

Lancaster High School Class of 2023



Graduation Packet and Contract

Three Important Steps to Follow:

1. Please read all the enclosed information carefully!
2. Printout and sign the Graduation Agreement
3. Turn in the signed Graduation Agreement to the Activities Office or by e-mail by May 22nd by 4 P.M.

April 24th, 2023

Dear Parent or Guardian:

It seems impossible, but graduation for the Class of 2023 is almost upon us. The graduation ceremony will be held at **The Hangar (Jeyhawk Stadium) on June 1st, 2023**. In order to make this a memorable occasion for all, we have put together the attached information packet for you and your student. Please review **ALL** of the enclosed information with your graduate. This is very important information and it includes some dated material that must be completed and returned by 4:00 PM on May 22, 2023.

PLEASE NOTE: Receipt of this packet does not guarantee participation in the graduation ceremony. Your student's graduation status is based on his or her meeting all District and State graduation requirements. Regretfully, in the past, some Seniors have not been allowed to participate in graduation due to missed deadlines and/or discipline issues. Please take a moment to review with your graduate the listed deadlines. Also, please discuss responsible behaviors during school, Grad Night, and during the graduation practices, and the Graduation Ceremony.

The attached **Graduation Agreement** is due back to the Activities Office, no later than 4:00 P.M. on Monday, May 22, 2023. **Please print out the Signature Page, sign it, and return it by this date or e-mail the signature page to ktrematore@avhsd.org.** Failure to return this agreement by the May 22nd deadline will result in your graduate not being allowed to participate in the graduation ceremony.

To help us make the ceremony memorable for everyone, we ask that you follow these guidelines:

1. Please **DO NOT bring air horns or other noise-makers**. These disturb those sitting near you and can be very distracting to other guests at the ceremony.
2. Please refrain from bringing silly string, confetti, balloons, posters, etc. into the stands. (Out of courtesy to other guests, please be aware that large balloons obstruct the viewing pleasure of other guests.)
3. Do not stand along the front rail. This blocks the view of those sitting behind you and may cause a problem in the case of an emergency evacuation.
4. There will be areas reserved for guests in wheelchairs and with disabilities as required by federal law. Please assist us in reserving these seats for guests with disabilities.
5. The saving of seats is not permitted.
6. At the close of the ceremony, you will be meeting your graduate in the area in front of the stadium. Remember that guests are not allowed on the field at any time due to safety issues regarding Fire Code restrictions.
7. Reminder: Diplomas will be picked up after the graduation ceremony by graduates.

Thank you very much for your cooperation and for meeting our expectations of appropriate conduct. We are looking forward to a memorable evening culminating the High School career of the Class of 2023.

Sincerely,

Mr. Zach Mercier, Principal
Dr. Teri Castelow, Vice Principal of Activities
Lancaster High School

Graduation and Grad Night are optional activities; therefore, participation may be denied with cause.
(Reference: Education Code sections 48900 and 48915.)

ANTICIPATED LnHS Senior Activities & Important DATES 2023

May 1	Last day to order Cap and Gown with Jostens
May 12	Senior Sunset
May 19	Grad Nite- Six Flags Magic Mountain
May 22	Last Day to turn in Graduation Agreements - required in order to participate in graduation
May 23	Senior Award Night
May 25 & 26	Senior Finals & I.S. & APEX work needs to be completed
May 26	Senior Check Out
May 26	Distribute caps and gowns and graduation tickets in Library with Civics/Econ Class.
May 31	1st Graduation Practice 8:00 am to 11:00 am in the large gym
May 31	Extra ticket purchases after graduation practice (not to exceed 2 tickets per senior)
June 1	2nd Graduation Practice 8:00 to 11:00 am The Hangar (Jethawks Stadium)
June 1	Graduation 6 pm seniors need to arrive at 4:30 pm
June 1	Distribution of Diplomas after graduation

~ Dates, Times, & Information are subject to change without notice. ~

Parents and or Students concerned about student grades should check power school for grades often and E-mail or otherwise contact teachers and or counselors with any questions well before the Commencement ceremony.

Class of 2023 - Graduation Tickets

In an effort to make the Graduation Ceremony as enjoyable as possible for those attending, the following criteria have been established regarding graduation tickets.

1. **You must have returned your Graduation Agreement to get graduation tickets. Students who turn in their Graduation Agreement late will Forfeit 1 graduation ticket.**
2. Each Graduate will be given five (5) tickets for the graduation ceremony at no cost on May 26th after senior check-out. You must have an ID and sign for the tickets when they are given. Count the tickets before you sign for them. Graduates must pick up tickets, not parents.
3. Extra tickets may be available based on the number of graduates, which varies widely each year, up until the week of graduation. These tickets are based on the total “fire marshal” maximum attendance allowed in the stadium divided by the number of graduates.
4. You may purchase a maximum of 1 or 2 tickets for a cost of \$5.00 each (**CASH ONLY**) if extra tickets are available. This will be the only time you will be able to buy extra tickets. Extra tickets will be sold after graduation practice on May 31st.
5. Once all of the tickets have been distributed and sold, **no other tickets for graduation will be available per Fire Code / Fire Marshal.**
6. If you really need extra graduation tickets, please ask other students for extras they may not need.
7. Important: If a student gives out a **Graduation Invitation** through Josten’s or some other personal notification, of their Graduation event, **that is not a ticket for entry into the stadium** during the ceremony.

All guests entering the stadium for graduation must have an admission ticket. Children 2 years or younger may enter without a ticket. Strollers will not be permitted in the stadium.

Those without a ticket will be denied entry. In years past, several guests have demanded entrance without a ticket. These guests will be denied access and referred to security or on-site law enforcement officers if a disturbance ensues. **Fire-code will be enforced for the safety of all guests.**

I realize that this may limit the number of guests that will be able to attend the graduation ceremony, but after considering such issues as crowd control and emergency evacuation procedures, the **Fire Marshal has determined these restrictions to be necessary and there are no exceptions.**

SENIOR CHECKOUT INFORMATION

SENIOR CHECK-OUT will be on May 26th in the library.

Please clear all of the following steps before 3:30 May 26th to be able to successfully complete senior check-out:

1. Finish all apex/ senior finals with a passing grade in the class.
2. Return all Textbooks to the Library.
3. Pay all Fines and Fees (accountant)
4. Turn in the completed Graduation Agreement.

It is advisable that you go by Mrs. Mendoza's office well before May 26th and check your account. If you have a charge for anything, take care of it now; not at the last minute.

If any of these steps are not done before you walk into the Library for senior check out on May 26th you will not be able to check out until these have been completed, and you will not be given your cap and gown for graduation.

The following will occur during the Senior Checkout:

1. You will be given a senior checkout form when you enter the library.
2. You will take the form to all stations and get the form signed or stamped by the appropriate staff member.
3. You will take the completed form to retrieve your cap and gown.
4. If you cannot finish your checkout form for any reason you will be asked to leave the library and will not be able to get your cap and gown. (Please refer above to what needs to be completed before May 26th at 3:30 pm)
5. You will show your photo I.D. to the Jostens rep or staff member. They will give you your cap and gown and have you sign for it.
5. After you have received your cap and gown then you will be able to receive your graduation tickets. Each senior is receiving 5 tickets.
6. If you would like to purchase any additional tickets, a purchase of up 2 tickets will be allowed and will be sold after the first graduation practice **FOR CASH ONLY**. These tickets will only be sold to you if they are available depending on the number of graduates. You may not purchase more than 2 tickets and you may only request tickets on the check-out day after successfully completing senior checkout.

Seniors are NOT allowed on the main (classroom) campus at any time after May 26th—No exceptions!

You will not be allowed to go to a teacher's classroom for any reason during the school day. **Seniors found to be on campus interrupting classrooms after Friday, May 26th will be subject to removal from the graduation ceremony scheduled for June 1st.** If you absolutely must see a teacher or handle some emergency on campus, arrange to resolve the issue via e-mail or after school hours. An administrator is available at the front visitor office if you have school emergency issues.

Graduation Practice Schedule 2023

May 31st & June 1st

You must attend all graduation practices in order to be allowed to participate in Graduation. You must be in the district dress code at all times while at practices.

*With only two practices, missing them will not be allowed.

BRING YOUR SCHOOL ID TO BOTH PRACTICES.

Wednesday, May 31st, 8:00 AM to 11:30 Grad Practice Day 1:

All students are to report to the Large Gym.

Dress comfortably

Thursday, June 1st, 8:00 AM to 11:30 Grad Practice Day 2:

Report to Jethawk Stadium.

Dress comfortably

Bring sunscreen, water, and a hat

At the practice, the more attentive you are, the sooner you will be dismissed. Be on time and follow directions. We want your graduation to be a memorable one for you, your parents, the staff, and the community. We also want you to have a great time, but please remember that you are expected to behave appropriately. Any disruption to the ceremony will result in immediate removal from the field and that student will be referred to the administration and not allowed to participate in the Graduation Ceremony on Thursday, June 1st.

Graduation is an optional activity. Participation may be denied with cause.

Reference: Ed. Code sections 48900 and 48915.

GRADUATION AGREEMENT 2023

Turn in by May 22nd at 4:00 PM to the Activities Office either on paper or electronically.

Print Carefully – This needs to be the correct name currently on record with Lancaster High School---

Student ID # _____ *---Please Print legibly! ---*

Student Last Name: _____ **First Name:** _____

The 2023 Commencement Ceremony will be held at 6:00 PM on June 1st, at The Hangar (Jethawk Stadium). My signature at the bottom of this contract certifies that I agree to adhere to the following policies regarding my conduct as a Senior at Lancaster High School during the Commencement Ceremony and all other School functions while attending the final four weeks of my Senior year. I also understand that my participation in any graduation activities is at the discretion of the site administration.

PLEASE NOTE: Graduation is an optional activity and participation may be denied with cause. (**Reference: Education Code sections 48900 and 48915**).

I/We agree to the following: (**Initial next to all statements**)

_____ I will attend mandatory graduation practices on May 31st & June 1st, 2023.

_____ I will adhere to Lancaster high school rules of behavior and conduct, including the district dress code during graduation practices. Failure to do so may result in removal from remaining practices. If I am removed from practice, I understand that I will not be allowed to participate in the graduation ceremony.

_____ I will wear a cap and gown that has not been altered or modified in any way. I will wear attire appropriate for semi-formal occasions underneath the gown.

_____ I will conduct myself in a courteous manner, without distraction or disruption. Failure to do so may result in removal from the ceremony, while in progress. If removed from the ceremony, a meeting with the Principal must be scheduled in order to receive my diploma.

_____ Objects that distract from the ceremony are prohibited. This includes silly strings, noise-makers such as horns, beach balls, and similar items. (These items are a disruption to other graduates and guests – please be courteous to others during this significant family event.)

_____ I promise to explain to all guests invited that they must have a graduation ticket or they will not be allowed access to the stadium due to fire-code regulations. No one can be admitted without a ticket per the Fire-marshal for the safety of all guests and graduates. Josten’s or personal graduation invitations can not be used for admission to the Graduation Ceremony

_____ Note: Parents, please do not bring noise makers or items that obstruct the view of others such as balloons, posters, large flower bouquets, etc. Possession of such items may result in non-admittance to the ceremony.

I have read and agree to the following pages of the grad agreement: (**Initial next to all statements**) _____ Page 2 Parent Letter

_____ Page 1 Letter from the Principal

_____ Page 2 Important Dates

_____ Page 3 Graduation Tickets

_____ Page 4 Senior Checkout Information

_____ Page 4 Cap and Gown Distribution

_____ Page 5 Graduation Practice Schedule

PLEASE READ, THEN SIGN BELOW:

We have read, understand, and agree to comply with the expectations listed above and those also provided in the graduation packet and booklet online at lnhs.org. We agree that in choosing to take part in the Lancaster High School Class of 2023. Commencement Ceremony, we will abide by all rules outlined therein. We understand that any violation of this agreement will result in non-participation in the commencement ceremony. By signing this agreement, we also understand that it must be turned in to the Activities Office no later than **4:00 PM on May 22, 2023**, in order to participate. Failure to return this agreement signifies that it is not our intention to participate in the Commencement Ceremony. Questions may be directed to the Lancaster High School’s Activities Office, 726-7649 ext. 789.

X _____
X _____

GRADUATING SENIOR (Full Signature) /Date
(required) Date

PARENT OR GUARDIAN Signature