

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, October 24, 2011 at 7:00PM
Executive Session @ 5:30 p.m.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Mrs. Tina Dowd, Member	☐	☐
Mr. Duane Eidem, Member	☐	☐
Mr. John T. Finnegan, Member	☐	☐
Mr. William Hill, Jr., Member	☐	☐
Mr. Hal Resh, Member	☐	☐
Mr. Larry Stern, Vice-President	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Dave Krause, President	☐	☐
Mr. Michael Malay Jr., Business Manager	☐	☐
Mr. James Kraky, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Ms. Bonnie Cortese, Recording Board Secretary	☐	☐

****Notice of Executive Session**

IV. Courtesy to the Floor

V. Presentations

1. Jonathan Cleaver – Lowe's Presentation
2. James Blakeslee – Police Programs Recognition

VI. Communications

1. Superintendent's Report – *Mr. Kraky*
2. Lehigh Memorial Library Report – *Mrs. Dowd*
3. Legislative Policy Committee of PSBA Report – *Mr. Krause*
4. Title I Advisory Committee Report – *Mr. Resh*
5. CCTI Report – *Mr. Yenser*
6. CLIU Report – *Mr. Eidem*
7. Student Representative Report
8. Solicitor's Report – *Attorney William Schwab*
9. Building/Grounds Report – *Mr. Stern*
10. LCCC – *Mr. Stern*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 26, 2011 regular meeting.
(Enc. 1 - White)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School Activities Fund for September 2011.
(Enc. 2 - Gold)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills:
(Enc. 3 - Blue)

General Fund	\$ 249,005.89
Benefits	\$ -----
Food Service Fund	\$ 109,378.47
Capital Reserve	\$ -----
Athletic Fund	\$ <u>39,739.72</u>
Total	\$ 398,124.08

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- a. Revenue Report
 - b. Budget Report
 - c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Athletic Fund
 - 4. Food Service Fund

(Enc. 4 - Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.
(Enc. 5- Green)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to refund Real Estate Tax for year 2010 to Nathan Whitaker in the amount of \$1,664.08. Taxpayer paid taxes twice.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to refund Occupational Tax for year 2011 to Viola Hoffman in the amount of \$245.00. Taxpayer retired prior to January 2010.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the purchase of a John Deere XUV 855D Green & Yellow with a John Deere Standard-Duty 72 inch V-Blade for a total cost of \$19,213.40 from Deer Country Farm & Lawn, Inc., from the PA State Power Equipment contract.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the following professional teacher request for pre-approval of courses for continuing education:
1. **Dana Miller** - November 9, 2011 - January 24, 2012 / Testing, Measurement & Assessment

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to accept the resignation of **Kelly Bollinger** as Assistant Baseball Coach, effective September 28, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to accept the intent to retire for the following employees:
1. **Lana Balliet** – Paraprofessional– effective **January 12, 2012**. Lana has been an employee of the District since June 8, 1992.
 2. **LaRae Hlavaty** – Paraprofessional – effective **January 20, 2012**. LaRae has been an employee of the District since March 11, 1985.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to accept the resignation of assistant high school principal, **Craig Reichl**, effective **November 30, 2011**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve FMLA leaves for the following employees:

1. **Employee # 625** – effective October 24, 2011
2. **Employee # 371** - effective October 11, 2011

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2011-2012** Substitute list pending clearances.

(Enc. 6 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the attached list of Extra-Curricular hires for the **2011-2012** school year.

(Enc. 7 - Purple)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the following professional employee for tenure:

1. Sarah Beck – Special Education Teacher – effective hire date 10/6/2008.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve uncompensated leave days for Part-time **Employee # 592**, that were necessary due to illness.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve MS Guidance Counselor, **Susan McElvar**, to attend the PA School Counselor Assoc. Conference in Lancaster, PA (November 30 – December 3, 2011), at a cost not to exceed **\$702.57**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve employees: **Charles Bachert, Cory Hartsell, and Stephen Kalbach**, to attend the PETE & C Conference in Hershey, PA (February 12 – 14, 2012), at a total cost not to exceed **\$900.50** (2011-2012 Curriculum Budget).

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to appoint **Stephen Ebbert** as Interim High School Assistant Principal until a permanent replacement is hired and onsite in the district. Mr. Ebbert shall be paid his current teacher's salary plus the homebound teacher's rate for an extra one hour per day.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve **Megan Kibler** as a long-term substitute teacher for Grade 1, Shull-David Elementary, effective date approximately November 14, 2011, until approximately April 27, 2012, at a prorated professional salary of **Step 1B**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve homebound instruction for the following students: **Student #11084 and Student #52706**.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to appoint Board Member, **Wayne Wentz**, as our District's Carbon-Lehigh Intermediate Unit #21's Representative to the Operating Committee.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following School Journey requests:

1. **Elementary Schools (Grades 3-4)** – October 26, October 31, 2011 (MA/SD) and November 1-2, 2011 (EP/FR) to attend the Lehigh Gap Nature Center to observe and study Science Curriculum and PSSA review.
2. **Selected 8th Grade Students (Laura Welkey)** – January 10, 2012 (9:45 a.m. – 1:50 p.m.) to attend a free “Bach at Noon” concert at Central Moravian in Bethlehem, PA
3. **LAHS Ski Club (Doug Bowman)** – January 10, 17, 24, 31, February 7, 14, 2012 (3:30 – 10 p.m.) to Blue Mountain Ski Lodge for weekly outings.
4. **Science Olympiad Team (Doug Bowman)** for the following dates to participate in the Science Olympiad Competition:
 - a. January 14, 2012 (5:15 – 9 p.m.) – Athens High School
 - b. February 11, 2012 (7:15 a.m. – 2 p.m.) – NW Lehigh High School
 - c. March 2, 2012 (7 a.m. – 2:30 p.m.) – Northampton Community College
 - d. March 7, 2012 (6:15 a.m. – 7 p.m.) – Penn State, Wilkes-Barre
 - e. March 9, 2012 (7 a.m. – 2:30 p.m.) – Northampton Community College
 - f. April 26 – 27, 2012 – Juniata College
5. **7th/8th Grade Chorus (Laura Welkey)** – March 27, 2012 (7:30 a.m. – 5 p.m.) to sing at the State Capitol Rotunda in Harrisburg, PA
6. **Selected 7th/8th Grade Chorus Students (Laura Welkey)** – March 30, 2012 (8 a.m. – 9 p.m.) – to participate in the PMEA Intermediate Song-Fest, District 10, at Bangor High School.
7. **Mahoning Grade 4 (Kira Stahler / Rhonda Rupell)** – May 17, 2012 (8:40 a.m. – 2:30 p.m.) field trip to Quiet Valley Farms

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve the attached surplus items.
(Enc. 8 – Peach)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve the following “Requests for Use of School Facilities”:
1. **Student Council/Drama Club/Juggle Club (Robert Barowski)** – March 2-4, 2012 to use the HS gym and auditorium for a Juggle Fest
 2. **Drama/Spring Musical (Robert Barowski)** – April 13 & 14, 2012 to use the HS Auditorium for the Spring Musical. (Set construction may take place on Sundays between March 28 – April 9, 2012)
 3. **Lehigh Area Soccer Club (Sherry Meckes)** – April 15, 2012 (7 a.m. – 5 p.m.) – to use the HS outside fields and MS practice field for the 5th Annual Hunter Meckes Memorial Soccer Tourney.
 4. **Palmerton PreSchool (Sherry Mertz)** – May 23, 2012 (6-8 pm) to use the MS Auditorium for the purpose of Preschool Graduation.
 5. **TNT Studio of Dance (Deborah Strausberger)** – December 8 & 9, 2011 (5:30-9 p.m.) to use the MS Auditorium and music hall for their Christmas Show.
 6. **Relay for Life – American Cancer Society (Caylan Chanwik)** – May 16 – 22, 2012 – to use the Football stadium field/field house/concession stand for the purpose of Relay of Life of Palmerton and surrounding areas.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **1st reading** of the Lehigh Area School District Policy #710.1 (**Use of School Vehicles**).
(Enc. 9 – Yellow)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to acknowledge the following individual as a student teacher in our District:

1. **Daria Dorshimer** (ESU Student) – Assigned to Mr. Ebbert (HS) 10/18 – 12/16/11

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Adjournment

Next meeting is a regular meeting scheduled for Monday, November 21, 2011.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____

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ADDENDUM

Agenda

- A. MOTION by _____, SECONDED by _____ to approve the additional Payment of
Bills: (Encl. 1 – Blue)

General Fund	\$ 221,109.62
---Health Benefits	\$ -----
Food Service Fund	\$ -----
Capital Reserve	\$ -----
Athletic Fund	\$ <u>386.00</u>
Total	\$ 221,495.62

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the following "Requests for
Use of School Facilities":

1. LAHS Volleyball Boosters (Karen Zurn) – November 20, 2011 (5-8 p.m.) to use
the high school cafeteria for the purpose of the Volleyball Banquet.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

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ADDENDUM (2)

Agenda

- A. MOTION by _____, SECONDED by _____ to approve uncompensated leave time for part-time employee, David Brody for the purpose of vacation time, from October 24 – November 4, 2011.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____