

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday May 9, 2017 at 7:30am

Minutes

Present

☐ Steve Holland	Present
☐ Larry Stern	Present
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Jonathan Cleaver	Absent
☐ Gloria Bowman	Present

Recording Secretary – Melissa Hunsicker

Pledge of Allegiance – Recited

Public Comment on Agenda

Old Business High School Bleacher Board Replacement materials ordered. Materials have been ordered and should be arriving in the next 2 weeks.

Van #6 has been surplus with a minimum bid of \$400. Van #6 has been sold for \$1000. Mr. Feick will be transferring title possibly this week.

Tennis Court Discussion- Mr. Spotts discussed briefly about location of Tennis Courts with the Committee and also recommended four courts would be sufficient for the Districts Tennis Program. Mrs. Bowman questioned about the previous plans that were discussed at an earlier date when the Elementary Center was being designed. Mr. Stern informed the Committee that this was probably not an option any longer because of irrigation system that has been put in place since.

H.T. Lyons Service Agreement Discussion- The committee discussed the Contracts that the District already has such as H.T. Lyons, Tremco etc. Mrs. Bowman asked for a spread sheet to be made of all the Contracts so the Board members have

access to view all agreements. Mr. Feick has been working on this and the Spread sheet will be shared with all Board Members and the Public as soon as the spread sheet is completed.

Food Service:

High School: Gym floor restoration discussion: Mr. Hauser informed the Committee about a meeting that Mr. Hauser and Mr. Feick attended with an onsite inspector. The Insurance Inspector informed Mr. Feick that some of gym floor will be paid for by an Insurance Claim. The Committee discussed three options provided by a Quote from Miller flooring Company.

1. Sand and Refinish
2. Repair and Refinish
3. Replace and bring the floor up to today's standards.

The Committee agreed another Quote will be needed in the near future

The Committee will discuss this further at next month's meeting.

Construction Update: Mr. Hauser briefly updated the Committee about the Construction project. Mr. Hauser informed the committee of a minor Roof Leak that has already been taken care of by the Contractors. A possible completion date is July/August for the renovations at the High School.

Flooring Replacement/Carpet Tile Quote discussion: Mr. Hauser discussed the Carpet/Tile replacement Quote from Interface. The High School Principal would like to use the same tiles used for the lower level and the stem lab. Mr. Hauser discussed using all the Summer Utility Helpers to complete the project. The Summer Helpers will also be painting. The Committee agreed to move forward with the flooring replacement.

Middle School: Construction Update: Mr. Hauser updated the Committee members on the Construction project. The District is still waiting for our results of our Air Quality Tests. Mr. Hauser has recently followed up and will continue to follow up until they are received. Mr. Hauser informed the committee about the cameras being installed and card readers are also being activated. Mr. Hauser also informed the Committee of a three week electrical shut down this summer. Mr. Hauser will give further updates about the electrical shut down after the job conference meeting scheduled for later this morning.

East Penn:

Mahoning: Mr. Hauser discussed the fire panel that may possibly need to be replaced. Mr. Hauser will follow up and discuss further at next month's meeting after he has more details.

Shull David:

Franklin:

New Elementary Center: Construction Update: Mr. Hauser updated the Committee about the progress at the new Elementary Center. Mr. Holland brought to the Committee's attention about the tree's that were dedicated to teachers that have passed away. Mr. Hauser will ask at the Job Conference Meeting.

Athletic Fields: Additional lighting at the New Fieldhouse Complex update: this will be discussed closer to the start of Fall Sports.

Discussion of shed replacement/upgrades at the old Stadium: The Committee discussed building/purchasing a new shed. Mr. Spotts will check with Coaching Staff to decide what size is needed.

Fencing at the end of Jv/Soccer Fields: Mr. Spotts recommended the Committee consider purchasing fencing because the road is so close. Mr. Hauser will call for a Quote on fencing for next month's Meeting.

Flag Pole Lighting at the New Stadium Complex.
(Lehighon United Veterans Organization). Mr. Hauser will have Mr. Long (Building Supervisor) contact Mr. Spotts for more details about the Veterans Group sponsoring the lighting. Work Order will be created to run electricity for the flag/pole to have lighting. Mr. Spotts informed the committee he has received several emails about the flag not having lighting at night. All committee members agreed this should be done. Mr. Stern wanted to verify with Mr. Hauser that the Gate at the New Stadium Complex was being opened Monday-Friday 7 am – sunset for the public to use the track. Mr. Hauser informed the Committee that this was being done. The Committee agreed that having an automatic lock like Panther Valley has would be a great idea. Mr. Hauser said he would look into this and let the Committee know costs at next month's meeting.

Administration: Discussion about meeting with McClure about updating HVAC controls: Mr. Hauser met with McClure about updating our software controls for HVAC. Mr. Hauser will continue to work with McClure to update the Administration Building to the same system as the High School and Middle School as discussed in recent meetings.

Equipment:

New Business: Cintas uniform discussion: Mr. Hauser discussed the poor satisfaction with our current Uniform Company Cintas. After further review the contract will not expire till 2018. This will be discussed closer to the expiration of the contract.

Mr. Holland discussed with the Committee how the District should continue to pursue a sing for under the Home Bleachers. This was discussed at previous meetings and was agreed by the Committee to discuss in the spring again.

Mr. Holland also brought to the Committees attention that more grass needs to be planted behind the visitors bleachers. Mr. Spotts will assign work order to be completed.

Mr. Hauser also discussed the possibility of putting sidewalks on the right side of 1 Indian Lane below the New Stadium Complex. Mr. Cleaver received an email from a parent that students are parking in the stadium lot and walking along Indian Lane. The committee discussed how this may not be possible because of the gas line located there. The committee also discussed other alternatives such as the students walking on the opposite side where sidewalks are already in place.

Anticipated Capital Budget Items 2016-2017:

Next meeting to be scheduled: Tuesday June 13, 2017 @ 8:30am.
JWH/mah