

## **RECORD OF SITE-BASED DECISION-MAKING COUNCIL PROCEDURES MINUTES**

The North Washington Elementary School Site-Based Decision Making Council met at North Washington Elementary School for a meeting on Thursday, the twenty-fourth day of August, 2022 for a regular called meeting, with the following members present:

--Alicia Kelly	--Rhoda Whitaker	--Daralyn Kirkpatrick
--Miranda Yonts	--Pam Nicholas	--Bart Price

Member(s) Absent:  
N/A

Guest(s) Present: N/A

Called meeting to order at 3:45 PM

- Welcome/introductions were made.
- Reviewed agenda and provided opportunity for public comment.
- Minutes were reviewed. Motion made by M. Yonts and seconded by R. Whitaker to approve.
- NEW BUSINESS
  - a. **Good News Report**
    - i. All staff participated in active shooter training at the high school which very informative and one proactive step in case of an emergency.
    - ii. Library is nearing completion with the floor renovation. Should be completely ready by the second week of school at the latest.
    - iii. Both open houses this year had a great turnout and positive feedback. Our primary grades open house brought in around 300 families.
  - b. **Public Comment**  
No comments shared

### **Planning for Student Achievement:**

#### School Budget Update/Overview

Mrs. Kelly shared the updated budget reports. Motion was made by B. Price and seconded by M. Yonts to approve.

#### Update on Enrollment/Class Sizes/Teacher Enrollment

Mrs. Kelly shared an update on enrollment. Due to high numbers in 2<sup>nd</sup> grade and low numbers in 3<sup>rd</sup> grade, a 2/3 split was created. 4<sup>th</sup> grade is up right now with 29 students in each homeroom. This will be monitored closely. Mrs. Kelly asked council to begin considering how we can use supports within the building to assist 4<sup>th</sup> grade if numbers remain high. Schoolwide, our enrollment is up 4 students from our projected enrollment.

### Update on intervention/enrichment

Mrs. Kelly shared that with 4<sup>th</sup> grade enrollment still high, one of our intervention teachers, Mrs. Teresa King, would be utilized to support the 4/5 grade team for skills block and 4<sup>th</sup> grade team for core instruction. Mrs. Cindy Powell will work with intervention groups for math and reading for grades K-3. Mrs. Donya Stevens will be working ½ days with our 2/3 split class. Enrichment this year will be provided by the district and serviced by Anita Pinkston (K-3) and Allison Carney (4-8).

### **Other Business:**

#### Policy Review/Update

Mrs. Kelly provided a review of the following policies.

- Adoption of an Emergency Plan- Motion was made by R. Whitaker and seconded by D. Kirkpatrick to approve.
- Wellness Policy- Motion was made by P. Nicholas and seconded by M. Yonts to approve.
- Homework Policy- Motion was made by R. Whitaker and seconded by D. Kirkpatrick to table until September meeting.

#### New Policies

Mrs. Kelly provided a review of the following new SBDM policies.

- Principal Selection- Motion was made by R. Whitaker and seconded by M. Yonts to approve the 2<sup>nd</sup> and final reading of this policy.
- Committees- Motion was made by B. Price and seconded by M. Yonts to approve the 2<sup>nd</sup> and final reading of this policy.

#### Elect Vice Chair

Council unanimously agreed to elect M. Yonts as our council's vice-chair.

### **Executive Session:**

Emergency Plan- Emergency Plan was reviewed.

Staffing- Interviews for possible transfer in special education was discussed.

### **Open Session:**

The next SBDM meeting will be held on Monday, September, 19, 2022 at 3:45. The meeting adjourned at 4:36 PM.