

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, March 12, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Absent
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Jonathan Cleaver	Present

Recording Secretary – Melissa Hunsicker – Present

Pledge of Allegiance – recited

Public Comment on Agenda- N/A

Old Business: Update on sale of the Elementary Buildings- Mr. Spotts updated committee members about Franklin and Shull David. Franklin Elementary has been shown to interested buyers 2-3 times since last meeting. Shull David has 2-3 showings scheduled.

High School: Annual floor Recoating of Gym Floor- The Committee discussed a Quote from S&S Flooring. Mrs. Champ recommended that the Business Office check the companies Co-stars vendor number to make sure S & S is on state contract for re-coating the High School and Middle School's gym floors this summer.

Security/Fire Alarm Monitoring - The committee reviewed a quote from CSI for updating the doors between the Cafeteria and the Library. Mr. Spotts will get more information on the project when Wayne Becker from CSI is on site.

Middle School: Generator purchase through Costars – The Committee discussed purchasing a generator through state contracting. The generator will be on the 2019-20 Capital Budget item list.

Annual Floor Recoating of Gym- The Committee discussed a quote from S&S Flooring. Mrs. Champ recommended that the Business Office check the companies Co-stars vendor number to make sure S & S is on state contract for re-coating the High School and Middle School's gym floors this summer.

Mr. Spotts informed Committee members about the Computer Charging Stations added to the old Cafeteria by the District's Utility Custodian at the Middle School.

Elementary Center: Furniture delivered- All furniture at the Elementary Center has been delivered including cafeteria tables and lobby furniture. The score table and chairs for the gym have also been delivered.

Mr. Spotts informed the committee about an email update from a contractor about the gym floor boards. The contractor stated since the humidity is low and the floor is designed to shift they will wait to address the concerns about the gym floor when warmer weather comes with higher humidity.

Mrs. Champ told the Committee that EI Associates had a beautiful back drop of the Elementary Center at the PASBO Conference in Hershey.

Mr. Spotts informed the committee that Automated Logic was at the District last week to train our Lead Utility Custodians on the HVAC system at the Elementary Center.

Athletic Fields: Track was outside for the first time yesterday. Baseball and Softball's first games are scheduled for next Friday.

Mr. Spotts informed Committee members that the check for the Tennis Courts fees have been submitted to the borough.

This year's Tennis Home Matches will be played at Palmerton.

Fieldhouse- A claim has been submitted to the Districts Insurance Company for the damage in the trainer's room and boy's locker room at the Fieldhouse from the broken pipe. Next year the District will look into winterizing the Fieldhouse for the winter months.

Equipment: Aerial Lift for the Elementary Center- Mr. Spotts is still looking to purchase an aerial lift for the Elementary Center. This will be put on the Capital Reserve List for the 2019-20 budget.

New Business: Water Quality Report- Mr. Spotts informed all Committee members that our water in all Buildings is within normal limits and no violations have been noted per the Annual Drinking Water Quality Report completed by the Lehigh Valley Water Authority.

Portable Classroom at Franklin Elementary - The District received a letter from the Franklin Township Volunteer Fire Company in regards to accepting the Portable classroom along with the shed from Franklin Elementary as a donation. The Fire Company is anticipating using the structure for trainings and the shed for storage. All committee members agreed to put the request on the board agenda for March meeting to approve the donation.

Mr. Holland thanked all the Building and Grounds Staff for the great job they did over the winter months with snow removal.

Anticipated Capital Budget Items 2018-2019: The Committee discussed several items that need to be placed on the new Capital Budget items list. Mr. Spotts will be generating a new Capital Budget items list for 2019-2020 to review at next month's meeting.

The meeting was adjourned at 9:15 AM on a motion by Mr. Steve Holland and was seconded by Mr. Wayne Wentz.

Next meeting to be scheduled: Tuesday, April 9, 2019 @8:00am.
KLS/mah