

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday, October 9, 2018 at 8:00am

Minutes

Present

☐ Steve Holland	Present
☐ Joy Beers	Present
☐ Wayne Wentz	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Absent
☐ Jonathan Cleaver	Absent

Recording Secretary – Melissa Hunsicker - Present

Pledge of Allegiance - recited

Public Comment on Agenda – N/A

Old Business: Middle School Press Box – The committee discussed three quotes from AAE, Troy Honey Welding, and Rocky's Doors and Windows. After reviewing the quotes, the committee agreed to acquire an additional quote from Rocky's Doors and Windows with the recommended options to discuss at next month's meeting.

Tennis Court Update – The project is still in the design phase. Once the design is prepared by Carbon Engineering the committee will review and discuss moving forward. The committee discussed where tennis would have home matches for the upcoming season. Mr. Spotts informed the committee possibly using Palmerton's Courts. Mr. Spotts will check on pricing.

Sale of Elementary Buildings – No new update at this time. As any updates become available Mr. Spotts will inform the committee.

Asset List - Information is still being gathered.

High School: New doors- The new doors have arrived and are being installed; eight doors in the gym and one in the chorus room.

H.T. Lyons completed Preventative Maintenance on the Building and they will winterize the cooling tower before winter.

Middle School: Generator - Albarell has looked at the generator and is concerned about the knocking noise. Mr. Spotts will look into acquiring a quote to possibly repair over the summer months. Miss Beers would like to know how old the generator is. Mr. Spotts informed the committee he will find out for next month's meeting.

Elementary Center: Gymnasium Update- The gymnasium is being sanded. Humidity has been a problem over the past few weeks. The staining will take place on the gymnasium floor during the evening hours.

Mats and entrance carpets delivered and put in place last week.

Athletic Fields: N/A

Equipment: N/A

New Business: Mr. Holland discussed several concerns about the grounds; mowing of the banks, weeds along Mahoning street, Shrubs in front of Administration Building etc. Mr. Holland would also like several areas around the District re-seeded before winter, along with a quote for re-painting the Indian on the Middle School.

Mr. Holland had several questions about the Elementary Center as well. He would like to see a committee put together to help complete a punch list at the Elementary Center to ensure the building is completed properly. Another concern from Mr. Holland was about shelving in the Cafeteria. Mr. Spotts will follow up with Lauren William from the Nutrition Group.

Other: Steam Boiler Repair – The steam boiler return tank at Franklin Elementary has failed and needs to be replaced before heating season which will be kept at a minimum this winter. The District received quotes from H.T. Lyons and Andreas Plumbing and Heating. The committee will review at next month's meeting after receiving a third quote from George's Plumbing and Heating.

Anticipated Capital Budget Items 2018-2019:

The meeting was adjourned by Miss Joy Beers with a 2nd by Mr. Steve Holland.

Next meeting to be scheduled: Tuesday, November 13, 2018 @8:00am.

KLS/mah