

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday January 10, 2017 at 7:30am

Minutes

Present

☐ Steve Holland	Present
☐ Larry Stern	Present
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Brian Feick	Absent
☐ Tina Champ	Present
☐ Jonathan Cleaver	Absent
☐ Gloria Bowman	Present

Recording Secretary – Melissa Hunsicker - Present

Pledge of Allegiance - Recited

Public Comment on Agenda

Old Business: Mr. Holland would like to have more detail and content in the minutes going forward. Mrs. Bowman brought to the committees attention about the lights outside at East Penn. Some Committee members attended a PTO Meeting at the school and after the meeting on the teacher's parking lot side it was very dark. Mr. Hauser informed the committee he would look into the problem that there is parking lot lights in place.

Food Service: Mr. Hauser informed the Committee that Food Service is running well, no equipment failure to report.

The committee discussed Lehigh School District supplying bagged lunches for the Palmerton CLIU students for the duration of the strike.

High School: Construction update-Mr. Hauser updated the committee about the progress at the High School. A heating issue in the lower shop level which may be a possible calibration issue. The exterior of the building is being worked on to give us the best look possible. The committee also discussed the possibility of moving the Art room the Kiln into a closet. Mr. Hauser said it has been previously discussed and that there are Code Issues that create considerable costs for moving the Kiln from its current location.

Mr. Stern brought up about possibly adding more lighting by the entrance from Mahoning Street. The entrance is very dark for sporting events etc. The Committee agreed lighting should be added for safety. Possibly a temporary pole until the Elementary Center is finished. Mr. Holland suggested making a sign for the turn at the new road. Mr. Hauser informed the committee he would meet with Bob Halupa to discuss what we can do. The committee also agreed that we will need to discuss sidewalks and parking lots and lawns once all the projects are completed. Mr. Holland thinks the contractors would cover this. The committee will discuss further at a future meeting.

Discussion about Dust Collector- The dust collector is not working at this time. Mr. Hauser informed the committee this is an electrical problem. A new electrical card has been installed and now a new bearing as well as a new shaft.

Middle School: Construction update- 75% of the exterior work is completed. The south side is the next phase to be completed. There is an incentive for the contractors to get the area completed. Food Service area should be ready by the end of this month. Mr. Hauser discussed with the committee about the un-secure areas. The committee discussed in detail how to secure the area. The committee agreed roll gates like we used in the past would make it secure for after hour's use of facilities at the Middle School. The committee also discussed students standing on the refreshment stand during Booster Club events/practices. Mrs. Bowman suggested asking the Booster Club Parents to stay at all practices/games.

Mr. Holland questioned if we have a snow removal plan in place with all the extra equipment on the school property with construction. Mr. Hauser informed the committee that he met with his staff and discussed snow removal so far no issues with the little snow we had.

East Penn: Sewer Pipe- Mr. Hauser informed the committee that the sewer pipe at East Penn has a sulfur smell but has subsided. Mr. Hauser thinks it may possibly be from the atmospheric condition's outside. Mr. Hauser will continue to monitor.

Corridor Roof Leak- Minor roof leak has been reported. Tremco was notified and Mr. Hauser will follow up.

Mahoning: Boiler Repair- 3B Services Quote was reviewed by the committee and Boiler has been repaired.

Shull David:

Franklin: Roof Leak Room 123- Minor Leak was reported. Tremco was notified and the leak has been fixed.

Emergency Generator Repair- Mr. Hauser was informed by staff about a mechanical problem and Mechanical problem has been repaired.

New Elementary Center: Construction Update-Mr. Hauser informed the committee that our Variance Permit was approved. The project is also going forward to pour concrete footers. Meetings are scheduled for the project every 2 weeks for updates. Robert Schuster will be the Architect representing the EI Associates on the Elementary Project. The President of EI Associate's will be coming in to meet with Administration to discuss the personnel changes in their organization.

Athletic Fields: Update on Stadium Project-Parking Lot Guide Rails have been installed.

Additional lighting at the New Fieldhouse Complex update-Mr. Hauser received a Quote for additional lighting but wants to get additional Quotes before making any decisions. Further discussion at next month's meeting.

Administration:

Equipment: Middle School Basketball Scoreboards-Mr. Hauser informed the committee of the issues with the Scoreboards. Last year we had an issue with power supplies and new power supplies were purchased which helped. Mr. Hauser explained because of the age of the scoreboards parts are becoming hard to get. Mrs. Champ informed the committee that this should be further discussed at the Athletics Meeting in February

(per Mr. Feick) Mr. Hauser will follow up with Mr. Spotts possibly about extending the antenna to a higher elevation.

New Business: Training for Maintenance Staff on Automated Logic Control System on January 11, 2017- The training was postponed due to school being cancelled and has been re-scheduled to Wednesday January 25, 2017 9:00am-12:00pm. Mr. Hauser informed the committee that everything is computer graphics and web based. Mr. Hauser thinks it's very important that our staff understands the new operations. The committee also discussed possible additional schooling. Mr. Hauser stated that this would totally be up to the District.

Two Employees attended PA Turf Conference on January 4th and 5th 2017 for the purpose of acquiring pesticide Management Credits. Three staff Members will be attending another Turf Conference (KAFMO) in February along with two Board Members. Mr. Holland discussed about having a third District staff member acquire pesticide certification for application of pesticides.

New Traffic pattern at 9th/Union Street Entrance. The committee discussed the new traffic patterns that were established by the Borough. The Committee is un-sure if this new traffic pattern will be permanent or just a temporary solution while the elementary Center is being built.

Tree planting at the High School/Environmental Area- The committee discussed the possibilities of planting trees adjacent to the High School on the sloped areas, and creating some terraces for other plantings etc. The committee also discussed concerns of how more earth work would affect the current soil conservation plan that was approved for the projects. This matter will be re-visited after renovation projects are complete.

Mr. Holland asked that a work order be submitted for some bleacher repairs at the High School. There is a board split on the visitors' side and the bolts need to be gone over and tightened.

The committee agreed to contact Rich Arieta from 3R Services for our Lawn Care at our three rural elementary schools for the 2017 mowing season.

The committee asked if summer jobs will be posted. Mr. Hauser stated yes.

Anticipated Capital Budget Items 2016-2017:

Next meeting to be scheduled: Tuesday February 14, 2017 @ 8:30am.
JWH/mah