



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on Friday, April 21, 2023

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Larry Kennedy, Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, and Mike Romo

BOARD MEMBERS ABSENT

Roland Dewing, Brandy Bond, and Mike Deveraux

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy April 21, 2023 at 2:02 p.m. on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from March 31, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the March 31, 2023 Special Meeting. Farrah Nickerson made a motion to approve the minutes from the March 31, 2023 Special Meeting. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that students have flown approximately 24 hours since last update. Kierstynn will be the next to solo and then Scarlett.

The aircraft taxi light has to be replaced but it is now working. Sims are up and running fully functional. A few more students are working on getting their drone license before the end of the semester.

The month during the Young Eagle event, the plane was parked for display purposes only and that was really nice. Students and families were able to come check out the plane and ask questions about SAMS Academy.

One of our students will be leading a magnetic compass course at Double Eagle per their request. Great opportunity for our students to share what they are learning.

3rd student is scheduled to complete the Air Traffic Control internship in May. A & P internships are up and running and also working very well.

CAP is coming to SAMS. This will help more middle school students have aviation related opportunities.

Dr. Chavez is planning on a Summer knowledge exam study group to meet to help students pass the exam.

Mike Romo enters the meeting. All board members attending the meeting are present in person at 6441 Ventana Road.

B. Facility Update

Farrah Nickerson and Amanda Catanzaro present an update regarding the facilities. Staff will be moving to the electronic access cards and use of phones to open doors around campus very soon.

Jared from EB has scheduled a bunch of work to take place next Tuesday that includes sealing the door in a middle school classroom, fixing the lights in aviation, replacing lights that are not working outside, taking the front doors off and replacing the handle and then putting them back on and hanging the pads in the gym.

HVAC testing and balancing has begun.

Contractor training with Amanda is set up for Monday to learn how all of the systems work.

C. SAMS Wellness Committee Update

Alex Carothers presented that the committee did not have a meeting this month. Discussion around if we should send out the survey's again before graduation and the end of the year. Wellness team will meet again soon to discuss and make final preparations.

D. Planning and Preparation for Charter Renewal

Bridget Barrett and Amanda Catanzaro shared that the name change is official as of this morning's PEC meeting. The next training is on Monday for the renewal.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented current Edgenuity progress numbers.

The SAT School Day was completed on 4/18 and make-up testing is next Tuesday.

Archery will be attending Nationals in Salt Lake City and there was a mini tournament staff vs middle school students earlier today that was a lot of fun.

Graduation is coming up on May 12, 2023 at 10:30 in the gym. We are working on

plans for Summer School and even the possibility of having an Aviation Camp this summer.

Enrollment for the 2023-2024 school year is now on a waiting list. Currently, we have 380 students (new and returning) signed up to attend next school year.

V. New Business Matters

A. Mission Statement Revision*

Discussion and editing of mission statement. Final mission statement:

Albuquerque Aviation Academy cultivates opportunities for 6th – 12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

Larry Kennedy asked for a motion to approve the Revised Mission Statement. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. CSD Revised 2021-2022 Performance Ratings

Bridget Barrett and Amanda Catanzaro presented that CSD has sent notification of updates on the 2021-2022 Performance Ratings. 1f NM Dash Plan has been changed from Working to Meet Standard to Meets Standard and 3a Governance Requirements has been changed from Working to Meet Standard to Meets Standard. We have requested an updated official ratings page but have not yet been provided with one. We will make sure this is corrected and updated for our charter renewal.

C. Governing Council Bylaws Revision*

Discussion regarding the current Governing Council Bylaws. Removal of line regarding communication is Article 2, section 3. Removal of two paragraphs in Article 4 regarding term commitments. Removal of #3 of Vice President duties since it is the duty of every member of the Governing Council. Removal of Treasurer role and responsibilities. Removal of 1b of the Governing Council Member responsibilities.

Larry Kennedy asked for a motion to approve the Revised Governing Council Bylaws. Farrah Nickerson made a motion. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Election of Governing Council Treasurer*

Larry Kennedy asked for a motion to table the Election of Governing Council Treasurer since the position was removed from the Governing Council Bylaws.

Farrah Nickerson made a motion to table the Election of Governing Council Treasurer. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. No Discussion with Kelly Callahan

Kelly is out of town.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented BAR's are still pending from PED from February. School is on track to carryover approximately \$300,000. We will need a special meeting to be set up to approve the Lease Assistance which was received after posting of agenda for this meeting.

B. Voucher Approvals*

Sean Fry presented the Voucher Approvals for March 2023. Larry Kennedy asked for a motion to approve the Voucher Approvals. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Bank Reconciliation*

Sean Fry presented the Bank Reconciliations for March 2023. He will be voiding a stale dated check to Tree Ring in the amount of \$332.93. Larry Kennedy asked for a motion to approve the Bank Reconciliations. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Larry Kennedy asked for a motion to approve the BARs as presented. Roland Dewing made the motion. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Laura Kohr, Alex Carothers, Mike Deveraux, Mike Romo, Jody Meyer and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

A special meeting of the governing council will be April 27, 2023 at 3:00 pm. The next meeting of the governing council will be a regular meeting scheduled for May 19, 2023 at 2:00 p.m. Let Bridget Barrett know if you are unable to attend. Graduation is May 12, 2023 at 10:30 am.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on April 21, 2023 at 3:32 p.m.