Authorized Signatures

Policy Information

Series D - Fiscal Management Authorized Signatures
Policy# DGA

FILE: DGA

AUTHORIZED SIGNATURES

The Committee designates the chair as the person responsible for the review and approval of all warrants as correct and approved for payment. In the absence of the chair, a roll call vote to approve a temporary designee may be required. A record of this approval will be made available on the next regular Committee agenda. Such designation does not limit the responsibility of each member.

The town treasurer, who also serves as the school department treasurer, signs all checks drawn against school department funds. No other signature is valid.

Policy References:
MASC Policy
M.G.L. 41:41; 41:52; 41:56

Adoption Date: 8/2/2000; Reviewed/Adopted: 8/14/2019; Revised 4/5/2023
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