

Academic Affairs Minutes
Wednesday, June 3, 2020
Administration Building (Zoom) 5:45 p.m.

In Attendance: J Cleaver, Tim Tkach, Sue Howland, Rita Spinelli, Larry Stern, Melissa Volcskai, David Bradley, Rebecca Karpowicz

- I.) High School – Review the ATSI Plan for the 2020-2021 School Year (Attachment)
- a.) Mrs. Howland, high school principal, reviewed in detail the attached ATSI plan
- b.) Questions:
- Mr. Stern asked if this plan would be extended a year due to COVID-19
 - Yes, this will be extended for a year
 - Mr. Bradley stated that he was having audio trouble with the zoom and had to launch the zoom meeting a few different times. He had logged in as a panelist but was now logged in as an attendee
 - Mr. Bradley asked what WED stood for
 - White Economically Disadvantaged is the answer
 - Mr. Bradley asked if this is a final draft and does the board need to approve
 - It was stated that the ATSI plan was approved in June 2019, reviewed at the academic affairs meeting, was posted on the school district website for the 30 days and signed by our school board and superintendent.
 - This is year two of the plan, updated from One Drive to PDESuite on the PDE website, progress reports are submitted quarterly through guidance with the CLIU #21 consultants and high school staff
 - Mr. Bradley asked what the asterisk meant on page 12
 - Mrs. Howland stated that the document had areas of pre-determined statements in drop down boxes that you chose – these then populated the field, the asterisk was pre populated.
 - Mr. Bradley stated that on page 9, the ATSI states that the School Board President will affirm the statements that follow.
 - Mr. Bradley was reminded that this was presented at an Academic Affairs meeting and this does not need to be board approved. Mr. Stern and Mrs. Howland both commented that this is a standard form used by many school districts.
 - Mr. Bradley stated that nowhere on this form did it state how to hold staff accountable if they did not meet the expectations of the ATSI
 - Accountability of the plan can occur in the teacher observation process.
 - Mr. Bradley also asked how are we doing this within the current situation
 - Mrs. Howland replied that with the new high school schedule there is time within the day to work on this plan, with the lunch and learn there is increased instructional time and thirty minutes for students to go out to the areas where they need to receive more instruction.
- II.) Mr. Cleaver talked about the PDE Guidelines that we received for reopening the school for the 2020-2021 school year.
- a.) Mr. Cleaver shared a survey that the district would like to put out for families
- The survey asked parents/guardians various questions
 - The survey will be out for one week
 - The survey results will help with how to plan for the reopening

- The committees will consist of various staff members
- There will also be a health and safety plan which will need to be completed and then approved by the board
- June 3, 2020 was the first official guidance
- There will be additional guidance coming out regarding sports

b.) Questions:

- Mr. Bradley- first – Did you mute me?
- Mrs. Spinelli stated that first Mr. Bradley had signed on as a panelist and then as an attendee
- Mr. Bradley asked that the survey be mailed out to families with return postage paid.
- The survey will be sent out through our Alert system and emails

III.) Good of the Order

- a.) Mrs. Cortright apologized for her absence from the last few meetings. She also stated that when parents were surveyed at the beginning of the shutdown parents wanted communications etc., via email. Mrs. Cortright recommended that we could look into using a google form for the survey as well.
- Mr. Bradley stated that he wanted to identify those that did not complete the survey and ask them to complete
 - Mr. Cleaver remarked that we are not looking for 100% completion of the survey
 - Mr. Bradley asked if this current survey was a draft and a starting point for discussion on what to include in the survey.
 - Mr. Cleaver answered that he was hoping to put the survey out by the next day
 - Mr. Bradley stated that copies of communications/surveys should be given to the board first
 - Mrs. Spinelli called to adjourn the meeting
 - Mr. Stern second the motion but first he wanted the email from Mr. Kemmerer read to the committee
 - Mr. Cleaver read the email to the committee
 - Mr. Stern again second the motion to adjourn the meeting
 - Meeting was adjourned at 6:58 p.m.

Next Meeting Date: Wednesday, August 5, 2020, 5:45 p.m. at the Administration Building