



## Long-Term Substitute Upper School Counselor

(Position Available: Fall 2023)

### Overview

Sacred Heart Academy “SHA” Bryn Mawr (PA) is a Catholic, independent college preparatory school for girls founded in 1865 by the Religious of the Sacred Heart of Jesus and lay-owned and governed since 1969. The school serves approximately 200 students in kindergarten through grade 12.

Sacred Heart Academy seeks a maternity leave substitute school counselor for the Upper School for the Fall 2023 semester.

The ideal candidate is an enthusiastic collaborator who seeks professional growth and learning every day and inspires others to do the same through optimism, selflessness, flexibility, and teamwork. The candidate possesses a willingness to collaborate with dedicated educators within the Sacred Heart faculty. The candidate will show an empathy for and a passion to work with adolescent girls as well as a commitment to the development of the whole child.

### Responsibilities

- Providing social and emotional support for students in 1-1 and in group settings
- Supporting teachers in helping students to develop classroom skills and self-advocacy
- Serving as a liaison between the school community and students’ outside therapeutic support teams in order to advocate for students’ needs
- Collaborating with faculty and parents regarding student psychosocial concerns
- Working closely with the Director of Academics, Learning Specialist and Instructional Coach, and Director of Upper School to develop and implement academic support plans for students with documented social/emotional accommodation needs
- Co-teaching Wellness class to grade 9, on topics related to high school transition and student skills

### Qualifications

- Master’s degree in school counseling or equivalent
- Relevant experience as a high school counselor or a similar position

- An appreciation for working in an all-girls, Catholic school
- Excellent verbal and written communication skills
- Experience navigating teenage anxiety, social pressures, and academic high achievement
- Completion of background clearances

Please send a cover letter, resume, and a list of three professional references; applications will be accepted until the position is filled. Interested candidates should contact Mrs. Eileen Day, Director of Upper School, at [Eileen.Day@SHABrynMawr.org](mailto:Eileen.Day@SHABrynMawr.org). To learn more about Sacred Heart Academy visit us at [www.shabrynmawr.org](http://www.shabrynmawr.org).

### **SHA Overview**

Sacred Heart Academy Bryn Mawr is part of a network of 25 Sacred Heart schools located in North America which share a common heritage and vision. There are more than 150+ Sacred Heart schools around the world, providing an international campus for our students at Bryn Mawr through exchange programs, summer workshops, and service opportunities. Sacred Heart Academy is accredited by the Pennsylvania Association of Independent Schools (PAIS) and is a member of the Association of Delaware Valley Independent Schools (ADVIS) and the National Association of Independent Schools (NAIS).

To learn more about Sacred Heart Academy Bryn Mawr, please visit <https://www.shabrynmawr.org/>

### **Mission**

Sacred Heart Academy educates college-bound women by cultivating their self-confidence, guiding them to realize their personal and scholastic potential and their responsibility to others, and by preparing them to meet life's challenges - all within an academic and religiously diverse community that focuses on spiritual values and the individual student.

Sacred Heart Academy Bryn Mawr commits itself to educate to *the Five Goals and Criteria* of a Sacred Heart education which unify us with the Network of Sacred Heart Schools.

### **Notice of Non-Discrimination**

The School provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.