

## RECORD OF SITE-BASED DECISION-MAKING COUNCIL PROCEDURES MINUTES

The North Washington Elementary School Site-Based Decision-Making Council met at North Washington Elementary School for a meeting on Monday, the twenty-second day of January, 2023 for a regular called meeting, with the following members present:

--Alicia Kelly	--Rhoda Whitaker	--Daralyn Kirkpatrick
--Miranda Yonts	--Bart Price	--Pam Nicholas

Member(s) Absent:

--NA

Guest(s) Present: N/A

Called meeting to order at 3:45 PM

- Welcome, reviewed agenda and provided opportunity for public comment.
- Previous meeting minutes were reviewed. Motion made by M. Yonts and seconded by R. Whitaker to approve.
- NEW BUSINESS

a. **Good News Report**

- i. Related arts has transitioned from a 2-week to 1-week rotation and things have gone very smoothly. Seems like a better fit so far.
- ii. iReady and Satchel Pulse testing is almost complete. No technology issues with this round of testing. Growth/Diagnostic Results will be shared at next meeting.
- iii. Christmas music program and service projects were a success. The music program had a huge turnout, and we thank Pam Nicholas for all of her hard work on that program.
- iv. Tornado warning went well. Students were sheltered in place for about an hour. All students and staff handled the situation calmly and effectively. Some parents were also sheltered with us as they were in building at that time dropping off students or volunteering. Everyone was complimentary of the procedures we had in place to make things go smoothly.
- v. Mr. Campbell will be on paternity leave for the birth of his daughter for two weeks. Missy Hutchins, former WCHS principal, will be with us in his absence.

b. **Public Comment**

SBDM members shared questions/concerns. These items are listed below with the response/action that will be taken.

- i. WCHS Bus Riders- If WCHS students ride in a car to catch the buses leaving North Washington, it is their responsibility to be there on time for the bus. If they miss the bus, they must call home to be picked up and buses will not wait/return for them.
- ii. Students of Staff @ Dismissal- send reminder to staff that students of staff members need to remain in the gym until the end of dismissal to

- avoid students wandering halls and interfering with bus dismissal traffic.
- iii. Valentine's Day Celebrations- Changed from 2/10 to 2/14, will update year at a glance document.
  - iv. Patriot Pride- Will add "other" choice for adult to talk to and spot to type in the adult's name
  - v. Copy Paper- Staff are concerned about amount of copy paper left after Mrs. Kelly had asked all staff to be conservative since we are running lower than normal. Staff are still encouraged to make copies needed, but just to make sure they aren't making copies "just in case" or only using one-side if something else could be put on back. We just want staff to be aware and mindful.
  - vi. Students have started using email to communicate with each other during class since phones are not allowed. Go Guardian and District Monitoring systems help us identify inappropriate content. Also, Go Guardian allows teachers to see what each student is doing on their Chrome books to monitor as needed.

### **Planning for Student Achievement:**

#### School Budget Update

Mrs. Kelly shared the updated budget report. Motion was made by P. Nicholas and seconded by D. Kirkpatrick to approve.

#### Family Engagement Committee Update

North Washington now has one parent representative, Brianna Jones. While we actively seek another parent representative, the committee will proceed with monthly meetings. Their first meeting with our parent representative will be January 25, 2023.

#### Comprehensive School Improvement Plan: Phase III Review and Approval

Mrs. Kelly provided Council with an overview of the Phase III of the Comprehensive School Improvement Plan for review and approval. Goal statements need to be reviewed; it seems for some goals the numbers are backwards reflecting a decrease in percentage for the goal. After review, motion was made by B. Price and seconded by D. Kirkpatrick to approve Phase III with changes discussed.

### **Other Business:**

#### Mid-Year Family Survey Results

Mrs. Kelly provided a summary of the recent family survey that went home with all families. The summary included positives and areas of growth for each grade level. In response to the survey, Mrs. Kelly will address specific areas of concern with grade level teams and will reach out to families to gain more feedback based on their responses. Overall, the surveys provided very positive feedback.

**Executive Session:**

Motion was made by P. Nicholas and R. Whitaker to enter executive session.

**Staffing Update**

New hire: Laura Holderman (District Special Education IA)

Resignation: T. Marksbury (Communicare Teacher) effective 2/17/23

Motion was made by D. Kirkpatrick and P. Nicholas to close the executive session and adjourn the meeting.

**Open Session:**

The next SBDM meeting will be held on Monday, February 27, 2022, at 3:45. The meeting adjourned at 4:47 PM.