

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, May 14, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Absent
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Patricia Denicola	Absent
☐ Jonathan Cleaver	Absent

Recording Secretary – Melissa Hunsicker – present

Pledge of Allegiance – recited

Public Comment on Agenda- Walter Zlomsowitch informed the Committee that the Elementary Buildings that are for sale are not advertised as mentioned at previous Board Meeting. Mr. Zlomsowitch also shared with the Committee members some of the discussion that took place at the Finance committee meeting Monday evening. Byron Schnell asked if all Custodians that have retired have been replaced.

Old Business: Update on sale of the Elementary Buildings- Mr. Spotts had nothing new to report.

Tennis Court update- Several changes were made on the application and re-submitted to the borough for approval. Mr. Spotts will update the committee as necessary.

Building and Grounds Inventory List – The Committee reviewed the Inventory list and a copy was provided to each member present at the meeting. Ms. Beers asked why we are not surplus or repairing the snow blower or the paint machine on the list that is currently out of service. Mr. Spotts explained to the committee that he will look into

why the District has kept the items and not yet surplus. Possibly surplus some of the un-needed items this summer. Mr. Spotts explained to the committee members that some of the equipment is kept for parts.

Janitorial Supply List- Mr. Spotts briefly explained the list that was created of all cleaning and paper supplies that are used in each building. This list will provide better tracking of supplies and will be used for each building to order supplies from our central warehouse at the Administration Building. The list was passed around for Committee members to review.

Punch List- An updated punch list was discussed that was provided by Quandell. The list will be worked on when the students are not in the building. Contractors were here on the In-service day last Friday, May 10, 2019. Most items on the list cannot be completed while students are in the building so most items will be completed over summer break. Mr. Spotts will update the committee with a new list at next month's meeting as provided by Quandell.

High School: Kitchen Steam Drain Pipe- The pipe was replaced approximately 2 – 2 and half years ago with PVC piping. The pipe is sagging again and may need to be replaced in the summer. Mr. Spotts thinks the pipe should be replaced with metal since the PVC cannot handle the heat from the hot water. The Committee discussed possibly bringing a plumber in over summer to evaluate and repair the pipe.

Middle School: Nothing to report at this time. Mr. Spotts is still looking at all options for replacing the generator.

Elementary Center: A Punch list was passed around for the committee to review.

Athletic Fields: Score Board at Baseball Field- The score board is up and running. Mr. Spotts gave the committee an update as to the parts that have been replaced to make the score board workable again.

Equipment: Nothing is needed at this time other than what was discussed previously, for the Elementary Center and Administration Building. (Pallet Stacker and an Electric Lift)

New Business: Donation of the Shull David classroom portable to the Lehighon Borough-The Committee discussed a letter that was received from the Borough of Lehighon asking for the Donation of the portable classroom located at Shull David Elementary. The Committee discussed the worth of the portables. Mrs. Champ and Mr. Cleaver have checked the government website for information on the portable and

because of the condition of the portable it may only be worth around \$50. The committee agreed to make the recommendation to the Board to donate it to the Lehighton Borough for the Lehighton Fire Company and the Lehighton Police Department training purposes.

Spring Cleaning outside the Buildings- Spring Cleaning is being completed by our Lehighton Education Alternative Pathway (LEAP) class as needed around the grounds.

Roof at the Administration Building-The roof has had leaks in the past but with all the rain the past few weeks it has gotten worse. Mr. Spotts explained to the Committee that the roof is approximately 26 years old and may need to be replaced in the near future.

Mr. Holland discussed his concern about the condition of the street in front of the Administration Building. The roadway has been patched two times in the past several months. Mr. Spotts informed the committee that the contractors are coming back to repair the curb. Mr. Spotts will check on a timeline as to when the contractors will be repairing the curb and discuss the roadway since this was from all the heavy machinery from the construction. Mr. Holland would like to see this repaired before graduation since this is an eye sore.

Meeting was adjourned on a Motion by Mr. Steve Holland and a second by Ms. Joy Beers.

Anticipated Capital Budget Items 2019-2020: nothing new to report

Next meeting to be scheduled: Tuesday, June 11, 2019 @8:00am.
KLS/mah