



After School Support Instructor/PM (extended care program)

August 15th, 2023- June 7th, 2024, Non-Exempt Part-Time (Monday, Tuesday, Thursday, and Friday 2:45 pm –5:00 pm and Wednesdays 1:45 pm-5 pm).

Marin Country Day School PM program is the after-school care program available to students in grades K-4. The PM Program is led by the Director of PM Programs and the PM Coordinator, with three qualified instructors assisting. Considered a place for kids to play and have fun, PM provides a balance between structured and self-directed activities. PM instructors encourage students to use their creative minds through various structured art and building projects while building on the skills of teamwork and developing self-esteem through sporting games and activities.

About Marin Country Day School

MCDS School is an independent, K-8, coeducational day school enrolling approximately 600 students in grades K-8 across the Bay area, drawing equally from San Francisco and Marin. Our mission at MCDS is to create an inclusive community of learning that inspires curiosity, empathy, and action.

We actively seek diversity in our administration, faculty, and student body. As a school, we affirm that human diversity includes but is not limited to age, family structure, gender, gender identity and expression, race, ethnicity, national origin, religion, sexual orientation, socioeconomic class, physical ability, and learning style. As our Statement of Community and Inclusion indicates, "Ours is a Community that would be uncomfortable without diversity and, therefore, has been intentional about creating and nurturing a diverse group of adults and children who share the core values of respect, responsibility, and compassion."

At MCDS, every employee is integral to creating a learning community. All seek to improve as practitioners, learners, and team members, and we support our outstanding faculty and professional staff through our strong professional development program.

Responsibilities include but are not limited to:

- Plan and lead a structured sporting activity for grades K-4 a few times during the week
- Supervise children on the playground
- Supervise children in the game room
- Contribute to the planning of various annual events in PM
- Prepare and serve snacks for students
- Attend semi-monthly staff meetings

Qualifications:

- Enthusiastic and energetic
- Strong communication skills
- Dependable, responsible, and reliable
- Solid understanding of child development

- Sense of humor
- Ability to both lead and follow others
- Strong conflict resolution skills
- Strong team player
- Strong emotional well-being
- Great ability to multitask
- Interest in professional development in the field of education and desire for a long-term career working with children
- A.A. or B.A. degree with a background in Education or Child Development is preferred but not required

MCDS is an equal-opportunity employer and promotes the principles and practices of diversity throughout the school community.

Compensation is \$26-\$28 an hour, depending on experience. Benefits include paid sick leave and voluntary pre-tax deductions to a retirement plan.

Please send your cover letter and resume to employment@mcds.org.