

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday February 14, 2017 at 8:30am

Minutes

Present

☐ Steve Holland	Present
☐ Larry Stern	Present
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Kyle Spotts	Present
☐ Tina Champ	Present
☐ Jonathan Cleaver	Present
☐ Gloria Bowman	Present

Recording Secretary – Melissa Hunsicker - Present

Pledge of Allegiance-recited

Public Comment on Agenda

Old Business: East Penn Exterior Lighting has been repaired/timer adjusted.

High School road way lighting was discussed with contractor at job Conference. Electrical Contractor is waiting for Borough Power and Light to supply electricity.

High School Dust Collector has been repaired. Mr. Hauser informed the committee that another part should be coming this week but the Dust Collector is working well.

Middle School Basketball Scoreboard discussion from previous meeting. Controllers have been electrically charged before games and have been working up to this point. Mr. Spotts informed the Committee that the Scoreboards are working but still have a delay but we do have a backup system if needed.

Mr. Wentz informed the committee the sign on Mahoning Street needs to be updated. The committee discussed possibly purchasing a new sign once the Elementary Center is completed or looking for sponsors to purchase a new sign.

Mr. Holland asked that all the lights in the Gymnasium at the High School that our out be replaced. Mr. Hauser informed the committee that a work order would be placed and this would be taken care of. Mr. Holland also asked why the broken bleacher board on the visitor side was not replaced like discussed at last month's meeting. Mr. Hauser informed the Committee that a work order was issued and he will look into as to why this wasn't completed and make it top priority.

The Committee also discussed the possibility of re-sanding the High School Gymnasium Floor. Mr. Spotts informed the Committee that the floor is very slippery. Mr. Hauser recommended having a moisture test completed. The Committee agreed that this is something we need to look into. The Committee agreed getting a quote for the Bleachers and the Floor might be a possibility that the District needs to further look into. Mr. Spotts informed the Committee the athletic shut down week this year will be July 3 through July 7, 2017.

Food Service: Training occurred for Food Service Staff on Middle School Kitchen Equipment. More Training is scheduled for Friday February 17, 2017.

High School: Construction Update-Mr. Hauser did not go into detail about the Construction project. All committee members were updated at the Board workshop meeting on Monday evening February 13, 2017 by Mr. Cleaver.

Projectors are still being installed throughout the High School until all projectors are hung this will be an ongoing project.

The Committee discussed the new TV's that have been purchased for the fitness room and the Main Office along with Guidance. Mrs. Bowman asked the Committee if we plan to purchase TV's for the New Elementary Center. Mr. Cleaver stated this will be looked into in the future when the Elementary Center is completed.

The committee also discussed the possibility of tinting the windows in the Gymnasium. The sun shines in and has become a problem for Basketball and Volleyball. Mr. Spotts is waiting for Quotes and this will be discussed in further detail after pricing is made available to the Committee.

Middle School: Construction Update, Security Gates/Fire Doors were discussed at last Job Conference. Architect is working on solution.

Mr. Hauser discussed with the Committee about teachers/Secretaries very happy with new offices.

The new Cafeteria has finish on the floors and furniture will be moved in this week. Mr. Hauser hopes to have the area 100% ready by this weekend. February 27, 2017 is the Districts goal to be completed.

East Penn: Boiler has developed small leak in boiler section. Mr. Hauser informed the committee this would be taken care of after the heating season. The Committee agreed this would be a good idea. Mr. Hauser will keep all Committee members informed.

Mahoning: Boiler Repair Complete.

Shull David: Nothing to report at this time.

Franklin: Boiler has developed small leak in boiler section. Mr. Hauser will have this repaired after the heating season and update the Committee as necessary.

New Elementary Center: Construction Update-Mr. Cleaver gave an update at the Board Work Shop Meeting on Monday February 13, 2017. Mr. Hauser has nothing further to report at this time.

Athletic Fields: Additional lighting at the New Fieldhouse Complex update. The lighting will be further discussed in spring and Quotes will be provided to Committee for costs.

Mr. Hauser informed the Committee that he met with Maintenance Staff to discuss further upgrades at the Old Stadium for improvements such as paint the fence etc.

Administration: Nothing to report at this time.

Equipment:

New Business: The committee briefly discussed the new Traffic pattern at 9th/Union Street entrance the traffic pattern has been restored to old traffic pattern.

All R Services has been contacted for contract extension for the upcoming lawn season.

Post Graduate summer help has been posted.

Discussion of Vehicle Usage Report. The Committee discussed the additional form that is being asked to be filled out and returned when the keys are returned. Mr. Hauser informed the committee that since the vans have been moved to the Administration Building things have been going well.

The Committee also discussed the Surplus items from old weight room.

Mr. Holland asked if there was a possibility of filling in the bank by the JV Baseball field. The committee discussed putting top soil and planting grass in the spring.

Mr. Holland also requested since Indian lane is closed for the construction of the new Elementary Center now would be the time to make larger curb cut out for making deliveries to the High School. Mr. Holland also stated this would make plowing easier as well.

The Committee also discussed where the District would put Tennis Courts in the future. Several locations were discussed and this will be discussed further at a later meeting.

Anticipated Capital Budget Items 2016-2017:

Next meeting to be scheduled: Tuesday March 14, 2017 @ 7:30am.

JWH/mah