

# Minutes of the Regular Meeting

The Board of Trustees  
Commerce ISD

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A regular meeting of the Board of Trustees of the Commerce Independent School District was held on February 20, 2023 at the Commerce ISD Administration Building. President Kathleen Hooten called the meeting to order, extended a warm welcome and announced that a quorum was present. The meeting had been posted for the time and manner required by law.

Board members present for the meeting were Mrs. Kathleen Hooten, Mrs. Kelsey Lytle, Mr. Gabe Wittkopf, Dr. Ray Green, Mrs. Ann Reel and Mr. Doc Pierce. Dr. LaVelle Hendricks was not present.

## **Executive Session...**

Mrs. Hooten announced that the Board would convene in executive session at 6:02 pm to discuss personnel (§551.074) and hold a private consultation with the Board's attorney, if necessary (§551.071).

## **Reconvene from Executive Session...**

Mrs. Hooten announced that the Board ended its closed session at 7:03 pm on February 20, 2023.

## **Opening Activities**

Dr. Green led an invocation. The pledge to the U.S. flag was led by Mrs. Reel and the pledge to the Texas flag was led by Mr. Wittkopf.

## **Citizens' Comments**

Mrs. Kamatha Crockett spoke to the board about being concerned about her son's safety if he returns to CISD next year.

## **Recognition**

The CHS girl's basketball team was recognized for making the playoffs for the first time since 2013.

The Robotics team was recognized for being State Champions in the 1A to 3A category. They actually swept the competition with one team coming in first and the other team coming in second.

## **Public Hearing on Texas Academic Performance Report (TAPR) 21-22**

Assistant Superintendent Dr. Patricia Tremmel presented information on the Texas Academic Performance Report.

### **Showcase of Commerce High School**

CHS Principal Roger Brown introduced the inner office team (IOT) and talked about how invaluable each one of them were to CHS. He also showed a video introducing all teachers and staff.

### **Action on Items Discussed in Executive Session**

The Board voted to Extend the Personnel Contracts for the following Administrators:

Dr. Patricia Tremmel, Certified Administrator (12 months)

Steve Drummond, Certified Administrator (12 months)

John Walker, Non-Certified Administrator (12 months)

Al Shipp, Certified Administrator (12 months)

John McSheffery, Athletic Director/Head Football Coach (12 months)

Roger Brown, Certified Administrator (12 months)

Dr. Lisa Palazzetti, Certified Administrator (12 months)

Jeanie Putman, Certified Administrator (12 months)

Patricia Nelle, Certified Administrator (12 months)

Jenna O'Neal, Certified Administrator (11 months)

Tony Henry, Certified Administrator (11 months)

Rachel Copeland, Certified Administrator (11 months)

Haley McDonald, Certified Administrator (11 months)

Dr. Green made a motion to approve the contracts. Mrs. Lytle seconded the motion. The motion carried.

### **Consent Agenda**

Mr. Wittkopf made a motion to approve the minutes of the Regular Meeting of January 17, 2023 and the Financial Statements and Investment Summary of January, 2023. Mr. Pierce seconded the motion. The motion carried.

### **Consider Approval of Resolution Regarding Wage Payments during Emergency School Closings**

Dr. Green made a motion to approve the resolution to allow staff to be paid for school closings on January 31, February 1 and February 2, 2023. Mrs. Lytle seconded the motion. The motion carried.

### **Consider Approval of an Officer for Reserve Status with Commerce ISD**

Dr. Green made a motion to approve Eric Johnson for Reserve Status with CISD. Mr. Wittkopf seconded the motion. The motion carried.

### **Consider Approval of New Director of Health Services**

Mrs. Lytle made a motion to approve Paula Nicki Dawson as the new Director of Health Services replacing Kathy Myers. Mr. Wittkopf seconded the motion. The motion carried.

**Consider Approval of 2023-2024 School Calendar**

Dr. Green made a motion to accept the Calendar voted on by CISD and the DEIC committee. Mrs. Lytle seconded the motion. The motion carried.

**Consider Approval of TASB Local Update 120 Affecting the Following Policies:**

AIC(LLEGAL):ACCOUNTABILITY;INTERVENTIONS AND SANCTIONS  
AIE(LLEGAL):ACCOUNTABILITY;INVESTIGATIONS  
BBD(LLEGAL):BOARD MEMBERS;TRAINING AND ORIENTATION  
BE(LLEGAL):BOARD MEETINGS  
CB(LOCAL):STATE AND FEDERAL REVENUE SOURCES  
CCGA(LLEGAL): AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS  
CFA(LLEGAL):ACCOUNTING; FINANCIAL REPORTS AND STATEMENTS  
CFC(LLEGAL):ACCOUNTING; AUDITS  
CKB(LLEGAL):SAFETY PROGRAM/RISK MANAGEMENT; ACCIDENT PREVENTION AND REPORTS  
CKC(LOCAL):SAFETY PROGRAM/RISK MANAGEMENT; EMERGENCY PLANS  
CMD(LLEGAL):EQUIPMENT AND SUPPLIES MANAGEMENT; INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING  
CQA(LLEGAL):TECHNOLOGY RESOURCES; DISTRICT, CAMPUS, AND CLASSROOM WEBSITES  
CRD(LLEGAL):INSURANCE AND ANNUITIES MANAGEMENT; HEALTH AND LIFE INSURANCE  
EHAA(LLEGAL):BASIC INSTRUCTIONAL PROGRAM; REQUIRED INSTRUCTION (ALL LEVELS)  
EHAB(LLEGAL):BASIC INSTRUCTIONAL PROGRAM; REQUIRED INSTRUCTION (ELEMENTARY)  
EHAC(LLEGAL):BASIC INSTRUCTIONAL PROGRAM; REQUIRED INSTRUCTION (SECONDARY)  
EHBAB(LLEGAL):SPECIAL EDUCATION; ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM  
EHBAE(LLEGAL):SPECIAL PROGRAMS; COMPENSATORY/ACCELERATED SERVICES  
EHBC(LLEGAL):SPECIAL PROGRAMS; COMPENSATORY/ACCELERATED SERVICES  
EIE(LLEGAL):ACADEMIC ACHIEVEMENT; RETENTION AND PROMOTION  
EIF(LLEGAL):ACADEMIC ACHIEVEMENT; GRADUATION  
EKB(LLEGAL):TESTING PROGRAMS; STATE ASSESSMENT  
EKBA(LLEGAL):STATE ASSESSMENT; ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS  
FB(LLEGAL):EQUAL EDUCATIONAL OPPORTUNITY  
FFA(LLEGAL):STUDENT WELFARE; WELLNES AND HEALTH SERVICES  
FFAE(LLEGAL):WELLNESS AND HEALTH SERVICES; SCHOOL-BASED HEALTH CENTERS  
FFG(LLEGAL):STUDENT WELFARE; CHILD ABUSE AND NEGLECT  
FFI(LOCAL):STUDENT WELFARE; FREEDOM FROM BULLYING  
FNG(LOCAL):STUDENT RIGHTS AND RESPONSIBILITIES; STUDENT AND PARENT

COMPLAINTS/GREIVANCES

FO(LOCAL): STUDENT DISCIPLINE  
FOF(LEGAL):STUDENT DISCIPLINE; STUDENTS WITH DISABILITIES

Mr. Pierce made a motion to accept Local 20 updates. Mrs. Reel seconded the motion. The motion carried.

**Informational Report**

Mr. Alderman reported enrollment is at 152, the highest since 2018-2019.

Texas Public Schools Week is March 6 – 10, 2023.

CLI will visit campuses on Wednesday, March 8, 2023.

The Check Register was included as well as the Principal's Reports.

The March Board Meeting is set for Thursday, March 23, 2023 with Executive Session beginning at 6:00 pm and the Open Session beginning at 7:00 pm. The meeting will be held at the Central Administration Building.

**Board Comments**

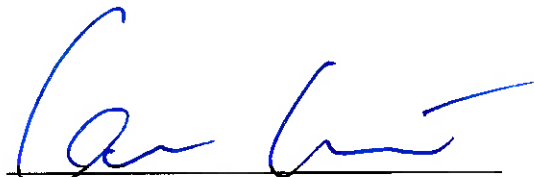
None

**Adjournment...**

Dr. Green made a motion to adjourn. Mrs. Hooten stated that the meeting was adjourned at 8:07 pm.



Kathleen Hooten, President



Gabe Wittkopf, Secretary