



Douglas County School District
 1638 Mono Ave, Minden, NV 89423

Chromebook Damage & Replacement Contract

REPAIRS & RESPONSIBILITY FOR CHROMEBOOKS

Students are expected to use their Chromebook in accordance with the handbook, Douglas County School District's Acceptable Use Policy, and the law. Students are responsible for maintaining a working Chromebook at all times and shall use care to ensure that the Chromebook is not damaged. Douglas County School District reserves the right to charge the student or parent up to the full cost for repair or replacement when damage/loss occurs.

COST OF REPAIRS FOR ASUS CHROMEBOOKS

Students will be held responsible for any and all damage to their Chromebook including, but not limited to: broken screens, cracked plastic pieces, missing keys, broken trackpad, inoperable device, etc. All reports will be investigated and addressed. Any hardware repairs that are not due to misuse or damage will be covered without cost, however any accidental or intentional damage to the device will incur a cost. The fixed rates for repair/replacement are set as follows:

Flat repair fee for second and subsequent damage/replacements.....	\$20
(*Plus the following additional cost)	
To reclaim a Chromebook left unattended.....	\$5
Removal of Asset Tag.....	\$10
*Damaged screen.....	\$40
*Lost or broken charger	\$20
*Broken Top or Bottom Case.....	\$55
*Broken Keyboard (including missing keys).....	\$20
*Lost, non-repairable, or stolen Sleeve.....	\$10
*Manipulating or hacking the Chromebook Operating System.....	\$20
*Lost, non-repairable, or stolen Chromebook.....	\$176

CHROMEBOOK REPAIR

Devices are property of Douglas County School District and are only to be repaired by district authorized personnel. Students will take the device to their school's Library Media Specialist to report any damages. Upon receiving the damaged device and help ticket, the district's Information Technology department and/or school site will assess the damage and then determine any applicable repair/replacement fees. If a loaner device is available, one will be issued to the student until the original device is repaired. After two incidents of accidental damage, the student may lose some privilege of being in the Chromebook 1:1 program and may not be permitted to take the device home.

Student and Family Pledge for Empowered Use

I will take care of my device.

- I will never leave the device unattended and know where my device is at all times.
- I will never loan out my device to other individuals.
- I will charge my device's battery daily.
- I will keep food and beverages away from my device since they may cause damage to the device.
- I will not disassemble any part of my device or attempt any repairs.
- I will use my device in ways that are appropriate, meet Douglas County School District expectations, and are educational.
- I will not place decorations (such as stickers, markers, etc.) on the device. I will not deface the serial number or device label on any device.
- I will follow the policies outlined in the Acceptable Use Policy while at school, as well as outside the school day.
- I will immediately notify building administration in cases of theft and vandalism.
- I will be responsible for all damage or loss caused by neglect or abuse.
- I agree to return the device and power cord in good working condition.

I will think first.

- I will not bully, humiliate, or upset anyone online or with my device—whether through sharing photos, videos, or screenshots, spreading rumors or gossip, or setting up fake profiles—and I will stand up to those who do.
- I know that whatever I share online or with my device can spread fast and far. I will not post anything online that could harm my reputation.
- Whenever I use, reference, or share someone else's creative work online, I will give proper credit to the author or artist.

I will stay balanced.

- I know that not everything I read, hear, or see online is true. I will consider whether a source or author is credible.
- I will help my family set media time limits that make sense, and then I will follow them.
- I will be mindful of how much time I spend in front of screens, and I will continue to enjoy other activities—and people—in my life.

In exchange, my family agrees to...

- recognize that media is a big part of my life.
- talk with me about what worries them and why.
- talk to me about my interests and embrace my world, including helping me find media that's appropriate and fun.

Chromebook Damage & Replacement Contract
Student and Family Pledge for Empowered Use
I understand and agree to follow these guidelines.

Student Name (print)

Student Signature

Date

Parent Name (print)

Parent Signature

Date