

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, November 21, 2011 at 7:00PM
Executive Session @ 5:30 p.m.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. Mrs. Lisa Shiffert – Funds from the Cody Wentz Foundation for Drug & Alcohol Program.

VI. Communications

1. Superintendent's Report – Mr. Kraky
2. Lehigh Memorial Library Report – Mrs. Dowd
3. Legislative Policy Committee of PSBA Report – Mr. Krause
4. Title I Advisory Committee Report – Mr. Resh
5. CCTI Report – Mr. Yenser
6. CLIU Report – Mr. Eidem
7. Student Representative Report
8. Solicitor's Report – Attorney William Schwab
9. Building/Grounds Report – Mr. Stern
10. LCCC – Mr. Stern

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the
October 24, 2011 regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High
School Activities Fund for October 2011.
(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 846,826.39
Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>20,322.36</u>
Total	\$ 867,148.75

Note: Members with questions or requesting a copy of any payment, please
contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- a. Revenue Report
 - b. Budget Report
 - c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund
- (Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.
(Enc. 5- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the enclosed Resolution #11/12 -01, "Resolution re-enacting, restating, and amending its Earned Income Tax Resolution to establish conformity with the Local Tax Enabling Act as amended by Act 32 of July 2, 2008."
(Enc. 6 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve a contract with PATH (PA Treatment & Healing) for 2011-2012.
(Enc. 7 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Wayne R. Behler in the amount of \$125.00. The taxpayer retired in January 2009.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Karen Geiger in the amount of \$125.00. The taxpayer was disabled in April 2010.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the bid of \$713.12 on property: Map Number 71-37-B9 Lot 80, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the bid of \$866.66 on property: Map Number 71-37-B9 Lot 89, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve the bid of \$952.65 on property: Map Number 71-37-B9 Lot 32, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve the bid of \$1,083.92 on property: Map Number 71-37-B9 Lot 121, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the bid of \$885.65 on property: Map Number 71-37-B9 Lot 9, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____ to approve the bid of \$887.32 on property: Map Number 71-37-B9 Lot 14, this property is in the County's Repository for Unsold Properties.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- O. MOTION by _____, SECONDED by _____ to approve the A La Carte prices for the Lehigh Area School District, effective August 2011.

(Enc. 8 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- P. MOTION by _____, SECONDED by _____ to direct the administration to Commit a portion of its current General Fund Unassigned Fund Balance into a Committed Fund Balance: \$8,000,000 for PSERS and \$2,000,000 for Other Post Employment Benefits.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following request for pre-approval of courses for continuing education:

1. **Floyd Brown** - January 23, - May 11, 2012 / Clinical Supervision Practicum
2. **Carly Finkboner** - January 23 - May 11, 2012 / Practical Experience 3
3. **Carly Finkboner** - January 23 - May 11, 2012 / Principles of Behavior
4. **Carly Finkboner** - January 23 - May 11, 2012 / School-Age Language Disorders
5. **Matthew Fisher** - January 24 - April 24, 2012 / Integrating Technology into the Curriculum
6. **Joanna Kozyra-Barilla** - January 6 - 15, 2012 / Diversity and Critical Pedagogy
7. **Joanna Kozyra-Barilla** - March 19 - May 7, 2012 Curriculum, Assessment and Instruction Strategies for Teaching Culturally and Linguistically Diverse Students
8. **Mollie Llewellyn** - January 9 - March 24, 2012 / Problem Solving Strategies
9. **Tracey Rickert** - January 24 - April 24, 2012 / Integrating Technology into the Curriculum
10. **Amanda Yusella** - January 26 - April 26, 2012 / Social Foundations of Education

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

(Enc. 9 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the attached list of Athletic hires for the **2011-2012** school year.

(Enc. 10 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve an extended parental leave for **Employee #1069** which will immediately follow the FMLA leave from November 14 - November 23, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve five (5) uncompensated leave days for Part-time **Employee # 737**, that were used for travel.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the following coaches: **Jacob Marushak, Leon Brong, Amber Konek, Dennis Semmel, Ronald Rabenold, and James Blakeslee**, to attend the 30th Annual All-Star Track & Field /Cross Country Clinic on December 15 - 16, 2011, at Atlantic City, NJ, at a budgeted cost not to exceed **\$906.00**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the following professional employees: **Jennifer Lusch, Jennifer Lopata, Sharon Leitzel, and Pamela Firkal**, to attend the SAS Institute on December 4- 7, 2011, at the Hershey Lodge, at a Curriculum budgeted cost not to exceed **\$396.00**. Cost of rooms are covered by the state.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire **Daniel M. Repsher** as High School Assistant Principal at a pro-rated salary of **\$70,000**, tentative start date of December 19, 2011, pending clearances.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **MS Drama Group (Molly Phillips)** – December 2, 2011 (8:30 a.m. – 1:30 p.m.) to attend East Stroudsburg University's theatric production "A Christmas Carol."
2. **Grade 6 Maroon Team (Mrs. Jones, Mrs. Hoffman, Mrs. Lusch, Ms. Firkal)** – December 6, 2011 (10:30 a.m. – 3:00 p.m.) to attend the production of "A Christmas Carol" at the Allentown Civic Theater.
3. **HS Child Development Class (Julie McHugh)** – December 6, 7, 8, 2011 (9 – 10:30 a.m.) – to Pathstone for student observation / interaction with pre-school children.
4. **FR Students (Nan Cressley)** – December 9, 2011 (8:40 a.m. – 11 a.m.) to attend a movie at the Mahoning Cinema as their Christmas present from PTO.
5. **EP Grade 4 Chime Ensemble (Susan Stufflet)** – December 12, 2011 (3:45 – 5 p.m.) – to the Pleasant Trees Retirement Home to perform for the residents.
6. **FR Grade 4 Chime Ensemble (Susan Stufflet)** – December 19, 2011 (4– 5:15 p.m.) – to the Lehigh Elderly Housing to perform for the residents.
7. **HS Ski Club (Doug Bowman)** – February 4-6, 2012 to Mount Snow in Vermont.
8. **Music Express Jr. (Laura Welkey)** – April 27 & 28, 2012 to attend a Music Festival at Six Flags (NJ) to perform for rating and attend park.
9. **MS Tech Wizards (Charles Bachert)** – November 14, December 13, 2011, January 4, March 7, and May 1, 2012 (8:15 a.m. – 1:30 p.m.) to attend Tech Wizard Meetings at the CLIU21 in Schnecksville.
10. **Elementary Tech Wizards (Diane Brownmiller)** – December 7, 2011, February 1, March 29, May 3, 2012 (8:15 a.m. – 1:30 p.m.) to attend Tech Wizards Meetings at the CLIU 21 in Schnecksville.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve homebound instruction for the **Student #52138**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve early graduation in January 2012 for the following students: **#55042, #12055, #12078, #12091, #13070, and #12101**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

- D. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 11 - Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the following "Requests for Use of School Facilities":
- 1. Lehigh Area Booster Club (Kyle Elsasser)** – November 7, 2011 – March 23, 2012 (Mondays & Thursdays) and December 10, 2011 – March 31, 2012 (Saturdays), to use the Middle School Gym for Boys' Basketball.
 - 2. Lehigh Area Booster Club (Julie Harris)** – Selected dates between November 16, 2011 – April 6, 2012 (6-9 p.m.) to use the Middle School Gym for Girls' Basketball practice and games.
 - 3. Ss. Peter & Paul CYO (Dale McCandless)** – December 3, 2011 – February 4, 2012 (2:30 – 4:30 p.m. Saturdays – to follow LABC Basketball) – to use the Middle School Gym for CYO Basketball games.
 - 4. HS Volleyball (TJ O'Connor)** – Various Sundays – December 18, 2011 – May 13, 2012 (5 – 8:15 p.m.) – to use the gym for volleyball workouts.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **2nd reading and adoption** of the Lehigh Area School District Policy **#710.1 (Use of School Vehicles)**.

(Enc. 12 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve a Reciprocal Agreement for Mass Care and Sheltering between Lehighton and Palmerton Area School Districts. This agreement would be used in case of a major disaster requiring evacuation from the risk area.

(Enc. 13 - Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge the following individuals as a guidance interns in our District:
1. **Emily Kreiger** (Liberty University Student) - Assigned to Elementary and High School Levels (3/12/12 - 5/9/12).
 2. **Michael Witt** (University of Penn) - Assigned to Elementary School level (11/2011 - 5/31/2012)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a re-organizational meeting scheduled for Monday, December 5, 2011.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

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Lehigh, Pennsylvania

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Executive Session @ 5:30 PM

ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 - Blue)

General Fund	\$ 261,066.31
---Health Benefits	\$ 32,942.35
Food Service Fund	\$ 70,751.04
Capital Reserve	\$ -----
Athletic Fund	\$ <u>4,382.71</u>
Total	\$ 369,142.41

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve an FMLA Leave request for
Employee # 399.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, November 21, 2011 at 7:00PM
Executive Session @ 5:30 PM

ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the Compensation Plan for Administrators and Managers (Contract dates July 1, 2011 – June 30, 2013).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____