

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, September 10, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Patricia Denicola	Absent
☐ Jonathan Cleaver	Absent

Recording Secretary – Melissa Hunsicker – present

Pledge of Allegiance - recited

Public Comment on Agenda N/A

Old Business: Punch List-No updated punch list was provided since last month's meeting. Mr. Spotts will provide the committee with an updated punch list as one becomes available.

Overhead parking lot lights- Sensors have been replaced on the lights. All street lights around the facilities are working.

High School: Auditorium- The occasional water penetrating in the wall in the Auditorium is still being monitored since we haven't had rainfall. Mr. Spotts will update the committee as needed.

Replace emergency batteries for lighting- batteries were replaced in the basement.

Middle School: Some custodial duties have been combined everything seems to be running smoothly in the Building.

Elementary Center: Mr. Spotts informed the committee not all of the Building has been turned over from the construction project. Punch list items are still being completed and the work is usually completed during in-service days and after school hours. The window that is cracked in a classroom is being repaired under warranty work. Mr. Bradley suggested committee members look at the foundation for any defaults and as to what may have caused the window to crack. Mr. Spotts was by contacted by the company the window was replaced immediately following the meeting. Mr. Spotts asked him to contact him with the cause.

Athletic Fields/Grounds: Window replacement in Van #1-The window has been repaired and was reported to our Insurance Company. Mr. Spotts explained to the committee how the window got cracked while students and a coach were traveling from an event, a box truck drifted into the vans lane and the van was hit by the box trucks mirror.

Water Fountains- Mr. Spotts informed the committee that only one water fountain at the stadium is working at this time. The district may need to have a plumber on site to evaluate the condensers on the three in-operable water fountains.

Equipment: N/A

New Business: CSI Service Support Agreement-The committee discussed the new support contract that was offered to the district to monitor all security and fire alarms and in addition all fire inspections, which would replace Johnson Controls and save the district money to have all safety, security, and inspections on the same agreement. This agreement was emailed to all committee members after the meeting.

~Mr. Holland asked if staff can repair potholes around the District before Winter-Mr. Spotts will check with the business office for approval.

~Mr. Holland would like the District to rent a stump grinder to remove stumps around the Grounds-Mr. Spotts will check with the business office for approval.

~Mr. Bradley requested that our facilities be open to the general public on the Weekends- Mr. Spotts mentioned to the committee the current hours the new stadium is open for the public are Monday-Friday 6am-8pm. The old stadium is open seven days a week for the general public.

The meeting was adjourned at 8:40am on a motion from Mr. Steve Holland and second from Ms. Joy Beers

Next meeting to be scheduled: Tuesday, November 12, 2019 @8:00am.

KLS/mah