

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, May 11, 2021 at 9:00 am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Jonathan Cleaver	Present
☐ Edward Rarick	Present

Recording Secretary – Melissa Hunsicker – Present



Pledge of Allegiance Recited

Public Comment on Agenda – N/A

Old Business: Budget Update- Mr. Spotts discussed the current budget with the committee. Mr. Spotts informed the committee he has been monitoring spending for supplies closely and will continue to do so. Mr. Spotts also informed the committee of a journal entry that will be completed to add additional funds from a Grant of approximately 20,000 to the budget which will help with the budget especially with the Borough Invoices being approximately \$35,000 - \$40,000 monthly.

Admin Roof- The Committee members discussed three proposals. (Barry Isett & Assoc, Carbon Engineering, and Tremco). After a lengthy discussion the committee agreed to

move forward with a Board motion recommending Tremco for the project. Mr. Bradley had much input and recommended using costars for the project. Ms. Beers agrees with replacement rather than repair. Ms. Bowes would like to move forward with the replacement sooner than later before bigger problems arise.

Transformer at the MS Football Field- The committee discussed the cost of replacing the transformer, labor, crane rental and permit fees. The committee agreed to move forward with the replacement of the transformer. A motion will be on the board agenda with recommendation from the committee.

High School: nothing much to report, school year is coming to an end.

Middle School: Cooling tower motor heater- Mr. Spotts updated the committee with a repair that was being completed on the cooling tower by H.T. Lyons.

Elementary Center: Update on the beautifications of the grounds- All requests by Mr. Sebelin have been completed outside the EC. Mr. Sebelin also wrote a letter to Lowe's requesting mulch. The staff and students have been working hard to complete the beautification of the grounds outside the EC. Mr. Spotts informed the committee the students are enjoying the project.

H. T. Lyons equipment repairs – Mr. Spotts informed the committee some repairs in the building that are being completed by H.T Lyons. (Cooling tower thermostat, and the gas shut off valve). The gas valve will be repaired after the students are dismissed for summer break. Total of the repairs is approximately \$5,500.00.

Athletic Fields/Grounds: Large Kubota Tractor – Mr. Spotts updated the committee that the Kubota has reached it's 1500 hours of service and needed normal maintenance. Vehicle Inspections- Mr. Spotts informed the committee that June all district vehicles will be inspected.

New Business: Summer Personnel- The contract has been approved with career link to move forward summer help. All paperwork has been submitted. The District is waiting to hear from career link on the number of summers workers we will be allotted.

Disposal/Recycle Services- Mr. Spotts informed the committee that current contract with Waste Management expires next month. The Business office is currently working on an RFP for the District's disposal service.

Mr. Holland inquired about his grounds requests he made at last month's meeting. Mr. Holland also asked if the weeds and the leaves could be cleaned up by the middle School and also trim the weeds on Mahoning Street and clean up under the bleachers by

the baseball field. Mr. Holland stated he doesn't feel the grounds are being taken care of the way they should be. Mr. Bradley voiced his concerns as well.

Next meeting to be scheduled: Tuesday, June 8, 2021 @9:00am.
KLS/mah