

RECORD OF SITE-BASED DECISION MAKING COUNCIL PROCEDURES MINUTES

The North Washington Elementary School Site-Based Decision Making Council met at North Washington Elementary School for a meeting on Monday, the sixth day of June, 2022 for a regular called meeting, with the following members present:

--Amanda Mattingly --Rhoda Whitaker --Daralyn Kirkpatrick
--Miranda Yonts --Pam Nicholas

Member(s) Absent:

--Nichole Midgett

Guest(s) Present: Alicia Kelly

Called meeting to order at 1:00 PM

- Welcome/introductions were made.
- Reviewed agenda and provided opportunity for public comment.
- Minutes were reviewed. Motion made by M Yonts and seconded by R Whitaker to approve.
- NEW BUSINESS

a. **Good News Report**

- i. Mrs. Mattingly provided a positive report of how the 21-22 school year wrapped up. She praised the teachers and staff, students, and parents for a great year, full of great strides in learning and wonderful progress in returning to “normal” school events and structures.
- ii. Mrs. Mattingly shared with SBDM that North Washington was the Grand Marshall in the Willisburg Memorial Day Parade. Many staff members were able to participate in representing our school in the parade and festival activities. Mrs. Mattingly shared her appreciation to the City of Willisburg for recognizing our school in this way.

b. **Public Comment**

No comments shared

Planning for Student Achievement:

ESS Daytime Waiver

Mrs. Mattingly presented Council with the ESS Daytime Waiver, which would allow intervention supports to be offered during the instructional school day, as well as traditional method of afterschool ESS. Motion was made by M Yonts and seconded by P Nicholas to approve. No opposition noted.

Instructional Day Shell

Mrs. Mattingly shared with Council that their guidance/direction is needed in some key components of the master schedule. With their direction, Mrs. Mattingly will prepare schedules for them to consider for approval in July. Items discussed:

--Arrival Procedures: Mrs. Mattingly suggested she survey the teachers for their input regarding student arrival procedures (continue to homeroom or return to reporting to common areas from 7:30-7:50), unless Council had a direct request. Council agreed for Mrs. Mattingly to survey teachers.

--Related Arts/Specials Structure: Mrs. Mattingly proposed changing the related arts structure, based on request from Related Arts team. The structure will allow for blocks of each class (course of 2-3 weeks) instead of R/W/B/G day schedule. Council supported.

--Teacher Planning: Mrs. Mattingly shared that she feels she can build a schedule to maintain 55 minute planning blocks (Related Arts would have 80-85 minutes to allow for classroom transition and instructional planning needs, servicing K-8).

--Lunch Minutes: Council expressed support in continuing with 20 minute lunch blocks (25 for Kindergarten), as has been in place.

Other Business:

Dress Code

Mrs. Mattingly provided Council with input shared from staff regarding proposed items for consideration to the 2022-2023 Dress Code. Council discussed and the recommendation was made to update policy, with changes being removal of wording regarding leggings and piercings, as well as removing the FRYSC Clothes Closet as an option for middle school students (based on dress code violation). Motion was made by R Whitaker and seconded by M Yonts to approve the 22-23 dress code with these changes made. No opposition noted.

Textbook Surplus

Mrs. Mattingly recommended Council to approve the process of surplus of student textbook materials as we work to clean out school spaces/materials that are no longer in use. Principal will provide Council in July/August with a listing of surplus books. Motion was made by M Yonts and seconded by D Kirkpatrick. No opposition noted.

SBDM Training Dates

Mrs. Mattingly provided reminder for members of the required member training dates coming up in July.

Set Next Meeting Date

July 5 at 1:00

Executive Session:

Mrs. Mattingly shared with Council the following personnel items:

Resignations:

Samantha Carrico, teacher

Amanda Mattingly, principal

Open Session:

Schedule interviews for vacant K-5 teaching position.