

Technical Theater Assistant

NSU University School

NSU University School is currently accepting applications for a Technical Theater Assistant to help with the operations of school events and Performing Arts initiatives.

Qualified candidates will have the commitment to the Vision and Mission of NSU University School, the willingness to work in a collegial manner, and the ability to communicate effectively with faculty, staff, and parents.

About NSU University School

We are a private, independent school in Davie, Florida, located on the beautiful campus of Nova Southeastern University. We have a digital photography lab, equipped with iMacs and digital editing software. We were featured on NBC 6's segment, *Brag About Your School*: <https://www.youtube.com/watch?v=viVM8uQocUc>

Our class sizes are relatively small — 24 students max — and we are very invested in providing our arts teachers with the resources necessary for success.

Our salary range is competitive with Broward County Schools, and we offer free daily lunch, excellent [benefits](#), access to NSU's vast resources, and tuition discounts for our Early Childhood Development daycare, our JK-12 private school, and/or master's and doctoral programs at NSU.

Our [mission](#) is to bring out the best in our students, and our ideal teachers are people who can help bring out the best in US! If you are the type of person who seeks to innovate and find ways to improve our community, then I look forward to discussing our program, its resources, and the package we have to offer. We would appreciate any referrals.

NSU UNIVERSITY SCHOOL WEBSITE: www.uschool.nova.edu

If interested, please contact Danny Swerdlow, Director of Arts, at swerdlow@nova.edu.

Education and Experience:

- Experience in technical theater production
- Proficiency in carpentry/rigging and equipment
- General knowledge of audio and lighting preferred
- General understanding of backstage procedures and protocols

Technical Theater responsibilities include but are not limited to:

- Assist with day-to-day operations of scene shop and backstage

- Assist with all load-ins, strikes, and technical rehearsals
- Provides technical support in sound, lighting, and stage modifications
- Operates the facility's sound, lighting, stage, projection, and other technical equipment and systems for events
- Implements policies to ensure safe work practices and environment in the scene shop, backstage, and stage areas
- Works with operations staff and students to coordinate equipment movement, rigging, and other technical needs
- Monitors set construction for productions and ensures quality control
- Provide technical guidance and instruction to student crews and operations staff as needed
- Ensures organization and maintenance of the arts facilities including proper storage of equipment as per fire marshal requirements, climate, cleaning, and general maintenance
- Monitors inventory levels of supplies and equipment
- Provided technical support as needed for performances, events, and functions during and after regular school hours including nights and weekends