

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, January 8, 2019 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Absent
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Absent
☐ Jonathan Cleaver	Present

Recording Secretary – Melissa Hunsicker – Present

Pledge of Allegiance – recited

Public Comment on Agenda- N/A

Old Business: Middle School Press Box- The Committee reviewed an email to Mr. Spotts from Mr. Feick. The Press Box is not in the Capital Budget for this year. unless Mr. Spotts would have extra money in his Athletics Budget. Mr. Spotts told committee members this will be added to purchase with July 2019 budget.

Asset List- The list is still being updated as data is being collected.

High School: Routine day to day Maintenance is being completed at the High School. Mr. Spotts will update Committee as needed.

Gymnasium doors installed – All new doors have been installed. Some additional door hardware for the doors has been order from General Supply.

Safety Committee walk through – The Safety Committee walked through the High School at last month's safety meeting, A few Safety concerns have already been addressed by the Districts Maintenance Department.

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Middle School: Signs – New signs have been put in place.

Generator – A proposal from Larry McCullion & Son was reviewed by committee members. Mr. Spotts will review other options and update Committee as necessary. Safety Committee walk through is scheduled for January 10, 2019

Elementary Center: Review shed proposal- The Committee reviewed a proposal from Lowes for a 10ft X 12ft shed. Mr. Holland made a motion, with a second by Mr. Wentz to move forward as soon as possible with the purchase of the shed. A purchase order will be placed for the shed. The committee discussed outside lighting occurring during the evening hours at the Elementary Center, that is being addressed. Mr. Spotts will update committee when all issues are resolved.

Safety Committee walk through- The Safety Committee Meeting in November was located at the Elementary Center. No real safety issues needed to be addressed. Some minor things were reported to the principals and were taken care of. The committee also discussed the concerns about the gym floor nonplaying areas at the Elementary Center. Mr. Spotts will look into these concerns and keep the committee updated as needed.

Mr. Holland requested any updates on the cafeteria tables. Mr. Spotts had no new updates but will check with Mr. Feick when they will be arriving, as he is the person responsible for their delivery.

Athletic Fields: Top dressing of the fields - top dressing was not completed due to the snow in November. Bob Seltzer from Fisher and Sons assessed the fields and thought we could actually wait till next year. This may possibly be completed in spring if needed.

Naming of the press box – Mr. Spotts has been in contact with the O'Donnell's. Kevin O'Donnell will contact Mr. Spotts and the District when his family is ready to discuss the naming of the press box.

Equipment: Aerial Lift for the Elementary Center – The committee agreed after the shed was purchased, that an Aerial Lift would be needed for the Elementary Center to replace lights etc.

New Business: Mr. Holland asked for a few things to be completed around the District, such as; Memorial Benches to be moved from Shull David to the Elementary Center, pot holes repaired, and banners to be taken down for the winter etc. Mr. Spotts will place work orders to be completed.

Mr. Cleaver gave an update about the sale of Shull David and Franklin Elementary. Several tours have been given for both Buildings. Additional information was provided to one of the interested buyers. Mr. Cleaver also reviewed subdivision plans with Committee members from Franklin Township Supervisors. He has requested a PDF to share with all Board Members at the next School Board Meeting.

A Motion to adjourn by Mr. Steve Holland and a Second by Mr. Wayne Wentz at 8:45am.

Anticipated Capital Budget Items 2018-2019:

Next meeting to be scheduled: Tuesday, February 12, 2019 @8:00am.
KLS/mah