

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235

Tuesday, August 10, 2021
BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
9:00 AM

1. Opening Exercises

Subject A. Pledge of Allegiance

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 1. Opening Exercises -

Access Public

Type Procedural



Please rise and recite the Pledge of Allegiance - Recited

Subject C. Roll Call

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 1. Opening Exercises

Access Public

Type Procedural

Ms. Joy Beers - Present
Mr. Stephen Holland - Present
Mr. Wayne Wentz- Absent

Also Present:

Mr. Jonathan Cleaver, Mr. Kyle Spotts, Mr. Edward Rarick

Mrs. Melissa Hunsicker - Recording Secretary

2. Buildings & Grounds Review

Subject A. Old Business

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Budget Update- Mr. Spotts updated the committee on the new 2021-22 Budget. Mr. Spotts informed the committee that there was an increase in the total budget from last year. Most janitorial supplies have been ordered for the school year which was slightly cheaper by ordering bulk.
2. Summer Projects Update - Mr. Spotts updated the committee on the summer projects around the district that are being completed. (re-painting lines in parking lots, gate area that sunk at the EC, Installing cove molding, painting hand railings at the HS, hot patch etc.)
3. Old Stadium Transformer Update - Mr. Spotts informed the committee that the new estimated arrival of the transformer was September 20, 2021. Mr. Rarick was in contact with the Borough to have equipment ready for installation once the transformer arrives.

File Attachments

[B&G Budget Update.pdf \(15 KB\)](#)

Subject B. High School

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes - Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Cleaning Update - Mr. Spotts updated the committee on the summer cleaning at the High School. Cleaning is moving along considering the activities/camps that take place in the Building over the summer months. Main lobby still needs waxing which will be completed before the start of school.
2. Hudl Camera - The camera that was board approved to purchase at last month's board meeting has been installed in the Gym.

Subject C. Middle School

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Cleaning Update - Mr. Spotts updated on the cleaning at the Middle School. Some small areas of waxing still need to be finished. For the most part the Middle School summer cleaning is completed. The gym floor resurfacing was completed Monday evening. The High School floor will be resurfaced on Wednesday and the Elementary Center will be completed Thursday.
2. Parking Lot Painting - Lower lot was repainted last week.
3. Mixing Valve Replacement - The replacement has been completed. The problem was brought to the attention of Mr. Sports and the Maintenance staff that the water was not as cold as the water should have been back in spring. The Building was able to get by through spring to have the repair completed in the summer months.

Subject D. Elementary Center

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - AGENDA Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Cleaning Update - The Elementary Center is moving along with Summer cleaning. Mr. Spotts brought to the committee's attention that it has been difficult with all the activities/camp (shine program) throughout the summer to complete the summer cleaning.
2. Fire lane - The fire Lanes and signage are being taken care of to meet the Borough's requests.

Subject E. Athletic Fields/Grounds

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Fall Sports Preparations - Football has started this week with Heat Acclimation, all other fall sports will begin next Monday.
2. Flag Pole Area at High School - The flag Pole by the High School is being re-done by our grounds staff.
3. Baseball/Softball Field Work - Mr. Spotts informed the committee of the work being completed at the baseball and softball fields. Baseball is in need of infield mix by the warning track. Softball is being worked on to raise the home plate to prevent water from laying by the plate.

Subject F. Equipment

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. District Vehicles - Mr. Spotts informed the committee that two of our Maintenance vans have failed inspection due to rust. One of the vans was surplus and the other van may possibly be repaired by one of our staff members.

Subject G. New Business

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING - Minutes Category 2. Buildings

& Grounds Review

Access Public

Type Discussion, Information

1. Nuchem Service Agreements - The Committee reviewed the proposals from Nuchem Corp. for water treatments to the cooling towers at all three Buildings. The Committee members agreed to move forward with the proposals for Board approval at the August Meeting.

Roof Proposals - The committee reviewed three proposals recommended by Tremco for the replacement of the Administration Roof. The committee members agreed to move forward for Board approval with Dunmore Roofing and Supply Co. in the bid amount of \$198,750.00. The committee also discussed any left over materials from the Admin roof could possibly be used to repair the baseball dugout by the Districts grounds staff.

Mr. Holland discussed some concerns with the committee pertaining to the grounds - weeds on Mahoning Street, Weeds behind the baseball field, warning track at the baseball field, placing trash cans by the baseball field, edging the sidewalks on Mahoning Street, arrows painted on the roadways by the Elementary Center.

Ms. Bowes asked if Committee meetings could be recorded moving forward.

File Attachments

[Nuchem Service Agreement.pdf \(1,331 KB\)](#)

[LEHIGHTON MIDDLE SCHOOL WT AGREEMENT 08-21.pdf \(137 KB\)](#)

[LEHIGHTON ELEMENTARY SCHOOL WT AGREEMENT 08-21.pdf \(167 KB\)](#)

The next Buildings & Grounds Committee Meeting will be held on Tuesday, September 14, 2021, at 9:00 AM.

Subject C. Adjournment

Meeting Aug 10, 2021 - BUILDINGS & GROUNDS COMMITTEE MEETING -

Recommended Action MOTION by Mr. Holland , SECONDED by Ms. Beers , to adjourn the Meeting at 9:56.