

## TENDER NOTICE – WOOD POLISHING WORKS

**Tender Number: KIS.M.040.2022**

**Tender Name: ARTS BLOCK DOORS & WINDOWS POLISHING**

**Tender Opening Date: 12<sup>th</sup> May 2023 at 1500 hrs**

**Tender Opening Location: Office of the Executive Administrative Manager, KIS**

*We seek your valuable quotations for the undermentioned Civil Work to be carried out at the Kodaikanal International School property.*



Contractors to quote only if capable of completing within **30** days of receiving Work Order from KIS. Only contractors capable of coordinating all scope of work as mentioned below are to bid for this tender. Penalties would be deducted in case of delay beyond 7 days from the completion date.

The details of our requirements are as follows: -

- Doors & Windows Work – Works including Scraping, Polishing & Varnishing as specified below
- Location – Arts Block, Highclerc Compound
- Type of Building – Arts Block Doors & Windows Works.
- Name of Building – Arts Block.
- GPS Coordinates: –

<b>Arts block inside doors and windows polishing BOQ</b>					
<b>(Basement, ground and first floor)</b>					
S.No	Particulars	Qty	Total	Unit price	Total
1	<b>Removing the existing Painting</b>				
	Remove the existing paint on the inside doors and windows for wooden natural finish manually or by machine cost including labour, Scaffolding and materials etc..	Sqft	5000		

<b>2</b>	<b><u>Polishing</u></b>				
	Prepare the surface and apply 2 coat of sanding sealer, 2 coats of touch wood and clean the glass with soap solution cost including labour, materials, scaffolding and etc.	Sqft	5000		
<b>3</b>	<b><u>Varnishing</u></b>				
	Prepare the surface and apply two coats of touch wood on the existing polished doors/window cost including labour and materials etc..	Sqft	300		
<b>TOTAL</b>					



The quotation should include the following: -

- GST at applicable rate
- Transportation and Loading / Unloading at site
- Installation at site
- Validity of Quote - minimum 21 days
- Details of date of dispatch of material and commencement of work on receipt of Purchase Order

**Please Note:** -

Your quotation should be dropped in the Tender Box at the Main Gate of the Highclerc campus on or before the specified Tender Opening Date. The quotations should **mention the Tender Number and Tender Name** as the subject of the envelope on the cover of the sealed envelope.

**Location of Tender Box**

Main Gate, Highclerc Campus,  
Kodaikanal International School,  
Seven Roads Junction, Kodaikanal - 624101

**Terms of Payment by KIS for this Tender:**

- Two or Three maximum Part Payment of 70% can be made upon submitting the running bill once the works proceed.
- 10% amount will be held as a 'Retention Amount' which will be released after 6 months of satisfactory completion of the product.
- As a KIS Policy, advances exceeding Rs. 5 lakhs will only be made against a bank guarantee from the supplier.



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