



**CARROLLWOOD
DAY SCHOOL**
Education with Character

Middle School French Teacher

Begins 2023-2024 School Year

Division/Department: Middle School; Language Acquisition Department

Job Type: Full-Time, 10 month

Supervisor: Head of the Middle School

FLSA Classification: Exempt

Position Purpose: As a cooperative member of the language acquisition department and middle school team, develop and teach middle school French 1 and French 2 classes. Provide an educational atmosphere where students are inspired to fulfill their potential for intellectual and character growth.

Essential Functions:

- Actively support and embrace the vision and mission of Carrollwood Day School
- Teach developmentally appropriate middle school French classes, ensuring that taught content and skills align with the expectations of a rich, college prep curriculum and the expectations of the IB MYP programme
- In collaboration with Department Chair, IB Coordinators, and colleagues, adapt material and methods to develop relevant sequential assignments and unit & lesson plans that guide and challenge students
- Establish and maintain student behavior standards needed to achieve a positive classroom environment; demonstrate strong classroom management skills to maintain a respectful learning environment that ensures high levels of learning for all students
- Model and foster a love of second language learning among students
- Willingness to lead an extracurricular club to increase student engagement
- Assess and document each student's performance/progress both formally and informally to meet the School's standards and provide consistent and regular feedback to students and their parents through the school's LMS, report cards, and comments
- Be an active member of the language acquisition department, the middle school team, and the greater CDS community
- Encourage students to think independently and to express original ideas
- Serve as a faculty advisor to a group of students; utilize the established advisory program
- Participate in faculty committees and the sponsorship of student activities, school dances, and occasionally including off-campus field trips and overnight class trips
- Maintain subject matter expertise and professional competence by attending staff development programs, curriculum development meetings, and through other professional development
- Model and foster non-discriminatory practices and a global mindset
- Serve as a mentor and advocate for your students and advisees; be available throughout the school day
- Be a role model of integrity and professionalism
- Be a team player; cheerfully participate in and/or assist with pick-up and drop-off, lunch duty, assemblies, field trips, open houses, and other duties and routines

- regularly part of a K-12 school environment
- Maintain regular and punctual attendance requirements, including attending division and other School meetings, professional days, graduation, and other required events
- Adhere to School policies as described in the Employee Handbook and other materials

Qualifications:

- Bachelor's degree in French education or related field; master's degree preferred
- Three years of successful French teaching at the middle school level is strongly preferred
- Have or complete, within one year, the Category One training within the IB; may be required to do training over the summer
- Demonstrate a passion for French instruction and a desire to teach middle school students
- Demonstrate the ability to inspire and foster a love of language learning in adolescents
- Strong understanding of the academic, social, and emotional development of middle school-aged children
- Strong collaborative skills and eagerness to work with colleagues
- Strong proficiency in the Google suite of products (docs, sheets, drive, etc.)
- Excellent verbal, written, and presentation communication skills
- Have an interest in engaging with the greater CDS community beyond the traditional school day
- A high degree of professionalism, collegiality, and personal conduct both in and outside of school
- Ability, willingness, and judgment to interact and communicate effectively and positively with all constituents in a school environment
- Enthusiasm and commitment to the vision and mission of the School

Physical Requirements and Work Environment:

- Regularly uses close and distance vision
- May work at a desk and computer for extended periods of time
- Ability to stand or sit for extended periods of time
- Ability to visually and audibly locate students under their supervision
- Ability to actively circulate throughout the diverse campus environment
- Works primarily in temperature-controlled indoor environments
- Works occasionally in outdoor environments, including extreme heat and humidity
- Ability to occasionally lift, push or pull up to 20 lbs

Compensation includes a comprehensive employee benefits package; CDS offers a competitive salary commensurate with background and experience.

Interested candidates should send a resume and letter of interest to Chuck Maddox, Head of Middle School, cmaddox@cdspatriots.org