

District 34 Personal Mobile Device Authorization Form

It is the intention of the Board of Education to provide a safe and secure learning environment for the students in its schools and to structure the possession of personal mobile devices such as cell phones and wearable devices so that student welfare and safety and the educational environment are not adversely affected. Therefore, every classroom in the district maintains a telephone that students are able to access with teacher permission.

Electronic Signaling Devices

Students may not use or possess electronic paging devices or two-way radios on school property at any time.

Cell Phones / Wearable Device

The possession and use of cell phones/wearable devices (including but not limited to smartwatches and activity trackers) are to be used in emergency situations and not merely for convenience. As such, they are subject to the following rules:

1. A parent must *register* his/her child's cell phone/wearable device (e.g., smart watch) with the school by completing and signing the "Personal Mobile Device Authorization" form. Failure to register a student's phone may result in a disciplinary consequence to the student.
2. This form will be kept on file at the school for the current school year. It will need to be renewed at the start of each school year.
3. The cell phone is not for use during the school day and must be kept in the student's locker from the start of the school day until the final bell, except as otherwise provided in these rules. During this time, the cell phone must be turned OFF (no tone or vibrating features should be on). The only exception to this is if the device is being used with the permission of the teacher in accordance with established wireless device procedures. It is important to remember that a student's school day starts the moment the child enters the building. Cameras, text- messaging, and other add-on devices for cell phones are not to be used during the school day. However, students may use their electronic devices during the before and after school periods if they have the permission of the supervising teacher and signed their school's wireless device agreement.
4. A wearable device may be worn during the day, but is not to be used as a communication device or used as part of the educational program without express permission from the teacher (e.g., a calculator or notes app). All communication aspects (including talk, text, messaging, etc.) must be disabled if being worn during the day. The only exception to this is if the device is being used with the permission of the teacher in accordance with established wireless device procedures. A teacher may request a device be stored at a specific location in the classroom if there are issues or concerns.
5. Using a cellular phone, video recording device, personal digital assistant (PDA), or other electronic wearable devices in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules, is prohibited.
6. Violations of this guideline will result in similar consequences as outlined above for other electronic devices including but not limited to iPods, iPads, Kindles, smartwatches, etc., not previously approved for educational use by a teacher and registered with the school.
7. Students are personally responsible for the security of their wireless communication devices. Please note that the school assumes no responsibility for personal cell phones or wearable device and that the decision to provide your child with a cell phone is a parental one. Reports of theft or loss will be handled

using the school's usual procedures for lost and stolen items. In making this decision, the parents assume all responsibility for phone or wearable device charges and the cost of lost or stolen phones. The School District is not responsible for the loss or theft of any electronic device brought to school.

Please know that there are consequences for violations of the guidelines that are outlined below. It is important for you and your child to understand the rules related to cell phones as well as the consequences. If at any time

you have questions, please don't hesitate to contact the building principal.

Consequences

First Offense: Warning, the student puts the phone or wearable device in a locker or safe location and the incident is logged for record-keeping purposes.

Second Offense: Confiscated until the end of the day, and the student receives detention or age-appropriate discipline.

Third Offense: Confiscated until the end of the day, parent/guardian must pick up the phone, and the student receives detention or age-appropriate discipline.

Fourth Offense: The phone or wearable device must be checked in the main office every day OR must be kept at home for the remainder of the year.

Consequences for a student's use of a phone or wearable device for academic integrity violations (e.g., cheating) or other misconduct (including but not limited to bullying and harassment) may be more severe and are subject to Board Policy 7:190 addressing student discipline.

If you elect to provide your child with a cell phone or wearable device, you must complete the District 34 Personal Mobile Device Authorization Form and return it to school. By completing the Agreement Form you are indicating that you have read and understand the above guidelines regarding the use of cell phones at school.

District 34 Personal Mobile Device Authorization Form Use Agreement Form

ALL SPACES NEED TO BE COMPLETED ON THIS FORM

Student Name _____ Team _____

Home Phone _____

Parent/Guardian _____ Day Time Phone _____

Parent/Guardian _____ Day Time Phone _____

Cell Phone or Wearable Device Make/Model _____

Cell Phone or Wearable DeviceS/N (usually located in device settings) _____

Cell Phone or Wearable Device Number _____

Signing below indicates that you have read the School District Guidelines regarding Cell Phone or Wearable Device use and agree to abide by the conditions of this policy.

Student Signature Date

Guardian's Signature Date

Guardian's Signature Date
