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Commitment, Excellence, Community

**PLEASANT HILL SCHOOL DISTRICT #1
SCHOOL BOARD MEETING MINUTES
Monday, April 17, 2023; 7:00 p.m.; Pleasant Hill Community Center**

1.0 CALL TO ORDER

Board Chair John Oldham called the April 17, 2023 board meeting to order at 7:00 p.m. with the Pledge of Allegiance. Board members present were Drew Gottfried, Rusty Rexius, Wylda Cafferata, and Board Vice Chair Stephen Hammond, via Zoom. Others present were Superintendent Jim Crist, Business Manager Sheri Longobardo and Board Secretary Kimberly Silbernagel.

Rusty Rexius read the Mission Statement.

2.0 CHANGES OR DELETIONS TO THE AGENDA

Exhibit 2223.106 was revised and handed out.

3.0 INTRODUCTIONS/ATTENDANCE AT PREVIOUS BOARD MEETING

Audience members were Elementary Principal Devery Stoneberg, Special Education Director Whitney Connolly, Middle/High School Principal Garth Gerot, Rich Driessnack, Jennifer Woodland, Lena Daniel, and Lorena Albright.

At the April 3, 2023 board meeting there were ten online viewers and twenty-five audience members.

4.0 PRESENTATIONS

4.1 Student Communication

Pleasant Hill High School students Lorean Albright and Lena Daniel shared about what has been happening at the middle and high school. On April 15 Pleasant Hill hosted the 46th Annual Jazz Festival. Pleasant Hill High School's Solar Jazz to 1st place in the Single A Division and Noah Bernacki earned an Outstanding Musician Award. Prom will be held April 22 at the Veteran's Memorial Building in Eugene and the theme is Starry Night. Spring Fest will be May 19 and there will be many different activities available for students to participate in. Spring sports are in action with track meets, baseball and softball games and they are all doing great.

5.0 PUBLIC FORUM

There was no public comment.

6.0 RECESS TO WORK SESSION – 7:06 p.m.

6.1 Interview Budget Committee Applicants (Exhibit 2223.104)

The Board gave the two budget committee applicants time to introduce themselves.

Jennifer Woodland is running for a Pleasant Hill School Board position. Ms. Woodland believes that being a part of the budget committee would be a good lead in to learning about the Board and their responsibilities and building a relationship with the members. She is looking forward to

learning about the budget process. Ms. Woodland has two children that attend Pleasant Hill Elementary. She is an x-ray tech in special procedures at McKenzie-Willamette Medical Center.

Rich Driessnack is a financial advisor for families and small business in the Eugene/Springfield area and across the country. Mr. Driessnack has served on different boards and finance committees previously. He served on the Fern Ridge Chamber of Commerce when he first moved to the area. Mr. Driessnack has children in the middle and high schools.

Business Manager Sheri Longobardo will hold an orientation meeting for the new budget committee members on April 19. The Board thanked them for volunteering their time to serve on the budget committee.

7.0 RECONVENE BOARD GENERAL MEETING – 7:11 p.m.

8.0 BOARD ACTION ITEMS

8.1 Approve April 3, 2023 Board Meeting Minutes (Exhibit 2223.105)

Wylda Cafferata moved to approve 8.1 April 3, 2023 Board Meeting Minutes. Rusty Rexius seconded the motion. The motion passed unanimously.

8.2 Approve 3rd Quarter Enrollment Report ending March 31, 2023 (Exhibit 2223.106)

Wylda Cafferata moved to approve 8.2 3rd Quarter Enrollment Report ending March 31, 2023. Drew Gottfried seconded the motion. The motion passed unanimously.

8.3 Approve 3rd Quarter Financial Report ending March 31, 2023 (Exhibit 2223.107)

Business Manager Sheri Longobardo presented the third quarter financial report. The quarterly report includes year-to-date information, encumbrances, and projections for the year. This information will be a starting point for the upcoming budget season, including the Ending Fund Balance and the projected over/under budget amount.

The General Fund Revenues and Expenditures report shows the activity for the first 9 months of this budget year. Revenues are coming in higher than expected. Expenditures are on track as expected.

The General Fund Overview shows projections and encumbrances through March 31, 2023. The district has reduced their expectation of the State School Fund due to two offsets. Higher tax collection will reduce the State School Fund expectation. Also, the district hasn't used as many buses as originally budgeted for which will affect the transportation grant. The district has sent in a new estimate to the state. This adjustment, which is about \$150,000 will come out of the next State School Fund payment in May or next years budget. The Common School Fund is \$38,000 higher than the number the state originally gave.

In projections for expenses there is a larger overspend in purchased services since there were two unfilled positions in the district and purchased services were used to cover them. The rest of the expensed are expected to be under budget.

For Cash and Investments, the Local Government Investment Pool (LGIP) interest rate was increased. The district is over budget when it comes to interest. Funds are transferred to General Checking and Payroll as needed. The General Checking is rebalanced to about \$100,000 and Payroll is rebalanced to \$10,000 at the beginning of the month. The rest of the balance is kept in LGIP.

Reserves and Special Revenue Funds show the preschool and food services accounts which are outside of the district's reserves and are self-supported.

Rusty Rexius moved to approve 8.3 3rd Quarter Financial Report ending March 31, 2023. Drew Gottfried seconded the motion. The motion passed unanimously.

8.4 Approve Revised Academic Calendar 2023-24 (Exhibit 2223.108)

The revised academic calendar includes 191 teacher work days and 175 student contact days.

John Oldham moved to approve 8.4 Revised Academic Calendar 2023-24. Rusty Rexius seconded the motion. The motion passed unanimously.

8.5 Approve Budget Committee Members

Drew Gottfried moved to approve 8.5 Budget Committee Members, Rich Driessnack and Jennifer Woodland. Wylda Cafferata seconded the motion. The motion passed unanimously.

8.6 Approve Teacher Appreciation Week Resolution May 8-12, 2023 (Exhibit 2223.109)

Board Chair John Oldham read the resolution for Teacher Appreciation Week May 8-12, 2023. The Board will be serving ice cream sundaes to all staff on May 8 to show their appreciation.

Wylda Cafferata moved to approve 8.6 Teacher Appreciation Week Resolution May 8-12, 2023. Rusty Rexius seconded the motion. The motion passed unanimously.

9.0 REPORTS AND INFORMATION

9.1 Superintendent Report

Superintendent Jim Crist reported that the Jazz Festival had about 50 schools compete. It was a fun event. The Pleasant Hill Booster Club will host their annual auction on April 29 at Emerald Valley Resort in Creswell. The Pleasant Hill Education Foundation is working on setting a date and time for Breakfast on the Hill. Mr. Crist will provide a legislative update next month.

10.0 BOARD COMMUNICATION


Board member Wylda Cafferata shared that the Student Health Advisory Committee (SHAC) is looking for a board member to serve on the committee next year. The goal of SHAC is to overlook the health of staff and students and provide funding when available. Ms. Cafferata is also excited to see that preschool story time is happening again.

11.0 OTHER BUSINESS

12.0 NEXT MEETINGS

- Board Meeting and Budget Orientation – May 1, 2023; 7:00 p.m.; Pleasant Hill Community Center

13.0 ADJOURNMENT – 7:44 p.m.

Signed:  , this 1 day of May, 2023
John Oldham, Board Chair