



2022-23 Crandall ISD Safety and Security Committee; Summer Meeting

Tuesday, November 8, 2022 at 8:30 AM

I. Call to order

Keith Chapman, Director of Emergency Operations called to order the regular meeting of the Crandall ISD Safety & Security Committee at 8:35 AM on November 8, 2022 at the Crandall ISD Administration Training Room

II. Roll Call

The following members were present for the meeting:

Rick Harrell, CISD Board President
Amy Barber, CISD Board Member
Wendy Eldredge, CISD Superintendent
Keith Chapman, CISD Director of Emergency Operations
Eric Covington, CISD Security Specialist
Chris Moore, CISD Chief of Communications
Billy Taylor, CISD Chief of Police
Amanda Hebisen, CISD Admin Assistant Communications/CISD PD
Amanda Roberts, CISD Education Project Manager/Parent
Courtne Nix, CISD Communications Coordinator/Parent
Amber Teamann, CISD Executive Director of Technology
Jessica Zelvovich, CISD Secondary ELAR Instructional Coach
Debi Nixon, Forney ISD Coordinator of Security
Kristi Craft, CISD Teacher and Parent
Stephanie Smith, CISD Teacher, Martin Elementary
Susana Rogers, CISD Teacher and Parent
Ivan Elizarrias, Crandall PD Officer
Paul Ayers, Kaufman County Fire Marshal
Shawn Cooke, CISD Campus Security Monitor
Tiffani Followwell, Kaufman County Emergency Management Specialist
Casey Vance, Kaufman County Deputy Emergency Management Coordinator

III. Agenda

- **Reviewed previous meeting minutes (Minutes Approved by Committee)**
- **2022-23 Drill schedule update: (Information Item)**
 - 1st semester SRP drills complete ahead of schedule on 9/28/22
 - Monthly fire evacuations drills on schedule
 - Prior to the beginning of the school year, completed teacher only Lockdown Drill covering strategies necessary if not in a classroom (e.g., cafeteria, hall, etc.)
 - Teachers on the committee shared they felt the drills went well, but additional training is necessary on dealing with emotions for parents and students.



- **Governor Requirements Update: (Information Item)**
 - All requirements complete and certified on August 26, 2022.
 - Item 1: Safety and Security Committee summer meeting
 - Item 2: Schedule all security drills in advance
 - Item 3: Complete staff & substitute training on emergency procedures
 - Item 4: Cover access control procedures with staff
 - Item 5: Complete summer targeted partial audit
 - Item 6: Complete exterior door hardware safety audit
 - Item 7: Complete staff Behavioral Threat Assessment Training for SSSP teams

- **Weekly Exterior Door Audit Update (Information Item)**
 - State Intruder Detection Audit status (two complete)
 - Dietz and Walker Elementary campuses complete with “No Findings”
 - Audits include:
 - Phase 1 - Intrusion audit – try to enter 3 doors
 - Phase 2 – Exterior door audits with a staff member
 - Phase 3 – Classroom door audit with a staff member
 - Review weekly exterior door sweep reports
 - All district instructional facilities doors are checked weekly (181 doors):
 - Reports are completed with any deficiencies listed
 - Campus principals receive a full report each week
 - Results are shared with Maresa Bailey and Chris Moore
 - Work orders are submitted if any deficiencies found or minor repairs made on the spot
 - Weekly Exterior Door Audit Results:
 - High school has been 100% for 4 weeks
 - District is currently 98% of 181 doors found secured weekly on average
 - 4 elementary campuses have a 99% success rate
 - Reviewed details showing that several doors found open do not provide access into the campus or students are not present in areas (portables and The Pit at the high school). By excluding these doors, the results show an average of 2.3 of 181 doors are open each week across all campuses
 - Principal reports show exactly which doors are open and what the findings were

- **Security Bond Update (Information Item):**
 - Access Control (updates in progress)
 - New prop alarms are installed at middle school to alert principals when doors have been propped open via text
 - Prop alarms will be deployed in all campuses
 - CCTV System (updates currently waiting for quotes)
 - Intrusion Alarm (installs to be done at all campuses)
 - Panic Button (installs to be done at all campuses)



- Additional Intercom (installs at select campuses, mainly secondary)
- Fire Panel Upgrades (Martin, Wilson, LF Rayne's, Crandall High School)
 - New systems will be addressable, which pinpoints the exact location of alarm should a detector go off
 - Voice Evac Systems- doesn't beep, it speaks and gives prerecord instruction (more soothing)
 - Microphone on the panel allows staff to give instructions
 - Example of greater threat drill/alarm given, if storms or other danger outside instruction is given to go to a different area of the building
- **Training Suggestions and Needs (Discussion Item)**
 - Fire Extinguisher Training – for staff
 - CERT – possible training to be explored
 - ALERRT AAIR training for CISD PD May 31-June 1 (outside agencies invited)
 - Bomb threats: what staff/students/parents should do
 - PA Codes: more training needed and easier access suggested. (sticker with code placed on ID badge is used at Wilson ES), will share with other principals
 - MS situation bomb threat: Teachers need training on how to handle students in this time of event
 - CISD Police Officers possibly provide training on consequences for different types of offenses like terroristic threat or vaping. Other trainings by CISD PD should be explored as well
 - A question was asked if we train our students does that give suggestions to future suspects. Response: Students already participate in Lockdowns and understand what instructions are given and how to respond. We should still work to educate everyone on how to respond
 - Community Training: Having parent meetings was a suggestion with the understanding that usually only a small percentage show up. Some thoughts to increase attendance included educational videos and other reassurances to parents to help with engagement
 - Several suggestions for training delivery methods were made, to include:
 - Social Media to link to videos and written information
 - Parent meetings, in-person meetings, in the community or at local campuses
 - Using HOA facilities in Heartland
 - Do Giveaways/food at in-person meetings



- Final Thoughts:
 - Rick Harrell: Where can a parent go to get information? Safety & Security link should be added to the main district page to make it easier for parents to find and submit questions
 - Chris Moore: Parents tend to share on social media before they have all the facts. Work to educate parents where to go to get information and when, how and what we communicate
 - Shawn Cooke: Work with parents to discuss strategies like checking kids phones, rooms, and other items
 - During meetings, have kids bring their parents to attend by doing student assemblies by grade and inviting parents. Be direct and blunt about issues
 - Train staff to share information about Let's Connect and where to find it

IV. Adjournment

Keith Chapman Adjourned at 9:42am