

The regular meeting of the Virtual Learning Academy of St. Clair County Board of Trustees was held on January 18, 2023 at VLA. The meeting was called to order at 10:07 a.m.

MEMBERS PRESENT:

Dan DeGrow; Mary Gilbert; Kathleen Kish; Fran McBride; Cynthia Raymo

MEMBERS ABSENT:

None

INTRODUCTION OF GUESTS:

Josh Everitt, VLA Principal; Linda Sikora, Academy Business Manager; Liz Yanik, Recording Secretary

PUBLIC PARTICIPATION:

None

ADDITIONS/DELETIONS TO AGENDA:

None

ACTION ITEMS:

A. Approval of Minutes (Enclosure #1)

It was moved by Dan Degrow and supported by Fran McBride to approve the minutes of the October 19, 2022 meeting as presented.

PUT TO A VOTE: All: Yes Motion: Carried

B. Approval of Bills (Enclosure #2)

It was moved by Fran McBride and supported by Cynthia Raymo to approve the October bills (check numbers 3641-3682 for a total of \$83,332.72) as presented.

PUT TO A VOTE: All: Yes Motion: Carried

C. Approval of 2022-2023 Amended Budget (Enclosure #3)

It was moved by Dan DeGrow and supported by Cynthia Raymo to approve the 2022-2023 amended budget as presented.

PUT TO A VOTE: All: Yes **Motion: Carried**

D. Approval of Proposed iPad Purchase (Enclosure #4)

It was moved by Dan DeGrow and supported by Fran McBride to approve the proposed purchase of 15 iPads as presented not to exceed a total cost of \$10,000.

PUT TO A VOTE: All: Yes **Motion: Carried**

E. Approval of Community Outreach Coordinator – Additional Duty Contract (Enclosure #5)

It was moved by Dan DeGrow and supported by Mary Gilbert to approve the community outreach coordinator – additional duty contract as presented.

PUT TO A VOTE: All: Yes **Motion: Carried**

F. Approval of Paraprofessional Position (Enclosure #6)

It was moved by Dan DeGrow and supported by Fran McBride to approve the paraprofessional position as presented.

PUT TO A VOTE: ALL: Yes **Motion: Carried**

During continued discussion, it was noted that the pay was on the low end for someone with a Bachelor's degree and teaching certification (preferred). In keeping the pay range as presented, another option was discussed to lower the educational qualifications to only require an associate's degree.

It was moved by Dan DeGrow and supported by Fran McBride to rescind the initial approval of this position as presented.

PUT TO A VOTE: ALL: Yes **Motion: Carried**

It was then moved by Cynthia Raymo and supported by Fran McBride to amend the position qualifications to state "Associates degree required. Bachelor's degree and secondary teaching certificate preferred."

PUT TO A VOTE: ALL: Yes **Motion: Carried**

It was then moved by Cynthia Raymo and supported by Fran McBride to approve the amended paraprofessional position.

PUT TO A VOTE: ALL: Yes **Motion: Carried**

G. Approval of 2023-2024 Calendar & Fringe Benefits (Enclosure #7)

It was moved by Fran McBride and supported by Mary Gilbert to approve the 2023-2024 calendar and fringe benefits as presented.

PUT TO A VOTE: ALL: Yes Motion: Carried

DISCUSSION ITEMS:

A. December 2022 Financial Report (Enclosure #8)

Linda Sikora shared the financial report for December 2022 highlighting changes in revenues and expenditures. Some of these changes were due to the timing of the lease payment, staff salary and benefits and the lounge furniture purchase. VLA continues to remain fiscally sound.

INFORMATIONAL ITEMS:

A. Educational Goals and Progress Report (Enclosure #8)

Josh Everitt presented progress on VLA's annual educational goals. VLA has had 10 students graduate so far this year and over 200 courses completed. Teacher mentors are working to communicate regularly with all students and to set goals and monitor progress. Parent-teacher conferences were a success with over 40 families in attendance. 80% of students have completed the required career ready lessons in Xello. 66% of students have created a post-high school plan. VLA's career advisor is continuing to schedule guest speakers to increase student's exposure to potential career options. VLA staff will be sharing their career ladders/lattices to students during a "Why Not" week, with other outside business and presenters planned.

B. Next Board Meeting is March 15, 2023 @ 10:00am - to be held at VLA

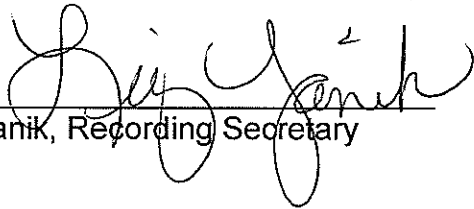
ANNOUNCEMENTS/COMMENTS:

None

ADJOURNMENT:

It was moved by Dan DeGrow and supported by Cynthia Raymo to adjourn the January 18, 2023 meeting at 10:35 a.m.

PUT TO A VOTE: All: Yes Motion: Carried



Liz Yanik, Recording Secretary

APPROVED: 

Fran McBride, Secretary/Treasurer