

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, April 9, 2019 at 8:00am

Agenda

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Patricia Denicola	Present
☐ Jonathan Cleaver	Absent

Recording Secretary – Melissa Hunsicker-Present

Pledge of Allegiance - Recited

Public Comment on Agenda - N/A

Old Business: Update on sale of the Elementary Buildings- Mr. Spotts informed the committee that there is no new update to report since last month's meeting.

Tennis Court update- Applications for variances have been submitted to the Lehigh Borough Office. The Borough informed the District they do not need one of variances and will be refunding that fee. Mr. Spotts informed the Committee that the District is still waiting for an update on the Storm Water Variance. Mr. Spotts will inform the committee as soon as information becomes available.

High School: De-winterize Cooling System and Preventative maintenance by H. T. Lyons and Automated Logic – H.T Lyons and Automated Logic were to the High School, Middle School and the Elementary Center to prepare for Spring/Summer months.

Middle School: De-winterize Cooling System and Preventative maintenance by H. T. Lyons and Automated Logic - H.T. Lyons and Automated Logic were at the High School, Middle School and Elementary Center to prepare for Spring/Summer months.

Elementary Center: Preventative Maintenance by H. T. Lyons and Automated Logic – H.T Lyons and Automated Logic were to the High School, Middle School and the Elementary Center to prepare for Spring/Summer months.

Mr. Spotts informed the Committee that the Air Conditioning at the Elementary Center was not working yesterday. JBM (contractor) was notified and was coming to address the issue since this was not turned over to the District up to this point.

Athletic Fields: Score Board at Baseball Field- The score board at the baseball field is not working at this time. The score board was tested at the beginning of the year and did work at that time. The electric wires and modules have been replaced. Mr. Spotts is trying to use the most cost effective way to repair rather than replace the score board. Mr. Spotts also informed the committee that the Lehighton Borough was here this week to roll the Softball and Baseball Fields, as they do every year. Mr. Spotts also informed the committee that our grounds consultant was here and recommended the District laser grade our infields in the future. The Baseball field needs some additional mix and will look to add when season I completed. Mr. Spotts will also get a Quote on laser grading off the infields.

Equipment: Aerial Lift for the Elementary Center- Mr. Spotts is still looking at pricing. Generator for Middle School- Mr. Spotts briefly told the committee this is still being looked into through Co-stars. The generator is still working but making a knocking noise. Fork Lift System for Administration Building-Mr. Spotts is still exploring options for the Committee to discuss.

New Business: Summer personnel- College Students (4) have been approved at last month's Board Meeting. The High School Students (8) will be on the Agenda to be approved at this month's Board Meeting. There will be 12 students total this year. Each school will have 3 students and the grounds will also have three students to work on summer projects.

Lead personnel meeting-A meeting with all Lead Personnel will take place this Thursday, April 11, 2019 to discuss summer projects along with any concerns they may have.

Anticipated Capital Budget Items 2019-2020: Updated Capital Budget Items List- The Committee reviewed the updated List. Ms. Denicola and Mr. Spotts will work on the list further with more detail for next month's meeting.

Mr. Holland asked the Committee where we are with the punch list from the Building Project. Ms. Denicola suggested giving board members an update weekly or biweekly until the punch list is completed. Committee members agreed on a biweekly report.

Mr. Holland asked if we had a plan for cutting grass in front of the Elementary Center. Mr. Spotts informed the Committee the way the Maintenance Staff completed the grass cutting last year since it seemed to work. Seeding will be done on the back fields at the Elementary Center.

Mr. Holland also would like spring cleaning completed outside all Buildings. Mr. Holland would also like the rubbish pile removed by the softball field. He suggested possibly working at the pile an hour a day so the project is completed by graduation.

Motion to adjourn at 8:50 am by Mr. Holland and Second the Motion by Mr. Wentz.

Next meeting to be scheduled: Tuesday, May 14, 2019 @8:00am.
KLS/mah