

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday August 8, 2017 at 8:30am

Minutes

Present

☐ Steve Holland	Present
☐ Larry Stern	Absent
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Absent
☐ Jonathan Cleaver	Absent
☐ Gloria Bowman	Present

Recording Secretary – Melissa Hunsicker - Present

Pledge of Allegiance - recited

Public Comment on Agenda

Old Business: Stadium afterhours access Gate - The Committee reviewed the proposal provided by The Service Team to replace the existing gate. The new gate would be locked at all times with an inside panic gate to exit the stadium. The committee discussed in detail how the new gate would function as far as the public using the track. Mr. Hauser explained to the committee that a keying system would be put in place for the public by purchasing a key for \$1.00 which would allow anyone to access the track/complex during dawn to dusk hours by following all rules of the Complex. The Committee also discussed the possibility of swipe card to access the complex. The swipe card would allow the gate to be unlocked by our security system at the Administration Building during dawn to dusk hours. After discussing options, the Committee agreed to get a Cost/Quote of the swipe card system and discuss at next month's meeting.

Mr. Holland also brought to the Committee's attention that the gully near the stadium walkway that was supposed to be looked at by the Gas Company has still not been repaired. Mr. Hauser will contact the Gas Company to inquire why this was not addressed yet.

Mr. Wentz discussed Indian Lane between the High School and Stadium Complex. The Committee agreed this should be open by the first day of school and for Meet the Tribe night on August 22, 2017. Mr. Hauser informed the Committee that this was the plan to have the road open and he will discuss the issue at the weekly job conference at next week's meeting.

Food Service:

High School: Construction Update - The Committee discussed the construction at the High School. Mrs. Bowman asked if the roof was complete. The Committee discussed the roof is completed but has some minor roof leaks that are being addressed. EI Associates are looking for remedies to repair but not giving the District answers we need. Mr. Hauser informed Committee members that these concerns will be a topic of discussion at the Job Conference next week. Mrs. Bowman is very un-happy with the project production. The Board members were told the project would be completed by the start of school and now this may not be the case. Mrs. Bowman and Mr. Holland would like all concerns to be brought up at the job conference meeting and discussed at the Workshop meeting. Mrs. Bowman also brought to the Committees attention that none of the fine trim work is completed on any of the building. All committee members agreed this is unacceptable and will be discussed at Mondays Workshop Meeting. Mr. Hauser informed the Committee the Buildings are much further along than last year's first day of school. Mrs. Bowman would like to see Quandel handle this and have the Building completed. Mr. Hauser and Mr. Wentz thought having a meeting with Quandel to discuss concerns may be a good idea. The committee members all agreed that things aren't happening as quickly as they thought. Withholding payment for the projects may have to be considered. The Committee then discussed all concerns with Mr. Cleaver (who was not present at the meeting) on a conference call.

Middle School: Construction Update- The Committee members have the same concerns for the Middle School as well as the High School. The Committee discussed the middle parking lot. The parking lot is being surveyed and an issue with a drain has become a problem. Several options are being discussed. Mr. Hauser is sure this will be taken care of and the lot should be ready for the start of the school year. Mr. Cleaver agreed it should be completed. The tests on the parking lot should be completed by next Monday, August 14, 2017. Mrs. Bowman informed the committee this will be further

discussed at the Workshop Meeting as well. The Committee also discussed the damaged boards on the Middle School Gym Floor. An insurance claim was filed by Lobar's roofer. A Claim number was issued and Mr. Hauser will discuss further with Mr. Cleaver, Mr. Feick and Mr. Spotts.

The Committee also discussed having an open house for the High School and Middle School once the projects are completed.

East Penn:

Mahoning: Playground Mulch received- Work Order will be placed to spread Mulch

Shull David: Playground Mulch received- Work Order will be placed to spread Mulch

Franklin: Playground Mulch received- Work Order will be placed to spread Mulch

New Elementary Center: Construction Update- Mr. Hauser discussed the last job conference with the Architect/engineers working out minor piping issues in the two main corridors. The teachers parking lot was discussed by the committee to make sure this is ready for the new school year.

Athletic Field Soccer Fence Discussion-Mr. Hauser informed the committee that this will be stated in the next week or two.

Old Stadium Fence Discussion-Mr. Hauser informed the committee that this will be started late August possible even September due to how busy The Service Team is.

Flag Pole Lighting at the new stadium complex- The Committee agreed on a Commercial Solar Flagpole Light. This will be purchase for \$139.00 plus shipping and handling.

Shed ordered- Mr. Hauser informed the Committee the Purchase Order was placed and the area has been prepared just waiting for the shed to arrive.

Administration: Waiting for HVAC Proposal-Mr. Hauser discussed upgrading the controls. This will be discussed further at next months meeting.

Equipment:

New Business: Mr. Hauser informed Committee Members how pleased he is with the Summer kids this year.

Mr. Hauser also discussed the installing of the Carpet at the High School and the removal of the old Auditorium seats. All summer projects are moving forward.

Mr. Holland asked when the top soil on the bank by the baseball field would be completed. Mr. Hauser informed the committee with all the projects this summer this has not been completed yet but the will be.

Mr. Holland would also like to see the grass behind the away bleachers at the new stadium complex be re-seeded after rocks are removed. Mr. Hauser will place work order to be completed.

Mr. Holland spoke to the Committee on behalf of the School Board he would like to thank all of our Summer Help for 2017.

Anticipated Capital Budget Items 2017-2018:

Next meeting to be scheduled: Tuesday September 12, 2017 @ 7:30am.
JWH/mah