

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, June 11, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Patricia Denicola	Absent
☐ Jonathan Cleaver	Present

Recording Secretary – Melissa Hunsicker - present

Pledge of Allegiance - recited

Public Comment on Agenda – N/A

Old Business: Update on sale of the Elementary Buildings-BHA has come forward to the district with an offer for \$400,000 for Shull David. All information regarding the offer was emailed to Board Members and will be reviewed and discussed at next week's Board Meeting. Mr. Cleaver informed the Committee that both the unsold Elementary Buildings are costing the District approximately \$50,000 each per year for Utilities. This does not include grass cutting and building checks etc. Mr. Cleaver also informed the Committee how the advertising was done for Mahoning and East Penn Schools when they were sold last year. Most items have been surpluses at the remaining Elementary Buildings. Mr. Holland and Mr. Wentz are both in favor of moving forward and presenting the offer to the Board. Ms. Beers agrees to add the item to the agenda for the board to discuss but thinks the Auction dates should be longer for other commercial businesses to have the opportunity to come forward to purchase the Building.

Tennis Court update- Mr. Spotts received an email from Carbon Engineering with the layout of the Tennis Courts. Mr. Spotts informed the Committee in his opinion the plans were too close to the Softball Field, but to move the plans this would cost the District additional money. Mr. Spotts wasn't sure if the Board wanted to continue moving forward with the plans. Ms. Beers recommended putting the item on the Agenda for the board to further review.

Building and Grounds Inventory List- N/A

Janitorial Supply List- The supply list was submitted to the Business Office to go out for bid on all janitorial supplies needed for the 2019-2020 school year.

Punch List- A punch list was provided to all Committee members to review. Nothing since last meeting has been completed since the contractors cannot work in the building with the students present. Mr. Spotts expects contractors to continue working on punch list items as early as June 17, 2019.

High School: Prepping for summer cleaning, also looking into having the Kitchen Steam Drain Pipe replaced as discussed at May's meeting for replacement over summer.

Middle School: Prepping for summer cleaning

Elementary Center: Meeting on June 6, 2019 on inside graduation plans- Plans have been discussed and as far as the weather Graduation will be held outside at the Stadium Complex.

Athletic Fields/Grounds: The stage for Graduation will be delivered today June 11, 2019 and set-up for outside Graduation.

Equipment: The old Stadium has no water. Duane Moyer Well and Drilling was here to assess the problem. The well pump is bad and needs to be replaced. Mr. Spotts is waiting for a quote then Mr. Spotts will get approval from the Business Office to proceed with the repair. The stadium is still used for Middle School Soccer and Middle School Football and is also still used by the Middle School Gym Classes.

New Business: Cutting down trees for security purposes-The District Police Officers have asked for certain trees to be taken down for security purposes. The trees are blocking camera which makes it difficult to see license plates etc. Mr. Spotts will communicate with the Police Officers which trees and mark them with ribbon for any Board Members wanting to look at which trees are a concern before cutting them down. Mr. Spotts will follow up with any additional information at next month's meeting. Mr. Holland asked if the tree stumps around the District could be removed for safety reasons. Mr. Spotts will look into possibly renting a stump grinder over the summer.

Mr. Holland asked if there was any follow up as far as the gym floor at the Elementary Center. Mr. Spotts has heard nothing new, but he will follow up with the contractor.

Mr. Holland asked were we were at with the Press Box at the old Stadium. The Committee agreed last year on replacing it in July. Mr. Spotts explained that after the Budget is passed will have a better idea what funds will be available in the Building and Grounds budget.

Mr. Holland also asked what the status of the debris pile by the Softball field was. Mr. Spotts informed the committee that no other projects will be started until this is completed and all Maintenance Staff was communicated this as well.

Mr. Spotts informed committee members about the upcoming Mound Building Clinic on July 23, 2019 at no cost to the District by Fisher and Sons. They will be showing our Utility Maintenance Staff how to properly build a pitcher's mound and maintain the Baseball field. Mr. Spotts explained what a great clinic this will be for our staff.

Anticipated Capital Budget Items 2019-2020: nothing to discuss at this time

There will be no Meeting in July. Next scheduled Building and Grounds Meeting will be August 13, 2019.

Mr. Spotts will email any information to the Committee to keep all Committee members updated as necessary.

Next meeting to be scheduled: Tuesday, August 13, 2019 @8:00am.
KLS/mah