed concern about a pattern of behavior or performance demonstrated by the child directly to the MCSD Section 504 Coordinator or to other supervisory personnel of the MCSD.
- (3) The MCSD shall not be deemed to have knowledge that a child is a child with a disability if, after receiving information that that child may have a disability, the MCSD:
- (a) Conducted an evaluation and determined the child was not eligible for 504 services;
 - (b) Determined an evaluation was not necessary and provided notice to the parents of these determinations; or
 - (c) The parents refused to consent to an evaluation or refused initial services.
- (4) Conditions that Apply if the MCSD does not have a Basis of Knowledge -
- (a) If the MCSD does not have knowledge that a child might need 504 services prior to taking disciplinary measures against the child, the child may be subjected to the same disciplinary measures applied to children without disabilities who engaged in comparable behaviors.
 - (b) If a request is made for an evaluation of the child during the time period in which the child is subjected to disciplinary measures, the evaluation shall be conducted in an expedited manner.
 - (c) Until the evaluation is completed, the child shall remain in the educational placement determined by school authorities, which may include suspension or expulsion without educational services unless educational services are required under some other provision of law.

(d) If the child is determined to be eligible for 504 services, taking into consideration information from the evaluation conducted by the MCSD and information provided by the parents, the MCSD must offer 504 services.

Reporting to Law Enforcement Agencies

(1) Notwithstanding any provisions of 707 KAR Chapter 1, an agency may report a crime committed by a child with a disability to appropriate authorities.

(2) If the MCSD reports a crime committed by a child with a disability, the building principal, or designee, shall ensure that copies of the special education and disciplinary records of the child are transmitted for consideration by the appropriate authorities to the extent the transmission is permitted by the Family Educational Rights and Privacy Act (FERPA) 20

U.S.C. Section 1232g.

Smoking. (YOU MAY DELETE THIS SECTION, BUT DO NOT MODIFY IT.)

While students with smoking addictions may be eligible for 504 services, the MCSD may prohibit, or impose restrictions on, smoking.



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Hands on Therapy Contract

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

It is recommended that the board approve the contract for Hands on Therapy to provide speech and language therapy to students who meet eligibility for such per their IEP.

Relevant Background:

To meet special education and related service times for students who are eligible for speech language therapy. This is not for overflow of students, this is due to three speech language pathologist positions open in the district, with no applicants as of today.

Justification/Rationale for Recommendation:

Based upon evaluation, progress monitoring and ARC decisions, students may be eligible for speech language therapy services and require this per their IEP.

Financial Impact:

\$80.00 an hour.

Stakeholders Impacted:

Students eligible for speech language therapy.

Anticipated Timeline:

July 1, 2022-June 30, 2023

List of Support Documents Included:

Contract



CONTRACT FOR THERAPY SERVICES

This agreement is made and entered into _____, 2022 by and between Hands On Therapy, PSC 190 The Masters, Georgetown, KY 40324, (hereinafter referred to as "Therapists"), each licensed to practice their respective field of occupational, physical, speech therapies and psychology services in the state of Kentucky, and the

_____,
(hereinafter referred to as "School").

In consideration of the mutual promises, agreements, and undertakings hereinafter set forth, it is hereby agreed as follows:

1. Therapists will provide services in the categories of: student assessments, student IEP planning, direct student intervention and teaching and consultation with School personnel.
2. It is understood that the Therapists will provide similar services for others during the term of this agreement. Services shall be provided at individual school sites in the least restrictive environment by using a variety of instructional strategies. Specially designed instruction, including related services, is to be provided in the least restrictive environment and in the most integrated manner.
3. Therapists will provide therapy in the manner deemed most appropriate in the independent professional judgment of the Therapists. If, after presenting the School with the Therapists' recommendations, the School decides to alter or not provide same treatment, the School shall indemnify and hold the Therapists harmless for any claims, assessments or damages imposed on the Therapists as a result of failure to perform assessments and treatments in a manner consistent with that recommended by the Therapists.
4. Therapists will be paid on an hourly basis unless stated otherwise. School shall pay Therapists for services rendered pursuant to this agreement at the rate agreed upon in the addendum, direct student intervention and planning and student related meetings and paperwork. Therapists will keep accurate records and documentation for the computation of charges.
5. Therapists billing and school payment dates will be addressed in an addendum to this contract.
6. The services will be performed within the geographic area the school serves.
7. The duties and responsibilities of the Therapists are those defined by their respective organization: KY Board of Occupational Therapy, KY Board of Physical Therapy or KY Board, Speech Language Pathology KY Board of psychology and select School policies. Therapists will perform services in accordance with approved methods and standards of practice as defined and stated by theses governing bodies. Therapy services shall function within the guidelines set forth by the Federal Regulations governing Special Education Services. Guidelines set forth by the Kentucky State Department of Education will be followed when determining the need for and providing services.
8. The therapy services provided to the student will be in response to a request from appropriate School personnel.
9. The School shall make available all records and information relevant to the student for the purpose of the services being provided. Therapists must maintain records and reports in accordance with the

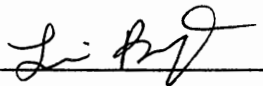


policies of the School and the respective governing bodies. Initial and periodic evaluations, plans for intervention, progress reports, records of treatments rendered and other notes will be incorporated in the student's records.

10. When appropriate the school will bill Medicaid for approved services. Therapists shall comply with corresponding Medicaid procedures in the completion of their duties and authorizes payment to the School from the Kentucky Medical Assistance Program for covered services provided by Therapists. Therapists understands she cannot bill KMAP for any service that is reimbursed to School and that Therapists are responsible for the correctness and validity of information submitted for use in KMAP documents submitted by the School in Therapists' name for services provided.
11. The School shall provide routine student care, evaluation tools and treatment materials required to treat students under the scope of this Agreement. Any requests for additional equipment or non-standard items shall be considered in accordance with the financial requirements of the School.
12. Therapists will maintain in force professional liability insurance. A copy of the policy will be made available to the School upon request.
13. It is agreed by both parties to this Agreement that they will abide by all existing Federal, State, and local laws and regulations.
14. It is agreed by both parties to this Agreement that all services will be available without discrimination because of race, creed, color, national origin, or developmental ability and that no professionally qualified person will be discriminated against because race, creed, color, national origin, or developmental ability with respect to privilege or professional practice of either organization.
15. This agreement shall continue and be binding upon the parties for the period beginning with a start date of _____ through the end of the 2022-2023 school year. This agreement may be amended by written consent of both parties and all amendments will be attached to this Agreement.
16. Either party may terminate this Agreement, with or without cause, by providing written notice to the other within thirty (30) days of the effective date of the Agreement.
17. A conversion fee of \$5000.00 is payable if School, as affiliate or its entities, hire our Therapist assigned to you, regardless of the employment classification, on either a permanent, temporary (including temporary assignments through another agency) or consulting basis within one year after the last day of the assignment.

This Agreement is not effective until fully executed by both parties

Hands On Therapy, PSC

BY: 
 TITLE: CFO
 DATE: 5/5/22

 BY: _____
 TITLE: _____
 DATE: _____



Therapy Service Addendum

Pricing Structure

\$70.00 per hour per Occupational Therapy (OT) for on site and school related services as outlined in the contract

\$80.00 per hour per Speech Therapy (SLP) for on site and school related services as outlined in the contract

Schedule of Billing

It is anticipated that each service day will contain an average of 6 to 7 working hours.

Additional documentation charges will be applied to invoice for evaluation write up/IEP planning.

Invoice will be submitted monthly prior to school's board meeting.

Payment will be made to Hands On Therapy within 5 business days of board meeting.

Please initial here:

Montgomery County Schools

JB

Hands On Therapy, PSC

Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Music Therapy Contract

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

It is recommended that the board approve the contract for services for Edge Music Therapy, LLC.

Relevant Background:

A student in Montgomery County requires music therapy to meet his educational needs.

Justification/Rationale for Recommendation:

An independent evaluation was completed for this student, indicating a need for this service. The ARC met and determined that the student requires music therapy to progress in achieving his IEP goals.

Financial Impact:

\$65 per hour per therapy session, one time per week

Stakeholders Impacted:

An elementary aged student with special needs

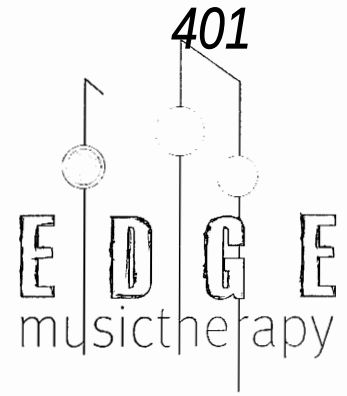
Anticipated Timeline:

July 1, 2022 to June 30, 2023 (school year services only)

List of Support Documents Included:

Contract

**Policies & Procedures
Client Rights & Responsibilities**



Description of Services:

Edge Music Therapy, LLC, agrees to perform the following services in accordance with the guidelines of the American Music Therapy Association and considerations outlined in this document.

Music therapy services as outlined in the Individual Education Plan including individual music therapy session weekly, maintain records, consultation with treatment team members, and as necessary, provide timely reports of services.

This contract is valid for the school year August 2022 – June 2023.

Schedule of Sessions:

Scheduling will be arranged between you and your primary therapist.

Your primary therapist is:

Courtney Catron
courtney.catron@uky.edu
860-614-2698

Sessions will take place at Montgomery County Public School, Mapleton Elementary School, unless otherwise arranged.

In the event that the therapist is unable to attend a scheduled session, a board-certified music therapist may render services temporarily in their absence.

Austin Robinson, MM, MT-BC, is the owner and director of Edge Music Therapy, LLC and may be contacted at 859-433-9334 or austin@edgemusictherapy.com

Payment:

The rates for therapy sessions are as follows:

Individual session: \$65
Hourly rate for meetings: \$65

At this time we accept personal checks, cash, and online payments through PayPal. You will be emailed an invoice at the end of the month for services rendered that month (e.g. an invoice for September sessions will be emailed at the end of September). Payment is due in full within 30 days. Unpaid balances over thirty days will be subject to a late payment fee of \$20 a month.



Absences and Cancellations:

At least twenty-four (24) hours advance notice is required for all cancellations or rescheduling needs. Unless deemed an emergency, you will be charged a \$25 fee for all notices under 24-hours. The full fee will be charged for sessions missed without such notification.

Terms of Agreement:

This Agreement will become effective when the *Acknowledgement and Consent Form* is signed by both parties. Edge Music Therapy, LLC may terminate services with 30-days notice. All attempts will be made to give you the names of other qualified professionals. You have the right to terminate therapy at any time. Edge Music Therapy, LLC shall be entitled to full payment for services performed prior to the effective date of termination.

Rights and Responsibilities:

As a client of Edge Music Therapy, LLC I understand that I have certain rights and responsibilities that will help ensure a successful therapeutic experience.

You Have the Right To:

Refuse and/or terminate treatment at any time. The only requirement is that you pay for any sessions you have already received.

A safe treatment setting, free from sexual, physical, and emotional abuse.

Ask for and receive information about my qualifications (e.g. certifications, education, training, experience, membership in professional groups, special areas of practice, and limits on practice).

Have written information, before entering therapy, about fees, confidentiality, method of payment, and cancellation policies. This is known as informed consent.

Request a second opinion.

File a complaint with the government or my professional association if you believe that you have been treated unethically.

Refuse to answer any questions or give any information you choose not to answer or give.

Share with me aspects of our session that you believe are helpful for you and which aspects are not.

Keep what you tell us private. Generally, information you reveal during treatment will be kept strictly confidential (understanding that any pertinent information relative to your care will be documented in a Edge Music Therapy, LLC progress note record) and will not be revealed without your written authorization. There are some situations in which I

am required by law to reveal things you tell me, even without your permission. These include:

If you seriously threaten to harm another person,

I must warn that person and the authorities.

If a court orders me to testify about you.

If I have good reason to believe you are abusing, neglecting, or exploiting a child or vulnerable adult or if you give me information about someone else who is doing this, I must notify Child Protective Services or Adult Protective Services.

If I believe you are in imminent danger of harming yourself, I may call the police, if all other options are exhausted.

If a medical emergency requires me to disclose information.

If you enter into litigation with Edge Music Therapy, LLC.

If I believe you are intentionally spreading communicable diseases.



Your Responsibilities as a Client/Parent/Legal Guardian:

You are responsible for actively participating in our agreed upon treatment and making a commitment to your success, which includes honestly addressing and sharing your thoughts and feelings, even if it is uncomfortable or difficult, following through with homework, actively participating in the development of your goals, making sure your goals are understood, and being on time for your sessions.

You are responsible for keeping predetermined appointments and giving Edge Music Therapy, LLC at least twenty-four (24) hours notice of any cancellations or rescheduling needs. Otherwise, unless deemed an emergency, you will be charged a \$35 fee. The full fee will be charged for sessions cancelled without such notification.

You, not your insurance company or any other person or company, are responsible for paying the fees we agree upon.

You are responsible for knowing how to contact me or other resources in case of any emergency.

You are responsible for maintaining confidentiality pertaining to group therapy, when applicable.

You are responsible for informing Edge Music Therapy, LLC of any address or phone number changes that arise.

**Services Agreement
Acknowledgment and Consent Form
Contact Information**

Client Name: _____ Sex: M F
 Date of Birth: _____ Age: _____
 Parent(s)/Legal Guardian: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____
 Main Phone: _____ Other Phone: _____
 Email: _____

Description of Services:

Edge Music Therapy, LLC agrees to perform the following services in accordance with the guidelines of The American Music Therapy Association:

Music therapy services as outlined in the Individual Education Plan including individual music therapy session weekly, maintain records, consultation with treatment team members, and as necessary, provide timely reports of services.

This contract is valid for the school year August 2022 – June 2023.

Terms of Agreement:

This Agreement will become effective when signed by both parties. Edge Music Therapy, LLC may terminate services with 30-days notice. All attempts will be made to give you the names of other qualified professionals. You have the right to terminate therapy at any time. Edge Music Therapy, LLC shall be entitled to full payment for services performed prior to the effective date of termination.

Signature signifies that I have read, understood and agree to abide by the Policies and Procedures/Client Rights and Responsibilities laid out by Edge Music Therapy, LLC. I have discussed those points I did not understand, and have had my questions, if any, fully answered. I agree to comply with these policies. I authorize evaluation and/or music therapy treatment by Edge Music Therapy, LLC. I understand that this consent can be repealed in writing at any time during the treatment process. I acknowledge that I have received a copy of the Policies and Procedures/Client Rights and Responsibilities.

Signature of Client

Date

Signature of Therapist

Date

Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Orientation and Mobility Contract

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

It is recommended that the Board approve the contract for Karen White to provide Orientation and Mobility (O&M) services for students with visual impairments who require this as a related service on their IEP.

Relevant Background:

Orientation and Mobility is a related service provided to students with visual impairments. Orientation and Mobility services enable those students to learn how to safely move about their environment in school, home and community using spatial and environmental concepts, a cane or service animal.

Justification/Rationale for Recommendation:

There are currently students in Montgomery County who require Orientation and Mobility services as a related service in their IEP.

Stakeholders Impacted:

The students who require services will benefit by being able to access their school environment more efficiently and independently.

Anticipated Timeline:

July 1, 2022 to June 30, 2023 (School year services only)

List of Support Documents Included:

Contract

ORIENTATION AND MOBILITY SERVICES CONTRACT:

This agreement is entered into between Montgomery County School District, hereinafter referred to as the "School" and Karen White, hereinafter referred to as the "Specialist", a certified orientation and mobility specialist, by the agreement, beginning August 1, 2022 extending to July 31, 2023 for the purpose of obtaining orientation and mobility services for this school program.

WITNESSETH:

WHEREAS, the School operates special education classes: and WHEREAS, the specialist is certified by the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) as an orientation and mobility specialist, and desires to provide orientation and mobility services for the eligible children with visual disabilities enrolled in these classes. NOW, THEREFORE, for and in consideration of, the promises and the mutual covenants and agreements herein contained, the parties hereto agree as follows:

I. SERVICES:

The specialist will be certified by the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP). The specialist is responsible for all training/education and recertification costs.

The specialist will plan and provide services to meet specific program/ student needs as determined by the specialist and the ARC/IEP process.

The specialist will attend Admission and Release Committee meetings and provide a written summary of progress and Individual Education Program goals.

The specialist will provide orientation and mobility evaluations and complete a written report.

The specialist may transport the student, if needed, and with the Board of Education and parental/guardian consent.

II. FACILITIES:

The orientation and mobility services will occur at the site designated as the Least Restrictive Environment as determined by the student's Individual Education Plan. Services, because of their nature, may occur after regular school hours and at other sites within the community as necessary to fulfill the IEP.

III. EQUIPMENT:

The school will provide educationally relevant equipment and supplies for services as determined by the specialist and the ARC as necessary to fulfill the student's IEP.

IV. FEE, COLLECTION AND COMPENSATION:

The school shall compensate the specialist at a rate of ninety (\$90) dollars per hour for direct instruction, travel, attendance at annual review/specially-called ARC meetings, in-service training, consultation, collaboration, parent/guardian communication, instructional planning, community-based field trip planning, record-keeping, report card progress summaries, screenings and clerical work. The specialist shall submit an invoice to the district's coordinator of special education no later than the 4th of each month and payment will be made following the next upcoming meeting of the board of education.

The school shall compensate the specialist at a rate of one hundred ten dollars per hour (\$110) for evaluations and re-evaluations (including travel to evaluation, report preparation, observation/direct interaction and assessment, collaboration, and all necessary activities needed to complete evaluations and re-evaluations.) Initial evaluations and re-evaluations should be referred to the specialist at a minimum of 60 days prior to due date. The school shall also compensate the specialist at a rate of one hundred and ten (\$110.00) dollars per hour attendance at Admissions and Release Committee Meetings related to evaluations and re-evaluations.

The services shall be provided on a contractual, per-service basis. In the event that a student is absent on the pre-arranged date of services, every effort shall be made to reschedule. If a student is absent, travel costs must still be reimbursed, if travel was completed to and from the school.

The specialist authorizes payment to MONTOMERY COUNTY SCHOOLS, from the Kentucky Medical Assistance Program (KMAP) for covered services provided and specified by the criteria of this contract. The specialist understands that she cannot bill the KMAP for any service that is reimbursed to MONGOMERY COUNTY SCHOOLS as part of the contractual agreement.

V. INSURANCE:

During the term of this agreement, the specialist shall maintain professional liability insurance in the following amounts:

One million (\$1,000,000) per occurrence;

One million (\$1,000,000) per aggregate.

VI. INDEMNITY:

The specialist shall indemnify and hold the school, its directors and employees harmless from and against any and all claims, demands, liabilities, damages and expenses for injury to children caused or asserted to have been caused by the negligent acts of the specialist.

VII. TERMS:

This agreement shall be in full force and shall commence August 1, 2022 and extend to July 31, 2023. However, at any time during the term hereof, either part may unilaterally terminate this agreement without cause by giving the party at least thirty days' notice of its desire to terminate.

This agreement contains the entire agreement of both parties hereto, and no other oral or written agreement shall be binding or obligating upon the parties hereto. This agreement supersedes all prior contracts, and understandings, either written or otherwise, between the parties relating to the subject matter thereof.

IN WITNESS WHEREOF, the school and specialist have duly executed this agreement on the day and year just written.

WITNESS: _____ DATE: _____

WITNESS _____ DATE: _____



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Interpreter Services

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
 Superintendent
 ___ Contract? – Legal Review

Recommendation:

It is recommended that the board approve the contract for interpreter services for a student who has services listed on their IEP, as well as any family or staff member who would need American Sign Language or Signed Exact English

Relevant Background:

The district at this time has a student who requires an interpreter for a hearing impairment. This agency provides the interpreter, and also for any time we need for other situations, such as meetings, conferences with parents, etc. .

Justification/Rationale for Recommendation:

Families and students to have access to instruction, communication with school, meetings, etc.

Financial Impact:

\$60.00 an hour

Stakeholders Impacted:

Students and families who require interpreter for either hearing loss or communication needs.

Anticipated Timeline:

July 1, 2022 to June 30, 2023

List of Support Documents Included:

Contract



Central Kentucky Interpreter Referral, Inc.

P.O. Box 104 • Danville, KY 40423

859.236-9888

www.CKIRA.org

Billing Agreement for American Sign Language Interpreting Services

Our Standard fee is \$120.00*. Assignments that go beyond two hours will be billed at our Standard base rate (SBR) of \$60.00 per hour. Billing is accrued in 15-minute increments.

Days and Times		Standard Base Rate per Hour
Weekdays	7:00am-5:00pm	\$60.00
Weekday Evenings	5:01pm-6:59am	SBR + \$5.00
Weekend Days	7:00am-5:00pm	SBR + \$5.00
Weekend Nights	5:01pm-6:59am	SBR + \$10.00
Postal Holidays**	12:00am-11:59pm	SBR + \$10.00

*Base Rate is for M-F 7:00am-5:00pm

**Including Christmas Eve

Additional fees, if applicable:

- Interpreters charge travel at the same rate. We will make every effort to find an interpreter in your area. When assessing travel charges, CKIR uses Google Maps. ®
- If your office would like to be notified, before the assignment, where the interpreter will be traveling from, please request a call back when scheduling the appointment.
- If an assignment is longer than two hours, CKIR may have to schedule two interpreters to work as a team which would be the same fee as above for each interpreter.
- Out-of-town assignments involving travel, meals, lodging, etc.

Cancellation Policy- You will receive an invoice based on the above rate schedule for:

- Assignments that are cancelled with less than 24-hour notification, excluding weekends/holidays.
- Assignments where an interpreter was requested but not needed.
- Assignments lasting more than two hours requiring a team of two interpreters.
- Assignments when the requested interpreter arrives, but the Deaf or Hard of Hearing client does not.
- Inclement Weather- CKIR does not bill if your entire office/business must close due to weather however, if you are open, then our standard cancellation procedures will apply.

All request and/or cancellations of interpreter services must be communicated through our main number at 859-236-9888, faxed to 859-236-8705, or emailed to easytoreserve@ckira.org. On site interpreters are not permitted to accept cancellations and/or scheduling requests. All cancellations must be communicated with our main office weekdays between 8:00am-4:00pm. Calls that come in after 4:00pm and/or during weekends will be counted as received at 8:00am the next business day.

I have read, understand, and agree to the above information regarding payment for services rendered. A copy or facsimile of this document will be considered an original. I further understand that Central Kentucky Interpreter Referral Inc. supports the interpreting profession as well as the Registry of Interpreters for the Deaf.

Company Name

Print Name and Title

Signature and Date

Central Kentucky Interpreter Referral, in accordance with KRS 309.300 to 309.319 only uses American Sign Language Interpreters who are licensed to practice as an Interpreter in Kentucky.

Under KRS 309.301 collegiate Interns from a nationally accredited university are allowed a waiver to work without a license while under direct and indirect supervision from their university Professors and Internship Placement Supervisors.



Central Kentucky Interpreter Referral, Inc.

P.O. Box 104 • Danville, KY 40423

859.236-9888

www.CKIRA.org

Billing Agreement for Spanish Interpreting Services

Our Standard fee is \$90.00*. Assignments that go beyond two hours will be billed at our Standard base rate (SBR) of \$45.00 per hour. Billing is accrued in 15-minute increments.

Days and Times		Standard Base Rate per Hour
Weekdays	7:00am-5:00pm	\$45.00
Weekday Evenings	5:01pm-6:59am	SBR + \$5.00
Weekend Days	7:00am-5:00pm	SBR + \$5.00
Weekend Nights	5:01pm-6:59am	SBR + \$10.00
Postal Holidays**	12:00am-11:59pm	SBR + \$10.00

*Base Rate is for M-F 7:00am-5:00pm

**Including Christmas Eve

Additional fees, if applicable:

- Interpreters charge travel at the same rate. We will make every effort to find an interpreter in your area. When assessing travel charges, CKIR uses Google Maps. ®
- If your office would like to be notified, before the assignment, where the interpreter will be traveling from, please request a call back when scheduling the appointment.
- If an assignment is longer than two hours, CKIR may have to schedule two interpreters to work as a team which would be the same fee as above for each interpreter.
- Out-of-town assignments involving travel, meals, lodging, etc.

Cancellation Policy- You will receive an invoice based on the above rate schedule for:

- Assignments that are cancelled with less than 24-hour notification, excluding weekends/holidays.
- Assignments where an interpreter was requested but not needed.
- Assignments lasting more than two hours requiring a team of two interpreters.
- Assignments when the requested interpreter arrives, but the Deaf or Hard of Hearing client does not.
- Inclement Weather- CKIR does not bill if your entire office/business must close due to weather however, if you are open, then our standard cancellation procedures will apply.

All request and/or cancellations of interpreter services must be communicated through our main number at 859-236-9888, faxed to 859-36-8705, or emailed to easytoreserve@ckira.org On site interpreters are not permitted to accept cancellations and/or scheduling requests. All cancellations must be communicated with our main office weekdays between 8:00am-4:00pm. Calls that come in after 4:00pm and/or during weekends will be counted as received at 8:00am the next business day.

I have read, understand, and agree to the above information regarding payment for services rendered. A copy or facsimile of this document will be considered an original. I further understand that Central Kentucky Interpreter Referral Inc. supports the interpreting profession as well as the Registry of Interpreters for the Deaf.

Company Name

Print Name and Title

Signature and Date

Under KRS 309.301 collegiate Interns from a nationally accredited university are allowed a waiver to work without a license while under direct and indirect supervision from their University Professors and Internship Placement Supervisors.



Central Kentucky Interpreter Referral, Inc.

P.O. Box 104 • Danville, KY 40423

859.236-9888

www.CKIRA.org

Billing Information

Company Name

Billing Contact Person

Phone Number

Fax Number

Email Address

Physical Address

Mailing Address if Different

CKIR automatically sends invoices via email. Please advise if you would prefer to have your invoices mailed.

Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Interpreter Unlimited Contract

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

It is recommended that the board approve the contract for telephone interpreter services from IU (Interpreters Unlimited).

Relevant Background:

Occasionally we have families in our district who speak a foreign language and need services from an interpreter to actively participate in meetings and school activities. When the foreign language spoken is not one which is available from our other interpretation source, we have to use telephone interpretation to provide this service.

Justification/Rationale for Recommendation:

Families who speak foreign languages require the opportunity to participate in meetings and activities to support their child. If we cannot provide this within district, we must look for an alternative which allows this service to be provided.

Financial Impact:

See attached rate

Stakeholders Impacted:

Families with children who attend school in our district, for whom English is a second language.

Anticipated Timeline:

July 1, 2022 to June 30, 2023

List of Support Documents Included:

Contract



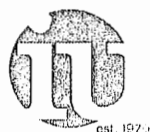
making connections nationwide

IN-PERSON INTERPRETATION

Our fee structure is very simple; we bill only for the appointment time at a fixed hourly rate.

Language	Minimum hours	Rate per hour (\$)
Spanish	2	65.00
All Other Languages	2	99.00
American Sign Language	2	125.00

- A minimum of two hours applies. Time booked will be time billed if exceeds two hours. All times beyond the minimum are billed in half hour increments.
- If canceled with less than 24 working hours' notice, a minimum of 2 hours or time booked, whichever is greater is charged.



making connections nationwide



interpretation



translation



transportation



sign language

10650 Trenea St., Suite 308, San Diego, CA 92131 / Phone 800.726.9891 / Fax 800.726.9822



making connections nationwide

TELEPHONE INTERPRETATION

Language	Rate Per Minute
Spanish	\$1.75
Marshallese	\$1.75
Arabic	\$1.75
German	\$1.75
Chinese	\$1.75
Japanese	\$1.75
Vietnamese	\$1.75
Most other Asian languages	\$1.75
Most other Mid East languages	\$1.75
Most other European Languages	\$1.75

- \$250 One time set up fee for on demand telephone interpretation
- Available 24 hours a day, 7 days a week.
- Same rate for all languages.
- No first minute connection fee.
- No minimum usage required.
- We offer over 130 languages for telephone interpretation. The above list is only for the most requested.
- Connection time averages 30-60 seconds. Average connection time for Spanish is 20 seconds.
- 3-way calling is available at no extra charge.
- To utilize services, you will be provided with a toll-free number.
- No set up fee – Scheduled conference calls are based on a one hour minimum of \$105.00, any language. If cancelled with less than 24 business hours' notice, you will be billed for one hour.



making connections nationwide



interpretation



translation



transportation



sign language



making connections nationwide

VIDEO REMOTE INTERPRETATION

Language	Rate Per Minute
American Sign Language	\$2.95
Spanish	\$2.45
Marshallese	\$2.45
Arabic	\$2.45
German	\$2.45
Chinese	\$2.45
Japanese	\$2.45
Vietnamese	\$2.45
Most other Asian languages	\$2.45
Most other Mid East languages	\$2.45
Most other European Languages	\$2.45

- \$250 One time set up fee for on demand Video interpretation
- Available 24 hours a day, 7 days a week.
- High quality audio, a simple user interface, secure connection and real-time data sharing and collaboration.
- HIPAA-compliant cloud-based technology.
- Reconnect to same interpreter within 60 seconds.
- We offer nearly 60 languages for Video Remote interpretation.
- Connection time averages 30-60 seconds. Average connection time for Spanish is 20 seconds.
- Connect over voice or video. Integrates with any internet capable device, including smart phones (IOS and Android), tablets (iPad, Windows Surface Pro), and laptops (Windows and Mac)
- No access code needed. Click on an icon, choose a language and connect to a domestic based interpreter.



making connections nationwide



interpretation



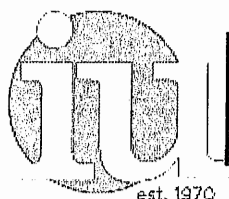
translation



transportation



sign language



making connections nationwide

DOCUMENT TRANSLATION

Language	Price/Word	Minimum	Completion Time
Spanish	\$0.17	\$50.00	1 - 5 days
Marshallese	\$0.30	\$100.00	3 - 7 days
Arabic (All Dialects)	\$0.30	\$100.00	3 - 7 days
German	\$0.30	\$100.00	3 - 7 days
Chinese (Simplified & Traditional)	\$0.30	\$100.00	3 - 7 days
Japanese	\$0.30	\$100.00	3 - 7 days
Vietnamese	\$0.30	\$100.00	3 - 10 days
Most other Asian languages	\$0.30	\$100.00	3 - 10 days
Most other Mid East languages	\$0.30	\$100.00	3 - 10 days
Most other European Languages	\$0.30	\$100.00	3 - 10 days

- We can offer most languages for translation as we can for in-person interpretation. The above list is only for the most requested.
- Completion time is based on document size of 1-3 pages and is an approximation only.
- Desktop publishing (DTP) is available and is an additional charge of \$20.00/page.
- Highly technical/medical/legal documents are approximately \$0.02 – \$0.05 extra, depending on language.
- As a guide, on a normal type-written page with 12pt font size and double spaced, there are approximately 300-325 words.



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LANGUAGE LIST

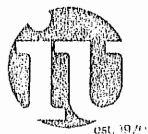
LANGUAGES

Acehnese	English	Kurdish (Bahdini)
Acholi	Estonian	Kurdish (Kurmanji)
Afghani	Ewe	Kurdish (Sorani)
Afrikaans	Farsi	Kyrgyz
Akan	Filipino	Lao
Akateco	Finnish	Latin
Albanian	Flemish	Latvian
American Sign Language	Foochow (Fuzhou)	Lautu
Amharic	French	Lingala
Anuak	French Canadian	Lithuanian
Arabic	French Creole	Lorma
Arabic (Egyptian)	Fukienese	Luganda
Arabic (Iraqi)	Fulani	Luo
Arabic (Moroccan)	Fulde	Maay-Maay
Arabic (Sudanese)	Ga	Macedonian
Arabic (Yemeni)	Garre	Malay
Armenian	Georgian	Malayalam
Ashanti	German	Marathi
Assyrian	Greek	Marchaltese
Azeri	Guarani	Matu
Bahasa (Malaysian)	Gujarati	Mbay
Banbara	Hainanese	Mende
Bashkir	Haitian Creole	Mian
Basque	Harar	Mina
Bassa	Hassaniya	Mixteco (Alto)
Belarusian	Hausa	Mixteco (Bajo)
Bengali	Hebrew	Moldovan
Bosnian	Hindi	Mongolian
Bulgarian	Hmong	Montenegrin
Burmese	Hokkian	Mushunguli
Cambodian	Hungarian	Navajo
Cape Verde Creole	Icelandic	Nepali
Carolinian	Igbo	Norwegian
Catalan	Ilocano	Nuer
Cebuano	Indonesian	Oromifa
Chaldean	Indonesian Javanese	Pashto
Chamorro	Italian	Patois (Jamaican)
Chao-Chow	Japanese	Persian
Cherokee	Jarai	Pidgin (Cameroonian)
Chin	Jiangsu	Pidgin (Nigerian)
Chin (Falam)	K'iche' (Quiché)	Polish
Chin (Hakha)	Kannada	Ponapean/ Pohnpeian
Chin (Lai)	Karen	Portuguese
Chin (Mizo)	Karen (Pwo)	Portuguese (Brazilian)
Chin (Tedim)	Karenni (Kayah)	Portuguese (European)
Chin (Zo, Zomi)	Kasakh	Portuguese Creole
Chin (Zophei)	Khmer	Pulaar
Chinese Cantonese	Kikongo	Punjabi
Chinese Mandarin	Kikuyu	Q'anjob'al
Choujo	Kinyamulenge	Rohingya
Chuukese	Kinyarwanda	Romanian
Cotocoli (Tem)	Kirundi	Russian
Croatian	Kiyuba	Samoan
Czech	Kizigua (kizigula)	Sango
Danish	Korean	Senthang
Dari	Kosraean	Serbian
Dinka	Krahn	Shanghainese
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South African Zulu
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Sylheti
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IN-PERSON INTERPRETER / TELEPHONE CONFERENCE CALL

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Required Information			
Requester Name _____ (First Name, Last Name)		Requester Email Address _____	
Requester _____	Phone _____	Number _____	Non-English Speaker Name _____ (First Name, Last Name)
Extension _____			
Assignment Address _____ (Street, Suite/Unit Number)		Date and Time of Assignment _____	
(City) _____	(State) _____	Time Zone _____	
(ZIP) _____		Language(s) Requested _____	
Assignment Duration _____			
Type of Assignment (medical, education, conference, legal, etc.) _____			
Special Requests / Notes _____			

DOCUMENT TRANSLATION

Email document to translations@interpreters.com to obtain project estimate and completion time. Project cost is based on the rates attached.

TELEPHONE INTERPRETATION

Advance setup required. Toll-Free Number Provided. Service available 24/7.

VIDEO REMOTE INTERPRETATION

Advance setup required. User ID/Password provided. Service available 24/7.

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interpretation



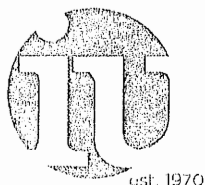
translation



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LANGUAGE SERVICES AGREEMENT

Interpreters Unlimited

This AGREEMENT (the "Agreement") is made and entered into on _____ "Effective Date" by and between _____ ["Client"] and **INTERPRETERS UNLIMITED**.

RECITALS

WHEREAS, "**CLIENT**" has entered into contract with INTERPRETERS UNLIMITED, a language service provider.

WHEREAS, "**CLIENT**" has agreed under the terms establish herewith to engage the services of linguists to perform language services, including, but not limited to, in-person interpretation, telephone interpretation and document translation; and

WHEREAS, "**CLIENT**" desires to engage INTERPRETERS UNLIMITED to perform language services; and

WHEREAS, INTERPRETERS UNLIMITED desires to enter into this Memorandum of Understanding (MOU) to perform such interpreting services according to the terms and conditions of this Agreement;

NOW THEREFORE, the parties agree as follows:

BASIC TERMS AND CONDITIONS

1. Nature of Service: INTERPRETERS UNLIMITED will provide interpreting/translating services as required by "**CLIENT**"
2. Term of Agreement: This agreement will become effective upon signing of both parties, and will continue in effect unless terminated, with or without cause, upon thirty days written notice by either party. Rates will increase 3% annually, beginning one year from date of contract execution.
3. Charges, Invoices and Payment: In consideration of these services, "**CLIENT**" will pay INTERPRETERS UNLIMITED the amount in the manner set forth in pricing schedule. Payment is due within 30 days of invoice date. Late payment will be subject to penalties equating to 5% of total invoice amount.
4. Privacy of Communication: The linguist shall keep all information that they may come across in the course of their work confidential and will not communicate it to a third party.
5. Arbitration: Any dispute, claim or controversy arising out of or relating to this Agreement shall be settled by binding arbitration in accordance with the rules and regulations of the Judicial Arbitration and Mediation Services ("JAMS"). Arbitration shall be before a single arbitrator who shall be a retired judge of the State of California. Any award shall be final and binding upon the parties and



interpretation



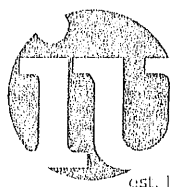
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judgment upon any such award may be entered in any court having jurisdiction thereof. The fees and expenses of the arbitrators shall be borne equally by the parties. Each party shall pay its own fees and costs relating to any arbitration proceeding, including attorney's fees.

6. HIPAA/HITECH/FERPA Compliance: INTERPRETERS UNLIMITED is fully compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA)/Health Information Technology for Economic and Clinical Health (HITECH) guidelines for healthcare transactions and Family Educational Rights and Privacy Act (FERPA) for academic transactions.
7. Miscellaneous Provisions:
 - 7.1. Independent Contractor: The parties to this Agreement are independent contractors. This Agreement shall not be construed or deemed to create any relationship of employer and employee, agent and principal, partner or joint venture.
 - 7.2. Assignment: "CLIENT" and INTERPRETERS UNLIMITED shall not assign or transfer any duty or interest in this Agreement without prior written consent of both parties.
 - 7.3. Entire Agreement: This Agreement, including any Exhibits attached hereto, is the entire agreement between two parties hereto relating to the subject matter addressed herein and supersedes all prior representations, promises or agreements, whether oral or written.
 - 7.4. Amendments: This Agreement may not be amended absent a written agreement by the parties, except that "CLIENT" may provide of a proposed amendment to this Agreement and INTERPRETERS UNLIMITED shall be deemed to have accepted the proposed amendment unless INTERPRETERS UNLIMITED provides "CLIENT" with written notice rejecting the proposed amendment within fifteen (15) days of receiving such notice.
 - 7.5. Indemnification: Each party shall indemnify, defend and hold harmless the other from and against all claims, damages, costs and expenses, including attorneys' fees, incurred by the indemnified party by reason of acts or omissions of the indemnifying party in the party in the performance of this Agreement.
 - 7.6. Governing Law: This Agreement shall be interpreted and construed in accordance with the laws of the State of California.
 - 7.7. Severability: If any terms, provision or covenant of this Agreement is held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall remain in full force and effect unless such invalid, illegal or unenforceable provision substantially impairs the purpose of this Agreement.
 - 7.8. Notices: Any notice required to be provided under this Agreement shall be sent by United States Postal Service, postage prepaid, return receipt requested, addressed as follows:



interpretation



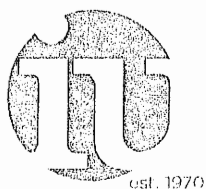
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If to "CLIENT":

ATTENTION NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

If to INTERPRETERS UNLIMITED:

Interpreters Unlimited
P.O. Box 27660
San Diego, CA 92198-7660
Tel (800) 726-9891
Fax (800) 726-9822

7.9. Invoices: Invoices for services rendered will be sent to:

ATTENTION NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

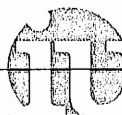
IN WITNESS THEREOF, the undersigned have acknowledged that they have read, understand and agree to the terms and conditions indicated herewith.

"CLIENT"

Date

Interpreters Unlimited

Shamus Sayed, VP of Sales and Marketing



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Date



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Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 13, 2022

RE: Physical Therapy Contract

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

Approve the contract from Widelo Kids Therapy, LLC to cover the district physical therapist's caseload overflow.

Relevant Background:

Physical therapy services are provided as described in a student's IEP. A physical therapist has a specific certificate that a typical district substitute cannot cover. The services in the IEP cannot be met by anyone other than a person licensed or certified in this area.

Justification/Rationale for Recommendation:

It is recommended that the district contract with Widelo Kids Therapy, LLC, to cover the district physical therapist's caseload overflow. The district physical therapist has 81 students on her caseload at this time. Last year during the pandemic, many students were not released from physical therapy services due to the absence of consistent and reliable data. When researching the caseload sizes of neighboring school districts' physical therapists, these ranged from 40-50 for a full time PT. In order to adequately meet the needs of the 81 students on the current caseload, it is recommended that we temporarily contract for one day of services from Widelo Kids Therapy, LLC. This physical therapist will take 12 students from the district physical therapist's caseload (as well as two students who are in the referral process), which will leave the district physical therapist with 69 students. We anticipate that at the annual review ARCs, students will be able to be released from physical therapy services based on the data that has been collected this year.

Financial Impact:

\$60.00 an hour

Stakeholders Impacted:

Students who receive physical therapy as a related service as identified on their IEP.

Anticipated Timeline:

July 1, 2022 to June 30, 2023 (school year services only)

List of Support Documents Included:

Contract

Contract for Physical Therapy Services Widelo Kids Therapy, LLC 2022-2023

This Contract for Physical Therapy Services is made and entered into on the 7th day of June 2022 between the School District, Montgomery Board of Education, 3400 Indian Mound Drive, Mt. Sterling, KY 40353 and the Provider, Deborah Widelo Physical Therapist 340 Greening Lane, Winchester KY 40392. For the purposes of this Contract the parties agree to:

- ❖ **Obligations of the Physical Therapist:** The Provider agrees to provide Physical Therapy services for school aged students as follows:
 - To provide direct Physical Therapy services, based on the individual student's evaluation results and the planned interventions goals in the individual education plan (IEP).
 - To complete observations, screenings, and evaluation of referred students and written reports as required by established procedures.
 - To develop IEPs for students for the 2021-2022 school year, based on students' identified needs for Physical Therapy.
 - To attend all parent conferences, team meetings, IEP conferences, and other student related meetings as needed to explain evaluation results, therapy services, and to develop IEP either in person, via telephone or tele link.
 - To maintain documentation of services provided an outcome using the Montgomery County Schools documentation system.
 - To provide current documentation of professional certifications and/or licensure.
 - To maintain confidentiality of all students as required by FERPA and HIPPA.
 - To maintain Professional Liability Insurance.
- ❖ **Obligations of the Montgomery County School District:** The school district agrees:
 - To pay \$60 per hour for Physical Therapy services related to Montgomery County Schools for clinical time including direct student intervention, testing, planning, consultation, documentation, and travel in person, via telephone or tele link.
- ❖ The services described in the Contract will be provided beginning August 8, 2022, until June 5, 2023.
- ❖ **Terms and Methods of Payment:** The Provider will submit an invoice for services within 10 days of the close of the month in which services were provided. Invoice will include days, location and hours worked. Payment is to be made within thirty (30) calendar days of receipt of the payment request.
- ❖ **Relationship of Parties:** The Provider is an independent Therapist and not an employee of the School District.

- ❖ Termination of Contract: Either party may terminate this Contract at any time with 30 days' notice in writing.

WIDELO KIDS THERAPY, LLC

BY: _____

Deborah L. Widelo PT, DPT, PCS

DATE: _____

MONTGOMERY COUNTY SCHOOLS

BY: _____

DATE: _____

Widelo Kids Therapy, LLC

PO Box 4561

Winchester KY 40392

widelokidstherapy@gmail.com

859-749-9305



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, EdD, Superintendent

DATE: 07/12/2022

RE: Head Start MOA 2022-23

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
MTU Superintendent
 ___ Contract? – Legal Review

Recommendation:

It is recommended that the Board approve the agreement for cooperation on full utilization of Head Start for the 2022-23 school year, as presented.

Relevant Background:

Each year we are required to work with Head Start to determine services they offer, services we offer, and services that may be shared.

Justification/Rationale for Recommendation:

This is a continuation of similar agreements executed in previous years.

Financial Impact:

N/A

Stakeholders Impacted:

Students/families/staff who participate in Head Start program

Anticipated Timeline:

2022-23 school year

List of Support Documents Included:

Agreement

Local Head Start Memorandum of Agreement

This agreement is between the _Gateway_____ Head Start Grantee Program (“Head Start”) and the _Montgomery_____ School District (“School District”) to coordinate services to eligible children through federal Head Start and state Preschool programs.

I. Purpose of Agreement

This Memorandum of Agreement (“MOA”) sets out the terms by which the Head Start program and School District will ensure full utilization of Head Start funds by meeting the following objectives: (1) to avoid duplication of programs and services; (2) to avoid supplanting of federal funds; and (3) to maximize the use of Head Start funds to serve as many four-year-old children as possible. This MOA also provides for coordination between Head Start and School District as required by 45 CFR 1302.53 and 45 CFR 1302.63.

II. Authority

Whereas, Head Start must enter into an agreement with the School District in order to support coordination between Head Start and publicly funded preschool programs (*642 (e) (3) of the Head Start Act and 45 CFR, Part 1302.53*); and

Head Start must work to develop an interagency agreement with the School District to improve service delivery to children eligible for services under the Individuals with Disabilities Education Act (IDEA), including the referral and evaluation process, service coordination, promotion of service provision in the least restrictive environment, and transition services as children move from services provided under Part C of IDEA to services provided under Part B of IDEA and from preschool to kindergarten (*45 CFR, Part 1302.63*); and

School District must work with Head Start to avoid duplication of programs and services, avoid supplanting federal funds, and maximize Head Start funds in order to serve as many four-year-old children as possible (*KRS 157.3175*); and

School District must achieve certification with Head Start director that the Head Start program is fully utilized (*KRS 157.3175*);

Now, therefore, it is mutually agreed by Head Start and School District to enter into this MOA.

III. Program Descriptions

Head Start is a comprehensive child development program, funded by the U.S. Department of Health and Human Services, serving at-risk families with young children pursuant to 42 USC 9831, *et seq.* Services include education, health, mental health and family and community partnerships to eligible three- and four-year-old children.

State-Funded Preschool is a program designed to meet the comprehensive needs of children through developmentally appropriate teaching and learning practices, as well as collaboration with medical, health, mental health and social service agencies. Services are provided to eligible children pursuant to KRS 157.3175 and 704 KAR 3:410.

IV. Goals of Collaboration

Head Start and School District agree to work together in furtherance of the following goals:

- a. To avoid duplication of programs and services;
- b. To avoid supplanting of federal funds;
- c. To maximize the use of Head Start funds to serve as many four year old children as possible;
- d. To establish seamless delivery of services that builds on the strengths and supports the needs of the service area;
- e. To ensure coordination and collaboration between Head Start and School District, including specific roles and responsibilities to ensure a coordinated service system;
- f. To ensure effective, two-way communication between Head Start and School District, in order to remove barriers to collaboration and to promote effective service delivery;
- g. To improve availability and quality of services for four-year-old children and their families, ensuring that all eligible children in the service area have access to quality education and comprehensive services;
- h. To ensure that Head Start and School District will plan and coordinate recruitment and access to services and implement strategies to enroll the hardest to reach children in the service area;
- i. To support the optimal development of children, including their school readiness and success, and the advancement and success of families;
- j. To collaborate in service delivery to the greatest extent possible, including in transportation, facilities and other resources as appropriate and to ensure information exchange regarding educational and non-educational services for the benefit of children and families;
- k. To coordinate services to children with disabilities and to support Head Start with ensuring at least ten (10) percent of enrolled children are eligible for services under IDEA.

V. Joint Roles and Responsibilities

Head Start and School District agree to cooperate and collaborate in the development and implementation of each of the following areas mandated by the Head Start Act of 2007 (42 USC 9831 *et seq.*):

- a. Educational activities, curricular objectives, and instruction
 - i. Head Start and School District agree to implement research-based curriculum coordination aligned with the Head Start Child Outcomes Framework, the Head Start Program Performance Standards, and the Kentucky Early Childhood Standards.
 - ii. Head Start and School District agree to engage in ongoing communication for continuity of curricular objectives and shared expectations for children's learning and development as the children transition to school.
- b. Public information dissemination and access to programs for families contacting the Head Start program or the School District preschool program

School Year 2022-2023

- i. Head Start and School District agree to coordinate to provide community/public information dissemination and resource development to support and improve school readiness.
 - ii. Head Start and School District agree to engage in ongoing communication between Head Start staff and School District staff, such as teachers, social workers, McKinney-Vento coordinators, Family Resource Youth Service Coordinators, other federal program coordinators, and health staff that facilitate program coordination.
- c. Selection priorities for eligible children to be served by programs
 - i. Head Start and School District agree to coordinate and engage in child selection, enrollment, and notification practices that will ensure all eligible children will be served by the program.
 - 1. Both parties will meet annually to review eligibility requirements, selection criteria and recruitment lists to establish a system for determining the best placement based on characteristics and need for enrolling families.
 - 2. This process will be coordinated, transparent and seamless for children and families served. A written document will be mutually developed outlining how this process will work.
 - 3. Both parties will ensure 40 (**number**) four-year-olds will enroll in Head Start on September 1 based on the 1989-90 number of four year olds served, or a mutually-agreed upon target that maximizes federal Head Start funds in order to serve as many at-risk four-year-olds in the district as possible. It is mutually understood by both parties that full enrollment for Head Start must be met on the first day of instruction.
 - 4. Both parties will confirm the number of four-year-olds enrolled in Head Start on September 1 or the first day of instruction whichever is later, with the Kentucky Department of Education by September 15.
 - ii. Coordination and collaboration between Head Start and School District will target the participation of underserved populations of eligible children.
 - iii. Enrollment priorities will include homeless and foster care children as well as limited English proficient children and informing their parents of instructional services to help children acquire English proficiency.
 - iv. Coordination and collaboration with other programs, as applicable, such as First Steps, Family Resource Centers, Subsidized Child Care Providers, and other early childhood providers will be a priority for both parties.
- d. Definition of service area
 - i. Child recruitment and referral practices will ensure all children will be served by the appropriate program in the service area.
 - ii. Collaboration will occur to reduce duplication and enhance service efficiency in the service area.

School Year 2022-2023

- iii. Service delivery and program strategies will be coordinated to overcome collaboration barriers.

School District and Head Start agree to coordinate the location of sites in the community and the provision of additional service in order to minimize the transportation of young children to meet the needs of working parents and facilitate parent involvement in both programs.

- e. Professional learning
 - i. Opportunities for joint staff professional learning will be identified and pursued in the following areas:
 - 1. Collaborative recruitment and enrollment strategies
 - 2. Early childhood standards, instructional methods, curriculum, assessment, and social emotional development
 - 3. Early childhood transitions
 - 4. Parent and community engagement
- f. Technical assistance
 - i. Collaborative efforts will be made to identify common technical assistance needs.
 - ii. Program technical assistance will be shared when and where feasible.
- g. Provision of services to meet the needs of working parents, as applicable: coordinating activities to make full day and full year resources available to children who need it and collaborating with child care entities in the service area.
- h. Communication and parent outreach for smooth transitions to kindergarten
 - i. Joint support of children's transition to elementary school, including appropriate records transfers, outreach to parents, and specific activities to address limited English proficient children and their families.
 - ii. Joint parent education about their roles in the public schools related to their children's learning and development.
- i. Transitions
 - i. Head Start and School District will collaborate, pursuant to 45 C.F.R. Part 1302, Subpart G, to:
 - 1. Help parents understand practices they use to effectively provide academic and social support for their children during their transition to kindergarten and foster their continued involvement in the education of their child;
 - 2. Prepare parents to exercise their rights and responsibilities concerning the education of their children in the elementary school setting, including services and supports available to children with disabilities and various options for their child to participate in language instruction educational programs; and,
 - 3. Assist parents in the ongoing communication with teachers and other school personnel so that parents can participate in decisions related to their children's education.

School Year 2022-2023

- ii. Head Start and School District will collaborate to ensure that (1) relevant records are transferred to the child's next placement, (2) communication between Head Start staff and their counterparts in school fosters the continuity of learning and development, and (3) Head Start and kindergarten teachers participate in joint training and professional development activities.
- j. Provision and use of facilities, transportation, and other program elements.
 - i. Head Start and School District will:
 - 1. Share facilities, as feasible and appropriate.
 - 2. Share transportation, as feasible and appropriate.
 - 3. Provide joint parent activities, education and involvement, as feasible and appropriate.
 - 4. Exchange information on children's service provision, as feasible and appropriate.
 - ii. School District may also provide additional financial and programmatic support to Head Start as appropriate and feasible. This support may be in the provision of free or reduced cost services. This provision is intended to support Head Start with meeting non-federal match requirements.
- k. Serving children with disabilities
 - i. Referrals and Evaluations.
 - 1. Head Start will refer children, as appropriate, to School District for evaluation to determine whether the child is eligible for services under the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1400 *et seq.*).
 - 2. Head Start and School District will collaborate to the greatest extent possible to develop and implement an eligible child's IFSP or IEP, including but not limited to inviting a Head Start representative to Admission and Release Committee meetings as appropriate.
 - ii. Service Coordination.
 - 1. Head Start and School District will jointly recruit and enroll eligible children with disabilities.
 - 2. With parental consent, School District will provide a copy of the IEP to Head Start.
 - 3. Head Start and School District will collaborate to ensure that all services are provided in accordance with a child's IFSP or IEP, and that the child is working towards the goals of the IFSP or IEP.
 - 4. School District will review and revise, as appropriate, the IFSP or IEP for each child no less than annually.
 - iii. Least Restrictive Environment. School District and Head Start will collaborate to ensure that services are provided in a child's regular Head Start or preschool classroom to the greatest extent possible.
 - iv. Transition.

School Year 2022-2023

1. School District and Head Start will plan and implement transition services for children with an IEP who are transitioning to kindergarten.
 2. School District and Head Start will collaborate with parents to ensure the appropriate steps are taken to support the child and his or her family as they transition out of Head Start or preschool.
- l. Protecting Personally Identifiable Information
- i. Head Start and School District have reviewed this MOA with respect to the exchange of Personally Identifiable Information ("PII"). Head Start and School District shall:
 1. Collaborate to share student information, as well as to report student and program data to state and federal agencies, in a manner that meets, where appropriate, the Family Educational Rights and Privacy Act (FERPA), 42 U.S.C. § 1232g, the Head Start Program Performance Standards, Part 1303, Subpart C, Protections for the Privacy of Child Records, and the confidentiality provisions of IDEA, 34 C.F.R. §§ 300.610 – 300.626 and 34 C.F.R. §§ 303.401 – 303.417.
 2. Maintain appropriate safeguards to protect PII, including providing appropriate training for all individuals who receive PII.
 - ii. School District will notify Head Start of any unauthorized disclosure of the PII of a child enrolled in Head Start no later than twenty-four hours following discovery of such unauthorized disclosure. Likewise, Head Start will notify School District of any unauthorized disclosure of the PII of a child enrolled in Head Start or preschool no later than twenty-four hours following discovery of such unauthorized disclosure.
- m. Other elements mutually agreed to by the Parties. (specify)
- i. **Transition Plan that will include potential activities that may occur to create a smooth and meaningful transition between current and incoming schools.**
 - ii. **The district will assure that Head Start is fully utilized.**
 - iii. **The district will work with Head Start to provide wrap around child care to meet the needs of working parents.**
 - iv. **Head Start designee will confirm preliminary Head Start enrollment figures to the district.**
 - v. **Head Start will coordinate school calendars with the school district.**
 - vi. **Head Start will provide the district with assessment data from Teaching Strategies Gold for children with disabilities for the Kentucky State Performance Plan upon request**
 - vii. **The school district will include Head Start in local child find efforts by coordinating and providing staff for a joint screening process, joint public awareness notices, meetings to review registration dates, and meetings to review registration data.**
 - viii. **The district will encourage families to continue in Head Start rather than withdrawing.**

School Year 2022-2023

- ix. In order to assist the Head Start program with the 20% matching requirement of non-federal funding, the district will make the following available to Head Start at free or reduced costs.
 - 1. Classroom space
 - 2. State funded special education
 - 3. Equipment/supplies
 - 4. Professional development
- x. Referrals will be accepted by Preschool Director and submitted by Jennifer James.
- xi. The district will share the following special education resources.
 - 1. Screening personnel
 - 2. Speech pathologists
 - 3. OT/PT/other personnel
 - 4. Classroom aides
 - 5. Facilities/Space
 - 6. Training/consultation
 - 7. IDEA funds

VI. Term of Agreement

The term of this MOA will begin on 07/01/2022 (Beginning Date) and shall terminate on 06/30/2023 (Ending Date). This MOA may be amended during this term by mutual written consent of Head Start and School District.

VII. Signatures

The Parties intend to achieve the terms of this MOA and maintain a meaningful partnership to promote school readiness so eligible families are served in a coordinated, high quality system. The Parties agree to plan and implement strategies based on practice and research that have proven to support children's school success. The Parties agree to coordinate recruitment and enrollment so that each child and family is served in the best setting and programs cooperate to maximize community resources.

School Year 2022-2023

For the Head Start Grantee:**Head Start Director**

Name

Title

Signature

*Date***Head Start Grantee Executive Director/Authorized Representative**

Name

Title

Signature

*Date***For the School District:****Early Childhood Program Director**

Name

Title

Signature

*Date***Superintendent of Schools / Agency Executive Director**

Name

Title

Signature

Date



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, EdD, Superintendent

DATE: 07/13/2022

RE: Headstart Lease Agreement 2022-23

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
MD Superintendent
 ___ Contract? – Legal Review

Recommendation:

It is recommended the board continue to approve the Head Start lease agreement with Gateway Community Services.

Relevant Background:

Gateway Community Services wishes to lease 1 classroom space and 1 office space at Mapleton Elementary and Mount Sterling Elementary with 1 classroom space at Camargo Elementary and Northview Elementary for the Head Start program for the 2022-23 school year, the same as the 2021-22 school year.

Justification/Rationale for Recommendation:

The district currently has classroom space available to lease.

Financial Impact:

Gateway Community Services will pay \$1,900.00 per month to the district to lease one classroom at each Elementary school and two staff offices at two of the Elementary schools. The total annual lease will be \$22,800.00.

Stakeholders Impacted:

Students, staff, and community.

Anticipated Timeline:

Lease term will be for the 2022-23 school year.

List of Support Documents Included:

Agreement

GATEWAY COMMUNITY SERVICES ORGANIZATION, INC
CONTRACTUAL AGREEMENT

This lease made and entered into on **September 1, 2022**, by and between the Montgomery County Board of Education, hereinafter referred to as Lessor and Gateway Community Services Organization, Inc. whose mailing address is PO Box 367, West Liberty, KY. 41472 hereinafter referred to as Lessee.

That the Lessor hereby leases to the Lessee for the initial term beginning **September 1, 2022 and ending August 31, 2023** usable classroom space to accommodate services in one classroom located at the Camargo Elementary School at a rate of \$ 300.00 per month per classroom. The cafeteria and playground are donated as Non-Federal Share.

That the Lessor hereby leases to the Lessee for the initial term beginning **September 1, 2022 and ending August 31, 2023** usable classroom space to accommodate services in one classroom located at the Northview Elementary School at a rate of \$ 300.00 per month per classroom. The cafeteria and playground are donated as Non-Federal Share.

That the Lessor hereby leases to the Lessee for the initial term beginning **September 1, 2022 and ending August 31, 2023**, a space large enough to accommodate services in one classroom and one office space located at the Mount Sterling Elementary School at the rate of \$ 300.00 per month per classroom and a rate of \$ 350.00 per month per office space. The cafeteria and playground are donated as Non-Federal Share.

That the Lessor hereby leases to the Lessee for the initial term beginning **September 1, 2022 and ending August 31, 2023**, a space large enough to accommodate services in one classroom and one office space located at the Mapleton Elementary School at the rate of \$ 300.00 per month per classroom and a rate of \$ 350.00 per month per office space. The cafeteria and playground are donated as Non-Federal Share.

Lessee shall pay Lessor during said term the monthly rate of \$ 1,900 to be paid monthly.

Lessor agrees to keep the space in good repair for the term of this lease and make repairs as needed according to Lessee. Lessee agrees to return the premises in the same condition as received, normal wear and natural decay expected.

The premises shall not be underlet or the term in whole or in part assigned, transferred or set over by the act of the Lessee by process or operation of law in any other matter whatsoever, without the prior written consent of the Lessor, which consent shall not be unreasonably withheld and said Lessee will not permit the use of said premises by anyone other than the Lessee.

If the said premises be destroyed by fire or other casualty, the Lessee shall have the right to terminate this lease at any time upon thirty (30) days' notice in writing, time to be computed from date of mailing notice, provided however, that termination shall not be considered effective until the last day of the month which the thirty (30) day period ends. Payment of the lease is contingent upon continued funding from the Department of Health and Family Services, Administration for Children and Families.

Lessor covenants that there is no legal impediment to Lessor entering into a contract with Lessee, that Lessor is lawfully entering into a contract with Lessee, that Lessor is lawfully seized of the estate herein demised and the Lessor shall keep Lessee in quiet and peaceful possession of the above described premises during the term hereof.

TO HAVE AND TO HOLD the said premises together with all appurtenances thereunto belonging unto the Lessee, its successors and assigns for term herein above set forth.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names as of this day and year first written above.

GCSO CEO & Date

Mont. County Superintendent Signature & Date



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations - Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Cartrec Garrett, Coordinator
 McNabb Youth Services Center

DATE: June 20, 2022

RE: TC Energy **Build Strong** Grant Application

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
 Superintendent
 ___ Contract? - Legal Review

Recommendation:

The McNabb Middle School Youth Services Center seeks Board approval to apply for the TC Energy **Build Strong** grant.

Relevant Background: Justification/Rationale for Recommendation:

The McNabb YSC was invited to apply for this grant, and will use these funds to support the **McNabb Mart** convenience store for students and families, starting in the 2022-2023 school year.

Financial Impact:

One-time payment of \$5,000.

Stakeholders Impacted:

Students and families of McNabb Middle School.

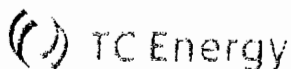
Anticipated Timeline:

January 1, 2023 – December 31, 2023

List of Support Documents Included:

Introduction to, and Eligibility Quiz for, the TC Energy **Build Strong** grant.

Actions ▾



Looks like you've been here before. Your most recent in-progress application has been loaded for you.



All fields are required unless otherwise noted.



TC Energy Build Strong Application

Build Strong Application

Wherever life happens — we're there. This sentiment is part of TC Energy's culture because we know that creating long-lasting relationships in the communities where we live, and work will help us all build a stronger future.

Our community giving program, Build Strong, invests in organizations that are integral to local communities, and our business. Whether we are providing grants, awarding scholarships or sponsoring a local event, our goal is to help build strong, vibrant communities.

Build Strong, which includes the TC Energy Foundation in the United States, invests in non-profits, registered charities, associations, municipalities, Indigenous groups, social enterprises and foundations that:

- equip first responders with important tools and resources;
- improve access to education;
- protect and enhance the environment; and
- alleviate poverty.

Please visit our [website \(https://www.tcenergy.com/community-giving/build-strong/#focusareas\)](https://www.tcenergy.com/community-giving/build-strong/#focusareas) to learn more about our giving focus areas and funding criteria before completing this application.

Help

For technical assistance, please contact our application service provider at grants@benevity.com.

For additional inquiries, please contact community_giving@tcenergy.com.

TC Energy offers the following types of funding:

- Grants: A tax-deductible donation made to an organization that does not require the donor to receive significant goods or services in return.

- Sponsorship: A donation made to an organization that results in the donor receiving some form of commercial benefit. These are typically one-time events, such as galas and conferences, and may not be tax-deductible.
- In-kind: A donation of equipment or resources owned by TC Energy. Some examples include furniture, vehicles and computers.

Let's Get Started

Where is your organization located?

- ☐ Canada
- ☒ United States

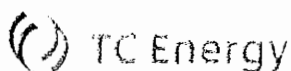
Please select the type of support requested.

- ☒ Grant
- ☐ Sponsorship
- ☐ In-kind

Start Over **Next**

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Actions ▾



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All fields are required unless otherwise noted.

Eligibility Quiz

Application

We prioritize requests from communities where TC Energy has a business presence. Please review our asset map [HERE](https://www.tcenergy.com/operations/maps/) (<https://www.tcenergy.com/operations/maps/>) before submitting your application.

Before applying, we require that all organizations answer our pre-qualification questions to ensure alignment to our basic criteria.

If your organization pre-qualifies, the online application will take approximately twenty (20) minutes to complete, depending on the scope of your initiative.

By clicking 'Next' you can save each page and return to edit those pages before your submission. Once your application is submitted, you will not be able to edit it. Your data will be stored for 30 days in the same browser.

All fields not marked (optional) must be completed.

We require a fully completed W-9 form, dated and signed within the last year, to consider your request. Any requests that do not have a valid W-9 attached will be declined. You can download a blank W-9 form [HERE](https://www.irs.gov/pub/irs-pdf/fw9.pdf) (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>) and attach a completed version at the end of the application, along with any other supporting documentation you have.

After submitting your request, you may print a copy of your application for your records. You can access your application using this unique URL once it has been submitted to TC Energy.

Confidentiality

All information collected will be used to assess your application and will be kept strictly confidential.

What is your organization type?

- ☐ Registered 501(c)(3) with the US Internal Revenue Service
- ☒ Other tax exempt non-profit corporations
- ☐ An Indigenous group
- ☐ Municipality/Government entity
- ☐ For-profit organization

What is the geographic scope of your initiative?

- ☒ Local/Statewide
- ☐ National

What state does your organization impact the most?

Please use the TC Energy region mapping document [here](https://www.tenergy.com/community-giving/build-strong/regions-u.s/) (<https://www.tenergy.com/community-giving/build-strong/regions-u.s/>) to select the correct region your organization's city/place falls under from the list below.

TC Energy Area 14

Are you requesting funds for an athletic group, arts program or health services?

☐ Yes

☒ No

Please confirm your organization is an eligible organization type based on the criteria listed on our [website](https://www.tenergy.com/community-giving/apply-for-funding/#positiveimpact) (<https://www.tenergy.com/community-giving/apply-for-funding/#positiveimpact>).

☒ Yes

☐ No

Does your request align with at least one of the Build Strong program [focus areas](https://www.tenergy.com/community-giving/build-strong/) (<https://www.tenergy.com/community-giving/build-strong/>): Safety, Education, Environment, Community?

☒ Yes

☐ No

Is your request tied to firearms or weapons, including but not limited to guns, bulletproof vests and tasers?

☐ Yes

☒ No

Start Over

Previous

Next

✓ Saved



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: 2nd Grade at Camargo Elementary

DATE: July 11, 2022

RE: TranspARTation Grant

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
MS ___ Superintendent
 ___ Contract? – Legal Review

Recommendation:

The 2nd grade teachers at Camargo Elementary would like to be considered for the TranspARTation Grant to take our students to see "Rudolph: The Red Nosed Reindeer" at the Lexington Children's Theater. This grant would help cover the cost for a bus and driver so that we could make the trip affordable to our students with our limited budget.

Relevant Background:

As general education teachers, we are always looking for ways to collaborate with our humanities teachers to further provide top notch instruction and experience for our students. We also work closely with our guidance counselor to provide social and emotional learning experiences to educate the whole child, not just part of the child. This field trip would provide us an opportunity to collaborate with both our music and art teachers, as well as our guidance counselor with the social emotional aspect.

Justification/Rationale for Recommendation:

When thinking about creative ways to teach our students about bullying and kindness, this play was the perfect fit. Anti-bullying and being kind are key aspects to this play. The play also talks about individuality and being adaptive, and of course, holiday traditions. We know this play will be a great fit into our curriculum and are excited for our students to have this opportunity.

Furthermore, this play will help us as we teach Kentucky Academic Standard RL 2.6-With prompting and support, acknowledge differences in the perspectives of characters, including by speaking in a different voice for each character when reading dialogue aloud, and how those perspectives shape the content of the text. This will provide a great model for us as we teach students to read drama scripts aloud, perspectives of character, and how those perspectives help the content of the text/play.

Financial Impact:

Receiving this grant would help tremendously as the cost for transportation adds significant cost to any field trip. With the financial help for transportation, the finances used to support this lesson and experience will be spent on the student resources and connections in the classroom setting and would enhance the overall experience for the students.

Stakeholders Impacted:

All 2nd grade students at Camargo

Anticipated Timeline:

We would like to see a play at the Lexington Children's Theater at the end of November/ beginning of December 2022.

List of Support Documents Included:

NA

Matthew D. Thompson, Ed.D., Superintendent
Alice Anderson, Chairperson
Bill R. Morgan, Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Carmela Fletcher-Green, Board Member
Daniel Freeman, Ed.D., Board Member
Sharon Smith-Breiner, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, Ed.D, Superintendent

DATE: 7/14/2022

RE: 2022-23 District Funding Assurances

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Administrative Officer
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

Approve the 2022-23 District Funding Assurances and have the Superintendent submit the statement of compliance to KDE for the 2022-23 school year.

Relevant Background:

Each year in order for state and federal funds to be released to a district, the Board of Education is required to approve the District Funding Assurances stating that all schools in our district are in compliance with the assurances listed on the attached pages and submit to the Kentucky Department of Education a declaration stating that all schools are in compliance. The state has begun using a new system called GMAP to house this information, therefore the report formatting looks slightly different this year.

Justification/Rationale for Recommendation:

Required by the Kentucky Department of Education.

Financial Impact:

Release of State and Federal funds contingent upon approval of District Funding Assurances.

Stakeholders Impacted:

All students and staff.

Anticipated Timeline:

Deadline to submit September 30, 2022.

List of Support Documents Included:

2022-23 District Funding Assurances

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures that it will comply with the following provisions:**

1.	A comprehensive and current needs assessment, consistent with local board policy, supports the district improvement plan. The needs assessment is considered comprehensive and current if the required annual diagnostics have been completed.	* Yes ▼
2.	The district has a planning policy in place for school councils to follow that describes the form and function of school improvement planning in the district as required by KRS 160.345. The district and all schools develop their improvement plans in accordance with this policy and with the involvement of representative groups, including required members of the needs assessment team.	* Yes ▼
3.	The local school district reviews its district improvement plan at least annually and revises as needed. Implementation of activities and strategies described in the action plan are evaluated for impact on student performance and classroom practices and posted on the appropriate school or district website. The Comprehensive District Improvement Plan (CDIP) for each district shall be posted to the district's website. The Comprehensive School Improvement Plan (CSIP) for each school shall be posted to the school's website.	* Yes ▼
4.	The local school district will cooperate in carrying out any evaluation of each program conducted by or for the Kentucky Department of Education (KDE), or the U.S. Department of Education (hereafter "Covered Program").	* Yes ▼
5.	The local school district will administer each Covered Program in accordance with all applicable statutes, regulations, program plans and applications.	* Yes ▼
6.	As required by 703 KAR 5:225, before its district improvement plan is posted, the district has afforded a reasonable opportunity for public input on the plan and has considered such input.	* Yes ▼

7.	As required by applicable law, the local school district will consult with private school officials in a timely and meaningful way to assure equitable participation of children and/or teachers in the private schools.	* Yes ▼
8.	The local school district will coordinate and collaborate with other agencies as required by the Every Student Succeeds Act (ESSA) or its successors Title I, Parts A, C, and D; ESSA or its successors Title II, Parts A, B, and D; ESSA or its successors Title IV, Title VII, Title X, Part C, the Individuals with Disabilities Education Act (IDEA), and the Carl D. Perkins Vocational and Technical Education Act of 2006 or its successor.	* Yes ▼
9.	The local school district will adopt and use proper methods of administering the Covered Programs, including: implementation of obligations, the correction of deficiencies in program operations as identified through technical assistance, program audits, monitoring or evaluation, and the adoption of written procedures for the receipt and resolution of complaints alleging violations of law in the administration of such programs.	* Yes ▼
10.	The local school district will:	* Yes ▼
	a. Provide timely program reports to the Kentucky Department of Education on activities and expenditures, including reports requested by the U. S. Department of Education; and	
	b. Maintain records, provide information, and afford access to the records as the Kentucky Department of Education or the federal offices may find necessary to carry out their responsibilities.	
11.	The local school district will comply with the Civil Rights Act of 1964, Title IV, Title VI, Title VII; the Equal Educational Opportunities Act of 1974; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; and the Age Discrimination Act prohibiting discrimination on the basis of race, color, national origin, age, religion, marital status, sex, or disability.	* Yes ▼

12.	The local school district assures that its district improvement plan describes steps it will take to ensure equitable access to, and equitable participation in, Covered Programs by addressing the special needs of students, teachers, and other program beneficiaries in order to overcome barriers to equitable participation, including barriers to gender, race, color, national origin, disability, and age. [General Education Provisions Act (GEPA) Section 427].	* Yes ▼
13.	The local school district will comply with the Single Audit Act. (2 C.F.R. Part 200 Subpart F)	* Yes ▼
14.	The local school district has control of Covered Programs and holds title to property acquired with the funds. The district will administer the funds and property as required by the authorizing law and for the purpose for which they are granted. The district retains program control and title to property acquired with the funds in the event of contractual arrangements made with other parties to administer Covered Programs.	* Yes ▼
15.	The local school district will use fiscal control and fund accounting procedures (MUNIS) to ensure proper disbursement of and accounting for federal and state funds paid to the district under the Covered Programs.	* Yes ▼
16.	The local school district will submit an amendment prior to opening an object code series or to purchasing equipment that costs \$5,000 or more per unit after the initial budget has been submitted and approved.	* Yes ▼
17.	The local school district assures that: a. Federal appropriated funds have not been paid and shall not be paid by or on behalf of the local school district to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, for entering any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.	* Yes ▼

	b. No funds other than federal appropriated funds have been paid, and shall not be paid, to any person for influencing or attempting to influence an officer or employee of any agency in connection with the federal grant. The Superintendent shall complete and file Standard Form LLL "Disclosure Form to Report Lobbying" in accordance with its instructions for any payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	* Yes ▼
18.	The superintendent shall require that these assurances and certifications be included in the award documents for all sub-grantees.	* Yes ▼
19.	Federal funds received under Covered Programs are used only to supplement and in no case supplant funds from non-federal sources.	* Yes ▼
20.	If the project involves construction, the project is in compliance with state requirements for the construction of school facilities; and, in developing plans for construction, due consideration is given to excellence of architecture and design, compliance with the Americans with Disabilities Act and standards prescribed by the Secretary under Section 504 of the Rehabilitation Act of 1973 to ensure that facilities constructed with the use of federal funds are accessible to and usable by individuals with disabilities [GEPA, Sec. 436].	* Yes ▼
21.	Federal funds received will not be used to acquire equipment (including computer software) when such acquisition results in a direct financial benefit to an organization representing the interests of the school district or its employees or any affiliate of such organization [GEPA, Sec. 436].	* Yes ▼
22.	The local school district will maintain procedures to minimize the time elapsing between receipt of federal grant funds by the school district and their disbursement by the school district (2 C.F.R. Part 200.305).	* Yes ▼

23.	Any plan, budget, evaluation, periodic program plan, or report relating to the covered programs is made readily available to parents and other members of the general public for the purpose of public inspection (34 C.F.R. 76.304). The local school district will comply with the Kentucky Open Records Act set forth at KRS 61.870-884.	* Yes ▼
24.	Children served in Covered Programs will have access to all state and locally funded instructional, social, health, transportation, and nutritional programs and services on the same basis as any other child, and have the opportunity to meet the same challenging content and performance standards as any other child.	* Yes ▼
25.	The local school district will comply with 2 C.F.R. Part 200 - Uniform Administrative Requirements, Cost Principles, And Audit Requirements for Federal Awards as applicable.	* Yes ▼
26.	The local school district will comply with 2 C.F.R. Part 200 Subpart E as it relates to cost principles for federal fund uses.	* Yes ▼
27.	The local school district will comply with 2 C.F.R. Part 200 Subpart D Property Standards (200.310-200.316).	* Yes ▼
28.	The local school district will comply with the Debarment and Suspension requirements contained at 2 C.F.R. Parts 180 and 3485.	* Yes ▼
29.	The local school district will comply with its Assurance of Compliance (Form HEW 441) or any court ordered desegregation plan that applies to this application or Covered Programs.	* Yes ▼
30.	The local school district will comply with the Gun-Free Schools Act at 20 U.S.C. §7961.	* Yes ▼
31.	The local school district will comply with 20 U.S.C. §7973 which prohibits smoking within any indoor facility owned or leased or contracted for, and utilized, by such person for provision of routine or regular kindergarten, elementary, or secondary education or library services for children.	* Yes ▼
32.	The local school district will comply with the Family Educational Rights and Privacy Act of 1974 (FERPA) at 34 C.F.R. Part 99, and the Protection of Pupil Rights Amendment (PPRA) at 20 U.S.C. §1232h.	* Yes ▼

33.	The local school district will comply with the Procurement Standards as described in 2 C.F.R. §200.318-200.327.	* Yes ▼
34.	The local school district shall certify that no policy of the district or the school prevents or otherwise denies participation in constitutionally protected prayer in the public schools (K-12) (20 U.S.C. §7904). The District affirms that it is aware that 704 KAR 3:365 establishes the process that is used for the receipt and resolution of complaints against a LEA that allegedly denies a person, including a student or employee, the right to participate in constitutionally protected prayer. The District affirms that any complaint made against the District regarding constitutionally protected prayer activities will be forwarded to KDE in conformance with 704 KAR 3:365 so that is may be reviewed and reported to the United States Department of Education in conformance with Section 8524(b) of the ESEA	* Yes ▼
35.	The local school district shall comply with all provisions of KRS 158.649 relating to the reduction of achievement gaps among student populations.	* Yes ▼
36.	The district improvement plan includes specific strategies based on data in the School Report Card to support schools.	* Yes ▼
37.	The district improvement plan includes specific strategies to support schools that have not met the goals of the Kentucky Summative Assessment (KAS).	* Yes ▼
38.	All current school improvement plans are on file in the district's central office for review.	* Yes ▼
39.	The local school district will have a technology plan in place to support the technology initiatives that are funded through various federal and state programs including the Every Student Succeeds Act (ESSA) or its successor, the Universal Service Administrative Company (USAC) E-Rate program, and the Kentucky Education Technology System (KETS) program.	* Yes ▼
40.	The local district assures that all students have and shall continue to have access and opportunity to learn the standards contained in the Kentucky Academic Standards at 704 KAR 3:303 and 704 KAR Chapter 8.	* Yes ▼
41.	The local district assures that all students have met the minimum graduation requirements set forth in 704 KAR 3:305 upon issuance of a high school diploma by the school district.	* Yes ▼

42.	The local district assures that all students in grades 6-12 have an Individual Learning Plan that meets the requirements of KRS 158.6459 and 704 KAR 3:305.	* Yes ▼
43.	As it relates to student interventions, the local district assures: a. A high school student whose highest score on the college admissions examination under KRS 158.6453 (5)(b)5 in English, reading, or mathematics is below the system-wide standard established by the Council on Postsecondary Education for entry into a credit-bearing course at a public postsecondary institution without placement in a remedial course or an entry-level course with supplementary academic support shall be provided the opportunity to participate in accelerated learning designed to address his or her identified academic deficiencies prior to high school graduation. KRS 158.6459(1). b. By February 1 of each year, the school-based decision making council, or the principal if there is not a council, with the involvement of parents, faculty, and staff shall set the school's targets for eliminating any achievement gap and submit them to the superintendent for consideration. The superintendent and the school-based decision making council, or the principal if there is not a council, shall agree on the targets before they are submitted to the local board of education for adoption. KRS 158.649(4).	* Yes ▼
44.	The local district assures that all courses in the local course catalog are linked to Kentucky's Uniform Academic Course Codes. 704 KAR 3:540.	* Yes ▼
45.	The local district assures that a library media center has been established in every elementary and secondary school and that a school librarian is employed to organize, equip, and manage the operations of the school media library and holds the appropriate certification in accordance with KRS 161.020, 161.030, and 158.102.	* Yes ▼
46.	The local district assures that all K-3 programs meet the requirements of 704 KAR 3:440, and that each primary school program includes the following attributes: developmentally appropriate educational practices; multiage and multiability classrooms; continuous progress; authentic assessment; qualitative reporting methods; professional teamwork; and positive parent involvement. 704 KAR 3:440.	* Yes ▼

47.	The local district assures that any courses it identifies as advanced placement courses: (1) are identified as an advanced placement course by the College Board; (2) include the content as described in the College Board overview, description, and recommended course syllabus for the applicable course; (3) are aligned with Kentucky's Academic Expectations as established in KRS 158.6451 and Kentucky's Academic Standards as established in 704 KAR 3:303 and 704 KAR Chapter 8; (4) prepares a student to take and be successful on the appropriate advanced placement examination administered by the College Board; and (5) are accessible to all students. 704 KAR 3:510		* Yes ▼
48.	In accordance with KRS 158.791, the district assures: That all		* Yes ▼
	elementary schools:		
	a.	Provide comprehensive school-wide reading program;	
	b.	Provide diagnostic reading assessments and intervention services for those students who need them to learn to read at the proficient level;	
	c.	Ensure quality instruction by highly trained teachers; and	
	d.	Provide high quality library media programming; (defined in KDE's Beyond Proficiency @ your library).	
	And that all middle and high schools:		
	a.	Provide direct, explicit instruction to students lacking skills in how to read, learn, and analyze information in key subjects, including language, reading, English, mathematics, science, social studies, arts and humanities, practical living, and career studies; and	
	b.	Ensure that teachers have the skills to help all students develop critical strategies and skills for subject-based reading.	

49.	The district assures compliance with KRS 156.160 which requires every public middle and high school curriculum to include instruction on the Holocaust and other cases of genocide, as defined by the United Nations Convention on the Prevention and Punishment of the Crime of Genocide, that a court of competent jurisdiction, whether a court in the United States or the International Court of Justice, has determined to have been committed by applying rigorous standards of due process.	* Yes ▼
50.	If schools adopt a curriculum for human sexuality or sexually transmitted diseases, instruction shall include but not be limited to the following content: (1) Abstinence from sexual activity is the desirable goal for all school-age children; (2) Abstinence from sexual activity is the only certain way to avoid unintended pregnancy, sexually transmitted diseases, and other associated health problems; and (3) The best way to avoid sexually transmitted diseases and other associated health problems is to establish a permanent mutually faithful monogamous relationship.	* Yes ▼
51.	As required by the Every Student Succeeds Act, the school district assures that its employees, contractors, or agents, shall not assist a school employee, contractor, or agent in obtaining a new job, apart from the routine transmission of administrative and personnel files, if the individual or school district knows, or has probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or student in violation of the law. [20 U.S.C.A. 7926]	* Yes ▼
52.	The district ensures data collection and reporting requirements are met as defined in state or federal law. This includes ensuring collection, reporting and quality control measures are in place within schools. Examples include: school and district report cards (ESSA S.1177(h); KRS 158.6453 and 703 KAR 5140), biennial federal Civil Rights Data Collection (20 U.S.C. 3413(c)(1)).	* Yes ▼
53.	The local district acknowledges that it must be registered with the <u>System for Awards Management</u> and agrees to maintain an active registration.	* Yes ▼

54. The local district must ensure that Title I, Part A funds received under ESEA section 1111(g) (1)(B) will be used to: 1) identify that any low-income and minority children enrolled in schools assisted under Title I, Part A are not served at disproportionate rates, as compared to non-Title I schools, by ineffective, out-of-field, or inexperienced teachers; and, 2) Work in consultation with the State to improve any identifiable gaps between the rates of students taught by ineffective, out-of-field, or inexperienced teachers at Title I and non-Title I schools. * Yes ▼	

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0***The LEA assures that it will comply with the following provisions:**

1.	The local school district will designate a point of contact for the district for foster care. [Every Student Succeeds Act Section 1112(c)(5)]	* Yes ▼
2.	The local school district will collaborate with the State or local child welfare agency to develop and implement clear written procedures governing how transportation will be provided, arranged and funded to ensure children in foster care can remain in their school of origin when in their best interest for the duration of the time in foster care.	* Yes ▼
	Procedures shall:	
a.	Ensure that children in foster care needing transportation to the school of origin will promptly receive it in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and	
b.	Ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if:	
	i. The local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;	
	ii. The local educational agency agrees to pay for the cost of such transportation; or	
	iii. The local educational agency and the local child welfare agency agree to share the cost of such transportation.	

3.	The local school district will adopt policies and practices to ensure that any child in foster care remains in the child's school of origin, unless a determination is made that it is not in such child's best interest. Such decisions shall be based on all factors relating to the child's best interest, including consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement. ESEA Sec. 1111(g)(1)(E)(i)	* Yes ▼
4.	The local school district will adopt policies and practices to ensure when a determination is made that it is not in the child's best interest to remain in the school of origin, the child will be immediately enrolled in a new school even if the child is unable to produce records normally required for enrollment. ESEA Sec. 1111(g)(1)(E)(ii)	* Yes ▼
5.	The enrolling school shall immediately contact the school last attended by any such child to obtain relevant academic and other records. ESEA Sec. 1111(g)(1)(E)(iii)	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

Use of Physical Restraint and Seclusion in Public Schools (704 KAR 7:160) Local Education Agency (LEA) Assurances

***The LEA assures that it will comply with the following provisions:**

1.	The local school district will fully comply with the requirements of <u>704 KAR 7:160</u> . Use of Physical Restraint and Seclusion in public schools, including but not limited to policy development and reporting incidents of physical restraint and seclusion.	* Yes ▼
2.	If selected, the district will submit to monitoring of its compliance with <u>704 KAR 7:160</u> and will comply with all corrective actions that result from said monitoring.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	Districts and schools receiving Title I, Part A funds will comply with all requirements outlined in Title I, Part A of the Every Student Succeeds Act, unless an approved notice of the waiver of specific requirements has been issued by the Kentucky Department of Education.	* Yes ▼
2.	Districts and schools receiving Title I, Part A funds will maintain records that support their compliance with Title I, Part A requirements and approved plans.(2 CFR 200.334-338)	* Yes ▼
3.	If selected, the local school district will submit to state-conducted Title I, Part A monitoring and will comply with all corrective actions that result of such monitoring. [8306(a)(4)]	* Yes ▼
4.	Districts will comply with the following assurances as outlined within Title I, Part A, Section 1112 of the Every Student Succeeds Act, unless a notice of the waiver of specific requirements has been issued by the Kentucky Department of Education.	* Yes ▼
The local school district will		
ensure that migratory children and former migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part;		

• provide services to eligible children attending private elementary schools and secondary schools within and outside the district that serve students residing in the district in accordance with section 1117, including timely and meaningful consultation with private school officials regarding such services. This consultation occurs during development of the district's programs under Title I, Part A and is done with the goal of reaching an agreement on how to provide equitable services to eligible private school students. This assurance is also required pursuant to Section 1112(c)(2) of ESSA;	
• participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3));	
• coordinate and integrate services provided under this part with other educational services at the local school district or individual school level, such as services for English learners; children with disabilities; migratory children; American Indian, Alaska Native, and Native Hawaiian children; and homeless children and youth, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program;	
• ensure all schools in the district give timely notice to parents of students taught for four or more consecutive weeks by a teacher who does not meet applicable state certification requirements at the grade level and subject area assigned;	
• ensure that all teachers and paraprofessionals working in a program supported with Title I, Part A funds meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. KRS 161.020 prohibits a person from holding a public school position for which certificates may be issued, unless he or she holds a certificate for the position, issued by the Education Professional Standards Board; and	

	in the case of a local school district that chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).	
5. Local school districts shall:	- provide technical assistance and support to schoolwide and targeted assistance programs, including consulting with schools as they develop plans pursuant to section 1114 and 1115 and assisting schools with the implementation of such plans; - take into account the experience of model programs for the educationally disadvantaged and the findings of relevant evidence based research when implementing services at Title I-served schools; - ensure that its Title I, Part A plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, other appropriate school personnel, and with parents of children served under Title I, Part A; - ensure, through incentives for voluntary transfers, the provision of professional development, recruitment programs, or other effective strategies, that low-income students and minority students are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; - use the results of the student academic assessments required under section 1111(b)(3), and other measures or indicators available to the district, to review annually the progress of each school served by the district and receiving funds under this part to determine whether all of the schools are making the progress necessary to ensure that all students will meet the State's proficient level of achievement on the State academic assessments described in section 1111(b)(3); and	* Yes ▼

ensure that the results from the academic assessments required under section 1111(b)(3) will be provided to parents and teachers as soon as is practicably possible after the test is taken, in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand;	unless exempt, demonstrate compliance with the supplement, not supplant requirement by demonstrating that the methodology used to allocate State and local funds to each school receiving assistance under Title I ensures that such school receives all of the State and local funds it would otherwise receive if it were not receiving assistance under Title I (ESSA Section 1118 (b)(2)).	notify parents of each student attending any Title I school in the district at the start of the school year that they have the right to request, and the agency will provide the parents on request (and in a timely manner), information on the professional qualifications of their children's classroom teachers and paraprofessionals (ESSA Section 1112 (e))	notify parents of each student attending any Title I school in the district at the start of the school year that the parents may request, and the local school district will provide the parents on request (and in a timely manner), information regarding any State or local school district policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local school district (ESSA Section 1112(e)(2)(A).	make widely available through public means (including by posting in a clear and easily accessible manner on the local educational agency's website), information on each assessment required by the State to comply with section 1111, other assessment required by the State, and where such information is available and feasible to report, assessments required districtwide by the local educational agency (ESSA Section 1112(e)(2)(B).	

	not later than 30 days after the beginning of the school year, inform parents of an English learner identified for participation or participating in a language instruction educational program of the information described in ESSA Section 1112(e)(3)(A). The notice and information provided to parents shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.	
	For those children who have not been identified as English learners prior to the beginning of the school year but are identified as English learners during such school year, the district shall notify the children's parents during the first 2 weeks of the child being placed in a language instruction educational program (1112(e)(3)(B). The notice and information provided to parents shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.	
	Implement an effective means of outreach to parents of English learners to inform the parents regarding how the parents can be involved in the education of their children; and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students. Implementing an effective means of outreach to parents shall include holding, and sending notice of opportunities for, regular meetings for the purpose of formulating and responding to recommendations from parents of students assisted under Title I or Title III. The notice and information provided to parents shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand (1112(e)(3)(C).	
6.	Comply with Section 1113(c)(3) of ESSA, which requires a portion of Title I, Part A funds be set-aside for neglected institutions in the district (if applicable), and ensures such funds are spent on identified student needs as required by the Code of Federal Regulations (CFR).	* Yes ▼
7.	Pursuant to Section 1116(a)(3)(B) of ESSA, the district ensures that parents and family members of students receiving services under Title I, Part A are involved in decisions regarding the allotment of federal funding for parental involvement activities.	* Yes ▼

8.	Pursuant to Section 1116(c)(1) of ESSA, the district ensures that each school served under Title I, Part A convenes an annual meeting, at a convenient time, to inform parents of their school's participation and explain requirements under Title I, Part A, including the right of parents to be involved.	* Yes ▼
9.	Pursuant to Section 1118(c), the district ensures it has established and implemented a district-wide salary schedule; a policy to ensure equivalence among schools in teachers, administrators, and other staff; and a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	Districts will not discriminate against children who are not legally admitted to the United States by denying them access to educational programs offered to children of U. S. citizens. Neither shall the district:		* Yes ▼
	a. Require students or parents to disclose or document their immigration status.		
	b. Make inquiries of students or parents which may expose their undocumented status.		
	c. Require social security numbers of all students, as it may expose the undocumented status of students or parents (Plyler v. Doe, 457 U.S. 202, (1982))		
2.	Section 1304(b)(3) of the Every Student Succeeds Act states that the Kentucky Department of Education must promote interstate and intrastate coordination of migrant education services, including the transfer of pertinent school records, for migratory children. School districts must meet privacy requirements of FERPA. In carrying out this requirement, the signed Certificate of Eligibility (COE), by the migrant child's parent or legal guardian will serve as a consensual written permission to share personally identifiable information from their migrant record with local educational agencies and migrant regional service centers and to transfer such information to appropriate education officials in other states having migrant programs. Regional migrant service centers will have oversight of district programs in their region.		* Yes ▼
	a. Districts and regional offices agree to comply with any and all requests for data and documentation made by the Regional Service Centers and/or KDE in the manner in which it is requested (hard copy, electronic, etc.) within the timeline requested.		

b.	Districts will comply with the requirements of the state migrant program to ensure the accuracy of data and the transfer of migrant student records. Districts, educational cooperatives or public colleges and universities serving as a local operating agency or migrant regional service centers will maintain a written record (Certificate of Eligibility) of the basis on which each child was determined to be eligible.
c.	Districts and local operating agencies will supply the Kentucky Department of Education with all of the Migrant Student Information eXchange (MSIX) minimum data elements applicable to the child's age and grade within the timeframe established in 34 CFR 200.85 regardless of the type of school in which the child is enrolled (e.g. public, private, or home school), or whether a child is enrolled in any school.
	i. For migratory children who are or were enrolled in private schools, the local operating agency meets its responsibility of this section for collecting minimum data elements (MDEs) applicable to the child's age and grade level by advising the parent of the migratory child, or the migratory child if the child is emancipated, of the necessity of requesting the child's records from the private school, and by facilitating the parent or emancipated child's request to the private school that it provide all necessary information from the child's school records-
	1) Directly to the parent or emancipated child, in which case the local operating agency must follow up directly with the parent or child; or
	2) To the SEA, or a specific local operating agency, for forwarding to MSIX, in which case the SEA or local operating agency must follow up with the parent, emancipated child, or the private school to make sure that the records requested by the parent or emancipated child have been forwarded.

	ii.	For migratory children who are or were enrolled in home schools, the local operating agency meets its responsibility for collecting MDEs applicable to the child's age and grade level by requesting these records, either directly from the parent or emancipated child.	
d.		The local operating agency is required to use the Consolidated Student Record for all migratory children who have changed residence to a new school district in another State in order to facilitate school enrollment, grade and course placement, accrual of high school credits, and participation in the migrant education program.	
e.		The local operating agency is required to use reasonable and appropriate measures determined by the Kentucky Department of Education to ensure that all data submitted to MSIX are accurate and complete; and to respond promptly to any request by the US Department of Education for information needed to meet the Department's responsibility for the accuracy and completeness of data in MSIX.	
f.		The local operating agency is required to follow the procedures outlined in the Kentucky MSIX Policies and Procedures guidebook for correcting data as requested by parents, guardians, and migratory children, and other SEAs.	
3.		Sections 1304 and 1306 of the Every Student Succeeds Act states that the Kentucky Department of Education shall identify and address the needs of migrant students through the appropriate coordination of local, state and federal funds. Districts will coordinate the migrant program with schoolwide projects and other programs within the district. Districts should identify all available resources for migrant students who are most academically at need.	* Yes ▼
4.		Each local operating agency will fully participate in a system for the storage of data and the transfer of migrant student records.	* Yes ▼
5.		Each local operating agency must employ personnel to recruit and advocate, ensuring the identification and recruitment of all eligible migrant children. It is highly recommended that these positions be full-time and bilingual.	* Yes ▼
6.		Each local operating agency shall implement effective parent involvement activities in accordance with the program Service Delivery Plan (SDP).	* Yes ▼

7. The local operating agency will consult with parents of migratory children, including parent advisory councils, for programs not less than 1 school year in duration. All such programs and projects are carried out a. In a manner that provides for the same parental involvement as is required for programs and projects under section 1116, unless extraordinary circumstances make such provision impractical; and b. In a format and language understandable to the parents (ESSA Section 1304 (c) (3)).	* Yes ▼
8. In providing services with funds received under this part, each recipient of such funds shall give priority to migratory children who have made a qualifying move within the previous 1-year period and who: a. Are failing, or most at risk of failing, to meet the challenging State academic standards; or b. Have dropped out of school (ESSA Section 1304 (d)).	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	Districts and schools receiving Title I, Part D, Subpart 2 funds will comply with all applicable requirements outlined in Sections 1421-1432 of the Every Student Succeeds Act. This includes submission of an application to the state by prescribed deadlines and the maintenance of records supporting program compliance and adherence to state-approved plans.	* Yes ▼
2.	The local school district will submit to state-conducted Title I, Part D monitoring and will comply with all corrective actions/findings that result from such monitoring.	* Yes ▼
3.	The programs and services provided under this grant will be used to address the needs set forth in the application and fiscal related information will be provided within the fiscal year timelines established for new, reapplying, and/or continuing programs.	* Yes ▼

4.	The local school district will comply with civil rights and nondiscrimination requirements provisions and equal opportunities to participate for all eligible students, teachers, and other program beneficiaries. The programs and services provided with federal funds under this grant will be operated so as not to discriminate on the basis of age, gender, race, national origin, ancestry, religion, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disabilities.	* Yes ▼
5.	The local school district will evaluate its program periodically to assess its progress toward achieving its goals and objectives and use its evaluation results to refine, improve, and strengthen its program and to refine its goals and objectives as appropriate. The local school district will submit to the department such information, and at such intervals, that the department requires to complete state and/or federal reports.	* Yes ▼
6.	Each local school district receiving Title I, Part D Subpart 2 funds will ensure accurate and timely submission of neglected and delinquent student data as requested by the Kentucky Department of Education, including reports requested by the U.S. Department of Education.	* Yes ▼

7.	The local school district will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, federal funds received and distributed under this program.	* Yes ▼
8.	Each agency receiving funds under this grant shall use these funds only to supplement, and not to supplant, state and local funds that, in the absence of such funds, would otherwise be spent for activities under this section.	* Yes ▼
9.	The local school district will administer such funds and property to the extent required by the authorizing statutes.	* Yes ▼
10.	Where feasible, the local school district will ensure educational programs in juvenile facilities are coordinated with the student's home school, particularly with respect to special education students with an individualized education program. Pursuant to Sections 1423(3) of ESSA, the district ensures that participating schools coordinate with facilities working with delinquent children to ensure such children are participating in a comparable education program.	* Yes ▼
11.	Where feasible, the local school district will provide transition assistance to help the youth stay in school, including coordination of services for counseling, assistance, in accessing drug and alcohol abuse prevention programs, tutoring, and family counseling.	* Yes ▼

12.	The local school district will provide support programs which encourage youth who have dropped out to re-enter school once their term has been completed or provide such youth with the skills necessary for such youth to gain employment or seek a high school diploma or its recognized equivalent.	* Yes ▼
13.	The local school district will ensure facilities for neglected, delinquent, or at-risk students are staffed with teachers and other qualified staff who are trained to work with children with disabilities and other students with special needs taking into consideration the unique needs of such children and students.	* Yes ▼
14.	The local school district will use, to the extent possible, technology to assist in coordinating educational programs between the juvenile facility and the community school.	* Yes ▼
15.	Where feasible, the local school district will involve parents in efforts to improve the educational achievement of their children and prevent the further involvement of such children in delinquent activities.	* Yes ▼
16.	The local school district will coordinate funds received under this program with other local, state, and federal funds available to provide services to participating youths, such as funds under the Job Training Partnership Act, and vocational education funds.	* Yes ▼

17.	The local school district will coordinate programs operated under this subpart with activities funded under the Juvenile Justice and Delinquency Prevention Act of 1974 as amended by the Juvenile Justice Reform Act of 2018 and other comparable programs, if applicable.	* Yes ▼
18.	If appropriate, the local school district will work with local businesses to develop training and mentoring programs for participating youth.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0***Districts receiving ESSA Title II, Part A funds shall:**

1.	Submit an application to the Kentucky Department of Education (KDE) at such time, in such manner, and containing such information as required;	* Yes ▼
2.	Ensure activities carried out under this program are in accordance with the purpose of Title II as stated in Section 2001 of the ESSA, which is to:	* Yes ▼
	a. Increase student achievement consistent with the challenging State academic standards;	
	b. Improve the quality and effectiveness of teachers, principals, and other school leaders;	
	c. Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and	
	d. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders;	
3.	Comply with all applicable requirements outlined in Sections 2102-2104 of the ESSA or its successor;	* Yes ▼
4.	Comply with section 8501 of the ESSA regarding the participation by private/non-public school children and teachers;	* Yes ▼
5.	Coordinate professional learning activities authorized under this part with professional learning activities provided through other Federal, State, and local programs;	* Yes ▼
6.	Engage shareholders in the following ways:	* Yes ▼

	a. Meaningfully consult with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in a local school district that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise in programs and activities designed to meet the purpose of this title; b. Seek advice from the individuals and organizations described in the bullet above regarding how best to improve the local school district's activities to meet the purpose of this title; and c. Coordinate the local school district's activities under this part with other related strategies, programs, and activities being conducted in the community;	
7.	Use Title II, Part A funds to develop, implement, and evaluate the comprehensive programs and activities carried out under this program;	* Yes
8.	Ensure that if funds are used for class size reduction, classes will be reduced to a level that is evidence-based, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, to improve student achievement through the recruiting and hiring of additional teachers who have previously been determined to be effective, and who have a valid teaching certificate in the grade level and content area for which they were hired;	* Yes
9.	Ensure that if funds are used for professional learning, it is high-quality, personalized and evidence-based, to the extent the State (in consultation with local educational agencies in the State) determines that such evidence is reasonably available, for teachers, instructional leadership teams, principals or other school leaders, that is focused on improving teaching and student learning and achievement, including supporting efforts to: a. Train educators to effectively integrate technology into curricula and instruction (including education about the harms of copyright piracy); b. Train educators to use data to improve student achievement and understand how to ensure individual student privacy is protected, (FERPA) and State and local policies and laws in the use of such data;	* Yes

c.	Train educators to effectively engage parents, families, and community partners, and coordinate services between school and community;	
d.	Train educators to help all students develop the skills essential for learning readiness and academic success;	
e.	Train educators to develop policy with school, local educational agency, community or State leaders; and	
f.	Train educators to participate in opportunities for experiential learning through observation.	
10.	Ensure that if funds are used to recruit a diverse workforce, it is not limited to race only;	* Yes ▼
11.	Ensure the activities carried out under Title II, Part A address the learning needs of all students, including children with disabilities, English learners, and gifted and talented students;	* Yes ▼
12.	Ensure and provide written affirmation to KDE that timely, meaningful and on-going consultation with each nonpublic school occurs prior to any decision about the equitable services to be provided to eligible nonpublic school students, teachers, and other educational personnel;	* Yes ▼
13.	Retains control of Title II, Part A funds used to provide equitable services to nonpublic schools and ensures that services are provided by either an employee of the district or through a contract with an individual, agency or organization independent of the nonpublic school and any religious organization.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	The eligible entity (LEA/school district/consortium) assures that it has developed a district plan for educating all English Learners (EL) students within its jurisdiction and submitted the plan and budget to KDE for approval each year it receives Title III funds. It also assures that a copy of the district EL plan will be provided to all schools receiving Title III funds and that the plan and its contents will be made available to EL families and the public in compliance with open records laws.	* Yes ▼
2.	The eligible entity (LEA/school district/consortium) assures that it will provide equal educational opportunities to all EL and immigrant students and uphold such rights regardless of citizenship or nationality status, as provided under Titles IV and VI of the Civil Rights Act of 1964, the Equal Educational Opportunity Act of 1974, Sec. 204(f), and as affirmed in the Supreme Court ruling in Plyler v. Doe, (1982), and any other civil rights guaranteed by federal law.	* Yes ▼
3.	The eligible entity (LEA/school district/consortium) assures that it will expend all Title III funds to improve the education of EL children by assisting the children to speak, read, write and comprehend the English language and to meet challenging state content and performance standards.	* Yes ▼
4.	The eligible entity (LEA/school district/consortium) with substantial increases in immigrant children and youth students assures that it will use Title III immigrant funds in a manner consistent with activities under ESEA Sec.3114 (d) of Title III.	* Yes ▼
5.	The eligible entity (LEA/school district/consortium) assures that its proposed EL plan is based on effective approaches and methodologies for teaching EL students.	* Yes ▼

6.	The eligible entity (LEA/school district/consortium) assures that its proposed EL plan describes how language instruction programs will ensure that EL students develop English proficiency.	* Yes ▼
7.	The eligible entity (LEA/school district/consortium) assures that all teachers in its EL programs are fluent in English and any other language used for instruction, including written and oral communication skills.	* Yes ▼
8.	The eligible entity (LEA/school district/consortium) assures that it will use Title III funds in ways that will build district and school capacity to continue to offer effective language instruction educational programs for EL students. This includes allocating Title III funds for effective professional development.	* Yes ▼
9.	The eligible entity (LEA/school district/consortium) assures that its EL and immigrant programs, strategies and funding allocations are aligned and integrated with the Comprehensive District Improvement Plan (CDIP) and Comprehensive School Improvement Plans (CSIP).	* Yes ▼
10.	The eligible entity (LEA/school district/consortium) assures that a Program Services Plan (PSP) will be developed for each EL student in the district. The Program Services Plan will, at a minimum, include all essential elements required by ESEA Section 1112(e)(3) and Kentucky's Regulations on Inclusion of Special Populations in State Assessment and Accountability (703 KAR 5:070).	* Yes ▼
11.	The eligible entity (LEA/school district/consortium) assures that all EL students enrolled on the first day of the Kentucky State-Required Assessment testing window shall be assessed in all parts of the state-required assessments and their scores shall be included in accountability calculations consistent with state law, unless the students are in their first year of enrollment in a United States (U.S.) school.	* Yes ▼

12.	The eligible entity (LEA/school district/consortium) assures that parents/legal guardians of all EL students in the district will be notified within 30 calendar days after the beginning of the school year of a) the reason for their child's identification as EL, b) the child's level of English proficiency, c) the child's program instructional services, d) the specific exit requirements for the program, and e) parental rights to opt out of services or to seek alternative services as outlined in ESEA Section 1112(e)(3) and in the case of a child with a disability, how such program meets the objectives of the individualized education program of the child, as described in section 614(d) of the Individuals with Disabilities Education Act. For a child who has not been identified for participation in a language instruction education program prior to the beginning of the school year, the eligible entity (LEA/school district/consortium) assures that it will carry out subsections (a) through (e) within two (2) weeks of the child's being placed in such a program.	Yes
13.	The eligible entity (LEA/school district/consortium) assures that it will implement an effective means of outreach to promote parent, family, and community engagement activities for EL and immigrant students as outlined in ESEA Section 3115(c)(3).	Yes
14.	The eligible entity (LEA/school district/consortium) assures that it will determine primary or home languages of EL children through the use of a home language survey administered to all students enrolled in the district as a first screening process to identify students as English learners (703 KAR 5:070).	Yes
15.	The eligible entity (LEA/school district/consortium) assures that it will submit to the Kentucky Department of Education all demographic and programmatic information, including the requirements of ESEA Sec. 3121 of Title III, pertinent to the implementation of the Title III program and the provision of services to EL and immigrant students.	Yes
16.	The eligible entity (LEA/school district/consortium) assures that it developed its proposed EL and immigrant plans in consultation with teachers, school administrators, parents, researchers, and if appropriate, with education-related community groups and nonprofit organizations, and institutions of higher education.	Yes

17.	The eligible entity (LEA/school district/consortium) assures that it has consulted with non-public schools within its area of service in the development of the district EL plan, and that it will administer and provide on an equitable basis educational services to EL students in non-public schools through a public agency or a contractual entity independent of the non-public schools or religious organizations.	* Yes ▼
18.	The eligible entity (LEA/school district/consortium) assures that all Title III funds will supplement, but in no case supplant, federal, state and local public funds for programs for EL and immigrant students as set forth in Sec. 3115 (g) of Title III.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

In accordance with ESEA section 4106(e) (2) and (f), a local school district or consortium of local school districts must assure in its application that it will:

1.	Prioritize the distribution of funds to schools served by the local school district based on one or more of the following criteria-	* Yes ▼
a.	Are among the schools with the greatest needs;	
b.	Have the highest percentages or numbers of children counted under section 1124(c) (i.e., children counted for purposes of basic grants to local school districts under Title I, Part A of the ESEA);	
c.	Are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i) (i.e., are among the lowest-achieving schools);	
d.	Are implementing targeted support and improvement plans as described in section 1111(d) (2) (i.e., have consistently underperforming student subgroups; or	
e.	Are identified as a persistently dangerous public elementary school or secondary school under section 8532. (ESEA section 4106(e)(2)(A)).	
2.	For a local school district or consortium that receives \$30,000 or more, use-	* Yes ▼
a.	Not less than 20 percent of funds to support one or more of the activities authorized under section 4107 pertaining to well-rounded educational opportunities;	
b.	Not less than 20 percent of funds to support one or more activities authorized under section 4108 pertaining to safe and healthy students; and	

	c.	A portion of funds to support one or more activities authorized under section 4109(a) pertaining to the effective use of technology; including an assurance that it will not use more than 15 percent of the remaining portion for purchasing technology infrastructure as described in section 4109(b). (ESEA section 4106(e)(2)(C)-(E)).	
	d.	Comply with section 8501-8504, regarding equitable participation of private school children and teachers. (ESEA section 4106(e)(2)(B)).	
	e.	Complete an annual state report regarding how funds for the SSAE program are being used. (ESEA section 4106(e)(2)(F)).	
3.		Comply with all applicable requirements outlined in Sections 4106-4109 of the ESSA or its successor.	* Yes ▼
4.		The district will maintain records that support their compliance with program requirements.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	Districts and schools receiving Title V, Part B, Subpart 2 funds will comply with all program requirements outlined in the Every Student Succeeds Act.	* Yes ▼
2.	Districts and schools receiving Title V, Part B, Subpart 2 funds will maintain records that support their compliance with program requirements and approved plans.	* Yes ▼
3.	If selected, the local school district will submit to state-conducted Title V, Part B, Subpart 2 monitoring and will comply with all corrective actions that result of such monitoring.	* Yes ▼
4.	Rural-Low Income Funds will be used to support strategies authorized under the following programs or activities:	* Yes ▼
a.	Title I, Part A;	
b.	Title II, Part A;	
c.	Title III;	
d.	Title IV, Part A; or	
e.	Parental Involvement	

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	Districts and schools will comply with all McKinney-Vento Homeless Assistance Act program requirements.	* Yes ▼
2.	Districts and schools will maintain records that support their compliance with program requirements.	* Yes ▼
3.	If selected, the local school district will submit to state or federally conducted McKinney-Vento program monitoring and will comply with all corrective actions that result of such monitoring.	* Yes ▼
4.	The local school district will adopt policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless.	* Yes ▼
5.	The local school district will designate an appropriate staff person, who may also be a coordinator for other Federal programs, as a local educational agency liaison for homeless children and youths.	* Yes ▼
6.	The local school district will adopt policies and practices to ensure that transportation is provided at the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), to and from the school of origin, in accordance with the following as applicable:	* Yes ▼
	(I) If the child or youth continues to live in the area served by the local school district in which the school of origin is located, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the local educational agency in which the school of origin is located.	

	(II) If the child's or youth's living arrangements in the area served by the local school district of origin terminate and the child or youth, though continuing the child's or youth's education in the school of origin, begins living in an area served by another local school district, the local school district of origin and the local school district in which the child or youth is living shall agree upon a method to apportion the responsibility and costs for providing the child or youth with transportation to and from the school of origin. If the local school districts are unable to agree upon such method, the responsibility and costs for transportation shall be shared equally.	
7.	If a dispute arises over eligibility, school selection or enrollment in a school, the child or youth shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals .	* Yes ▼
8.	If a dispute arises over eligibility, school selection or enrollment in a school, the local school district liaison will follow the KDE Dispute Resolution Process, including requirements for meeting timelines and maintaining documentation.	* Yes ▼
9.	The local school district will adopt policies and practices to ensure participation by the homeless liaison in professional development and other technical assistance activities as determined appropriate by the Office of the Coordinator and detailed in 704 KAR 7:090.	* Yes ▼
10.	Ensure that the coordinator will have log-in accessibility to the Student Information System (Infinite Campus), OR ensure the liaison is provided, upon request and in a timely manner, with Infinite Campus reports related to homeless students in the district.	* Yes ▼
11.	Plan specific activities to involve the parents of homeless children and youth in the program to the greatest extent possible.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

*** The LEA assures the that it will comply with the following provisions:**

1. The local school district (eligible recipient) shall submit a local application in accordance with requirements established by the state agency. The local application shall describe how the career and technical education programs required under section 134 (b) will be carried out with funds received under this title. The local school district shall:		* ☐ Yes ☐ No ☐ 
a.	Carry out career and technical education activities with respect to meeting state and local adjusted levels of performance established under section 113.	
b.	Offer the appropriate courses of not less than one of the career and technical programs of study described in section 2 (41).	
c.	Improve the academic and technical skills of students participating in career and technical education programs by strengthening the academic and career and technical education components of such programs through the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education programs to ensure learning in the core academic subjects (as defined by ESEA) and career and technical education subjects.	
d.	Provide students with strong experience in, and understanding of, all aspects of an industry.	
e.	Ensure that students who participate in such career and technical education programs are taught to the same coherent and rigorous content aligned with challenging academic standards as are taught to all other students.	

f.	Provide comprehensive professional development (including initial teacher preparation) for career and technical education, academic, guidance, and administrative personnel that promotes the integration of coherent and rigorous content aligned with challenging academic standards and relevant career and technical education (including curriculum development).	
g.	Involve parents, students, academic and career and technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals in the development, implementation, and evaluation of career and technical education programs assisted under this title. Maintain documentation on how such individuals and entities are effectively informed about, and assisted in understanding the requirements of this title, including career and technical programs of study.	
h.	Provide a career and technical education program that is of such size, scope, and quality to bring about improvement in the quality of career and technical education programs.	
i.	Implement a process to evaluate and continuously improve the performance of career and technical education programs.	
j.	Review career and technical education programs, and identify and adopt strategies to overcome barriers that result in lowering rates of access to or lowering success in the programs, for special populations; provide programs that are designed to enable the special populations to meet the local adjusted levels of performance; and provide activities to prepare special populations, including single parents and displaced homemakers, for high skill, high wage, or high demand occupations that will lead to self-sufficiency.	
k.	Meet the state definition of size, scope, and quality.	
2.	Individuals who are members of special populations will not be discriminated against on the basis of their status as members of special populations. (Section 134).	* Yes ▼
3.	Funds will be used to promote preparation for non-traditional fields.	* Yes ▼
4.	Career guidance and academic counseling will be provided to career and technical education students, including linkages to future education and training opportunities.	* Yes ▼

5.	Address the recruitment and retention of career and technical education teachers, faculty, and career guidance and academic counselors, including individuals in groups underrepresented in the teacher profession and the transition to teaching from business and industry.	* Yes ▼
6.	Master schedule forms will be submitted for all CTE programs at each high school and middle school that receives Perkins funds.	* Yes ▼
7.	Accurate data will be entered into the Technical Education Database System (TEDS).	* Yes ▼
8.	The local school district shall follow guidelines for Levels of Consequences for Perkins Accountability based on Perkins Performance Indicators as notified by KDE.	* Yes ▼
9.	No more than 5 percent of the funds are used for administrative costs associated with the administration of activities assisted under this section.	* Yes ▼
10.	In any academic year that an eligible recipient does not expend all of the amounts the eligible recipient is allocated for such year under section 131 or 132, such eligible recipient shall return any unexpended amounts to the eligible agency.	* Yes ▼
11.	Eligible recipients shall not receive an allocation under Section 131 (a) unless the initial amount allocated is greater than \$15,000. Those whose allocation is not greater than \$15,000 may apply for a waiver or form a consortium.	* Yes ▼
12.	The local school district shall not bar students attending private, religious, or home schools from participation in programs or services under this Act (Section 217).	* Yes ▼
13.	No funds made available under Perkins V shall be used to require any secondary school student to choose or pursue a special career path or major OR to mandate that any individual participate in a career and technical education program, including a career and technical education program that requires the attainment of a federally funded skill level, standards, or certificate of mastery. (Section 214)	* Yes ▼
14.	No funds received under this Act may be used to provide career and technical programs to students prior to the middle grades, except that such students may use equipment and facilities purchased (Section 215).	* Yes ▼

15. Funds are used according to the requirements identified in Section 135.

*

Yes



Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	The expenditures of IDEA-B funds for services and goods are made exclusively for the benefit of children who meet the definitions and eligibility criteria for programs for exceptional children as found in 707 KAR Chapter 1.	* Yes ▼
2.	Special education and related services are provided in a manner consistent with policies and procedures required by the Individuals with Disabilities Education Act (IDEA) Part B. These policies and procedures include: free appropriate public education, child find, child identification, due process, evaluation, eligibility, individualized education programs, placement in least restrictive environment, delivery of services, confidentiality, non-public schools, comprehensive system of personnel development, and IDEA-B funds.	* Yes ▼
3.	A goal of full educational opportunity has been established for all children with individual education programs, aged three (3) to twenty-one (21).	* Yes ▼
4.	The district manages its special education program in compliance with applicable state and federal law, including implementing regulations. Failure to do so can lead to progressive sanctions which may include conditional approval of IDEA funds, withholding of payments of IDEA funds, withholding of Support Education Excellence in Kentucky (SEEK) add-on funds for exceptional children or other actions available under state and federal law as circumstances warrant.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	The local school district will comply with the following nondiscrimination statutes and regulations, any other related regulations, and any FNS and USDA nondiscrimination directives:	* Yes
	i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 200d et seq.), USDA regulations at 7 CFR Part 15, Nondiscrimination, and Department of Justice regulations at 28 CFR Part 42, Nondiscrimination; Equal Employment Opportunity; Policies and Procedures;	
	ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and USDA regulations at 7 CFR Part 15a, Education Programs or Activities Receiving or Benefitting from Federal Financial Assistance;	
	iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), USDA regulations at 7 CFR Part 15b, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance, and Department of Justice regulations at 28 CFR Part 41, Implementation of Executive Order 12250, Nondiscrimination On The Basis of Handicap In Federally Assisted Programs; and	
	iv. The Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.),	
2.	The local school district assures that it will immediately take any measures necessary to effectuate the requirements in the laws, regulations, and directives. The State agency gives this assurance in consideration of and for the purpose of obtaining the funds and commodities provided under this agreement.	* Yes

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	The local school district makes preschool program services available to all three- and four-year-old children with disabilities and at-risk four-year-old children in a manner consistent with KRS 157.3175.	* Yes ▼
2.	The local school district has a current, signed agreement with the local Head Start program to maximize Head Start funds to serve as many eligible four-year-old children as possible, with certification from the Head Start director that the Head Start program is fully utilized.	* Yes ▼
3.	When the local school district contracts with an outside agency for preschool placements, the contractor has been approved by the Kentucky Department of Education for these purposes and the contracted services meet all state and federal education requirements.	* Yes ▼
4.	All preschool education programs operated by or located on school grounds meet state education facility requirements for preschool programs. All materials and equipment used by these programs are appropriate for young children. Test sheets, workbooks and ditto sheets shall not be used (704 KAR 3:410).	* Yes ▼
5.	All children enrolled in preschool education programs that operate at least half-day are offered a meal while in the program (breakfast and/or lunch).	* Yes ▼
6.	All instructional staff for preschool education programs meets qualification standards and professional development requirements for preschool, as specified by law.	* Yes ▼

7.	The local school district has a written plan (policies and procedures) for the operation of the preschool program that addresses: recruitment of children; educational programming and related services; developmentally appropriate experiences in cognitive, communication, social, physical, and emotional development as well as creative expression; a curriculum which is relevant and reflective of the needs of the population served, in which a variety of skills are integrated into activities targeted toward the interests of children (704 KAR 3:410); parent outreach and active involvement; coordination of health and social services; coordination with the primary program; and an evaluation plan.	* Yes
8.	At least annually, parents, staff and other professionals shall be involved in evaluating the effectiveness of the preschool program in meeting the needs of participating children.	* Yes
9.	A formula is used to allocate preschool funds to school districts. Amounts are based on the average number of children served on December 1 and March 1 of the previous academic year. The sum of this average is multiplied by per-child rates approved by the Kentucky Board of Education for the new school year. There is a standard "per-child" rate for three categories of enrollment: speech, developmental delay, and income eligible children. There is a weighted category for children with severe/multiple disabilities. While funds are allocated to local school districts based on per-child rates, local school districts may use funds to address the needs of the entire preschool program. Local school districts may distribute funds across the program as long as the dollars benefit preschool students.	* Yes
10.	The local school district ensures appropriate implementation of the Child Find process, delivering appropriate, relevant, research-based instruction and intervention services (Kentucky System of Intervention or KSI) prior to or as a part of the special education referral process.	* Yes

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0*** The LEA assures the that it will comply with the following provisions:**

1.	The local school district certifies that each teacher participates in well-designed professional learning aligned to the Professional Learning Standards and that instructional improvement and training needs of staff are addressed in accordance with the goals in KRS 158.6451.	* Yes ▼
2.	Schools and districts align professional learning to their school or district improvement plans as implemented under KRS 158.070 and 704 KAR 3:035.	* Yes ▼
3.	The local school district certifies that all persons affected by the professional learning plan are represented or included on the school and district planning teams.	* Yes ▼
4.	The local school district certifies that the local professional development coordinator is qualified for that position and fulfills the qualifications and duties as specified in Section 5 of 704 KAR 3:035.	* Yes ▼
5.	Professional development funds are expended and accounted for as required in 704 KAR 3:035 and KRS 156.560. Funds are used for needs identified in the school and district planning process.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

*** The LEA assures the that it will comply with the following provisions:**

1.	The local school district certifies that the textbook/instructional resources purchasing plans for all schools serving grades P-8 have been approved by the appropriate school councils and the local board of education and are on file in the district office. The plans address the requirements as stated in KRS 156.439 and 704 KAR 3:455.	* Yes ▼
2.	The local school district certifies that an annual report and summary of expenditures for textbooks and instructional resources is available on the district's MUNIS report. The annual report addresses the requirements as stated in KRS 156.439 and 704 KAR 3:455.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

*** The LEA assures the that it will comply with the following provisions:**

1.	The local school district has in operation and available for public inspection local board approved policies and procedures which address each requirement in 704 KAR 3:285 (Sections 1-10), the administrative regulation for programs for the gifted and talented, and are consistent with KRS 157.200, 157.224, 157.230 and 704 KAR 3:440.	* Yes ▼
2.	The local school district adheres to the definitions in Section 1 of 704 KAR 3:285 for primary through grade twelve (12).	* Yes ▼
3.	The local school district's policies and procedures are consistent with the requirements of 704 KAR 3:285, Section 3, as they relate to the identification and diagnosis of gifted characteristics, behaviors and talent, and determination of eligibility for services. The local school district has implemented its policies and procedures so that identification and determination of eligibility for services includes a combination of informal measures, formal measures, and objective-based eligibility criteria. Identification and determination of eligibility is based on students' individual needs, interests and abilities. The local school district provides a system for diagnostic screening and identification of strengths, gifted behaviors and talents which provides equal access for racial and ethnic minorities, disadvantaged children, and children with disabilities. Once a student is informally selected and placed in the talent pool, the local school district does not use a single assessment instrument as the basis for denying services to said student.	* Yes ▼

4.	The local school district's policies and procedures are consistent with the requirements of 704 KAR 3:285, Section 4, as they relate to the determination of eligibility of services. The local school district must have a system for searching continuously for candidates for gifted services and for analyzing and comparing data using local or national norms. A local school district must also establish a selection and placement committee to review student evidences for identification for services and at what level for the gifted student services plan. The district must have an appeal procedure to ensure students are not overlooked for services. School personnel must take into consideration disabling conditions which might mask a student's gifts and/or talents. Special education, disadvantaged and underachieving students are among the groups of students who might be given special considerations within identification criteria.	Yes ▼
5.	The local school district's policies and procedures are consistent with the requirements of 704 KAR 3:285, Section 5. The local school district conducts an annual program evaluation which addresses: (a) overall student progress; (b) student, parent, and faculty attitudes toward the program; (c) community involvement; (d) cost effectiveness; (e) the incorporation of gifted education into the regular school program; (f) overall quality of instruction and program personnel credentials; and (g) future program directions and modifications. Data collected in the annual program evaluation shall be utilized in the school and district instructional planning process. The local school district has ensured that school personnel report to a parent or guardian the progress of her/his child related to the gifted and talented student services plan at least once each semester.	Yes ▼
6.	The local school district provides articulated primary through grade twelve (12) multiple service delivery options consistent with the requirements of 704 KAR 3:285, Section 6. No single service option exists alone, district wide, at a grade level. With the exception of an academic competition or optional extracurricular offering, services are provided during the regular school hours.	Yes ▼

7.	Consistent with 704 KAR 3:285, the local school district provides a comprehensive framework or course of study for children and youth, primary through grade twelve (12), who are diagnosed as possessing gifted characteristics, behaviors and talent based on the district or school's curricula required to meet the goals established in KRS 158.6451. Each school has differentiated, replaced, supplemented, or modified curricula to facilitate high level attainment of the learning goals established in KRS 158.6451 and assists students identified as gifted and talented to further develop their individual interests, needs, and abilities (704 KAR 3:285 Section 7).	Yes
8.	Consistent with the provisions of 704 KAR 3:285, Section 8, the local school district has ensured that direct services to students identified as demonstrating gifted and talented behaviors and characteristics are provided by professionally qualified and certified personnel as required by the Education Professional Standards Board.	Yes
9.	State funds for gifted education are used specifically for direct services to students who are gifted and talented. Direct services to identified students are provided by professionally qualified and certified personnel as required by the Education Professional Standards Board and 704 KAR 3:285, Section 8. Seventy-five (75) percent of the district's gifted education allocation is used to employ properly certified personnel to provide direct instructional services (704 KAR 3:285 Section 9).	Yes
10.	The local school district has designated a gifted education coordinator (qualifications listed in 16 KAR 4:010 Section 7) to oversee the district gifted education operation, serve as liaison between the district and the state, ensure internal compliance with state statutes and administrative regulations, administer and revise the gifted education program budget, and submit to the Kentucky Department of Education for approval as an amendment any local district budget decision change causing a major or significant adjustment, thereby, impacting state funds for gifted education after the annual submission of the local district education plan (704 KAR 3:285 Section 9).	Yes
11.	Consistent with the requirements of 704 KAR 3:285, the local school district employs properly certified personnel to administer and teach in the program, annually submits the local school district gifted education year-end report, annually submits the summative evaluation of the program and student progress, and otherwise complies with 704 KAR 3:285.	Yes

12. Consistent with 704 KAR 3:285, Section 10, the local school district has established a district wide grievance procedure through which a parent, guardian or student may resolve a concern regarding the appropriate and adequate provision of talent pool services or services addressed in a formally identified student's gifted and talented student services plan.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

*** The LEA assures the that it will comply with the following provisions:**

1.	The local school board and the district have approved and disseminated procedures whereby pupils who have a greater need as determined by the eligibility criteria as stated in KRS 158.070 and 704 KAR 3:395 shall be referred and selected first to receive extended school services. The local school district further ensures that students who have greater academic need as stated in KRS 158.070 and 704 KAR 3:395 are not excluded from referral or selection for extended school services due to the inability of the parent or student to provide transportation to or from the school or site of extended school services programs.	* Yes ▼
2.	The school informs parents or guardians of extended school services as follows: a. A general notification which describes the nature of the services to be offered including the opportunities for maintenance of performance, prevention of failure and reduction of academic deficiencies; b. A specific notification of their child's eligibility to receive extended school services; and c. Written procedures for parents or guardians to request reconsideration of their children's identification or lack of identification of eligibility for extended school services.	* Yes ▼
3.	(If applicable) The most current policy developed by the local school board that mandates attendance for any student(s) to Extended School Services is on file at the offices of Extended School Services, Kentucky Department of Education.	* Yes ▼

4.	Accurate time logs are maintained for personnel receiving salary from Extended School Services. Such salary is for direct services to the Extended School Services program. No ESS staff member is paid more than his/her actual hourly rate for a comparable position in the regular program.	* Yes ▼
5.	The local school district has written criteria for the selection of ESS staff (certified and classified). ESS teachers and other ESS staff are first employed based on having the specific expertise to meet the needs of the students being served. All other criteria for employment are both fair and equitable to applicants.	* Yes ▼
6.	Accurate records are maintained for student attendance to Extended School Services and of student progress toward individual goals.	* Yes ▼
7.	Students not enrolled in ESS are allowed to utilize local school district provided transportation through ESS funds only to the extent that it does not increase the cost of such transportation to ESS.	* Yes ▼
8.	Student data related to ESS services must be shared with the Kentucky Department of Education no later than June 30th of each school year for services offered during the school year itself, and September 30th for ESS Summer School offerings. This data must include but is not limited to:	* Yes ▼
	a. Number of students receiving extended school services;	
	b. Content areas where services received	
	c. Hours of service provided;	
	d. Demographic data for students receiving extended school services; and	
	e. Student improvement as a result of extended school services.	
9.	State funds for ESS are used specifically for direct services to students who are eligible for ESS services as defined in KRS 158.070 and 704 KAR 3:395 Section 3. All ESS funds are subject to rules and regulations outlined in 704 KAR 3:395 Section 4.	* Yes ▼

Safe Schools Assurances (Flexible Focus Fund)

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

1.	The local school district assures that all schools and the district have plans, policies, and procedures dealing with measures for assisting students who are at risk of academic failure or of engaging in disruptive and disorderly behavior pursuant to KRS 158.440.	* Yes ▼
2.	The local school district assures that all appropriated funds distributed by the Center for School Safety are used for the purpose of improving school safety and student discipline through alternative education programs and intervention services pursuant to KRS 158.446.	* Yes ▼
3.	The local school district assures that all schools within the district have completed the school security risk assessment and submitted verification of the assessment's completion to the state school security marshal pursuant to KRS 158.4410.	* Yes ▼
4.	The local school district assures that it has appointed an individual to serve as the district's school safety coordinator and primary point of contact for public school safety and security functions in accordance with KRS 158.4412.	* Yes ▼
5.	The local school district assures that school resource officers employed by the district serve schools in accordance with the requirements set forth in KRS 158.4414 and 158.4415.	* Yes ▼
6.	The local school district assures that it has developed and is implementing a plan for a trauma-informed approach in its schools, including the formation of a trauma-informed team at each school, consistent with the requirements set forth in KRS 158.4416.	* Yes ▼

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

* The KETS program requires that districts complete and submit an updated technology plan on a yearly basis. Successful technology plans align the criteria in these ten assurances with the overall education improvement objectives. It is critical that technology planning not be viewed or treated as a separate exercise dealing primarily with software, hardware, applications and connectivity. There must be strong connections between the foundational components of the education technology itself and the professional development, curriculum resources and effective uses by teachers, students, and school leaders.

1. The local school district establishes clear goals and a realistic strategy for using education technology to improve education through digitally-connected teaching and learning. The Digital Learning Guidelines, as provided in the Master Plan for Education Technology, should be referenced when selecting or creating developmentally appropriate digital learning resources for instruction, as well as online and blended learning courses in Kentucky schools.

*

Yes



2.	The local board of education agrees to conform to the guidelines for filtering, Internet content management, caching, and auditing technologies regarding student and staff Internet access as provided in the Master Plan for Education Technology, including the implementation and maintenance of approved filtering and caching technology in the district for all students, teachers and administrators. The local school district agrees to adopt an acceptable use policy (AUP) in accordance with the guidelines for acceptable use policies as provided in the Master Plan for Education Technology. This AUP includes addressing the nine elements of digital citizenship as identified by the International Society for Technology in Education for all students, teachers and administrators. The AUP contains language compliant with the Children's Internet Protection Act (CIPA) which will prohibit access to objectionable materials, including sexually explicit materials, and shall include, but not be limited to, parental consent for student Internet use, teacher supervision of student computer use, auditing procedures to determine whether education technology is being used for the purpose of accessing sexually explicit or other objectionable material, and provide for the educating of minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, cyberbullying awareness, and response.	* Yes ▼
3.	The AUP also contains provisions that prohibit students, faculty, staff and others with network access from using district resources to establish Internet email accounts through third party providers or any other non-standard electronic mail. The local school district agrees to follow the KETS electronic mail product and design standards. These guidelines communicate the basic product and design standards for statewide electronic mail as incorporated by reference into the Master Plan for Education Technology. The use of personal (third party or non-standard) electronic mail accounts for school-related communications is also prohibited. KRS 156.160, 156.675; 701 KAR 5:120.	* Yes ▼
4.	The local school districts are required by state regulation 701 KAR 5:110 to procure only those technologies that meet KETS Standards, if a standard has been established and regardless of source of funds, as set forth in the Master Plan for Education Technology including Technology Need, Architectural Design and Configuration and Product standards.	* Yes ▼

5.	The local school district has a professional development strategy to ensure that all students, teachers, and administrators progress towards the maximization of education technology tools and resources to effectively use current and new technologies to support educational goals.	* Yes ▼
6.	The local school district assesses all education technology services, as defined by the KETS Master Plan for Education Technology, which will be needed to support education. - The local school district will complete the Digital Readiness Survey Collection. The information collected will be used by local school districts, local Boards of Education, Legislators, and the Kentucky Board of Education to determine the needs for implementing the Master Plan initiatives, technology funding, online applications, and online testing. The District Education Technology leader should use the Digital Readiness Survey Collection to inform the Comprehensive/Consolidated/Continuous Improvement Plan documentation filed at the district. The report is due annually in September and will reflect data for July 1 - June 30 of the previous fiscal year. - The local school district will complete the Technology Activity Report. Upon completion, this report is submitted to the Office of Education Technology (OET). The Technology Activity Report reflects district technology expenditures and progress on categorical purchases for statewide reporting. The report is due annually in September and will reflect data for July 1 - June 30 of the previous fiscal year. - The District Education Technology Leader will participate in the annual KETS feedback process due in December. - The local school district will complete and submit an updated education technology plan on a yearly basis in April.	* Yes ▼
7.	The local board provides for sufficient funds to acquire and support the elements of education technology: hardware, software, connectivity, professional development, personnel and other services that will be needed to implement the strategies as outlined in the KETS Master Plan for Education Technology and District Education Technology.	* Yes ▼

8.	The local school district includes an evidence-based evaluation process using data, metrics and analytics that enables the school to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.	* Yes ▼
9.	Consistent with the provisions of KRS 61.931, et seq. (2015 HB 5), the local school district addresses the safety and security of personal information by implementing, maintaining and updating security procedures and practices, including taking any appropriate corrective action to safeguard against and provide notification of security breaches in accordance with applicable state and federal laws. The local school district acknowledges, and to the best of its ability responds to, the recommendations and timelines that resulted from 702 KAR 1:170 and the Data Security and Breach Notification Best Practice Guide, incorporated by reference into this regulation.	* Yes ▼
10.	Consistent with the provisions of KRS 365.734, et seq. (2015 HB 232), the local school district acknowledges and, to the best of its ability, ensures that cloud computing service providers: • Shall not process student data for any purpose other than providing, improving, developing, or maintaining the integrity of its cloud computing services, • Shall not in any case process student data to advertise or facilitate advertising or create or correct an individual or household profile for any advertisement, • Shall not sell, disclose, or otherwise process student data for any commercial purpose, • May assist an educational institution to conduct educational research.	* Yes ▼

Related Documents

Montgomery County (435) Public District - FY 2023 - District Funding Assurances - Rev 0

Required Documents

This page is currently not accepting Related Documents.

Student Fees for Approval 7/26/2022

<u>DEPARTMENT/SCHOOL</u>	<u>DESCRIPTION OF FEE</u>	<u>Proposed Amount</u>	<u>Previous Amount</u>	<u>HOW FUNDS WILL BE EXPENDED</u>	<u>Notes</u>
Elementary Schools	Kids on the Run Shirt Fee	Cost of Shirt	No set fee	Cover cost of the Kids on the Run shirts for the students	Needed to be established
McNabb Middle Football	Spirit Pack & Supplies	\$125	\$75	Player spirit packs	Increase cost of materials and supplies in the spirit pack
McNabb Middle KYA	KYA Membership	\$0	\$5	Fee not required at this time	NA
McNabb Middle Cheer	Spirit Pack & Supplies	\$125	\$135	Cheer spirit packs	Decrease of Cost
McNabb Chess Club	Chess Club Fee	\$20	\$25	Club fee	Decrease of Cost
MCCHS - E-Sports	Player Fee	\$128	No set fee	Fall & Spring Registration	New sport needed for establishment of fee for the registration cost of \$64 for each season per player to play in the Esports gaming

Matthew D. Thompson, Ed.D., Superintendent
Alice Anderson, Chairperson
Bill R. Morgan, Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Carmela Fletcher-Green, Board Member
Daniel Freeman, Ed.D., Board Member
Sharon Smith-Breiner, Board Member

MEMO

TO: Montgomery County Board of Education
FROM: Brandy Holley, Principal
DATE: 7/11/2022
RE: McNabb 8th Grade D.C. Trip

Office Use Only

Reviewed by:

___ Director of Finance
___ Chief Academic Officer
___ Deputy Supt. of Operations
ms Superintendent
___ Contract? – Legal Review

Recommendation:

It is requested for the Board to approve the 8th Grade trip to Washington D.C. on April 1-3, 2023.

Relevant Background:

McNabb 8th Graders have the opportunity to visit Washington, D.C. via a common carrier through Martin Tours. The trip fee for each student covers all transportation, meals, hotel accommodations, and activity fees.

Justification/Rationale for Recommendation:

McNabb 8th grade students will have the opportunity to experience the Vietnam, World War II and Korean Memorials. As well as having an exterior visit to the White House, Lincoln Memorial and many other sites in D.C. Many of the students would not have these enrichment experiences otherwise. In conjunction with 8th grade standards, which cover U.S. History, this will allow students first hand experiences in these areas of learning.

Financial Impact:

Fundraising will supplement student fee. Maximum student fee would be \$600.00 per student.

Stakeholders Impacted:

McNabb 8th Grade Students

Anticipated Timeline:

Upon Approval

List of Support Documents Included:

Rough Trip Itinerary
Parent Letter

MARTIN SCHOOL TRAVEL



TOUR: Washington DC
GROUP: McNabb Middle School
DATE: April 1-3, 2023

PRICE INCLUDES: Transportation by motor coach; 2 nights stay in the hotel; seven hour guided tour of Washington, DC. Self guided tour of Smithsonian Institute, guided tour of US Capitol Building (if tickets are available) and visit Lincoln, Korea, Vietnam, Jefferson, MLK & WWII Memorials, and the White House. Also included 2 breakfast meals, 3 lunch meals and 3 dinner meals. Night security is included. Tour Manager. Mount Vernon.

COST: \$600 Per Person: Quad Occupancy, 40-49 paying customer per coach

PAYMENTS:

\$150.00 PER PERSON DEPOSIT DUE MAY 15TH.

\$150.00 PER PERSON DEPOSIT DUE SEPTEMBER 1ST.

\$150.00 PER PERSON DEPOSIT DUE DECEMBER 1ST.

\$150.00 PER PERSON DEPOSIT DUE FEBURARY 1ST.

FINAL PAYMENT DUE 60 DAYS PRIOR TO DEPARTURE.

Washington DC

Saturday April 1, 2023

6:00am	Depart for Washington DC
	Rest Stop En Route TBD
12:00pm	Lunch En Route (\$10)
4:30pm	Photo Stop at the White House; Free Time at Lafayette Park
	Photo Opportunity at Ford's Theatre
5:30pm	Dinner at Hard Rock Café
6:45pm	Licensed DC Guided Tour: Lincoln, Korea, Vietnam and WWII Memorials
9:30pm	Check into Hotel-night security

www.martinschooltravel.com

Martin School Travel
 2040 Regency Road Suite F
 Lexington, KY 40503

tmartin@martinschooltravel.com
 859-519-0122

Sunday April 2, 2023

7:00am	Breakfast at the Hotel
8:00am	Licensed DC Guided Tour: Arlington National Cemetery; Kennedy Gravesite, Tomb of the Unknown Soldier Visit Iwo Jima Memorial
11:00am	US Capitol Tour
12:15pm	Lunch at Capitol Café(\$10)
1:00pm-4:45pm	Smithsonian Institute: Air and Space, Natural History, American History
3:30pm	Holocaust Museum(subject to availability)
5:15pm	Dinner at Pentagon City Mall (voucher)
6:30pm	Pentagon 9/11 Memorial
7:00-8:45pm	Licensed DC Guided Tour: Jefferson, MLK and FDR Memorials
9:30pm	Ice Cream at Hotel
11:00pm	Night Security

Monday April 3, 2023

6:00am	Breakfast at the Hotel
8:00-11:00am	George Washington's Mount Vernon Mansion Tour: Free Time on Grounds
12:00pm	Firehouse Subs Delivered to Mount Vernon Upon Departure
1:00pm	Depart for Home
	Rest Stop TBD
7:00pm	Dinner En Route (\$10)
10:30pm	Approximate Arrival at School



Dear McNabb Middle School 8th Grade Parents,

We are beginning to plan the annual 2022 Washington DC trip for the 8th Grade class. We will be using a student travel company that has been working with school groups for over 30 years, Martin School Travel. They are committed to providing an affordable, fun, safe and educational trip for your students.

You can register and pay your required deposit online at: <https://trips/vFLk1>

Please read the entire page and review the deposit information. We recommend you add the Trip Protection to your package. This will guarantee you can receive a full refund up until the morning of departure should anything change that requires you to remove your child from the trip.

Choose a Package: You will select the student package; you can pay the first **non-refundable deposit** or pay the entire trip amount during the initial payment. If you would like to add the Trip Protection, then just select the box to add it to Your Booking.

Add Participant Info: Fill out all of the fields requesting passenger information. Check the box to make an account to easily make future payments. Provide an email that you have access to and save your password!

Complete Payment: There are two payment options, US Checking Account "E-Check" and Credit/Debit Card. The "E Check" option is the most cost efficient and there are no processing fees to credit card companies. If you chose the "E Check" you will save 2.9% at checkout. All payments that are collected are secure payments.

Once you make your initial payment then you will receive an email receipt confirming your payment. You will receive a reminder email before your next payments 7 days prior, 3 days prior and the day the payment is due. If you would like to check the amount you owe or pay the balance before the next payment is due then visit this link to manage your account https://www.wetravel.com/user/my_trips

If you have any questions about payment you can contact info@martinschooltravel.com

Trip Cost: \$600 per student

Trip Dates: April 1-3, 2023

Payment 1 Deadline Date: \$150

May 15, 2022

Payment 2 Deadline Date: \$150

September 1, 2022

Payment 3 Deadline Date: \$150

December 1, 2022

Payment 3 Deadline Date: \$150

February 1, 2023

Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, EdD, Superintendent

DATE: 7/14/22

RE: Change to Adult (non-senior) and Visiting Student Athletic Ticket Prices

Office Use Only

Reviewed by:

___ Director of Finance
___ Chief Academic Officer
___ Deputy Supt. of Operations
MT Superintendent
___ Contract? – Legal Review

Recommendation:

Approve increasing the adult (non-senior) and visiting student athletic ticket prices by \$1.00 making adult tickets \$7.00 and visiting student tickets \$3.00.

Relevant Background and Justification:

The only proposed changes to any athletic ticket pricing are for the adult (non-senior) and visiting student tickets. All other ticket prices would stay the same. This is specifically to address rising costs to pay officials for athletic events.

The cost of officials increased by over \$1,100 in the past year.

Ticket price comparisons:

Ticket	2021-2022 Price	Proposed 2022-2023 Price
Visiting Student	\$2.00 (includes \$1.00 service fee for Go Fan)	\$3.00 (includes \$1.00 service fee for Go Fan)
Adult	\$6.00 (includes \$1.00 service fee for Go Fan)	\$7.00 (includes \$1.00 service fee for Go Fan)
Individual Pass	\$100 (plus Go Fan processing fee)	\$100 (plus Go Fan processing fee)
Family Pass (family of 4)	\$200 (plus Go Fan processing fee)	\$200 (plus Go Fan processing fee)
Visiting Student Pass	\$30 (plus Go Fan processing fee)	\$30 (plus Go Fan processing fee)
Senior Pass	Free	Free
MCHS Students	Free	Free

Financial Impact:

None

Stakeholders Impacted:

All

Anticipated Timeline:

Immediate

List of Support Documents Included:

N/A



Montgomery County Public Schools
Student Code
Of Acceptable Behavior & Discipline
~~2021~~2022-202~~32~~3 School Year

Montgomery County Public Schools
3400 Indian Mound Drive
Mt. Sterling, KY 40353

STUDENT DISCIPLINE CODE

Contact Person: Mark Crain, Director of Student Services
 Montgomery County Schools Phone: (859) 497-8760
 Board Superintendent: Matthew D. Thompson, Ed. D.
 Board Attorney: Michelle Williams

The Student Discipline Code was reviewed by the following committee members.

Chris Barrier	Director of Law Enforcement	Central Office
Stephanie Harris	Chief Academic Officer	Central Office
Rick Culross	Deputy Superintendent	Central Office
Rocky Franz	Principal	Montgomery County High School
Sherri Frerichs	Parent	Northview Elementary
Abby McCormick	Director of Special Education	Central Office
Cathi Harman	Principal	Northview Elementary
Austin Maples	Teacher	Montgomery County High School
Dudley Napier	Principal	Camargo Elementary
Mark Crain	Director of Student Services	Central Office
LeAnn Salyer	Teacher	McNabb Middle School
Mike Whitaker	Principal	The Sterling School
Sharon Smith Breiner	Board Member	Central Office

The Student Discipline Code, (Code of Acceptable Behavior and Discipline), is reviewed with students at the beginning of the school year. The parent/guardian and student shall sign and return to school, a statement acknowledging receipt of the Student Code Discipline Code of Behavior and Conduct.

No provisions in this Student Discipline Code are intended to grant students or parents, throughout this district, (parents refers to Guardians), more rights than are provided by the United States Constitution, federal statutes, the Kentucky Constitution, and/or Kentucky statutes, and are instead intended solely to reflect the Montgomery County Public Schools' understanding and intended application of those federal and state constitutional and statutory provision.

The Board of Education does not discriminate on the basis of race, color, national origin, age, religion, sex, genetic information or disability in employment, educational programs or activities

Title IX Coordinator – ~~Dr. Rick Culross~~ [Brandon Watkins](#)
~~Culross~~ [Marti Escalante](#)

3400 Indian Mound Drive
 Mt. Sterling, KY 40353
 859-497-8760

–504 Coordinator – ~~Dr. Rick~~

3400 Indian Mound Drive
 Mt. Sterling, KY 40353
 859-497-8760

Error! Hyperlink reference not valid. Brandon.Watkins@montgomery.kyschools.us
Martha.Escalante-richard.culross@montgomery.kyschools.us

Contents

<u>Topic</u>	<u>Page</u>	<u>Topic</u>	<u>Page</u>	<u>Topic</u>	<u>Page</u>
<u>Policy Statement</u>		<u>Disciplinary Action</u>		<u>Profanity or Vulgarity</u>	
<u>School Authority</u>		<u>Pupil's Responsibilities</u>		<u>Safety Violation</u>	
<u>Conduct Definitions</u>		<u>Pupils to Wait at Assigned Stop</u>		<u>Sexual Harassment</u>	
<u>Harassment & and Discrimination</u>		<u>Crossing on Driver's Signal</u>		<u>Sexual Misconduct</u>	
<u>Bullying & and Cyber Bullying</u>		<u>Crossing in Driver's Vision</u>		<u>Telecommunications Devices, Unauthorized Use of</u>	
<u>Hazing</u>		<u>Seating</u>		<u>Terroristic Threatening (Law Violation)</u>	
<u>Menacing</u>		<u>Seated Until Complete Stop</u>		<u>Theft, Stealing or Possession of Stolen Property</u>	
<u>Harassment</u>		<u>Body Not to Protrude From Window</u>		<u>Threat of Intimidation</u>	
<u>Harassing Communications</u>		<u>Changing Seats</u>		<u>Tobacco Products, Possession/ Use of</u>	

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<u>Stalking</u>		<u>Pupil Noise</u>		<u>Vandalism</u>	
<u>Care of School & Personal Property</u>		<u>Additional Transportation Information</u>		<u>Verbal Altercation</u>	
<u>Tobacco/Electronic Cigarettes & Vaping</u>		<u>Abuse of Teacher (Law Violation)</u>		<u>Violating Security Procedures</u>	
<u>Student Medication</u>		<u>Academic Dishonesty</u>		<u>Violation of Suspension Regulations</u>	
<u>Drugs/ Controlled Substances</u>		<u>Acceptable Use Policy Violation</u>		<u>Wanton Endangerment (Law Violation)</u>	
<u>Alcohol</u>		<u>Arson (Law Violation)</u>		<u>Weapon (other than firearms), Possession of (Law Violation)</u>	
<u>Sale or Transmission</u>		<u>Assault (School Personnel & Students) (Law Violation)</u>		<u>Weapon (Deadly), Possession of (Law Violation)</u>	
<u>Caffeine Pills/Over the Counter Stimulants</u>		<u>Attendance- Failure to Sign In & Out of School</u>		<u>Disciplinary Procedures</u>	
<u>Look Alike Drugs</u>		<u>Attendance- Skipping Class: Skipping School</u>		<u>Parent/Guardian Conference</u>	

Assault & Threats of Violence		Attendance- Tardiness, Unexcused		Right to Due Process	
Assault & Threats of Violence on Pupils		Attendance- Truancy		Detention	
Assault & Threats of Violence on School Personnel		Attendance- Unauthorized Departure from Campus		Alternative to Suspension Program (ASP)	
Awareness Program		Aggressive Behavior Towards Any School Employee/Student		Behavior Contract	
Removal of Students Due to Assault & Threats of Violence		Bomb Threat		Suspension	
Notification Requirements		Bullying/ Cyber Bullying/ Hazing/ Stalking		Expulsion	
Weapons Prohibited		Burglary		Expulsion Guidelines	
Reporting Weapons		Bus Rules Violation		Expelled/Convicted Students	
Enforcement of the Policy Regarding Weapons		Dangerous Instruments, Possession of		Students with Disabilities	

Penalties Regarding Weapons		Defiance of Authority		Duty to Report (KRS 158.156)	
Reasonable Suspicion Regarding Search & Seizure		Disorderly Conduct (Law Violation)		Self-Administration	
Authorized Personnel Regarding Search & Seizure		Display of Affection, Inappropriate		Authorized Medication	
Witness/Personal Searches Regarding Search & Seizure		Disruptive Behavior		Drug Penalty	
Regular Inspection Regarding Search & Seizure		Dress Code Violation		Reporting Drugs	
Unauthorized Items		Drug Paraphernalia, Possession or Use of (Law Violation)		Risk Assessment Process	
Other Disruptive Items		Drugs, Alcohol, Narcotics, Counterfeit Controlled Substances or Look Alike Items, Distribution of (Law Violation)		Seclusion	
Disposition of Items		Drugs, Alcohol, Narcotics, Counterfeit Controlled Substances or Look Alike Substances or Other Intoxicating Substances, Possession/Use/Under		Possession & Use of Telecommunication Devices	

		the Influence of (Law Violation)			
Educational Suitability of Electronic Media		Extortion (Law Violation)		Driver's License Revocation (No Pass/No Drive)	
Network Reliability of Electronic Media		False Fire Alarm (Law Violation)		Attendance Policy	
Safety of Electronic Media		Fighting		Excused Attendance Events Truancy Defined	
Unacceptable Use of Electronic Media		Forgery (Law Violation)		Excused Absences Written Excuses	
Access Privileges of Electronic Media		Gambling		Special Circumstances Other Absences	
Network Privileges for Students		Gang Activity, Promoting		Maintenance of Records/ Administration/ Excessive Unexcused Absences	
Student Contracts		Harassment Communications/ Menacing (Law Violation)		Grievance Procedure	

Logins & Passwords		Loitering		Family Education Rights & Privacy Act Notification (FERPA)	
Right to Priv		Non-Compliance with Classroom Rules		PPRA Rights Notification	
Disregard of Rules		Other		Active Court Paperwork Pertaining to School Decisions	
Responsibility for Damages		Pornographic/ Obscene Material		Integrated Pest Management	
				Signature Page (Return to Teacher)	

Policy Statement	10
School Authority	11
Conduct Definitions	6
Harassment and Discrimination	6
— Harassment and Discrimination	6
— Bullying and Cyber Bullying	13
Hazing:	7
Menacing:	14
Harassment:	14
Harassing Communications:	14
Stalking:	14
— Care of School and Personal Property	14
Alcohol, Tobacco, Drugs, and Other Prohibited Substances	8
— Tobacco/ Electronic Cigarettes & Vaping	8
— Student Medication	14
— Drugs/Controlled Substances	15
First Offense for Drugs	15
Second Offense:	9
Sale or Transmission:	15
Caffeine Pills/Over the Counter Stimulants:	9

Formatted: Font: Calibri, 11 pt

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Formatted: TOC 1

Formatted: TOC 1

— Look Alike Drugs.....	9
Threats.....	9
— Assault and Threats of Violence.....	9
— Assault and Threats of Violence on Pupils.....	15
— Assault and Threats of Violence on School Personnel.....	15
— Awareness.....	
Program.....	9
— Removal of Students Due To Assault and Threats of Violence.....	16
Notification Requirements.....	16
Weapons.....	10
Weapons Prohibited.....	16
Reporting Weapons.....	16
Enforcement of the Policy Regarding Weapons.....	17
Penalties Regarding Weapons.....	17
Search and Seizure.....	11
Reasonable Suspicion Regarding Search and Seizure.....	17
Witness/Personal Searches Regarding Search and Seizure.....	11
Regular Inspection Regarding Search and Seizure.....	17
Unauthorized Items.....	17
Other Disruptive Items.....	17
Disposition of Items.....	17
Access to Electronic Media.....	11
Educational Suitability of Electronic Media.....	18
Network Reliability of Electronic Media.....	18
Safety of Electronic Media.....	18
Unacceptable Use of Electronic Media.....	12
Access Privileges to Electronic Materials.....	18
Network Privileges for Students.....	18
Contracts.....	18
Student Contracts.....	19
— Logins and Passwords.....	19
— Right to Privacy.....	19
— Disregard of Rules.....	13
— Responsibility for Damages.....	19
— Disciplinary Action.....	19
Transportation.....	19
Pupil's Responsibilities.....	13
Pupils to Wait at Assigned Stop.....	19
Crossing on Driver's Signal.....	19
Crossing in Driver's Vision.....	19
Seating.....	19
Seated Until Complete Stop.....	19
Body Not to Protrude From Window.....	19
Changing Seats.....	20
Pupil Noise.....	20
Additional Transportation Information.....	20
Violations of Acceptable Behavior (Definitions).....	14
— Abuse of Teacher (Law Violation).....	14
— Academic Dishonesty.....	14
— Acceptable Use Policy Violation.....	14
— Arson (Law Violation).....	14
— Assault (School personnel and Students) (Law Violation).....	14
— Attendance—Failure to sign in and out of school.....	14

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

Attendance—Skipping Class, Skipping School.....	15
Attendance—Tardiness, Unexcused.....	15
Attendance—Truancy.....	15
Attendance—Unauthorized Departure from Campus.....	15
Aggressive Behavior Toward Any School Employee/Student.....	15
Bomb Threat.....	15
Bullying/ Cyber Bullying/ Hazing/ Stalking.....	15
Burglary.....	15
Bus Rules Violation.....	15
Dangerous Instruments, Possession of.....	15
Defiance of Authority.....	15
Disorderly conduct (Law Violation).....	15
Display of Affection, Inappropriate.....	15
Disruptive Behavior.....	15
Dress Code Violation.....	15
Drug Paraphernalia, Possession or Use of (Law Violation).....	15
Drugs, alcohol, narcotics, counterfeit controlled substances or look alike items, Distribution of.....	15
Drugs, alcohol, narcotics, counterfeit controlled substances or look alike substances or other intoxicating.....	15
Extortion (Law Violation).....	16
False Fire Alarm (Law Violation).....	16
Fighting.....	16
Forgery (Law Violation).....	16
Gambling.....	16
Gang Activity, Promoting.....	16
Harassment Communications/ Menacing (Law Violation).....	16
Loitering.....	16
Non Compliance with Classroom Rules.....	16
Other.....	16
Pornographic/ Obscene Material.....	16
Profanity or Vulgarity.....	16
Safety Violation.....	16
Sexual Harassment.....	16
Sexual Misconduct.....	16
Telecommunications Devices, Unauthorized Use of.....	16
Terroristic Threatening (Law Violation).....	16
Theft, Stealing or Possession of Stolen Property.....	16
Threat or Intimidation.....	16
Tobacco Products, Possession/ Use of.....	16
Vandalism.....	16
Verbal Altercation.....	16
Violating Security Procedures.....	17
Violation of Suspension Regulations.....	17
Wanton Endangerment (Law Violation).....	17
Weapon (other than firearms), Possession of (Law Violation).....	17
Weapon (Deadly), Possession of (Law Violation).....	17
Discipline Procedures and Processes.....	17
Disciplinary Procedures.....	24
Parent/ Guardian Conference.....	17
Right to Due Process.....	18
Detention.....	18
Alternative to School Suspension Program (ASP).....	18
Behavior Contracts.....	25
Suspension and Expulsion.....	18
Suspension.....	25

Formatted: TOC 1

Formatted: TOC 1

Expulsion.....	25
— Expulsion Guidelines.....	20
Expelled/Convicted Students.....	27
Disciplinary Consequences.....	27
Students with Disabilities.....	27
Other.....	21
— Duty to Report.....	21
— Self-Administration.....	21
— Authorized Medication.....	21
— Drug Penalty.....	21
— Reporting Drugs.....	21
— Risk Assessment Process.....	21
— Seclusion.....	21
Telecommunication Devices.....	28
Possession and Use.....	28
Driver's License Revocation (No Pass/No Drive).....	28
Attendance Policy.....	22
Excused Attendance Events.....	23
Truancy Defined.....	23
— Excused Absences.....	23
— Written Excuses.....	24
— Special Circumstances.....	24
— Other Absences.....	24
— Maintenance of Records.....	25
— Administration.....	25
— Excessive Unexcused Absences.....	25
Grievance Procedures.....	25
Exceptions.....	25
Family Education Rights and Privacy Act Notification (FERPA).....	37
PPRA Rights Notification.....	38
Active Court Paperwork Pertaining to School Decisions.....	27
Integrated Pest Management.....	27
Montgomery County Schools Student Discipline Code.....	40

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

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Policy Statement

The Montgomery County Board of Education requires high standards of personal conduct from all pupils and embraces the concept that each pupil shall respect the rights of others and abide by the administrative procedures of the school district and the laws of the community and state. It is the intent of the Montgomery County Board of Education to provide a positive school climate for all participants (students, teachers, parents/guardians) in the schooling process; therefore, the Board of Education believes that every student has the right to a relevant education without disruption and a corresponding responsibility not to deny this right to other students.

Since students will spend their lives in contact with others, they must learn to control themselves and be effective in training themselves to be self-disciplined, socially responsible citizens. The Board believes it to be a reasonable expectation for students to exhibit self-disciplined behavior. Disciplinary methods used by personnel will be aimed at not only preserving an atmosphere conducive to learning, but also developing student codes of behavior that are consistent with society. The school district is responsible for the school placement of students. The district reserves the right to place students in a different school due to behavioral issues.

This Student Discipline Code provides for consistent treatment for all pupils, fairness as required by constitutional due process and an atmosphere of open communication with clearly understood rules. It encourages behavior that will enable the pupils to develop to their fullest potential. Students will be responsible for this code in school, at school sponsored or related activities and on school buses.

In accordance with [KRS 158.148](#), the board shall develop a student discipline code that shall be posted at each school, referenced in all school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision. As required by [KRS 158.148](#), a process shall be developed to provide information to those parties and to train employees. The code shall establish standards of acceptable student behavior and discipline and may include district-wide standards of behavior for students who participate in extracurricular and co-curricular activities. The code also shall include a process addressing how students can report code violations to district personnel for appropriate action. Once reviewed and approved, the student discipline code shall be distributed to students and parents in the district, including those students who enroll during the school year. The board shall update the Student Discipline Code at least every two (2) years. As directed by the Kentucky Department of Education (KDE), the district shall report to the Center for School Safety when a student has been disciplined by the school for a serious incident, as defined by KDE; charged criminally for conduct constituting a violation under KRS Chapter 508; or charged criminally under [KRS 525.070](#) or [KRS 525.080](#) in relation to a serious incident. Data collected on an individual student committing a reportable incident shall be placed in the student's disciplinary record.

School Authority

The Superintendent/Designee shall be responsible for overall implementation and supervision of the board's Student Discipline Code and each principal shall be responsible for administration and implementation of the code within each school. The principal (refers to principal, assistant principal and designee when appropriate), shall apply the code uniformly and fairly to each student without partiality or discrimination. Each school council shall set school policy concerning the selection and implementation of appropriate discipline and classroom management necessary to carry out the code.

Each teacher and administrator shall hold students to a strict account for their conduct on school premises, on the way to and from school, and on school sponsored trips and activities. Any person who enters school property is under the authority of the school during such time as he/she remains on school property, and he/she shall abide by all rules and regulations asset by the State Board, or school officials. (*Legal Ref: KRS 161:180*), Each teacher is primarily responsible for monitoring the conduct of students assigned to his/her class, however, the teacher should also assume responsibility for correcting improper conduct on the part of students of any level in any situation around the school, if they are not under the direct supervision of another person at that time. The classroom teacher is expected to work out discipline problems as much as possible. If it becomes necessary, students in question should be referred to the principal's office. In addition to the superintendent, principals and assistant principals are empowered to suspend students, but shall report any such action in writing immediately to the superintendent/designee and to the parent or guardian.

The principal shall oversee the deportment of students who ride on the school bus and who walk to and from the school. The discipline of students is the responsibility of the principal who will decide the appropriate level of discipline for each reported incident. Factors that the principal may consider are the seriousness of the incident, the student's age, and educational factors. The principal is authorized to withhold bus-riding privileges up to a maximum of ten (10) school days per occurrence in the case of habitual or serious conduct violations. The principal shall notify the parents in cases where bus-riding privileges have been withheld. The superintendent or the superintendent's designee may withhold bus-riding privileges up to the remainder of the school year. The board has given the bus driver the responsibility of safely transporting students to and from school. The bus driver also has the authority to manage student behavior on the bus to maximize safe transportation.

Conduct Definitions

Conduct fitting the definitions below and other similar definitions which injures, degrades or disgraces the victim, disrupts the educational process and/or interferes with other students' opportunities to obtain an education, will be subject to disciplinary action. Students should generally maintain a "hands-off" policy with regard to other persons' bodies and possessions, and no student should engage in behavior toward someone else which they would not want directed toward themselves (follow the "Golden Rule"). Students who witness these behaviors or who are subject to these behaviors are encouraged to report the behavior to a teacher or other staff member. Efforts will be made, if possible, to protect the confidentiality of anyone making a report. Retaliation against a student who has made a report of bullying will be treated as a violation of this section as well.

Bullying includes behavior commonly understood as bullying, as well as cyber bullying, hazing, menacing, harassing communications, stalking and other abusive behavior toward students or staff members. This behavior will not be tolerated because every student and staff member deserves a safe environment in which to work and learn. This school district is committed to dealing with bullying behaviors in our schools to create a safe environment.

"Harassment" and "Harassing Communications" under the category of "Bullying" are separate from the definition of "Harassment/Discrimination" which involves behavior based on race, color, national origin, age, religion, sex or disability. However, a report of a violation of this section will be evaluated by school personnel to determine whether it should be treated as a report of harassment/discrimination which would require an investigation under the "Harassment/Discrimination" section of this Student Discipline Code.

Harassment and Discrimination

Harassment and Discrimination

Harassment/Discrimination is behavior based on race, color, national origin, age, religion, sex, or disability that is sufficiently severe, pervasive, or objectively offensive that adversely affects a student's education or creates a hostile or abusive educational environment. The Montgomery County Board of Education has adopted policies ensuring that students are not denied equal education opportunities and do not suffer harassment. The Montgomery County Board of Education hereby declares its intention to fully comply with provisions of the Rehabilitation Act of 1973, as amended (commonly referred to as Section 504). In accordance with this act, no programs, policies or practices of this agency will discriminate on the basis of a disability.

Examples of conduct and/or actions prohibited include but are not limited to the following:

1. Any nicknames, slurs, stories, jokes, written or electronic materials or pictures that are lewd, vulgar, demeaning or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy.
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors.
3. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct.
4. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories.
5. Seeking to involve students with disabilities in antisocial, dangerous or criminal activity where the students, because of disability, are unable to comprehend fully or consent to the activity.
6. Destroying or damaging an individual's property based on any of the protected categories.

When a student or parent believes the student has been harassed or discriminated against, a complaint may be filed using the following procedure:

1. The student or parent makes a written complaint to a counselor or principal (or to the superintendent's designee if the principal is an alleged party to the harassment or discrimination). The written complaint shall be forwarded to the principal or superintendent's designee.
2. The principal (or superintendent's designee) shall promptly investigate the allegation, may attempt to resolve the issues presented, shall keep the superintendent advised, and may take corrective measures if warranted.
3. District employees involved in the investigation of the complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violation.

The Montgomery County Board of Education intends that the program shall be in full compliance with the Title IX Federal provisions and with the provisions of all Disability Education Acts. *Related Policies: 03.162, 03.262, 09.13, 09.227, 09.422, 09.426, 09.42811*

Bullying and Cyber Bullying	In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools. ACTIONS NOT TOLERATED The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior.¹ This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered. These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action. BULLYING DEFINED Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated: 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event: or 2. That disrupts the education process. This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.² REPORTS As provided in the District Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action. Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party. Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it. The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior. In certain cases, employees must do the following: 1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and 2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas. OTHER CLAIMS When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.426 and/or 09.42811. Harassment/discrimination allegations shall be governed by Policy 09.42811.
Hazing	Hazing involves behavior used as a way of initiating new members into a group. It usually consists of some ritualistic test involving the new member being required to perform a task or series of tasks which are intended to be demeaning, degrading, harmful or embarrassing to the new member or which require the new member to engage in conduct toward others which is demeaning, degrading, harmful or embarrassing. Hazing can include the force or coerced consumption of drugs or alcohol or the forced or coerced performance of lewd or suggestive acts. May also be considered a form of bullying depending on the situation. Items mentioned in this paragraph may rise to the level of law violation.

Menacing	Menacing involves actions, sometimes accompanied by words, used to intentionally place another person in reasonable apprehension of imminent physical injury. Menacing is exemplified by the raising and drawing back of a hand or fist in order to make the other individual believe he/she is about to be slapped or punched, or the swinging or jabbing of a hand toward someone to cause him/her to flinch, duck or raise his/her hands in anticipation of being struck. Items mentioned in this paragraph may rise to the level of law violation.
Harassment	Harassment involves the intent to intimidate, annoy, or alarm another person. This intent is accompanied by one or more of the following behaviors: striking, shoving, kicking or other physical contact with another person; the attempt to strike, shove, kick or engage in other physical contact toward another person; using an offensively coarse utterance, gesture, display toward another person; addressing abusive language toward another person; following a person in or about a public places or places; engaging in a course of conduct or repeatedly committing acts which alarm or seriously annoy another person which serves no legitimate purpose; or damaging or committing theft of the property of another student; substantially disrupting the operation of the school; or creating a hostile school environment by means of any gestures, written communications, oral statements, or physical acts that a reasonable person under the circumstances should know would cause another student to suffer fear of physical harm, intimidation, humiliation or embarrassment. Items mentioned in this paragraph may rise to the level of law violation.
Harassing Communications	Harassing Communication involves the intent to intimidate, annoy or alarm another person. This intent is accompanied by one or more of the following behaviors: communicating with a person, anonymously or otherwise, by telephone, mail or any other form of electronic or written communication in a manner which causes annoyance, alarm and serves no purpose of legitimate communication, or communicating with or about another student, anonymously or otherwise, by telephone, the Internet, mail, or any other form of electronic or written communication in a manner which a reasonable person under the circumstances should know, would cause the other student to suffer fear of physical harm, intimidation, humiliation or embarrassment and which serves no purpose. Items mentioned in this paragraph may rise to the level of law violation.
Stalking	Stalking involves intentional conduct which is directed at a specific person or persons; which seriously alarms, annoys, intimidates or harasses the person or persons; which serves no legitimate purpose, and which would cause a reasonable person to suffer substantial mental distress. Stalking does not involve merely following another person or regularly observing another person's actions, but includes behavior which conveys a threat of harm to the other person or which can be reasonably anticipated to cause the other person to fear harm. Items mentioned in this program may rise to the level of law violation.
Care of School and Personal Property	Pupils shall be held responsible for damage and/or theft to school property. Any pupil, organization, or group of pupils participating in activities who destroys, defaces, damages or removes school property shall be subject to disciplinary action and liability for the cost of restoring the property. In addition, when reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves damage to school property, removal and/or theft. For the purposes of determining when to make this report, damage to school property shall refer to instances involving the following: /or damage beyond minor loss or breakage, excluding normal wear and tear. Intentional harm, and Any pupil, organization, or group of pupils who steals or willfully or wantonly destroys, defaces, or damages the personal property of school personnel on school property, off school property, or at school sponsored activities shall be subject to suspension or expulsion from school. Any pupil, organization, or group of pupils participating in activities who destroys, defaces, damages or steals the personal property of students shall be subject to disciplinary action. Parents shall be liable for property damage caused by their minor children. <i>Related Policy: 09.438</i>
Alcohol, ~~Tobacco~~, <u>Controlled Substances</u>, <u>Drugs</u>, <u>Student Medication</u>, <u>Tobacco</u> and Other Prohibited Substances	
Tobacco/ Electronic Cigarettes & Vaping	Tobacco products shall not be used in any district indoor facilities building or in the Central Office building. Students shall not possess, sell, give away, share, smoke, or use tobacco products or possess electronic cigarettes or participate in vaping at school, on a school bus, on school grounds, or at any school-related activity. Nor shall any student possess, smoke, or use tobacco products at any school sponsored or endorsed activity while said student is a participant in such activity. Nor shall any student possess smoking paraphernalia such as lighters, matches or cigarette papers on school property, or at any school-related activity. <i>Related Policy: 09.4232</i>
Student Medication	Prescription and/or over the counter medicine, including aspirin, shall not be provided by the school for the purpose of administering to pupils. Antiseptic and appropriate other emergency medications shall be maintained in the first aid kit. Pupils may take medicine which is brought from home once a completed authorization form from the parent/ guardian is on file.

Drugs/Controlled Substances	No pupil shall possess, use, sell, or distribute any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity: • ~~Alcoholic beverages, c~~Controlled drug substances, synthetics and drug paraphernalia; • Substances that “look like” a controlled substance. In instances involving “look-a-like” substances, there must be evidence of the student’s intent to portray the non-controlled or non-prescribed item as a controlled substance; • Non-controlled substances that cause a rush or high from inhaling, including but not limited to paint, glue, white out, bath salts or stimulants in pill or powder form such as caffeine pills or powders; • Prescription drugs for the purpose of sale or distribution. • Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to <u>KRS 218A</u>. Abuse of a prescribed medication shall be a violation of this policy.
Alcohol First Offense for Drugs	~~Alcoholic beverages~~ For possession, use, distribution and/or sale, or being under the influence of alcoholic beverages, narcotics, drugs, counterfeit controlled substances or look-alike and/or possession of drug paraphernalia, the student will receive an immediate up to ten (10) day suspension with recommendation for expulsion. Parents and appropriate law enforcement authorities will be immediately notified when violation of laws governing use, possession or sale of alcohol or other controlled substances has occurred. ~~The recommendation for expulsion may be waived to consider up to ten (10) day suspension if:~~ 1. ~~The parent(s) or guardian(s) agree(s) to seek, at their expense, an evaluation of the student’s alcohol or drug use from a qualified chemical dependency counselor acceptable to the school district. Written proof of the evaluation must be provided to the Office of Student Services prior to reinstatement from suspension.~~ 2. ~~The student complies with the recommendations of the qualified chemical dependency counselor. Written confirmation from a qualified chemical dependency counselor must be provided to the school administration.~~ ~~If no treatment as such is recommended in the evaluation, the Director of Student Services may also require that the student either agree to meet with the school counselor a designated number of times to qualify for waiver of the recommendation for expulsion.~~
Second Offense for Drugs	A second offense of the policy will result in immediate suspension and recommendation for expulsion.
Sale or Transmission	~~The sale or transmission of illegal substances including alcohol and drugs may be treated as trafficking and may receive a harsher consequence.~~ For sale of alcoholic beverages, narcotics, drugs, counterfeit controlled substances or look-alikes, the student will receive an immediate up to ten (10) day suspension and recommendation for expulsion.
Caffeine Pills/Over the Counter Stimulants	~~For the use of, possession of, or transmission of caffeine pills or other over-the-counter stimulants, the student will receive an immediate up to ten (10) day suspension. The student will be recommended to meet with a counselor depending on circumstances may refer the student to a qualified chemical dependency counselor. All suspension days shall be served consecutively. Over the counter stimulants to includin but not limited to caffeine pills and energy pills~~
Look- Alike Drugs	Substances that “look-like” a prohibited substance. In instances involving look-alike substances, there must be evidence of the student’s intent to pass off the item as a controlled substance.
Threats	
Assault and Threats of Violence	For purposes of this policy, a “threat shall include but not be limited to, physical assault, battery or abuse of others; the threat of physical force; the carrying, possessing, or transfer of weapons or danger instruments, and any other behavior which may endanger the safety of others.
Assault and Threats of Violence on Pupils	Any pupil who threatens, assaults, batters or physically or verbally abuses another pupil, or pupils, shall be subject to appropriate disciplinary action up to and including suspension or expulsion from school and/or legal action.
Assault and Threats of Violence on School Personnel	Any pupil who threatens, assaults, batters or physically or verbally abuses any school personnel shall be subject to appropriate disciplinary action up to and including suspension or expulsion from school and/or legal action. Whenever a teacher or school administrator is functioning in his capacity as an employee of a board of education of a public school system, it shall be unlawful for any person to direct speech or conduct toward the teacher or school administrator when such person knows or should know that the speech or conduct will disrupt or interfere with normal school activities or will nullify or undermine the good order and discipline of the school.

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Awareness Program	The superintendent/designee shall establish a drug free/alcohol-free awareness program for students, which shall include notice of the following: • the dangers of drug/alcohol abuse in the schools/buses; • the district's policies and related procedures on drug-free/alcohol-free schools; • the requirements for mandatory compliance with the district's established standard of conduct; • information about available rehabilitation/student assistance programs; and • penalties that may be imposed upon students for drug/alcohol abuse violations. <i>Related Policy: 09.2241, 09.423</i>
Removal of Students Due To Assault and Threats of Violence	School administrators, teachers, or other school personnel may immediately remove, or cause to be removed, threatening or violent students from a classroom setting or from the district's transportation system pending any further disciplinary action that may occur. Threatening or violent behavior shall include, but not be limited to: 1. Verbal or written statements or gestures by students indicating intent to harm themselves, others or property. 2. Physical attack by students so as to intentionally inflict harm to themselves, others or property. Removal of students from a bus shall be made in compliance with 702 KAR 005:080. Each school shall designate the site(s) to which employees may remove students from a classroom setting and the employee(s) who will supervise the student at the site. When teachers or other personnel remove a student, they shall complete and submit a form to document the removal and the causes as soon as practicable. The Principal/Designee shall review the removal as soon as possible to determine if further disciplinary action is warranted or if the student is to be returned to the classroom. A person who is an administrator, teacher, or other employee of a public or private school shall promptly make a report to the local police department, sheriff, or the Department of Kentucky State Police, by telephone or otherwise, if: a. The person knows or has reasonable cause to believe that conduct has occurred which constitutes: 1. A misdemeanor or violation offense under the laws of this Commonwealth and relates to: a. carrying, possession, or use of a deadly weapon; or b. use, possession, or sale of controlled substances; or 2. Any felony offense under the laws of this Commonwealth; and a. the conduct occurred on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school-sponsored or sanctioned event.
Notification Requirements	Any school employee assigned to work directly with, or who comes in contact with, a student with a documented history of weapons violation and/or physical abuse of a school employee or of carrying a concealed weapon on school property or at a school function, shall be notified in writing of the student's history by the Principal or designee, guidance counselor or other school official who has knowledge of the student's behavior prior to the assignment or contact. <i>Related Policy: 03.123, 03.223, 06.34</i>
Weapons	
This policy applies to students, staff members, and visitors to the school.	
Weapons Prohibited	Except where expressly and specifically permitted by Kentucky Revised Statutes, knowingly carrying, bringing, using, or possessing any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle, personal vehicle or at any school sponsored activity is prohibited. Such weapons or dangerous instruments include but are not limited to any pistol, revolver, rifle, shotgun, air gun or spring gun, chains, slingshot, bludgeon, booby trap device, brass knuckles or artificial knuckles of any kind, knife which is readily capable of causing death or serious physical injury (including but not limited to pocket knives or hunting knives) or any other object that is carried for the purpose of or potential of inflicting injury on another. Weapons implicating the need to report to law enforcement are described in Board Policy 05.48. An exception may be made for students participating in an authorized curricular or extracurricular activity or team involving the use of firearms and to those persons listed in KRS527.070. Law enforcement officials are authorized to bring weapons onto school property in performance of their duties.
Reporting Weapons	Refer to Board Policy 05.48 for coverage of deadly weapons and reporting to law enforcement agency. Employees of the district shall promptly make a report to local police, sheriff or state police, and the principal, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the carrying, possession, or use of a deadly weapon on school premises or within one thousand (1,000) feet of school premises, on a bus, or at a school sponsored or sanctioned event. KRS 158.155 (4) mandates the principal, based on reasonable belief, shall report the possession of a

	firearm to the appropriate law enforcement agency. Employees who receive information from a student or other person regarding conduct required to be reported, shall report the conduct in the same manner as stated above.
Enforcement of the Policy Regarding Weapons	In the enforcement of this policy, principals may authorize, if they have reasonable suspicion, searches in compliance with board policies.
Penalties Regarding Weapons	Violation of this policy by students shall require that proceedings for expulsion be proposed immediately by the Principal through the Superintendent. <i>Related Policies: 05.48, 09.435, 09.436</i>
Search and Seizure	
Reasonable Suspicion Regarding Search and Seizure	No pupil's outer clothing, pockets, or his or her personal effects (e.g., handbags, backpacks, etc.) shall be searched by authorized school personnel unless there is reasonable suspicion to believe the search will reveal evidence that the pupil has violated or is violating either a school rule and/or state or federal law.
Authorized Personnel Regarding Search and Seizure	Searches of a pupil's person or his or her personal effects shall only be conducted by a certified person directly responsible for the conduct of the pupil or the Principal/designee of the school which the student attends. However, when an immediate threat to the health or safety of others occurs off site with no certified employee reasonably available, a non-certified person (i.e., bus driver or coach/sponsor) that is responsible for the students is authorized to conduct the search of a student or his/her personal effects. Examples of immediate threats would include reasonable suspicion of the presence of illegal drugs or a weapon.
Witness/Personal Searches Regarding Search and Seizure	When a pat-down search of pupil's person is conducted, the person conducting the search shall be the same sex as the pupil; and a witness of the same sex as the pupil shall be present during the search. In addition, no search of a pupil shall be conducted in the presence of other students. These restrictions shall not apply to situations involving an imminent threat to students or staff where immediate action is required to prevent harm to health and safety. No strip searches of students shall be permitted. Students, who fail to cooperate with school authorities when requested, shall be subject to disciplinary action.
Regular Inspection Regarding Search and Seizure	School property, such as lockers, desks, network systems, technology resources and accounts owned or supplied by the district are jointly held by the school and the pupil. School authorities have the right to conduct general inspection of all such property and resources on a regular basis. During these inspections, items which are school property, such as overdue library books, may be collected. Students should not expect privacy for items and information left in such locations. A single desk, locker or a technology resource/account may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.
Unauthorized Items	Items (e.g., weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the pupil's safety or to others' safety and security may be seized by school officials.
Other Disruptive Items	Items which may be used to disrupt or interfere with the educational process may be temporarily removed from the pupil's possession by a staff member. Such items may be returned to the pupil by the staff member or through the Principal's office.
Disposition of Items	All items which have been seized shall be turned over to the proper authorities or returned to the true owner within a reasonable time line. <i>Related Policies: 09.2323, 09.4261</i>
Access to Electronic Media (Acceptable Use Policy)	
The board supports the right of students, employees and community members to have reasonable access to various information formats and believes it is incumbent upon students, employees, and community members to utilize this privilege in an appropriate and responsible manner. This policy outlines both the privileges and the responsibilities associated with the use of the Montgomery County Schools' network and its resources. It addresses ethical and educational uses of electronic media, including, but not limited to, the Internet, email, and other technological resources. It also addresses issues of privacy versus administrative review of electronic files and communications. The policy prohibits use of networks for illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data. For additional information, see school board policies for students, certified and classified employees, regarding use of school property, disrupting the educational process, and conduct.	

Educational Suitability of Electronic Media	School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.
Network Reliability of Electronic Media	Montgomery County Schools will not be responsible for any damages not limited to loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its own negligence or user errors or omissions.
Safety of Electronic Media	Accounts are to be used in support of education and research that is consistent with the educational objectives of the Montgomery County Schools. This may include <u>reasonable</u> personal use. Examples of acceptable use include, but are not limited to, protecting yourself and others by not revealing personal information that could lead a stranger to you or another person, (i.e. name, address, telephone, workplace, etc.). Users should notify a principal or School Technology Coordinator (STC) of any policy violations or security breach. This can be done anonymously. Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites, in chat rooms and cyber bullying awareness and response.
Unacceptable Use of Electronic Media	RULES AND REGULATIONS Violations of the Acceptable Use Policy include, but are not limited to, the following: - Violating State and Federal legal requirements addressing student and employee rights to privacy, including unauthorized disclosure, use and dissemination of personal information. - Using third party providers or any other nonstandard electronic MAIL system; - Using student email accounts are for non-educational purposes; - Sending or displaying offensive messages or pictures, including those that involve: - Profanity or obscenity; or - Harassing or intimidating communications. - Damaging computer systems, computer networks or school/District websites; - Violating copyright laws, including illegal copying of commercial -software and/or other protected material; - Using another user's password, "hacking" or gaining unauthorized access to computers or computer systems, or attempting to gain such unauthorized access; - Trespassing in another user's folder, work, or files; - Intentionally wasting limited resources, including but not limited to gaming, streaming audio or video for no-educational purposes and downloading of freeware or shareware programs; - Using the network for commercial purposes, financial gain or any illegal activity; - Using technology resources to bully, threaten or attack a staff member or student or to access and/or set up unauthorized blogs and online journals, including, but not limited to social media sites such as Facebook, Twitter, Instagram, etc.: and - Students revealing their name and personal information to, or establishing relationships with, "strangers" on the network, unless a parent or teacher has coordinated the communication. Users are held accountable for the additional rules and regulations found in the <u>Montgomery County Schools Electronic Access & Usage Plan</u>. You can locate a copy of the plan on the District website. Violations of these rules and regulations may result in loss of access/usage as well as other disciplinary or legal action.
Access Privileges to Electronic Materials	Access to electronic information resources may range from read-only access to instructional software to full search capability of the Internet and to email. For these reasons the Montgomery County Schools maintain the right to limit access to software and/or documents found either on our network or the Internet via technical or human barriers.
Network Privileges for Students	User Folders, supervised internet access & supervised class email (K-5), independent internet access and independent email (6-12).
Contracts	

Student Contracts	A contract, signed by the student, shall be required prior to the school granting that student access to the network, internet and/or email. The signature of a parent or guardian is also required for students under the age of eighteen (18) and will indicate the degree of access granted to the student. This document shall be kept on file by the principal or School Technology Coordinator (STC) as a legal, binding document and shall continue to be in effect throughout the student's attendance in the building in which their grade level is housed (i.e. K-4, 5-6, 7-8 and 9-12), unless modified by the parent/guardian. These signatures indicate understanding and agreement with the specified acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural violations.
Logins and Passwords	Upon signing a contract, a private login and password will be assigned to each user. The user is responsible for any activity performed under that login and password and therefore, passwords must be kept private. There will be no access to the network, email, or the internet without the use of a login and password and those will only exist for those persons with a signed contract.
Right to Privacy	The Montgomery County Schools reserve the right to ask a Network Administrator to access any user folder and/or email account of any user at any time. Users are advised not to place confidential documents in their user folder and never to use email for confidential communication. Email is not private. All Internet sites visited will be logged and reviewed for suitability of internet use to assure compliance with the AUP and with state law. Internet access has been granted for educational and research purposes only.
Disregard of Rules	Individuals who refuse to sign required acceptable use documents or who violate district rules governing the use of district technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other technological resources.
Responsibility for Damages	Individuals shall reimburse the board for repair or replacement of district property lost, stolen, damaged, or vandalized while under their care.
Disciplinary Action	Any user who violates the terms and conditions of this Acceptable Use policy will experience immediate degradation of services to "read only access." Loss of privileges may continue for a period of up to one (1) calendar year, and/or other disciplinary actions may be enforced as per the discipline policy. The DTC, STC or Network Director, may convert an account to "read only access" at any time as required. The DTC, STC, or Network Director, in cooperation with the building administrator, must notify the user, and user's parents in case of a minor, in writing within two weeks informing them of the reason for suspension or termination of an account. Users whose accounts are denied, suspended or revoked do have the following rights: 1. To request (in writing) from the District Technology Coordinator a written statement justifying the disciplinary actions. 2. To submit a written appeal to the superintendent and a committee he/she shall designate. Pending the decision of this committee, a user can make a final appeal to the Montgomery County Board of Education. The decision of the board of education is final. <i>Related Policies: 03.17/03.27, 08.1353, 08.2322, 09.14</i>
Transportation	
Riding a bus is a privilege. We maintain the same behavior expectations for students on the bus that we have for students in our schools. In order to operate transportation safely, all code of conduct rules apply to students on buses and at bus stops.	
Pupil's Responsibilities	Pupils shall conform to transportation rules and regulations prescribed under state statutes and under state and local regulations.
Pupils to Wait at Assigned Stop	Pupils shall wait at their assigned bus stop off the roadway prior to the bus arriving and shall remain there until the driver has stopped the bus, opened the entrance door, and signaled the pupils to enter the bus.
Crossing on Driver's Signal	Pupils shall not cross the roadway when entering the school bus until signaled to do so by the bus driver.
Crossing in Driver's Vision	When students are required to cross the roadway when entering or leaving the school bus, crossings shall be made in front of the bus. Pupils shall cross approximately ten (10) feet in front of the bus in order that they may be seen by the bus driver.
Seating	When pupils enter the bus, they shall proceed directly to a seat. Drivers and other school personnel may assign seats on buses.
Seated Until Complete Stop	Pupils shall remain seated until the bus has come to a complete stop.
Body Not to Protrude From Window	Pupils shall not extend their arms, legs, or heads out the bus windows.

Changing Seats	Pupils shall not change from one seat to another while the bus is in motion unless given permission by the bus driver.
Pupil Noise	Pupils shall not create noise on the bus to the extent that it might distract the bus driver or to the extent that it might interfere with the driver's ability to hear the signals of emergency vehicles or an approaching train.
Additional Transportation Information	A signed note from the parent/guardian is necessary for a student to obtain a bus pass from the principal/designee of the ~~student's~~ student's school to get off the bus at a stop other than his/her designated stop. A note from each student's parents is necessary when one student goes home with another. A student riding a bus with a pass, who is disciplined for an infraction, may have their bus riding privileges suspended and may not be allowed to continue riding the bus for which the pass was written. If a student is suspended from one school bus, he is suspended from all other buses as well. A school bus suspension is not an excused absence from school. Students will be expected to be at school each day of their bus suspension. No glass containers (not including thermos bottles), helium balloons, or live animals will be transported on the bus. The principal shall enforce Student Discipline Code and/or Site Base Council policy in addition to the Bus Rider Policy and Rules when a student commits a criminal offense. If a criminal offense occurs, all school employees shall immediately cause an oral or written report to be made to the local police, sheriff, state police and principal of the school attended by the victim. All Montgomery County School buses are equipped with video camera boxes and include audio recordings. Recordings may be used to document events and responsibility for actions that occur on the buses. Evacuation drills will be conducted four (4) times each year. Two (2) evacuations shall be conducted each semester with the first being conducted within the first week following the beginning of the semester. The drills consist of an orderly use of the available exits on the bus, and are designed to familiarize students with the proper safety procedures to be followed in case of an emergency. Students are permitted to leave the bus only at their designated bus stop. Any request to leave the bus at another stop must have a bus pass signed by the school principal/designee. Students who live on the opposite side of the road from the bus stop should, when exiting from the bus, go to a point approximately ten (10) feet ahead of the bus and wait until the driver signals to cross the road. Students should never cross at the rear of a stopped school bus. In the event of an accident, the bus driver is not allowed to release students from the scene. The student will be transported, by the school district, to his/her bus stop upon release from police or other authorities. School buses stopped for the purpose of loading and unloading students will have the side "Stop Arm" activated. Any time the "Stop-Arm" is out and lights are flashing, all traffic must stop. It is not permissible, even on school property to pass a school bus while it is loading or unloading students. An exception is when the bus is on a multi-lane highway; traffic going in the opposite direction does not have to stop.
Violations of Acceptable Behavior (Definitions)	
Violations of acceptable behavior at school, on buses, at bus stops, on the way to and from school, and at school- sponsored activities are defined below. Behavior occurring off school grounds, at locations not listed above, that threatens the safety and well-being of students or staff and directly affects the school's ability to ensure a safe learning environment for all students is also a violation.	
Abuse of Teacher (Law Violation)	Speech or conduct toward a teacher or administrator (when they are functioning in their capacity of an employee) that will disrupt or interfere with normal school activities or will nullify or undermine the good order and discipline of the school. (KRS 161.190). This may include intentional verbal, mental or physical abuse of a teacher or administrator.
Academic Dishonesty	A student acting deceptively or dishonestly; including a student copying another's work and using it as his/her own (plagiarism); tampering with official school records.
Acceptable Use Policy Violation	See Acceptable Use Policy.
Arson (Law Violation)	Intentional burning or attempt to burn a house, public building, vehicle or aircraft Starting or attempting to start a fire on school property.

Assault (School Personnel and Students) (Law Violation)	<u>1st Degree Assault: intentionally causes serious physical injury[†] to another person by means of a deadly weapon or a dangerous instrument or wantonly engages in conduct which creates a grave risk of death to another and thereby causes serious physical injury to another person; (complete definition of Assault in the first degree found in KRS 508.010)</u> <u>2nd Degree Assault: same as 1st Degree Assault, although it includes causing serious physical injury[†] without a weapon or instrument; (complete definition found in KRS 508.020)</u> <u>3rd Degree Assault: recklessly, with a deadly weapon or dangerous instrument, OR intentionally causes or attempts to cause physical injury[†] to all first responders, social workers, and all school employees and volunteers; (complete definition found in KRS 508.025)</u> <u>4th Degree Assault: intentionally or wantonly causes physical injury[†] to another person, OR with recklessness, causes physical injury[†] to another person by means of a deadly weapon or a dangerous instrument; (complete definition found in KRS 508.030)</u> [†](“physical injury,” “serious physical injury,” particularly for children ages 12 and under defined in KRS 500.080) Physical contact of one person or a group of persons on another with the intent to injure. Physical sexual abuse of any kind is also considered assault.
Attendance-Failure to sign in and out of school	Leaving school or school function without appropriately informing school personnel.
Attendance - Skipping Class: Skipping School	Failure to attend any scheduled class or assigned school activity without valid excuse or to attend school on regularly scheduled day without permission from parent or school.
Attendance - Tardiness, Unexcused	Tardiness to school or any class without a valid excuse. (Refer to individual school policy on tardiness).
Attendance - Truancy	Absence or tardiness from school for three (3) or more days, without valid excuse. Any child who has been reported as truant two (2) or more times is a habitual truant. (See District Policy).
Attendance-Unauthorized Departure from Campus	Leaving school campus at which they are enrolled without the principal's permission. Students who are in areas without permission or off limits <u>without permission may also be subject to consequences in this year. Includes skipping class.</u>
Aggressive Behavior Towards Any School Employee/Student	Physical contact or the threat of physical contact toward an employee/student of the school.
Bomb Threat	Making a threat that a bomb, or explosive device, has been placed or is about to explode in a school or on school property.
Bullying/Cyber Bullying/Hazing/ Stalking	<u>Unwanted, aggressive behavior that involves power imbalance toward other persons; the behavior is repeated or has the potential to be repeated (complete definition found in KRS 158.148)</u> <u>See Bullying-section of Student Discipline Code.</u>
Burglary	<u>Knowingly entering or remaining unlawfully in a building/location intending to commit a crime</u> <u>Unlawful entering a building or area of school property with the intent to commit a crime.</u>
Bus Rules Violation	Any behavior that may create a safety problem on a bus or violate the Student Discipline Code.
Dangerous Instruments, Possession of	Dangerous instruments include any instrument, article, or substance, including parts of the human body, readily capable of causing death or serious physical injury. Dangerous instruments shall include pocket knives, bb guns, and hunting knives of all types.
Defiance of Authority	Willful refusal by a student to follow directives of authorized school personnel (including failure to identify oneself when requested) or to accept in-school disciplinary measures. Being impolite, <u>talking back or ~~and~~ arguing</u> with those in authority.
Disorderly Conduct (Law Violation)	Violent or threatening behavior, noise or behavior that creates interference to the learning environment by an act that serves no legitimate purpose.
Display of Affection, Inappropriate	Acts such as kissing and caressing will not be allowed on school property or during school events.
Disruptive Behavior	Disruptions that impede the delivery of instruction, the transporting of students or alter the flow of

	school or district related business. Disruptions may include ~~disruption includes sustained loud talk, yelling, or screaming, noise with materials, or sustained out-of-seat behavior~~ and be defined by written referrals from teachers or staff to the principal.
Dress Code Violation	Failure to follow school defined dress code requirements. Each Principal and SBDM Council shall develop specific guidelines for student dress.
Drug Paraphernalia, Possession or Use of (Law Violation)	Being in the possession of articles that are meant to be used for, intended to be used for or be construed to be used for drugs, alcohol or other intoxicating substances.
Drugs, alcohol, narcotics, counterfeit controlled substances or look-alike items, Distribution of (Law Violation)	The sale or distribution of drugs, alcohol or other intoxicating substances.
Drugs, alcohol, narcotics, counterfeit controlled substances or look-alike substances or other intoxicating substances, Possession/Use/ Under the influence of (Law Violation)	A student exhibiting noticeable behaviors, physical appearance, or odors consistent with use of alcohol, drugs, or other intoxicating substances. <i>Use of medications prescribed or ordered by a physician or dentist (Policy 09.2241) shall not be considered a violation of this policy.</i>
Extortion (Law Violation)	Attempting to or obtaining property from an unwilling person by intimidation or physical force.
False Fire Alarm (Law Violation)	Falsely alerting the fire department or school to a non-existent fire.
Fighting	Physical struggle, contact, or quarrel where no participant is identified as a victim. Actions may involve physical violence where injury may occur and there is intent to cause harm (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). Fighting includes those who are willing participants.
Forgery (Law Violation)	Being in possession of, having passed on, or being responsible for removing someone else's property; or the student has signed a person's name without that person's permission, or claims someone else's work as their own. Falsifying documents or signatures.
Gambling	Any game of chance for the express purpose of exchanging money or property. Includes wagering of money or something of value on events with an uncertain outcome
Gang Activity, Promoting	Displaying signs, signals or gestures indicative of affiliation or advertisement of an organized gang, group or organization which advocates disruption or violence or has a history of group violence or disruption.
Harassment Communications/ Menacing (Law Violation)	With intent to intimidate, harass, annoy or alarm another person through a communication or social media (complete definition found in KRS 525.080) Also See Bullying section of Student Discipline Code.
Loitering	Being on school grounds or in the school without authority or permission of school personnel. This would include students on shortened programs or students remaining after the school activities have ended.
Non-Compliance with Classroom Rules	Failure to complete assignments, including state-mandated assessment tests, and to follow other school or classroom regulations.
Other	Student actions do not fit in any other area of code but do violate state or federal law.
Pornographic/ Obscene Material	Possessing or accessing any material, whether written, printed or electronic, depicting nudity or depicts/describes sexual conduct and, when taken as a whole, lacks serious literary, artistic or other value.
Profanity or Vulgarity	The use of words or gestures generally considered socially unacceptable. Includes ~~verbal messages that include swearing, name calling, or use of words in an inappropriate way~~
Safety Violation	An act of abuse or action which might injure or cause injury to oneself or others.

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Sexual Harassment	See the harassment/discrimination section of the Student Discipline Code. Items mentioned in this paragraph may rise to the level of law violation.
Sexual Misconduct	<u>Inappropriate sexual conduct defined by accepted social and legal standards. Items mentioned in this paragraph may rise to the level of law violation.</u>
Telecommunications Devices, Unauthorized Use of	A student using or activating (turning on) a telecommunication device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor when not authorized.
Terroristic Threatening (Law Violation)	A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally: (a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur. <u>This may include making false statements about placing a weapon of mass destruction on school property or event; placing a counterfeit weapon of mass destruction -on school property; or event or making false statements for the purpose of causing evacuation of a building, place of assembly, -or facility of public transportation.</u>
Theft, Stealing or Possession of Stolen Property	Taking or possessing property belonging to the school or another person may result in a law violation. <u>Includes includes robbery, larceny, or motor vehicle theft.</u>
Threat or Intimidation	The act of threatening force or violence, scaring, or insulting another person. <u>May include -to cause reasonable apprehension or threat of physical harm to another student through statement, communication conduct or gesture.</u>
Tobacco Products, Possession/Use of	The possession or use of any tobacco products by students.
Vandalism	Destruction or defacing of public or personal property, including computer hardware or software.
Verbal Altercation	Students who engage in comments which disrupt toward others.
Violating Security Procedures	Compromising district and/or school security procedures or putting others at risk. This may include but is not limited to trespassing, failure to follow lock down or other safety drill procedures, opening of exterior doors other than single monitored entrance, tampering with security cameras, telephone and/or fire alarm system, remaining on school grounds after posted hours without prior permission from school officials, and intentionally reporting false tips to administrators, teachers, or other sources.
Violation of Suspension Regulations	Suspended students may not be on school property, property under the supervision of school personnel, buses, or attend school activities without permission of school administrators. Students violating suspension conditions are subject to prosecution for criminal trespass. In addition, further administrative action may be taken under 14 of this Section, "Defiance of Authority." (See KRS 508.060)
Wanton Endangerment (Law Violation)	Engaging in conduct that creates a substantial danger of injury to another person.
Weapon (other than firearms), Possession of (Law Violation)	Possession of any weapon/instrument or look-alike toy that may be capable of producing physical injury other than those described in "Possession of a Deadly Weapon" section.
Weapon (Deadly), Possession of (Law Violation)	The possession of any weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged; any knife, billy club, nightstick, or club; blackjack or slapjack; nunchaku karate sticks; shuriken or death star; or artificial knuckles made from metal, plastic, or other similar hard material.
Discipline Procedures and Processes	

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	The authority of the district in matters of student behavior is not limited to school buildings and grounds or to times when the pupil is on his/her way to or from school, but extends to any activity which is school-related or school-sponsored. All school sponsored student activities shall be under the direction of the Principal and faculty of the school, except that a non-faculty coach or non-faculty assistant may accompany student on athletic trips as provided in statute. The Principal may suspend a student's eligibility to participate in extracurricular and co-curricular activities, pending investigation of any allegation that the student has violated either the District behavior standards or the school council's criteria for participation. Eligibility for a school sponsored activity not required for a course will be contingent on maintaining the academic grade requirement as established by the activity association to which the school belongs. While on suspension, a student shall not be allowed to participate in any extra-curricular activity sponsored by the school. Student disciplinary measures should not be administered in a manner that is humiliating, degrading, or unduly severe or in a manner that would cause the pupil to lose status before his/her peer group. Unless an administrator or the board acts under authority of KRS 158.150, no school, school administrator, teacher, or other school employee shall expel or punish a student based on juvenile court information received by the employee from any source.
Disciplinary Procedures	The teacher has the responsibility to take reasonable action to stop behavior that interferes with the educational process, to preserve the rights of others, and to help students improve their self-discipline. The teacher is responsible for utilizing the accepted school site-based discipline plan. Corporal punishment is prohibited and loss of physical activity periods shall not be used as a disciplinary consequence. Serious offenses may require direct referral to the principal/designee. Use of physical restraint or seclusion by school personnel is subject to 704 KAR 7:160. Nothing in this policy prohibits the exercise of law enforcement duties by sworn law enforcement officers. Use of physical restraint by all school personnel is permitted when a student's behavior poses an imminent danger of physical harm to self or others in clearly unavoidable emergency circumstances. In such situations, staff who have not had core team training, may physically restrain students but shall summon core trained school personnel as soon as possible. If in-class* discipline is not appropriate or does not succeed in correcting misbehavior or if the behavior requires further assistance, the student will be referred to a school administrator. When a student is referred, the steps of due process will be followed (see Due Process). We adhere to the Federal Rights and Privacy Act (FERPA) regarding confidentiality requirements and expectations.
Parent/Guardian Conference	When a student's misbehavior continues despite repeated efforts to correct it by school personnel, the administrator shall call a conference to meet with the student, the parent/guardian, and appropriate school staff. The administrator will schedule the conference in consultation with the parent/guardian. If telephone or personal contact with the parent/guardian has not occurred, written notice of the conference shall be sent. A mutually acceptable method of conferring should be agreed upon if a conference at school (or during school hours) is not possible for the parent/guardian. If multiple violations occur at frequent intervals, a single conference to address these problems will be sufficient. If the parent/guardian is unable to attend or chooses not to attend the scheduled conference, then the conference will take place in the absence of the parent/guardian. When the conference proceeds in the absence of the parent/guardian, the administrator will report the conference results to him/her. The purpose of the conference is to identify the source of the problem; to arrive at fair, effective solutions; and to improve student behavior. During the conference, the student will be afforded the opportunity to describe the problem as he/she sees it and to suggest actions that would resolve the problem. The parent/guardian and staff will be afforded the same opportunity. The student's academic and disciplinary records will be available for review during the conference. All participants in the conference will observe strict courtesy. A summary of the results of the conference will be documented.
Right to Due Process	Before being punished at the school level with suspension for violation of school policy, a pupil shall have the right of the following due process procedures. 1. The pupil shall be given oral or written notice of the charge(s) against him/her. 2. If the pupil denies the charge(s), he/she shall be given an explanation of the evidence against him/her. 3. The pupil shall be given an opportunity to present his/her own version of the facts concerning the charge(s). In cases involving clear and present danger to the safety of persons and property, a student may be suspended before an informal hearing is held. In these cases an informal hearing shall be held as soon as possible, not to exceed three (3) days. <i>Related Policies: 09.43, 09.433, 09.434</i>

Detention	A disciplinary program where students are kept for a period of time before or after school.
Alternative to Suspension Program (ASP)	An alternative placement during school hours within the school building. Instruction and classwork are provided by certified staff.
Behavior Contracts	
Behavior problems in school may result in placement of a student on a behavior contract, the length and substance of which will be determined by the principal or assistant principal. Behavior expectations required by the school and consequences for failing to meet those expectations will be specified in the behavior contract. These consequences may include, but are not limited to, the following: extended detention, suspension from school, suspension from participating in, or attending, extra-curricular activities, or an alternative placement. School counseling may be required as a component of a behavior contract. The behavior contract should be signed by the student, the parent/guardian, and the principal/assistant principal.	
Suspension and Expulsion	
The Kentucky State Law requires teachers and administrators to hold students strictly accountable for their conduct during the entire school day. Section 161.180 of Kentucky Statutes reads as follows: “Each teacher and administrator in the public schools shall in accordance with the rules, regulations and bylaws of the board of education, hold pupils to a strict account for their conduct on school premises, on the way to and from school, and on school-sponsored trips and activities”. KRS 158.150 further states: “All pupils admitted to the common schools shall comply with the lawful regulations for the government of the schools; willful disobedience or defiance of the authority of the teachers or administrators, use of profanity or vulgarity, assault or battery or abuse of other students, the threat of force or violence, the use or possession of alcohol or drugs, stealing or destruction or defacing of school property or personal property of students on school property, off school property, or at school-sponsored activities constitutes cause for suspension or expulsion from school. Assault or battery or abuse of school personnel; stealing or willfully or wantonly defacing, destroying, or damaging the personal property of school personnel on school property, off school property, or at school-sponsored activities constitutes cause for suspension or expulsion from school”.	
Suspension	In matters of discipline resulting in suspension, the student who has allegedly committed a breach of rules is entitled to due process. An informal hearing is required and will be conducted by the principal/designee before a student is suspended a maximum of three (3) days per incident. The Superintendent may suspend a student up to a maximum of ten (10) days. School must be in session for that day to count toward the suspended days. Suspension of primary school students shall be considered only in exceptional cases where there are safety issues for the child or others, as determined by the superintendent/designee. The superintendent, principals, and assistant principals are empowered to suspend students. Principals and assistant principals shall report any such action in writing to the superintendent/designee and to the parent or guardian. The report shall include the reason for suspension, the length of time of the suspension, and the conditions for reinstatement. If possible, the parent or guardian should be contacted immediately. If the superintendent/designee or principal believes that immediate removal is necessary to protect persons, property, or to avoid disruptions of the academic process, the student may be removed immediately. In such cases, due process shall follow the suspension as soon as practicable, but no later than three (3) school days after the suspension, otherwise, suspension shall be made according to the due process procedure. Prior to readmission to school, a conference may be held between the official who meted out the suspension and the student and the parent(s) or guardian(s). A student placed on suspension is prohibited from entering the school grounds (except for a prearranged conference with an administrator), for attending any day or night school functions of the Montgomery County Public Schools, or from riding a school bus during the term of the suspension. Violations of the conditions of suspension shall cause further disciplinary action to be taken. At all stages of the suspension process, students shall be guaranteed informal due process rights as outlined in the Student Discipline Code.
Expulsion	KRS 158.150 (2), concerning expulsion. That section reads: “Each local board of education shall adopt a policy requiring the expulsion from school for a period of not less than one (1) year for a student who is determined by the board to have brought a weapon to a school under its jurisdiction.” The board shall also adopt a policy requiring disciplinary actions, up to and including expulsion from school, for a student who is determined by the board to have possessed prescription drugs or controlled substances for the purpose of sale or distribution at a school under the board’s jurisdiction, or to have physically assaulted, battered or abused educational personnel or other students at a school or school function under the board’s jurisdiction. The board may modify the expulsion requirement for students on a case-by-case basis. A board that has expelled a student from the student’s regular school setting shall provide or assure that the educational

Expulsion- (continued)	services are provided to the student in an appropriate alternative program or setting, unless the board has made a determination, on the record, supported by clear and convincing evidence, that the expelled student poses a threat to the safety of other students or school staff and cannot be placed into a state-funded agency program. Other intervention services as indicated for each student may be provided by the board or by agreement with the appropriate state or community agency. A state agency that provides the service shall be responsible for the cost. In determining whether a student has brought a weapon to school, a local board of education shall use the definition of 'unlawful possession of a weapon on school property' stated in KRS 527.070". Expulsion shall mean that the pupil is excluded from school from the date of the violation or for a specified period not to exceed one school year. In the case of a student bringing a weapon as described in KRS 158.150 (2) to school, expulsion means exclusion from school for a maximum of one calendar year, subject to reduction by the Board on a case by case basis. An exception may be made for students participating in an authorized curricular or extra-curricular activity or team involving the use of firearms and to those persons listed in KRS 527.070. When charges are made against a student and expulsion is recommended, the superintendent may conduct a preliminary conference with the student. At this conference, the pupil will be given the opportunity to admit or deny the alleged misconduct. Regardless of the plea, the student is entitled to a procedural due process hearing before the board. The full procedure shall include: The superintendent shall notify the student and the parents/guardians, with a written statement setting forth charges which, if proven, would justify expulsion under the law. This statement shall be presented adequately in advance of the hearing to allow the student to prepare a reasonable defense. Administrators have the primary responsibility and particularized knowledge to investigate the incident(s) and to determine the reliability of the witnesses and the evidence. In certain cases when it is necessary to protect the safety and anonymity of witnesses, the school administrators may present the findings by presenting a summary of the investigation conducted. During the hearing, the student and the parents/guardians shall be afforded the opportunity to present to the Board, by oral or written testimony, a defense to the charges. This defense may include the introduction of a reasonable number of witnesses on the student's own behalf. Should the student and the parent/guardian desire, they may be accompanied and represented by legal counsel. If this is desired, they must notify the Superintendent of this intention so that the Board attorney may also be present. The student is entitled to an expeditious handling of their case, careful reflection by the board, and a prompt decision.
Expulsion Guidelines	The Board may expel any pupil from the regular school setting for misconduct as defined by law. Provision of educational services will be required unless the Board determines, on the record and supported by clear and convincing evidence, that the expelled student posed a threat to the safety of other students or school staff and could not be placed in a state-funded agency program.¹ Behavior that may be determined to pose a threat shall include, but not be limited to, the physical assault, battery, or abuse of others; the threat of physical force; being under the influence of drugs or alcohol; the use, possession, sale, or transfer of drug or alcohol; the carrying, possessing, or transfer of weapons or dangerous instruments; and any other behavior that may endanger the safety of others. The Superintendent shall present to the Board for its approval options for providing educational services to expelled students. Action to expel a pupil shall not be taken until the parent of the pupil has had an opportunity for a hearing before the Board.¹ The special education and disciplinary records of IDEA eligible students shall be sent to the Board for review before the decision is made to expel.³ The Board's decision shall be final.¹ In cases which involve students with disabilities, procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA eligible students who are expelled.)^{1&3} Records transferred to another school must reflect the charges and final action of an expulsion hearing if the student was expelled for homicide, assault, or an offense in violation of state law or school regulations governing weapons, alcohol or drugs. Records of a student facing an expulsion hearing on charges described above shall not be transferred until the expulsion hearing process is completed.²

Expelled/ Convicted Students	If a student has been adjudicated guilty of an offense specified in this subsection or has been expelled from school for an offense specified in this subsection, prior to a student's admission to any school, the parent, guardian, principal, or other person or agency responsible for a student shall provide to the school a sworn statement or affirmation indicating on a form provided by the Kentucky Board of Education that the student has been adjudicated guilty or expelled from school attendance at a public or private school in this state or another state. Riding a bus is a privilege. We maintain the same behavior expectations for students on the bus that we have for students in our schools. In order to operate transportation safely, all code of conduct rules apply to students on buses and at bus stops.
Disciplinary Consequences	
Students with Disabilities	In cases which involve students with disabilities, the procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA eligible students who are expelled). In cases involving sanctions other than suspension or expulsion, students with disabilities are generally subject to discipline as any other student unless the individualized program devised for the child provides otherwise. In cases of serious disciplinary action involving students with disabilities, suspension and expulsion may be disciplinary options insofar as consistent with the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400, et seq. or Section 504 of the Rehabilitation Act of 1973, and corresponding state law and regulations. See particularly KRS 158.150 and 20 U.S.C. section 1415. In addition, children identified with disabilities may be subject to placement in interim alternative educational settings in the case of disciplinary infractions involving weapons or drugs or having inflicted serious bodily injury upon another person while at school or school function insofar as consistent with the foregoing statutory provisions and corresponding regulations. <i>Related Policies: 09.43, 09.431, 09.435</i>
Other	
Duty to Report (KRS 158.156)	Any employee of a school or a local board of education who knows or has reasonable cause to believe that a school student has been the victim of a violation of any felony offense specified in KRS Chapter 508 committed by another student while on school premises, on school sponsored transportation, or at a school-sponsored event shall immediately cause an oral or written report to be made to the local police, sheriff, state police and principal of the school attended by the victim. When a student is involved in an incident reportable under this section the principal shall notify the parents, legal guardians, or other persons exercising custodial control or supervision of the student. The principal shall file with the local school board and the local law enforcement agency or the Department of Kentucky State Police or the county attorney within forty-eight (48) hours of the original report a written report containing: (a) The names and addresses of the student and his or her parents, legal guardians, or other persons exercising custodial control or supervision; (b) The student's age; (c) The nature and extent of the violation; (d) The name and address of the student allegedly responsible for the violation; and (e) Any other information that the principal/ designee making the report believes may be helpful in the furtherance of the purpose of this section.
Self-Administration	Under procedures developed by the superintendent, a student may be permitted to carry certain medication that has been prescribed or ordered by a physician to stay on or with the pupil due to a pressing medical need. Provided the parent/guardian and physician files a completed authorization form each year as required by law, a student under treatment for asthma shall be permitted to self-administer medication. Students shall not share any prescription or over-the counter medication with another student. Each year, the district shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion. <i>Related Policy: 09.2241</i>
Authorized Medication	Use of a drug authorized by and in accordance with a prescription/documentation from a physician or dentist shall not be considered in violation of this policy. However, it will be considered a violation of this policy if there is reason to believe a pupil has abused the drug prescription by its use in a manner inconsistent with the prescription.

Drug Penalty	Violation of this policy shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school sponsored activities. Students may be immediately suspended under this policy for up to ten (10) days and may result in expulsion. Parents will be responsible for cost of drug screen.
Reporting Drugs	Employees of the district shall promptly make a report to local police, sheriff or state police, and the principal, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession or sale of controlled substances on the school property or within one thousand (1,000) feet of school property, on a school bus, or at a school-sponsored or sanctioned event.
Risk Assessment Process	The Montgomery County Schools has developed a Risk Assessment Process. Any student who threatens to harm himself/herself or others; either in writing, verbally or by possession of a weapon or other means of inflicting harm, will be evaluated as soon as possible by mental health specialists. An appropriate plan of action will be formulated that may include recommendations for treatment and possible disciplinary actions. The student may be prohibited from returning to school until the assessment process is complete.
Seclusion	Seclusion may be implemented only if: the student's behavior poses an imminent danger of physical harm to self or others; less restrictive interventions have been ineffective in stopping the imminent danger of physical harm; the student is monitored visually for the duration of the seclusion; and staff is appropriately trained to use seclusion.
Telecommunication Devices	
Possession and Use	While on school property or while attending school-sponsored or school-related activities, whether on or off School property, students shall be permitted to possess and use personal telecommunications devices as defined by law, and other related electronic devices, provided they observe the following conditions: 1. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that: a) Poses a threat to academic integrity, such as cheating, b) Violates confidentiality or privacy rights of another individual, c) Is profane, indecent, or obscene, d) Constitutes or promotes illegal activity or activity in violation of school rules, or e) Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. 2. Unless an emergency situation exists that involves imminent physical danger or a certified employee authorizes the student to do otherwise, devices shall be turned off and operated only before and after the regular school day. 3. When students violate prohibitions of this policy, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement. In addition, an administrator may confiscate the device, which shall be returned only to the student's parent/guardian. 4. Students are responsible for keeping up with devices they bring to school. The district shall not be responsible for loss, theft, or destruction of devices brought onto school property. 5. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the district's Acceptable Use policy or procedures or its Student Discipline Code.
Driver's License Revocation (No Pass/No Drive)	
Students who are sixteen (16) or seventeen (17) years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver's license, permit or driving privilege revocation.	
Academic and attendance deficiencies for student's age sixteen (16) or seventeen (17) enrolled in regular, alternative, part-time, and special education programs shall be defined as:	

1. They shall be deemed academically deficient if they have not received passing grades in at least four (4) courses, or the equivalent of four (4) courses, taken in the preceding semester.
2. They shall be deemed deficient in attendance when they drop out of school or accumulate nine (9) unexcused absences in class/classes for the preceding semester. Suspensions shall be considered unexcused absences.

Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then have their standing confirmed. School personnel shall make the required report to the appropriate agency.

Related Policies: 08.221, 09.123

Behavior Management Options

<u>Student Code of Conduct Violation</u>	<u>Level I</u>	<u>Level II</u>	<u>Level III</u>	<u>Level IV</u>	<u>Level V</u>	<u>Level VI</u>
	<u>Warning, Conference, or Referral Behavior Contract, Restitution, Re-teach expectations, Restorative Practices, or Referral</u>	<u>After School Detention/ ASP</u>	<u>ASP 1 Day</u>	<u>ASP 2+ Days</u>	<u>Suspension</u>	<u>Referral to Admin Hearing</u>
<u>Academic Cheating</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>More serious violation may increase severity</u>
<u>Academic Dishonesty</u>						
<u>Alcohol Dist/Poss/Use</u>					<u>1st</u>	
<u>Assault</u>			-	-	<u>1st</u>	
<u>Abuse of a Teacher</u>					<u>1st</u>	
<u>Bullying/Cyber Bullying</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Burglary</u>					<u>1st</u>	
<u>Bus Rule Violation</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Dangerous Instrument</u>	-		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Defiance of Authority</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Destruction of Property</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Disorderly Conduct</u>	-	-	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	

<u>Display of Affection, Inappropriate</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Disrespectful Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Disruptive Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Dress Code Violation</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Drug Dist/Paraphernalia /Poss/Use</u>					<u>1st</u>
<u>Failure to Attend Detention</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Failure to Follow Staff Instructions</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Fighting</u>					<u>1st</u>
<u>Forgery</u>				<u>1st</u>	<u>2nd</u>
<u>Harassing Communications</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Harassment</u>	-	-	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Hazing</u>				<u>1st</u>	<u>2nd</u>
<u>Inappropriate Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Instigating/Encouragi ng an Argument or Fight</u>	-	-	<u>1st</u>	<u>3rd</u>	<u>4th</u>

Behavior Management Options

<u>Student Code of Conduct Violation</u>	<u>Level I</u>	<u>Level II</u>	<u>Level III</u>	<u>Level IV</u>	<u>Level V</u>	<u>Level VI</u>

<u>Leaving Class w/o Permission</u>			<u>1st</u>	<u>3rd</u>	<u>4th</u>	<u>More serious violation may increase severity</u>
<u>Leaving Campus w/o Permission</u>				<u>1st</u>	<u>2nd</u>	
<u>Loitering</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Menacing</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Out of Area/Unauthorized area Violation</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Parking/Driving Violation</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Possession of Stolen Property</u>				<u>1st</u>	<u>2nd</u>	
<u>Profanity/Inappropriate Language</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Self-endangerment</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Sexual Assault</u>					<u>1st</u>	
<u>Sexual Offense (non-touching)</u>				<u>1st</u>	<u>2nd</u>	
<u>Skiping Class</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Skiping School</u>				<u>1st</u>	<u>2nd</u>	
<u>Stalking</u>				<u>1st</u>	<u>2nd</u>	
<u>Tardy to Class</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Terroristic Bomb Threat</u>					<u>1st</u>	
<u>Terroristic Threating</u>					<u>1st</u>	
<u>Theft/Stealing</u>				<u>1st</u>	<u>2nd</u>	
<u>Threat to Student</u>				<u>1st</u>	<u>2nd</u>	

<u>Threat to Staff</u>				<u>1st</u>	<u>2nd</u>	
<u>Tobacco Dist/Possession/Use</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Trespassing</u>				<u>1st</u>	<u>2nd</u>	
<u>Truancy</u>	<u>Students are subject to attendance policy and disciplinary action will be taken on tardies</u>					
<u>Vandalism</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Vaping</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Verbal Abuse</u>				<u>1st</u>	<u>2nd</u>	
<u>Violation of AUP</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Violation of Electronics Policy/Procedures</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Weapon Dist/Possession/Use</u>					<u>1st</u>	

Chronic and continuous violation and illegal acts, may result in charges filed with the Montgomery County Court System.

All discipline is at the discretion of principals.

Truancy Students are subject to attendance policy and disciplinary action will be taken on tardies

Per board policy, suspensions longer than three days requires superintendent/designee approval

Serious incidents in nature may be handled at another level through consultation with superintendent/designee.

1

MONTGOMERY COUNTY ATTENDANCE POLICY

COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6), as of October 1, and eighteen (18), except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned.¹

EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance:

- 1. A graduate from an accredited or approved 4-year high school,
- 2. A pupil who is enrolled in a private or parochial school,
- 3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school,
- 4. A pupil whose physical or mental condition prevents or renders inadvisable, attendance at school or application to study,

5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children, or

6. A pupil who is enrolled and in regular attendance in a state supported program for exceptional children.²

PHYSICIAN'S STATEMENT REQUIRED

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.²

EXCEPTIONS TO PRESENCE AT SCHOOL

Students must be physically present in school to be counted in attendance, except under the following conditions:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional, 2 or court-ordered instruction in another setting.

2. Participation of a pupil in 4 H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4 H club leader shall be considered school attendance.³

3. Students may participate in co-curricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when co-curricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.⁴

4. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administration Regulation.⁴

5. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.⁴

6. Students who attend classes for moral instruction at the time specified and for the period fixed shall be credited with the time spent as if they had been in actual attendance in school, and the time shall be calculated as part of the actual school work required by law. Students shall not be penalized for any school work missed during the specified moral instruction time.⁵

7. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled student attendance day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.⁶

8. The pupil is participating in standards-based, performance-based credit that is awarded in accordance with 704 KAR 3:305, and that falls within one (1) or more of the categories of standards-based course work. A pupil may be counted in attendance for performance-based credit for a class or block for the year or semester in which the pupil initially enrolled in the class or block if the pupil demonstrates proficiency in accordance with local policies.^{4 & 7}

9. Students attending basic training required by a branch of the United States Armed Forces shall be considered present for all purposes for up to ten (10) days.³

EXCUSED ATTENDANCE EVENTS: Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125.1

TRUANCY DEFINED

"Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy for three (3) or more days, is a truant."

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is a habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness, as listed below, is one for which work may be made up if proper documentation is received within two (2) days of the student's return to school:

1. Death or severe illness in the pupil's immediate family;
2. Illness of the pupil;

3. Student court appearance, (only for the portion of the day required and with documentation from the court);
4. Religious holidays and practices;
5. Student doctor or dentist appointment;
Only that portion of the day actually requiring the student to be absent from school shall be excused, based on supporting documentation from the physician, dentist, or other appropriate health professional and as determined by the Principal.
6. Student driver's permit or license tests (only for the portion of the day required and with documentation from the examiner);
7. Student participation in school-related activities including, but not limited to, 4H and participation in or attendance at the Kentucky State Fair, as approved by the Principal;
~~State Fair, as approved by the Principal;~~
8. Documented military leave;
9. One (1) day prior to departure of parent/guardian called to active military duty;
10. One (1) day upon the return of parent/guardian from active military duty,
11. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave,
12. Ten (10) days for students attending basic training required by a branch of the United States Armed Forces, or
13. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

WRITTEN EXCUSES

Written excuses from the student's parent/guardian or verification by an appropriately licensed health professional shall be required for all absences. The Principal shall determine the validity of all written excuses or statements.

After five (5) absences, the Principal may require students/parents to provide written verification from a health professional in order for a student to receive an excused absence. Parents/guardians of chronically ill students, students with disabilities, or students with a 504 plan must provide a health professional's statement in order for these students to receive special consideration relative to health profession note requirement.

Advanced written notice to the faculty and administration shall be required for family trips. Parents/guardians must accept the responsibility for helping the student make-up missed work.

SPECIAL CIRCUMSTANCES

It is understood that Principals will be faced with special circumstances and should use their professional judgment in these cases. The age of the student and normal childhood and adolescent illnesses and conditions (e.g., chicken pox, mononucleosis, pneumonia, etc.) and documented injuries (broken limb, etc.) must be taken into consideration. Upon the request of the Principal, the DPP will appoint an attendance committee to review any possible misuse/abuse of the attendance policy.

OTHER ABSENCES

- Alternative to Suspension Program (ASP) - Absences from class due to assignment to ASP are excused. Students assigned to ASP are considered present.
- Treatment for Lice - The day a student is sent home for contracting lice will be considered an excused absence. The student will be expected to attend school the next day and will be inspected by the nurse, health aide, or school Principal upon return to school to assure the student is nit-free. Any further absence will be unexcused.
- Suspension - Suspensions are unexcused absences. However, assignments made before the suspension and due during the suspension and assignments made during the suspension and due after the suspension will be accepted on the due date.
- Unexpected Illness - If the school nurse, health aide or Principal determines that a student should not be in school, this will be considered an excused absence for the remainder of the day.

MAINTENANCE OF RECORDS

At each school, the Principal will designate the person(s) responsible for coordinating contacts with parents and/or guardians and maintaining documentation prior to the tenth (10th) unexcused absence, which is sent to the DPP upon request.

ADMINISTRATION

Students may be referred to the Court system or the Court Designated Worker by the Director of Pupil Personnel (DPP) by the fourth, but no later than the tenth unexcused absence, provided formal notice has been given by the DPP. Charges against a student between the ages of eighteen (18) to twenty-one (21) shall be referred to the County Attorney for processing as an adult offender.

EXCESSIVE UNEXCUSED ABSENCES

Referral to the Court System will occur no later than the tenth unexcused absence.

Parents will receive notification about their child's excessive absence via home visit, meeting with school or District personnel, phone call, or other as deemed appropriate by District or school personnel. A documented home visit by the Director/Assistant Director of Pupil Personnel shall be made prior to referral for prosecution.

Documentation of Contact shall show: (1) the name of the person placing the call or making the contact; (2) the date and time of call or contact; and (3) the person spoken to and their relationship to the student.

Grievance Procedure

The Montgomery County Board of Education has adopted policies that provide students with the opportunity to appeal issues regarding equal educational opportunities and educational concerns or practices.

The Superintendent shall develop specific grievance procedures to include, but not be limited to, the opportunity for student grievances to be addressed and resolved at each level from the point of origin, time limitations for the filing and appeal of a grievance, and procedures for the orderly review and appeal of student grievances.

If the Principal and Superintendent cannot successfully resolve grievances, the student may appeal to the Board. However, if the grievance concerns discipline of an individual student, the Board may, on a case-by-case basis, determine if it will hear the grievance based on whether the facts presented in the written grievance fall within its discretion or authority. If there is a question as to whether the grievance is within the Board's discretion or authority, the Board will consult with legal counsel.

EXCEPTION

Federal law requires the District to implement separate and specific processes for responding to complaints/grievances about Title I programs and to those alleging discrimination in the delivery of benefits or services in the District's school nutrition program. *Related policies: 07.0, 08.13451, 09.42811, 10.2.*

Family Education Rights and Privacy Act Notification (FERPA)

The Family Education Rights and Privacy Act (FERPA) affords parents and "eligible students" (students over 18 years of age) or students who are attending a postsecondary institution certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within forty-five (45) days of the day the district receives a request for access.

Parents or eligible students should submit to the school principal/designee a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the record(s) may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student's privacy or other rights.

Parents or eligible students may ask the district to amend a record that they believe is inaccurate, misleading, or in violation of privacy or other rights. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading, or in violation of their privacy or other rights.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise him/her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A "school official" is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, the district shall disclose education records without consent to officials of another school district in which a student seeks or intends to enroll or to other entities authorized by law.

4. The right to prohibit the disclosure of personally identifiable information concerning the student to recruiting representatives of the U.S. Armed Forces and the service academies, the Kentucky Air National Guard, and the Kentucky Army National Guard.

Unless the parent or eligible student requests in writing that the district not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters upon their request.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is: Family Policy Compliance Office
U.S. Department of Education, 400 Maryland Ave., SW Washington, D.C. 20202-4605

"Directory Information" is information contained in an educational record which would not generally be considered harmful or an invasion of privacy if disclosed. This information may be released to news media, athletic organizations, scholarship or college entrance committees, or official organizations whose need for data is connected with student help activities. "Directory Information" shall be the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. The parent, guardian, or eligible student currently enrolled, may request all or part of the directory information be withheld. The request must be in writing to the principal of the child's school within 30 calendar days after notification has been distributed. The written request must specifically state what information may not be classified as directory information. Each parent and eligible student may obtain a copy of School Board Policy 09.14 concerning student records. School board policies and procedures may be examined in the principal's office of each school.

PPRA Rights Notification

The Protection of Pupil Rights Amendments (PPRA) affords parents and eligible students (those who are 18 or older or who are emancipated minors) certain rights regarding conduct of surveys, collection and use of information for marketing purposes, and certain physical examinations. These include the right to:

1. Consent before students are required to submit to a survey that concerns one (1) or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Depart. of Education:
 - Political affiliations or beliefs of the student or student's parents;
 - Mental or psychological problems of the student or student's family;
 - Sex behavior or attitudes;
 - Illegal, anti-social, self-incriminating, or demeaning behavior;
 - Critical appraisals of others with whom respondents have close family relationships;
 - Legally recognized privileged relationships such as with lawyers, physicians, or ministers;
 - Religious practices, affiliations, or beliefs of the student or the student's parents;
 - Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
2. Receive notice and an opportunity to opt student out of:
 - Any other protected information survey, regardless of funding;
 - Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student (except for any physical exam or screening permitted or required under state law); and

- Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
3. Inspect, upon request and before administration or use:
- Protected information surveys of student;
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

The district shall annually provide parents and eligible students notice of these rights under law in the Student Handbook, the District's Student Discipline Code, or other avenues designated by the superintendent/designee.

The district shall also notify parents and eligible students at least annually at the start of each school year of the specific or approximate dates of the activities listed above. Notification will provide an opportunity to opt a student out of participating in those activities. Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office, US Dept. of Education
400 Maryland Ave., SW Washington, D.C. 20202-4605

Active Court Paperwork Pertaining to School Decisions

In order to protect all students in our district, it is important that families provide us with all active court records which pertain to your student while at school or during their involvement in school activities. This may include, but is not limited to: custody orders, protective orders, or other items which may impact day to day operations at schools in our district. We will review documents and work appropriately to accommodate these guidelines.

Integrated Pest Management

"Children are present" means the designated time period between two (2) hours before the start time and forty-five (45) minutes after the dismissal time of the regularly scheduled school day as determined by the school authority under the calendar set by the school Board. Notification by the school to parents or guardians on the registry shall be required if the school authority, after consultation with the certified applicator, determines that a pesticide application is necessary when children are present in the school.

For pesticide applications made when children are present, the school authority shall provide the notification to persons listed on the registry at least one (1) hour prior to the making of the application.

Pesticides may be applied without notification indoors and to outside areas when children are not present.

The area where the point of application of a pesticide occurred shall be posted by the certified applicator regardless of the absence or presence of children.

Each school district in the Commonwealth is required to implement a program of "integrated pest management" with the primary goal of preventing and controlling pests through strategies that may include judicious use of pesticides. The application of pesticides in the school or on school grounds during times when children are present is limited by state regulation, but there may be occasions when, after consulting with a certified pesticide applicator, the school administration determines that a pesticide application is necessary when children are present in the school. As required by state regulation, we have created a registry for parents or guardians who wish to receive an electronic message or telephone call prior to the application of pesticides in the school when children are present. Please provide the school administration your email address or phone number if you wish to be placed on this registry.

Montgomery County Schools Student Discipline Code

PLEASE READ CAREFULLY AND SIGN

We have received and read the Montgomery County Student Discipline Code. Any questions either one of us had were presented to a teacher and/or administrator for clarification or additional information.

- ✓ Harassment/Discrimination is prohibited at all times on school property and off school grounds during school sponsored activities. Examples of conduct or action that could be considered a violation of this policy include but are not limited to: Nick names, jokes, vulgar or profane written materials or pictures; unwanted touching, sexual advances, requests for sexual favors, spreading sexual rumors, etc.; causing another student to believe he/she must submit to unwelcome conduct in order to receive educational services or participation in school activities; physical threats (implied, spoken, or written) or acts of aggression or assault based on any of the protected categories described in district policy 09.42811; seeking to involve students with disabilities in inappropriate, dangerous, or criminal activity; destroying or damaging an individual's property based on the protected categories as defined by district policy 09.42811. Students who engage in harassment or discrimination of employees or fellow students on the basis of the prohibited areas shall be subject to disciplinary action including but not limited to suspension or expulsion. Students who believe they have been a victim of harassment/discrimination or who have observed incidents involving the previously listed behaviors should report the incident to the building principal or another responsible adult. Further information regarding harassment/discrimination can be found in district policy 09.42811.
- ✓ I understand that I will be notified about school-related trips in advance. In the event of an accident or sudden illness while on the school-related trip, I authorize school personnel to contact the physician indicated in my child's medical information to render such treatment as may be deemed necessary in an emergency. In the event the physician, parent, or other persons designated by the parent cannot be contacted, school personnel are hereby authorized to take whatever action is deemed necessary for the health of my child.
- ✓ I have received, read and understand the attendance and discipline policies of the school district and my child's school. Upon initial enrollment I received a school district handbook, which outlines policies, procedures, rules and regulations for the school system. See school attachments. If handbooks are not available at time of enrollment they will be available by the beginning of the school year.
- ✓ The **FERPA** notification policy is located in the Code of Conduct and District Handbook. I acknowledge that I have received a letter which gives me direction on how to withhold student directory information. I understand that unless I follow the guidelines of this letter, student directory information may be released.
- ✓ I have read the Code of Conduct for Montgomery County Schools. I understand it is my responsibility to gain a working knowledge of the policies outlined in parent handbook. I understand the handbook is available online or I may pick up a copy at my child's school.

School Name: _____

Homeroom Teacher's Name _____

Printed Student Name: _____

Student Signature and Date: _____

(If the student is eighteen (18) years of age, the signature of the parent/guardian/custodian is not required).

Printed Parent Name: _____

Parent Signature and Date: _____

Please remove this form from the booklet and return to your child's teacher.

Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, EdD, Superintendent

DATE: 7/14/22

RE: Designation of Montgomery County Law Enforcement Department as Montgomery County Schools Police Department

Office Use Only

Reviewed by:

☐ Director of Finance
☐ Chief Academic Officer
☐ Deputy Supt. of Operations
☒ Superintendent
☐ Contract? – Legal Review

Recommendation:

Approve the change from a law enforcement department to the Montgomery County Schools Police Department

Relevant Background and Justification:

House Bill 63, approved by the Ky General Assembly during the 2022 regular session, makes some changes to the law regarding certification of School Resource Officers. Even though Montgomery County Schools has had its own Law Enforcement Department since around 2008, due to the changes in HB63, we need to make a minor semantics change in approving it as a police department instead of a law enforcement department. The section in HB63 reads, "*Pursuant to the authority granted to them under KRS 160.160 and 160.290, local 8 boards of education are authorized to establish a police department for local school 9 districts, appoint police officers and other employees, prescribe distinctive uniforms for 10 the police officers of the school district, and designate and operate emergency vehicles. 11 Police officers appointed under this section shall take an appropriate oath of office in 12 the form and manner consistent with the Constitution of Kentucky. Police officers 13 appointed pursuant to this section shall be granted with the protections provided in 14 KRS 15.520 and shall be certified in accordance with KRS 15.380(1)(e).*"

HB63 does give our School Resource Officers greater official jurisdiction meaning they are protected more for doing their current duties such as managing traffic on roads adjacent to school district property (ex., Camargo Road) and on home visits with families.

HB63 also allows new Montgomery County SROs to be sworn in by the Board attorney as opposed to the County Clerk or other official.

Financial Impact:

None

Stakeholders Impacted:

All

Anticipated Timeline:

Immediate

List of Support Documents Included:

N/A



Matthew D. Thompson, Ed.D., Superintendent
 Sharon Smith-Breiner, Chairperson
 Daniel Freeman, Ed.D., Vice Chairperson

High Expectations + Compassion = Growth for Every Student

Alice Anderson, Board Member
 Carmela Fletcher-Green, Board Member
 Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Matthew D. Thompson, EdD, Superintendent

DATE: 7/14/22

RE: Revision to Director of Law Enforcement Job Description

Office Use Only

Reviewed by:

___ Director of Finance
 ___ Chief Academic Officer
 ___ Deputy Supt. of Operations
MD Superintendent
 ___ Contract? – Legal Review

Recommendation:

Approve the revision to the Director of Law Enforcement job description

Relevant Background and Justification:

Due to the changes in HB63 and the anticipated approval of the Board changing the Law Enforcement Department into the Montgomery County Schools Police Department, the job description for the Director of Law Enforcement needs to be revised to include "Chief of Police" in the duties.

Financial Impact:

None

Stakeholders Impacted:

All

Anticipated Timeline:

Immediate

List of Support Documents Included:

Revised job description

CLASS TITLE: LAW ENFORCEMENT SUPERVISOR
(DIRECTOR OF LAW ENFORCEMENT)

QUALIFICATIONS:

1. Bachelor's Degree in Law Enforcement field
2. Valid Kentucky Drivers License
3. Knowledge of Computer Technology
4. Current Police Officer Professional Standards (POPS) Certified
5. Specialized course work in law enforcement
6. Minimum physical requirements to perform essential job functions include: Lifting, running, carrying, bending, and climbing, utilizing manual dexterity, as well as have a full range of mobility.
7. Such additional qualifications as the Superintendent or Board may find appropriate and acceptable.

REPORTS: Principal, Superintendent /Designee

SUPERVISES: Other Law Enforcement Officers under his command

JOB GOAL: To act in a supervisory capacity in the provisions for the security and protection of all students, staff, and property of the Montgomery County Schools.

BASIC FUNCTION: Perform a variety of law enforcement activities for an assigned school district including enforcing state statutes, protection of life and property, suppression of criminal activity, apprehension and prosecution of offenders, regulation of non-criminal conduct, preservation of public peace, enforcement of traffic and parking regulations and conduct investigations.

PERFORMANCE RESPONSIBILITIES

1. Serves as the Chief of Police for the school district.
2. Enforce Federal, State and Local criminal laws and ordinances, and to assist school officials with the enforcement of Board of Education Policies and Administrative Regulations regarding student conduct.
3. Supervise and evaluate the performance of assigned subordinates: assist and provide resource information as needed to assure proper completion of assigned tasks; instruct and assign officers to investigate and suppress illegal activities.
4. Assure proper maintenance of the Division vehicles and other equipment.
5. Assist other law enforcement officers as needed
6. Communicate with community, staff, parents and students to exchange information, coordinate activities and resolve issues or conflicts; maintain positive public relations.
7. Act as a liaison resource to the principal in investigating criminal law violations occurring in the school or on school property.
8. Confer with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
9. Prepare and complete accurate and thorough reports of crimes, vehicular accidents and other incidents as necessary.
10. Maintain assigned equipment in proper working condition.
11. Assist other law enforcement officers as needed.
12. Maintain confidentiality of records and information according to established procedures.
13. Assist injured persons and determine appropriate action in a timely manner.

14. Attend and conduct parent conferences regarding student criminal or code of conduct violations as needed.
15. Participate in campus activities, student organizations, and athletic/extra curricular events as needed.
16. Prepare cases for juvenile court in cooperation with appropriate personnel.
17. Investigate and preserve evidence in cases of vandalism and theft of District property; take photos as necessary.
18. Patrol, answer school alarms, prepares preliminary break-in vandalism and accident reports.
19. Communicate effectively both orally and in writing.
20. Perform such other tasks and assumes such other responsibilities as may be assigned by the Principal or the Superintendent/Designee.

TERM OF SERVICE: Salary and workdays/jobs to be established by the Board.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

APPROVED BY: _____ **DATE:** _____

REVIEWED AND AGREED TO BY: _____ **DATE:** _____
(Employee)

Rev 7/2022

Fundraising Requests
July 26, 2022

School	Group	Date of Event	Nature of Fundraising (*notates Facility request required)	Purpose of Funds	Board Approval Date	Type
MCHS	Volleyball Booster	2022-23 Season	Concessions	To raise funds for equipment, senior night, tournament fees, banquet and any other team needs		Passive
MCHS	Cross Country	2022-23 Season	Concessions	To raise funds for home meet expenses, banquet, awards, team gifts and any other team needs		Passive
MCHS	Cross Country	2022-23 Season	Home Meet Parking	To raise funds for home meet expenses, banquet, awards, team gifts and any other team needs		Passive



Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 20, 2022

RE: Communication Connections

Office Use Only

Reviewed by:

Chief Administrative Officer _____

Director of Finance _____

Chief Academic Officer _____

Deputy Supt. of Operations _____

Recommendation:

It is recommended that the board approve the contract for Community Connections Speech Therapy to provide speech and language therapy to students who meet eligibility for such per their IEP.

Relevant Background:

To meet special education and related service times for students who are eligible for speech language therapy. This is not for overflow of students, this is due to three speech language pathologist positions open in the district, with no applicants as of today.

Justification/Rationale for Recommendation:

Based upon evaluation, progress monitoring and ARC decisions, students may be eligible for speech language therapy services and require this per their IEP.

Financial Impact:

\$85.00 an hour.

Stakeholders Impacted:

Students eligible for speech language therapy.

Anticipated Timeline:

July 20, 2022-June 30, 2023

List of Support Documents Included:

Contract

Montgomery County Board of Education
Speech Language Services Agreement

This agreement is made between and entered into by the Montgomery County Board of Education and Courtney McKenzie-Wallace, Communication Connections, Contractor, 6754 East HWY 60, Salt Lick, Kentucky, 40371.

The contractor will:

- *Provide Speech-Language services, screenings, evaluations, (initial and re-evaluation) services to students in Montgomery County schools during the 2022-2023 school year as needed.
- *Maintain Professional Licensure and Liability Insurance and provide the Board with up to date copies.
- *Maintain services logs, progress notes on current Medicaid billing program and progress reporting purposes.
- *Print service logs at the end of 9 weeks to be placed in students' due process folder.
- *Submit an invoice each month.

The Montgomery County Board of Education will:

- *Pay the contractor an hourly rate of \$85 per hour for services to students in the Montgomery County schools.

The provision for termination by either party before the conclusion of agreement shall be a thirty day written notice. All student information and paperwork will be turned over to the Montgomery County Board of Education upon termination by either party.

Contractor, Courtney McKenzie-Wallace
M.S., CCC-SLP

Date

Abby McCormick, DoSE

Date

Matthew D. Thompson, Superintendent

Date



Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 20, 2022

RE: Mt Sterling Speech Therapy

Office Use Only

Reviewed by:

Chief Administrative Officer _____

Director of Finance _____

Chief Academic Officer _____

Deputy Supt. of Operations _____

Recommendation:

It is recommended that the board approve the contract for Mt Sterling Speech Therapy to provide speech and language therapy to students who meet eligibility for such per their IEP.

Relevant Background:

To meet special education and related service times for students who are eligible for speech language therapy. This is not for overflow of students, this is due to three speech language pathologist positions open in the district, with no applicants as of today.

Justification/Rationale for Recommendation:

Based upon evaluation, progress monitoring and ARC decisions, students may be eligible for speech language therapy services and require this per their IEP.

Financial Impact:

\$60.00 an hour.

Stakeholders Impacted:

Students eligible for speech language therapy.

Anticipated Timeline:

July 20, 2022-June 30, 2023

List of Support Documents Included:

Contract

**Contract for Speech Therapy Services
Mt. Sterling Speech Therapy, LLC
2022-2023**

SPEECH AND LANGUAGE PATHOLOGY AGREEMENT

This Speech and Language Pathology Agreement (the "Agreement") is made by and between Mt. Sterling Speech Therapy, LLC ("Mt. Sterling Speech Therapy"), a Kentucky limited liability company, and the Board of Education for the Montgomery County Schools (the "District"), a public school district in Kentucky. Each of Mt. Sterling Speech Therapy and the District is a "Party" to this Agreement (collectively, "Parties").

Recital

Whereas, the District requires speech and language pathology services and Mt. Sterling Speech Therapy desires to provide such services to the District.

Mt. Sterling Speech Therapy and the District, in consideration of this recital and the mutual covenants set forth below, agree as follows:

Mutual Covenants

I. Responsibilities of Mt. Sterling Speech Therapy.

- A. Services.** Mt. Sterling Speech Therapy shall place Elyse Miller ("Speech-Language Pathologist"), in the District to perform "Services", as requested by the District. "Services" include any and all assigned duties deemed within the scope of practice of the Speech-Language Pathologist and shall include but are not limited to:
1. Identification and evaluation of communication disorders as required by established procedures.
 2. Create IEPs for students for the 2022-2023 school year based on student's identified needs in the area of communication in accordance with IDEA and KDE rules/regulations
 3. Treatment/remediation of communication disorders based on the individual student's evaluation results and the planned intervention goals in the IEP.
 4. Timely documentation/record keeping of identification, evaluation, and treatment of communication disorders using the preferred method of the district (e.g., EZEDMED, Infinite Campus).
 5. Participation in meetings with administration, staff and families.

6. Communication and consultation between administration, staff, students, and families.

B. Personnel.

1. Mt. Sterling Speech Therapy shall ensure that the Speech-Language Pathologist providing Services under this Agreement shall possess any and all licenses, permits, and certificates required by law that are required for the performance of the Services referenced above.
2. Mt. Sterling Speech Therapy shall ensure that the Speech-Language Pathologist providing Services under this Agreement shall comply with all applicable state and federal laws, and the District's policies, including, but not limited to, those policies requiring the confidentiality of pupil records and health information.

- C. Indemnification.** Mt. Sterling Speech Therapy agrees that it will hold harmless, defend and indemnify the District (and all affiliates, officers, directors, employees and representatives) from and against each and every demand, claim, loss, liability, or damage of any kind, including actual attorneys' fees and expenses, whether in tort or contract, whether personal injury or property damage, that the District may incur by reason of, or arising out of, (i) any claim made by any third party with respect to the Services or any work product provided as part of the Services, or (ii) any misrepresentation made in, or breach of the terms or warranties of, this Agreement, including without limitation any claim or action of any type or nature by or related to Mt. Sterling Speech Therapy's infringement or misappropriation of any copyright, trade secret, patent or other intellectual property right with respect to the distribution, use or creation of such work product.

- D. Insurance.** Mt. Sterling Speech Therapy shall, during the term of this Agreement, maintain, at its own expense, all necessary insurance, including but not limited to professional and general liability insurance in the amount of \$1 million per incident and \$3 million aggregate (annually). Mt. Sterling Speech Therapy shall provide the District with a certificate of insurance evidencing such coverage upon request.

- E. Independent Contractor.** Mt. Sterling Speech Therapy shall perform under this Agreement as an independent contractor, and not as an agent, employee, representative or partner of the District. Neither party shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party.

- F. Taxes.** Mt. Sterling Speech Therapy shall pay and report all applicable taxes and assessments. Mt. Sterling Speech Therapy agrees to file all required forms and make all required payments, as applicable. Mt. Sterling Speech Therapy, LLC acknowledges that because Speech-Language Pathologist is not an employee of the District, the District will not provide Mt. Sterling Speech Therapy with any benefits of employment, such as health or disability insurance, retirement or welfare benefits, vacation, sick days, and the like.

- G. Rights.** Mt. Sterling Speech Therapy and the Speech-Language Pathologist shall have the right to perform work for others as long as Mt. Sterling Speech Therapy and the Speech-Language Pathologist fulfill the obligations hereunder.

H. Nonassignment of Rights or Obligations. Mt. Sterling Speech Therapy may not assign its rights or obligations under this Agreement.

II. Responsibilities of the District. The District agrees to pay Mt. Sterling Speech Therapy for Speech-Language Pathology Services according to the mutually agreed upon terms and conditions set forth below. The terms and conditions shall include:

A. Space and Equipment. The District shall provide necessary office space, equipment, supplies, technology, and support required for the proper performance of the Services requested by the District. This equipment shall not be taken out of the school.

B. Compensation and Invoicing.

1. The District shall pay Mt. Sterling Speech Therapy the hourly sum of \$60.00 for the Speech-Language Pathologist's Services.
2. The District shall pay Mt. Sterling Speech Therapy for the mutually agreed upon hours of service provided and billed.
 - a. Hours of service shall occur during the District's regular work schedule.
 - b. The District shall pay for Services provided and billed off-site, via teletherapy or via virtual methods, as well as travel between The District schools in person. Any off-site services must be approved by the Director of Special Education or the Assistant Director of Special Education.
 - c. Days of service shall occur during the District's 2022-2023 academic calendar year.
 - d. Days and/or hours of service provided may be less than than agreed upon due to unexpected absences by the Speech-Language Pathologist, Elyse Miller.
 - e. Any alteration of the mutually agreed upon hours by the District will require the District to pay for the originally agreed upon hours, or reschedule the hours.
3. Mt. Sterling Speech Therapy will submit an invoice for services by the fifth day of each month. Invoice will include days, location and hours worked. Payment is to be made within thirty (30) calendar days of receipt of the payment request. Payment will not be made to Mt. Sterling Speech Therapy by The District until monthly documentation of services is complete and entered into the Montgomery County Schools documentation system (e.g., EZEDMED)
4. The District will issue an Internal Revenue Service Form 1099 with respect to Mt. Sterling Speech Therapy, compensation. Mt. Sterling Speech Therapy, agrees to accept exclusive liability for complying with all applicable state and federal laws governing self-employed individuals including obligations such as payment of quarterly taxes, social security, disability

and other contributions based on the fees paid to Mt. Sterling Speech Therapy, under this Agreement. Mt. Sterling Speech Therapy, agrees to indemnify and hold the District harmless to the extent the District becomes obligated to pay any of the above taxes or incurs any similar liabilities.

III. Responsibilities of Both Parties.

A. Term.

1. Mt. Sterling Speech Therapy, and the District agree that the Agreement shall be effective from August 11, 2022 to the end of the 2022-2023 school year. Mt. Sterling Speech Therapy, and the District recognize that the end of the 2021-2023 school year is dependent on inclement weather (or other factors) that may extend school days beyond the current school calendar.

B. Termination.

1. The District may terminate this Agreement effective immediately, by providing written notice to Mt. Sterling Speech Therapy, if the District determines that the Speech-Language Pathologist has violated any state or federal law, Board policies, and/or engaged in misconduct, including, but not limited to, insubordination, poor attendance, poor performance, misconduct, or any drug abuse.
2. Either party may terminate this Agreement with or without cause and with or without a hearing provided that the party seeking to terminate the Agreement provides thirty (30) calendar days written notice to the other party.
3. The District shall not hold Mt. Sterling Speech Therapy, liable or responsible for failure to provide Services pursuant to this Agreement if such failure or delay is due to family or medical emergencies, labor disputes, strikes, fires, riots, war, acts of God, or any other acts, causes, or occurrences beyond Mt. Sterling Speech Therapy's control.

C. Miscellaneous.

1. Each Party represents and warrants that it has the full right and power to enter this Agreement and has the full right and power to agree to the terms and conditions set forth herein (as applicable to the granting Party).
2. This Agreement represents the entire agreement between the Parties and supersedes all prior negotiations, representations or agreements between the Parties, either written or oral. The Parties are not relying on any statement or promises other than what is said in this Agreement.
3. This Agreement may be amended only by written instrument designated as an amendment to this Agreement and executed by the Parties to this Agreement.

4. This Agreement may be executed in counterparts, and each such duly executed counterpart shall be of the same validity, force and effect as the original. This Agreement may be executed electronically and counterparts may be exchanged by electronic means, including scanned signatures in pdf or other form. Upon delivery via facsimile or electronically, a signature shall be deemed an original and shall be admissible in evidence.
5. This Agreement is governed by laws of the State of Kentucky, without regard to its conflict of laws provision.
6. If any provision, or part of a provision, of this Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, the balance of this Agreement shall remain valid, unchanged and in full force and effect.

By: _____ Date: _____
Elyse Miller, M.A.Ed., CCC/SLP
President, Mt. Sterling Speech Therapy, LLC
Speech Language Pathologist

By: _____ Date: _____
Montgomery County Schools



Matthew D. Thompson, Ed.D., Superintendent
Sharon Smith-Breiner, Chairperson
Daniel Freeman, Ed.D., Vice Chairperson

Our mission is to provide a safe and accepting environment and ensure a student-centered, equitable education with high expectations for ALL students.

Alice Anderson, Board Member
Carmela Fletcher-Green, Board Member
Bill R. Morgan, Board Member

MEMO

TO: Montgomery County Board of Education

FROM: Abby McCormick, Director of Special Education

DATE: July 20, 2022

RE: Soliant Speech Therapy

Office Use Only

Reviewed by:

Chief Administrative Officer _____

Director of Finance _____

Chief Academic Officer _____

Deputy Supt. of Operations _____

Recommendation:

It is recommended that the board approve the contract for Soliant Speech Therapy to provide speech and language therapy to students who meet eligibility for such per their IEP.

Relevant Background:

To meet special education and related service times for students who are eligible for speech language therapy. This is not for overflow of students, this is due to three speech language pathologist positions open in the district, with no applicants as of today.

Justification/Rationale for Recommendation:

Based upon evaluation, progress monitoring and ARC decisions, students may be eligible for speech language therapy services and require this per their IEP.

Financial Impact:

\$70.00 an hour.

Stakeholders Impacted:

Students eligible for speech language therapy.

Anticipated Timeline:

July 20, 2022-June 30, 2023

List of Support Documents Included:

Contract

Rate Sheet

In order to provide quality healthcare professionals to Montgomery County Schools at an excellent value, extensive consideration has been given in determining our rate structure. In developing our rates, we relied on our vast experience in the services business and a comprehensive understanding of today's market. It is critical that the healthcare professionals we send to Montgomery County reflect the skills required to meet your goals.

Our rate structure has three goals:

- Provide the flexibility to attract highly qualified talent to Montgomery County School District.
- Provide healthcare professionals in a timely manner
- Provide such talent at the most reasonable cost

The following are included in your rate:

Recruiting	General Liability Insurance
Payroll	Workers' Compensation Insurance
State and Local Taxes	W-2 & W-4 Forms
FICA and Payroll Taxes	I-9 Forms
Employee Benefits	Unemployment Compensation Insurance
Administration	

Service	Hourly Rate
SLP	\$70-\$73
SLPA	\$63-\$65
PT	\$75-\$79
OT	\$71-\$73
PSYCH	\$77-\$87
LPN	\$50-\$60
RN	\$60-\$70

Soliant Health, LLC (hereafter referred to as "Soliant"), and **Montgomery County Schools** whose primary location is 212 N MAYSVILLE ST MT STERLING KY 40353 (hereafter referred to as "Client") enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

Soliant, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Soliant will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Soliant will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of Soliant and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Soliant agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Soliant does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Soliant will notify Client in advance of the assignment in order to receive approval of this arrangement.

3. Telepractice Services.

Soliant, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

Soliant will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employer's Liability - \$1,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability - \$1,000,000 per occurrence and \$3,000,000 aggregate.

Sexual Abuse and Molestation - \$1,000,000 per occurrence and \$3,000,000 aggregate

5. Competency and Licensing.

Soliant will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Soliant will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Soliant will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Soliant will make available to Client all appropriate Consultant records that Soliant may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Soliant will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Soliant is not providing special education or related services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of practice and acknowledges that Soliant is not responsible for the Consultant's on-site performance given that Soliant does not have the capacity to provide direct, on-site supervision of daily activity. Client acknowledges that any deviation of the Client's policies and procedures as orientated to Soliant's Consultant should be reported in writing and directly to Soliant immediately so that Soliant may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Soliant for a period of one year after the latest date of introduction, referral, placement, or end of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$21,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Soliant upon start date.

8. Equal Opportunity.

It is the policy of Soliant to provide equal opportunity to all Consultants for employment. Soliant and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Timekeeping and Invoicing.

Client will ensure that Consultants accurately record the start and stop times for all hours worked, in accordance with the Client's policies utilizing the Client designated method which may include the submission of Soliant's timesheet. Timesheets and/or timesheet approvals are due weekly by 12:00 PM on the Monday following the end of Client's designated workweek.

Soliant will generate an invoice for Client based on timesheets submitted. Client must review the invoice and notify Soliant of any errors, including billed hours or improper rates, within thirty (30) days of the date of invoice. Soliant shall resolve any error and provide corrected invoice mutually acceptable to both parties within a reasonable period. In the event client fails to dispute or report any errors within thirty (30) days, errors shall not be accepted as a disputed charge and invoices will be due and payable in full.

10. Payment Terms.

Client will be billed on a weekly basis for all services provided during the previous week. Client will pay Soliant based on the service charges specified in the Consultant Assignment Confirmation included as an addendum to this Agreement. All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. It is Client's responsibility to notify Soliant if pre-approval is required for any or all overtime hours prior to any such hours being worked. **Payment is due within fifteen (15) days of receipt of invoice.**

11. Default Charges.

Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, Soliant reserves the right to approve or to discontinue any extension of credit and the terms governing such credit.

12. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

13. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Soliant in writing within three (3) business days of alleged failure. Failure to notify Soliant before assignment ends shall negate any Client claim to withhold payment due to untimely work and/or paperwork non-compliance by Consultant. Client agrees that all approved time sheets by Client's assigned representative are not subjected to billing dispute if Client fails to notify Soliant of time sheet and work performed discrepancies.

14. Incident and Error Tracking.

Client will report to Soliant any performance issues, incidents, errors and other events related to the care and services provided by Soliant employees. Soliant will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

15. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Soliant's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and

occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Soliant within guidelines set forth by governing entities. In the event of work-place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Soliant concurrently with Client for the purpose of reporting such event to Soliant's workers compensation carrier. If Client's reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Soliant and Soliant's Consultant.

16. Termination of Contracted Assignment with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that Soliant facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless Soliant has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Soliant's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Soliant's Consultants are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Soliant in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 14 of this agreement. Soliant shall have five (5) business days to refill the position in the event of termination with cause. Should Soliant identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant's assignment.

17. Termination of Contracted Assignment without Cause.

Client may cancel an assignment with thirty (30) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 30-day period of notice. In the event Client is unable to provide thirty (30) days' notice of termination, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Soliant as a result of such cancellation.

18. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

19. Paid Sick Leave.

For those jurisdictions that have passed or will pass legislation requiring Paid Sick Leave, Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant assigned to Client. This section is not applicable until the effective date of such legislation has been reached.

20. Unscheduled Facility Closure Policy.

Soliant will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services for all Consultants whose services can be performed in such a setting. Client shall be billed for services performed at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours shall be entered and processed according to the normal time submittal and approval process unless otherwise requested by Client and agreed upon by Soliant. Soliant and Client will mutually determine which contracted disciplines qualify for virtual services. For contracted services not eligible for virtual services, Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$200 per day for each day that the Consultant(s) is unable to work by virtue of such Unscheduled Closure.

21. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Soliant for travel time between facilities at the regular hourly bill rate and for mileage not to exceed the current acceptable IRS reimbursement rate.

22. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its Soliant representative, Client should escalate the issue to the appropriate Soliant manager by calling 800-849-5502. Please ask for your account representative's manager.

23. Indemnification.

To the extent permitted by law, each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

24. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement**. It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information.

Disclosures required by law including properly executed Freedom of Information Act requests and information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, shall be the only exceptions permitted under this Agreement.

Confidential Information of Soliant shall include, but is not limited to, any and all unpublished information owned or controlled by Soliant and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Soliant and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

25. Family Education Rights and Privacy Act.

Soliant shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Soliant and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultant s assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

26. State Retirement System Notice.

This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Soliant. Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify Soliant if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise Soliant of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to Soliant by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by Soliant. The Client and Soliant expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension.

27. Conflicts of Interest.

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

CLIENT SERVICES AGREEMENT



28. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

29. Governing Law.

This Agreement shall be governed by the laws of the state of Delaware.

30. Notices.

All notices required to be given in writing will be sent to the names/addresses listed below.

Soliant Health LLC

Contract Department
5550 Peachtree Parkway
Suite 500
Peachtree Corners, GA 30092
ContractDepartment@soliant.com

To Client

Attention:
Address:

Email:

With a copy to:

General Counsel
ContractNotices@soliant.com

With a copy to:

Attention:
Address:

Email:

31. Modification of Agreement.

This Agreement may not be modified, amended, suspended, or waived, except by the mutual written agreement of the Parties who are authorized to execute the agreement.

32. Entire Agreement.

This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties. This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. **(Please return all pages of this Client Services Agreement)**

CLIENT

SOLIANT HEALTH LLC

Signature

Date

Signature

Date

Printed Name

Printed Name

Title

Title



Montgomery County Public Schools
Student Code
Of Acceptable Behavior & Discipline
~~2021~~2022-~~2023~~22 School Year

Montgomery County Public Schools
3400 Indian Mound Drive
Mt. Sterling, KY 40353

STUDENT DISCIPLINE CODE

Contact Person: Mark Crain, Director of Student Services
Montgomery County Schools Phone: (859) 497-8760
Board Superintendent: Matthew D. Thompson, Ed. D.
Board Attorney: Michelle Williams

The Student Discipline Code was reviewed by the following committee members.

Chris Barrier	Director of Law Enforcement	Central Office
Stephanie Harris	Chief Academic Officer	Central Office
Rick Culross	Deputy Superintendent	Central Office
Rocky Franz	Principal	Montgomery County High School
Sherri Frerichs	Parent	Northview Elementary
Abby McCormick	Director of Special Education	Central Office
Cathi Harman	Principal	Northview Elementary
Austin Maples	Teacher	Montgomery County High School
Dudley Napier	Principal	Camargo Elementary
Mark Crain	Director of Student Services	Central Office
LeAnn Salyer	Teacher	McNabb Middle School
Mike Whitaker	Principal	The Sterling School
Sharon Smith Breiner	Board Member	Central Office

The Student Discipline Code, (Code of Acceptable Behavior and Discipline), is reviewed with students at the beginning of the school year. The parent/guardian and student shall sign and return to school, a statement acknowledging receipt of the Student Code Discipline Code of Behavior and Conduct.

No provisions in this Student Discipline Code are intended to grant students or parents, throughout this district, (parents refers to Guardians), more rights than are provided by the United States Constitution, federal statutes, the Kentucky Constitution, and/or Kentucky statutes, and are instead intended solely to reflect the Montgomery County Public Schools' understanding and intended application of those federal and state constitutional and statutory provision.

The Board of Education does not discriminate on the basis of race, color, national origin, age, religion, sex, genetic information or disability in employment, educational programs or activities

Title IX Coordinator -- ~~Dr. Rick Culross~~ [Brandon Watkins](#)
~~Culross~~ [Marti Escalante](#)

3400 Indian Mound Drive
Mt. Sterling, KY 40353
859-497-8760

--504 Coordinator -- ~~Dr. Rick~~

3400 Indian Mound Drive
Mt. Sterling, KY 40353
859-497-8760

Error! Hyperlink reference not valid. [Brandon.Watkins@montgomery.kyschools.us](#)
[Martha.Escalante-richard.culross@montgomery.kyschools.us](#)

Contents

Topic	Page	Topic	Page	Topic	Page
Policy Statement		Disciplinary Action		Profanity or Vulgarity	
School Authority		Pupil's Responsibilities		Safety Violation	
Conduct Definitions		Pupils to Wait at Assigned Stop		Sexual Harassment	
Harassment & and Discrimination		Crossing on Driver's Signal		Sexual Misconduct	
Bullying & and Cyber Bullying		Crossing in Driver's Vision		Telecommunications Devices, Unauthorized Use of	
Hazing		Seating		Terroristic Threatening (Law Violation)	
Menacing		Seated Until Complete Stop		Theft, Stealing or Possession of Stolen Property	
Harassment		Body Not to Protrude From Window		Threat of Intimidation	
Harassing Communications		Changing Seats		Tobacco Products, Possession/ Use of	

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Stalking		Pupil Noise		Vandalism	
Care of School & Personal Property		Additional Transportation Information		Verbal Altercation	
Tobacco/Electronic Cigarettes & Vaping		Abuse of Teacher (Law Violation)		Violating Security Procedures	
Student Medication		Academic Dishonesty		Violation of Suspension Regulations	
Drugs/ Controlled Substances		Acceptable Use Policy Violation		Wanton Endangerment (Law Violation)	
Alcohol		Arson (Law Violation)		Weapon (other than firearms), Possession of (Law Violation)	
Sale or Transmission		Assault (School Personnel & Students) (Law Violation)		Weapon (Deadly), Possession of (Law Violation)	
Caffeine Pills/Over the Counter Stimulants		Attendance- Failure to Sign In & Out of School		Disciplinary Procedures	
Look Alike Drugs		Attendance- Skipping Class: Skipping School		Parent/Guardian Conference	

Assault & Threats of Violence		Attendance- Tardiness, Unexcused		Right to Due Process	
Assault & Threats of Violence on Pupils		Attendance- Truancy		Detention	
Assault & Threats of Violence on School Personnel		Attendance- Unauthorized Departure from Campus		Alternative to Suspension Program (ASP)	
Awareness Program		Aggressive Behavior Towards Any School Employee/Student		Behavior Contract	
Removal of Students Due to Assault & Threats of Violence		Bomb Threat		Suspension	
Notification Requirements		Bullying/ Cyber Bullying/ Hazing/ Stalking		Expulsion	
Weapons Prohibited		Burglary		Expulsion Guidelines	
Reporting Weapons		Bus Rules Violation		Expelled/Convicted Students	
Enforcement of the Policy Regarding Weapons		Dangerous Instruments, Possession of		Students with Disabilities	

Penalties Regarding Weapons		Defiance of Authority		Duty to Report (KRS 158.156)	
Reasonable Suspicion Regarding Search & Seizure		Disorderly Conduct (Law Violation)		Self-Administration	
Authorized Personnel Regarding Search & Seizure		Display of Affection, Inappropriate		Authorized Medication	
Witness/Personal Searches Regarding Search & Seizure		Disruptive Behavior		Drug Penalty	
Regular Inspection Regarding Search & Seizure		Dress Code Violation		Reporting Drugs	
Unauthorized Items		Drug Paraphernalia, Possession or Use of (Law Violation)		Risk Assessment Process	
Other Disruptive Items		Drugs, Alcohol, Narcotics, Counterfeit Controlled Substances or Look Alike Items, Distribution of (Law Violation)		Seclusion	
Disposition of Items		Drugs, Alcohol, Narcotics, Counterfeit Controlled Substances or Look Alike Substances or Other Intoxicating Substances, Possession/Use/Under		Possession & Use of Telecommunication Devices	

		the Influence of (Law Violation)			
Educational Suitability of Electronic Media		Extortion (Law Violation)		Driver's License Revocation (No Pass/No Drive)	
Network Reliability of Electronic Media		False Fire Alarm (Law Violation)		Attendance Policy	
Safety of Electronic Media		Fighting		Excused Attendance Events Truancy Defined	
Unacceptable Use of Electronic Media		Forgery (Law Violation)		Excused Absences Written Excuses	
Access Privileges of Electronic Media		Gambling		Special Circumstances Other Absences	
Network Privileges for Students		Gang Activity, Promoting		Maintenance of Records/ Administration/ Excessive Unexcused Absences	
Student Contracts		Harassment Communications/ Menacing (Law Violation)		Grievance Procedure	

Logins & Passwords		Loitering		Family Education Rights & Privacy Act Notification (FERPA)	
Right to Priv		Non-Compliance with Classroom Rules		PPRA Rights Notification	
Disregard of Rules		Other		Active Court Paperwork Pertaining to School Decisions	
Responsibility for Damages		Pornographic/ Obscene Material		Integrated Pest Management	
				Signature Page (Return to Teacher)	

Policy Statement	10
School Authority	11
Conduct Definitions	6
Harassment and Discrimination	6
— Harassment and Discrimination	6
— Bullying and Cyber Bullying	13
Hazing:	7
Menacing:	14
Harassment:	14
Harassing Communications:	14
Stalking:	14
— Care of School and Personal Property	14
Alcohol, Tobacco, Drugs, and Other Prohibited Substances	8
— Tobacco/ Electronic Cigarettes & Vaping	8
— Student Medication	14
— Drugs/Controlled Substances	15
First Offense for Drugs	15
Second Offense:	9
Sale or Transmission:	15
Caffeine Pills/Over the Counter Stimulants:	9

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— Look Alike Drugs.....	9
Threats.....	9
— Assault and Threats of Violence.....	9
— Assault and Threats of Violence on Pupils.....	15
— Assault and Threats of Violence on School Personnel.....	15
— Awareness.....	
Program.....	9
— Removal of Students Due To Assault and Threats of Violence.....	16
Notification Requirements.....	16
Weapons.....	10
Weapons Prohibited.....	16
Reporting Weapons.....	16
Enforcement of the Policy Regarding Weapons.....	17
Penalties Regarding Weapons.....	17
Search and Seizure.....	11
Reasonable Suspicion Regarding Search and Seizure.....	17
Witness/Personal Searches Regarding Search and Seizure.....	11
Regular Inspection Regarding Search and Seizure.....	17
Unauthorized Items.....	17
Other Disruptive Items.....	17
Disposition of Items.....	17
Access to Electronic Media.....	11
Educational Suitability of Electronic Media.....	18
Network Reliability of Electronic Media.....	18
Safety of Electronic Media.....	18
Unacceptable Use of Electronic Media.....	12
Access Privileges to Electronic Materials.....	18
Network Privileges for Students.....	18
Contracts.....	18
Student Contracts.....	19
— Logins and Passwords.....	19
— Right to Privacy.....	19
— Disregard of Rules.....	13
— Responsibility for Damages.....	19
— Disciplinary Action.....	19
Transportation.....	19
Pupil's Responsibilities.....	13
Pupils to Wait at Assigned Stop.....	19
Crossing on Driver's Signal.....	19
Crossing in Driver's Vision.....	19
Seating.....	19
Seated Until Complete Stop.....	19
Body Not to Protrude From Window.....	19
Changing Seats.....	20
Pupil Noise.....	20
Additional Transportation Information.....	20
Violations of Acceptable Behavior (Definitions).....	14
— Abuse of Teacher (Law Violation).....	14
— Academic Dishonesty.....	14
— Acceptable Use Policy Violation.....	14
— Arson (Law Violation).....	14
— Assault (School personnel and Students) (Law Violation).....	14
— Attendance—Failure to sign in and out of school.....	14

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

Formatted: TOC 1

Attendance—Skipping Class, Skipping School.....	15
Attendance—Tardiness, Unexcused.....	15
Attendance—Truancy.....	15
Attendance—Unauthorized Departure from Campus.....	15
Aggressive Behavior Toward Any School Employee/Student.....	15
Bomb Threat.....	15
Bullying/ Cyber Bullying/ Hazing/ Stalking.....	15
Burglary.....	15
Bus Rules Violation.....	15
Dangerous Instruments, Possession of.....	15
Defiance of Authority.....	15
Disorderly conduct (Law Violation).....	15
Display of Affection, Inappropriate.....	15
Disruptive Behavior.....	15
Dress Code Violation.....	15
Drug Paraphernalia, Possession or Use of (Law Violation).....	15
Drugs, alcohol, narcotics, counterfeit controlled substances or look alike items, Distribution of.....	15
Drugs, alcohol, narcotics, counterfeit controlled substances or look alike substances or other intoxicating.....	15
Extortion (Law Violation).....	16
False Fire Alarm (Law Violation).....	16
Fighting.....	16
Forgery (Law Violation).....	16
Gambling.....	16
Gang Activity, Promoting.....	16
Harassment Communications/ Menacing (Law Violation).....	16
Loitering.....	16
Non-Compliance with Classroom Rules.....	16
Other.....	16
Pornographic/ Obscene Material.....	16
Profanity or Vulgarity.....	16
Safety Violation.....	16
Sexual Harassment.....	16
Sexual Misconduct.....	16
Telecommunications Devices, Unauthorized Use of.....	16
Terroristic Threatening (Law Violation).....	16
Theft, Stealing or Possession of Stolen Property.....	16
Threat or Intimidation.....	16
Tobacco Products, Possession/ Use of.....	16
Vandalism.....	16
Verbal Altercation.....	16
Violating Security Procedures.....	17
Violation of Suspension Regulations.....	17
Wanton Endangerment (Law Violation).....	17
Weapon (other than firearms), Possession of (Law Violation).....	17
Weapon (Deadly), Possession of (Law Violation).....	17
Discipline Procedures and Processes.....	17
Disciplinary Procedures.....	24
Parent/ Guardian Conference.....	17
Right to Due Process.....	18
Detention.....	18
Alternative to School Suspension Program (ASP).....	18
Behavior Contracts.....	25
Suspension and Expulsion.....	18
Suspension.....	25

Formatted: TOC 1

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Expulsion.....	25
— Expulsion Guidelines.....	20
Expelled/Convicted Students.....	27
Disciplinary Consequences.....	27
Students with Disabilities.....	27
Other.....	21
— Duty to Report.....	21
— Self-Administration.....	21
— Authorized Medication.....	21
— Drug Penalty.....	21
— Reporting Drugs.....	21
— Risk Assessment Process.....	21
— Seclusion.....	21
Telecommunication Devices.....	28
Possession and Use.....	28
Driver's License Revocation (No Pass/No Drive).....	28
Attendance Policy.....	22
Excused Attendance Events.....	23
Truancy Defined.....	23
— Excused Absences.....	23
— Written Excuses.....	24
— Special Circumstances.....	24
— Other Absences.....	24
— Maintenance of Records.....	25
— Administration.....	25
— Excessive Unexcused Absences.....	25
Grievance Procedures.....	25
Exceptions.....	25
Family Education Rights and Privacy Act Notification (FERPA).....	37
PPRA Rights Notification.....	38
Active Court Paperwork Pertaining to School Decisions.....	27
Integrated Pest Management.....	27
Montgomery County Schools Student Discipline Code.....	40

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Policy Statement

The Montgomery County Board of Education requires high standards of personal conduct from all pupils and embraces the concept that each pupil shall respect the rights of others and abide by the administrative procedures of the school district and the laws of the community and state. It is the intent of the Montgomery County Board of Education to provide a positive school climate for all participants (students, teachers, parents/guardians) in the schooling process; therefore, the Board of Education believes that every student has the right to a relevant education without disruption and a corresponding responsibility not to deny this right to other students.

Since students will spend their lives in contact with others, they must learn to control themselves and be effective in training themselves to be self-disciplined, socially responsible citizens. The Board believes it to be a reasonable expectation for students to exhibit self-disciplined behavior. Disciplinary methods used by personnel will be aimed at not only preserving an atmosphere conducive to learning, but also developing student codes of behavior that are consistent with society. The school district is responsible for the school placement of students. The district reserves the right to place students in a different school due to behavioral issues.

This Student Discipline Code provides for consistent treatment for all pupils, fairness as required by constitutional due process and an atmosphere of open communication with clearly understood rules. It encourages behavior that will enable the pupils to develop to their fullest potential. Students will be responsible for this code in school, at school sponsored or related activities and on school buses.

In accordance with KRS 158.148, the board shall develop a student discipline code that shall be posted at each school, referenced in all school handbooks, and provided to school employees, parents, legal guardians, or other persons exercising custodial control or supervision. As required by KRS 158.148, a process shall be developed to provide information to those parties and to train employees. The code shall establish standards of acceptable student behavior and discipline and may include district-wide standards of behavior for students who participate in extracurricular and co-curricular activities. The code also shall include a process addressing how students can report code violations to district personnel for appropriate action. Once reviewed and approved, the student discipline code shall be distributed to students and parents in the district, including those students who enroll during the school year. The board shall update the Student Discipline Code at least every two (2) years. As directed by the Kentucky Department of Education (KDE), the district shall report to the Center for School Safety when a student has been disciplined by the school for a serious incident, as defined by KDE; charged criminally for conduct constituting a violation under KRS Chapter 508; or charged criminally under KRS 525.070 or KRS 525.080 in relation to a serious incident. Data collected on an individual student committing a reportable incident shall be placed in the student's disciplinary record.

School Authority

The Superintendent/Designee shall be responsible for overall implementation and supervision of the board's Student Discipline Code and each principal shall be responsible for administration and implementation of the code within each school. The principal (refers to principal, assistant principal and designee when appropriate), shall apply the code uniformly and fairly to each student without partiality or discrimination. Each school council shall set school policy concerning the selection and implementation of appropriate discipline and classroom management necessary to carry out the code.

Each teacher and administrator shall hold students to a strict account for their conduct on school premises, on the way to and from school, and on school sponsored trips and activities. Any person who enters school property is under the authority of the school during such time as he/she remains on school property, and he/she shall abide by all rules and regulations asset by the State Board, or school officials. (*Legal Ref: KRS 161:180*), Each teacher is primarily responsible for monitoring the conduct of students assigned to his/her class, however, the teacher should also assume responsibility for correcting improper conduct on the part of students of any level in any situation around the school, if they are not under the direct supervision of another person at that time. The classroom teacher is expected to work out discipline problems as much as possible. If it becomes necessary, students in question should be referred to the principal's office. In addition to the superintendent, principals and assistant principals are empowered to suspend students, but shall report any such action in writing immediately to the superintendent/designee and to the parent or guardian.

The principal shall oversee the deportment of students who ride on the school bus and who walk to and from the school. The discipline of students is the responsibility of the principal who will decide the appropriate level of discipline for each reported incident. Factors that the principal may consider are the seriousness of the incident, the student's age, and educational factors. The principal is authorized to withhold bus-riding privileges up to a maximum of ten (10) school days per occurrence in the case of habitual or serious conduct violations. The principal shall notify the parents in cases where bus-riding privileges have been withheld. The superintendent or the superintendent's designee may withhold bus-riding privileges up to the remainder of the school year. The board has given the bus driver the responsibility of safely transporting students to and from school. The bus driver also has the authority to manage student behavior on the bus to maximize safe transportation.

Conduct Definitions

Conduct fitting the definitions below and other similar definitions which injures, degrades or disgraces the victim, disrupts the educational process and/or interferes with other students' opportunities to obtain an education, will be subject to disciplinary action. Students should generally maintain a "hands-off" policy with regard to other persons' bodies and possessions, and no student should engage in behavior toward someone else which they would not want directed toward themselves (follow the "Golden Rule"). Students who witness these behaviors or who are subject to these behaviors are encouraged to report the behavior to a teacher or other staff member. Efforts will be made, if possible, to protect the confidentiality of anyone making a report. Retaliation against a student who has made a report of bullying will be treated as a violation of this section as well.

Bullying includes behavior commonly understood as bullying, as well as cyber bullying, hazing, menacing, harassing communications, stalking and other abusive behavior toward students or staff members. This behavior will not be tolerated because every student and staff member deserves a safe environment in which to work and learn. This school district is committed to dealing with bullying behaviors in our schools to create a safe environment. "Harassment" and "Harassing Communications" under the category of "Bullying" are separate from the definition of "Harassment/Discrimination" which involves behavior based on race, color, national origin, age, religion, sex or disability. However, a report of a violation of this section will be evaluated by school personnel to determine whether it should be treated as a report of harassment/discrimination which would require an investigation under the "Harassment/Discrimination" section of this Student Discipline Code.

Harassment and Discrimination

Harassment and Discrimination

Harassment/Discrimination is behavior based on race, color, national origin, age, religion, sex, or disability that is sufficiently severe, pervasive, or objectively offensive that adversely affects a student's education or creates a hostile or abusive educational environment. The Montgomery County Board of Education has adopted policies ensuring that students are not denied equal education opportunities and do not suffer harassment. The Montgomery County Board of Education hereby declares its intention to fully comply with provisions of the Rehabilitation Act of 1973, as amended (commonly referred to as Section 504). In accordance with this act, no programs, policies or practices of this agency will discriminate on the basis of a disability.

Examples of conduct and/or actions prohibited include but are not limited to the following:

1. Any nicknames, slurs, stories, jokes, written or electronic materials or pictures that are lewd, vulgar, demeaning or profane and relate to any of the protected categories listed in the definition of harassment/discrimination contained in this policy.
2. Unwanted touching, sexual advances, requests for sexual favors, and spreading sexual rumors.
3. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct.
4. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories.
5. Seeking to involve students with disabilities in antisocial, dangerous or criminal activity where the students, because of disability, are unable to comprehend fully or consent to the activity.
6. Destroying or damaging an individual's property based on any of the protected categories.

When a student or parent believes the student has been harassed or discriminated against, a complaint may be filed using the following procedure:

1. The student or parent makes a written complaint to a counselor or principal (or to the superintendent's designee if the principal is an alleged party to the harassment or discrimination). The written complaint shall be forwarded to the principal or superintendent's designee.
2. The principal (or superintendent's designee) shall promptly investigate the allegation, may attempt to resolve the issues presented, shall keep the superintendent advised, and may take corrective measures if warranted.
3. District employees involved in the investigation of the complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violation.

The Montgomery County Board of Education intends that the program shall be in full compliance with the Title IX Federal provisions and with the provisions of all Disability Education Acts. *Related Policies: 03.162, 03.262, 09.13, 09.227, 09.422, 09.426, 09.42811*

Bullying and Cyber Bullying	In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools. ACTIONS NOT TOLERATED The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior.¹ This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered. These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. Students who violate this policy shall be subject to appropriate disciplinary action. BULLYING DEFINED Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated: 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event: or 2. That disrupts the education process. This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.² REPORTS As provided in the District Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action. Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party. Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it. The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior. In certain cases, employees must do the following: 1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and 2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas. OTHER CLAIMS When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.426 and/or 09.42811. Harassment/discrimination allegations shall be governed by Policy 09.42811.
Hazing	Hazing involves behavior used as a way of initiating new members into a group. It usually consists of some ritualistic test involving the new member being required to perform a task or series of tasks which are intended to be demeaning, degrading, harmful or embarrassing to the new member or which require the new member to engage in conduct toward others which is demeaning, degrading, harmful or embarrassing. Hazing can include the force or coerced consumption of drugs or alcohol or the forced or coerced performance of lewd or suggestive acts. May also be considered a form of bullying depending on the situation. Items mentioned in this paragraph may rise to the level of law violation.

Menacing	Menacing involves actions, sometimes accompanied by words, used to intentionally place another person in reasonable apprehension of imminent physical injury. Menacing is exemplified by the raising and drawing back of a hand or fist in order to make the other individual believe he/she is about to be slapped or punched, or the swinging or jabbing of a hand toward someone to cause him/her to flinch, duck or raise his/her hands in anticipation of being struck. Items mentioned in this paragraph may rise to the level of law violation.
Harassment	Harassment involves the intent to intimidate, annoy, or alarm another person. This intent is accompanied by one or more of the following behaviors: striking, shoving, kicking or other physical contact with another person; the attempt to strike, shove, kick or engage in other physical contact toward another person; using an offensively coarse utterance, gesture, display toward another person; addressing abusive language toward another person; following a person in or about a public places or places; engaging in a course of conduct or repeatedly committing acts which alarm or seriously annoy another person which serves no legitimate purpose; or damaging or committing theft of the property of another student; substantially disrupting the operation of the school; or creating a hostile school environment by means of any gestures, written communications, oral statements, or physical acts that a reasonable person under the circumstances should know would cause another student to suffer fear of physical harm, intimidation, humiliation or embarrassment. Items mentioned in this paragraph may rise to the level of law violation.
Harassing Communications	Harassing Communication involves the intent to intimidate, annoy or alarm another person. This intent is accompanied by one or more of the following behaviors: communicating with a person, anonymously or otherwise, by telephone, mail or any other form of electronic or written communication in a manner which causes annoyance, alarm and serves no purpose of legitimate communication, or communicating with or about another student, anonymously or otherwise, by telephone, the Internet, mail, or any other form of electronic or written communication in a manner which a reasonable person under the circumstances should know, would cause the other student to suffer fear of physical harm, intimidation, humiliation or embarrassment and which serves no purpose. Items mentioned in this paragraph may rise to the level of law violation.
Stalking	Stalking involves intentional conduct which is directed at a specific person or persons; which seriously alarms, annoys, intimidates or harasses the person or persons; which serves no legitimate purpose, and which would cause a reasonable person to suffer substantial mental distress. Stalking does not involve merely following another person or regularly observing another person's actions, but includes behavior which conveys a threat of harm to the other person or which can be reasonably anticipated to cause the other person to fear harm. Items mentioned in this program may rise to the level of law violation.
Care of School and Personal Property	Pupils shall be held responsible for damage and/or theft to school property. Any pupil, organization, or group of pupils participating in activities who destroys, defaces, damages or removes school property shall be subject to disciplinary action and liability for the cost of restoring the property. In addition, when reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves damage to school property, removal and/or theft. For the purposes of determining when to make this report, damage to school property shall refer to instances involving the following: /or damage beyond minor loss or breakage, excluding normal wear and tear. Intentional harm, and Any pupil, organization, or group of pupils who steals or willfully or wantonly destroys, defaces, or damages the personal property of school personnel on school property, off school property, or at school sponsored activities shall be subject to suspension or expulsion from school. Any pupil, organization, or group of pupils participating in activities who destroys, defaces, damages or steals the personal property of students shall be subject to disciplinary action. Parents shall be liable for property damage caused by their minor children. <i>Related Policy: 09.438</i>
Alcohol, ~~Tobacco~~, Controlled Substances, Drugs, Student Medication, Tobacco and Other Prohibited Substances	
Tobacco/ Electronic Cigarettes & Vaping	Tobacco products shall not be used in any district indoor facilities building or in the Central Office building. Students shall not possess, sell, give away, share, smoke, or use tobacco products or possess electronic cigarettes or participate in vaping at school, on a school bus, on school grounds, or at any school-related activity. Nor shall any student possess, smoke, or use tobacco products at any school sponsored or endorsed activity while said student is a participant in such activity. Nor shall any student possess smoking paraphernalia such as lighters, matches or cigarette papers on school property, or at any school-related activity. <i>Related Policy: 09.4232</i>
Student Medication	Prescription and/or over the counter medicine, including aspirin, shall not be provided by the school for the purpose of administering to pupils. Antiseptic and appropriate other emergency medications shall be maintained in the first aid kit. Pupils may take medicine which is brought from home once a completed authorization form from the parent/ guardian is on file.

Drugs/Controlled Substances	No pupil shall possess, use, sell, or distribute any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity: • ~~Alcoholic beverages, c~~Controlled drug substances, synthetics and drug paraphernalia; • Substances that “look like” a controlled substance. In instances involving “look-a-like” substances, there must be evidence of the student’s intent to portray the non-controlled or non-prescribed item as a controlled substance; • Non-controlled substances that cause a rush or high from inhaling, including but not limited to paint, glue, white out, bath salts or stimulants in pill or powder form such as caffeine pills or powders; • Prescription drugs for the purpose of sale or distribution. • Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance which may be added by the Kentucky Department of Human Resources under regulations pursuant to <u>KRS 218A</u>. Abuse of a prescribed medication shall be a violation of this policy.
Alcohol First Offense for Drugs	~~Alcoholic beverages~~ For possession, use, distribution and/or sale, or being under the influence of alcoholic beverages, narcotics, drugs, counterfeit controlled substances or look-alike and/or possession of drug paraphernalia, the student will receive an immediate up to ten (10) day suspension with recommendation for expulsion. Parents and appropriate law enforcement authorities will be immediately notified when violation of laws governing use, possession or sale of alcohol or other controlled substances has occurred. ~~The recommendation for expulsion may be waived to consider up to ten (10) day suspension if:~~ 1. ~~The parent(s) or guardian(s) agree(s) to seek, at their expense, an evaluation of the student’s alcohol or drug use from a qualified chemical dependency counselor acceptable to the school district. Written proof of the evaluation must be provided to the Office of Student Services prior to reinstatement from suspension.~~ 2. ~~The student complies with the recommendations of the qualified chemical dependency counselor. Written confirmation from a qualified chemical dependency counselor must be provided to the school administration.~~ ~~If no treatment as such is recommended in the evaluation, the Director of Student Services may also require that the student either agree to meet with the school counselor a designated number of times to qualify for waiver of the recommendation for expulsion.~~
Second Offense for Drugs	A second offense of the policy will result in immediate suspension and recommendation for expulsion.
Sale or Transmission	~~The sale or transmission of illegal substances including alcohol and drugs may be treated as trafficking and may receive a harsher consequence.~~ For sale of alcoholic beverages, narcotics, drugs, counterfeit controlled substances or look-alikes, the student will receive an immediate up to ten (10) day suspension and recommendation for expulsion.
Caffeine Pills/Over the Counter Stimulants	~~For the use of, possession of, or transmission of caffeine pills or other over-the-counter stimulants, the student will receive an immediate up to ten (10) day suspension. The student will be recommended to meet with a counselor depending on circumstances may refer the student to a qualified chemical dependency counselor. All suspension days shall be served consecutively. Over the counter stimulants to includin but not limited to caffeine pills and energy pills~~
Look- Alike Drugs	Substances that “look-like” a prohibited substance. In instances involving look-alike substances, there must be evidence of the student’s intent to pass off the item as a controlled substance.
Threats	
Assault and Threats of Violence	For purposes of this policy, a “threat shall include but not be limited to, physical assault, battery or abuse of others; the threat of physical force; the carrying, possessing, or transfer of weapons or danger instruments, and any other behavior which may endanger the safety of others.
Assault and Threats of Violence on Pupils	Any pupil who threatens, assaults, batters or physically or verbally abuses another pupil, or pupils, shall be subject to appropriate disciplinary action up to and including suspension or expulsion from school and/or legal action.
Assault and Threats of Violence on School Personnel	Any pupil who threatens, assaults, batters or physically or verbally abuses any school personnel shall be subject to appropriate disciplinary action up to and including suspension or expulsion from school and/or legal action. Whenever a teacher or school administrator is functioning in his capacity as an employee of a board of education of a public school system, it shall be unlawful for any person to direct speech or conduct toward the teacher or school administrator when such person knows or should know that the speech or conduct will disrupt or interfere with normal school activities or will nullify or undermine the good order and discipline of the school.

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Awareness Program	The superintendent/designee shall establish a drug free/alcohol-free awareness program for students, which shall include notice of the following: • the dangers of drug/alcohol abuse in the schools/buses; • the district's policies and related procedures on drug-free/alcohol-free schools; • the requirements for mandatory compliance with the district's established standard of conduct; • information about available rehabilitation/student assistance programs; and • penalties that may be imposed upon students for drug/alcohol abuse violations. <i>Related Policy: 09.2241, 09.423</i>
Removal of Students Due To Assault and Threats of Violence	School administrators, teachers, or other school personnel may immediately remove, or cause to be removed, threatening or violent students from a classroom setting or from the district's transportation system pending any further disciplinary action that may occur. Threatening or violent behavior shall include, but not be limited to: 1. Verbal or written statements or gestures by students indicating intent to harm themselves, others or property. 2. Physical attack by students so as to intentionally inflict harm to themselves, others or property. Removal of students from a bus shall be made in compliance with 702 KAR 005:080. Each school shall designate the site(s) to which employees may remove students from a classroom setting and the employee(s) who will supervise the student at the site. When teachers or other personnel remove a student, they shall complete and submit a form to document the removal and the causes as soon as practicable. The Principal/Designee shall review the removal as soon as possible to determine if further disciplinary action is warranted or if the student is to be returned to the classroom. A person who is an administrator, teacher, or other employee of a public or private school shall promptly make a report to the local police department, sheriff, or the Department of Kentucky State Police, by telephone or otherwise, if: a. The person knows or has reasonable cause to believe that conduct has occurred which constitutes: 1. A misdemeanor or violation offense under the laws of this Commonwealth and relates to: a. carrying, possession, or use of a deadly weapon; or b. use, possession, or sale of controlled substances; or 2. Any felony offense under the laws of this Commonwealth; and a. the conduct occurred on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school-sponsored or sanctioned event.
Notification Requirements	Any school employee assigned to work directly with, or who comes in contact with, a student with a documented history of weapons violation and/or physical abuse of a school employee or of carrying a concealed weapon on school property or at a school function, shall be notified in writing of the student's history by the Principal or designee, guidance counselor or other school official who has knowledge of the student's behavior prior to the assignment or contact. <i>Related Policy: 03.123, 03.223, 06.34</i>
Weapons	
This policy applies to students, staff members, and visitors to the school.	
Weapons Prohibited	Except where expressly and specifically permitted by Kentucky Revised Statutes, knowingly carrying, bringing, using, or possessing any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle, personal vehicle or at any school sponsored activity is prohibited. Such weapons or dangerous instruments include but are not limited to any pistol, revolver, rifle, shotgun, air gun or spring gun, chains, slingshot, bludgeon, booby trap device, brass knuckles or artificial knuckles of any kind, knife which is readily capable of causing death or serious physical injury (including but not limited to pocket knives or hunting knives) or any other object that is carried for the purpose of or potential of inflicting injury on another. Weapons implicating the need to report to law enforcement are described in Board Policy 05.48. An exception may be made for students participating in an authorized curricular or extracurricular activity or team involving the use of firearms and to those persons listed in KRS527.070. Law enforcement officials are authorized to bring weapons onto school property in performance of their duties.
Reporting Weapons	Refer to Board Policy 05.48 for coverage of deadly weapons and reporting to law enforcement agency. Employees of the district shall promptly make a report to local police, sheriff or state police, and the principal, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the carrying, possession, or use of a deadly weapon on school premises or within one thousand (1,000) feet of school premises, on a bus, or at a school sponsored or sanctioned event. KRS 158.155 (4) mandates the principal, based on reasonable belief, shall report the possession of a

	firearm to the appropriate law enforcement agency. Employees who receive information from a student or other person regarding conduct required to be reported, shall report the conduct in the same manner as stated above.
Enforcement of the Policy Regarding Weapons	In the enforcement of this policy, principals may authorize, if they have reasonable suspicion, searches in compliance with board policies.
Penalties Regarding Weapons	Violation of this policy by students shall require that proceedings for expulsion be proposed immediately by the Principal through the Superintendent. <i>Related Policies: 05.48, 09.435, 09.436</i>
Search and Seizure	
Reasonable Suspicion Regarding Search and Seizure	No pupil's outer clothing, pockets, or his or her personal effects (e.g., handbags, backpacks, etc.) shall be searched by authorized school personnel unless there is reasonable suspicion to believe the search will reveal evidence that the pupil has violated or is violating either a school rule and/or state or federal law.
Authorized Personnel Regarding Search and Seizure	Searches of a pupil's person or his or her personal effects shall only be conducted by a certified person directly responsible for the conduct of the pupil or the Principal/designee of the school which the student attends. However, when an immediate threat to the health or safety of others occurs off site with no certified employee reasonably available, a non-certified person (i.e., bus driver or coach/sponsor) that is responsible for the students is authorized to conduct the search of a student or his/her personal effects. Examples of immediate threats would include reasonable suspicion of the presence of illegal drugs or a weapon.
Witness/Personal Searches Regarding Search and Seizure	When a pat-down search of pupil's person is conducted, the person conducting the search shall be the same sex as the pupil; and a witness of the same sex as the pupil shall be present during the search. In addition, no search of a pupil shall be conducted in the presence of other students. These restrictions shall not apply to situations involving an imminent threat to students or staff where immediate action is required to prevent harm to health and safety. No strip searches of students shall be permitted. Students, who fail to cooperate with school authorities when requested, shall be subject to disciplinary action.
Regular Inspection Regarding Search and Seizure	School property, such as lockers, desks, network systems, technology resources and accounts owned or supplied by the district are jointly held by the school and the pupil. School authorities have the right to conduct general inspection of all such property and resources on a regular basis. During these inspections, items which are school property, such as overdue library books, may be collected. Students should not expect privacy for items and information left in such locations. A single desk, locker or a technology resource/account may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.
Unauthorized Items	Items (e.g., weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the pupil's safety or to others' safety and security may be seized by school officials.
Other Disruptive Items	Items which may be used to disrupt or interfere with the educational process may be temporarily removed from the pupil's possession by a staff member. Such items may be returned to the pupil by the staff member or through the Principal's office.
Disposition of Items	All items which have been seized shall be turned over to the proper authorities or returned to the true owner within a reasonable time line. <i>Related Policies: 09.2323, 09.4261</i>
Access to Electronic Media (Acceptable Use Policy)	
The board supports the right of students, employees and community members to have reasonable access to various information formats and believes it is incumbent upon students, employees, and community members to utilize this privilege in an appropriate and responsible manner. This policy outlines both the privileges and the responsibilities associated with the use of the Montgomery County Schools' network and its resources. It addresses ethical and educational uses of electronic media, including, but not limited to, the Internet, email, and other technological resources. It also addresses issues of privacy versus administrative review of electronic files and communications. The policy prohibits use of networks for illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data. For additional information, see school board policies for students, certified and classified employees, regarding use of school property, disrupting the educational process, and conduct.	

Educational Suitability of Electronic Media	School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.
Network Reliability of Electronic Media	Montgomery County Schools will not be responsible for any damages not limited to loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its own negligence or user errors or omissions.
Safety of Electronic Media	Accounts are to be used in support of education and research that is consistent with the educational objectives of the Montgomery County Schools. This may include <u>reasonable</u> personal use. Examples of acceptable use include, but are not limited to, protecting yourself and others by not revealing personal information that could lead a stranger to you or another person, (i.e. name, address, telephone, workplace, etc.). Users should notify a principal or School Technology Coordinator (STC) of any policy violations or security breach. This can be done anonymously. Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites, in chat rooms and cyber bullying awareness and response.
Unacceptable Use of Electronic Media	RULES AND REGULATIONS Violations of the Acceptable Use Policy include, but are not limited to, the following: - Violating State and Federal legal requirements addressing student and employee rights to privacy, including unauthorized disclosure, use and dissemination of personal information. - Using third party providers or any other nonstandard electronic MAIL system; - Using student email accounts are for non-educational purposes; - Sending or displaying offensive messages or pictures, including those that involve: - Profanity or obscenity; or - Harassing or intimidating communications. - Damaging computer systems, computer networks or school/District websites; - Violating copyright laws, including illegal copying of commercial -software and/or other protected material; - Using another user's password, "hacking" or gaining unauthorized access to computers or computer systems, or attempting to gain such unauthorized access; - Trespassing in another user's folder, work, or files; - Intentionally wasting limited resources, including but not limited to gaming, streaming audio or video for no-educational purposes and downloading of freeware or shareware programs; - Using the network for commercial purposes, financial gain or any illegal activity; - Using technology resources to bully, threaten or attack a staff member or student or to access and/or set up unauthorized blogs and online journals, including, but not limited to social media sites such as Facebook, Twitter, Instagram, etc.: and - Students revealing their name and personal information to, or establishing relationships with, "strangers" on the network, unless a parent or teacher has coordinated the communication. Users are held accountable for the additional rules and regulations found in the <u>Montgomery County Schools Electronic Access & Usage Plan</u>. You can locate a copy of the plan on the District website. Violations of these rules and regulations may result in loss of access/usage as well as other disciplinary or legal action.
Access Privileges to Electronic Materials	Access to electronic information resources may range from read-only access to instructional software to full search capability of the Internet and to email. For these reasons the Montgomery County Schools maintain the right to limit access to software and/or documents found either on our network or the Internet via technical or human barriers.
Network Privileges for Students	User Folders, supervised internet access & supervised class email (K-5), independent internet access and independent email (6-12).
Contracts	

Student Contracts	A contract, signed by the student, shall be required prior to the school granting that student access to the network, internet and/or email. The signature of a parent or guardian is also required for students under the age of eighteen (18) and will indicate the degree of access granted to the student. This document shall be kept on file by the principal or School Technology Coordinator (STC) as a legal, binding document and shall continue to be in effect throughout the student's attendance in the building in which their grade level is housed (i.e. K-4, 5-6, 7-8 and 9-12), unless modified by the parent/guardian. These signatures indicate understanding and agreement with the specified acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural violations.
Logins and Passwords	Upon signing a contract, a private login and password will be assigned to each user. The user is responsible for any activity performed under that login and password and therefore, passwords must be kept private. There will be no access to the network, email, or the internet without the use of a login and password and those will only exist for those persons with a signed contract.
Right to Privacy	The Montgomery County Schools reserve the right to ask a Network Administrator to access any user folder and/or email account of any user at any time. Users are advised not to place confidential documents in their user folder and never to use email for confidential communication. Email is not private. All Internet sites visited will be logged and reviewed for suitability of internet use to assure compliance with the AUP and with state law. Internet access has been granted for educational and research purposes only.
Disregard of Rules	Individuals who refuse to sign required acceptable use documents or who violate district rules governing the use of district technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other technological resources.
Responsibility for Damages	Individuals shall reimburse the board for repair or replacement of district property lost, stolen, damaged, or vandalized while under their care.
Disciplinary Action	Any user who violates the terms and conditions of this Acceptable Use policy will experience immediate degradation of services to "read only access." Loss of privileges may continue for a period of up to one (1) calendar year, and/or other disciplinary actions may be enforced as per the discipline policy. The DTC, STC or Network Director, may convert an account to "read only access" at any time as required. The DTC, STC, or Network Director, in cooperation with the building administrator, must notify the user, and user's parents in case of a minor, in writing within two weeks informing them of the reason for suspension or termination of an account. Users whose accounts are denied, suspended or revoked do have the following rights: 1. To request (in writing) from the District Technology Coordinator a written statement justifying the disciplinary actions. 2. To submit a written appeal to the superintendent and a committee he/she shall designate. Pending the decision of this committee, a user can make a final appeal to the Montgomery County Board of Education. The decision of the board of education is final. <i>Related Policies: 03.17/03.27, 08.1353, 08.2322, 09.14</i>
Transportation	
Riding a bus is a privilege. We maintain the same behavior expectations for students on the bus that we have for students in our schools. In order to operate transportation safely, all code of conduct rules apply to students on buses and at bus stops.	
Pupil's Responsibilities	Pupils shall conform to transportation rules and regulations prescribed under state statutes and under state and local regulations.
Pupils to Wait at Assigned Stop	Pupils shall wait at their assigned bus stop off the roadway prior to the bus arriving and shall remain there until the driver has stopped the bus, opened the entrance door, and signaled the pupils to enter the bus.
Crossing on Driver's Signal	Pupils shall not cross the roadway when entering the school bus until signaled to do so by the bus driver.
Crossing in Driver's Vision	When students are required to cross the roadway when entering or leaving the school bus, crossings shall be made in front of the bus. Pupils shall cross approximately ten (10) feet in front of the bus in order that they may be seen by the bus driver.
Seating	When pupils enter the bus, they shall proceed directly to a seat. Drivers and other school personnel may assign seats on buses.
Seated Until Complete Stop	Pupils shall remain seated until the bus has come to a complete stop.
Body Not to Protrude From Window	Pupils shall not extend their arms, legs, or heads out the bus windows.

Changing Seats	Pupils shall not change from one seat to another while the bus is in motion unless given permission by the bus driver.
Pupil Noise	Pupils shall not create noise on the bus to the extent that it might distract the bus driver or to the extent that it might interfere with the driver's ability to hear the signals of emergency vehicles or an approaching train.
Additional Transportation Information	A signed note from the parent/guardian is necessary for a student to obtain a bus pass from the principal/designee of the ~~student's~~ <u>student's</u> school to get off the bus at a stop other than his/her designated stop. A note from each student's parents is necessary when one student goes home with another. A student riding a bus with a pass, who is disciplined for an infraction, may have their bus riding privileges suspended and may not be allowed to continue riding the bus for which the pass was written. If a student is suspended from one school bus, he is suspended from all other buses as well. A school bus suspension is not an excused absence from school. Students will be expected to be at school each day of their bus suspension. No glass containers (not including thermos bottles), helium balloons, or live animals will be transported on the bus. The principal shall enforce Student Discipline Code and/or Site Base Council policy in addition to the Bus Rider Policy and Rules when a student commits a criminal offense. If a criminal offense occurs, all school employees shall immediately cause an oral or written report to be made to the local police, sheriff, state police and principal of the school attended by the victim. All Montgomery County School buses are equipped with video camera boxes and include audio recordings. Recordings may be used to document events and responsibility for actions that occur on the buses. Evacuation drills will be conducted four (4) times each year. Two (2) evacuations shall be conducted each semester with the first being conducted within the first week following the beginning of the semester. The drills consist of an orderly use of the available exits on the bus, and are designed to familiarize students with the proper safety procedures to be followed in case of an emergency. Students are permitted to leave the bus only at their designated bus stop. Any request to leave the bus at another stop must have a bus pass signed by the school principal/designee. Students who live on the opposite side of the road from the bus stop should, when exiting from the bus, go to a point approximately ten (10) feet ahead of the bus and wait until the driver signals to cross the road. Students should never cross at the rear of a stopped school bus. In the event of an accident, the bus driver is not allowed to release students from the scene. The student will be transported, by the school district, to his/her bus stop upon release from police or other authorities. School buses stopped for the purpose of loading and unloading students will have the side "Stop Arm" activated. Any time the "Stop-Arm" is out and lights are flashing, all traffic must stop. It is not permissible, even on school property to pass a school bus while it is loading or unloading students. An exception is when the bus is on a multi-lane highway; traffic going in the opposite direction does not have to stop.
Violations of Acceptable Behavior (Definitions)	
Violations of acceptable behavior at school, on buses, at bus stops, on the way to and from school, and at school- sponsored activities are defined below. Behavior occurring off school grounds, at locations not listed above, that threatens the safety and well-being of students or staff and directly affects the school's ability to ensure a safe learning environment for all students is also a violation.	
Abuse of Teacher (Law Violation)	Speech or conduct toward a teacher or administrator (when they are functioning in their capacity of an employee) that will disrupt or interfere with normal school activities or will nullify or undermine the good order and discipline of the school. (KRS 161.190). <u>This may include intentional verbal, mental or physical abuse of a teacher or administrator.</u>
Academic Dishonesty	A student acting deceptively or dishonestly; including a student copying another's work and using it as his/her own (plagiarism); tampering with official school records.
Acceptable Use Policy Violation	See Acceptable Use Policy.
Arson (Law Violation)	<u>Intentional burning or attempt to burn a house, public building, vehicle or aircraft</u> <u>Starting or attempting to start a fire on school property.</u>

Assault (School Personnel and Students) (Law Violation)	1st Degree Assault: intentionally causes serious physical injury[†] to another person by means of a deadly weapon or a dangerous instrument or wantonly engages in conduct which creates a grave risk of death to another and thereby causes serious physical injury to another person; (complete definition of Assault in the first degree found in KRS 508.010) 2nd Degree Assault: same as 1st Degree Assault, although it includes causing serious physical injury[†] without a weapon or instrument; (complete definition found in KRS 508.020) 3rd Degree Assault: recklessly, with a deadly weapon or dangerous instrument, OR intentionally causes or attempts to cause physical injury[†] to all first responders, social workers, and all school employees and volunteers; (complete definition found in KRS 508.025) 4th Degree Assault: intentionally or wantonly causes physical injury[†] to another person, OR with recklessness, causes physical injury[†] to another person by means of a deadly weapon or a dangerous instrument; (complete definition found in KRS 508.030) [†]("physical injury," "serious physical injury," particularly for children ages 12 and under defined in KRS 500.080) Physical contact of one person or a group of persons on another with the intent to injure. Physical sexual abuse of any kind is also considered assault.
Attendance-Failure to sign in and out of school	Leaving school or school function without appropriately informing school personnel.
Attendance - Skipping Class: Skipping School	Failure to attend any scheduled class or assigned school activity without valid excuse or to attend school on regularly scheduled day without permission from parent or school.
Attendance - Tardiness, Unexcused	Tardiness to school or any class without a valid excuse. (Refer to individual school policy on tardiness).
Attendance - Truancy	Absence or tardiness from school for three (3) or more days, without valid excuse. Any child who has been reported as truant two (2) or more times is a habitual truant. (See District Policy).
Attendance- Unauthorized Departure from Campus	Leaving school campus at which they are enrolled without the principal's permission. Students who are in areas without permission or off limits <u>without permission may also be subject to consequence under this definitions-in this year.</u> Includes skipping class.
Aggressive Behavior Towards Any School Employee/Student	Physical contact or the threat of physical contact toward an employee/student of the school.
Bomb Threat	Making a threat that a bomb, or explosive device, has been placed or is about to explode in a school or on school property.
Bullying/Cyber Bullying/Hazing/ Stalking	Unwanted, aggressive behavior that involves power imbalance toward other persons; the behavior is repeated or has the potential to be repeated (complete definition found in KRS 158.148) See Bullying-section of Student Discipline Code.
Burglary	<u>Knowingly entering or remaining unlawfully in a building/location intending to commit a crime</u> <u>Unlawful entering a building or area of school property with the intent to commit a crime.</u>
Bus Rules Violation	Any behavior that may create a safety problem on a bus or violate the Student Discipline Code.
Dangerous Instruments, Possession of	Dangerous instruments include any instrument, article, or substance, including parts of the human body, readily capable of causing death or serious physical injury. Dangerous instruments shall include pocket knives, bb guns, and hunting knives of all types.
Defiance of Authority	Willful refusal by a student to follow directives of authorized school personnel (including failure to identify oneself when requested) or to accept in-school disciplinary measures. Being impolite, <u>talking back or -and-arguing</u> with those in authority.
Disorderly Conduct (Law Violation)	Violent or threatening behavior, noise or behavior that creates interference to the learning environment by an act that serves no legitimate purpose.
Display of Affection, Inappropriate	Acts such as kissing and caressing will not be allowed on school property or during school events.
Disruptive Behavior	Disruptions that impede the delivery of instruction, the transporting of students or alter the flow of

	school or district related business. Disruptions may <u>include ~~disruption includes~~ sustained loud talk, yelling, or screaming, noise with materials, or sustained out-of-seat behavior</u> and be defined by written referrals from teachers or staff to the principal.
Dress Code Violation	Failure to follow school defined dress code requirements. Each Principal and SBDM Council shall develop specific guidelines for student dress.
Drug Paraphernalia, Possession or Use of (Law Violation)	Being in the possession of articles that are meant to be used for, intended to be used for or be construed to be used for drugs, alcohol or other intoxicating substances.
Drugs, alcohol, narcotics, counterfeit controlled substances or look-alike items, Distribution of (Law Violation)	The sale or distribution of drugs, alcohol or other intoxicating substances.
Drugs, alcohol, narcotics, counterfeit controlled substances or look-alike substances or other intoxicating substances, Possession/Use/ Under the influence of (Law Violation)	A student exhibiting noticeable behaviors, physical appearance, or odors consistent with use of alcohol, drugs, or other intoxicating substances. <i>Use of medications prescribed or ordered by a physician or dentist (Policy 09.2241) shall not be considered a violation of this policy.</i>
Extortion (Law Violation)	Attempting to or obtaining property from an unwilling person by intimidation or physical force.
False Fire Alarm (Law Violation)	Falsely alerting the fire department or school to a non-existent fire.
Fighting	Physical struggle, contact, or quarrel where no participant is identified as a victim. <u>Actions may involve physical violence where injury may occur and there is intent to cause harm (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). Fighting includes those who are willing participants.</u>
Forgery (Law Violation)	Being in possession of, having passed on, or being responsible for removing someone else's property; or the student has signed a person's name without that person's permission, or claims someone else's work as their own. Falsifying documents or signatures.
Gambling	Any game of chance for the express purpose of exchanging money or property. <u>Includes wagering of money or something of value on events with an uncertain outcome</u>
Gang Activity, Promoting	Displaying signs, signals or gestures indicative of affiliation or advertisement of an organized gang, group or organization which advocates disruption or violence or has a history of group violence or disruption.
Harassment Communications/ Menacing (Law Violation)	<u>With intent to intimidate, harass, annoy or alarm another person through a communication or social media (complete definition found in KRS 525.080)</u> <u>Also</u> See Bullying section of Student Discipline Code.
Loitering	Being on school grounds or in the school without authority or permission of school personnel. This would include students on shortened programs or students remaining after the school activities have ended.
Non-Compliance with Classroom Rules	Failure to complete assignments, including state-mandated assessment tests, and to follow other school or classroom regulations.
Other	Student actions do not fit in any other area of code but do violate state or federal law.
Pornographic/ Obscene Material	Possessing or accessing any material, whether written, printed or electronic, depicting nudity or depicts/describes sexual conduct and, when taken as a whole, lacks serious literary, artistic or other value.
Profanity or Vulgarity	The use of words or gestures generally considered socially unacceptable. <u>Includes ~~verbal messages that include swearing, name calling, or use of words in an inappropriate way~~</u>
Safety Violation	An act of abuse or action which might injure or cause injury to oneself or others.

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Sexual Harassment	See the harassment/discrimination section of the Student Discipline Code. Items mentioned in this paragraph may rise to the level of law violation.
Sexual Misconduct	<u>Inappropriate sexual conduct defined by accepted social and legal standards. Items mentioned in this paragraph may rise to the level of law violation.</u>
Telecommunications Devices, Unauthorized Use of	A student using or activating (turning on) a telecommunication device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor when not authorized.
Terroristic Threatening (Law Violation)	A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally: (a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur. <u>This may include making false statements about placing a weapon of mass destruction on school property or event; placing a counterfeit weapon of mass destruction -on school property; or event or making false statements for the purpose of causing evacuation of a building, place of assembly, -or facility of public transportation ;</u>
Theft, Stealing or Possession of Stolen Property	Taking or possessing property belonging to the school or another person may result in a law violation. <u>Includes includes robbery, larceny, or motor vehicle theft.</u>
Threat or Intimidation	The act of threatening force or violence, scaring, or insulting another person. <u>May include -to cause reasonable apprehension or threat of physical harm to another student through statement, communication conduct or gesture.</u>
Tobacco Products, Possession/Use of	The possession or use of any tobacco products by students.
Vandalism	Destruction or defacing of public or personal property, including computer hardware or software.
Verbal Altercation	Students who engage in comments which disrupt toward others.
Violating Security Procedures	Compromising district and/or school security procedures or putting others at risk. This may include but is not limited to trespassing, failure to follow lock down or other safety drill procedures, opening of exterior doors other than single monitored entrance, tampering with security cameras, telephone and/or fire alarm system, remaining on school grounds after posted hours without prior permission from school officials, and intentionally reporting false tips to administrators, teachers, or other sources.
Violation of Suspension Regulations	Suspended students may not be on school property, property under the supervision of school personnel, buses, or attend school activities without permission of school administrators. Students violating suspension conditions are subject to prosecution for criminal trespass. In addition, further administrative action may be taken under 14 of this Section, "Defiance of Authority." (See KRS 508.060)
Wanton Endangerment (Law Violation)	Engaging in conduct that creates a substantial danger of injury to another person.
Weapon (other than firearms), Possession of (Law Violation)	Possession of any weapon/instrument or look-alike toy that may be capable of producing physical injury other than those described in "Possession of a Deadly Weapon" section.
Weapon (Deadly), Possession of (Law Violation)	The possession of any weapon from which a shot, readily capable of producing death or other serious physical injury, may be discharged; any knife, billy club, nightstick, or club; blackjack or slapjack; nunchaku karate sticks; shuriken or death star; or artificial knuckles made from metal, plastic, or other similar hard material.
Discipline Procedures and Processes	

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	The authority of the district in matters of student behavior is not limited to school buildings and grounds or to times when the pupil is on his/her way to or from school, but extends to any activity which is school-related or school-sponsored. All school sponsored student activities shall be under the direction of the Principal and faculty of the school, except that a non-faculty coach or non-faculty assistant may accompany student on athletic trips as provided in statute. The Principal may suspend a student's eligibility to participate in extracurricular and co-curricular activities, pending investigation of any allegation that the student has violated either the District behavior standards or the school council's criteria for participation. Eligibility for a school sponsored activity not required for a course will be contingent on maintaining the academic grade requirement as established by the activity association to which the school belongs. While on suspension, a student shall not be allowed to participate in any extra-curricular activity sponsored by the school. Student disciplinary measures should not be administered in a manner that is humiliating, degrading, or unduly severe or in a manner that would cause the pupil to lose status before his/her peer group. Unless an administrator or the board acts under authority of KRS 158.150, no school, school administrator, teacher, or other school employee shall expel or punish a student based on juvenile court information received by the employee from any source.
Disciplinary Procedures	The teacher has the responsibility to take reasonable action to stop behavior that interferes with the educational process, to preserve the rights of others, and to help students improve their self-discipline. The teacher is responsible for utilizing the accepted school site-based discipline plan. Corporal punishment is prohibited and loss of physical activity periods shall not be used as a disciplinary consequence. Serious offenses may require direct referral to the principal/designee. Use of physical restraint or seclusion by school personnel is subject to 704 KAR 7:160. Nothing in this policy prohibits the exercise of law enforcement duties by sworn law enforcement officers. Use of physical restraint by all school personnel is permitted when a student's behavior poses an imminent danger of physical harm to self or others in clearly unavoidable emergency circumstances. In such situations, staff who have not had core team training, may physically restrain students but shall summon core trained school personnel as soon as possible. If in-class* discipline is not appropriate or does not succeed in correcting misbehavior or if the behavior requires further assistance, the student will be referred to a school administrator. When a student is referred, the steps of due process will be followed (see Due Process). We adhere to the Federal Rights and Privacy Act (FERPA) regarding confidentiality requirements and expectations.
Parent/Guardian Conference	When a student's misbehavior continues despite repeated efforts to correct it by school personnel, the administrator shall call a conference to meet with the student, the parent/guardian, and appropriate school staff. The administrator will schedule the conference in consultation with the parent/guardian. If telephone or personal contact with the parent/guardian has not occurred, written notice of the conference shall be sent. A mutually acceptable method of conferring should be agreed upon if a conference at school (or during school hours) is not possible for the parent/guardian. If multiple violations occur at frequent intervals, a single conference to address these problems will be sufficient. If the parent/guardian is unable to attend or chooses not to attend the scheduled conference, then the conference will take place in the absence of the parent/guardian. When the conference proceeds in the absence of the parent/guardian, the administrator will report the conference results to him/her. The purpose of the conference is to identify the source of the problem; to arrive at fair, effective solutions; and to improve student behavior. During the conference, the student will be afforded the opportunity to describe the problem as he/she sees it and to suggest actions that would resolve the problem. The parent/guardian and staff will be afforded the same opportunity. The student's academic and disciplinary records will be available for review during the conference. All participants in the conference will observe strict courtesy. A summary of the results of the conference will be documented.
Right to Due Process	Before being punished at the school level with suspension for violation of school policy, a pupil shall have the right of the following due process procedures. 1. The pupil shall be given oral or written notice of the charge(s) against him/her. 2. If the pupil denies the charge(s), he/she shall be given an explanation of the evidence against him/her. 3. The pupil shall be given an opportunity to present his/her own version of the facts concerning the charge(s). In cases involving clear and present danger to the safety of persons and property, a student may be suspended before an informal hearing is held. In these cases an informal hearing shall be held as soon as possible, not to exceed three (3) days. <i>Related Policies: 09.43, 09.433, 09.434</i>

Detention	A disciplinary program where students are kept for a period of time before or after school.
Alternative to Suspension Program (ASP)	An alternative placement during school hours within the school building. Instruction and classwork are provided by certified staff.
Behavior Contracts	
Behavior problems in school may result in placement of a student on a behavior contract, the length and substance of which will be determined by the principal or assistant principal. Behavior expectations required by the school and consequences for failing to meet those expectations will be specified in the behavior contract. These consequences may include, but are not limited to, the following: extended detention, suspension from school, suspension from participating in, or attending, extra-curricular activities, or an alternative placement. School counseling may be required as a component of a behavior contract. The behavior contract should be signed by the student, the parent/guardian, and the principal/assistant principal.	
Suspension and Expulsion	
The Kentucky State Law requires teachers and administrators to hold students strictly accountable for their conduct during the entire school day. Section 161.180 of Kentucky Statutes reads as follows: “Each teacher and administrator in the public schools shall in accordance with the rules, regulations and bylaws of the board of education, hold pupils to a strict account for their conduct on school premises, on the way to and from school, and on school-sponsored trips and activities”. KRS 158.150 further states: “All pupils admitted to the common schools shall comply with the lawful regulations for the government of the schools; willful disobedience or defiance of the authority of the teachers or administrators, use of profanity or vulgarity, assault or battery or abuse of other students, the threat of force or violence, the use or possession of alcohol or drugs, stealing or destruction or defacing of school property or personal property of students on school property, off school property, or at school-sponsored activities constitutes cause for suspension or expulsion from school. Assault or battery or abuse of school personnel; stealing or willfully or wantonly defacing, destroying, or damaging the personal property of school personnel on school property, off school property, or at school-sponsored activities constitutes cause for suspension or expulsion from school”.	
Suspension	In matters of discipline resulting in suspension, the student who has allegedly committed a breach of rules is entitled to due process. An informal hearing is required and will be conducted by the principal/designee before a student is suspended a maximum of three (3) days per incident. The Superintendent may suspend a student up to a maximum of ten (10) days. School must be in session for that day to count toward the suspended days. Suspension of primary school students shall be considered only in exceptional cases where there are safety issues for the child or others, as determined by the superintendent/ designee. The superintendent, principals, and assistant principals are empowered to suspend students. Principals and assistant principals shall report any such action in writing to the superintendent/designee and to the parent or guardian. The report shall include the reason for suspension, the length of time of the suspension, and the conditions for reinstatement. If possible, the parent or guardian should be contacted immediately. If the superintendent/designee or principal believes that immediate removal is necessary to protect persons, property, or to avoid disruptions of the academic process, the student may be removed immediately. In such cases, due process shall follow the suspension as soon as practicable, but no later than three (3) school days after the suspension, otherwise, suspension shall be made according to the due process procedure. Prior to readmission to school, a conference may be held between the official who meted out the suspension and the student and the parent(s) or guardian(s). A student placed on suspension is prohibited from entering the school grounds (except for a prearranged conference with an administrator), for attending any day or night school functions of the Montgomery County Public Schools, or from riding a school bus during the term of the suspension. Violations of the conditions of suspension shall cause further disciplinary action to be taken. At all stages of the suspension process, students shall be guaranteed informal due process rights as outlined in the Student Discipline Code.
Expulsion	KRS 158.150 (2), concerning expulsion. That section reads: “Each local board of education shall adopt a policy requiring the expulsion from school for a period of not less than one (1) year for a student who is determined by the board to have brought a weapon to a school under its jurisdiction.” The board shall also adopt a policy requiring disciplinary actions, up to and including expulsion from school, for a student who is determined by the board to have possessed prescription drugs or controlled substances for the purpose of sale or distribution at a school under the board’s jurisdiction, or to have physically assaulted, battered or abused educational personnel or other students at a school or school function under the board’s jurisdiction. The board may modify the expulsion requirement for students on a case-by-case basis. A board that has expelled a student from the student’s regular school setting shall provide or assure that the educational

Expulsion- (continued)	services are provided to the student in an appropriate alternative program or setting, unless the board has made a determination, on the record, supported by clear and convincing evidence, that the expelled student poses a threat to the safety of other students or school staff and cannot be placed into a state-funded agency program. Other intervention services as indicated for each student may be provided by the board or by agreement with the appropriate state or community agency. A state agency that provides the service shall be responsible for the cost. In determining whether a student has brought a weapon to school, a local board of education shall use the definition of 'unlawful possession of a weapon on school property' stated in KRS 527.070". Expulsion shall mean that the pupil is excluded from school from the date of the violation or for a specified period not to exceed one school year. In the case of a student bringing a weapon as described in KRS 158.150 (2) to school, expulsion means exclusion from school for a maximum of one calendar year, subject to reduction by the Board on a case by case basis. An exception may be made for students participating in an authorized curricular or extra-curricular activity or team involving the use of firearms and to those persons listed in KRS 527.070. When charges are made against a student and expulsion is recommended, the superintendent may conduct a preliminary conference with the student. At this conference, the pupil will be given the opportunity to admit or deny the alleged misconduct. Regardless of the plea, the student is entitled to a procedural due process hearing before the board. The full procedure shall include: The superintendent shall notify the student and the parents/guardians, with a written statement setting forth charges which, if proven, would justify expulsion under the law. This statement shall be presented adequately in advance of the hearing to allow the student to prepare a reasonable defense. Administrators have the primary responsibility and particularized knowledge to investigate the incident(s) and to determine the reliability of the witnesses and the evidence. In certain cases when it is necessary to protect the safety and anonymity of witnesses, the school administrators may present the findings by presenting a summary of the investigation conducted. During the hearing, the student and the parents/guardians shall be afforded the opportunity to present to the Board, by oral or written testimony, a defense to the charges. This defense may include the introduction of a reasonable number of witnesses on the student's own behalf. Should the student and the parent/guardian desire, they may be accompanied and represented by legal counsel. If this is desired, they must notify the Superintendent of this intention so that the Board attorney may also be present. The student is entitled to an expeditious handling of their case, careful reflection by the board, and a prompt decision.
Expulsion Guidelines	The Board may expel any pupil from the regular school setting for misconduct as defined by law. Provision of educational services will be required unless the Board determines, on the record and supported by clear and convincing evidence, that the expelled student posed a threat to the safety of other students or school staff and could not be placed in a state-funded agency program.¹ Behavior that may be determined to pose a threat shall include, but not be limited to, the physical assault, battery, or abuse of others; the threat of physical force; being under the influence of drugs or alcohol; the use, possession, sale, or transfer of drug or alcohol; the carrying, possessing, or transfer of weapons or dangerous instruments; and any other behavior that may endanger the safety of others. The Superintendent shall present to the Board for its approval options for providing educational services to expelled students. Action to expel a pupil shall not be taken until the parent of the pupil has had an opportunity for a hearing before the Board.¹ The special education and disciplinary records of IDEA eligible students shall be sent to the Board for review before the decision is made to expel.³ The Board's decision shall be final.¹ In cases which involve students with disabilities, procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA eligible students who are expelled.)^{1&3} Records transferred to another school must reflect the charges and final action of an expulsion hearing if the student was expelled for homicide, assault, or an offense in violation of state law or school regulations governing weapons, alcohol or drugs. Records of a student facing an expulsion hearing on charges described above shall not be transferred until the expulsion hearing process is completed.²

Expelled/ Convicted Students	If a student has been adjudicated guilty of an offense specified in this subsection or has been expelled from school for an offense specified in this subsection, prior to a student's admission to any school, the parent, guardian, principal, or other person or agency responsible for a student shall provide to the school a sworn statement or affirmation indicating on a form provided by the Kentucky Board of Education that the student has been adjudicated guilty or expelled from school attendance at a public or private school in this state or another state. Riding a bus is a privilege. We maintain the same behavior expectations for students on the bus that we have for students in our schools. In order to operate transportation safely, all code of conduct rules apply to students on buses and at bus stops.
Disciplinary Consequences	
Students with Disabilities	In cases which involve students with disabilities, the procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA eligible students who are expelled). In cases involving sanctions other than suspension or expulsion, students with disabilities are generally subject to discipline as any other student unless the individualized program devised for the child provides otherwise. In cases of serious disciplinary action involving students with disabilities, suspension and expulsion may be disciplinary options insofar as consistent with the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400, et seq. or Section 504 of the Rehabilitation Act of 1973, and corresponding state law and regulations. See particularly KRS 158.150 and 20 U.S.C. section 1415. In addition, children identified with disabilities may be subject to placement in interim alternative educational settings in the case of disciplinary infractions involving weapons or drugs or having inflicted serious bodily injury upon another person while at school or school function insofar as consistent with the foregoing statutory provisions and corresponding regulations. <i>Related Policies: 09.43, 09.431, 09.435</i>
Other	
Duty to Report (KRS 158.156)	Any employee of a school or a local board of education who knows or has reasonable cause to believe that a school student has been the victim of a violation of any felony offense specified in KRS Chapter 508 committed by another student while on school premises, on school sponsored transportation, or at a school-sponsored event shall immediately cause an oral or written report to be made to the local police, sheriff, state police and principal of the school attended by the victim. When a student is involved in an incident reportable under this section the principal shall notify the parents, legal guardians, or other persons exercising custodial control or supervision of the student. The principal shall file with the local school board and the local law enforcement agency or the Department of Kentucky State Police or the county attorney within forty-eight (48) hours of the original report a written report containing: (a) The names and addresses of the student and his or her parents, legal guardians, or other persons exercising custodial control or supervision; (b) The student's age; (c) The nature and extent of the violation; (d) The name and address of the student allegedly responsible for the violation; and (e) Any other information that the principal/ designee making the report believes may be helpful in the furtherance of the purpose of this section.
Self-Administration	Under procedures developed by the superintendent, a student may be permitted to carry certain medication that has been prescribed or ordered by a physician to stay on or with the pupil due to a pressing medical need. Provided the parent/guardian and physician files a completed authorization form each year as required by law, a student under treatment for asthma shall be permitted to self-administer medication. Students shall not share any prescription or over-the counter medication with another student. Each year, the district shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion. <i>Related Policy: 09.2241</i>
Authorized Medication	Use of a drug authorized by and in accordance with a prescription/documentation from a physician or dentist shall not be considered in violation of this policy. However, it will be considered a violation of this policy if there is reason to believe a pupil has abused the drug prescription by its use in a manner inconsistent with the prescription.

Drug Penalty	Violation of this policy shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school sponsored activities. Students may be immediately suspended under this policy for up to ten (10) days and may result in expulsion. Parents will be responsible for cost of drug screen.
Reporting Drugs	Employees of the district shall promptly make a report to local police, sheriff or state police, and the principal, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession or sale of controlled substances on the school property or within one thousand (1,000) feet of school property, on a school bus, or at a school-sponsored or sanctioned event.
Risk Assessment Process	The Montgomery County Schools has developed a Risk Assessment Process. Any student who threatens to harm himself/herself or others; either in writing, verbally or by possession of a weapon or other means of inflicting harm, will be evaluated as soon as possible by mental health specialists. An appropriate plan of action will be formulated that may include recommendations for treatment and possible disciplinary actions. The student may be prohibited from returning to school until the assessment process is complete.
Seclusion	Seclusion may be implemented only if: the student's behavior poses an imminent danger of physical harm to self or others; less restrictive interventions have been ineffective in stopping the imminent danger of physical harm; the student is monitored visually for the duration of the seclusion; and staff is appropriately trained to use seclusion.
Telecommunication Devices	
Possession and Use	While on school property or while attending school-sponsored or school-related activities, whether on or off School property, students shall be permitted to possess and use personal telecommunications devices as defined by law, and other related electronic devices, provided they observe the following conditions: 1. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that: a) Poses a threat to academic integrity, such as cheating, b) Violates confidentiality or privacy rights of another individual, c) Is profane, indecent, or obscene, d) Constitutes or promotes illegal activity or activity in violation of school rules, or e) Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. 2. Unless an emergency situation exists that involves imminent physical danger or a certified employee authorizes the student to do otherwise, devices shall be turned off and operated only before and after the regular school day. 3. When students violate prohibitions of this policy, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement. In addition, an administrator may confiscate the device, which shall be returned only to the student's parent/guardian. 4. Students are responsible for keeping up with devices they bring to school. The district shall not be responsible for loss, theft, or destruction of devices brought onto school property. 5. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the district's Acceptable Use policy or procedures or its Student Discipline Code.
Driver's License Revocation (No Pass/No Drive)	
Students who are sixteen (16) or seventeen (17) years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver's license, permit or driving privilege revocation.	
Academic and attendance deficiencies for student's age sixteen (16) or seventeen (17) enrolled in regular, alternative, part-time, and special education programs shall be defined as:	

1. They shall be deemed academically deficient if they have not received passing grades in at least four (4) courses, or the equivalent of four (4) courses, taken in the preceding semester.
2. They shall be deemed deficient in attendance when they drop out of school or accumulate nine (9) unexcused absences in class/classes for the preceding semester. Suspensions shall be considered unexcused absences.

Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then have their standing confirmed. School personnel shall make the required report to the appropriate agency.

Related Policies: 08.221, 09.123

Behavior Management Options

<u>Student Code of Conduct Violation</u>	<u>Level I</u>	<u>Level II</u>	<u>Level III</u>	<u>Level IV</u>	<u>Level V</u>	<u>Level VI</u>
	<u>Warning, Conference, or Referral Behavior Contract, Restitution, Re-teach expectations, Restorative Practices, or Referral</u>	<u>After School Detention/ ASP</u>	<u>ASP 1 Day</u>	<u>ASP 2+ Days</u>	<u>Suspension</u>	<u>Referral to Admin Hearing</u>
<u>Academic Cheating</u>						<u>More serious violation may increase severity</u>
<u>Academic Dishonesty</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Alcohol Dist/Poss/Use</u>					<u>1st</u>	
<u>Assault</u>			-	-	<u>1st</u>	
<u>Abuse of a Teacher</u>					<u>1st</u>	
<u>Bullying/Cyber Bullying</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Burglary</u>					<u>1st</u>	
<u>Bus Rule Violation</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Dangerous Instrument</u>	-		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Defiance of Authority</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Destruction of Property</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Disorderly Conduct</u>	-	-	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	

<u>Display of Affection, Inappropriate</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Disrespectful Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Disruptive Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Dress Code Violation</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Drug Dist/Paraphernalia /Poss/Use</u>					<u>1st</u>
<u>Failure to Attend Detention</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Failure to Follow Staff Instructions</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Fighting</u>					<u>1st</u>
<u>Forgery</u>				<u>1st</u>	<u>2nd</u>
<u>Harassing Communications</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Harassment</u>	-	-	<u>1st</u>	<u>2nd</u>	<u>3rd</u>
<u>Hazing</u>				<u>1st</u>	<u>2nd</u>
<u>Inappropriate Behavior</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>
<u>Instigating/Encouragi ng an Argument or Fight</u>	-	-	<u>1st</u>	<u>3rd2nd</u>	<u>3rd4th</u>

Behavior Management Options

<u>Student Code of Conduct Violation</u>	<u>Level I</u>	<u>Level II</u>	<u>Level III</u>	<u>Level IV</u>	<u>Level V</u>	<u>Level VI</u>

<u>Leaving Class w/o Permission</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>More serious violation may increase severity</u>
<u>Leaving Campus w/o Permission</u>				<u>1st</u>	<u>2nd</u>	
<u>Loitering</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Menacing</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Out of Area/Unauthorized area Violation</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Parking/Driving Violation</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Possession of Stolen Property</u>				<u>1st</u>	<u>2nd</u>	
<u>Profanity/Inappropriate Language</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Self-endangerment</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Sexual Assault</u>					<u>1st</u>	
<u>Sexual Offense (non-touching)</u>				<u>1st</u>	<u>2nd</u>	
<u>Skiping Class</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Skiping School</u>				<u>1st</u>	<u>2nd</u>	
<u>Stalking</u>				<u>1st</u>	<u>2nd</u>	
<u>Tardy to Class</u>	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	
<u>Terroristic Bomb Threat</u>					<u>1st</u>	
<u>Terroristic Threatening</u>					<u>1st</u>	
<u>Theft/Stealing</u>				<u>1st</u>	<u>2nd</u>	
<u>Threat to Student</u>				<u>1st</u>	<u>2nd</u>	

<u>Threat to Staff</u>				<u>1st</u>	<u>2nd</u>	
<u>Tobacco Dist/Possession/Use</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Trespassing</u>				<u>1st</u>	<u>2nd</u>	
<u>Truancy</u>	<u>Students are subject to attendance policy and disciplinary action will be taken on tardies</u>					
<u>Vandalism</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Vaping</u>			<u>1st</u>	<u>2nd</u>	<u>3rd</u>	
<u>Verbal Abuse</u>				<u>1st</u>	<u>2nd</u>	
<u>Violation of AUP</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Violation of Electronics Policy/Procedures</u>		<u>1st</u>	<u>2nd</u>	<u>3rd</u>	<u>4th</u>	
<u>Weapon Dist/Possession/Use</u>					<u>1st</u>	

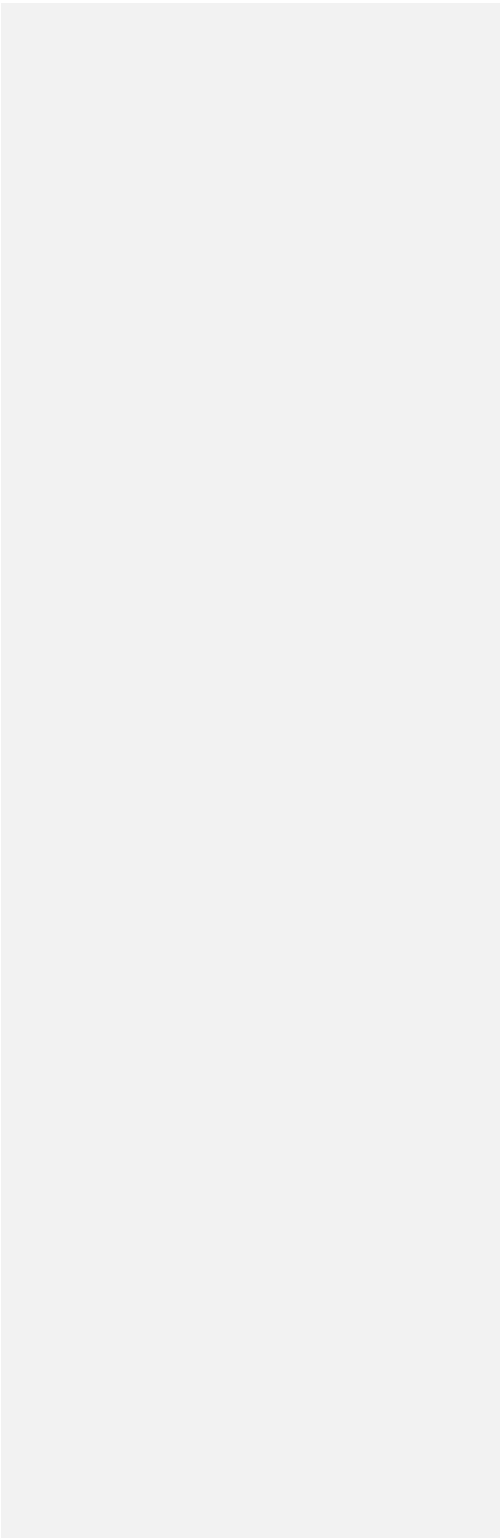
Chronic and continuous violation and illegal acts, may result in charges filed with the Montgomery County Court System.

All discipline is at the discretion of principals.

Truancy Students are subject to attendance policy and disciplinary action will be taken on tardies

Per board policy, suspensions longer than three days requires superintendent/designee approval

Serious incidents in nature may be handled at another level through consultation with superintendent/designee.



MONTGOMERY COUNTY ATTENDANCE POLICY

COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6), as of October 1, and eighteen (18), except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned.¹

EXEMPTIONS FROM COMPULSORY ATTENDANCE

The Board shall exempt the following from compulsory attendance:

1. A graduate from an accredited or approved 4-year high school,
2. A pupil who is enrolled in a private or parochial school,
3. A pupil who is less than seven (7) years old and in regular attendance in a private kindergarten nursery school,
4. A pupil whose physical or mental condition prevents or renders inadvisable, attendance at school or application to study,

5. A pupil who is enrolled and in regular attendance in private, parochial, or church school programs for exceptional children, or
6. A pupil who is enrolled and in regular attendance in a state supported program for exceptional children.²

PHYSICIAN'S STATEMENT REQUIRED

The Board, before granting an exemption, shall require a signed statement as required by law unless a student's individual education plan (IEP) specifies that placement of the child with a disability at home or in a hospital is the least restrictive environment for providing services.²

EXCEPTIONS TO PRESENCE AT SCHOOL

Students must be physically present in school to be counted in attendance, except under the following conditions:

1. Students shall be counted in attendance when they are receiving home/hospital, institutional, 2 or court-ordered instruction in another setting.
2. Participation of a pupil in 4 H activities that are regularly scheduled and under the supervision of a county extension agent or the designated 4 H club leader shall be considered school attendance.³
3. Students may participate in co-curricular activities and be counted as being in attendance during the instructional school day, provided the Principal/designee has given prior approval to the scheduling of the activities. Approval shall be granted only when co-curricular activities and trips are instructional in nature, directly related to the instructional program, and scheduled to minimize absences from classroom instruction.⁴
4. Students participating in an off-site virtual high school class or block may be counted in attendance in accordance with requirements set out in Kentucky Administration Regulation.⁴
5. Students having an individual education plan (IEP) that requires less than full-time instructional services shall not be required to be present for a full school day.⁴
6. Students who attend classes for moral instruction at the time specified and for the period fixed shall be credited with the time spent as if they had been in actual attendance in school, and the time shall be calculated as part of the actual school work required by law. Students shall not be penalized for any school work missed during the specified moral instruction time.⁵
7. Students participating as part of a school-sponsored interscholastic athletic team, who compete in a regional or state tournament sanctioned by the Kentucky Board of Education or KHSAA, that occurs on a regularly scheduled student attendance day shall be counted and recorded present at school on the date or dates of the competition, for a maximum of two (2) days per student per school year. Students shall be expected to complete any assignments missed on the date or dates of the competition.⁶
8. The pupil is participating in standards-based, performance-based credit that is awarded in accordance with 704 KAR 3:305, and that falls within one (1) or more of the categories of standards-based course work. A pupil may be counted in attendance for performance-based credit for a class or block for the year or semester in which the pupil initially enrolled in the class or block if the pupil demonstrates proficiency in accordance with local policies.^{4 & 7}
9. Students attending basic training required by a branch of the United States Armed Forces shall be considered present for all purposes for up to ten (10) days.³

EXCUSED ATTENDANCE EVENTS: Pupils are required to attend regularly and punctually the school in which they are enrolled. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125.1

TRUANCY DEFINED

"Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy for three (3) or more days, is a truant."

Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is a habitual truant.

For the purposes of establishing a student's status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness, as listed below, is one for which work may be made up if proper documentation is received within two (2) days of the student's return to school:

1. Death or severe illness in the pupil's immediate family;
2. Illness of the pupil;

3. Student court appearance, (only for the portion of the day required and with documentation from the court);
4. Religious holidays and practices;
5. Student doctor or dentist appointment;
Only that portion of the day actually requiring the student to be absent from school shall be excused, based on supporting documentation from the physician, dentist, or other appropriate health professional and as determined by the Principal.
6. Student driver's permit or license tests (only for the portion of the day required and with documentation from the examiner);
7. Student participation in school-related activities including, but not limited to, 4H and participation in or attendance at the State Fair, as approved by the Principal:
~~State Fair, as approved by the Principal;~~
8. Documented military leave;
9. One (1) day prior to departure of parent/guardian called to active military duty;
10. One (1) day upon the return of parent/guardian from active military duty,
11. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave,
12. Ten (10) days for students attending basic training required by a branch of the United States Armed Forces, or
13. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up school work missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

WRITTEN EXCUSES

Written excuses from the student's parent/guardian or verification by an appropriately licensed health professional shall be required for all absences. The Principal shall determine the validity of all written excuses or statements.

After five (5) absences, the Principal may require students/parents to provide written verification from a health professional in order for a student to receive an excused absence. Parents/guardians of chronically ill students, students with disabilities, or students with a 504 plan must provide a health professional's statement in order for these students to receive special consideration relative to health profession note requirement.

Advanced written notice to the faculty and administration shall be required for family trips. Parents/guardians must accept the responsibility for helping the student make-up missed work.

SPECIAL CIRCUMSTANCES

It is understood that Principals will be faced with special circumstances and should use their professional judgment in these cases. The age of the student and normal childhood and adolescent illnesses and conditions (e.g., chicken pox, mononucleosis, pneumonia, etc.) and documented injuries (broken limb, etc.) must be taken into consideration. Upon the request of the Principal, the DPP will appoint an attendance committee to review any possible misuse/abuse of the attendance policy.

OTHER ABSENCES

- Alternative to Suspension Program (ASP) - Absences from class due to assignment to ASP are excused. Students assigned to ASP are considered present.
- Treatment for Lice - The day a student is sent home for contracting lice will be considered an excused absence. The student will be expected to attend school the next day and will be inspected by the nurse, health aide, or school Principal upon return to school to assure the student is nit-free. Any further absence will be unexcused.
- Suspension - Suspensions are unexcused absences. However, assignments made before the suspension and due during the suspension and assignments made during the suspension and due after the suspension will be accepted on the due date.
- Unexpected Illness - If the school nurse, health aide or Principal determines that a student should not be in school, this will be considered an excused absence for the remainder of the day.

MAINTENANCE OF RECORDS

At each school, the Principal will designate the person(s) responsible for coordinating contacts with parents and/or guardians and maintaining documentation prior to the tenth (10th) unexcused absence, which is sent to the DPP upon request.

ADMINISTRATION

Students may be referred to the Court system or the Court Designated Worker by the Director of Pupil Personnel (DPP) by the fourth, but no later than the tenth unexcused absence, provided formal notice has been given by the DPP. Charges against a student between the ages of eighteen (18) to twenty-one (21) shall be referred to the County Attorney for processing as an adult offender.

EXCESSIVE UNEXCUSED ABSENCES

Referral to the Court System will occur no later than the tenth unexcused absence.

Parents will receive notification about their child's excessive absence via home visit, meeting with school or District personnel, phone call, or other as deemed appropriate by District or school personnel. A documented home visit by the Director/Assistant Director of Pupil Personnel shall be made prior to referral for prosecution.

Documentation of Contact shall show: (1) the name of the person placing the call or making the contact; (2) the date and time of call or contact; and (3) the person spoken to and their relationship to the student.

Grievance Procedure

The Montgomery County Board of Education has adopted policies that provide students with the opportunity to appeal issues regarding equal educational opportunities and educational concerns or practices.

The Superintendent shall develop specific grievance procedures to include, but not be limited to, the opportunity for student grievances to be addressed and resolved at each level from the point of origin, time limitations for the filing and appeal of a grievance, and procedures for the orderly review and appeal of student grievances.

If the Principal and Superintendent cannot successfully resolve grievances, the student may appeal to the Board. However, if the grievance concerns discipline of an individual student, the Board may, on a case-by-case basis, determine if it will hear the grievance based on whether the facts presented in the written grievance fall within its discretion or authority. If there is a question as to whether the grievance is within the Board's discretion or authority, the Board will consult with legal counsel.

EXCEPTION

Federal law requires the District to implement separate and specific processes for responding to complaints/grievances about Title I programs and to those alleging discrimination in the delivery of benefits or services in the District's school nutrition program. *Related policies: 07.0, 08.13451, 09.42811, 10.2.*

Family Education Rights and Privacy Act Notification (FERPA)

The Family Education Rights and Privacy Act (FERPA) affords parents and "eligible students" (students over 18 years of age) or students who are attending a postsecondary institution certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within forty-five (45) days of the day the district receives a request for access.

Parents or eligible students should submit to the school principal/designee a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the record(s) may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or in violation of the student's privacy or other rights.

Parents or eligible students may ask the district to amend a record that they believe is inaccurate, misleading, or in violation of privacy or other rights. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate, misleading, or in violation of their privacy or other rights.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise him/her of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A "school official" is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his/her professional responsibility. Upon request, the district shall disclose education records without consent to officials of another school district in which a student seeks or intends to enroll or to other entities authorized by law.

4. The right to prohibit the disclosure of personally identifiable information concerning the student to recruiting representatives of the U.S. Armed Forces and the service academies, the Kentucky Air National Guard, and the Kentucky Army National Guard.

Unless the parent or eligible student requests in writing that the district not release information, the student's name, address, and telephone number (if listed) shall be released to Armed Forces recruiters upon their request.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is: Family Policy Compliance Office
U.S. Department of Education, 400 Maryland Ave., SW Washington, D.C. 20202-4605

"Directory Information" is information contained in an educational record which would not generally be considered harmful or an invasion of privacy if disclosed. This information may be released to news media, athletic organizations, scholarship or college entrance committees, or official organizations whose need for data is connected with student help activities. "Directory Information" shall be the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. The parent, guardian, or eligible student currently enrolled, may request all or part of the directory information be withheld. The request must be in writing to the principal of the child's school within 30 calendar days after notification has been distributed. The written request must specifically state what information may not be classified as directory information. Each parent and eligible student may obtain a copy of School Board Policy 09.14 concerning student records. School board policies and procedures may be examined in the principal's office of each school.

PPRA Rights Notification

The Protection of Pupil Rights Amendments (PPRA) affords parents and eligible students (those who are 18 or older or who are emancipated minors) certain rights regarding conduct of surveys, collection and use of information for marketing purposes, and certain physical examinations. These include the right to:

1. Consent before students are required to submit to a survey that concerns one (1) or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Depart. of Education:
 - Political affiliations or beliefs of the student or student's parents;
 - Mental or psychological problems of the student or student's family;
 - Sex behavior or attitudes;
 - Illegal, anti-social, self-incriminating, or demeaning behavior;
 - Critical appraisals of others with whom respondents have close family relationships;
 - Legally recognized privileged relationships such as with lawyers, physicians, or ministers;
 - Religious practices, affiliations, or beliefs of the student or the student's parents;
 - Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).
2. Receive notice and an opportunity to opt student out of:
 - Any other protected information survey, regardless of funding;
 - Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student (except for any physical exam or screening permitted or required under state law); and

- Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
3. Inspect, upon request and before administration or use:
- Protected information surveys of student;
 - Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 - Instructional material used as part of the educational curriculum.

The district shall annually provide parents and eligible students notice of these rights under law in the Student Handbook, the District's Student Discipline Code, or other avenues designated by the superintendent/designee.

The district shall also notify parents and eligible students at least annually at the start of each school year of the specific or approximate dates of the activities listed above. Notification will provide an opportunity to opt a student out of participating in those activities. Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office, US Dept. of Education
400 Maryland Ave., SW Washington, D.C. 20202-4605

Active Court Paperwork Pertaining to School Decisions

In order to protect all students in our district, it is important that families provide us with all active court records which pertain to your student while at school or during their involvement in school activities. This may include, but is not limited to: custody orders, protective orders, or other items which may impact day to day operations at schools in our district. We will review documents and work appropriately to accommodate these guidelines.

Integrated Pest Management

"Children are present" means the designated time period between two (2) hours before the start time and forty-five (45) minutes after the dismissal time of the regularly scheduled school day as determined by the school authority under the calendar set by the school Board. Notification by the school to parents or guardians on the registry shall be required if the school authority, after consultation with the certified applicator, determines that a pesticide application is necessary when children are present in the school.

For pesticide applications made when children are present, the school authority shall provide the notification to persons listed on the registry at least one (1) hour prior to the making of the application.

Pesticides may be applied without notification indoors and to outside areas when children are not present.

The area where the point of application of a pesticide occurred shall be posted by the certified applicator regardless of the absence or presence of children.

Each school district in the Commonwealth is required to implement a program of "integrated pest management" with the primary goal of preventing and controlling pests through strategies that may include judicious use of pesticides. The application of pesticides in the school or on school grounds during times when children are present is limited by state regulation, but there may be occasions when, after consulting with a certified pesticide applicator, the school administration determines that a pesticide application is necessary when children are present in the school. As required by state regulation, we have created a registry for parents or guardians who wish to receive an electronic message or telephone call prior to the application of pesticides in the school when children are present. Please provide the school administration your email address or phone number if you wish to be placed on this registry.

Montgomery County Schools Student Discipline Code

PLEASE READ CAREFULLY AND SIGN

We have received and read the Montgomery County Student Discipline Code. Any questions either one of us had were presented to a teacher and/or administrator for clarification or additional information.

- ✓ Harassment/Discrimination is prohibited at all times on school property and off school grounds during school sponsored activities. Examples of conduct or action that could be considered a violation of this policy include but are not limited to: Nick names, jokes, vulgar or profane written materials or pictures; unwanted touching, sexual advances, requests for sexual favors, spreading sexual rumors, etc.; causing another student to believe he/she must submit to unwelcome conduct in order to receive educational services or participation in school activities; physical threats (implied, spoken, or written) or acts of aggression or assault based on any of the protected categories described in district policy 09.42811; seeking to involve students with disabilities in inappropriate, dangerous, or criminal activity; destroying or damaging an individual's property based on the protected categories as defined by district policy 09.42811. Students who engage in harassment or discrimination of employees or fellow students on the basis of the prohibited areas shall be subject to disciplinary action including but not limited to suspension or expulsion. Students who believe they have been a victim of harassment/discrimination or who have observed incidents involving the previously listed behaviors should report the incident to the building principal or another responsible adult. Further information regarding harassment/discrimination can be found in district policy 09.42811.
- ✓ I understand that I will be notified about school-related trips in advance. In the event of an accident or sudden illness while on the school-related trip, I authorize school personnel to contact the physician indicated in my child's medical information to render such treatment as may be deemed necessary in an emergency. In the event the physician, parent, or other persons designated by the parent cannot be contacted, school personnel are hereby authorized to take whatever action is deemed necessary for the health of my child.
- ✓ I have received, read and understand the attendance and discipline policies of the school district and my child's school. Upon initial enrollment I received a school district handbook, which outlines policies, procedures, rules and regulations for the school system. See school attachments. If handbooks are not available at time of enrollment they will be available by the beginning of the school year.
- ✓ The **FERPA** notification policy is located in the Code of Conduct and District Handbook. I acknowledge that I have received a letter which gives me direction on how to withhold student directory information. I understand that unless I follow the guidelines of this letter, student directory information may be released.
- ✓ I have read the Code of Conduct for Montgomery County Schools. I understand it is my responsibility to gain a working knowledge of the policies outlined in parent handbook. I understand the handbook is available online or I may pick up a copy at my child's school.

School Name: _____

Homeroom Teacher's Name _____

Printed Student Name: _____

Student Signature and Date: _____

(If the student is eighteen (18) years of age, the signature of the parent/guardian/custodian is not required).

Printed Parent Name: _____

Parent Signature and Date: _____

Please remove this form from the booklet and return to your child's teacher.