

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, November 12, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Patricia Denicola	Absent
☐ Jonathan Cleaver	Absent

Recording Secretary – Melissa Hunsicker – present

Pledge of Allegiance- recited

Public Comment on Agenda- N/A

Old Business: Punch List- The committee reviewed the punch list that remains from the construction project at the Elementary Center.

Admin roof leak- Roof at administration has been leaking. The Utility Custodial staff has been monitoring the leak and trying to pin point exactly where it may be leaking from. The office is now empty to continue monitoring. Mr. Spotts will update the committee as necessary.

High School: Auditorium- the leak in the auditorium is still being monitored as necessary. Nothing new to report since last discussed with the committee.

Roof leaks (C211, D231)- The leaks are under warranty and have been addressed this week by Tremco.

High School Gym Curtain- The gym curtain at the High School is currently not working. A Costars quote for the repair has been received by Mr. Spotts in the amount of \$9,243.00. Mr. Spotts will obtain an additional quote and discuss with committee members before completing the repair.

Water leak reported from the Borough-The borough was on site to inform the District of the high water usage used over a three-day period. High School Custodians and Mr. Spotts checked toilets, rooms etc. for any abnormal issues and nothing was found. The Borough was notified to check the meter which seems to be functioning properly. High School Staff will continue to monitor as needed.

Fire Suppression System Repairs- The Fire Suppression system in the kitchen will be repaired over the Winter Holiday so students are not in the Building during the repair.

Middle School: Chain linked fence by environmental center-The fence by the environmental area was damaged by a tree last storm from the wind. The Utility Custodial staff at the Middle School has repaired the fence, but this may need additional attention in the near future.

Repaired leaking copper pipe fitting- A copper pipe in the boiler room has been repaired by H.T. Lyons.

Replaced deficient smoke detector and installed smoke detector- CSI was on site to replace deficiencies.

Parking lot repaired by portables- Hot patch was bought instead of cold-patch to replace the large potholes by the portables. The parking lot is repaired for now but may need re-paving in the near future.

Elementary Center: Sound proof of music rooms- Insulation between the music rooms for better sound proofing and which was part of the construction project that needed to be completed. So far no complaints whether the sound proofing has helped or not.

Update on cleaning of the classrooms- An area of classrooms have had several complaints. A check list and a schedule has been provided for the area. There is little or no improvement thus far. Mr. Spotts will continue to monitor classrooms.

Athletic Fields/Grounds: Winterizing of Fieldhouses- Master Mechanical will be called to help winterize the new fieldhouse once the stadium is done being used, which will help costs with heating etc. Another play-off game is scheduled for this weekend. The old fieldhouse is in the process of being winterized for the winter season.

Equipment: Starting to transfer over for Winter Preparation- Utility Custodial Staff is in the process of transferring equipment from summer to winter. Salt and calcium has been delivered.

New Business: Ms. Beers asked if Mr. Spotts had a budget for the Building and Grounds. - Mr. Spotts will get an updated budget and discuss with committee members at next month's meeting.

Mr. Holland discussed with the committee how fantastic the grounds look. Mr. Holland also told the committee members the compliments he received about the Halloween parade at the Elementary Center and how the Elementary Center is above and beyond what was expected.

Mr. Holland also asked if the spacing on the K12 side sign could be Adjusted-Mr. Spotts will look into having that fixed.

Mr. Spotts informed the committee that Maple Tree Tennis Court has been sold and the new owner is working on a rental agreement for the District for home tennis matches.

Mr. Spotts will inform the committee as necessary.

Mr. Holland would like to see a stump grinder rented to complete the tree removal project. Mr. Spotts informed the committee possibly in spring this could be completed.

The meeting was adjourned at 8:33 am on a motion by Mr. Holland and a second by Mr. Wentz.

Next meeting to be scheduled: Tuesday, December 10, 2019 @8:00am.
KLS/mah