

Lehigh Area School District
Lehigh, Pennsylvania
Building and Grounds Committee Meeting

Tuesday September 13, 2016 at 7:30am

Minutes

Present

☐ Steve Holland	Present
☐ Larry Stern	Present
☐ Wayne Wentz	Present
☐ Joseph Hauser	Present
☐ Brian Feick	Absent
☐ Tina Champ	Present
☐ Jonathan Cleaver	Absent
☐ Gloria Bowman	Present

Recording Secretary – Melissa Hunsicker - Present

Pledge of Allegiance

Public Comment on Agenda

Old Business Sign under home bleacher update-Pleasant Valley Athletic Director was contacted for information about their sign. Kemmerer Graphics from Windgap is who they used to design their sign “Home of the Bears” the purchase price was \$1400.00. Mr. Hauser suggested calling Dennis Hawk for a quote since he has made all the signs for the new stadium complex. The committee agreed and this will be discussed further at next month’s meeting and Mr. Hauser will call Dennis Hawk for pricing.

Bleacher placement at Old Stadium-The committee discussed the placement and also thought taking the Physical Education Teachers recommendation into consideration. The committee has agreed that having use of the complete track would be in the interest for safety etc. School Dudes will be completed with direction as to where the bleachers should be placed.

Vehicle purchase update-Hondru Ford has given Mr. Hauser an update, the new vehicle should be delivered to Hondru Ford by September 26, 2016. Follow up will be done closer to that date.

Vacuum cleaner update-The committee reviewed a quote from Northeast Janitorial Supply LLC for \$335.28. Mr. Holland recommended a Demo be brought in for Custodians to try. Mr. Hauser informed the committee that this will be taken care before purchasing the upright vacuum for Middle School and High School.

The committee also discussed the ferry circles on the baseball field. Mr. Hauser has been in touch about the circles with Bob Seltzer. Mr. Hauser also informed the committee that we have the products to take care of this and a work order will be issued along with a work order to do the Edging and the trimming of the weeds behind the Administration Building.

Food Service: Franklin walk-in cooler compressor replacement-Mr. Hauser informed the committee about the compressor that was replaced to keep the cooler up and running for the school year.

High School: Construction update- Mr. Hauser gave the committee a complete update on the continuing project. Mr. Hauser informed the committee that we are moving forward on the next phase. The phones and internet is working in the building, white boards have been delivered and are starting to be installed in the classrooms and the new gym equipment is being shipped this week. Mr. Holland suggested that we have someone come in and train the High School Staff on the use and how to take care of the white boards. The committee agreed that the amount of money paid for the boards they should be taken care of properly.

Middle School: Construction update-Front of C wing is being completed at this time. The wing is scheduled to be completed in December. The committee discussed the noise level with the cooling tower. No members had heard any complaints this far. Mr. Hauser told the committee that it is possible to purchase an adapter that can be placed on top of the tower to keep the noise level down if needed in the future.

East Penn:

Mahoning:

Shull David:

Franklin:

Athletic Fields: Update on Stadium Project-Training was completed by Maintenance staff to properly use all the new systems installed at the complex.

Discussion about additional lighting at the New Fieldhouse Complex update- Mr. Hauser informed the committee we will be moving forward with this as planned. Additional lighting Gate C steps update-Work order has been issued to install lighting. Also changing tables have been installed in both family restrooms.

The committee discussed an email from Board Member Dave Krause about following procedures at the new stadium complex. Mr. Hauser informed the committee that this will be followed up on and our Athletic Director Mr. Spotts will be communicated the concerns.

Administration: Discussion of Admin Parking lot lights-Mr. Hauser informed the committee going forward they will be replaced with LED and possible looking to add more lighting with the events at the Complex.

Equipment:

New Business: Old Stadium Utility pole replacement-The committee discussed the Quote from L & S Electrical Construction Co. The committee agreed this would need to be taken care of and Mr. Hauser is moving forward with this project. This project will include removal of the old pole and replacing a new pole for \$3,900.00

Annual Safety Training-Mr. Hauser shared the Safety letter the district received that the Food Service/Custodians/Utility Custodians completed the Safety Training Session that is required by our Insurance Company.

The Committee discussed herbicide application and is looking into alternate products for application. The present product is approved by the Department of Environmental Protection. This will be discussed further at next month's meeting.

Anticipated Capital Budget Items 2015-2016:

Next meeting to be scheduled: Tuesday October 11, 2016 @ 8:30am.
JWH/mah