

## Etowah Parking Information for 2023-2024

Assignment of parking decals for the 2023-2024 school year and will be handled by Mr. Sanderson's office in Rm 3109. Applications for rising juniors and seniors may be printed from the Etowah website beginning May 1<sup>st</sup>. Please read the application carefully as all information must be complete before the application will be processed. See instructions below to pay on-line. Cost is \$100.00 for the entire school year.

Completed applications can be returned to the Rm. 3109 May 3<sup>rd</sup> through May 12<sup>th</sup>. No applications will be accepted after 2:15 on May 12<sup>th</sup>. Applications will be accepted during the student's lunch period **ONLY**. No applications will be accepted before or after school. The following information **must** be included with the application:

1. Copy of valid driver's license. No learner's permits.
2. Copy of current vehicle registration. Copy must show expiration date.
3. Copy of current insurance information for the vehicle showing that the **student is covered by the policy** and the expiration date. This can usually be found on the declarations page of the policy. Contact your insurance agent if you do not have this.
4. Receipt for on-line payment. (Cost for children of a CCSD employees is \$50 and cannot be paid online. **Employees only can pay by check**. Please make check payable to Etowah High School.)

Please make your copies before you return the application. **School will not make copies.**

---

The online payment site will remain open for all students who obtain their driver's license after May 13<sup>th</sup> or miss the original deadline. Applications will be accepted in Rm. 3109 for the 2nd application drop off from July 18<sup>th</sup> – 21<sup>st</sup> between 8 – 11:30am **ONLY**.

All school debts must be cleared prior to any decal being issued. Notices for debts will be sent via email to the email address listed in Aspen at the end of the school year. Any student who has not paid their debt before applying for a parking pass will not be permitted to receive a pass. All work-based learning, dual enrollment and band students will be assigned spaces in the band practice area. All other students will have spaces assigned by random selection.

Decals can be picked up in the Rm. 3109 from 8:30-11:30am **ONLY** July 25<sup>th</sup>-28<sup>th</sup>. **Students must present a photo ID and sign for their own decal.**

Juniors and seniors who miss the second deadline can turn in applications beginning August 15<sup>th</sup>.

No student may park on campus without a parking decal. **Cars parked on campus without a proper decal are subject to ticket and/or towing. This includes the 1st week of school.** Passes may not be transferred from student to student and may not be shared except by siblings. Only the vehicle registered for the parking space is allowed to park in the assigned space. Non-registered vehicles will be ticketed. Students who have a space and require a temporary tag for a different vehicle must pick one up in Rm. 3109 when they drive any unregistered vehicle on campus and park it in their assigned space.

Parking passes are subject to suspension or revocation for:

- Excessive tardies or absences per CCSD policy
- Leaving campus at any time without permission or without signing out properly
- Texting or talking on cell phone while driving in accordance with Georgia State Law.
- Giving another student permission to park in their assigned space
- Speeding or reckless driving on campus
- Any behavior deemed by the Administration to be unsafe and/or irresponsible.

NOTE: No phone checkouts allowed for students who park on campus. Student must bring a note from home or a parent must come to attendance office to check them out, or email to [ehs.attendance@cherokeek12.net](mailto:ehs.attendance@cherokeek12.net).

#### Instructions for Online payment:

On the Etowah Home Page follow these steps:

- In the Parents and Community box select Payments
- In Other Payments select Online School Payments
- In the blue box on the left select HIGH
- In the gray box select Etowah High
- In the Activity Name column select Parking Permit school year 2023-2024 and follow the instructions for payment. This will be \$100.00 for the entire school year.
- Print out receipt and bring with your application.

***Paper application along with required copies of insurance, registration, driver's license and copy of payment receipt must be submitted to Rm. 3109 after on-line payment is made. Applications accepted Tuesday and Thursday during lunch periods ONLY while school is in session.***

#### Instructions for Rising Sophomores:

Applications for sophomores can be submitted beginning September 12<sup>th</sup>. Applications will be processed on a first come first serve basis.

All the same rules apply to sophomores and the same paperwork is required. See above for instructions for on-line payment and application.

No student in a freshman homeroom will be given a parking space.

Any non-Freshman student who gets their license after this date (September 12<sup>th</sup>) please complete the application as outlined above and decals will be assigned as space allows.

Please address any questions to Mrs. Bates at 770-721-3142.

Application Available online	May 1 <sup>st</sup>
1 <sup>st</sup> application drop-off	May 3 <sup>rd</sup> – May 12 <sup>th</sup> - Lunch periods only for Juniors and Seniors -Rm 3109
2 <sup>nd</sup> application drop-off	July 18 <sup>th</sup> – 21 <sup>st</sup> 8:30 – 11:30am ONLY Rm 3109
Decal pick up	July 25 <sup>th</sup> – 28 <sup>th</sup> 8:30 – 11:30am ONLY Rm 3109

Juniors and Seniors who missed the 2<sup>nd</sup> application, can apply beginning August 15<sup>th</sup> during lunch periods only on Tuesday and Thursday.

1. Each person who chooses to park a vehicle at a CCSD high school during normal day hours must obtain a parking permit. A parking space will be assigned, or an area will be designated for legal parking. Parking permits must be completely visible at all times from the outside of the vehicle and will be displayed as specified by the school. Parking permits are not transferable.
2. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. The annual parking permit fee is \$100 or \$50 for permits purchased after Winter Break. No REFUNDS. Motorcycles shall have student decal although assigned to a designated parking area. A one-day parking pass is available at each campus upon payment of \$1 fee and the availability of parking spaces.
3. Priority in assignment of parking spaces will be established by the local school administration.
4. CCSD Parking Permit Application and Vehicle Registration Form will be used to register vehicles and by copy, advise the applicant and legal parent/guardian of the Rules and Regulations.
5. Violations on school campus will be subject to, but not limited to, the following:
  - For minor violations, fine imposed must be paid the next day of school or imposed fine will increase \$1.00 per day.
  - For serious violations, traffic citations, warrants or juvenile complaints may be issued and sent to the Court having jurisdiction.
  - Suspension of parking privileges.
  - Revocation of parking privileges.
  - Impounding of vehicle.
6. Parking, traffic and administrative violations on campus subject to the above discipline shall include, but not be limited to:

<b>No Parking Permit:</b> All Offenses - \$30. <u>2nd and subsequent offenses may result in vehicle being towed and impounded at owner's expense.</u>	
<b>Parking Violations:</b> Repetition of the violations listed in this category will result in the suspension and/or revocation of the student's parking permit.	
<ul style="list-style-type: none"> <li>• Parking in a Handicap Space - \$50</li> <li>• Blocking Handicap Ramp - \$50</li> <li>• Parking in a Fire Lane - \$50</li> <li>• Parking within 15 feet of a hydrant - \$20</li> <li>• Improper parking of a vehicle in more than one space - \$15</li> </ul>	<ul style="list-style-type: none"> <li>• Parking within 30 feet of a stop sign - \$20</li> <li>• Parking in a place prohibited by official signs - \$20</li> <li>• Obstructing an Intersection - \$20</li> <li>• Parking on a sidewalk or grassy area - \$15</li> <li>• Parking in an unauthorized space not addressed above - \$25</li> </ul>
<b>Serious Violations:</b> Parking Permit will be revoked for the following Offenses:	
<ul style="list-style-type: none"> <li>• Driving under the Influence of Alcohol/Drugs</li> <li>• Reckless Driving/Conduct</li> <li>• Possession of alcoholic beverage while operating a vehicle</li> <li>• Laying Drag</li> <li>• Improper transfer of permit to another student or vehicle</li> </ul>	<ul style="list-style-type: none"> <li>• Overtaking or passing a stopped school bus</li> <li>• Possession or Use of weapons within a School Safety Zone</li> <li>• Possession, Use or Sale of drugs or alcohol</li> <li>• Threatening, or causing bodily harm to teacher/other personnel</li> <li>• Reproducing, altering, defacing or improper display of parking permit</li> </ul>
<b>Other Violations:</b>	
Parking Permit will be suspended for 1-30 days <ul style="list-style-type: none"> <li>• Unauthorized departure from school campus</li> <li>• Refusal to submit to a random vehicle search</li> <li>• Failure to respond to a parking citation issued by School Police</li> <li>• Failure to comply with officer directing traffic</li> <li>• Improper passing of vehicle(s)</li> <li>• Giving false information</li> <li>• Failure to exit the vehicle/loitering in the parking lot upon arrival at school</li> <li>• No proof of valid insurance or no insurance – permit suspended pending proof</li> <li>• Improper registration/expired registration (license plate) – permit suspended pending proof of valid registration</li> <li>• Texting/cell phone use while driving – Offenses: 1st – Warning; 2nd - \$15; 3rd - \$30 and permit suspended</li> </ul>	Parking Permit will be suspended for semester <ul style="list-style-type: none"> <li>• Eight or more unexcused absences</li> <li>• Six or more unexcused tardies</li> </ul>

7. The driver/owner will be responsible for the use of the vehicle while on campus and subsequently for any violation of these rules and regulations by persons other than the driver/owner if the offense is committed with or in the vehicle.
  8. CCSD will not be responsible for the losses or damages to the property of users of its facilities including loss due to bodily injury. Proof of insurance with student's name on policy as required by state law will be required prior to issuance of a parking permit.
  9. The local school Principal or designee is authorized to revoke or suspend parking/driving privileges on campus due to violations of the Student Code of Conduct or attendance policies. To emphasize the importance of being on time to school, remaining at school and attendance at school, the Principal or designee will suspend the student's parking privilege for the remainder of any semester at the time of the eighth unexcused absence, or the sixth unexcused tardy. There will be no refund of fees.
  10. Towing a Vehicle: A Principal (or designee) may authorize vehicles that are improperly parked, block emergency access, violate the student parking regulations and/or pose a reasonable interruption to school operations, to be towed by a designated wrecker service. All towing fees will be at the owner's expense.
  11. Students who obtain a parking permit and park their cars in a CCSD parking areas agree not to transport, store or conceal firearms, weapons, dangerous instruments, illegal drugs, alcohol, tobacco, tobacco products, vape pens (juuls), vape oils or any other item or substances prohibited by the Code of Conduct. As a condition of being allowed to park in CCSD parking areas parents/guardians/students agree to a search of their automobiles upon reasonable suspicion that the automobile may contain prohibited items.
- Note: Students/parents/guardians should closely review all rules and regulations contained on the parking contract prior to signing.

This application is for the purpose of registering a motor vehicle by a student in order to obtain a parking permit. Rules and regulations pertaining to on-campus parking and operation of the vehicle are contained herein and completion of this application will be construed as acceptance of the rules and regulations. The application must be completed, signed by the legal parent/guardian and returned to the school with supporting documentation and fees. The annual parking permit fee is \$100 and is made payable to the school. This fee is reduced to \$50 for permits purchased after Winter Break. In addition, you will need to submit: proof of a valid driver's license (no learner's permits), proof of valid insurance with student's name on policy for vehicle & proof of valid (license plate) registration.

The Cherokee County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. This application carries with it permission by the applicant and/or owner of the motor vehicle for administrators to conduct random searches and/or searches of the vehicle while on school system property when the administrator has reasonable cause to believe that the vehicle contains contraband.

---

Applicant's Name _____		Date of Birth _____	Grade Level _____
Applicant's Address _____		Driver's License Number _____	Class of License _____
Year _____	Make of Vehicle _____	Model/Style of Vehicle _____	Color of Vehicle _____
Vehicle Identification Number _____	Vehicle Tag Number _____	Decal Year _____	County of Registration _____
Insurance Company Name _____		Insurance Policy Number _____	

After reading and understanding the rules and regulations as stated on the reverse side, the undersigned acknowledges that permission to drive and/or park a motor vehicle on any Cherokee County School campus or facility is a privilege and not a right. In consideration for such privilege, the undersigned expressly consent to any random or reasonable cause search of the above described motor vehicle or any other motor vehicle driven by the applicant by administrators of the Cherokee County School System at any time while the vehicle is parked or operated on School System property.

---

Student Signature _____	Date _____	Parent/Guardian Signature _____	Date _____
-------------------------	------------	---------------------------------	------------

---

**TO BE COMPLETED BY THE SCHOOL:**

School: _____	<input type="checkbox"/> Full Year <input type="checkbox"/> 2 <sup>nd</sup> Semester
Permit # _____	Date Approved: _____
	Issued By: _____
	Receipt # _____

Additional Student information-check all that apply:

Band \_\_\_\_

WBL \_\_\_\_\_

GAVS (am or pm) \_\_\_\_\_

Dual Enrollment (am or pm) \_\_\_\_\_

Sport (please specify which sport) \_\_\_\_\_

Emergency Contact Information- Name and phone number:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

# IMPORTANT THINGS TO REMEMBER ABOUT PARKING

## PARENT AND STUDENT MUST INITIAL

- \_\_\_\_\_ 1. If I drive a car other than what is on file at the school, I must go to Rm. 3109 for a temporary parking pass. Failure to do so may result in a citation and fine.
- \_\_\_\_\_ 2. If I purchase a new car, I must take the new insurance coverage and bill of sale or registration to Rm 3109 within the first 3 days after the car is purchased. Failure to do so may result in a citation and fine.
- \_\_\_\_\_ 3. I am not allowed to let anyone else use my space, even if they drive me to school. Doing so will result in a citation for the driver and my permit may be suspended or revoked and all monies forfeited.
- \_\_\_\_\_ 4. If I give or sell my pass to anyone, even temporarily, the pass will be revoked, and all monies forfeited for the school year.
- \_\_\_\_\_ 5. If I leave campus during the school day without properly checking out, whether it is in my car, someone else's car, or walking, my pass may be suspended or revoked, and all monies forfeited.
- \_\_\_\_\_ 6. I understand that I am not allowed to go to my car at any time during the day without a pass.
- \_\_\_\_\_ 7. Per Georgia Law O.C.G.A. 40-6-241.1 CCSD has strict cell phone policy as outlined in the Rules and Regulations. I have read/agree to this policy. Texting or talking on cell phone while the car is in driving lane may result in a citation, and parking being suspended/revoked and money forfeited.
- \_\_\_\_\_ 8. Parking Permit may be suspended for eight (8) or more unexcused absences or six (6) or more unexcused tardies.