

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday November 14, 2017 at 7:30am

Agenda

Present

☐ Steve Holland	Present
☐ Larry Stern	Present
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Jonathan Cleaver	Present
☐ Gloria Bowman	Present
☐ Brian Feick	Present

Recording Secretary – Melissa Hunsicker- Present

Pledge of Allegiance-recited

Public Comment on Agenda

Old Business: Stadium afterhours access Gate-The gate is in process with Blue Mountain Fencing.

Review Quote for Paving depression at Stadium Storage Building-The Committee reviewed a Quote from Motola's Paving for \$990. The Committee agreed to move forward and have the paving depression repaired before safety becomes an issue. Mr. Hauser also informed the committee about the key cutting machine purchased by the district. Mr. Hauser explained that the machine will pay for itself with the new keying system at the Middle School and the High School and the same system by Medeco at the new Elementary Center as well.

Food Service: All equipment running properly at this time with no issues to report.

High School: Construction Update-Mr. Hauser informed the Committee that the punch list still has a few items to be completed. The final inspection by the Borough was done and some few minor issues still need to be taken care of before passing inspection. All items are being addressed. Exhibition Showcase for Visual Arts, Technology Education, and Family & Consumer Science- The Committee discussed the size and location of the Showcase. This will be discussed further with the High School Principal.

Middle School: Construction Update-Mr. Hauser updated the Committee on the Construction Project. He informed Committee members of some minor issues with the HVAC system. Some of the issues may be coming from teachers/staff running space heaters. The Contractor will be coming in over Thanksgiving Vacation to calibrate the HVAC System.

Discussion about location of Faculty Lounge- Mrs. Evans attended the meeting for this part of the Committee's discussion. The committee discussed several locations. The old Cafeteria is far removed from classrooms and the committee agreed this may not be the best location. Mr. Holland recommended a walk through the school before picking a location. All Committee members agreed this will be helpful in finding a location for the faculty Room. Mrs. Evans will communicate with staff that this issue is being addressed. A walk-through date will be set up in the near future.

East Penn: The Elementary is sold. The District will have 60 days to vacate after the last day teachers/staff are in the Building.

Mahoning: The Elementary is sold. The District will have 60 days to vacate after the last day teachers/staff are in the Building.

Shull David:

Franklin:

New Elementary Center: Construction Update-Mr. Hauser informed the committee the project is moving along nicely. Paving out front, drywall and painting inside are some of the things happening at this time. Several tours have been given and everyone seemed very pleased so far.

Athletic Field: Mr. Spotts informed the Committee members that a State Play-off game will be hosted here on Friday. Also several soccer play-offs have been hosted at the Stadium Complex as well.

Two fan busses are being provided by the Touchdown Club for transportation to the Football game on Saturday to support our Athletes.

Mr. Spotts also informed the Committee the Tennis Courts that were up for sale are now off the market. LASD will continue to hold Home Tennis Matches there however costs will go up due to Insurance purposes.

Administration: Review HVAC proposal from H.T. Lyons- The committee members reviewed the HVAC proposal from H.T. Lyons. All members agreed to move forward with the updates to the HVAC.

Equipment: Several different demos' in the last few weeks. The Committee discussed a Ventrac which is capable of doing several things such as mowing, snow blowing, spreader, sprayer etc.

Mr. Holland suggested in the future the District look into purchasing another Pole Building to store the Districts Vehicles.

All Committee members agreed to move forward and purchase a New School Van to replace Yellow Van #3. The old Van would be surplus after the new Van arrives. This item will be placed on the Board Agenda for Monday's Meeting.

New Business: Roadway Crossover Gate-This will help with traffic control from the High School to the New Elementary Center. The 32-foot swing gates would be closed from approximately 2pm-3pm while High School is dismissed to prevent traffic control by the Elementary Center.

Discussion of Capital Projects-The Committee discussed the spreadsheet that was provided by Mr. Feick. Mr. Feick asked the Committee to prioritize the list. All Committee members agreed to move forward with sound proofing the Gymnasium/fitness Area at the High School since these are classroom areas. The committee also agreed to move forward with sound proofing the Middle School Gymnasium. The committee also agreed the High School Auditorium needs a new sound system, lighting, carpeting and the clouds need to be replaced. The spreadsheet will be updated and sent via email for all Board members to view.

The Committee reviewed a Quote from General Supply for a new door alarm for the Public Bathrooms at the Stadium complex. Mr. Feick would like to see a panic bar installed on both rear doors so when someone leaves the restroom they will lock behind

them. The Committee all agreed this should be taken care of and to move forward with the panic bar and the alarms.

Mr. Feick also suggested to the Committee to seal coat the new black top this spring at the new stadium complex.

Mr. Holland and Mrs. Bowman both agree the lettering on the High School needs to be addressed along with painting the old sign on the top of the Middle School. Mr. Hauser said these items could be summer projects.

Mr. Holland also brought to the Committees attention how good our fields look. Mr. Spotts informed the committee members that Top Dressing is being completed this week to keep maintaining them.

The Committee would like to thank Larry McCullion from McCullion Electric for installing permanent Flag Pole lighting at the Stadium Complex.

Anticipated Capital Budget Items 2017-2018:

Next meeting to be scheduled: Tuesday December 12, 2017 @ 7:30am.

JWH/mah